

Fargo Public Library Board of Directors
Agenda for Tuesday April 15, 2025
4:00p.m.
Fargo City Commission Chambers
225 4th St North
Fargo, ND 58102

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| 1. Approve Order of the Agenda | Action |
| 2. Minutes of the March 18 Meeting | Action |
| 3. Public Comment | |
| 4. Staff Report- Megan Lass | |
| 5. Director's Report | |
| 6. Unfinished Business | |
| A. None | |
| 7. New Business | |
| A. 2024 Impact Report | |
| B. Legislative Update/SB 2307 | |
| C. Endowment Disbursement Expenditures | Action |
| D. 2026 Library Budget | Action |
| 8. Statistical Reports | |
| A. March Usage | |
| B. March Financials | |
| 9. Friends of the Library Report | |
| 10. Next Regular Meeting: May 20 | |
| 11. Adjourn | |

**Fargo Public Library Board
Minutes for Tuesday, March 18, 2025
Fargo Public Library Community Room
101 4th Street North, Fargo, ND 58102**

Board Members Present: Amy Ouren, Jenna Reno, Kristen Schipper, Wanda Mengelkoch, John Rodenbiker, Paul Jensen and Hannah James (Online)

Board Members Absent:

Staff Present: Tim Dirks, Megan Lass, Cindy Haff

Board President Amy Ouren called the meeting to order at 4:00 p.m. A quorum was met.

Order of the Agenda

John Rodenbiker moved to approve the order of the agenda; Paul Jensen seconded the motion. The motion carried.

Minutes of the Jan 21 Regular Meeting

Kristen Schipper moved to approve the minutes of the Dec 17 Regular Meeting; Paul Jensen seconded the motion. The motion carried.

Public Comment

There was no one present for public comment

Staff Report

Megan Lass presented highlights of staff updates and events including:

- **Children**
 - Reader's Theater, Mar 20, 10 AM
 - Main Library
- **Teens**
 - Flower Book Bags, Mar 29, 2 PM
 - Northport Library
- **Adults**
 - Planning Your Herbal Tea Garden, Mar 25, 6 PM
 - Carlson Library
 - Seed Library, opens April 2
 - Carlson & Main Libraries
 - Up to 5 seed packets per visit

Director's Report

Director Tim Dirks highlighted the Friends Group hosting at Read-IN on March 8 which was a huge success. Thank you friends.

Unfinished business

There was no unfinished business

New Business

- Zero Tolerance Policy
 - Paul Jensen asked how we would recognize these individuals
 - Tim Dirks replied through years of experience, also individual's demeanor, speech pattern (and sometimes smell) are often indicative. He also explained the length of the trespass *usually one year* can be adjusted in accordance to the severity of the incident.
 - A motion to approve was made by Paul Jensen. It was seconded by Wanda Mengelkoch.
 - The motion carried unanimously
- Library Board to go on record in opposition to Senate Bill 2307
 - The House Judiciary Committee met this morning and voted 12-1-1. It was referred to the House Appropriations Committee with a "Do Pass" recommendation
 - A motion to approve was made by Kristen Schipper. It was seconded by Jenna Reno.
 - The motion carried unanimously.
- Update on the Library Contract Security
 - Director Tim Dirks reported that Signal of North Dakota has been providing security for the Library since January 1. He reported that the management is more engaged, reaching out to the director at least bi-monthly to touch base. He indicated that overall, the quality of service is higher.
 - Jenna Reno asked if the budget was comparable. Director Dirks answered that it is not. Signal of North Dakota has a much higher contract price than our previous contract.
 - Paul Jensen inquired if there was technology in use that could assist such as facial recognition. Director Dirks indicated that there is not. However, the new company includes body cameras for each guard. In addition, our team maintains a trespass list with pictures of all individuals who are trespassed which is accessible to all employees.
 - Jenna Reno inquired how many guards are on duty at any given time. There is one guard on duty.

Statistical Reports

February Usage

Director Tim Dirks noted that we are and will continue to see effects in both usage and circulation due to the ending of Sunday hours. Our numbers are significantly lower than last year due to one less day availability. However, the staff is greatly appreciative to have a day's break during the week. Volunteer hours are strong

February Financials

Director Tim Dirks with 17% of the year complete, our budget is at 15.9% spent. He noted continued gifts from the Friends of the Fargo Public Library with our sincere thanks.

Friends of the Library Report

Marisa Nygord, the Friends president was in attendance. Marisa noted the following

- March 8 Read-In hosted between 80 and 90 individuals
- The Friends did provide an opposition statement for SB2307
- The next Booksale event is April 10-12
- Hannah James asked if the Friends are still looking for new Board Members
 - She will be sending some recommendations to Marisa.

Next Regular Meeting Tuesday, April 15 at 4pm in the Fargo City Commission Chambers.

The meeting adjourned at 4:18 p.m.

Respectfully submitted,
Cindy Haff

Staff Report
April 2025 Library Board Meeting

Staffing:

- **New LAI:** Ann Arbor Miller, who is a returning employee. We have a conditional offer out for a second LAI opening.

Community Engagement:

- **YWCA Computer Classes.** We've started offering computer classes at the YWCA Emergency Shelter once a month. We plan to trial this for six months and then assess.
- **Older Adults Resource Fair, April 17, 10:00am – Fargodome.** Hosted by Lutheran Social Services, this event is about empowering and connecting older adults and their families with the valuable resources and support.
- **Party for the Planet, April 26, 11:00am – Red River Zoo.** As part of the Red River Zoo's Earth Day celebration the library staff will be there to share information and have an environmental activity station.

Programming:

Upcoming Featured Events & Programs (for a full list of all upcoming activities, visit FargoLibrary.org):

Children

- **Bugs in Your Backyard, April 19, 10:00am – Main Library.** Learn about insect biology, make a bug house, and pet some hissing cockroaches all at the library! This event is suitable for school-age kids ages 6 and up.
- **Homeschool Huddle: LEGO Challenges and Open Building, April 21, 1:00pm – Main Library.** Test your creativity, problem-solving, and speed with LEGO challenges and take part in open building while hanging out with friends.
- **Free Comic Book Day! May 3 – Main Library.** Join us on Free Comic Book Day and pick out one of your favorites!

