

City Commission meetings are broadcast live on TV Fargo Channel 56 and online at www.FargoND.gov/streaming. They are rebroadcast Mondays at 5:00 p.m., Thursdays at 7:00 p.m. and Saturdays at 8:00 a.m. They are also included in the video archive at www.FargoND.gov/citycommission.

- A. Pledge of Allegiance.
- B. Roll Call.
- C. Approve Order of Agenda.
- D. Minutes (Regular Meeting, November 14, 2022).

CONSENT AGENDA – APPROVE THE FOLLOWING:

- 1. Recommendation from the Economic Development Incentives Committee to appoint Jon Eisert to the ND Opportunity Fund Consortium.
- 2. 2nd reading and final adoption of an Ordinance rezoning Certain Parcels of Land Lying in Fitzsimonds Second Addition.
- 3. Settlement Agreement and Release of All Claims with Rose Management, LLC.
- 4. Extension of all Vehicle for Hire Licenses until such time as the Ordinance Related to Vehicles for Hire, Article 25-04 have been updated, but no later than 2/28/23.
- 5. Extension of the Class “A-8” Alcoholic Beverage License for BFG, Inc. d/b/a Borrowed Bucks Roadhouse until 6/30/23.
- 6. Direct the City Attorney to prepare amendments to Fargo Municipal Code, Article 25-15 – Alcoholic Beverages, relating to liquor license establishments.
- 7. Gaming Site Authorization for North Dakota Horse Park Foundation at the Boiler Room – Fargo.
- 8. Applications for Games of Chance:
 - a. Red River Valley Fraternal Order of Police for a raffle on 1/22/23.
 - b. Sigma Nu Fraternity for a raffle on 12/8/22.
 - c. Bison Dance Team for a raffle on 12/2/22.
 - d. Muskies, Inc. FM Chapter for a raffle on 2/9/23.
 - e. El Zagal Shrine Arab Patrol for a raffle on 3/10/23.
- 9. Piggyback Contract with AVI Systems, Inc. for the broadcast technology fit-up of the Police Department Headquarters Media Room expansion (PBC17110).
- 10. Change Order No. 2 in the amount of \$7,855.00 and time extension to the substantial and final completion dates to 5/18/23 and 6/1/23 for Project No. MP-20-A2.
- 11. Change Order No. 4 in the amount of \$24,600.00 for Project No. UR-22-B1.

Page 2 Negative Final Balancing Change Order No. 1 in the amount of -\$16,068.63 for Project No. PR-22-A1.

13. Contract Amendment No. 4 with Houston Engineering in the amount of \$160,000.00 for Project No. FM-19-C0.
14. Contract Amendment No. 5 with Houston Engineering in the amount of \$33,000.00 for Project No. FM-19-B0.
15. Contract Amendment No. 5 with Houston Engineering in the amount of \$42,654.50 for Project No. FM-19-F0.
16. Solicitation from the Department of Veteran's Affairs for Fargo Cass Public Health's Harm Reduction Division to provide triage services after hours for homeless Veterans.
17. Proposed Amendment to the 2022 HUD Action Plan.
18. Resolutions Approving the following Plats:
 - a. Valley View 9th Addition.
 - b. Valley View 10th Addition.
 - c. Calico Prairie 3rd Addition.
19. Bid award for the fleet expansion purchase of one motorgrader with wing (RFP23009).
20. Bid award for the replacement purchase of one motorgrader with wing (RFP23010).
21. Bid award for the replacement purchase of a wheel loader with plow (RFP23011).
22. Services Agreement Street Snow Plowing with Master Construction Company, Inc. for the 2022/2023 snow season (RFP22118).
23. Bid award for winter pruning operations (RFP23006).
24. Applying for grant funding for the presented Transit Department requests and upon successful receipt of funds to approve the grant execution.
25. Amendment to Task Order No. 1 in the amount of \$92,290.00 with Stantec Engineering Services for Project No. SW22-01.
26. Change Orders No. 3 in the amount of \$10,432.00 and No. 4 for a time extension to the substantial completion date to 12/23/22 for Project No. SW22-01.
27. Sole Source Procurement with Suez Water Technologies and Solutions to purchase 216 ultrafiltration modules (SSP22186).
28. Sole Source Procurement with Leopold to purchase a filter underdrain system for Project No. WA2255 (SSP22115).
29. One year extension to the Electrical Services Agreement with Sun Electric, Inc.
30. Bills.
31. Change Order No. 3 for a time extension of the substantial and final completion dates to 10/19/22 and 11/18/22 for Improvement District No. BR-22-B1.

REGULAR AGENDA:

33. **RESIDENT COMMENTS (Fargo residents will be offered 2.5 minutes for comment with a maximum of 30 minutes total for all resident comments. Residents who would like to address the Commission, whether virtually or in person, must sign-up at FargoND.gov/VirtualCommission).**
34. ***Public Input Opportunity* - PUBLIC HEARINGS - 5:15 pm:**
 - a. Application for a Class "CW" Alcoholic Beverage License for You Golf LLC d/b/a DogLeg North Lounge and Indoor Golf to be located at 2700 Broadway.
 - b. Application for a Class "GH" Alcoholic Beverage License for 4 Star Group, LLC d/b/a Himalayan Yak to be located at 1109 38th Street South.
 - c. Application filed by Packet Digital, LLC for a property tax exemption for a project to be located at 704 38th Street North which the applicant will use to design, build, assemble and ship drone and space vehicle battery management systems.
35. Presentation by Metro COG on the 2022 Fargo-Moorhead Metropolitan Bicycle and Pedestrian Plan.
 - a. Resolution in Support of the 2022 Fargo-Moorhead Metropolitan Bicycle and Pedestrian Plan.
36. Recommendation to approve the Government Relations and Legislative Advocacy proposal from Effertz Law, PLLC and to appoint Terry Effertz as a Special Assistant City Attorney to represent the City of Fargo.
37. Recommendation to extend the Dangerous Building removal date for property located at 812 7th Street North to December 30, 2022.
38. Applications for Property Tax Exemptions for Improvements Made to Buildings:
 - a. Thomas and Donna Schneider, 1945 East Rose Creek Parkway South (5 years).
 - b. Erica Johnson and Adrian Baldwin, 77 31st Avenue North (5 years).
 - c. Conner Riley and CE Homes LLC, 1128 5th Avenue South (5 years).
 - d. Linda Workin, 2379 20 1/2 Avenue South, Unit 2379-8 (5 years).
 - e. Leroy and Lynn Olson, 2462 West Country Club Drive South (5 years).
 - f. Blaise Birchem and Chelsea Krause Birchem, 301 27th Avenue North (5 years).
 - g. Aimee Strand, 2718 18th Avenue South (5 years).
 - h. Anita Hamm, 1425 13th Avenue South (5 years).
 - i. Kent and Jennifer Ritterman, 147 Eagle Street North (5 years).
 - j. Luke and Kathryn Swenson, 1613 9th Street South (5 years).
 - k. Catlin Solum, 1017 15th Street South (5 years).
 - l. Jeff Furstenau and Pamela Sunna, 2843 27th Street South (5 years).
 - m. Savvy Maverick LLC, 1016 5th Street South (5 years).
 - n. Devan and Courtney Schuler, 2326 26 1/2 Avenue South (5 years).
 - o. Emily O'Meara and Cole Mehring, 92 35th Avenue Northeast (5 years).
 - p. Joshua and Johanna Gross, 1302 1st Street North (5 years).
 - q. Heidi Sand, 81 23rd Avenue North (5 years).

Page 4 Recommendation for appointments to the Fargo Housing and Redevelopment Authority.

40. Wess Philome would like to address the Commission about DEI expectations.

41. Liaison Commissioner Assignment Updates.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Commission Office at 701.241.1310 at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo website at www.FargoND.gov/citycommission.



NOTICE OF HEARING

Application for Alcoholic Beverage License

Notice is hereby given that the Board of City Commissioners of the City of Fargo, North Dakota, will conduct a Public Hearing in the City Commission Room, City Hall, on Monday, November 28, 2022 at 5:15 o'clock p.m. to consider an application for a Class "CW" Alcoholic Beverage License for You Golf LLC dba DogLeg North Lounge & Indoor Golf to be located at 2700 Broadway, Fargo.

Any interested person may appear and will be heard.

City Auditor's Office
(November 9, 2022)

MEMORANDUM

TO: Liquor Control Board
FROM: Steven Sprague, City Auditor
SUBJECT: Liquor License Application – DogLeg North
DATE: November 16, 2022

The following application for a liquor license was received by the Auditor's office and reviewed by the Liquor Control Board:

License Class: CW – Beer and Wine with a bar, no food sales requirements
Business Name: DogLeg North
Location: 2700 Broadway
Applicants: Daniel Bergerson & David Piper

This application is for the issuance of a Class CW liquor license. This facility will be an indoor golf facility located in North Fargo.

Being no significant concerns, staff recommends approval of the issuance of a Class CW alcoholic beverage license to You Golf LLC d/b/a DogLeg North. The complete application is available for review in the Auditor's Office.

Recommended Motion:

Move to approve the issuance of a Class CW alcoholic beverage license to You Golf LLC d/b/a DogLeg North.



FARGO POLICE DEPARTMENT

A SAFE AND UNIFIED COMMUNITY BUILT ON TRUST, ACCOUNTABILITY AND INCLUSION

CRIMINAL INVESTIGATIONS DIVISION

RECEIVED
FARGO POLICE DEPARTMENT

OCT 13 2022

MICHAEL BERNIER
LIEUTENANT
REF: *Cap. Vinson*

RECEIVED
FARGO POLICE DEPARTMENT

OCT 17 2022

GEORGE VINSON *GV*
CAPTAIN
REF: *AL*

MEMORANDUM

To: Chief David Zibolski

From: Sergeant Tom Morris *TJM*

Date: 10.13.2022

RE: Alcoholic Beverage License Application, Class I-Entertainment, DogLeg North Lounge & Indoor Golf

**Application for a Class "I-Entertainment" Alcoholic Beverage License from
You Golf LLC d/b/a DogLeg North Lounge & Indoor Golf to be located at 2700 Broadway, Fargo**

In accordance with Section 25-1505 of the Fargo Municipal Code, I have conducted an investigation into the character, reputation and fitness of the applicant(s) listed on the supplied application.

