### PLANNING AND DEVELOPMENT



225 4th Street North Fargo, North Dakota

### INTERSTATE PARKING

401 3rd Avenue North Fargo, North Dakota

### **MEMORANDUM**

**TO:** Parking Commission Members

**FROM:** Fargo Planning (Mark Williams) & Interstate Parking

**DATE:** February 22, 2019

**RE:** Thursday, February 28th Parking Commission Agenda

#### Parking Commission Mission Statement

Manage, provide, promote and maintain safe, convenient, accessible, attractive and reasonably priced parking facilities that will meet the need of downtown businesses, employers, residents, students, and visitors.

Visit www.fargoparking.com for additional Downtown Fargo parking information.

#### PARKING COMMISSION Thursday, February 28, 2019, 9:00 a.m. City Commission Chambers AGENDA

- 1. Approve Order of Agenda
- 2. Minutes Meeting of December 20, 2018 (Attachment 1)
- 3. Interstate Report/Financial Data (Attachment 2) Paul
- 4. Mercantile Parking Garage Update Jim
- 5. Parking Timelines for Downtown Projects
  - a. Construction vehicle parking
  - b. Encroachments
- 6. Other Business

Parking Commission meetings are broadcast live on cable channel TV Fargo 56 and can be seen live by video stream on www.FargoND.gov/streaming. They are rebroadcast each Wednesday at 8:00 p.m., Friday at 9:00 a.m., and Sunday at 7:00 p.m.

People with disabilities who plan to attend the meeting and need special accommodations should call the Planning Office at 241-1474 or TDD at 241-8258. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

## BOARD OF PARKING COMMISSIONERS MINUTES

### **Regular Meeting:**

Thursday, December 20, 2018

The Regular Meeting of the Board of Parking Commissioners of the City of Fargo, North Dakota, was held in the City Commission Room at City Hall at 9:00 a.m., Thursday, December 20, 2018.

The Parking Commissioners present or absent were as follows:

Present: Chairperson Mike Williams, Margie Bailly, Brian Hayer, Randy Thorson,

Jay Krabbenhoft

Absent: None

Chairperson Williams called the meeting to order.

### Item 1: Approve Order of Agenda

Member Thorson moved the Order of Agenda be approved as presented. Second by Member Hayer. All Members present voted aye and the motion was declared carried.

### Item 2: Minutes: Regular Meeting of October 25, 2018

Member Bailly moved the minutes of the October 25, 2018 Parking Commission meeting be approved. Second by Member Thorson. All Members present voted aye and the motion was declared carried.

### Item 3: Welcome New Parking Manager

Chair Williams introduced Vanessa Hernandez as the new Interim Parking Manager for Interstate Parking.

### Item 4: October Financial and Operations Report

Paul Schnettler, Interstate Parking, reviewed the October and November 2018 financial and operations reports. He provided an update on parking lot crack repairs that were not completed and noted they will be sealed in the spring. The Board discussed the importance of completing the sealing repairs.

### Item 5: November Financial and Operations Report

Heard with Item 4

## Item 6: Discuss Schedule, Content, and Participants of January Parking Retreat

Director of Strategic Planning and Research Jim Gilmour shared that the main topics to be discussed at the upcoming Parking Retreat include locations for future parking facilities, monthly parking availability, and future plans of additional public/private partnerships. He also suggested reviewing the organization of the Parking Commission and discussing adding additional people to the table and other interactive meeting opportunities.

City Commissioner Dave Piepkorn stated that he would also like to discuss online parking management and the capabilities to grow with new technologies to assist with future parking needs.

The Board discussed looking at the past parking study and Downtown Master Plan, integration with other City departments, and making the most from work that has already been done.

Discussion continued on possible dates, location, and time to hold the retreat.

### Item 7: Construction Concerns from Retailers

City Traffic Engineer Jeremy Gordon spoke on behalf of the Engineering Department. He noted that Kristy Schmidt from the Engineering Department is the downtown liaison and has been working on agreements with downtown contractors regarding closure timelines.

The Board discussed how communication could be improved between downtown retailers, contractors, and the City regarding sidewalk and street closures due to construction. Improved and more frequent notifications to downtown businesses was noted as a priority.

Discussion continued regarding the Main Avenue reconstruction project scheduled to begin in the Spring of 2019. Mr. Gordon noted that the contractors have been given a maximum number of days major that intersections can be closed.

Commissioner Piepkorn stated that this project should be done as quickly and efficiently as possible. He noted that this street has not been redone in over 100 years, so there is a major concern that the project be do well.

The Board continued discussion on future development projects.

### Item 8: ROCO Smart Energy Ramp Update

Chair Williams shared that the Smart Energy Project was confirmed in November 2018. He noted the project will start with smart chargers and add lighting controls over the next 6-8 months.

### Item 9: Other Business

Discussion was held on parking time limits surrounding 225 4th Avenue North. Mr. Gilmour noted that this issue has been delegated to the Planning Department to address.

Assistant Planning Director Mark Williams addressed that the on and off-street parking fines were tabled at the last meeting. City Auditor Steve Sprague noted that the

Passport parking system is ready to be used, but that the fine rates need to be established in order to upload into the system.

Discussion was held on the increase of a second late fee, the rates of on-street versus off-street parking violations, and the amount of downtown construction affecting downtown parking.

Member Bailly moved to approve the increase of on-street parking fees and the addition of a second late fee increase. Second by Member Thorson. All Members present voted nay and the motion failed.

The time at adjournment was 9:51 a.m.



# CITY OF FARGO

PARKING
REPORT
DECEMBER 2018

January 14, 2018

Jim Gilmour Planning Director City of Fargo 200 3<sup>rd</sup> Street North Fargo, ND 58102

Dear Mr. Gilmour:

We are pleased to provide the Parking Report for the month ended December 31, 2018. The enclosed reports have been prepared and reviewed by me, and are complete and accurate to the best of my knowledge.

Enclosed with this correspondence, you will find the following:

- 2018 Revenue Report for the month ending December 31, 2018
- 2018 Revenue Report for the twelve months ending December 31, 2018
- Invoice copies to support the City Expenses deduction scheduled on the Revenue Report for the month ending December 31, 2018
- Month ending December 31, 2018 Transient Revenue analytical graphs by location

Should you have any questions or concerns please feel free to contact me directly at (414) 274-2874.