Teens

- **Teen Hangout, April 17, 2:00-4:00pm – Carlson Branch.** School's out for the day, so let's have some fun! Join us for snacks, a movie, and some optional activities. We'll have art supplies available for those who like to draw and color, as well as coloring sheets, mazes, puzzles, and electronics building toys.
- **Teen Book Club, May 5, 6:00pm – Main Library.** Teens in grades 8-12 are invited to discuss the book *Danger and Other Unknown Risks* by Ryan North and Erica Henderson. Snacks and an activity related to the book will be part of the event.

Adults

- **Word Dances: Poetry in Motion, April 22, 6:30pm – Main Library.** Join us for a performance blending poetry with modern dance, music, and art. Narration is by dancer-poet Katie Bruckbauer of Fargo using selections from her new poetry book, *Time to Soar: Word Dances and Bird Songs for Every Season*. This performance is free and open to the public. Copies of Bruckbauer's book will be available to purchase.

- ***Free for All: The Public Library* Film Screening and Panel Discussion, April 23, 7:00pm – Fargo Theatre.** In partnership with Prairie Public, join us for a free screening of *Free for All: The Public Library* and community-driven conversation at the Fargo Theatre. The screening event is free, but RSVP is requested at prairiepublic.ticketbud.com.
- **Craft Supply Swap, April 26, 11:00am – Main Library.** Free up some space or fresh up your stash at our craft supply swap! Here's how it works: drop off new or gently used craft supplies you no longer use at any FPL branch. The swap will open to everyone at 11am, but those who donate items in advance will receive an early entry ticket for 10am! Any supplies that are left over after the swap will be donated.
- **Get Your Hands in the Dirt Gardening workshop, April 29, 4:00pm – Catalyst West Garden.** Excited about planning your 2025 garden? Learn tips and tricks for a successful year with leaders from Growing Together, a local community garden group. Note that this event is located offsite at 1894 21 Ave S.
- **Book Clubs:**
 - History Reading Club, April 29 – *New Cold Wars* by David Sanger
 - Sense of Place, May 1 – *Anita de Monte Laughs Last* by Xochitl Gonzalez
 - Diverse Perspectives, May 8 – *Yellowface* by R.F. Kuang
 - Tea Time, May 12 – *The Collected Regrets of Clover* by Mikki Brammer

Multigenerational

- **Intro to Geocaching, May 15, 2:00pm & May 17, 1:00pm – Northport Branch.** Join us to learn all about geocaching – the global treasure hunt that's happening right in your own backyard! In this program, you'll be introduced to the basics of geocaching and then you'll get the chance to put your skills to the test as we search for hidden caches in the area. Whether you're a beginner or just curious, this program is a chance to connect with fellow adventurers and explore our community. Registration is required for this event.

FPL DIRECTOR'S REPORT

April 15, 2025

Director's Activities:

3.19 – 3.25 On Vacation
3.28.2025 Attended Legislative Update Meeting
3.31.2025 Attended City Cabinet Meeting
4.3.2025 Met with Emergency Manager
4.4.2025 Attended Legislative Update Meeting
4.7.2025 Met with Liaison Commissioner
4.11.2025 Attended Legislative Update Meeting

Goal 1 Professional & Organizational:

3.26.2025 Provided Open Door Office Hours
4.1.2025 Moderated Library Dept. Heads Meeting
4.8.2025 Moderated Library Dept. Heads Meeting
4.10.2025 Provided Branch Open Door Office Hours
4.15.2025 Moderated Library Dept. Heads Meeting

Goal 4 Partnering:

3.19.2025 Moderated Red River Zoo Executive Committee Meeting
4.8.2025 Attended Friends Board Meeting

Goal 6 Marketing:

4.2.2025 Provided Interview with KVRR
4.4.2025 Provided Interview with KFGO

Fargo Public Library Board Action Item Summary Sheet

What:

The utilization of the annual endowment disbursements to purchase new children's furniture for Carlson and reupholster furniture at the Main Library.

Explanation:

The annual disbursements from the endowments held by the FM Area Foundation total \$26,260.00. Main has furniture in dire need to be reupholstered, The children's furniture at Carlson is extremely worn. The reupholster of the Main furniture costs \$7,000.00. The new children's furniture costs \$13,700.00.

Director recommendation:

Approve the utilization of the disbursements to purchase the new children's furniture and the reupholster of the Main furniture.

Board Discussion:

Approve as recommended ☐

First motion made by: _____

Second motion made by: _____

Approve with changes ☐

First motion made by: _____

Second motion made by: _____

Vote

In Favor: _____

Opposed: _____

Approved/Denied/Tabled/Postponed

Project		Cost	Endowment Disbursement	Unrestricted Donations
			\$ 26,260.00	
Main Furniture Reupholster	\$	7,000.00	\$ 19,260.00	
Carlson Children's Furniture	\$	13,700.00	\$ 5,560.00	
Carlson Shelving/Self-Check				
Northport Interior Painting				

Children's furniture price list for Carlson

By hippo (replace one low table and four chairs)

- Double bench: <https://www.thelibrarystore.com/product/19-02356/h>
Dimensions: 15 in. H x 48 in. W x 29 in. D
Cost: \$1,224.86 (on SALE!)

By CD rack

- 2 chairs: <https://www.thelibrarystore.com/product/19-02348/h>
Dimensions: 30 in. H x 24 in. W x 28 in. D
Cost: \$1,886.32 for two (on SALE!)

