



**PLANNING AND DEVELOPMENT**  
225 4th Street North  
Fargo, North Dakota

**INTERSTATE PARKING**  
401 3rd Avenue North  
Fargo, North Dakota

**MEMORANDUM**

**TO:** Parking Commission Members  
**FROM:** Fargo Planning (Mark Williams) & Interstate Parking  
**DATE:** February 22, 2019  
**RE:** Thursday, February 28th Parking Commission Agenda

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***Parking Commission Mission Statement***

*Manage, provide, promote and maintain safe, convenient, accessible, attractive and reasonably priced parking facilities that will meet the need of downtown businesses, employers, residents, students, and visitors.*

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Visit [www.fargoparking.com](http://www.fargoparking.com) for additional Downtown Fargo parking information.

**PARKING COMMISSION**  
**Thursday, February 28, 2019, 9:00 a.m.**  
**City Commission Chambers**  
**AGENDA**

1. Approve Order of Agenda
2. Minutes – Meeting of December 20, 2018 (Attachment 1)
3. Interstate Report/Financial Data (Attachment 2) – Paul
4. Mercantile Parking Garage Update – Jim
5. Parking Timelines for Downtown Projects
  - a. Construction vehicle parking
  - b. Encroachments
6. Other Business

*Parking Commission meetings are broadcast live on cable channel TV Fargo 56 and can be seen live by video stream on [www.FargoND.gov/streaming](http://www.FargoND.gov/streaming). They are rebroadcast each Wednesday at 8:00 p.m., Friday at 9:00 a.m., and Sunday at 7:00 p.m.*

*People with disabilities who plan to attend the meeting and need special accommodations should call the Planning Office at 241-1474 or TDD at 241-8258. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.*

*Minutes are available on the City of Fargo Web site at [www.FargoND.gov/parking](http://www.FargoND.gov/parking).*

**BOARD OF PARKING COMMISSIONERS  
MINUTES**

**Regular Meeting:**

**Thursday, December 20, 2018**

The Regular Meeting of the Board of Parking Commissioners of the City of Fargo, North Dakota, was held in the City Commission Room at City Hall at 9:00 a.m., Thursday, December 20, 2018.

The Parking Commissioners present or absent were as follows:

Present: Chairperson Mike Williams, Margie Bailly, Brian Hayer, Randy Thorson, Jay Krabbenhoft

Absent: None

Chairperson Williams called the meeting to order.

**Item 1: Approve Order of Agenda**

Member Thorson moved the Order of Agenda be approved as presented. Second by Member Hayer. All Members present voted aye and the motion was declared carried.

**Item 2: Minutes: Regular Meeting of October 25, 2018**

Member Bailly moved the minutes of the October 25, 2018 Parking Commission meeting be approved. Second by Member Thorson. All Members present voted aye and the motion was declared carried.

**Item 3: Welcome New Parking Manager**

Chair Williams introduced Vanessa Hernandez as the new Interim Parking Manager for Interstate Parking.

**Item 4: October Financial and Operations Report**

Paul Schnettler, Interstate Parking, reviewed the October and November 2018 financial and operations reports. He provided an update on parking lot crack repairs that were not completed and noted they will be sealed in the spring. The Board discussed the importance of completing the sealing repairs.

**Item 5: November Financial and Operations Report**

Heard with Item 4

**Item 6: Discuss Schedule, Content, and Participants of January Parking Retreat**

Director of Strategic Planning and Research Jim Gilmour shared that the main topics to be discussed at the upcoming Parking Retreat include locations for future parking facilities, monthly parking availability, and future plans of additional public/private partnerships. He also suggested reviewing the organization of the Parking Commission

and discussing adding additional people to the table and other interactive meeting opportunities.

City Commissioner Dave Piepkorn stated that he would also like to discuss online parking management and the capabilities to grow with new technologies to assist with future parking needs.

The Board discussed looking at the past parking study and Downtown Master Plan, integration with other City departments, and making the most from work that has already been done.

Discussion continued on possible dates, location, and time to hold the retreat.

**Item 7: Construction Concerns from Retailers**

City Traffic Engineer Jeremy Gordon spoke on behalf of the Engineering Department. He noted that Kristy Schmidt from the Engineering Department is the downtown liaison and has been working on agreements with downtown contractors regarding closure timelines.

The Board discussed how communication could be improved between downtown retailers, contractors, and the City regarding sidewalk and street closures due to construction. Improved and more frequent notifications to downtown businesses was noted as a priority.

Discussion continued regarding the Main Avenue reconstruction project scheduled to begin in the Spring of 2019. Mr. Gordon noted that the contractors have been given a maximum number of days major that intersections can be closed.

Commissioner Piepkorn stated that this project should be done as quickly and efficiently as possible. He noted that this street has not been redone in over 100 years, so there is a major concern that the project be do well.

The Board continued discussion on future development projects.

**Item 8: ROCO Smart Energy Ramp Update**

Chair Williams shared that the Smart Energy Project was confirmed in November 2018. He noted the project will start with smart chargers and add lighting controls over the next 6-8 months.

**Item 9: Other Business**

Discussion was held on parking time limits surrounding 225 4th Avenue North. Mr. Gilmour noted that this issue has been delegated to the Planning Department to address.

Assistant Planning Director Mark Williams addressed that the on and off-street parking fines were tabled at the last meeting. City Auditor Steve Sprague noted that the

Passport parking system is ready to be used, but that the fine rates need to be established in order to upload into the system.

Discussion was held on the increase of a second late fee, the rates of on-street versus off-street parking violations, and the amount of downtown construction affecting downtown parking.

Member Bailly moved to approve the increase of on-street parking fees and the addition of a second late fee increase. Second by Member Thorson. All Members present voted nay and the motion failed.

The time at adjournment was 9:51 a.m.



# CITY OF FARGO

PARKING

REPORT

DECEMBER 2018

January 14, 2018

Jim Gilmour  
Planning Director  
City of Fargo  
200 3<sup>rd</sup> Street North  
Fargo, ND 58102

Dear Mr. Gilmour:

We are pleased to provide the Parking Report for the month ended December 31, 2018. The enclosed reports have been prepared and reviewed by me, and are complete and accurate to the best of my knowledge.

Enclosed with this correspondence, you will find the following:

- 2018 Revenue Report for the month ending December 31, 2018
- 2018 Revenue Report for the twelve months ending December 31, 2018
- Invoice copies to support the City Expenses deduction scheduled on the Revenue Report for the month ending December 31, 2018
- Month ending December 31, 2018 Transient Revenue analytical graphs by location

Should you have any questions or concerns please feel free to contact me directly at (414) 274-2874.

Sincerely,

Kristi Laufenberg  
Controller  
Interstate Parking Company

# City of Fargo

## 2018 Revenue Report



For the Month Ending December 31st, 2018:

	ND4001 Civic Center Ramp	ND4003 3rd Avenue Lot	ND4005 2nd Avenue South Lot	ND4006 NP Avenue Lot	ND4007 GTC Ramp	ND4008 4th Street Lot	ND4009 3rd Street Lot	ND4010 Main Avenue Lot	ND4011 Island Park Ramp	ND4012 7th Street Lot	Total	Prior Year Total
Monthly Parking Revenue	19,466.00			6,051.46	17,100.00	16,669.00	13,424.52	5,100.00	22,033.38	1,100.00	100,944.36	96,057.80
Transient Revenue	2,779.50			815.00							3,594.50	3,896.00
Pay by Phone	1.00			504.50							505.50	786.75
Validation Revenue	3,827.00			1,166.67							4,993.67	4,133.50
Validation Revenue - Radisson	-										-	2,744.00
Violation Revenue	17.00		-	150.00		-	-	-			167.00	485.00
Event Revenue	-			-							-	-
<b>Gross Revenue</b>	<b>\$ 26,090.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,687.63</b>	<b>\$ 17,100.00</b>	<b>\$ 16,669.00</b>	<b>\$ 13,424.52</b>	<b>\$ 5,100.00</b>	<b>\$ 22,033.38</b>	<b>\$ 1,100.00</b>	<b>\$ 110,205.03</b>	<b>\$ 108,103.05</b>
Credit Card Fees	(232.32)			(209.44)	(32.01)	-	(20.57)	(8.57)	(74.20)	(16.35)	(593.46)	(949.79)
Sales Tax											-	-
Special Event Payroll											-	-
Enforcement Payroll				(956.65)		(1,154.57)	(956.65)	(494.82)	(2,639.03)	(171.53)	(6,373.25)	(7,208.00)
Passport Fees	(8.80)			(293.71)			-	-	-		(302.51)	(226.40)
Management Fee	(5,267.17)	-		(2,359.50)	(4,484.50)	(2,359.50)	(2,359.50)	(2,359.50)	(4,484.50)	(2,334.50)	(26,008.67)	(27,980.00)
City Expenses:												(101.38)
Schindler Elevator									(104.66)		(104.66)	
Schindler Elevator									-		-	
The LockShop									-		-	
Sentry Security											-	
Summit Companies											-	
The CMI Group											-	
Overhead Door Co.					(338.50)						(338.50)	
GTC Office Lease	-	-	-	-	120.00	-	-	-	-	-	120.00	120.00
<b>Total Adjustments</b>	<b>(5,508.29)</b>	<b>-</b>	<b>-</b>	<b>(3,819.30)</b>	<b>(4,735.01)</b>	<b>(3,514.07)</b>	<b>(3,336.72)</b>	<b>(2,862.89)</b>	<b>(7,302.39)</b>	<b>(2,522.38)</b>	<b>(33,601.05)</b>	<b>(36,345.57)</b>
Service Permit Revenue	-	-	-	-	-	-	-	-	-	-	675.00	2,025.00
DRP3 Revenue	-	-	-	-	-	-	-	-	-	-	125.00	625.00
<b>Net Operating Income</b>	<b>\$ 20,582.21</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,868.33</b>	<b>\$ 12,364.99</b>	<b>\$ 13,154.93</b>	<b>\$ 10,087.80</b>	<b>\$ 2,237.11</b>	<b>\$ 14,730.99</b>	<b>\$ (1,422.38)</b>	<b>\$ 77,403.98</b>	<b>\$ 74,405.98</b>