During this investigation, I examined the applicants' credit reports and public record criminal backgrounds.

The following information was discovered through this investigation:

Bergerson, Daniel – Owner/Manager

Criminal History-

A search of Fargo Police Department criminal records, North Dakota public records (publicsearch.ndcourts.gov) and Minnesota public records (<https://chs.state.mn.us/>) showed no criminal activity.

Credit History-

Daniel Bergerson's credit report was reviewed. There are no prior bankruptcies, recent past due accounts or debts turned over to collections.

Piper, David – Owner/Manager

Criminal History- A search of Fargo Police Department criminal records, North Dakota public records (publicsearch.ndcourts.gov) and Minnesota public records (https://chs.state.mn.us/) showed no criminal activity.

Credit History- David Piper’s credit report was reviewed. There are no prior bankruptcies, recent past due accounts or debts turned over to collections.

Investigation Notes

This application is for a class “I-Entertainment” alcoholic beverage license (Authorizes the licensee to sell beer, wine and sparkling wine “on-sale” only, bar area allowed. Requires 65% or more of its annual gross receipts from the sale of prepared meals and food products or from goods related to the business of the place of amusement and not from the sale of alcoholic beverages.) for You Golf LLC d/b/a DogLeg North Lounge & Indoor Golf located at 2700 Broadway, Fargo, ND.

The investigation into the criminal and credit history of the applicants did not find any areas of concern.


Business Location

DogLeg North Lounge & Indoor Golf is located at 2700 Broadway, Fargo, ND. The other business in the area with an alcoholic beverage license is Slammers Sports Bar.

Conclusion

This background investigation is being forwarded for your review and recommendation to the City of Fargo Liquor Control Board.



RECEIVED FARGO POLICE DEPARTMENT OCT 24 2022 DAVID B ZIBOLSKI CHIEF OF POLICE  REF: S. SPRAGUE
--

- Approved -



NOTICE OF HEARING

Application for Alcoholic Beverage License

Notice is hereby given that the Board of City Commissioners of the City of Fargo, North Dakota, will conduct a Public Hearing in the City Commission Room, City Hall, on Monday, November 28, 2022 at 5:15 o'clock p.m. to consider an application for a Class "GH" Alcoholic Beverage License for 4 Star Group, LLC dba Himalayan Yak to be located at 1109 38 St S, Fargo.

Any interested person may appear and will be heard.

City Auditor's Office
(November 9, 2022)

MEMORANDUM

TO: Liquor Control Board

FROM: Steven Sprague, City Auditor

SUBJECT: Liquor License Application – Himalayan Yak

DATE: November 16, 2022

The following application for a liquor license was received by the Auditor's office and reviewed by the Liquor Control Board:

License Class: GH – Beer & Wine with 50% food sales, no bar
Business Name: Himalayan Yak
Location: 1109 38th Street South
Applicants: Bijay Lama, Padam Gurung and Narayan Sapkota

This application is for the issuance of a Class GH liquor license. This restaurant is a second location for Himalayan Yak, there have been no issues related to the alcohol license with the first location.

Being no significant concerns, staff recommends approval of the issuance of a Class GH alcoholic beverage license to 4 Star Group LLC d/b/a Himalayan Yak. The complete application is available for review in the Auditor's Office.

Recommended Motion:

Move to approve the issuance of a Class GH alcoholic beverage license to 4 Star Group LLC d/b/a Himalayan Yak.



FARGO POLICE DEPARTMENT

A SAFE AND UNIFIED COMMUNITY BUILT ON TRUST, ACCOUNTABILITY AND INCLUSION

CRIMINAL INVESTIGATIONS DIVISION

MEMORANDUM

To: Chief David Zibolski

From: Sergeant Tom Morris *JM*

Date: 10.31.2022

RE: Alcoholic Beverage License Application, Class "GH", Himalayan Yak

RECEIVED
 FARGO POLICE DEPARTMENT
 OCT 31 2022
 MICHAEL BERNIERI
 LIEUTENANT *UMB*
 REF: *Ac Stefanowicz*

RECEIVED
 FARGO POLICE DEPARTMENT
 OCT 31 2022
 DAVID B ZIBOLSKI
 CHIEF OF POLICE *PZ*
 REF: *S. SPRAGUE*

**Application for a Class "GH" Alcoholic Beverage License from
 4 Star Group LLC d/b/a Himalayan Yak to be located at 1109 38th St S, Fargo**

In accordance with Section 25-1505 of the Fargo Municipal Code, I have conducted an investigation into the character, reputation and fitness of the applicant(s) listed on the supplied application.

During this investigation, I examined the applicants' credit reports and public record criminal backgrounds.

The following information was discovered through this investigation:

Lama, Bijay – Owner/Manager

Criminal History-

A search of Fargo Police Department criminal records, North Dakota public records (publicsearch.ndcourts.gov) and Minnesota public records (https://chs.state.mn.us/) showed no criminal activity.

Credit History-

Bijay Lama's credit report was reviewed. There are no prior bankruptcies, recent past due accounts or debts turned over to collections.

RECEIVED
 FARGO POLICE DEPARTMENT
 OCT 31 2022
 TRAVIS STEFONOWICZ
 ASSISTANT CHIEF OF POLICE
 REF: *Chief Zibolski*

Gurung, Padam – Owner/Manager

Criminal History- A search of Fargo Police Department criminal records, North Dakota public records (publicsearch.ndcourts.gov) and Minnesota public records (https://chs.state.mn.us/) showed no criminal activity.

Credit History- Padam Gurung’s credit report was reviewed. There are no prior bankruptcies, recent past due accounts or debts turned over to collections.

Sapkota, Narayan – Owner/Manager

Criminal History- A search of Fargo Police Department criminal records, North Dakota public records (publicsearch.ndcourts.gov), Minnesota public records (https://chs.state.mn.us/) and Hawaii public records (https://hawaii.staterecords.org/court.php) showed no criminal activity.

Credit History- Narayan Sapkota’s credit report was reviewed. He does not have any credit history.

Investigation Notes

This application is for a class “GH” alcoholic beverage license (Authorizes the licensee to sell beer and wine “on-sale” only, no bar area allowed. Requires 50% or more of its annual gross receipts from the sale of prepared meals and food products and not from the sale of alcoholic beverages.) for 4 Star Group LLC d/b/a Himalayan Yak located at 1109 38th St S, Fargo, ND.

I spoke with Bijay Lama, as Narayan Sapkota did not list a phone number on his application. Bijay stated that is because he does not speak English. Bijay was standing next to Narayan as we were talking. Bijay translated my questions to Narayan. I asked if it would be correct that Narayan did not have any credit history. Bijay said Narayan said that he does not. I verified the correct personal identifying information was on Narayan’s application.

This application is for a second location. The owners currently have another Himalayan Yak located at 1450 25th St S in Fargo.

The investigation into the criminal and credit history of the applicants did not find any areas of concern.

Business Location

Himalayan Yak is located at 1109 38th St S, Fargo, ND. The other business in the area with alcoholic beverage licenses are Paradiso Mexican Restaurant and Osaka Sushi & Hibachi.

Conclusion

This background investigation is being forwarded for your review and recommendation to the City of Fargo Liquor Control Board.





Tax Exempt Review Committee
Fargo City Hall
225 4th Street North
Fargo, ND 58102
Phone: 701.241.1340 | Fax: 701.241.1339
www.FargoND.gov

November 22, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

RE: New Industry Exemption for Packet Digital, LLC.

Dear Commissioners:

Attached is the application made by Packet Digital, LLC. for a 5 year, new industry property tax exemption, according to N.D.C.C. Chapter 40-57.1. This application is for a new business that would provide battery management systems for drones and space vehicles. The project has been certified as primary sector.

Notices to competitors have been published. The Economic Development Incentive Committee has met to consider this application. No potential competitors appeared at the Economic Development Incentive Committee meeting. This project meets our current policy. The application contains information regarding projected value of the project upon completion, the nature of jobs to be created, and a description of the service to be provided. The applicant will pay the full land taxes of approximately \$1,850.

The recommendation of the Economic Development Incentive Committee is to approve a 5-year tax exemption.

SUGGESTED MOTION:

Approval of a 5-year, 100% new industry property tax exemption for Packet Digital, LLC located at 704 38 St N.

Sincerely,

Michael Splonskowski

Mike Splonskowski
City Assessor

Application For Property Tax Incentives For New or Expanding Businesses

N.D.C.C. Chapter 40-57.1

Project Operator's Application To Fargo
City or County

File with the City Auditor for a project located within a city; County Auditor for locations outside of city limits.

A representative of each affected school district and township is included as a non-voting member in the negotiations and deliberation of this application.

This application is a public record

Identification Of Project Operator

1. Name of project operator of new or expanding business Packet Digital, LLC

2. Address of project 704 38th Street North
City Fargo County Cass

3. Mailing address of project operator 3241 University Drive South
City Fargo State ND Zip 58104

4. Type of ownership of project
 Partnership Subchapter S corporation Individual proprietorship
 Corporation Cooperative Limited liability company

5. Federal Identification No. or Social Security No. [REDACTED]

6. North Dakota Sales and Use Tax Permit No. [REDACTED]

7. If a corporation, specify the state and date of incorporation North Dakota

8. Name and title of individual to contact Terri Zimmerman, CEO
Mailing address 3241 University Drive So
City, State, Zip Fargo, ND 58104 Phone No. 701-365-4421

Project Operator's Application For Tax Incentives

9. Indicate the tax incentives applied for and terms. Be specific.

<input checked="" type="checkbox"/> Property Tax Exemption	<input type="checkbox"/> Payments In Lieu of Taxes
<u>5</u> Number of years	<u> </u> Beginning year <u> </u> Ending year
<u>100</u> Percent of exemption	<u> </u> Amount of annual payments (attach schedule if payments will vary)

10. Which of the following would better describe the project for which this application is being made:
 New business project Expansion of a existing business project

11. Legal description of project real property

Lot: 12 Block: 0 ARNDTS DEVENER PT OF LOTS 12 & 13 COMM AT THE SW CORN OF LOT 12 THEN ON AN ASSM'D B RG OF N 00DEG03'45" W ALG THE W LN OF LOT 12 FOR 316.51' THEN S 88DEG40'51" E 382.55' TO THE PT OF BEG. THEN CONT S 88DEG40'51" E 310.08' THEN S 00 DEG00'00" W 136.29' THEN N 90DEG00'00"

12. Will the project property be owned or leased by the project operator? Owned Leased

If the answer to 12 is leased, will the benefit of any incentive granted accrue to the project operator?