By nonfiction

- 4 chairs: <https://www.thelibrarystore.com/product/19-02366/h>
Dimensions: 33 in. H x 24 in. W x 32 in. D
Cost: \$5,572.64 for four (on SALE!)
- Single bench: <https://www.thelibrarystore.com/product/19-02368/h>
Dimensions: 18 in. H x 22 in. W x 31 in. D
Cost: \$1,278.86 (on SALE!)
- 90-degree bench: <https://www.thelibrarystore.com/product/19-02373/h>
Dimensions: 18 in. H x 78 in. W x 37 in. D
Cost: \$3,734.96 (on SALE!)

TOTAL COST: \$13,697.64 (shipping appears to be FREE through April 25th)

**Fargo Public Library Board
Action Item Summary Sheet**

What:

Explanation:

Director recommendation:

Board Discussion:

Approve as recommended

First motion made by: _____

Second motion made by: _____

Approve with changes

First motion made by: _____

Second motion made by: _____

Vote

In Favor: _____

Opposed: _____

Approved/Denied/Tabled/Postponed

Fargo Public Library
2026 Budget

I. Staffing Request for 2026:

Part-time to Full-time Technology Assistant (LAIH)

The growth in the number of technologies and software platforms used within the library necessitate the movement of the Technology Assistant from part-time to fulltime.

II. Capital Outlay 2026:

101-8550-510-77-16 Library Capital

Self-Check Out Replacement \$40,000.00

The self-check stations continue to be highly used by patrons. It is essential that we maintain a high level of functionality from a customer service aspect and replace the older stations.

III. Revenues 2026

101-0000-351-2501 Library Fines/Fees

Based on expected activity, it is posited at **\$25,000.00**

101-0000-335-7000 State Library Aid

Based on communication from the State Library, it is estimated at **\$110,000.00**

101-0000-361-6108 Library Misc. Revenue

Based on the last 12 months of activity, it is posited at **\$4,000.00**

Operating 2026**General Operating Line Item Amount Adjustments for Library Division 7010**

Line # 101-7010-463	2025 Original Budget	Proposed Increase/Decrease	2026 Amount	Reason
3861 Security	\$ 97,429.00	\$ 9,050.00	\$ 106,479.00	Based on Increased Costs
4350 Maintenance Service Contracts	\$ 49,560.00	\$ 26,100.00	\$ 75,660.00	Based on Increased Costs
5320 Cellular Phone Service	\$ 5,400.00	\$ 1,000.00	\$ 6,400.00	Based on Increased Costs
5910 Due & Membership Instate	\$ 2,100.00	\$ 500.00	\$ 2,600.00	Based on Increased Costs
5911 Dues & Membership Outstate	\$ 2,000.00	\$ 500.00	\$ 2,500.00	Based on Increased Costs
6110 Office Supplies	\$ 20,000.00	\$ 1,000.00	\$ 21,000.00	Based on Increased Costs
6170 Books & Periodicals	\$ 600,000.00	\$ 35,000.00	\$ 635,000.00	Based on Increased Costs and Increased Demand
	7010 Increase:	\$ 73,150.00		

General Operating Line Item Amount Adjustments for Library Division 7012

Line # 101-7012-463	2025 Original Budget	Proposed Increase/Decrease	2026 Amount	Reason
3861 Security	\$ 36,900.00	\$ 13,435.00	\$ 50,335.00	Based on Increased Costs
	7012 Increase:	\$ 13,435.00		

General Operating Line Item Amount Adjustments for Library Division 7016

Line # 101-7016-463	2025 Original Budget	Proposed Increase/Decrease	2026 Amount	Reason
4410 Land and Building Rent	\$ 82,662.00	\$ 1,608.00	\$ 84,270.00	Increase per Lease and CAM Charges
	7016 Increase:	\$ 1,608.00		
	Aggregate Net:	\$ 88,193.00		

Library Use 2025

New Registrations: 706

Approx. Registered Patrons: 46,761

ATTENDANCE	Mar-25	Mar-24	% CHANGE	2025 YTD	2024 YTD	Diff.	% CHANGE
Door Count Main	17,788	18,310	-3%	46,955	52,478	(5,523)	-11%
Door Count Carlson	15,380	14,681	5%	40,380	39,417	963	2%
Door Count Northport	4,863	4,608	6%	12,995	12,801	194	2%
Outreach	411	382	8%	1,223	1,103	120	11%
Total	38,442	37,981	1%	101,553	105,799	(4,246)	-4%

PROGRAM ATTENDANCE	# of Programs	Attendance	Attendance				
Adult Programs Main	14	168	328	-49%	591	765	(174) -23%
Adult Programs Carlson	16	189	151	25%	611	440	171 39%
Adult Programs Northport	3	32	13	146%	95	88	7 8%
Teen Programs Main	3	43	10	330%	58	16	42 263%
Teen Programs Carlson	3	27	-		130	7	123 1757%
Teen Programs Northport	2	27	13	108%	45	13	32 246%
Childrens Programs Main	25	586	522	12%	1,267	1,274	(7) -1%
Childrens Programs Carlson	16	686	609	13%	1,301	1,289	12 1%
Childrens Programs Northport	8	241	348	-31%	531	710	(179) -25%
Community Engagement	3	170	187	-9%	597	1,024	(427) -42%
Outreach Department	4	97	183	-47%	270	254	16 6%
Virtual/Passive Adult	2	145	136	7%	463	442	21 5%
Virtual/Passive Teen	2	58	28		144	87	57 66%
Virtual/Passive Childrens	3	1,275	540	136%	1,293	1,606	(313) -19%
Total	104	3,744	3,068	22%	7,396	8,015	(619) -8%

VOLUNTEER HOURS

Main	104	108	-4%	467	355	112	32%
Carlson	38	25	52%	97	69	28	41%
Outreach	41	43	-5%	126	143	(17)	-12%
Northport	-	-		-	-		
Total	183	176	4%	690	567	123	22%

INTERNET SIGNUP

Main	2,638	2,750	-4%	6,679	8,405	(1,726)	-21%
Carlson	1,872	1,980	-5%	5,102	5,388	(286)	-5%
Northport	572	433	32%	1,543	1,273	270	21%
Total	5,082	5,163	-2%	13,324	15,066	(1,742)	-12%