Sincerely,

Kristi Laufenberg Controller Interstate Parking Company

## 2018 Revenue Report



### For the Month Ending December 31st, 2018:

|  | ND4001<br>Civic Center<br>Ramp            | ND4003<br>3rd Avenue<br>Lot | ND4005<br>2nd Avenue<br>South Lot | ND4006<br>NP Avenue<br>Lot               | ND4007<br>GTC<br>Ramp | ND4008<br>4th Street<br>Lot | ND4009<br>3rd Street<br>Lot | ND4010<br>Main Avenue<br>Lot | ND4011<br>Island Park<br>Ramp | ND4012<br>7th Street<br>Lot | Total   | Prior Year<br>Total                                     |
|--|---|-----------------------------|-----------------------------------|--|-----------------------|-----------------------------|-----------------------------|------------------------------|-------------------------------|-----------------------------|---|---|
| Monthly Parking Revenue Transient Revenue Pay by Phone Validation Revenue Validation Revenue - Radisson                            | 19,466.00<br>2,779.50<br>1.00<br>3,827.00 |                             |                                   | 6,051.46<br>815.00<br>504.50<br>1,166.67 | 17,100.00             | 16,669.00                   | 13,424.52                   | 5,100.00                     | 22,033.38                     | 1,100.00                    | 100,944.36<br>3,594.50<br>505.50<br>4,993.67  | 96,057.80<br>3,896.00<br>786.75<br>4,133.50<br>2,744.00 |
| Violation Revenue<br>Event Revenue   | 17.00<br>-                                |                             | -                                 | 150.00<br>-                              |                       | -                           | -                           | -                            | -                             |                             | 167.00<br>-                                   | 485.00<br>-   |
| Gross Revenue  | \$ 26,090.50                              | \$ -                        | \$ -                              | \$ 8,687.63                              | \$ 17,100.00          | \$ 16,669.00                | \$ 13,424.52                | \$ 5,100.00                  | \$ 22,033.38                  | \$ 1,100.00                 | \$ 110,205.03                                 | \$ 108,103.05   |
| Credit Card Fees Sales Tax Special Event Payroll   | (232.32)                                  |                             |                                   | (209.44)                                 | (32.01)               | -                           | (20.57)                     |                              | (74.20)                       | (16.35)                     | (593.46)<br>-<br>-                            | (949.79)<br>-<br>-                                      |
| Enforcement Payroll Passport Fees  | (8.80)                                    |                             |                                   | (956.65)<br>(293.71)                     |                       | (1,154.57)                  | (956.65)<br>-               | (494.82)                     | (2,639.03)                    | (171.53)                    | (6,373.25)<br>(302.51)                        | , , ,   |
| Management Fee   | (5,267.17)                                | -                           |                                   | (2,359.50)                               | (4,484.50)            | (2,359.50)                  | (2,359.50)                  | (2,359.50)                   | (4,484.50)                    | (2,334.50)                  | (26,008.67)                                   |   |
| City Expenses: Schindler Elevator Schindler Elevator The LockShop Sentry Security Summit Companies The CMI Group Overhead Door Co. |   |                             |                                   |  | (338.50)              |                             |                             |                              | (104.66)<br>-<br>-            |                             | (104.66)<br>-<br>-<br>-<br>-<br>-<br>(338.50) | (101.38)  |
| GTC Office Lease   |   | -                           | -                                 | -  | 120.00                | -                           | -                           | -                            | -                             | -                           | 120.00  | 120.00  |
| Total Adjustments  | (5,508.29)                                | -                           | -                                 | (3,819.30)                               | (4,735.01)            | (3,514.07)                  | (3,336.72)                  | (2,862.89)                   | (7,302.39)                    | (2,522.38)                  | (33,601.05)                                   | (36,345.57)   |
| Service Permit Revenue<br>DRP3 Revenue   | -   | -                           | -<br>-                            | -<br>-                                   | -                     | -<br>-                      | -                           | -                            | -<br>-                        | -                           | 675.00<br>125.00                              | 2,025.00<br>625.00                                      |
| Net Operating Income   | \$ 20,582.21                              | \$ -                        | \$ -                              | \$ 4,868.33                              | \$ 12,364.99          | \$ 13,154.93                | \$ 10,087.80                | \$ 2,237.11                  | \$ 14,730.99                  | \$ (1,422.38)               | \$ 77,403.98                                  | \$ 74,405.98  |

## 2018 Revenue Report



| ND/1012  | - Pohorts | Common |
|----------|-----------|--------|
| 19174013 | - Koberts | Common |