# City of Fargo

## 2018 Revenue Report



### ND4013 - Roberts Commons

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Monthly Parking Revenue	33,813.53	36,147.00	35,975.00	34,542.80	35,064.77	38,569.00	39,561.34	38,645.33	38,721.16	43,886.00	42,196.00	42,156.07	459,278.00
Transient Revenue	3,906.00	4,209.00	6,325.00	6,608.00	5,887.00	7,039.00	10,427.00	10,137.00	2,693.00	9,087.00	12,099.00	6,647.00	85,064.00
Pay by Phone													-
Validation Revenue	259.00	226.00	447.00	1,037.25	960.00	1,200.50	453.00	401.75	822.00	1,049.50	1,186.75	268.00	8,310.75
Validation Revenue - Radisson													-
Violation Revenue										17.00		25.00	42.00
Bike Lockers Revenue													-
Event Revenue													-
<b>Gross Revenue</b>	<b>\$ 37,978.53</b>	<b>\$ 40,582.00</b>	<b>\$ 42,747.00</b>	<b>\$ 42,188.05</b>	<b>\$ 41,911.77</b>	<b>\$ 46,808.50</b>	<b>\$ 50,441.34</b>	<b>\$ 49,184.08</b>	<b>\$ 42,236.16</b>	<b>\$ 54,039.50</b>	<b>\$ 55,481.75</b>	<b>\$ 49,096.07</b>	<b>\$ 552,694.75</b>
Credit Card Fees	(192.86)	(281.65)	(196.84)	(318.35)	(361.39)	(357.54)	(380.52)	(457.84)	(487.24)	(107.24)	(539.15)	(649.82)	(4,330.44)
Sales Tax													-
Special Event Payroll													-
Enforcement Payroll													-
Passport Fees										(8.80)		(12.00)	(20.80)
Management Fee	(16,374.00)	(16,374.00)	(16,374.00)	(16,374.00)	(16,374.00)	(16,374.00)	(16,374.00)	(16,374.00)	(16,374.00)	(16,374.00)	(16,374.00)	(16,374.00)	(196,488.00)
City Expenses:													
Sentry Security (6093)	(2,303.10)												(2,303.10)
Sentry Security (6118)	(1,804.16)												(1,804.16)
Sentry Security (6138)	(2,006.90)												(2,006.90)
City of Fargo	(67.82)												(67.82)
Sentry Security (6176)	(1,490.36)												(1,490.36)
Sentry Security (6177)	(1,186.32)												(1,186.32)
Sentry Security (6195)		(2,646.91)											(2,646.91)
Sentry Security (6213)		(2,476.84)											(2,476.84)
Sentry Security (6235)		(2,940.84)											(2,940.84)
Sentry Security (FC22)		(60.76)											(60.76)
Xcel Energy			(8,029.33)										(8,029.33)
Sentry Security			(2,865.99)										(2,865.99)
City of Fargo			(63.56)										(63.56)
Tapco			(747.86)										(747.86)
Sentry Security (6299)				(2,583.10)									(2,583.10)
Protection Systems Inc				(178.00)									(178.00)
Tapco				(1,760.14)									(1,760.14)
Sentry Security (6323)				(2,039.45)									(2,039.45)
Sentry Security (6346)					(2,037.47)								(2,037.47)
Sentry Security (6362)					(698.33)								(698.33)
Sentry Security (6385)					(1,067.57)								(1,067.57)
Grant's Mechanical (J002084)					(1,320.94)								(1,320.94)
Tapco (594804)					(747.86)								(747.86)
Sentry Security						(766.99)							(766.99)
Area Women (1/4 Page Ad)							(61.50)						(61.50)
Sentry Security (6431)							(500.80)						(500.80)
Sentry Security (6447)							(659.01)						(659.01)
Sentry Security (6462)							(775.69)						(775.69)
Sentry Security (6482)								(1,257.53)					(1,257.53)
Sentry Security (6508)								(1,042.09)					(1,042.09)
Summit Companies (1283901)								(252.82)					(252.82)
The CMI Group 063018								(0.97)					(0.97)
Sentry Security (6523)									(1,138.91)				(1,138.91)
Sentry Security (6535)									(1,784.09)				(1,784.09)
Sentry Security (6551)									(1,757.77)				(1,757.77)
Sentry Security (6569)										(1,094.89)			(1,094.89)
Sentry Security (6587)											(1,377.56)		(1,377.56)
Xcel Energy											(2,583.66)		(2,583.66)
Xcel Energy											(1,420.37)		(1,420.37)
KCM												(1,143.30)	(1,143.30)
Sentry Security (6608)												(1,242.81)	(1,242.81)
Sentry Security (6631)												(1,469.04)	(1,469.04)
Roberts Commons (Xcel Energy)												(8,598.70)	(8,598.70)
Xcel Energy												(1,747.30)	(1,747.30)
Snow Removal												(825.38)	(825.38)
													-
<b>Total Adjustments</b>	<b>(25,425.52)</b>	<b>(24,781.00)</b>	<b>(28,277.58)</b>	<b>(23,253.04)</b>	<b>(22,607.56)</b>	<b>(17,498.53)</b>	<b>(18,751.52)</b>	<b>(19,385.25)</b>	<b>(21,542.01)</b>	<b>(17,584.93)</b>	<b>(22,294.74)</b>	<b>(32,062.35)</b>	<b>(273,464.03)</b>
Service Permit Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
DRP3 Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Net Operating Income</b>	<b>\$ 12,553.01</b>	<b>\$ 15,801.00</b>	<b>\$ 14,469.42</b>	<b>\$ 18,935.01</b>	<b>\$ 19,304.21</b>	<b>\$ 29,309.97</b>	<b>\$ 31,689.82</b>	<b>\$ 29,798.83</b>	<b>\$ 20,694.15</b>	<b>\$ 36,454.57</b>	<b>\$ 33,187.01</b>	<b>\$ 17,033.72</b>	<b>\$ 279,230.72</b>

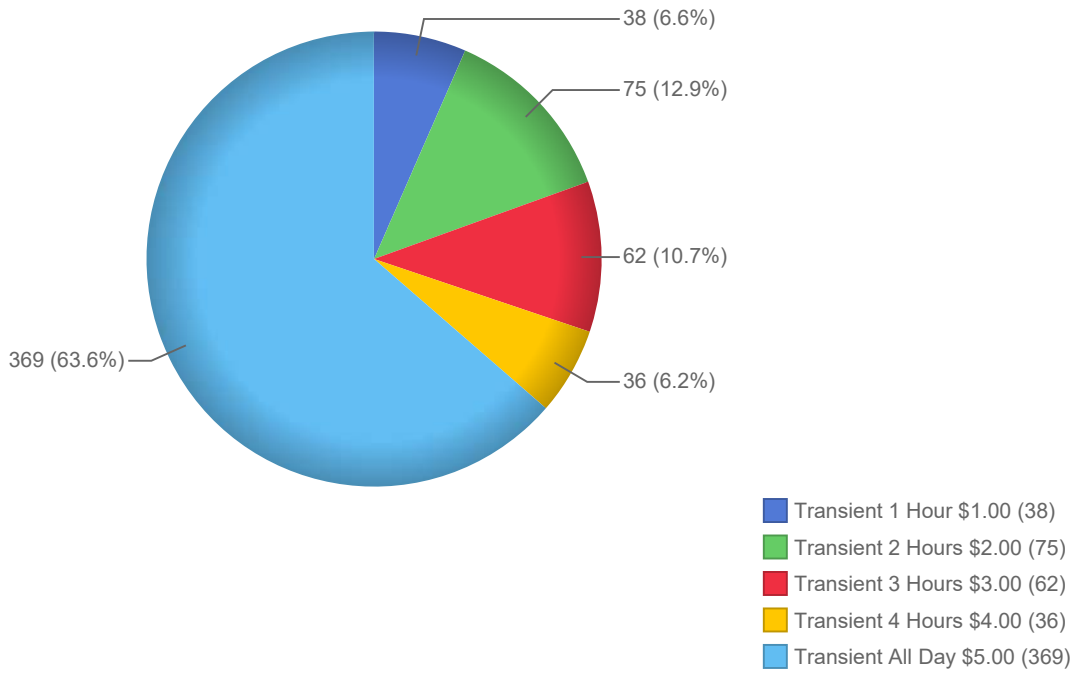




For the Twelve Months Ending December 31, 2018:

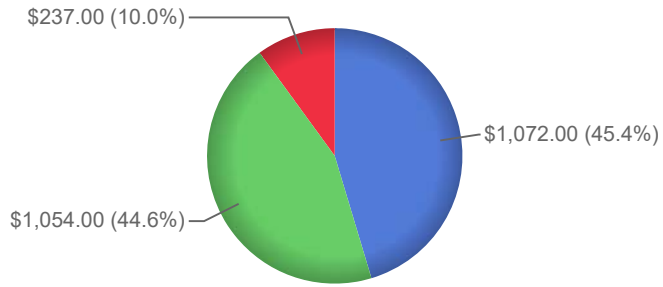
	ND4001 Civic Center Ramp	ND4003 3rd Avenue Lot	ND4005 2nd Avenue South Lot	ND4006 NP Avenue Lot	ND4007 GTC Ramp	ND4008 4th Street Lot	ND4009 3rd Street Lot	ND4010 Main Avenue Lot	ND4011 Island Park Ramp	ND4012 7th Street Lot	Total	Prior Year Total
Monthly Parking Revenue	237,917.00	-	-	67,191.70	191,691.50	199,502.00	159,867.52	51,620.41	262,366.94	12,692.28	1,182,849.35	1,250,834.61
Transient Revenue	26,258.00	-	-	19,475.20	-	-	-	-	-	-	45,733.20	65,803.68
Pay by Phone	68.30	-	-	7,061.55	-	-	-	-	-	-	7,129.85	19,641.75
Validation Revenue	49,230.50	-	-	2,836.92	3.75	-	-	-	-	-	52,071.17	52,662.00
Validation Revenue - Radisson	14,680.00	-	-	-	-	-	-	-	-	-	14,680.00	26,381.50
Violation Revenue	434.00	146.00	-	5,001.00	-	117.00	146.00	83.00	34.00	17.00	5,978.00	14,577.00
Bike Lockers Revenue	-	-	-	-	-	-	-	-	-	-	-	-
Event Revenue	-	-	-	-	-	-	-	-	6,146.00	-	6,146.00	100.00
<b>Gross Revenue</b>	<b>\$ 328,587.80</b>	<b>\$ 146.00</b>	<b>\$ -</b>	<b>\$ 101,566.37</b>	<b>\$ 191,695.25</b>	<b>\$ 199,619.00</b>	<b>\$ 160,013.52</b>	<b>\$ 51,703.41</b>	<b>\$ 268,546.94</b>	<b>\$ 12,709.28</b>	<b>\$ 1,314,587.57</b>	<b>\$ 1,430,000.54</b>
Credit Card Fees	(3,225.34)	-	(151.79)	(3,121.39)	(808.32)	(490.29)	(287.73)	(187.47)	(1,053.07)	(192.68)	(9,518.08)	(11,300.99)
Sales Tax	-	-	-	-	-	-	-	-	-	-	-	-
Special Event Payroll	-	-	-	-	-	-	-	-	-	-	-	-
Enforcement Payroll	-	-	-	(11,777.11)	-	(14,213.74)	(11,777.11)	(6,091.60)	(32,488.55)	(2,111.77)	(78,459.88)	(97,769.63)
Passport Fees	(168.80)	(74.40)	-	(3,321.84)	-	-	(58.80)	(74.40)	(41.20)	-	(3,739.44)	(5,502.31)
Management Fee	(66,687.36)	(16,992.00)	-	(26,430.00)	(51,930.00)	(26,430.00)	(26,430.00)	(26,430.00)	(51,930.00)	(26,130.00)	(319,389.36)	(391,866.01)
City Expenses:												(44,952.42)
Electric	(2,243.99)			(29.74)							(2,273.73)	-
Snow				(8,181.16)							(8,181.16)	-
Elevator									(1,252.64)		(1,252.64)	-
Security												-
Tapco (Replace Gate Arm)	(949.52)										(949.52)	-
The LockShop		(1,004.25)							(102.85)		(1,107.10)	-
Summit Companies									(424.71)		(424.71)	-
L Goninsky Concrete	(637.00)										(637.00)	-
Grotberg Electrci							(596.82)				(596.82)	-
Area Women (1/4 Page Ad)	(61.50)	(61.50)	-	(61.50)	(61.50)	(61.50)	(61.50)	(61.50)	(61.50)	(61.50)	(553.50)	-
The LockShop	(997.28)										(997.28)	-
The CMI Group	(0.96)	(0.96)		(0.97)	(0.97)	(0.97)	(0.97)	(0.97)	(0.97)	(0.97)	(8.71)	-
Overhead Door Co.					(338.50)						(338.50)	-
GTC Office Lease	-	-	-	-	1,440.00	-	-	-	-	-	1,440.00	1,200.00
<b>Total Adjustments</b>	<b>(74,971.75)</b>	<b>(18,133.11)</b>	<b>(151.79)</b>	<b>(52,923.71)</b>	<b>(51,699.29)</b>	<b>(41,196.50)</b>	<b>(39,212.93)</b>	<b>(32,845.94)</b>	<b>(87,355.49)</b>	<b>(28,496.92)</b>	<b>(426,987.43)</b>	<b>(550,191.36)</b>
Service Permit Revenue	-	-	-	-	-	-	-	-	-	-	13,600.00	11,775.00
DRP3 Revenue	-	-	-	-	-	-	-	-	-	-	6,800.00	8,320.00
<b>Net Operating Income</b>	<b>\$ 253,616.05</b>	<b>\$ (17,987.11)</b>	<b>\$ (151.79)</b>	<b>\$ 48,642.66</b>	<b>\$ 139,995.96</b>	<b>\$ 158,422.50</b>	<b>\$ 120,800.59</b>	<b>\$ 18,857.47</b>	<b>\$ 181,191.45</b>	<b>\$ (15,787.64)</b>	<b>\$ 908,000.14</b>	<b>\$ 899,907.18</b>