ELECTRONIC ACTIVITY

Web page hits	18,007	21,309	-15%	51,234	64,574	(13,340)	-21%
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2025 Circulation

	Mar-25	Mar-24	Increase/ Decrease	% CHANGE	2025 YTD	2024 YTD	Increase/ Decrease	% Change YTD
PRINT								
MAIN								
Adult Nonfiction	2,813	2,822	(9)	-0.32%	8,054	8,675	(621)	-7.16%
Youth Nonfiction	2,712	2,251	461	20.48%	6,491	6,012	479	7.97%
Adult Fiction	6,041	5,874	167	2.84%	16,349	17,327	(978)	-5.64%
Youth Fiction	3,825	3,834	(9)	-0.23%	9,399	9,806	(407)	-4.15%
Youth Reader	1,391	1,434	(43)	-3.00%	3,330	3,864	(534)	-13.82%
Youth Picture Books	4,181	4,292	(111)	-2.59%	10,784	12,045	(1,261)	-10.47%
Adult Magazines	67	155	(88)	-56.77%	235	377	(142)	-37.67%
Youth Magazines	30	20	10	50.00%	66	66	-	0.00%
Subtotal	21,060	20,682	378	1.83%	54,708	58,172	(3,464)	-5.95%
OUTREACH								
Deposit	994	920	74	8.04%	3,002	2,686	316	11.76%
CARLSON								
Adult Nonfiction	1,095	1,019	76	7.46%	2,828	2,965	(137)	-4.62%
Youth Nonfiction	1,514	1,371	143	10.43%	3,685	3,606	79	2.19%
Adult Fiction	3,271	3,320	(49)	-1.48%	8,887	9,385	(498)	-5.31%
Youth Fiction	2,889	2,728	161	5.90%	7,904	7,428	476	6.41%
Youth Readers	1,725	1,761	(36)	-2.04%	4,451	4,738	(287)	-6.06%
Youth Picture Books	3,735	3,362	373	11.09%	9,645	9,462	183	1.93%
Adult Magazines	48	56	(8)	-14.29%	146	189	(43)	-22.75%
Youth Magazines	20	23	(3)	-13.04%	52	80	(28)	-35.00%
Subtotal	14,297	13,640	657	4.82%	37,598	37,853	(255)	-0.67%
NORTHPORT								
Adult Nonfiction	324	310	14	4.52%	866	869	(3)	-0.35%
Youth Nonfiction	311	524	(213)	-40.65%	800	1,306	(506)	-38.74%
Adult Fiction	1,032	1,063	(31)	-2.92%	2,735	2,771	(36)	-1.30%
Youth Fiction	410	477	(67)	-14.05%	1,001	1,275	(274)	-21.49%
Youth Readers	333	280	53	18.93%	805	853	(48)	-5.63%
Youth Picture Books	639	572	67	11.71%	1,582	1,856	(274)	-14.76%
Adult Magazines	4	14	(10)	-71.43%	33	45	(12)	-26.67%
Youth Magazines	3	3	-	0.00%	13	8	5	62.50%
Subtotal	3,056	3,243	(187)	-5.77%	7,835	8,983	(1,148)	-12.78%
TOTAL PRINT	39,407	38,485	922	2.40%	103,143	107,694	(4,551)	-4.23%

2025 Circulation

NONPRINT

Overdrive	30,136	25,610	4,526	17.67%	87,891	77,464	10,427	13.46%
Hoopla	-	3,241	(3,241)	-100.00%	-	9,548	(9,548)	-100.00%
Childrens Devices	16	15	1	6.67%	46	43	3	6.98%
Kanopy	767	967	(200)		2,464	2,964	(500)	-16.87%
Subtotal	30,919	29,833	1,086	3.64%	90,401	90,019	382	0.42%

MAIN

Adult DVD's	2723	3,163	(440)	-13.91%	7,703	9,312	(1,609)	-17.28%
Youth DVD's	378	381	(3)	-0.79%	1,119	1,289	(170)	-13.19%
Video Games	260	283	(23)	-8.13%	693	791	(98)	-12.39%
Adult CD's	634	580	54	9.31%	1,490	1,738	(248)	-14.27%
Youth CD's	66	58	8	13.79%	159	229	(70)	-30.57%
Adult Books on CD	161	204	(43)	-21.08%	447	508	(61)	-12.01%
Youth Books on CD	355	317	38	11.99%	919	795	124	15.60%
Kits	352	316	36	11.39%	887	930	(43)	-4.62%
Subtotal	4,929	5,302	(373)	-7.04%	13,417	15,592	(2,175)	-13.95%

CARLSON

Adult DVD's	1601	1,645	(44)	-2.67%	4,425	4,739	(314)	-6.63%
Youth DVD's	622	579	43	7.43%	1,426	1,449	(23)	-1.59%
Video Games	300	286	14	4.90%	842	818	24	2.93%
Adult CD's	257	239	18	7.53%	689	839	(150)	-17.88%
Youth CD's	61	54	7	12.96%	157	228	(71)	-31.14%
Adult Books on CD	88	108	(20)	-18.52%	218	275	(57)	-20.73%
Youth Books on CD	290	270	20	7.41%	794	757	37	4.89%
Kits	229	209	20	9.57%	601	577	24	4.16%
Subtotal	3,448	3,390	58	1.71%	9,152	9,682	(530)	-5.47%

NORTHPORT

Adult DVD's	733	766	(33)	-4.31%	2,035	1,994	41	2.06%
Youth DVD's	74	104	(30)	-28.85%	185	262	(77)	-29.39%
Video Games	93	81	12	14.81%	292	255	37	14.51%
Adult CD's	77	141	(64)	-45.39%	213	349	(136)	-38.97%
Youth CD's	-	20	(20)	-100.00%	-	55	(55)	-100.00%
Adult Books on CD	17	33	(16)	-48.48%	45	94	(49)	-52.13%
Youth Books on CD	166	141	25	17.73%	385	376	9	2.39%
Kits	38	32	6	18.75%	112	89	23	25.84%
Subtotal	1,198	1,318	(120)	-9.10%	3,267	3,474	(207)	-5.96%