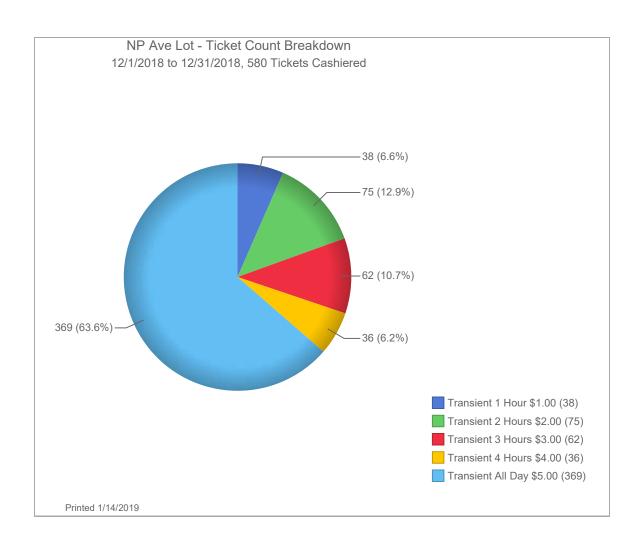
| ND4013 - Roberts Commons   |   |   |   |  |  |                       |   |  |  |                       |  | ı  |  |
|--|---|---|---|--|--|-----------------------|---|--|--|-----------------------|--|--|--|
|  | January   | February  | March   | April  | May  | June                  | July  | August   | September                              | October               | November                               | December   | Total  |
| Monthly Parking Revenue Transient Revenue  | 33,813.53<br>3,906.00   | 36,147.00<br>4,209.00                             | 35,975.00<br>6,325.00                           | 34,542.80<br>6,608.00                              | 35,064.77<br>5,887.00  | 38,569.00<br>7,039.00 | 39,561.34<br>10,427.00                      | 38,645.33<br>10,137.00                         | 38,721.16<br>2,693.00                  | 43,886.00<br>9,087.00 | 42,196.00<br>12,099.00                 | 42,156.07<br>6,647.00  | 459,278.00<br>85,064.00  |
| Pay by Phone Validation Revenue  | 259.00  | 226.00  | 447.00  | 1,037.25   | 960.00   | 1,200.50              | 453.00                                      | 401.75   | 822.00                                 | 1,049.50              | 1,186.75                               | 268.00   | -<br>8,310.75  |
| Validation Revenue - Radisson<br>Violation Revenue<br>Bike Lockers Revenue<br>Event Revenue  |   |   |   |  |  |                       |   |  |  | 17.00                 |  | 25.00  | -<br>42.00<br>-<br>-   |
| Gross Revenue  | \$ 37,978.53  | \$ 40,582.00                                      | \$ 42,747.00                                    | \$ 42,188.05                                       | \$ 41,911.77   | \$ 46,808.50          | \$ 50,441.34                                | \$ 49,184.08                                   | \$ 42,236.16                           | \$ 54,039.50          | \$ 55,481.75                           | \$ 49,096.07   | \$ 552,694.75  |
| Credit Card Fees<br>Sales Tax<br>Special Event Payroll<br>Enforcement Payroll  | (192.86)  | (281.65)  | (196.84)  | (318.35)   | (361.39)   | (357.54)              | (380.52)                                    | (457.84)                                       | (487.24)                               | (107.24)              | (539.15)                               | (649.82)   | (4,330.44)<br>-<br>-<br>-  |
| Passport Fees<br>Management Fee  | (16,374.00)   | (16,374.00)                                       | (16,374.00)                                     | (16,374.00)  | (16,374.00)  | (16,374.00)           | (16,374.00)                                 | (16,374.00)                                    | (16,374.00)                            | (8.80)<br>(16,374.00) | (16,374.00)                            | (12.00)<br>(16,374.00)   | (20.80)<br>(196,488.00)  |
| City Expenses: Sentry Security (6093) Sentry Security (6118) Sentry Security (6138) City of Fargo Sentury Security (6176) Sentury Security (6177) Sentury Security (6195) Sentury Security (6213) Sentury Security (6213) Sentury Security (6235) Sentury Security (FC22) Xcel Energy Sentry Security City of Fargo Tapco Sentry Security (6299) Protection Systems Inc Tapco Sentury Security (6323) Sentury Security (6346) Sentury Security (6362) Sentury Security (6385) Grant's Mechanical (J002084) Tapco (594804) Sentry Security Area Women (1/4 Page Ad) Sentry Security (6431) Sentry Security (6447) Sentry Security (6482) Sentry Security (6482) Sentry Security (6508) Summit Companies (1283901) The CMI Group 063018 Sentry Security (6523) Sentry Security (6551) Sentry Security (6569) Sentry Security (6569) Sentry Security (6569) Sentry Security (6569) Sentry Security (6608) | (2,303.10)<br>(1,804.16)<br>(2,006.90)<br>(67.82)<br>(1,490.36)<br>(1,186.32) | (2,646.91)<br>(2,476.84)<br>(2,940.84)<br>(60.76) | (8,029.33)<br>(2,865.99)<br>(63.56)<br>(747.86) | (2,583.10)<br>(178.00)<br>(1,760.14)<br>(2,039.45) | (2,037.47)<br>(698.33)<br>(1,067.57)<br>(1,320.94)<br>(747.86) | (766.99)              | (61.50)<br>(500.80)<br>(659.01)<br>(775.69) | (1,257.53)<br>(1,042.09)<br>(252.82)<br>(0.97) | (1,138.91)<br>(1,784.09)<br>(1,757.77) | (1,094.89)            | (1,377.56)<br>(2,583.66)<br>(1,420.37) | (1,143.30)<br>(1,242.81)<br>(1,469.04)<br>(8,598.70)<br>(1,747.30)<br>(825.38) | (2,303.10)<br>(1,804.16)<br>(2,006.90)<br>(67.82)<br>(1,490.36)<br>(1,186.32)<br>(2,646.91)<br>(2,476.84)<br>(2,940.84)<br>(60.76)<br>(8,029.33)<br>(2,865.99)<br>(63.56)<br>(747.86)<br>(2,583.10)<br>(178.00)<br>(1,760.14)<br>(2,039.45)<br>(2,037.47)<br>(698.33)<br>(1,067.57)<br>(1,320.94)<br>(747.86)<br>(766.99)<br>(61.50)<br>(500.80)<br>(659.01)<br>(775.69)<br>(1,257.53)<br>(1,042.09)<br>(252.82)<br>(0.97)<br>(1,138.91)<br>(1,784.09)<br>(1,757.77)<br>(1,094.89)<br>(1,377.56)<br>(2,583.66)<br>(1,420.37)<br>(1,143.30)<br>(1,242.81)<br>(1,469.04)<br>(8,598.70)<br>(1,747.30)<br>(825.38) |
| Takal Adirectors and   | (ar aar =a)   | (24.704.00)                                       | (20.222.50)                                     | /22 252 251  | (22.507.75)  | (47.400.50)           | (40.754.50)                                 | /40 20F 05'                                    | (24 F42 24)                            | [47 FOC 05]           | (22.204.74)                            | (22.002.00)  | - (272.456.25)   |
| Total Adjustments  | (25,425.52)   | (24,781.00)                                       | (28,277.58)                                     | (23,253.04)  | (22,607.56)  | (17,498.53)           | (18,751.52)                                 | (19,385.25)                                    | (21,542.01)                            | (17,584.93)           | (22,294.74)                            | (32,062.35)  | (273,464.03)   |
| Service Permit Revenue<br>DRP3 Revenue   | -   | -   | -   |  |  |                       |   |  |  |                       |  |  | -  |
| Net Operating Income   | \$ 12,553.01  | \$ 15,801.00                                      | \$ 14,469.42                                    | \$ 18,935.01                                       | \$ 19,304.21   | \$ 29,309.97          | \$ 31,689.82                                | \$ 29,798.83                                   | \$ 20,694.15                           | \$ 36,454.57          | \$ 33,187.01                           | \$ 17,033.72   | \$ 279,230.72  |