Yes No

If the property will be leased, attach a copy of the lease or other agreement establishing the project operator's benefits.

13. Will the project be located in a new structure or an existing facility? New construction Existing facility

If existing facility, when was it constructed? 1994

If new construction, complete the following:

a. Estimated date of commencement of construction of the project covered by this application _____

b. Description of project to be constructed including size, type and quality of construction

c. Projected number of construction employees during the project construction _____

14. Approximate date of commencement of this project's operations January 5, 2023

15. Estimated market value of the property used for this project:

a. Land..... \$ 130,000

b. Existing buildings and structures for which an exemption is claimed..... \$ 872,400

c. Newly constructed buildings and structures when completed \$ _____

d. Total..... \$ 1,002,400

e. Machinery and equipment \$ _____

16. Estimate taxable valuation of the property eligible for exemption by multiplying the market values by 5 percent:

a. Land (not eligible) 

b. Eligible existing buildings and structures \$ 43,620

c. Newly constructed buildings and structures when completed..... \$ _____

d. Total taxable valuation of property eligible for exemption (Add lines b and c)..... \$ 43,620

e. Enter the consolidated mill rate for the appropriate taxing district 284.79

f. Annual amount of the tax exemption (Line d multiplied by line e) \$ 12,422.54

Note: "project" means a newly established business or the expansion portion of an existing business. Do not include any established part of an existing business.

17. Type of business to be engaged in: Ag processing Manufacturing Retailing
 Wholesaling Warehousing Services

18. Describe in detail the activities to be engaged in by the project operator, including a description of any products to be manufactured, produced, assembled or stored (attach additional sheets if necessary).

The location will be used for our growing business to launch project to design, build, assemble, and ship drone and space vehicle battery management systems and power management solutions for Lockheed Martin and the Air Force Research Lab's Space Mission Group, Anduril, Navy, Kraus Aerospace, Nav Air, Nav Sea, and Printed Aerospace

19. Indicate the type of machinery and equipment that will be installed

Shelving Units, ESD Chairs, Bar Code Readers, Welding Machines, Soldering Irons, Air Compressors, Air Dryer, Compressed Air Lines, Nibbler, Coat Sprayers, Torque drivers, WIP Carts, ESD Grounding Kit, Packaging Tables, Electronic Benches, Station Computers, ESD Flooring, HVAC, Humidity Control, Lighting, Electrical,

20. For the project only, indicate the projected annual revenue, expense, and net income (before tax) from either the new business or the expansion itself for each year of the requested exemption.

Year (12 mo. periods)	New/Expansion Project only	New/Expansion Project only	New/Expansion Project only	New/Expansion Project only	New/Expansion Project only
	Year 1	Year 2	Year 3	Year 4	Year 5
Annual revenue	<u>12,200,000</u>	<u>20,150,000</u>	<u>30,450,000</u>	<u>44,350,000</u>	<u>51,002,500</u>
Annual expense	<u>11,590,000</u>	<u>18,336,500</u>	<u>26,491,500</u>	<u>36,367,000</u>	<u>41,822,050</u>
Net income	<u>610,000</u>	<u>1,813,500</u>	<u>3,958,500</u>	<u>7,983,000</u>	<u>9,180,450</u>

21. Projected number and salary of persons to be employed by the project for the first five years:

Current positions & positions added the initial year of project

# Current Positions	New Positions Under \$13.00	New Positions \$13.01-\$15.00	New Positions \$15.01-\$20.00	New Positions \$20.01-\$28.00	New Positions \$28.01-\$35.00	New Positions Over \$35.00
33	0	0	0	1	2	2

Year	(Before project)	Year 1	Year 2	Year 3	Year 4	Year 5
No. of Employees	(1) <u>31</u>	<u>36</u>	<u>44</u>	<u>55</u>	<u>66</u>	<u>70</u>
	(2) <u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
Estimated payroll	(1) <u>2644637</u>	<u>3062422</u>	<u>3704087</u>	<u>4594661</u>	<u>5550554</u>	<u>6064573</u>
	(2) <u>80335</u>	<u>83549</u>	<u>86891</u>	<u>90366</u>	<u>93981</u>	<u>97740</u>

(1) - full time
(2) - part time

22. Is the project operator succeeding someone else in this or a similar business? Yes No

23. Has the project operator conducted this business at this or any other location either in or outside of the state?
 Yes No

24. Has the project operator or any officers of the project received any prior property tax incentives? Yes No
If the answer to 22, 23, or 24 is yes, give details including locations, dates, and name of former business (attach additional sheets if necessary).

Packet Digital 3241 University Dr. S., Fargo, ND 58104 - June 1, 2021

Business Competition

25. Is any similar business being conducted by other operators in the municipality? Yes No

If YES, give name and location of competing business or businesses

Percentage of Gross Revenue Received Where Underlying Business Has ANY Local Competition %

Property Tax Liability Disclosure Statement

26. Does the project operator own real property in North Dakota which has delinquent property tax levied against it? Yes No

27. Does the project operator own a greater than 50% interest in a business that has delinquent property tax levied against any of its North Dakota real property? Yes No

If the answer to 26 or 27 is Yes, list and explain

Use Only When Reapplying

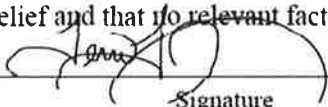
28. The project operator is reapplying for property tax incentives for the following reason(s):

- To present additional facts or circumstances which were not presented at the time of the original application
- To request continuation of the present property tax incentives because the project has:
 - moved to a new location
 - had a change in project operation or additional capital investment of more than twenty percent
 - had a change in project operators
- To request an additional annual exemption for the year of _____ on structures owned by a governmental entity and leased to the project operator. (See N.D.C.C. § 40-57.1-04.1)

Notice to Competitors of Hearing

Prior to the hearing, the applicant must present to the governing body of the county or city a copy of the affidavit of publication giving notice to competitors unless the municipality has otherwise determined there are no competitors.

I, Terri F. Zimmerman, do hereby certify that the answers to the above questions and all of the information contained in this application, including attachments hereto, are true and correct to the best of my knowledge and belief and that no relevant fact pertaining to the ownership or operation of the project has been omitted.

 Signature CEO Title 10/13/2022 Date

PRIVACY ACT NOTIFICATION

In compliance with the Privacy Act of 1974, disclosure of a social security number or Federal Employer Identification Number (FEIN) on this form is required under N.D.C.C. §§ 40-57.1-03, 40-57.1-07, and 57-01-15, and will be used for tax reporting, identification, and administration of North Dakota tax laws. Disclosure is mandatory. Failure to provide the social security number or FEIN may delay or prevent the processing of this form.

Certification of Governing Body (To be completed by the Auditor of the City or County)

The municipality shall, after granting any property tax incentives, certify the findings to the State Tax Commissioner and Director of Tax Equalization by submitting a copy of the project operator's application with the attachments. The governing body, on the _____ day of _____, 20____, granted the following:

Property Tax Exemption

Payments in lieu of taxes

_____ Number of years

_____ Beginning year _____ Ending year

_____ Percent of exemption

_____ Amount of annual payments (Attach schedule if payments will vary)

Auditor

Notice To Competitors Of Hearing On Application For Property Tax Incentives

Notice is hereby given that the Fargo City Commission
(City or county governing body)

of Fargo, North Dakota, will meet at _____
(City or county) (Time)

on _____ at _____ to consider the application of
(Date) (Location)

Packet Digital
3241 University Drive So, Fargo ND, 58104
(Project operator name and address)

for property tax relief on the project which the applicant will use in the operation of
Vehicle Battery Management Systems and Power Management Solutions for Drone and Space Vehicles
(Type of business)

at 704 38th Street North, Fargo, ND
(Address)

Lot: 12 Block: 0 ARNDTS-DEVENER PT OF LOTS 12 & 13 COMM AT THE SW CORN OF LOT 12
(Legal description)

Any competitor of that applicant may appear and be heard by the Fargo City Commission
(City or county governing body)

at the time and place designated herein. A competitor may provide written comments to the governing body before the scheduled hearing.

This notice is given by the above-named applicant pursuant to the provisions of North Dakota Century Code § 40-57.1-03

NORTH
Dakota | Commerce
Be Legendary.™

March 11, 2021

Brad Thurow
Packet Digital LLC
201 5th St N Ste 1500
Fargo, ND 58103

Dear Brad:

Thank you for your application for primary-sector certification by the North Dakota Department of Commerce, Economic Development & Finance Division. We have reviewed your application and determined that ED&F can certify your company, **Packet Digital LLC**, as primary sector and a new wealth creator in the economy of North Dakota. This certification is valid for **four years** from today's date (expires 3/10/2025).

Most of North Dakota's economic development programs, tools and incentives are targeted toward primary-sector clients. You may be requested to provide a copy of this primary-sector certification letter when you apply for certain economic development incentive and funding programs.

This certification does not guarantee the receipt of any North Dakota business incentive. For example, there are additional qualification criteria for the Seed Capital Investment and Agricultural Business Investment personal income tax credits, and it is critical that investments **NOT** be made prior to the business receiving certification for these two credits. If you are pursuing certification for investment tax credits and need to know the criteria required for qualification, contact Joe Cicha 701-328-7283.