TOTAL NONPRINT

	40,494	39,843	651	1.63%	116,237	118,767	(2,530)	-2.13%
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INTERLIBRARY LOAN

Borrowed	235	241	(6)	-2.49%	676	757	(81)	-10.70%
Loaned	372	371	1	0.27%	1,184	1,202	(18)	-1.50%
Subtotal	607	612	(5)	-0.82%	1,860	1,959	(99)	-5.05%

RENEWALS

	12,197	13,241	(1,044)	-7.88%	32,990	37,658	(4,668)	-12.40%
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TOTAL CIRCULATION

	92,705	92,181	524	0.57%	254,230	266,078	(11,848)	-4.45%
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2025 Donation Summary

101-0000-365.60-00	REVENUE	Carried Forward	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	13th P	TOTAL
LPLEDG	Endowment	0		100												100
LDONUN	Unrestricted Donations	38,909	205	270												39,384
LDONSP	Restricted Donations	34,751	1,000	295	106											36,152
	Grants	0														0
	Total	73,660	1,205	665	106	0	0	0	0	0	0	0	0	0	0	75,636

	EXPENSE		JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	13th P	TOTAL	BALANCE
101-7019-463.38-99	FM Area Foundation															0	
101-7019-463.38-99	Other Services															0	
101-7019-463.43-21	Computer Equip															0	
101-7019-463.54-11	Marketing															0	
101-7019-463.61-40	General Supplies			4,001												4,001	
101-7019-463.61-43	Programming		268	309	924											1,500	
101-7019-463.61-70	Books & Materials		2,475	324												2,799	
101-7019-463.68-10	Miscellaneous															0	
101-7019-463.68-10	Staff Development		30	217	30											277	
	Grant Expenses															0	
	Total		2,773	4,850	954	0	0	0	0	0	0	0	0	0	0	8,577	67,059

Fargo Public Library 2025 Total Expenses
25% OF YEAR LAPSED
SUMMARY OF EXPENSE VS. AGGREGATE BUDGET
2025

2025 Account	Budget Line	Total YTD	Total Encumbrances	Total YTD Expenses + Encumbrances	Total Budget	%	Over/(Under)
Full time staff	11-00	\$ 520,904	\$ -	\$ 520,904	\$ 2,555,135	20.39%	\$ (2,034,230.59)
Full time overtime	11-01	\$ 98	\$ -	\$ 98	\$ -		\$ 97.91
Full time banked sick	11-02	\$ -	\$ -	\$ -	\$ 25,114	0.00%	\$ (25,114.00)
Part time w/benefits	13-00	\$ 122,618	\$ -	\$ 122,618	\$ 560,166	21.89%	\$ (437,547.99)
Part time w/benefits overtime		\$ 32	\$ -	\$ 32	\$ -		\$ 31.73
Part time banked sick		\$ -	\$ -	\$ -	\$ 228	0.00%	\$ (228.00)
Part time seasonal no benefits	14-00	\$ 7,095	\$ -	\$ 7,095	\$ 55,202	12.85%	\$ (48,107.00)
Health insurance	20-01	\$ 75,035	\$ -	\$ 75,035	\$ 348,468	21.53%	\$ (273,433.43)
Dental insurance	20-03	\$ 5,642	\$ -	\$ 5,642	\$ 23,343	24.17%	\$ (17,701.26)
Long Term Disability	20-04	\$ 1,487	\$ -	\$ 1,487	\$ 6,907	21.53%	\$ (5,419.74)
Auto Allowance	20-05	\$ 185	\$ -	\$ 185	\$ 900	20.61%	\$ (714.54)
FICA 6.2%	21-01	\$ 38,629	\$ -	\$ 38,629	\$ 190,492	20.28%	\$ (151,862.92)
Medicare 1.45%	21-02	\$ 9,034	\$ -	\$ 9,034	\$ 44,551	20.28%	\$ (35,516.76)
City Pension	22-01	\$ 6,895	\$ -	\$ 6,895	\$ 33,416	20.63%	\$ (26,520.61)
NDPERS Pension	22-04	\$ 50,991	\$ -	\$ 50,991	\$ 249,408	20.44%	\$ (198,416.94)
NDPERS & City Pension	22-05	\$ 1,391	\$ -	\$ 1,391	\$ 6,742	20.63%	\$ (5,351.43)
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -		\$ -
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -
Life insurance	26-00	\$ -	\$ -	\$ -	\$ 800	0.00%	\$ (800.00)
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ 1,000	0.00%	\$ (1,000.00)
Security Services	38-61	\$ 22,249	\$ -	\$ 22,249	\$ 134,329	16.56%	\$ (112,080.13)
Other Services	38-99	\$ 8,079	\$ 9,301	\$ 17,380	\$ 15,750	110.35%	\$ 1,630.34
Water Sewer	41-05	\$ 1,073	\$ -	\$ 1,073	\$ 6,500	16.50%	\$ (5,427.21)
General equip repair	43-20	\$ -	\$ -	\$ -	\$ 3,000	0.00%	\$ (3,000.00)
General equip repair (computer)	43-21	\$ 1,752	\$ -	\$ 1,752	\$ 29,266	5.99%	\$ (27,514.42)
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -
Maintenance service	43-50	\$ 56,723	\$ 12,875	\$ 69,599	\$ 51,360	135.51%	\$ 18,238.67
Land and building rent	44-10	\$ 25,088	\$ 68,320	\$ 93,407	\$ 82,662	113.00%	\$ 10,745.47
Property insurance	52-10	\$ -	\$ -	\$ -	\$ 28,753	0.00%	\$ (28,753.00)
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ 359	0.00%	\$ (359.00)
General liability	52-30	\$ -	\$ -	\$ -	\$ 11,547	0.00%	\$ (11,547.00)
Cellular phone service	53-20	\$ 1,556	\$ -	\$ 1,556	\$ 5,400	28.82%	\$ (3,843.78)
Other communications	53-60	\$ 120	\$ -	\$ 120	\$ 2,600	4.62%	\$ (2,479.91)
ILS Development	53-61	\$ -	\$ -	\$ -	\$ 46,150	0.00%	\$ (46,150.00)
Minitex/OCLC	53-62	\$ 21,387	\$ -	\$ 21,387	\$ 21,600	99.02%	\$ (212.68)
Marketing	54-11	\$ 12,380	\$ -	\$ 12,380	\$ 41,500	29.83%	\$ (29,120.07)
In state travel	56-60	\$ 284	\$ -	\$ 284	\$ 3,500	8.10%	\$ (3,216.50)
Out of state travel	57-60	\$ -	\$ -	\$ -	\$ 7,500	0.00%	\$ (7,500.00)
Due & membership in state	59-10	\$ 1,835	\$ -	\$ 1,835	\$ 2,100	87.38%	\$ (265.00)
Dues/membership out state	59-11	\$ 1,854	\$ -	\$ 1,854	\$ 2,000	92.70%	\$ (146.00)
Seminar & conf in state	59-20	\$ 385	\$ -	\$ 385	\$ 2,500	15.38%	\$ (2,115.50)
Seminar & conf out state	59-21	\$ 860	\$ -	\$ 860	\$ 2,750	31.27%	\$ (1,890.00)
Office supplies	61-10	\$ 8,999	\$ -	\$ 8,999	\$ 31,500	28.57%	\$ (22,500.80)
Medical supplies	61-20	\$ 422	\$ -	\$ 422	\$ 600	70.39%	\$ (177.69)
General supplies	61-40	\$ 8,931	\$ -	\$ 8,931	\$ 35,000	25.52%	\$ (26,068.64)
Program materials	61-43	\$ 10,104	\$ -	\$ 10,104	\$ 41,000	24.64%	\$ (30,895.58)
Materials Processing	61-44	\$ 15,957	\$ -	\$ 15,957	\$ 64,569	24.71%	\$ (48,612.31)
Postage	61-50	\$ 5,132	\$ -	\$ 5,132	\$ 15,300	33.54%	\$ (10,167.86)
Books & periodicals	61-70	\$ 177,677	\$ 684	\$ 178,361	\$ 788,200	22.63%	\$ (609,838.87)
Gasoline		\$ 44	\$ -	\$ 44	\$ 550	7.92%	\$ (506.44)
Natural gas	62-50	\$ 16,692	\$ -	\$ 16,692	\$ 81,153	20.57%	\$ (64,460.84)
Electricity	62-51	\$ 13,876	\$ -	\$ 13,876	\$ 124,265	11.17%	\$ (110,388.92)
Miscellaneous	68-10	\$ 461	\$ -	\$ 461	\$ 2,000	23.04%	\$ (1,539.25)
Safety compliance	68-50	\$ -	\$ -	\$ -	\$ 100	0.00%	\$ (100.00)
Bad Debt		\$ -	\$ -	\$ -	\$ -		\$ -
Capital Outlay - Equipment		\$ -	\$ -	\$ -	\$ -		\$ -
Capital Outlay - Computer Software	74-10	\$ -	\$ -	\$ -	\$ -		\$ -
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	\$ -		\$ -
		\$ 1,253,956	\$ 91,180	\$ 1,345,137	\$ 5,787,235	23.24%	\$ (4,442,098)