NP Ave Lot - Ticket Count Breakdown  
12/1/2018 to 12/31/2018, 580 Tickets Cashiered



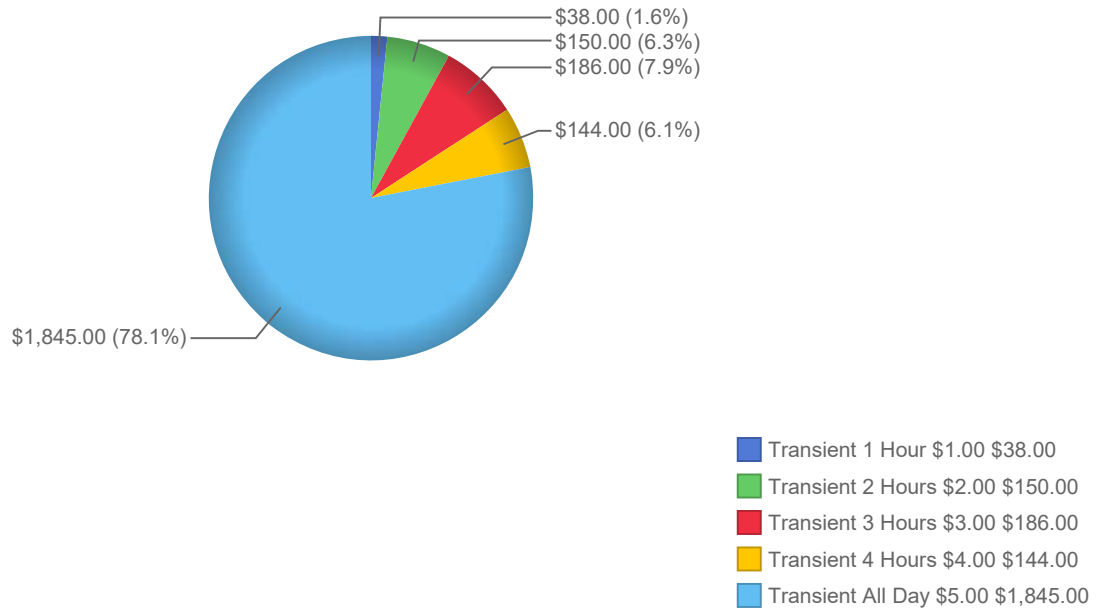
Printed 1/14/2019

NP Ave Lot - Receipts Breakdown  
12/1/2018 to 12/31/2018

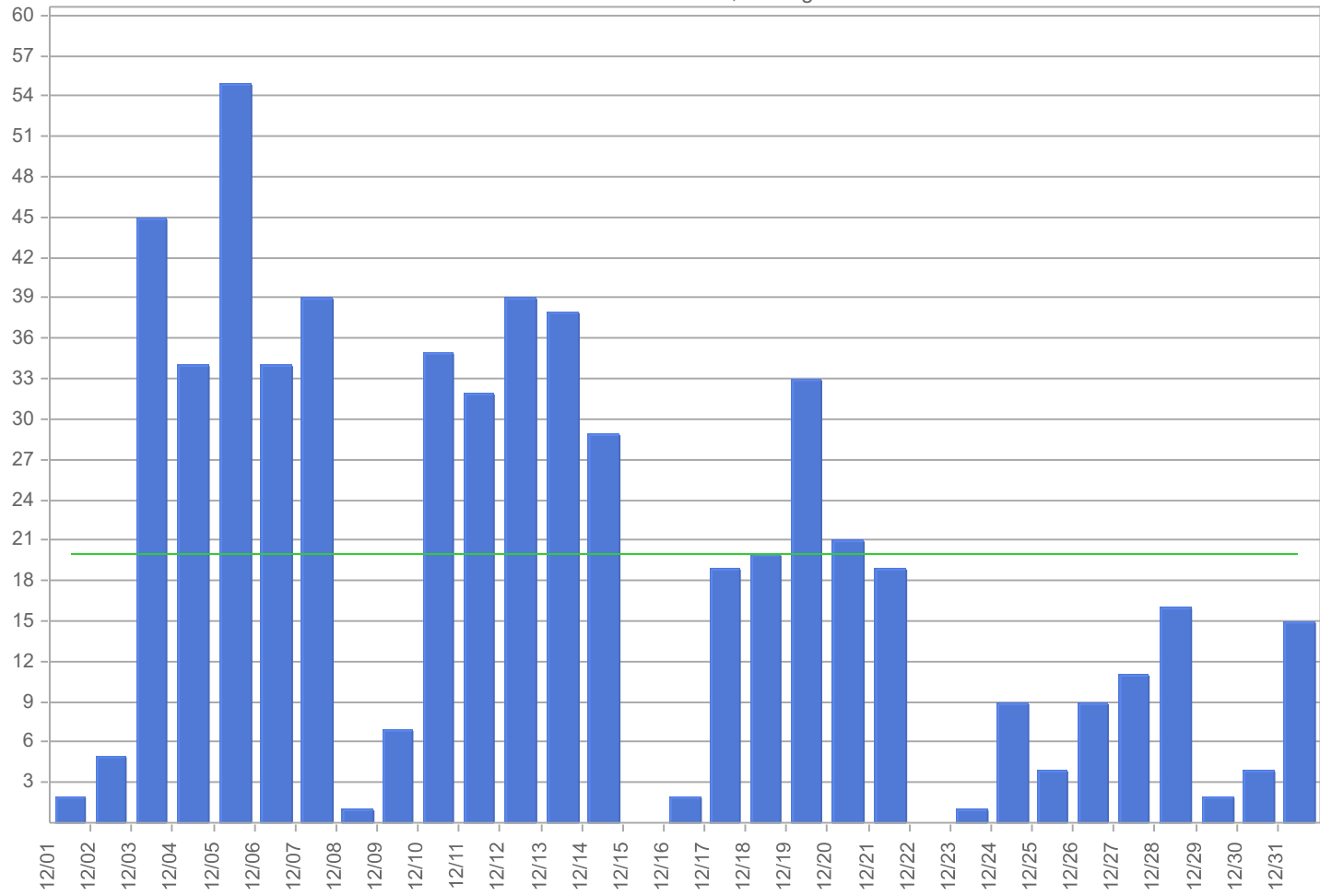


- Credit Card Receipts \$1,072.00
- Total Validations \$1,054.00
- Cash/Checks Deposited \$237.00

NP Ave Lot - Ticket Value Breakdown  
12/1/2018 to 12/31/2018, Total Ticket Value is \$2,363.00