This certification is not the application process for the North Dakota New Jobs Training Program administered by Job Service North Dakota. To apply for the North Dakota New Jobs Training Program, you must contact Job Service North Dakota for the required application forms. Application forms for other programs that require primary sector certification are available from the agency administering the program.

Also, companies and individuals pursuing the investment tax credit incentive are reminded there is a cap on available dollars. Please visit with the ND Office of the Tax Commissioner regarding the remaining balance for investment tax credits. The credits are available on a first-come-first-serve basis until the law-defined cap is met.

North Dakota appreciates your contribution to the citizens and economy of our state. If there is anything further we can do to assist your company, please contact us at 701-328-5300.

Sincerely,



Joshua Teigen, Director
Economic Development & Finance Division

Business Incentive Agreement

1. In fulfillment of the requirements of N.D.C.C. § 54-60.1-03, Grantor and Recipient enter into this Business Incentive Agreement.

Grantor

Name	City of Fargo
Address	225 4th Street North Fargo, ND 58102

Recipient

Name Terri Zimmerman, CEO - Packet Digital - "TD Companies - Seventh Ave - Series 2"	
Address 3241 University Avenue, Fargo ND, 58102	
Contact Person Terri Zimmerman	E-mail Address Terri.zimmerman@packetdigital.com
Recipient Parent Company (If applicable) Packet Digital	
Business Type (NAICS Code) 3342, 335999, 335911, 423690, 541330, 541715	
Location of Recipient Prior to Receiving Incentive (If different) Fargo, ND	

2. Description of project.

<p>Packet Digital is undergoing a major expansion of its manufacturing capabilities. The new facility will be purchased and significantly upgraded to add increased power, heating and cooling, insulation, lighting, exterior improvements, internal office space and lobby, Electro-Static Floor Covering and more to prepare for electronics manufacturing at the location.</p>
--

3. Grantor(s) agrees to provide recipient with a business incentive described as follows:

3.a. Is this incentive tax increment financing? Yes No
If yes, describe the type of district:

4. The business incentive will be provided on _____.
This date is the benefit date.

5. The public purpose(s) of the business incentive are:

- Assisting community development
- Directly create employment opportunities
- Job retention
- Increase tax base
- Indirectly increase employment opportunities
- Other _____

6. Value of Business Incentive: \$ _____

7. Recipient currently employs 33 people, located in Fargo, ND.

8. In return for the business incentive, Recipient shall, within two years create: 13
Number of full-time equivalent jobs

<u>\$30.00</u>	<u>+</u>	<u>\$7.10</u>	<u>=</u>	<u>\$37.10</u>	
Average hourly wage		Benefits per hour value		Average hourly compensation	

9. The Recipient shall continue operations in the jurisdiction in which the business incentive was issued for five years or more after the benefit date.

10. Recipient shall file a recipient report with the Grantor, as described in N.D.C.C. § 54-60.1-05 annually on or before March 1st of each year for two years, beginning in 2007, following the benefit date or until the goals of paragraph 8 are met, whichever is later.

10.a. Grantor shall mail the recipient a warning letter if no report is received by March 8th. Recipient shall file the progress report within 14 days of the postmarked date of the warning letter.

10.b. If a recipient report is not received within 14 days of the warning letter, Recipient agrees to pay to Grantor a \$100 penalty for each subsequent day until the report is filed. The maximum penalty under this section may not exceed \$1,000.

11. Recipient shall pay back the value of the incentive to the Grantor, prorated to reflect any partial fulfillment of the job and compensation goals, if, after two years, the job and compensation goals listed in paragraph 8 are not met.

- 11.a. Paragraph 11 does not apply if the job and compensation goals were not met as a result of an act of God or terrorism.
- 12. This business incentive agreement shall only be modified or extended by the Grantor pursuant to N.D.C.C. § 54-60.1-04.
- 13. If the terms of this business incentive agreement are not met, Recipient shall not receive a business incentive from any grantor for five years from the date of failure or until a recipient satisfies the repayment obligation.
- 14. The Recipient has disclosed, in attachment "A" of this agreement, all additional financial assistance received from state or political subdivision Grantors for this project since inception.
- 15. By signing this agreement, Recipient verifies that it has not failed to meet the terms of any business incentive agreement in the last five years.

Dated this _____ day of _____, 20__.

Grantor: _____ on behalf of _____

Dated this 18th day of October, 2022.

Recipient:  on behalf of Packet Digital

Attachment "A"

Recipient has received the following additional financial assistance from state or political subdivision Grantors for this project since inception.

Grantor	Description of Assistance	
Value of Assistance	Benefit Date	Pending Benefit Date

Grantor	Description of Assistance	
Value of Assistance	Benefit Date	Pending Benefit Date

Grantor	Description of Assistance	
Value of Assistance	Benefit Date	Pending Benefit Date

Grantor	Description of Assistance	
Value of Assistance	Benefit Date	Pending Benefit Date

Grantor	Description of Assistance	
Value of Assistance	Benefit Date	Pending Benefit Date

Exemption Evaluation Calculator		138.0		153.8	
Packet Digital		Points		Points	
Project Type Code	Year 1	38	38.0	Year 3	38
Current Number Of Employees	# Jobs	33			33
Hourly Salary Without Benefits					
Under \$13.00					
\$13.01-\$15.00					
\$15.01-\$20.00					
\$20.01-\$28.00	1	Pts. For # Jobs->	10.0	4	Pts. For # Jobs->
\$28.01-\$35.00	2	Pts. For \$ Jobs->	50.0	10	Pts. For \$ Jobs->
Over \$35.00	2			10	
TOTAL # OF JOBS CREATED	5			24	
Primary Sector?		y			
% GI w/ Local Competition (not downtown)			25.0		25.0
Value of Proposed Buildings		\$	872,400		872,400
Downtown Location (Y/N)			N		N
Startup Firm (Y/N)			N		N
Has Const Started or Has Bldg Been Leased or Occupied If Existing (Y/N)			N		N
Number of Years (Exemption)			5		5
Company Safety Experience Rating					0.0
RECOMMENDATION IS TO			APPROVE		APPROVE
Description		Tech Research			Tech Research
Estimated New Annual Payroll		\$332,800			\$1,614,080
Estimated Annual Real Estate Tax		\$12,423			\$12,423
Property Value / # of Jobs		\$	174,480		\$
Total Value Of Benefit		\$	62,113		\$

35

To: Fargo City Commission
From: Dan Farnsworth, Metro COG, Jeremy Gorden, City of Fargo
Date: November 16, 2022
Re: **Fargo-Moorhead Metro Bicycle & Pedestrian Plan**

In June of 2021 Metro COG began the Fargo-Moorhead Metropolitan Bicycle & Pedestrian Plan Update. Every five years Metro COG, in cooperation with local partners, updates the Bicycle & Pedestrian Plan.

This Plan was guided by a 23-member study review committee with representation from local jurisdictions, parks departments, local health agencies, citizens, and more. Public engagement was also held twice throughout Plan's development.

Attached is the final draft of the Plan. It is important to note that additional information can be found in the Plan's appendices, which can be found on Metro COG's website at the following link: <https://www.fmmetrocog.org/projects-rfps/BikePedPlan21/project-materials>. This link also displays a higher resolution version of the Plan along with landscape-oriented maps.

Metro COG is seeking approval of the Plan by the Fargo City Commission via the **attached** resolution of support.

**Resolution in Support of the
2022 Fargo-Moorhead Metropolitan Bicycle and Pedestrian Plan**

WHEREAS, The Fargo City Commission is the duly elected governing body responsible for the planning and development of safe and functional transportation systems including bicycle and pedestrian facilities; and

WHEREAS, The Fargo-Moorhead Metropolitan Council of Governments, as the metropolitan planning organization designated by the Governors of North Dakota and Minnesota to maintain the metropolitan area's transportation planning process in accordance with federal regulations; and

WHEREAS, The Fargo-Moorhead Metropolitan Council of Governments has undertaken the task of developing the 2022 Fargo-Moorhead Metropolitan Bicycle and Pedestrian Plan, which is a vital element of the planning process, and which makes transportation-related bicycle and pedestrian needs eligible for future federal funding; and

WHEREAS, The 2022 Fargo-Moorhead Metropolitan Bicycle and Pedestrian Plan was directed by the Metropolitan Bicycle and Pedestrian Committee comprised of a wide cross section of bicycle and pedestrian interest groups including park district representatives, law enforcement, technical city, county and state staff, citizens and other applicable agencies/organizations; and

WHEREAS, The public was invited, encouraged and involved in this Plan's preparation in full compliance with Metro COG's Public Participation Plan; and

WHEREAS, The 2022 Fargo-Moorhead Metropolitan Bicycle and Pedestrian Plan seeks to enhance the Fargo-Moorhead Metropolitan Area's bicycle and pedestrian environment so as to increase mobility, health, safety, equity and the quality of life for all citizens.

NOW, THEREFORE BE IT RESOLVED, That the Fargo City Commission does hereby adopt the 2022 Fargo-Moorhead Metropolitan Bicycle and Pedestrian Plan and agrees to use it as a tool to implement area bicycle and pedestrian goals and objectives which will complement the overall development of the Area's transportation system.

Approved this ____ day of _____, 2022.

Dr. Timothy J. Mahoney
Mayor

Steve Sprague
City Auditor



FARGO-MOORHEAD METROPOLITAN
**BICYCLE AND
PEDESTRIAN
PLAN**

October 2022

METROCOG

Table of Contents

Executive Summary	6		
Introduction	9		
Project Background			
Planning Intent + Goals			
Plan Structure			
Plan Vision	13		
Vision			
Guiding Principles + Objectives			
Performance Measures			
Engagement	19		
Public Engagement			
Study Review Committee			
Existing Conditions	23		
Priority Investment Area Analysis			
Policies and Programs			
Agency Processes			
		Recommendations	29
		Design Guidelines	
		Bicycle Network	
		Pedestrian Improvements	
		Policy + Program Recommendations	
		Process Improvements	
		Implementation	46
		Prioritization	
		Typical Cross-sections	
		Cost Estimates	
		Appendices	55
		A - Engagement - Phase I	
		B - Engagement - Phase II	
		C - Existing Conditions Memo	
		D - Existing Conditions Maps	
		E - Policy and Program Memo	
		F - Process Evaluation Memo	
		G - Design Guidelines	
		H - Typical Sections	

Acknowledgments

We thank the following individuals and organizations, as well as additional staff at member jurisdictions and organizations including BikeMN and Folkways, for their participation.