Fargo Public Library 2025 Total Expenses

25% OF YEAR LAPSED

EXPENSE VS. BUDGET

2025

MAIN

Account	Budget Line	January	February	March	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 101,450	\$ 149,448	\$ 149,380	\$ 400,278		\$ 2,026,971	20%
Full time overtime	11-01	\$ 38	\$ 60	\$ -	\$ 98		\$ -	
Full Time banked sick	11-02	\$ -	\$ -	\$ -	\$ -		\$ 22,161	0%
Part time w/benefits	13-00	\$ 20,756	\$ 30,053	\$ 32,550	\$ 83,359		\$ 384,136	22%
Part time w/benefits overtime		\$ 12	\$ -	\$ 19	\$ 32		\$ -	
Part Time Banked Sick	13-02	\$ -	\$ -	\$ -	\$ -		\$ 228	0%
Part time seasonal no benefits	14-00	\$ 1,129	\$ 1,442	\$ 1,883	\$ 4,454		\$ 40,056	11%
Health insurance	20-01	\$ 13,255	\$ 19,441	\$ 19,379	\$ 52,075		\$ 261,945	20%
Dental insurance	20-03	\$ 1,053	\$ 1,547	\$ 1,507	\$ 4,107		\$ 17,064	24%
Long Term Disability	20-04	\$ 287	\$ 419	\$ 416	\$ 1,122		\$ 5,364	21%
Auto Allowance	20-05	\$ 47	\$ 69	\$ 69	\$ 185		\$ 900	21%
FICA 6.2%	21-01	\$ 7,328	\$ 10,750	\$ 10,937	\$ 29,015		\$ 148,193	20%
Medicare 1.45%	21-02	\$ 1,714	\$ 2,514	\$ 2,558	\$ 6,786		\$ 34,658	20%
City Pension	22-01	\$ 1,232	\$ 1,816	\$ 1,816	\$ 4,864		\$ 23,570	21%
NDPERS Pension	22-04	\$ 9,783	\$ 14,362	\$ 14,394	\$ 38,538		\$ 195,595	20%
NDPERS & City Pension	22-05	\$ 352	\$ 519	\$ 519	\$ 1,391		\$ 6,742	21%
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -		\$ 800	0%
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -		\$ 500	0%
Security Services	38-61	\$ -	\$ 6,701	\$ 8,389	\$ 15,090		\$ 97,429	15%
Other Services	38-99	\$ 6,662	\$ (688)	\$ 1,069	\$ 7,043	\$ 9,301	\$ 15,000	109%
Water Sewer	41-05	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -		\$ 3,000	0%
General equip repair (computer)	43-21	\$ 1,254	\$ 238	\$ 260	\$ 1,752		\$ 28,266	6%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Maintenance service	43-50	\$ 51,637	\$ 1,601	\$ 3,309	\$ 56,546	\$ 12,875	\$ 49,560	140%
Land and building rent	44-10	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Property insurance	52-10	\$ -	\$ -	\$ -	\$ -		\$ 22,191	0%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -		\$ 359	0%
General liability	52-30	\$ -	\$ -	\$ -	\$ -		\$ 11,547	0%
Cellular phone service	53-20	\$ 519	\$ -	\$ 1,037	\$ 1,556		\$ 5,400	29%
Other communications	53-60	\$ 40	\$ -	\$ 80	\$ 120		\$ 2,600	5%
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -		\$ 46,150	0%
Minitex/OCLC	53-62	\$ 21,387	\$ -	\$ -	\$ 21,387		\$ 21,600	99%
Marketing	54-11	\$ 5,535	\$ 796	\$ 6,049	\$ 12,380		\$ 41,500	30%
In state travel	56-60	\$ -	\$ 167	\$ 117	\$ 284		\$ 3,500	8%
Out of state travel	57-60	\$ -	\$ -	\$ -	\$ -		\$ 7,500	0%
Due & membership in state	59-10	\$ 1,835	\$ -	\$ -	\$ 1,835		\$ 2,100	87%
Dues/membership out state	59-11	\$ 1,069	\$ 325	\$ 460	\$ 1,854		\$ 2,000	93%
Seminar & conf in state	59-20	\$ 100	\$ 188	\$ 96	\$ 385		\$ 2,500	15%
Seminar & conf out state	59-21	\$ -	\$ -	\$ 860	\$ 860		\$ 2,750	31%
Office supplies	61-10	\$ 2,958	\$ 404	\$ 852	\$ 4,214		\$ 20,000	21%
Medical supplies	61-20	\$ 136	\$ 286	\$ -	\$ 422		\$ 600	70%
General supplies	61-40	\$ 4,917	\$ (1,281)	\$ 1,185	\$ 4,821		\$ 25,000	19%
Program materials	61-43	\$ 3,597	\$ 3,274	\$ 3,234	\$ 10,104	\$ -	\$ 41,000	25%
Materials Processing	61-44	\$ 7,703	\$ 2,088	\$ 6,165	\$ 15,957		\$ 64,569	25%
Postage	61-50	\$ 26	\$ 40	\$ 5,067	\$ 5,132		\$ 11,000	47%
Books & periodicals	61-70	\$ 123,082	\$ (14,844)	\$ 33,249	\$ 141,487	\$ 684	\$ 596,975	24%
Gasoline	62-10	\$ -	\$ 44	\$ -	\$ 44		\$ 550	8%
Natural gas	62-50	\$ -	\$ 4,949	\$ 4,963	\$ 9,912		\$ 42,500	23%
Electricity	62-51	\$ -	\$ 3,867	\$ 4,354	\$ 8,221		\$ 78,000	11%
Miscellaneous	68-10	\$ -	\$ -	\$ 461	\$ 461		\$ 2,000	23%
Safety compliance	68-50	\$ -			\$ -		\$ 100	0%
Bad Debt					\$ -		\$ -	#DIV/0!
Capital Outlay - Machinery & Equipment					\$ -		\$ -	#DIV/0!
Capital Outlay - Computer Software	74-10				\$ -		\$ -	#DIV/0!
Capital Outlay - Vehicles	74-20				\$ -		\$ -	#DIV/0!