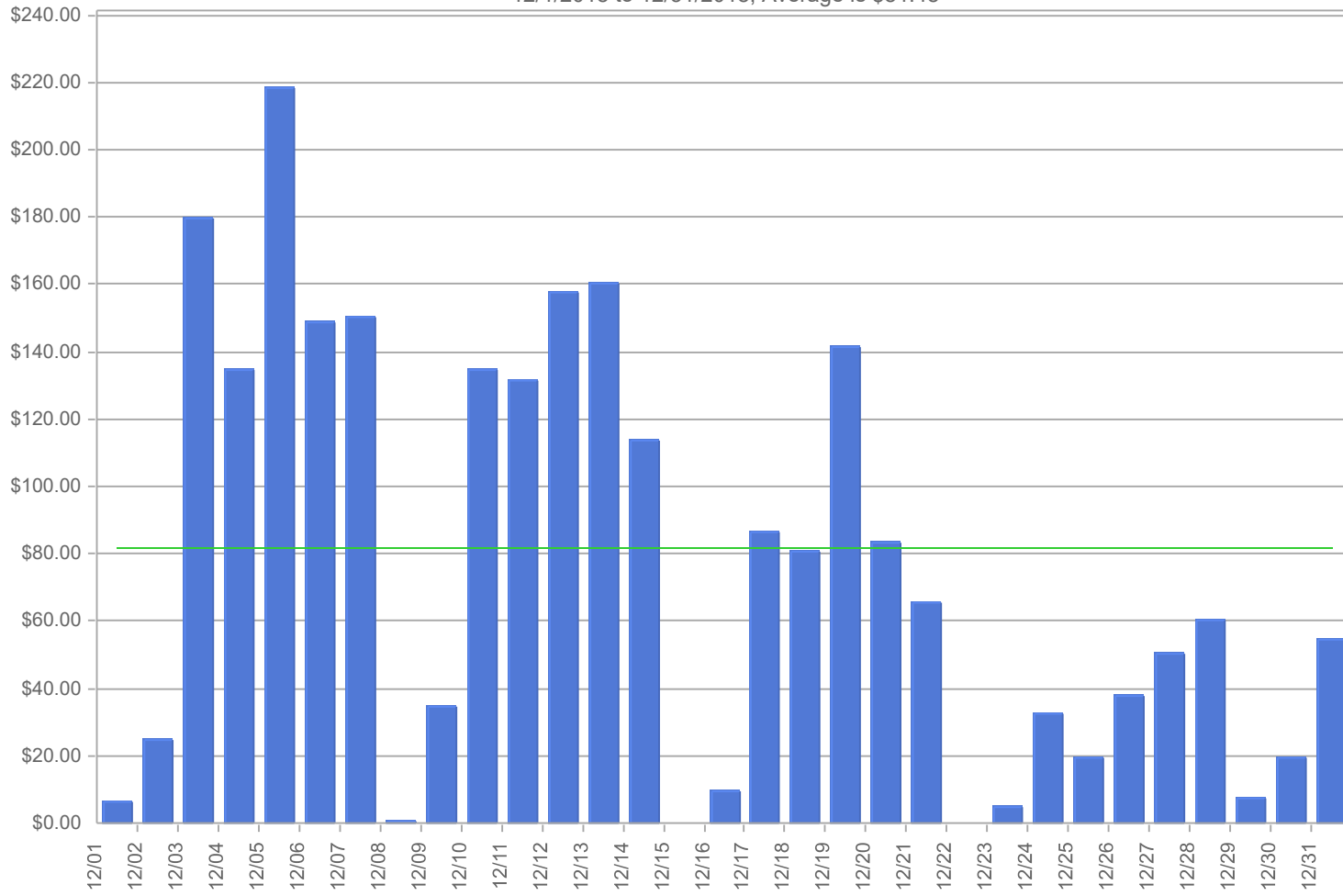


NP Ave Lot - Tickets Cashiered by Day  
12/1/2018 to 12/31/2018, Average is 20



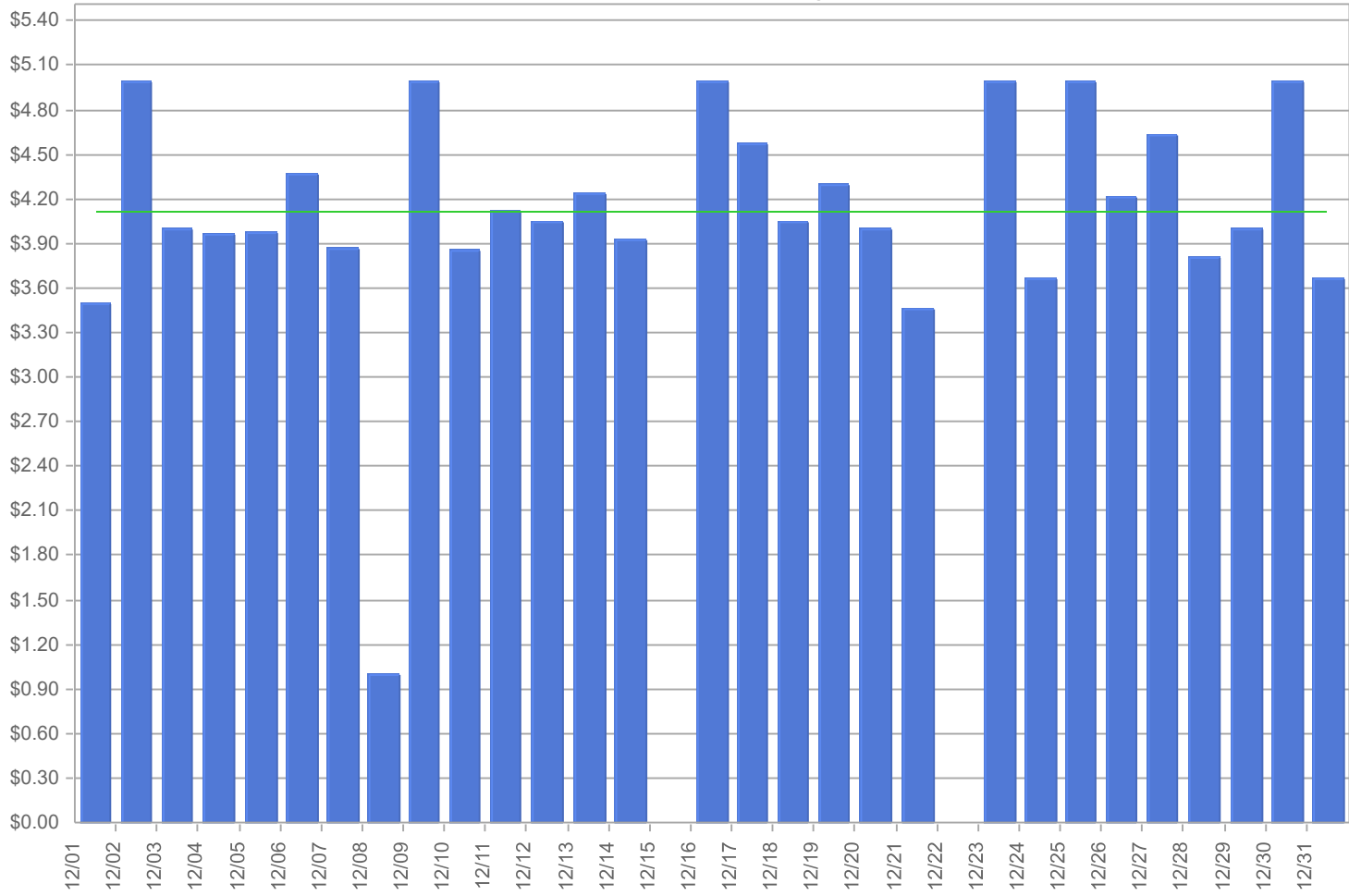
Printed 1/14/2019

NP Ave Lot - Total Ticket Values by Day  
12/1/2018 to 12/31/2018, Average is \$81.48



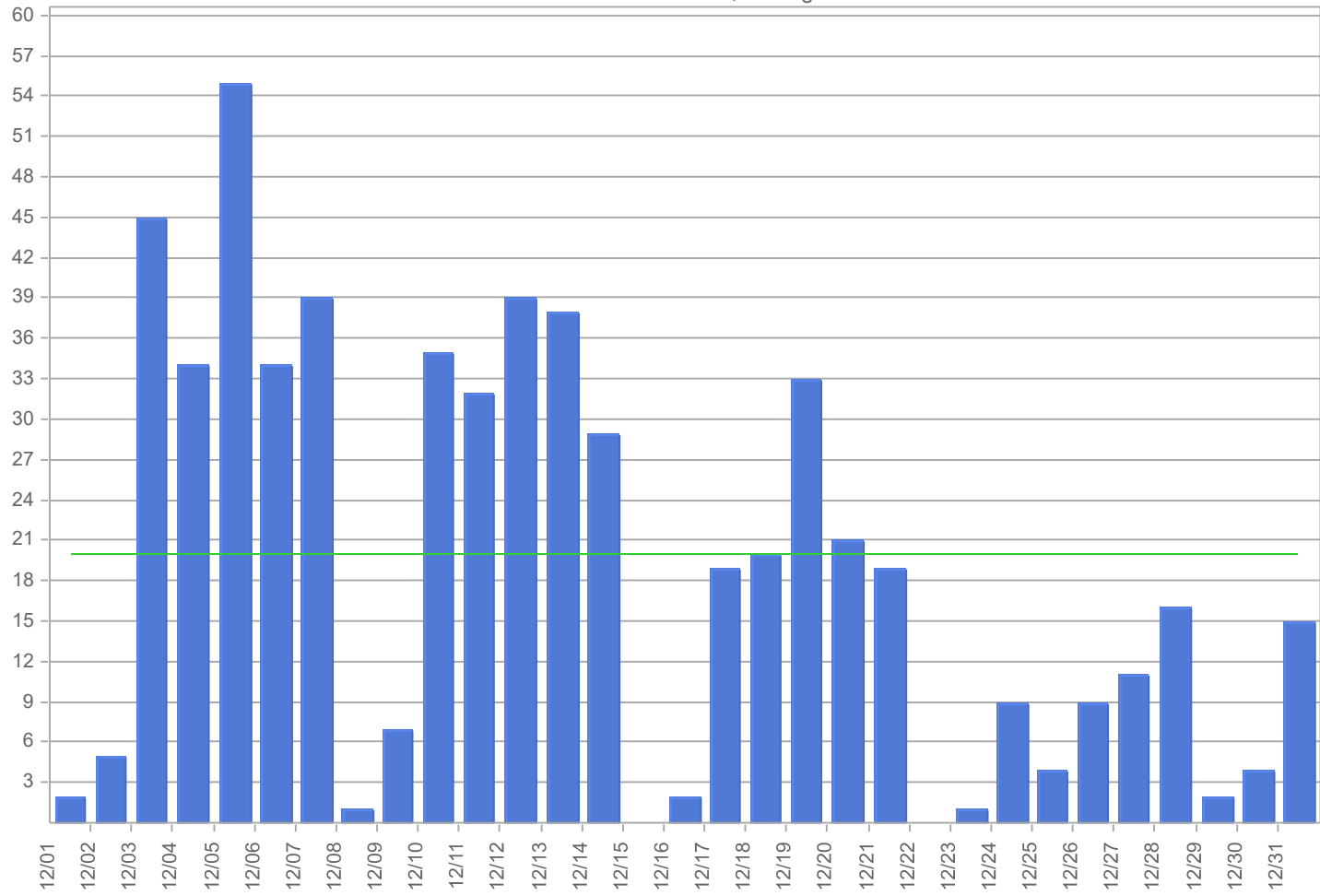
Printed 1/14/2019

NP Ave Lot - Average Ticket Value by Day  
12/1/2018 to 12/31/2018, Average is \$4.11



Printed 1/14/2019

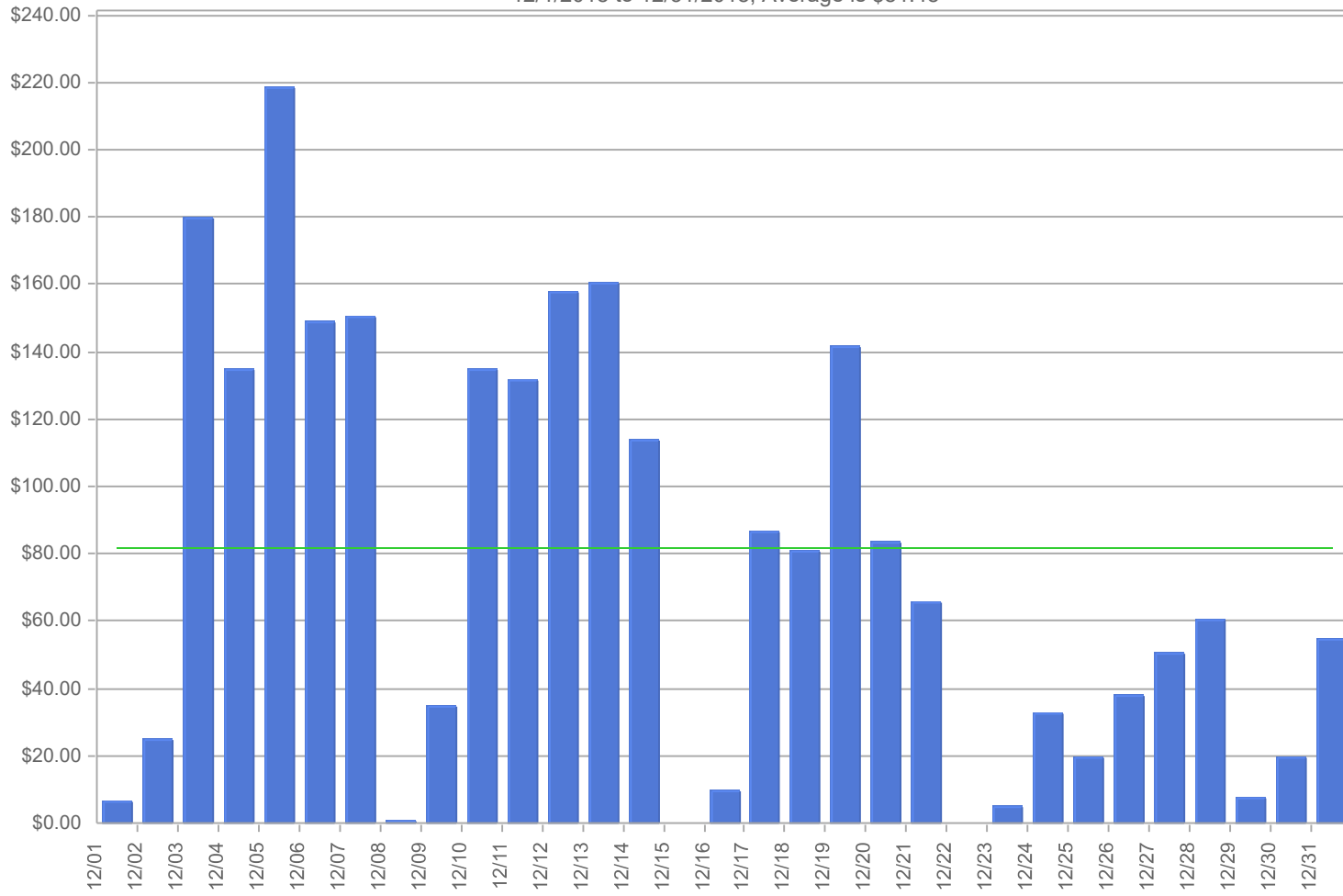
NP Ave Lot - Tickets Cashiered by Day  
12/1/2018 to 12/31/2018, Average is 20