STUDY REVIEW COMMITTEE

City of Dilworth

Peyton Mastera

City of Fargo

Jeremy Gorden

Maegin Elshaug

Aaron Nelson

City of Horace

Brenton Holper

Barrett Voigt

City of Moorhead

Jonathan Atkins

Kim Citrowske

Forrest Steinhoff

City of West Fargo

Andrew Wrucke

Malachi Petersen

Cass County

Grace Puppe

Clay County

Matt Jacobson

NDDOT

Bob Walton

Wayne Zacher

MnDOT

Jane Butzer

FHWA - ND

Kristen Sperry

Fargo Police

Joe Anderson

Clay Co Public Health

Patrick Hollister

River Keepers

Christine Holland

Fargo Transit

Luke Grifftner

Fargo Park District

Tyler Kirchner

Citizen Representatives

Chris Garty

Kurt Kopperud

Metro COG

Cindy Gray

PROJECT TEAM

Metro COG

Dan Farnsworth

Alta Planning + Design

Colin Harris

Kalle Hakala

Maria Wardoku

Will Curran-Groome

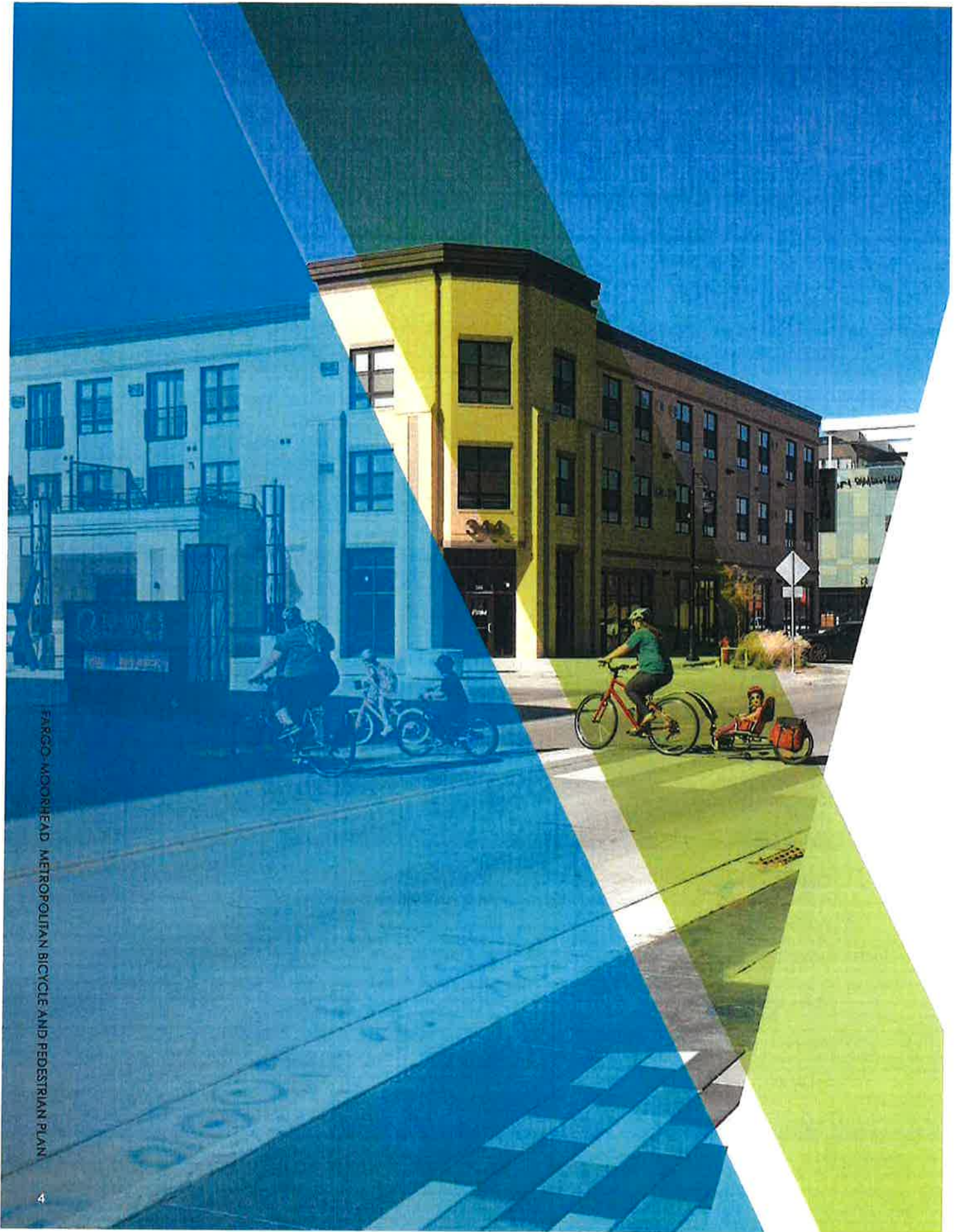
Asakura Robinson

Kadence Novak

SRF Consulting

Mike McGarvey

David Sweeney



FARGO - MOORHEAD METROPOLITAN BICYCLE AND PEDESTRIAN PLAN



Federal Disclaimer

The preparation of this document was funded in part by the United States Department of Transportation with funding administered through the North Dakota Department of Transportation, the Federal Highway Administration, and the Federal Transit Administration. Additional funding was provided by the Minnesota Department of Transportation and through local contributions from the governments of Fargo, West Fargo, Horace, and Cass County in North Dakota; and Moorhead, Dilworth, and Clay County in Minnesota. The United States Government and the States of North Dakota and Minnesota assume no liability for the contents or use thereof.

This document does not constitute a standard, specification, or regulation. The United States Government, the States of North Dakota and Minnesota, and the Fargo-Moorhead Metropolitan Council of Governments do not endorse products or manufacturers. Trade or manufacturers' names may appear herein only because they are considered essential to the objective of this document.

The contents of this document reflect the views of the authors, who are responsible for the facts and the accuracy of the data presented herein. The contents do not necessarily reflect the policies of the state and federal Departments of Transportation.

Executive Summary

This plan updates the 2016 Fargo-Moorhead Metropolitan Bicycle and Pedestrian Plan.

It provides new and updated information about the people and communities within the region, including how transportation systems support and inhibit people from walking and biking to their desired destinations.

This plan also provides recommendations for ways in which Metro COG; local, county, and state governments; non-profit organizations; and community members can work to create better bicycle and pedestrian transportation systems, policies, and programs. These recommendations include: a bicycle network for all ages and abilities of people on bicycles; improvements to pedestrian crossings; design guidelines; policy and program recommendations; and process improvements.

Implementation is critical to realizing the vision and guiding principles of the Plan. Implementation includes identifying bicycle and pedestrian network priorities, determining their possible configuration and estimating their costs.

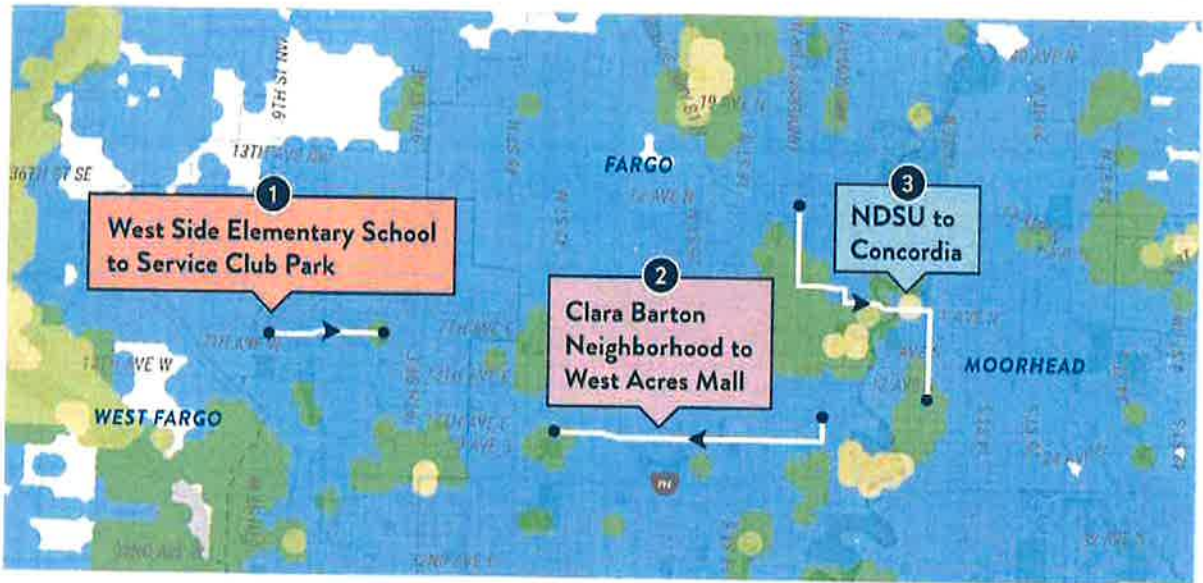
At each phase of the planning process, input from the public, key stakeholders, and agency staff shaped the focus of the Plan, including how recommendations were identified and prioritized. Public input also informed development of the Plan's Vision statement, which reflects a shared regional philosophy about walking and biking and will be used to guide future bicycle- and pedestrian-related policy, infrastructure, and programming decision-making.

The Vision reads:

"Walking and bicycling are primary, year-round modes of transportation that equitably connect all people and places in Metro COG's planning area."

We invite you to explore the Plan below, and then to turn to the critical work of building better bicycle and pedestrian systems throughout the community.