		\$ 390,892	\$ 240,595	\$ 316,684	\$ 948,170	\$ 22,860	\$ 4,416,129	21.99%

Fargo Public Library 2025 Total Expenses								
25% OF YEAR LAPSED								
EXPENSE VS. BUDGET								
2025								
CARLSON								
Account	Budget Line	January	February	March	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 20,565	\$ 30,573	\$ 29,318	\$ 80,456		\$ 408,775	20%
Full time overtime	11-01	\$ -	\$ -		\$ -		\$ -	
full Time Banked Sick	11-02	\$ -	\$ -		\$ -		\$ 2,953	0%
Part time w/benefits	13-00	\$ 5,997	\$ 9,167	\$ 9,427	\$ 24,591		\$ 114,982	21%
Part time w/benefits overtime		\$ -	\$ -		\$ -		\$ -	
Part Time Banked Sick	13-02	\$ -	\$ -		\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ 597	\$ 1,064	\$ 980	\$ 2,641		\$ 15,146	17%
Health insurance	20-01	\$ 4,296	\$ 6,389	\$ 6,052	\$ 16,737		\$ 69,883	24%
Dental insurance	20-03	\$ 263	\$ 387	\$ 367	\$ 1,017		\$ 4,368	23%
Long Term Disability	20-04	\$ 61	\$ 92	\$ 88	\$ 241		\$ 1,150	21%
Auto Allowance	20-05	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
FICA 6.2%	21-01	\$ 1,597	\$ 2,401	\$ 2,342	\$ 6,339		\$ 31,971	20%
Medicare 1.45%	21-02	\$ 373	\$ 562	\$ 548	\$ 1,483		\$ 7,478	20%
City Pension	22-01	\$ 515	\$ 758	\$ 758	\$ 2,032		\$ 9,846	21%
NDPERS Pension	22-04	\$ 1,863	\$ 2,802	\$ 2,710	\$ 7,375		\$ 37,104	20%
NDPERS & City Pension	22-05	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -		\$ 500	0%
Security Services	38-61	\$ -	\$ 3,038	\$ 4,121	\$ 7,159		\$ 36,900	19%
Other Services	38-99	\$ 34	\$ 34	\$ 34	\$ 102		\$ 250	41%
Water Sewer	41-05	\$ -	\$ 241	\$ 283	\$ 524		\$ 3,500	15%
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
General equip repair (computer)	43-21	\$ -	\$ -	\$ -	\$ -		\$ 1,000	0%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Maintenance service	43-50	\$ -	\$ -	\$ 177	\$ 177		\$ 1,800	10%
Land and building rent	44-10	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Property insurance	52-10	\$ -	\$ -	\$ -	\$ -		\$ 5,712	0%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
General liability	52-30	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Cellular phone service	53-20	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Other communications	53-60	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Marketing	54-11	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
In state travel	56-60	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Out of state travel	57-60	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Due & membership in state	59-10	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Dues/membership out state	59-11	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Seminar & conf in state	59-20	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Office supplies	61-10	\$ 1,336	\$ 509	\$ 1,313	\$ 3,158		\$ 8,500	37%
Medical supplies	61-20	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
General supplies	61-40	\$ 522	\$ 3,082	\$ -	\$ 3,604		\$ 7,500	48%
Program materials	61-43	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Materials Processing	61-44	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Postage	61-50	\$ -	\$ -	\$ -	\$ -		\$ 4,300	0%
Books & periodicals	61-70	\$ 9,390	\$ 6,388	\$ 7,208	\$ 22,986		\$ 125,900	18%
Gasoline	62-10	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Natural gas	62-50	\$ -	\$ 3,428	\$ 2,709	\$ 6,137		\$ 34,853	18%
Electricity	62-51	\$ -	\$ 1,962	\$ 2,435	\$ 4,398		\$ 39,265	11%
Miscellaneous	68-10	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Safety compliance	68-50	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Bad Debt		\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Capital Outlay - Equipment		\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Capital Outlay - Computer Software	74-10	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
		\$ 47,410	\$ 72,877	\$ 70,869	\$ 191,156	\$ -	\$ 973,636	19.6%