Printed 1/14/2019

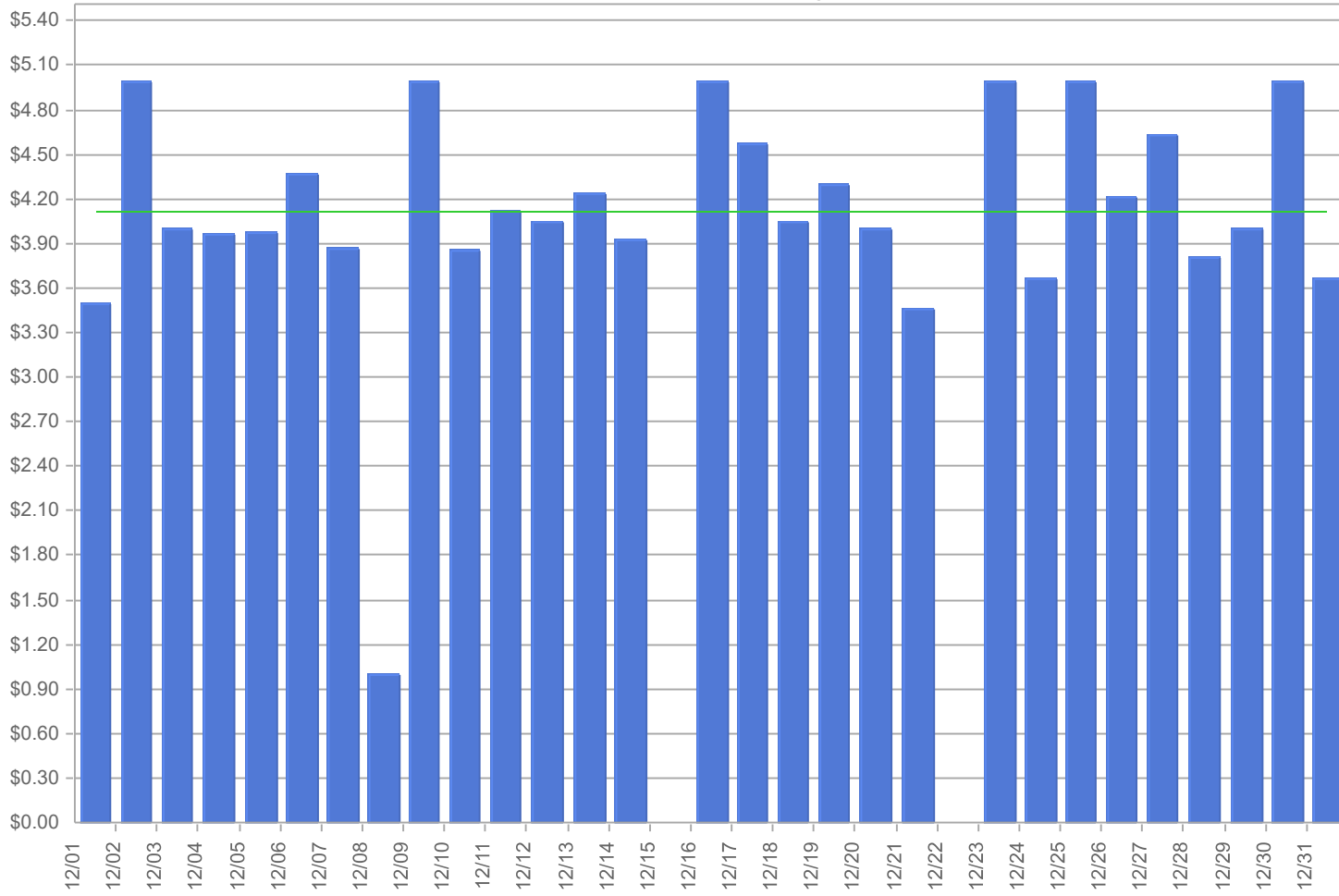


NP Ave Lot - Total Ticket Values by Day  
12/1/2018 to 12/31/2018, Average is \$81.48



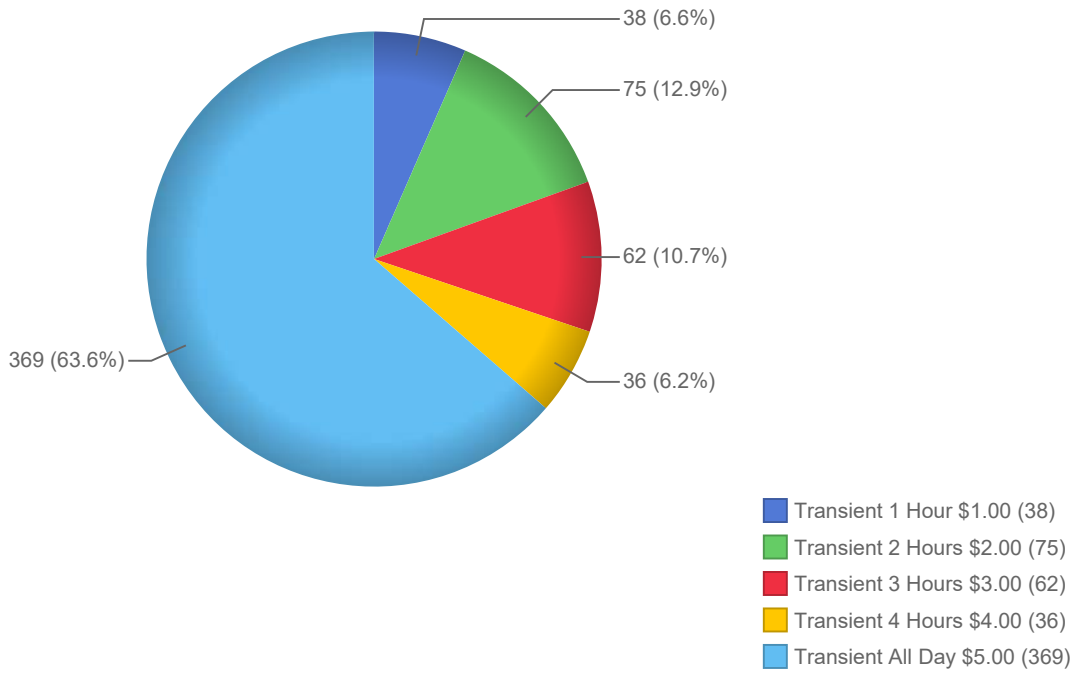
Printed 1/14/2019

NP Ave Lot - Average Ticket Value by Day  
12/1/2018 to 12/31/2018, Average is \$4.11



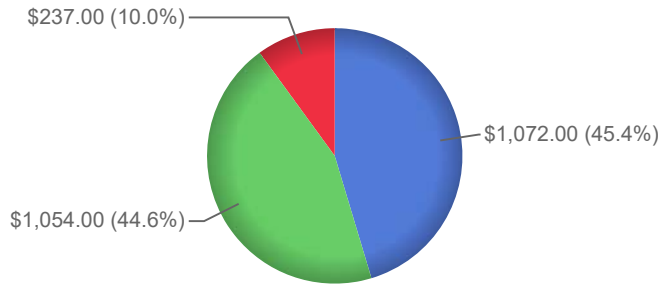
Printed 1/14/2019

NP Ave Lot - Ticket Count Breakdown  
12/1/2018 to 12/31/2018, 580 Tickets Cashiered



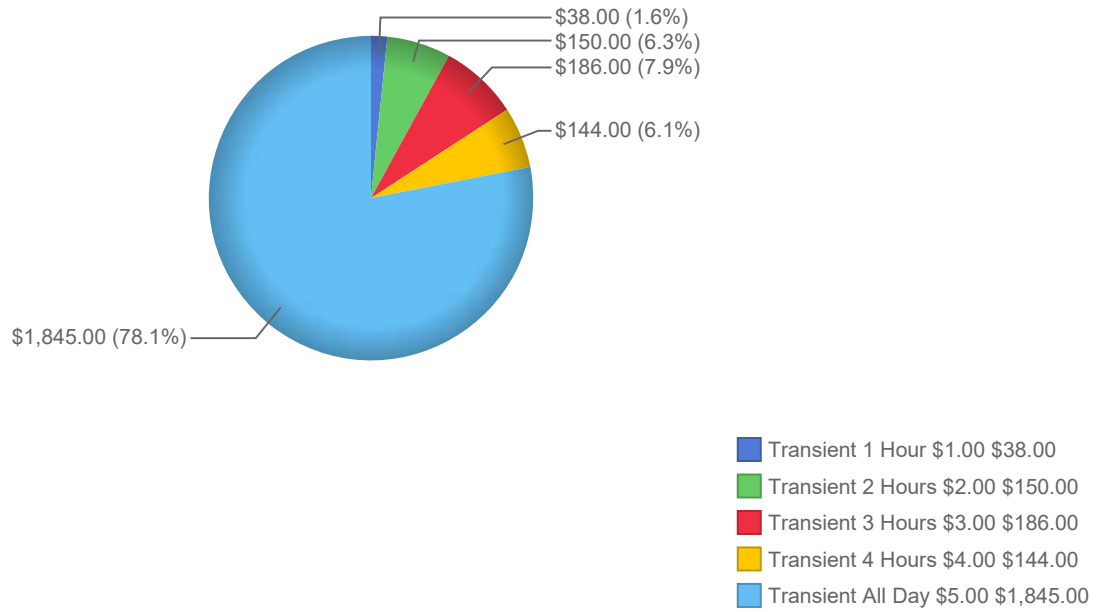
Printed 1/14/2019

NP Ave Lot - Receipts Breakdown  
12/1/2018 to 12/31/2018



- Credit Card Receipts \$1,072.00
- Total Validations \$1,054.00
- Cash/Checks Deposited \$237.00

NP Ave Lot - Ticket Value Breakdown  
12/1/2018 to 12/31/2018, Total Ticket Value is \$2,363.00





# CITY OF FARGO

PARKING

REPORT

JANUARY 2019

February 14, 2018

Jim Gilmour  
Planning Director  
City of Fargo  
200 3<sup>rd</sup> Street North  
Fargo, ND 58102

Dear Mr. Gilmour:

We are pleased to provide the Parking Report for the month ended January 31, 2019. The enclosed reports have been prepared and reviewed by me, and are complete and accurate to the best of my knowledge.

Enclosed with this correspondence, you will find the following:

- 2019 Revenue Report for the month ending January 31, 2019
- 2019 Revenue Report for the one month ending January 31, 2019
- Invoice copies to support the City Expenses deduction scheduled on the Revenue Report for the month ending January 31, 2019
- Month ending January 31, 2019 Transient Revenue analytical graphs by location

Should you have any questions or concerns please feel free to contact me directly at (414) 274-2870.

Sincerely,

Tamara Wick  
Senior Accountant  
Interstate Parking Company

# City of Fargo

## 2019 Revenue Report



For the Month Ending January 31st, 2019:

	ND4001 Civic Center Ramp	ND4003 3rd Avenue Lot	ND4005 2nd Avenue South Lot	ND4006 NP Avenue Lot	ND4007 GTC Ramp	ND4008 4th Street Lot	ND4009 3rd Street Lot	ND4010 Main Avenue Lot	ND4011 Island Park Ramp	ND4012 7th Street Lot	Total	Prior Year Total
Monthly Parking Revenue	21,896.00			6,365.03	17,129.00	14,474.20	14,280.00	5,208.00	22,063.84	1,127.90	102,543.97	92,859.00
Transient Revenue	2,982.00			1,045.00							4,027.00	3,363.20
Pay by Phone	2.00			565.75					17.00		584.75	1,019.25
Validation Revenue	3,381.50			812.75							4,194.25	2,264.25
Validation Revenue - Radisson	-										-	3,545.00
Violation Revenue	17.00		-	299.00		-	-	-			316.00	517.00
Event Revenue	-			-							-	-
<b>Gross Revenue</b>	<b>\$ 28,278.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,087.53</b>	<b>\$ 17,129.00</b>	<b>\$ 14,474.20</b>	<b>\$ 14,280.00</b>	<b>\$ 5,208.00</b>	<b>\$ 22,080.84</b>	<b>\$ 1,127.90</b>	<b>\$ 111,665.97</b>	<b>\$ 103,567.70</b>
Credit Card Fees	(255.35)			(200.20)	(57.26)	-	(23.67)	(6.26)	(20.45)	(13.57)	(576.76)	(965.46)
Sales Tax											-	-
Special Event Payroll											-	-
Enforcement Payroll				(943.32)		(1,138.49)	(943.32)	(487.93)	(2,602.27)	(169.15)	(6,284.48)	(6,923.12)
Passport Fees	(8.80)			(367.31)			-	-	(8.80)		(384.91)	(250.00)
Management Fee	(5,335.64)	-		(2,390.17)	(4,542.80)	(2,390.17)	(2,390.17)	(2,390.17)	(4,542.80)	(2,364.85)	(26,346.77)	(27,590.00)
City Expenses:												-
Schindler Elevator											-	(2,273.73)
Glacier Snow				(1,907.77)							(1,907.77)	(1,823.44)
The LockShop	(137.50)										(137.50)	(1,766.86)
Sentry Security											-	(101.38)
Summit Companies											-	
The CMI Group											-	
Overhead Door Co.											-	
Grotberg Electric INC	(675.00)										(675.00)	
GTC Office Lease	-	-	-	-	120.00	-	-	-	-	-	120.00	120.00
<b>Total Adjustments</b>	<b>(6,412.29)</b>	<b>-</b>	<b>-</b>	<b>(5,808.77)</b>	<b>(4,480.06)</b>	<b>(3,528.66)</b>	<b>(3,357.16)</b>	<b>(2,884.36)</b>	<b>(7,174.32)</b>	<b>(2,547.57)</b>	<b>(36,193.19)</b>	<b>(41,573.99)</b>
Service Permit Revenue	-	-	-	-	-	-	-	-	-	-	100.00	2,550.00
DRP3 Revenue	-	-	-	-	-	-	-	-	-	-	-	875.00
<b>Net Operating Income</b>	<b>\$ 21,866.21</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,278.76</b>	<b>\$ 12,648.94</b>	<b>\$ 10,945.54</b>	<b>\$ 10,922.84</b>	<b>\$ 2,323.64</b>	<b>\$ 14,906.52</b>	<b>\$ (1,419.67)</b>	<b>\$ 75,572.78</b>	<b>\$ 65,418.71</b>