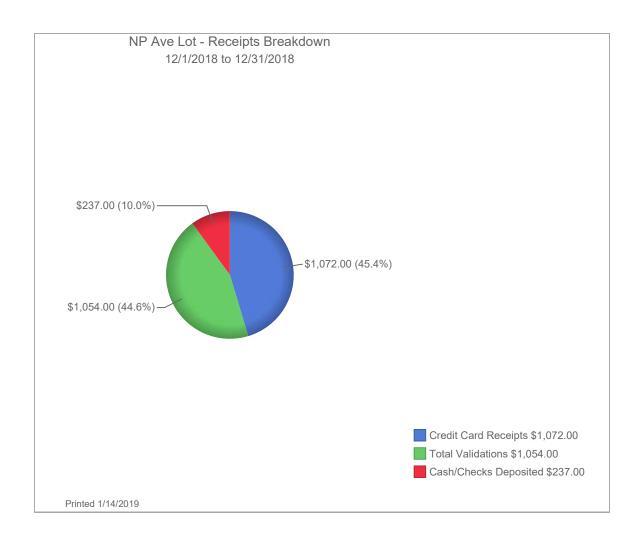


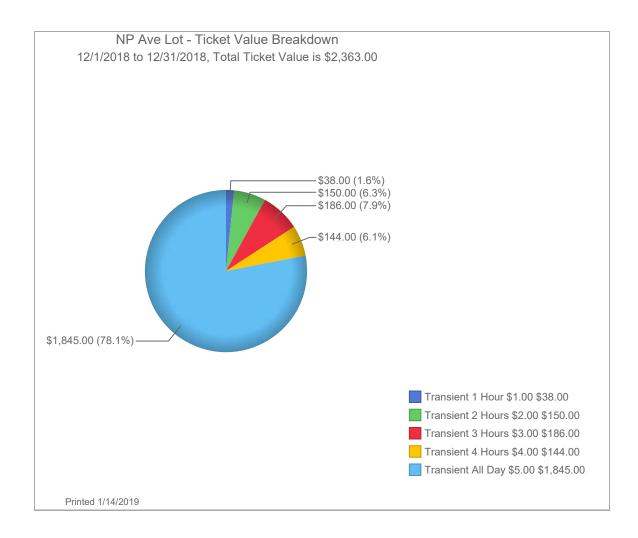


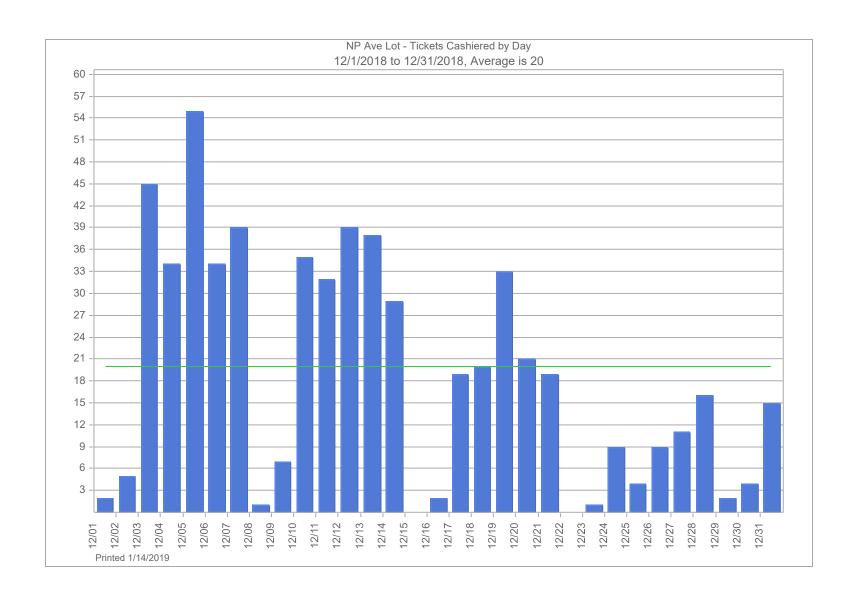
For the Twelve Months Ending December 31, 2018:

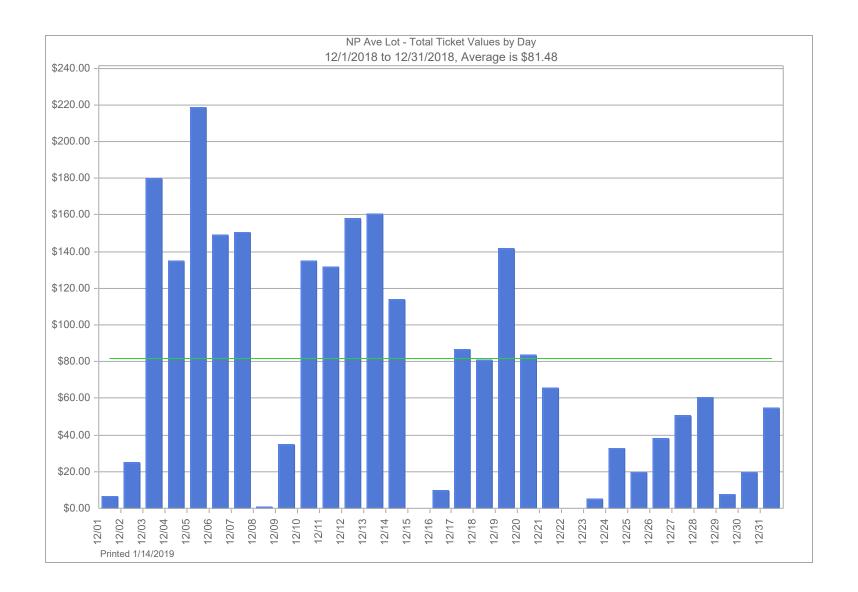
|                               | ND4001<br>Civic Center<br>Ramp | ND4003<br>3rd Avenue<br>Lot | ND4005<br>2nd Avenue<br>South Lot | ND4006<br>NP Avenue<br>Lot | ND4007<br>GTC<br>Ramp | ND4008<br>4th Street<br>Lot | ND4009<br>3rd Street<br>Lot | ND4010<br>Main Avenue<br>Lot | ND4011<br>Island Park<br>Ramp | ND4012<br>7th Street<br>Lot | Total             | Prior Year<br>Total |
|-------------------------------|--------------------------------|-----------------------------|-----------------------------------|----------------------------|-----------------------|-----------------------------|-----------------------------|------------------------------|-------------------------------|-----------------------------|-------------------|---------------------|
| Monthly Parking Revenue       | 237,917.00                     | -                           | -                                 | 67,191.70                  | 191,691.50            | 199,502.00                  | 159,867.52                  | 51,620.41                    | 262,366.94                    | 12,692.28                   | 1,182,849.35      | 1,250,834.61        |
| Transient Revenue             | 26,258.00                      | -                           | -                                 | 19,475.20                  | -                     | -                           | -                           | -                            | -                             | -                           | 45,733.20         | 65,803.68           |
| Pay by Phone                  | 68.30                          | -                           | -                                 | 7,061.55                   | -                     | -                           | -                           | -                            | -                             | -                           | 7,129.85          | 19,641.75           |
| Validation Revenue            | 49,230.50                      | -                           | -                                 | 2,836.92                   | 3.75                  | -                           | -                           | -                            | -                             | -                           | 52,071.17         | 52,662.00           |
| Validation Revenue - Radisson | 14,680.00                      | -                           | -                                 | -                          | -                     | -                           | -                           | -                            | -                             | -                           | 14,680.00         | 26,381.50           |
| Violation Revenue             | 434.00                         | 146.00                      | -                                 | 5,001.00                   | -                     | 117.00                      | 146.00                      | 83.00                        | 34.00                         | 17.00                       | 5,978.00          | 14,577.00           |
| Bike Lockers Revenue          | -                              | -                           | -                                 | -                          | -                     | -                           | -                           | -                            | -                             | -                           | -                 | -                   |
| Event Revenue                 | -                              | -                           | -                                 | -                          | -                     | -                           | -                           | -                            | 6,146.00                      | -                           | 6,146.00          | 100.00              |
| Gross Revenue                 | \$ 328,587.80                  | \$ 146.00                   | \$ -                              | \$ 101,566.37              | \$ 191,695.25         | \$ 199,619.00               | \$ 160,013.52               | \$ 51,703.41                 | \$ 268,546.94                 | \$ 12,709.28                | \$ 1,314,587.57   | \$ 1,430,000.54     |
| Credit Card Fees              | (3,225.34)                     | -                           | (151.79)                          | (3,121.39)                 | (808.32)              | (490.29)                    | (287.73)                    | (187.47)                     | (1,053.07)                    | (192.68)                    | (9,518.08)        | (11,300.99)         |
| Sales Tax                     | -                              | -                           | -                                 | -                          | -                     | -                           | -                           | -                            | -                             | -                           |                   | -                   |
| Special Event Payroll         | -                              | -                           | -                                 | -                          | -                     | -                           | -                           | -                            | -                             | -                           | - (70.450.00)     | - (07.750.50)       |
| Enforcement Payroll           | - (4.50.00)                    | - (7.4.40)                  | -                                 | (11,777.11)                | -                     | (14,213.74)                 | (11,777.11)                 | (6,091.60)                   | (32,488.55)                   | (2,111.77)                  | (78,459.88)       | (97,769.63)         |
| Passport Fees                 | (168.80)                       | (74.40)                     | -                                 | (3,321.84)                 | -                     | - (26.420.00)               | (58.80)                     | (74.40)                      | , ,                           | - (26.420.00)               | (3,739.44)        | (5,502.31)          |
| Management Fee                | (66,687.36)                    | (16,992.00)                 | -                                 | (26,430.00)                | (51,930.00)           | (26,430.00)                 | (26,430.00)                 | (26,430.00)                  | (51,930.00)                   | (26,130.00)                 | (319,389.36)      | (391,866.01)        |
| City Expenses:                |                                |                             |                                   |                            |                       |                             |                             |                              |                               |                             |                   | (44,952.42)         |
| Electric                      | (2,243.99)                     |                             |                                   | (29.74)                    |                       |                             |                             |                              |                               |                             | (2,273.73)        | -                   |
| Snow                          |                                |                             |                                   | (8,181.16)                 |                       |                             |                             |                              |                               |                             | (8,181.16)        | III                 |
| Elevator                      |                                |                             |                                   |                            |                       |                             |                             |                              | (1,252.64)                    |                             | (1,252.64)        | -                   |
| Security                      |                                |                             |                                   |                            |                       |                             |                             |                              |                               |                             |                   | -                   |
| Tapco (Replace Gate Arm)      | (949.52)                       |                             |                                   |                            |                       |                             |                             |                              |                               |                             | (949.52)          | -                   |
| The LockShop                  |                                | (1,004.25)                  |                                   |                            |                       |                             |                             |                              | (102.85)                      |                             | (1,107.10)        | -                   |
| Summit Companies              | (557.55)                       |                             |                                   |                            |                       |                             |                             |                              | (424.71)                      |                             | (424.71)          | -                   |
| L Goninsky Concrete           | (637.00)                       |                             |                                   |                            |                       |                             | (======)                    |                              |                               |                             | (637.00)          | -                   |
| Grotberg Electrci             | (64.50)                        | (64.50)                     |                                   | (64.50)                    | (64.50)               | (64.50)                     | (596.82)                    | (64.50)                      | (64.50)                       | (64.50)                     | (596.82)          | -                   |
| Area Women (1/4 Page Ad)      | (61.50)                        | (61.50)                     | -                                 | (61.50)                    | (61.50)               | (61.50)                     | (61.50)                     | (61.50)                      | (61.50)                       | (61.50)                     |                   | -                   |
| The CNAL Group                | (997.28)                       | (0.00)                      |                                   | (0.07)                     | (0.07)                | (0.07)                      | (0.07)                      | (0.07)                       | (0.07)                        | (0.07)                      | (997.28)          | -                   |
| The CMI Group                 | (0.96)                         | (0.96)                      |                                   | (0.97)                     | (0.97)                | (0.97)                      | (0.97)                      | (0.97)                       | (0.97)                        | (0.97)                      | (8.71)            | -                   |
| Overhead Door Co.             |                                |                             |                                   |                            | (338.50)              |                             |                             |                              |                               |                             | (338.50)          | -                   |
| GTC Office Lease              | -                              | -                           | -                                 | -                          | 1,440.00              | -                           | -                           | -                            | -                             | -                           | 1,440 <u>.</u> 00 | 1,200.00            |
| Total Adjustments             | (74,971.75)                    | (18,133.11)                 | (151.79)                          | (52,923.71)                | (51,699.29)           | (41,196.50)                 | (39,212.93)                 | (32,845.94)                  | (87,355.49)                   | (28,496.92)                 | (426,987.43)      | (550,191.36)        |
| Service Permit Revenue        | -                              | -                           | -                                 | -                          | -                     | -                           | -                           | -                            | -                             | -                           | 13,600.00         | 11,775.00           |
| DRP3 Revenue                  | -                              | -                           | -                                 | -                          | -                     | -                           | -                           | -                            | -                             | -                           | 6,800.00          | 8,320.00            |
| Net Operating Income          | \$ 253,616.05                  | \$ (17,987.11)              | \$ (151.79)                       | \$ 48,642.66               | \$ 139,995.96         | \$ 158,422.50               | \$ 120,800.59               | \$ 18,857.47                 | \$ 181,191.45                 | \$ (15,787.64)              | \$ 908,000.14     | \$ 899,907.18       |

