

**Request for Proposals
2021 Tree Order
City of Fargo Forestry Department/Fargo Park District**

The City of Fargo Forestry Department and Fargo Park District are seeking proposals for their spring 2021 tree order.

Species, size, numbers, specifications, and additional requirements are available at the Forestry Department office, 402 23rd St. N., Fargo, ND, 58102, or by calling 701-241-1466.

Proposals must be received by 11:00 a.m., August 3, 2020, at the Forestry Department office. Faxed proposals are acceptable at 701-241-8100 or email to SLiudahl@FargoND.gov.

The city reserve the right to reject any or all submittals.

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(Proposal Sheet)

Total Prices

Bare Root (BR) and Containerized trees \$ _____

Freight \$ _____

- **Please complete attached order form and return with this sheet.**

Legal name of company

Company address

Authorized representative signature

Date

Notes, specifications, and requirements:

- 1) Preferred want dates for BR trees is approximately 4/1/21; containerized is approximately 5/15/21.
- 2) Trees shall be delivered to our facility.
- 3) Damage/mortality will not be accepted.
- 4) Trees shall be hardy to USDA Hardiness Zone 4 or less.
- 5) Trees shall conform to the current edition of the "American Standard for Nursery Stock", sponsored by American Association of Nurserymen, Inc.
- 6) Trees shall be true to name, size, and type. Legible labels shall be furnished to insure that all species, bundles, and containers are clearly identified.
- 7) Trees shall be sound, healthy specimens and first class representatives of their species or variety, and shall have well-formed tops and healthy root systems.
- 8) Additions and changes will be necessary up to 1 week before delivery.
- 9) Successful RFP considerations include overall prices, quality, past experience, and availability.
- 10) Payment will be made once the bare root trees are delivered, and once the containerized trees are delivered.
- 11) All or part of the order could be canceled at any time.