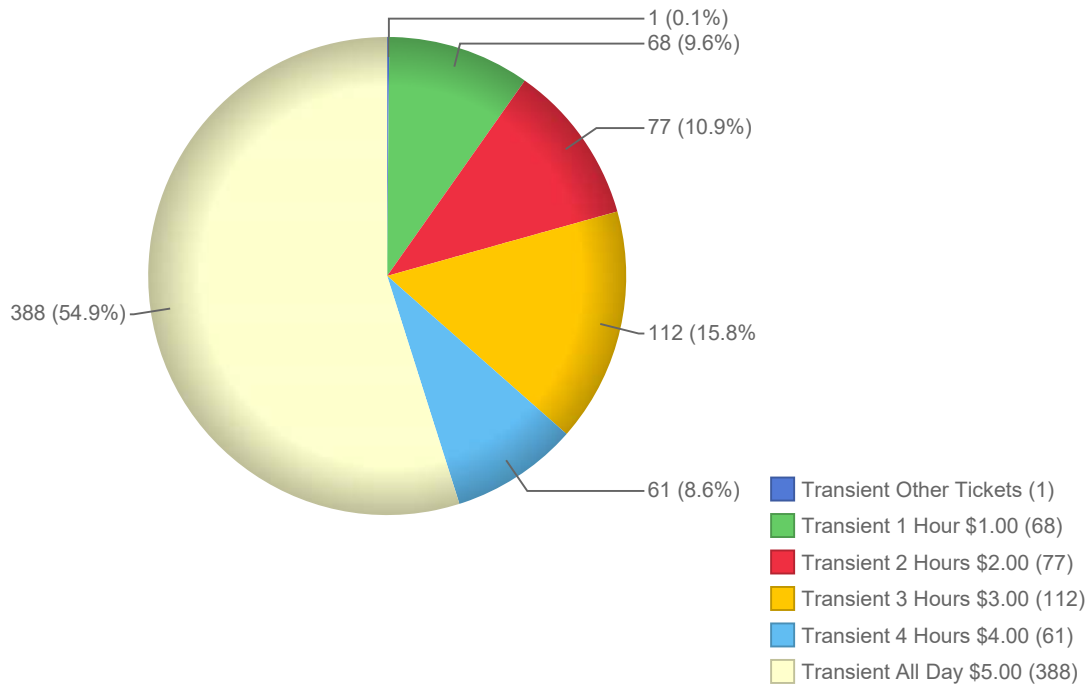




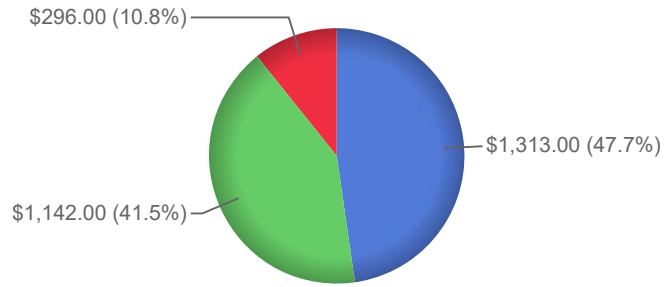
ND4013 - Roberts Commons

	January	February	March	April	May	June	July	August	September	October	November	December	Total	Prior Year Total
Monthly Parking Revenue	44,082.17												44,082.17	33,813.53
Transient Revenue	10,816.00												10,816.00	3,906.00
Pay by Phone	17.00												17.00	-
Validation Revenue	160.00												160.00	259.00
Validation Revenue - Radisson													-	-
Violation Revenue													-	-
Bike Lockers Revenue													-	-
Event Revenue													-	-
<b>Gross Revenue</b>	<b>\$ 55,075.17</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 55,075.17</b>	<b>\$ 37,978.53</b>
Credit Card Fees	(453.53)												(453.53)	(192.86)
Sales Tax													-	-
Special Event Payroll													-	-
Enforcement Payroll													-	-
Passport Fees	(8.80)												(8.80)	-
Management Fee	(16,586.86)												(16,586.86)	(16,374.00)
City Expenses:														
Glacier Snow (36435)	(1,808.00)												(1,808.00)	(8,858.66)
Summit (1334281)	(69.92)												(69.92)	
Xcel Energy (17587)	(1,649.64)												(1,649.64)	
													-	
<b>Total Adjustments</b>	<b>(20,576.75)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(20,576.75)</b>	<b>(25,425.52)</b>
Service Permit Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-
DRP3 Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Net Operating Income</b>	<b>\$ 34,498.42</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 34,498.42</b>	<b>\$ 12,553.01</b>

NP Ave Lot - Ticket Count Breakdown  
1/1/2019 to 1/31/2019, 707 Tickets Cashiered

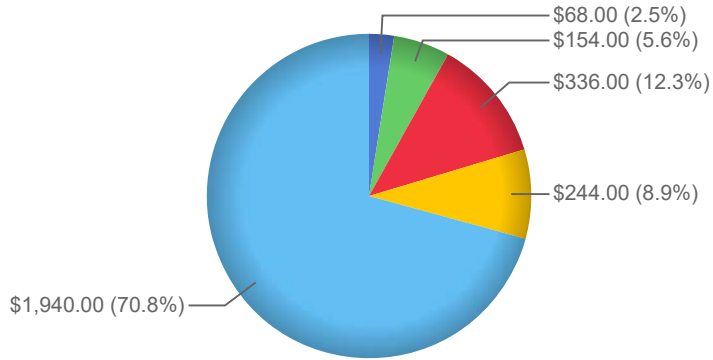


NP Ave Lot - Receipts Breakdown  
1/1/2019 to 1/31/2019



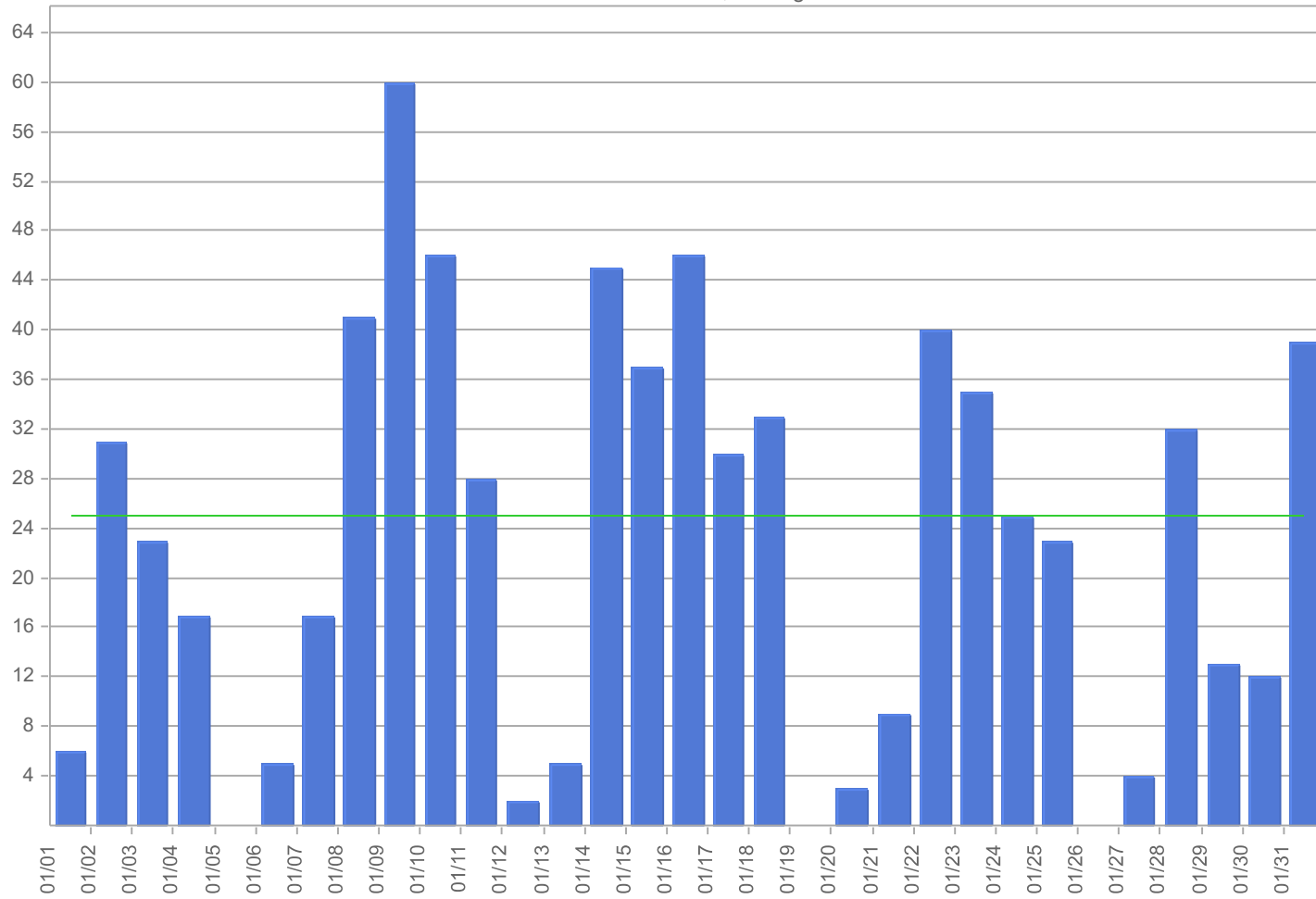
- Credit Card Receipts \$1,313.00
- Total Validations \$1,142.00
- Cash/Checks Deposited \$296.00

NP Ave Lot - Ticket Value Breakdown  
1/1/2019 to 1/31/2019, Total Ticket Value is \$2,742.00