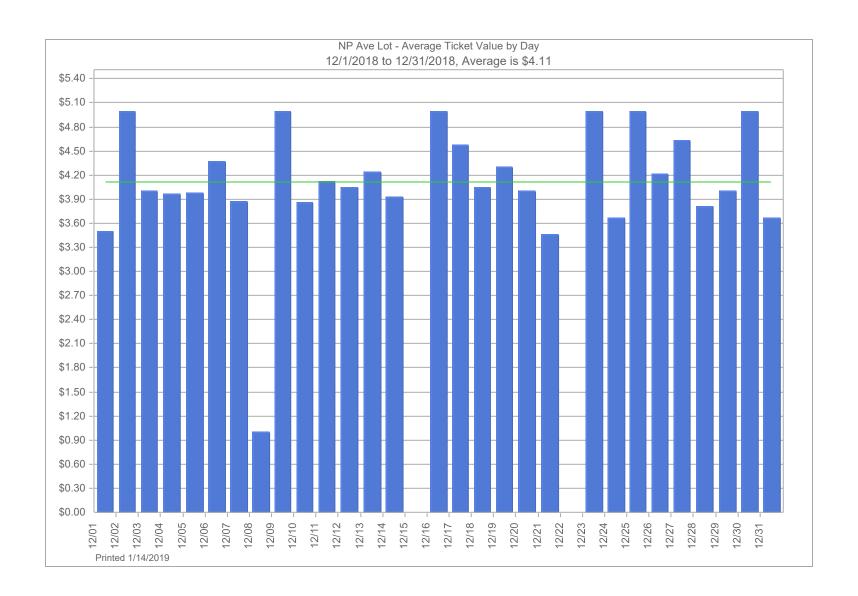


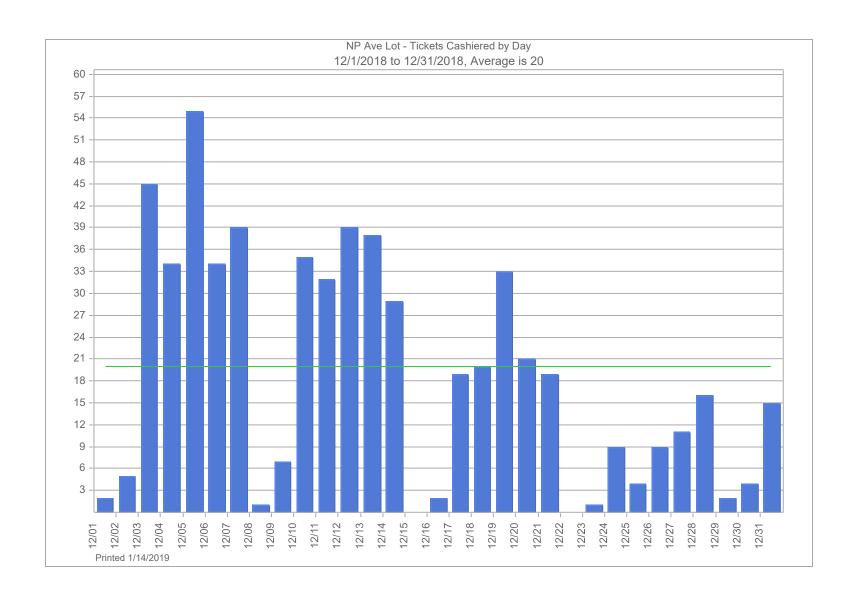


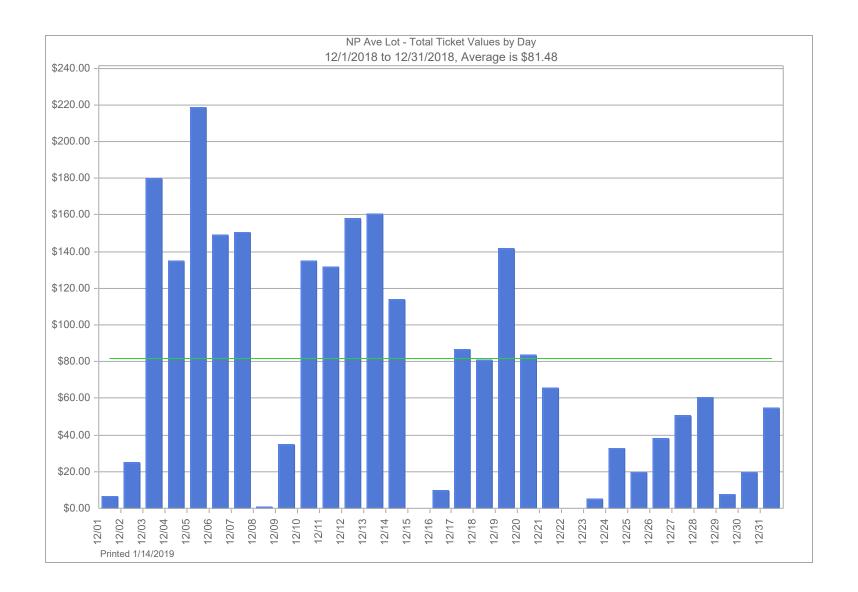


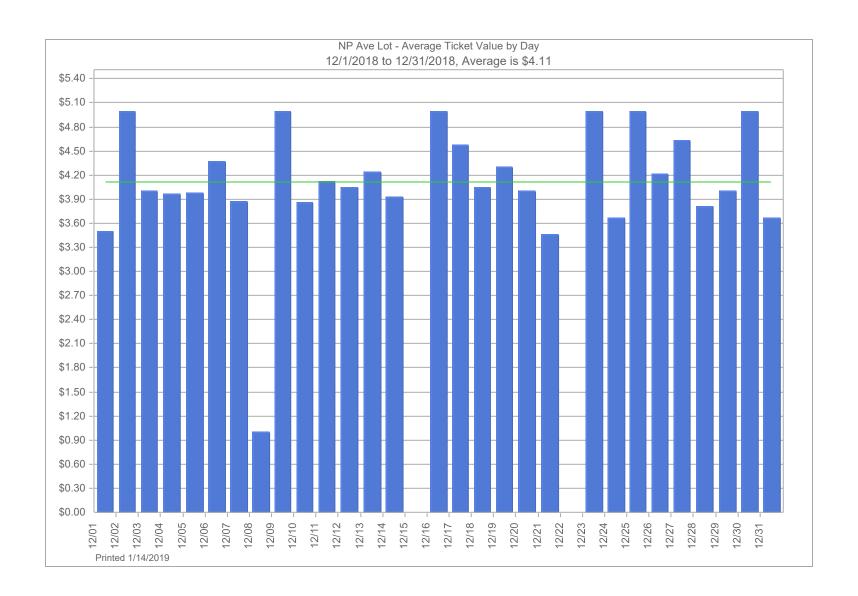


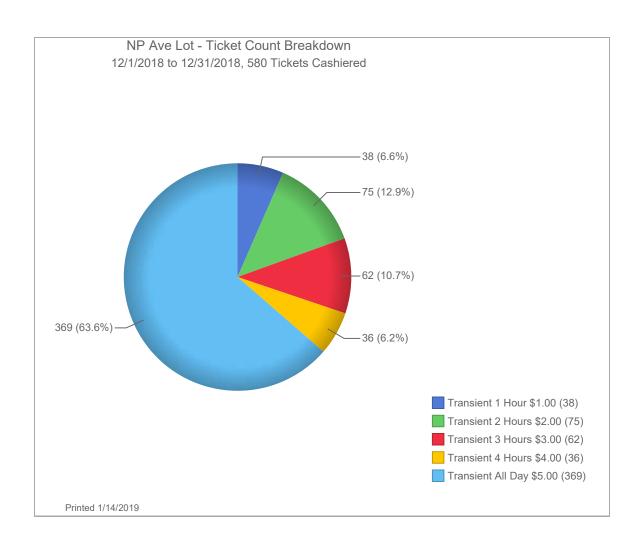


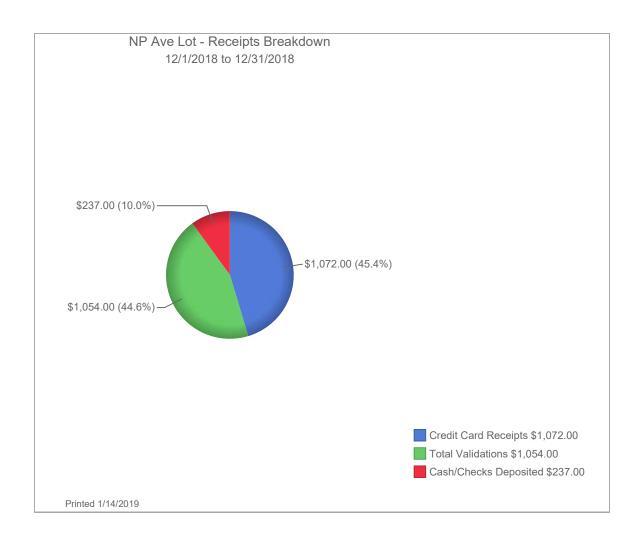


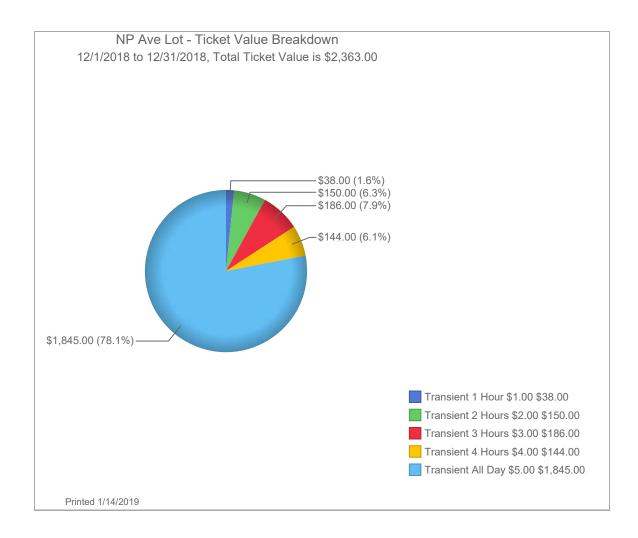














# CITY OF FARGO

PARKING
REPORT
JANUARY 2019

February 14, 2018

Jim Gilmour Planning Director City of Fargo 200 3<sup>rd</sup> Street North Fargo, ND 58102

Dear Mr. Gilmour:

We are pleased to provide the Parking Report for the month ended January 31, 2019. The enclosed reports have been prepared and reviewed by me, and are complete and accurate to the best of my knowledge.

Enclosed with this correspondence, you will find the following:

- 2019 Revenue Report for the month ending January 31, 2019
- 2019 Revenue Report for the one month ending January 31, 2019
- Invoice copies to support the City Expenses deduction scheduled on the Revenue Report for the month ending January 31, 2019
- Month ending January 31, 2019 Transient Revenue analytical graphs by location

Should you have any questions or concerns please feel free to contact me directly at (414) 274-2870.