Bicycle Network Improvements for a More Connected Fargo-Moorhead Community



NEARLY 50% OF TRIPS IN THE FARGO-MOORHEAD REGION ARE THREE MILES OR LESS.

INCREASE IN AREA ACCESSIBLE BY BIKING WITH THE IMPLEMENTATION OF LOW STRESS BIKEWAYS

- 0%
- 0-10%
- 10-50%
- 50-200%
- >200%

Every day, people in the Fargo-Moorhead area take nearly half a million trips that are three miles or shorter. While a 3-mile trip takes only takes about 15 minutes by bicycle, people drive cars for most of these short trips. As part of engagement for this plan, most people said that they would bicycle more if there were more and better-connected bikeways separated and protected from vehicle traffic.

Building out an all ages and abilities bicycle network across the Fargo-Moorhead area would make it easier for everyone—older adults, families, college students, workers, and more—to get where they need to go by bicycling. In areas of the community with few existing comfortable bicycle routes, building out the network would more than triple the area accessible by biking!

WHEN THE NETWORK IS BUILT, PEOPLE WILL BE ABLE TO MAKE MANY TRIPS IN UNDER 3 MILES ON LOW-STRESS BICYCLING FACILITIES. FOR EXAMPLE:

1

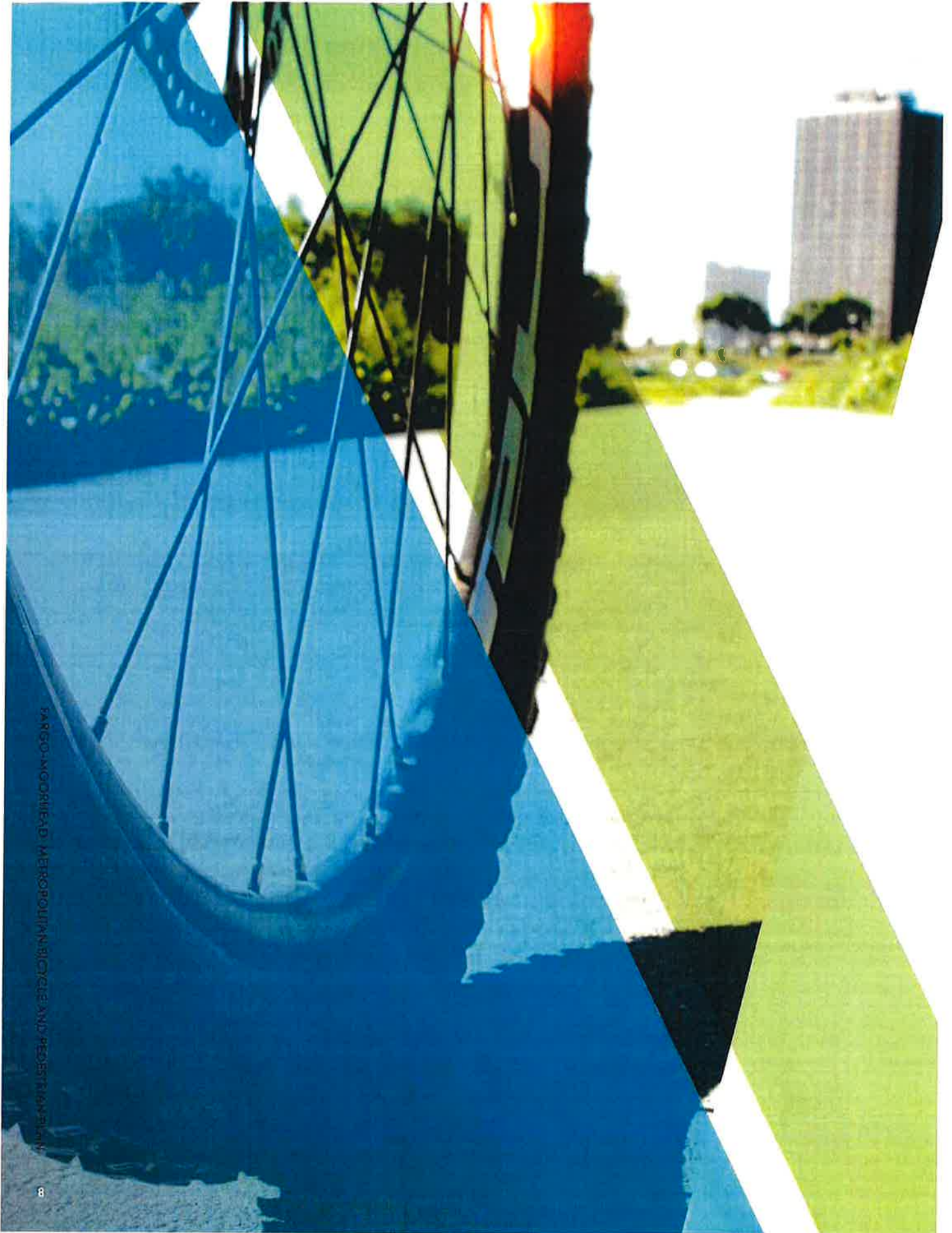
5th graders going to baseball practice at Service Club Park after school.

2

Clara Barton neighborhood resident traveling to their job near West Acres Mall.

3

NDSU student visiting a friend at Concordia College.



ARGO-MOOREHEAD METROPOLITAN BICYCLE AND PEDESTRIAN PLAN

Introduction

Every five years, Metro COG updates the Fargo-Moorhead Metropolitan Bicycle & Pedestrian Plan. Since the last Plan was completed in 2016, Metro COG and member jurisdictions have completed many Plan recommendations, including installing 39 bicycle and pedestrian infrastructure projects, maintaining the bikefm.org education website, being awarded a Bronze-level Bicycle Friendly Community, launching a mobile bikeways map application, and more.

The Plan describes a **Vision, Guiding Principles, Objectives, and Performance Measures** that will help to inform, design, and evaluate transportation investments by Metro COG and its constituent jurisdictions until the next plan update. This plan examines the existing bicycle and pedestrian networks, considers input from the public and local jurisdictions, and provides recommendations and guidance to meet the needs of the community and improve transportation systems for all users. A robust active transportation network can attract workforce and contribute to economic development.

The Plan goals include:

- Expand on the work done for the 2016 Plan through **extensive public engagement**;
- Prepare **existing conditions analysis** of spatial and quantitative data to describe the physical and social environments of the region;
- **Prioritize bicycle and pedestrian infrastructure project recommendations**, including planning-level cost estimates and suggested typical sections visualizing possible layouts for these projects; and
- **Assessments of local and state policy, processes, and programming** to identify opportunities to eliminate barriers to walking and biking and to incentivize more active transportation.

Metro COG staff, in collaboration with a consultant team and a study review committee which included local government and community representatives, undertook this process during 2021 and 2022.

The resulting Plan, presented here, provides an actionable set of recommendations for improving the physical and policy environments that shape walking, biking, and rolling throughout the region.

This report is organized sequentially, building from the philosophy underlying the planning process (Plan Vision) to information gathering and analysis (community engagement and existing conditions analyses) into development of recommendations (for policy, infrastructure, processes, and programs) and finally Implementation considerations. The body of this report provides high-level summaries and key takeaways; the appendices provide more detailed information about each phase of the planning process.



An existing trail underpass in West Fargo

Annual cost of transportation modes



\$6,312 / year (MN)

Per Move.org (2021)



\$5,988 / year (ND)

Per Move.org (2021)



\$504 / year

Per 2022 MATBUS monthly adult fare

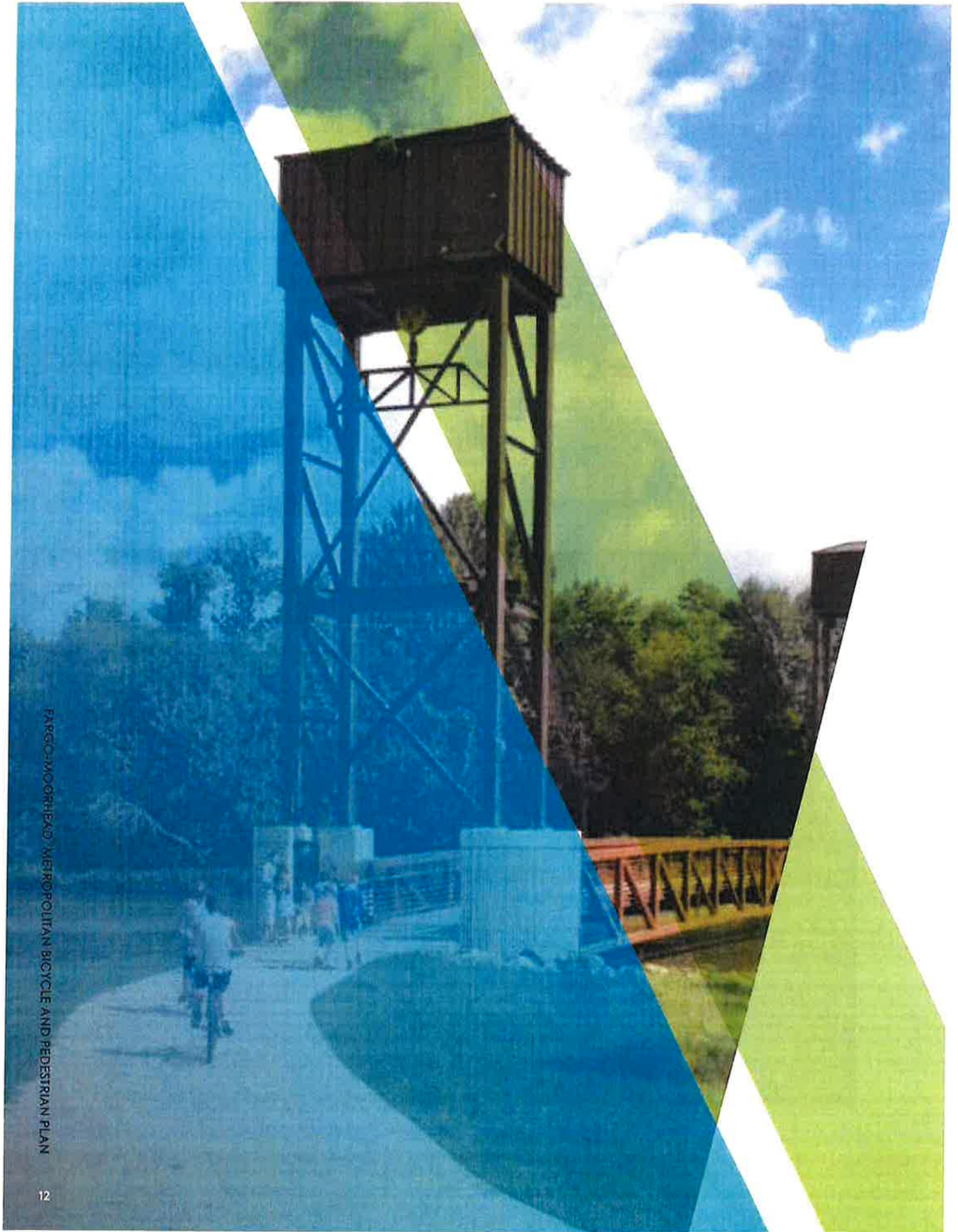


\$350 / year

Assumes a \$1,000 bike purchased every seven years with \$200 maintenance & equipment per year



Negligible



FARGO-MOORHEAD METROPOLITAN BICYCLE AND PEDESTRIAN PLAN



Plan Vision

Walking and bicycling are primary, year-round modes of transportation that equitably connect all people and places in Metro COG's planning area.