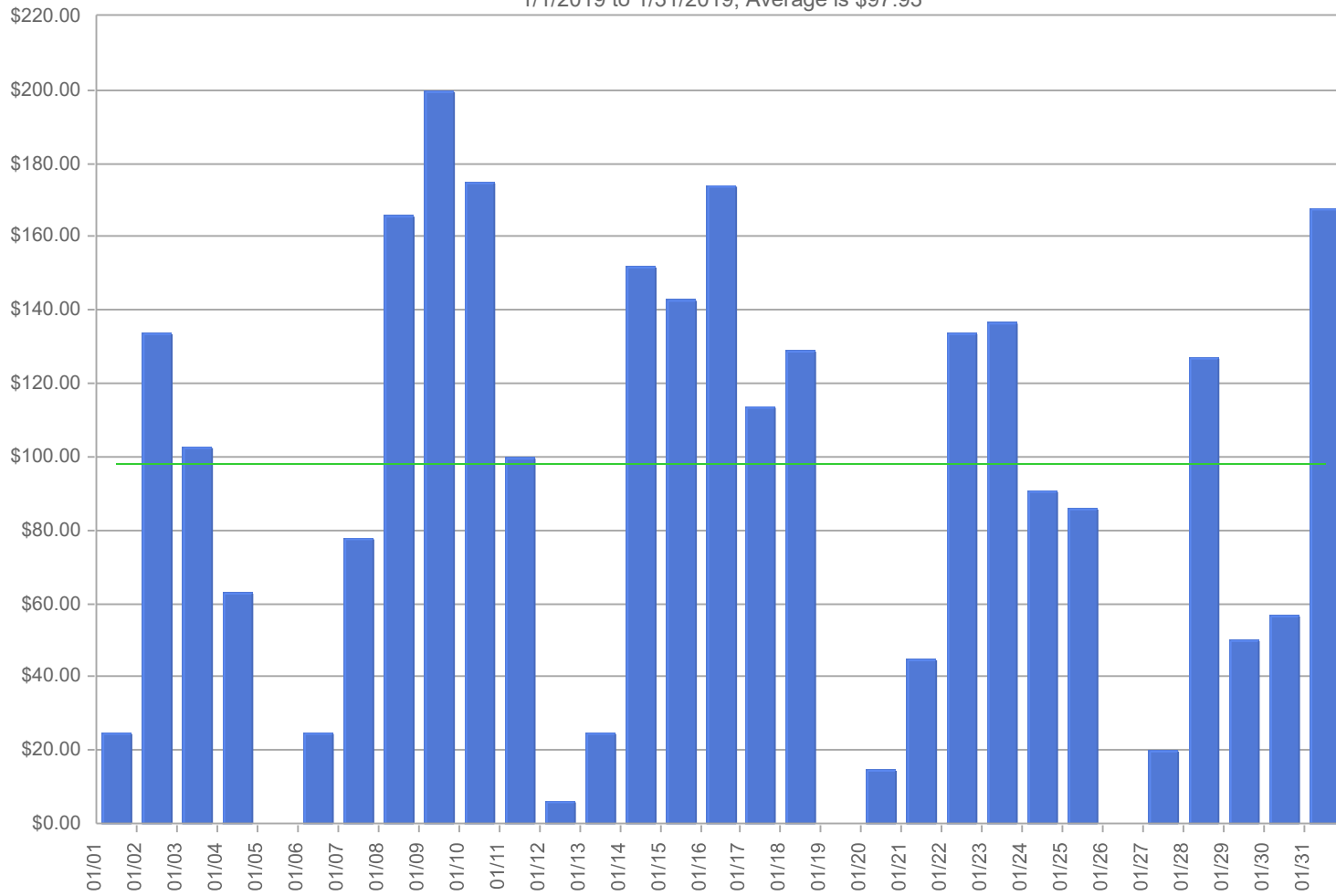
- Transient 1 Hour \$1.00 \$68.00
- Transient 2 Hours \$2.00 \$154.00
- Transient 3 Hours \$3.00 \$336.00
- Transient 4 Hours \$4.00 \$244.00
- Transient All Day \$5.00 \$1,940.00

NP Ave Lot - Tickets Cashiered by Day  
1/1/2019 to 1/31/2019, Average is 25



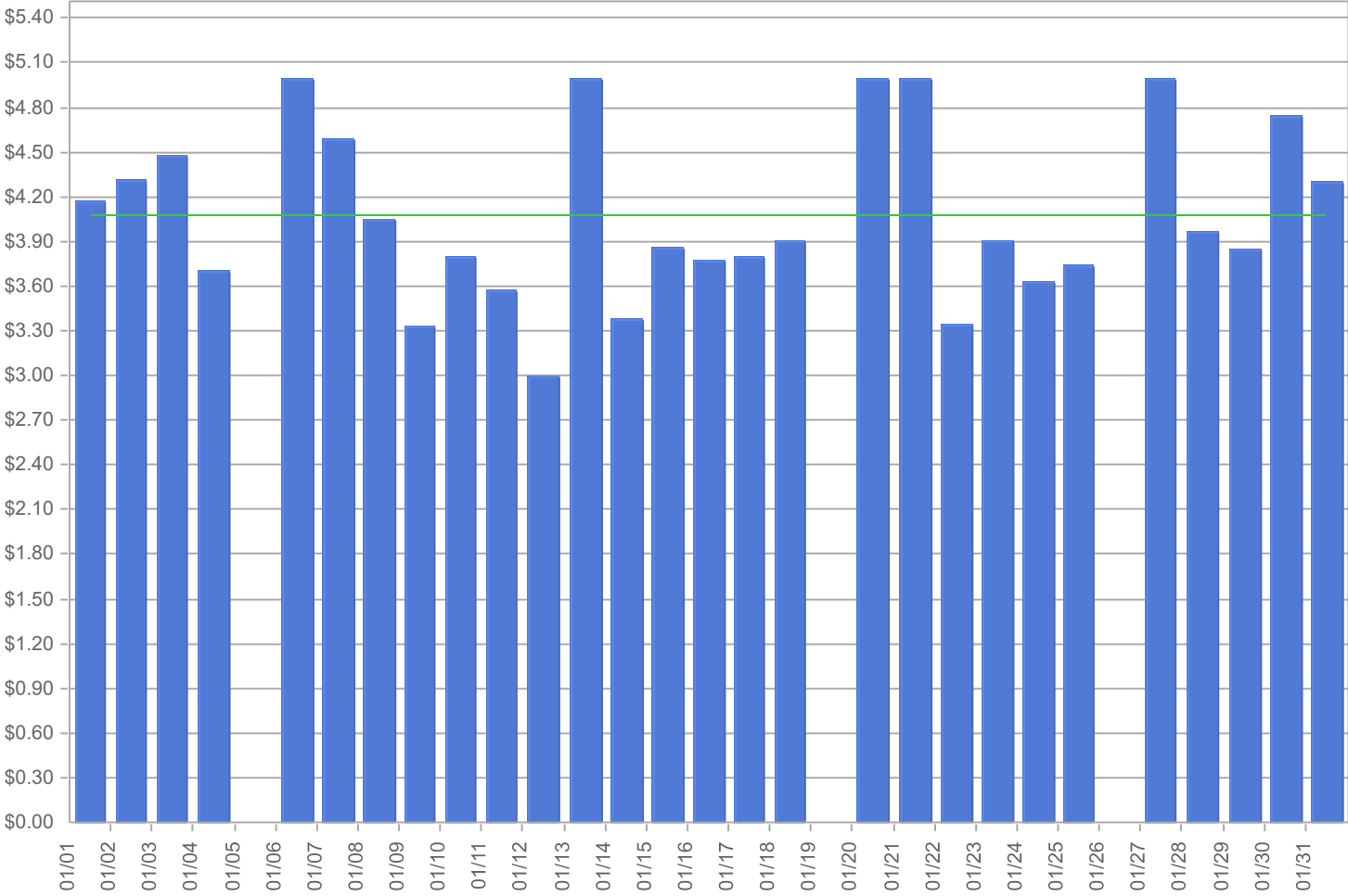
Printed 2/14/2019

NP Ave Lot - Total Ticket Values by Day  
1/1/2019 to 1/31/2019, Average is \$97.93



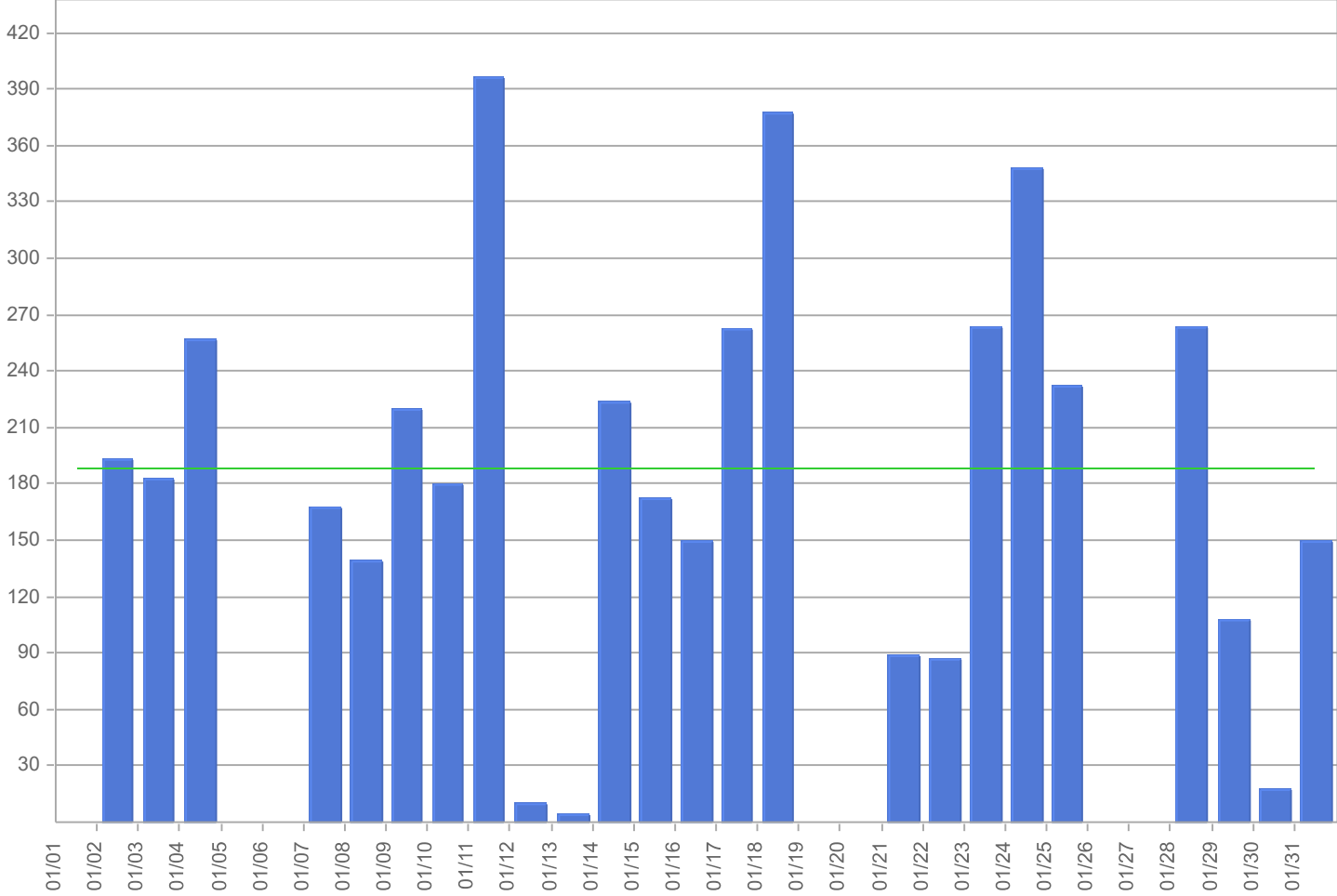
Printed 2/14/2019

NP Ave Lot - Average Ticket Value by Day  
1/1/2019 to 1/31/2019, Average is \$4.08