Fargo Public Library 2025 Total Expenses								
25% OF YEAR LAPSED								
EXPENSE VS. BUDGET								
2025								
NORTHPORT								
Account	Budget Line	January	February	March	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 9,699	\$ 14,487	\$ 15,984	\$ 40,170		\$ 119,389	34%
Full time overtime	11-01	\$ -	\$ -	\$ -	\$ -		\$ -	
Full time banked sick	11-02	\$ -	\$ -	\$ -	\$ -		\$ -	
Part time w/benefits	13-00	\$ 3,787	\$ 5,392	\$ 5,490	\$ 14,669		\$ 61,048	24%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ -		\$ -	
Part time banked sick		\$ -	\$ -	\$ -	\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Health insurance	20-01	\$ 1,458	\$ 2,183	\$ 2,582	\$ 6,223		\$ 16,640	37%
Dental insurance	20-03	\$ 126	\$ 191	\$ 201	\$ 517		\$ 1,911	27%
Long Term Disability	20-04	\$ 31	\$ 45	\$ 49	\$ 125		\$ 393	32%
Auto Allowance	20-05	\$ -	\$ -	\$ -	\$ -		\$ -	
FICA 6.2%	21-01	\$ 807	\$ 1,187	\$ 1,281	\$ 3,275		\$ 10,328	32%
Medicare 1.45%	21-02	\$ 189	\$ 278	\$ 300	\$ 766		\$ 2,415	32%
City Pension	22-01	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
NDPERS Pension	22-04	\$ 1,249	\$ 1,841	\$ 1,989	\$ 5,078		\$ 16,709	30%
NDPERS & City Pension	22-05	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Security Services	38-61	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Other Services	38-99	\$ -	\$ 34	\$ 900	\$ 934	\$ -	\$ 500	187%
Water Sewer	41-05	\$ -	\$ 271	\$ 278	\$ 549		\$ 3,000	18%
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
General equip repair (computer)	43-21	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Maintenance service	43-50	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Land and building rent	44-10	\$ 12,544	\$ 6,272	\$ 6,272	\$ 25,088	\$ 68,320	\$ 82,662	113%
Property insurance	52-10	\$ -	\$ -	\$ -	\$ -		\$ 850	0%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
General liability	52-30	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Cellular phone service	53-20	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Other communications	53-60	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Marketing	54-11	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
In state travel	56-60	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Out of state travel	57-60	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Due & membership in state	59-10	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Dues/membership out state	59-11	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Seminar & conf in state	59-20	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Office supplies	61-10	\$ 473	\$ 1,537	\$ (382)	\$ 1,627		\$ 3,000	54%
Medical supplies	61-20	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
General supplies	61-40	\$ 169	\$ 279	\$ 58	\$ 506		\$ 2,500	20%
Program materials	61-43	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Materials Processing	61-44	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Postage	61-50	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Books & periodicals	61-70	\$ 5,647	\$ 4,266	\$ 3,291	\$ 13,204		\$ 65,325	20%
Gasoline	62-10	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Natural gas	62-50	\$ -	\$ 348	\$ 294	\$ 642		\$ 3,800	17%
Electricity	62-51	\$ -	\$ 603	\$ 655	\$ 1,257		\$ 7,000	18%
Miscellaneous	68-10	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Safety compliance	68-50	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Bad Debt		\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
Capital Outlay - Equipment			\$ -	\$ -	\$ -		\$ -	#DIV/0!
Capital Outlay - Computer Software			\$ -	\$ -	\$ -		\$ -	#DIV/0!
Capital Outlay - Vehicles	74-20		\$ -	\$ -	\$ -		\$ -	#DIV/0!
		\$ 36,177	\$ 39,213	\$ 39,240	\$ 114,630	\$ 68,320	\$ 397,470	46.03%

Revenue 2025		
	Fees & Copies 101-0000-351.25-01	Misc. Revenue 101-0000-361.61-08
January	\$ 2,405.35	\$ 746.74
February	\$ 1,360.18	\$ 1,464.11
March	\$ 2,975.40	\$ 36.02
April		
May		
June		
July		
August		
September		
October		
November		
December		
	\$ 6,740.93	\$ 2,246.87

Total \$ 8,987.80