Context

This plan aims to chart a clear, consistent, and actionable course toward policy and bicycle and pedestrian improvements. The vision, guiding principles, objectives, and performance measures presented here, which were developed in collaboration with the Study Review Committee and based on community input, provide a framework for future policy-making and transportation system investments.

By establishing a desired future for walking and biking throughout the Fargo-Moorhead metro area (the Vision), and by relating fundamental values around active transportation (Guiding Principles) to more specific desired outcomes (Objectives) and metrics by which to evaluate progress toward those outcomes (Performance Measures), this chapter provides a comprehensive framework for change.

In order to support prioritization of future investments and policy changes, the following guiding principles are ranked in order of importance. In the short-term, this ranking can inform the weighting assigned to the different analysis results described in the Existing Conditions section.



Guiding Principles and Objectives

1 - HEALTH AND SAFETY

Transportation systems proactively promote the comprehensive health and wellbeing of all community members through active transportation facilities that equitably connect users to key destinations.

- Eliminate all fatal and serious injury crashes involving people walking and bicycling
- Center active transportation safety by focusing on reducing vehicle speeds, reducing the right-of-way allocated to vehicles, and prioritizing safety in design and maintenance investments and policies
- Include individual and community health effects when evaluating and prioritizing transportation investments and policy changes

2 - MAINTENANCE

The maintenance and upkeep of transportation systems are imperative to reducing long-term costs, providing quality and safe facilities, and ensuring they are usable year-round for all users.

- Maintain and upkeep existing facilities to maximize the value of investments

- Ensure facilities are kept clear of debris, snow, and ice by means of policies, necessary funding, encouragement, and enforcement so that facilities can be used year-round

3 - CONNECTIVITY

People walking and bicycling can quickly access everyday destinations via low stress, accessible, and inviting facilities.

- Close missing links in sidewalk and bicycle networks, especially along key corridors in neighborhoods with high equity need
- Implement high priority pedestrian and bicycle connections to create continuous, protected facilities
- Prioritize infill development in areas that are centrally located and already are or easily can be served by comprehensive active transportation facilities; discourage future low-density, auto-centric development

4 - EQUITY

Transportation systems are designed to benefit all people, especially those who have been excluded from equitable access in the past on the basis of characteristics such as income, race, gender, ability, and age. Transportation funding will be targeted to areas experiencing disparities and

underinvestment. All people region-wide are able to access and benefit from active transportation facilities and opportunities.

- Engage with communities impacted by transportation inequities and underrepresented communities and use residents' stated needs and priorities to shape active transportation investments and policy changes
- Prioritize active transportation policy changes and infrastructure investments in identified environmental justice area

5 - COLLABORATION

Active transportation systems are a shared asset, created and maintained through coordinated efforts across jurisdictions, agencies, and communities, that work synergistically with related systems, including employment, education, housing, and health.

- All jurisdictions in the region work together, through coordinated investments and policy changes, to create a cohesive regional active transportation system
- Active transportation infrastructure and policy are produced with input from relevant agencies and organizations to maximize the benefits of walking and biking systems

- Implement education and encouragement initiatives that support a culture of walking and biking as primary modes of transportation throughout the area

6 - SUSTAINABILITY / ENVIRONMENT

Transportation policy and infrastructure decision-making accounts for the environmental benefits of active transportation and the environmental costs of motorized transportation.

- Emphasize projects that integrate shade trees, minimize and mitigate stormwater runoff, and integrate other environmentally-friendly features
- Focus on projects and policies that encourage non-motorized travel and remove incentives for motorized travel, thereby reducing air, water, and noise pollution

Performance Measures

Performance measures are divided into two categories: outcomes and investments. Outcome performance measures track indirect results, while investment performance measures track the direct results of government actions. These measures should be tracked both region-wide and for equity priority areas.

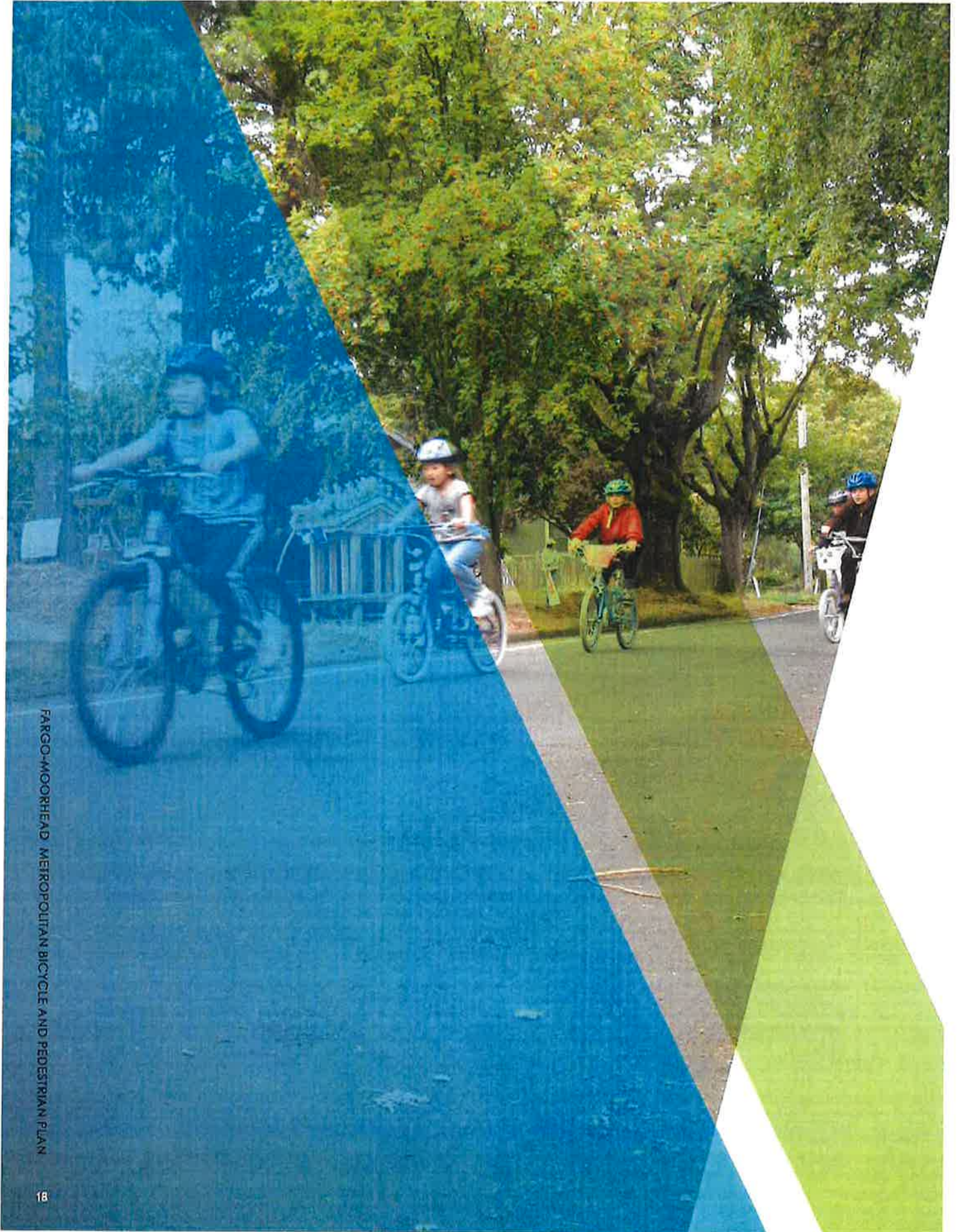
Results in equity priority areas should meet or exceed citywide results. Results should be reported in the next update to the Bicycle and Pedestrian Plan in 2027.

OUTCOME PERFORMANCE MEASURES

PERFORMANCE MEASURE	METRO COG BASELINE	2027 TARGET	RATIONALE
Percent of commuters who bike	0.7% (2018 -BFC Application)	3.5% (By 2027)	3.5% is the benchmark for Bicycle Friendly Community Silver status.
Percent of commuters who walk	2.8% (2019 ACS 5-year estimate)	5% (By 2027)	Comparable metro areas in cold climates have achieved 4-7%.
Percent of trips between 1 and 3 miles made by walking or biking	12% (2019 - Replica analysis tool)	20% (By 2027)	Converting trips between 1 and 3 miles from car trips to active trips reduces vehicle trips, pollution and improves health outcomes.
Percent of trips under 1 mile made by walking or biking	40% (2019 - Replica analysis tool)	50% (By 2027)	Converting trips under 1 mile from car trips to active trips reduces vehicle trips, pollution and improves health outcomes.
Number of pedestrian and bicycle-involved crashes resulting in severe injury or fatality	30 (2016-2020)	0 (2022-2027)	Aligns with NDDOT and MnDOT commitment to end traffic fatalities and serious injuries.