Printed 2/14/2019

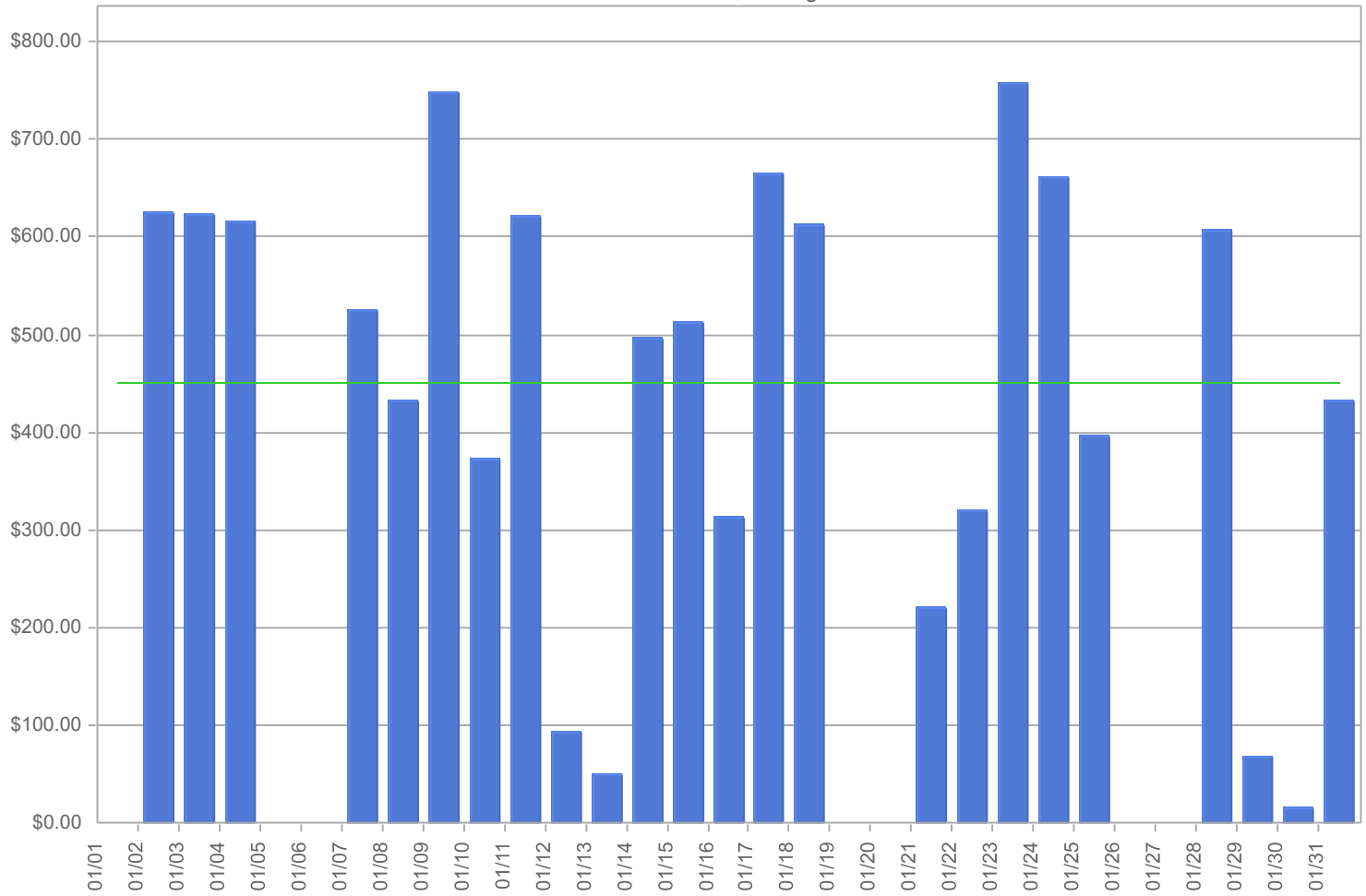
Roberts Commons - Tickets Cashiered by Day  
1/1/2019 to 1/31/2019, Average is 188



Printed 2/14/2019

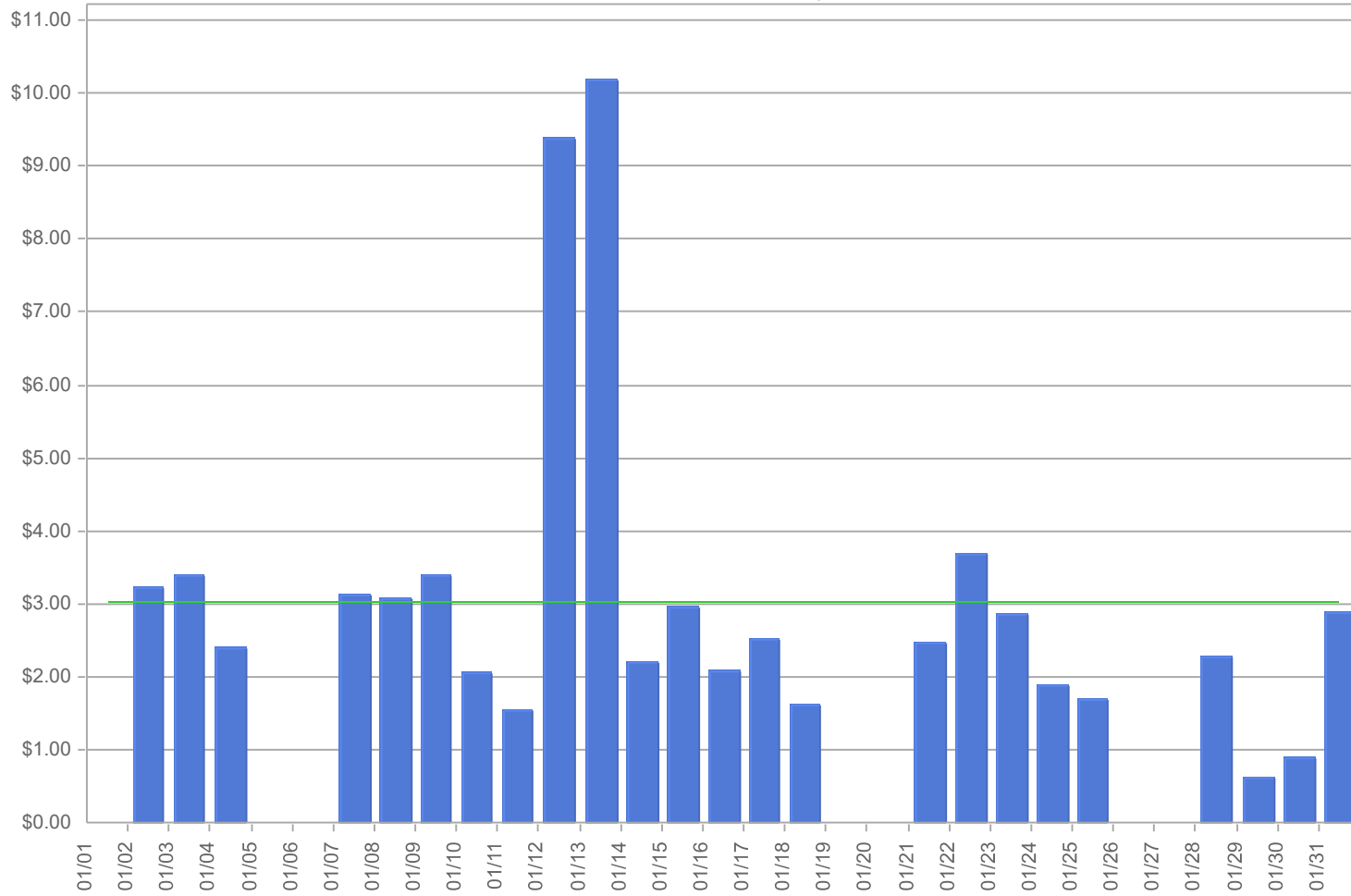


Roberts Commons - Total Ticket Values by Day  
1/1/2019 to 1/31/2019, Average is \$450.67



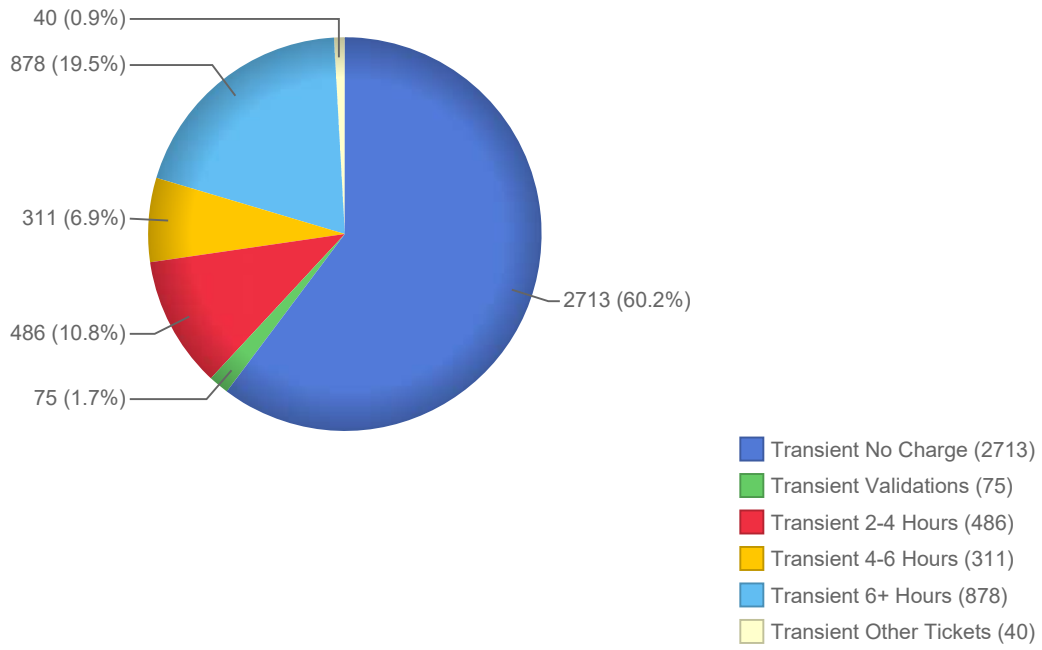
Printed 2/14/2019

Roberts Commons - Average Ticket Value by Day  
1/1/2019 to 1/31/2019, Average is \$3.03

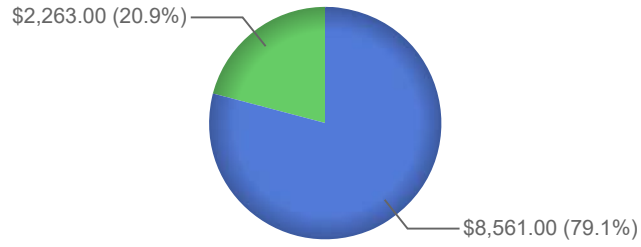


Printed 2/14/2019

Roberts Commons - Ticket Count Breakdown  
1/1/2019 to 1/31/2019, 4503 Tickets Cashiered

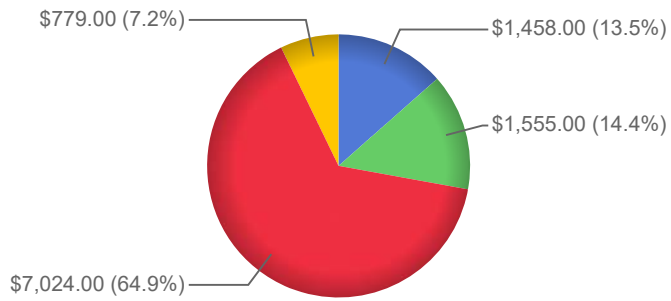


Roberts Commons - Receipts Breakdown  
1/1/2019 to 1/31/2019



- Credit Card Receipts \$8,561.00
- Cash/Checks Deposited \$2,263.00

Roberts Commons - Ticket Value Breakdown  
1/1/2019 to 1/31/2019, Total Ticket Value is \$10,816.00



- Transient 2-4 Hours \$1,458.00
- Transient 4-6 Hours \$1,555.00
- Transient 6+ Hours \$7,024.00
- Transient Other Tickets \$779.00