Sincerely,

Tamara Wick Senior Accountant Interstate Parking Company





### For the Month Ending January 31st, 2019:

|  | ND4001<br>Civic Center<br>Ramp            | ND4003<br>3rd Avenue<br>Lot | ND4005<br>2nd Avenue<br>South Lot | ND4006<br>NP Avenue<br>Lot               | ND4007<br>GTC<br>Ramp | ND4008<br>4th Street<br>Lot | ND4009<br>3rd Street<br>Lot | ND4010<br>Main Avenue<br>Lot | ND4011<br>Island Park<br>Ramp | ND4012<br>7th Street<br>Lot | Total   | Prior Year<br>Total                                       |
|--|---|-----------------------------|-----------------------------------|--|-----------------------|-----------------------------|-----------------------------|------------------------------|-------------------------------|-----------------------------|---|---|
| Monthly Parking Revenue Transient Revenue Pay by Phone Validation Revenue Validation Revenue - Radisson  | 21,896.00<br>2,982.00<br>2.00<br>3,381.50 |                             |                                   | 6,365.03<br>1,045.00<br>565.75<br>812.75 | 17,129.00             | 14,474.20                   | 14,280.00                   | 5,208.00                     | 22,063.84<br>17.00            | 1,127.90                    | 102,543.97<br>4,027.00<br>584.75<br>4,194.25                | 92,859.00<br>3,363.20<br>1,019.25<br>2,264.25<br>3,545.00 |
| Violation Revenue<br>Event Revenue   | 17.00                                     |                             | -                                 | 299.00<br>-                              |                       | -                           | -                           | -                            | -                             |                             | 316.00<br>-   | 517.00  |
| Gross Revenue  | \$ 28,278.50                              | \$ -                        | \$ -                              | \$ 9,087.53                              | \$ 17,129.00          | \$ 14,474.20                | \$ 14,280.00                | \$ 5,208.00                  | \$ 22,080.84                  | \$ 1,127.90                 | \$ 111,665.97   | \$ 103,567.70   |
| Credit Card Fees<br>Sales Tax<br>Special Event Payroll   | (255.35)                                  |                             |                                   | (200.20)                                 | (57.26)               | -                           | (23.67)                     | (6.26)                       | (20.45)                       | (13.57)                     | (576.76)<br>-<br>-  | (965.46)<br>-<br>-  |
| Enforcement Payroll Passport Fees  | (8.80)                                    |                             |                                   | (943.32)<br>(367.31)                     |                       | (1,138.49)                  | (943.32)                    | (487.93)<br>-                | (2,602.27)<br>(8.80)          | (169.15)                    | (6,284.48)<br>(384.91)                                      | (6,923.12)<br>(250.00)                                    |
| Management Fee   | (5,335.64)                                | -                           |                                   | (2,390.17)                               | (4,542.80)            | (2,390.17)                  | (2,390.17)                  | (2,390.17)                   | (4,542.80)                    | (2,364.85)                  | (26,346.77)   | (27,590.00)   |
| City Expenses: Schindler Elevator Glacier Snow The LockShop Sentry Security Summit Companies The CMI Group Overhead Door Co. Grotberg Electric INC | (137.50)<br>(675.00)                      |                             |                                   | (1,907.77)                               |                       |                             |                             |                              | -<br>-                        |                             | -<br>(1,907.77)<br>(137.50)<br>-<br>-<br>-<br>-<br>(675.00) | (2,273.73)<br>(1,823.44)<br>(1,766.86)<br>(101.38)        |
| GTC Office Lease   | (075.00)                                  | _                           | _                                 | _  | 120.00                | _                           | _                           | _                            | _                             | _                           | 120.00  | 120.00  |
| Total Adjustments  | (6,412.29)                                | -                           | -                                 | (5,808.77)                               | (4,480.06)            | (3,528.66)                  | (3,357.16)                  | (2,884.36)                   | (7,174.32)                    | (2,547.57)                  | (36,193.19)   | (41,573.99)   |
| Service Permit Revenue<br>DRP3 Revenue   | -   | -                           | -                                 | -  | -                     | -                           | -                           | -                            | -                             |                             | 100.00  | 2,550.00<br>875.00  |
| Net Operating Income   | \$ 21,866.21                              | \$ -                        | \$ -                              | \$ 3,278.76                              | \$ 12,648.94          | \$ 10,945.54                | \$ 10,922.84                | \$ 2,323.64                  | \$ 14,906.52                  | \$ (1,419.67)               | \$ 75,572.78  | \$ 65,418.71  |

# PARKING

### 2019 Revenue Report

### ND4013 - Roberts Commons

|  | January                                   | February | March  | April | May  | June | July | August | September | October | November | December | Total  | Prior Year<br>Total                                      |
|--|---|----------|--------|-------|------|------|------|--------|-----------|---------|----------|----------|--|--|
| Monthly Parking Revenue Transient Revenue Pay by Phone Validation Revenue Validation Revenue - Radisson Violation Revenue Bike Lockers Revenue Event Revenue | 44,082.17<br>10,816.00<br>17.00<br>160.00 |          |        |       |      |      |      |        |           |         |          |          | 44,082.17<br>10,816.00<br>17.00<br>160.00<br>-<br>-<br>- | 33,813.53<br>3,906.00<br>-<br>259.00<br>-<br>-<br>-<br>- |
| Gross Revenue  | \$ 55,075.17                              | \$ -     | \$ -   | \$ -  | \$ - | \$ - | \$ - | \$ -   | \$ -      | \$ -    | \$ -     | \$ -     | \$ 55,075.17   | \$ 37,978.53   |
| Credit Card Fees Sales Tax Special Event Payroll Enforcement Payroll Passport Fees Management Fee  | (453.53)<br>(8.80)<br>(16,586.86)         |          |        |       |      |      |      |        |           |         |          |          | (453.53)<br>-<br>-<br>-<br>(8.80)<br>(16,586.86)         | (192.86)<br>-<br>-<br>-<br>-<br>-<br>(16,374.00)         |
| City Expenses:<br>Glacier Snow (36435)<br>Summit (1334281)<br>Xcel Energy (17587)  | (1,808.00)<br>(69.92)<br>(1,649.64)       |          |        |       |      |      |      |        |           |         |          |          | (1,808.00)<br>(69.92)<br>(1,649.64)<br>-                 | (8,858.66)   |
| Total Adjustments  | (20,576.75)                               | -        | -      | -     | -    | -    | -    | -      | -         | -       | -        | -        | (20,576.75)  | (25,425.52)  |
| Service Permit Revenue<br>DRP3 Revenue   | -<br>-                                    | -<br>-   | -<br>- |       |      |      |      |        |           |         |          |          | -<br>-   |  |
| Net Operating Income   | \$ 34,498.42                              | \$ -     | \$ -   | \$ -  | \$ - | \$ - | \$ - | \$ -   | \$ -      | \$ -    | \$ -     | \$ -     | \$ 34,498.42   | \$ 12,553.01   |