INVESTMENT PERFORMANCE MEASURES

PERFORMANCE MEASURE	METRO COG BASELINE	2027 TARGET	RATIONALE
Total bicycle network mileage to total road network mileage	29% (2018 -BFC Application)	30% (By 2027)	30% is the benchmark for Bicycle Friendly Community Silver status.
Percent of arterial streets with bicycle facilities	6% (2018 -BFC Application)	45% (By 2027)	45% is the benchmark for Bicycle Friendly Community Silver status. All facilities should be separated from traffic and designed to serve riders of all ages and abilities.
Density of low stress crossings of key barriers	Unknown	Arterials: Four per mile Interstates: Two per mile Rivers: Every two miles (By 2027)	More frequent crossings of barriers reduce out of direction travel time and encourage use of active modes.
Number of trees adjacent to sidewalks and bikeways within new or reconstructed corridors	Unknown	135 trees per mile (2022-2027)	Trees make bicycle and pedestrian travel more feasible & comfortable by providing shade and blocking wind. Trees also provide many environmental benefits and contribute to community beautification. 135 trees per mile produces full tree canopy cover when trees mature.
Percent of short-term bicycle and pedestrian projects completed	55% of 2016 Plan short-term projects were complete as of 2021	60% of short-term projects identified in 2022 plan completed by 2027	Implementation of short-term projects is a measure of the degree to which the Bicycle and Pedestrian Plan results in change.
Miles of sidewalk gaps closed	Unknown	75% of existing gaps closed in developed urbanized areas	Sidewalk gaps deter people walking and impact accessibility for people with disabilities.
Year-round accessibility of active transportation network	Unknown	Bikeways and sidewalks cleared of snow/ice within 24 hours of snowfall	Poor and inconsistent winter maintenance prevents walking and biking from being reliable year-round modes of transportation.





Engagement

The development of this Plan featured two phases of engagement. Phase I started in July 2021 and concluded in November 2021 to align with the existing conditions analyses; Phase II began in March 2022 to align with the development of recommendations and concluded in April 2022 to allow time for comments to be incorporated into the final recommendations.

Both phases employed a combination of strategies, including passive online activities and active in-person and hybrid virtual meetings.

A Study Review Committee (SRC), which comprised stakeholders from local and state government agencies as well as two citizen representatives, also guided the planning process and provided feedback.

Key findings and themes from engagement and SRC meetings are highlighted below. Full engagement summaries are provided in Appendices A and B.

PUBLIC ENGAGEMENT

During Phase I, more than three-hundred (347) responses were received through the survey. However, engagement participants were less demographically representative of the study area. People of color and people living in households earning less than the study area median income were underrepresented compared to the study area. Phase II gathered over 950 interactions with the interactive map, and 32 responses to the voluntary demographic survey. Phase II engagement was generally more representative of regional demographics.

Respondents identified a number of priorities and concerns, including:

- Bicycle and pedestrian facilities that are physically separated from, and, ideally, set back from the roadway are preferred. Of particular interest is a continuous river trail on both sides of the Red River, as well as more continuous east-west connections from Moorhead to West Fargo.

- Regular upkeep and winter maintenance of facilities remain a challenge from the perception of engaged participants, although there is potential for streamlining snow removal policies and treatments coordinated at the regional level to reduce confusion of users traveling between municipalities and neighborhoods.
- Flooding, winter weather, lack of lighting and signage, and poor trail conditions all negatively impact recreational walking and biking, yet people engaged most often cited parks and river-adjacent areas as being desired destinations and routes for improvement with immense potential to provide a regionally significant amenity.
- River crossings remain challenging, especially where existing bridges and facilities do not provide enough passing room for bicyclists and pedestrians either on-street or behind the curb.
- More education is needed around the rules of the road, especially for people driving aggressively around people walking and biking and/or parking in such a way to block sidewalks, accessibility ramps and curb cuts, and trailhead access points. Educational campaigns for cyclists, particularly e-bike users, and pedestrians, particularly people walking dogs, may be needed to ease relations between active transportation users sharing paths.
- Reviving resources such as Community Bike Workshop and coordinated partnerships with university students groups and/or Black, Indigenous, and People of Color (BIPOC) organizations are desired to increase education and encourage more people to walk and bike.
- The Fargo-Moorhead area has pent up demand for walking and biking as suggested by survey responses and open-ended comments supplied by participants across all passive and active engagement platforms.

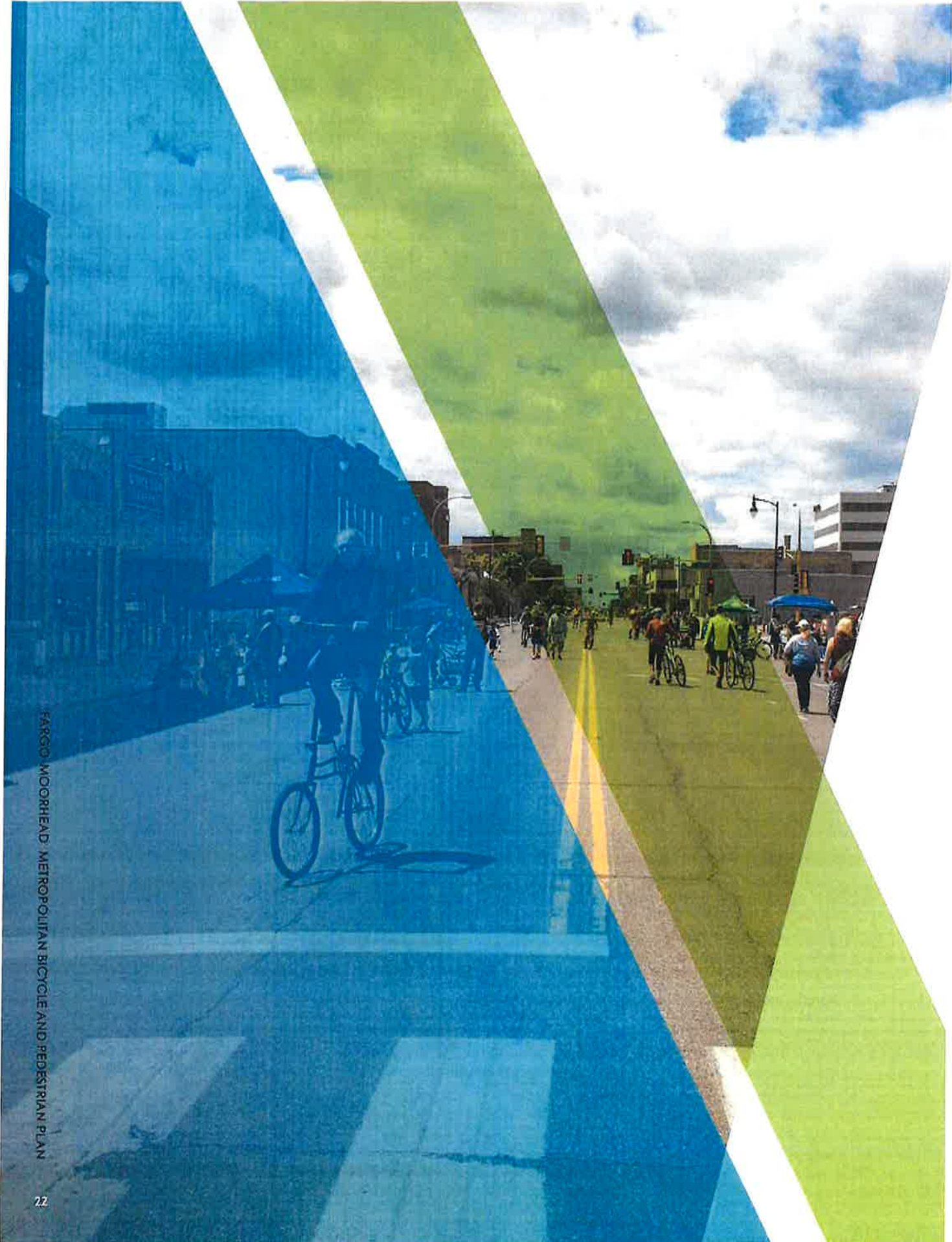
STUDY REVIEW COMMITTEE

The Study Review Committee (SRC) provided input on planning processes and findings. SRC members included staff from local jurisdictions, Metro COG, Minnesota and North Dakota Departments of Transportation, Cass and Clay Counties, and local nonprofits, as well as community members. The SRC met four times over the course of the planning process and directly shaped the Plan's vision and guiding principles; approach to community engagement; and bicycle and pedestrian improvement recommendations and prioritization.

Tell us about walking and biking in Fargo-Moorhead

Click on the proposed facilities on the map to vote for which ones you like or dislike, and add any additional comments. You may choose up to 10 projects as your priority projects. To do so, click on the proposed facility on the map, click the **Top 10 priority project** button, and then tell us why this is a priority for you.

An interactive online mapping application allowed users to provide feedback on proposed bicycle network improvement projects.



FARGO MOORHEAD METROPOLITAN BICYCLE AND PEDESTRIAN PLAN



Existing Conditions

A quantitative analysis of existing conditions helped to inform subsequent stages in the planning process, including community engagement efforts, development of proposed bicycle and pedestrian network improvements, and the project prioritization process.

The final priority investment areas scores that resulted from the existing conditions process combined, weighted and normalized scores across equity, active trip potential, connectivity, level of traffic stress, and crash analyses for each network segment in the Metro COG planning area. To align this process with the Plan's Guiding Principles, analyses were weighted to reflect the relative priority of the principle to which they corresponded. Crashes and level of traffic stress were weighted by a factor of two, reflecting the importance of the Safety Principle; Connectivity and Equity were weighted at 1.5, and active trip potential was weighted at 1, corresponding to the "Sustainability/Environment" Guiding Principle.

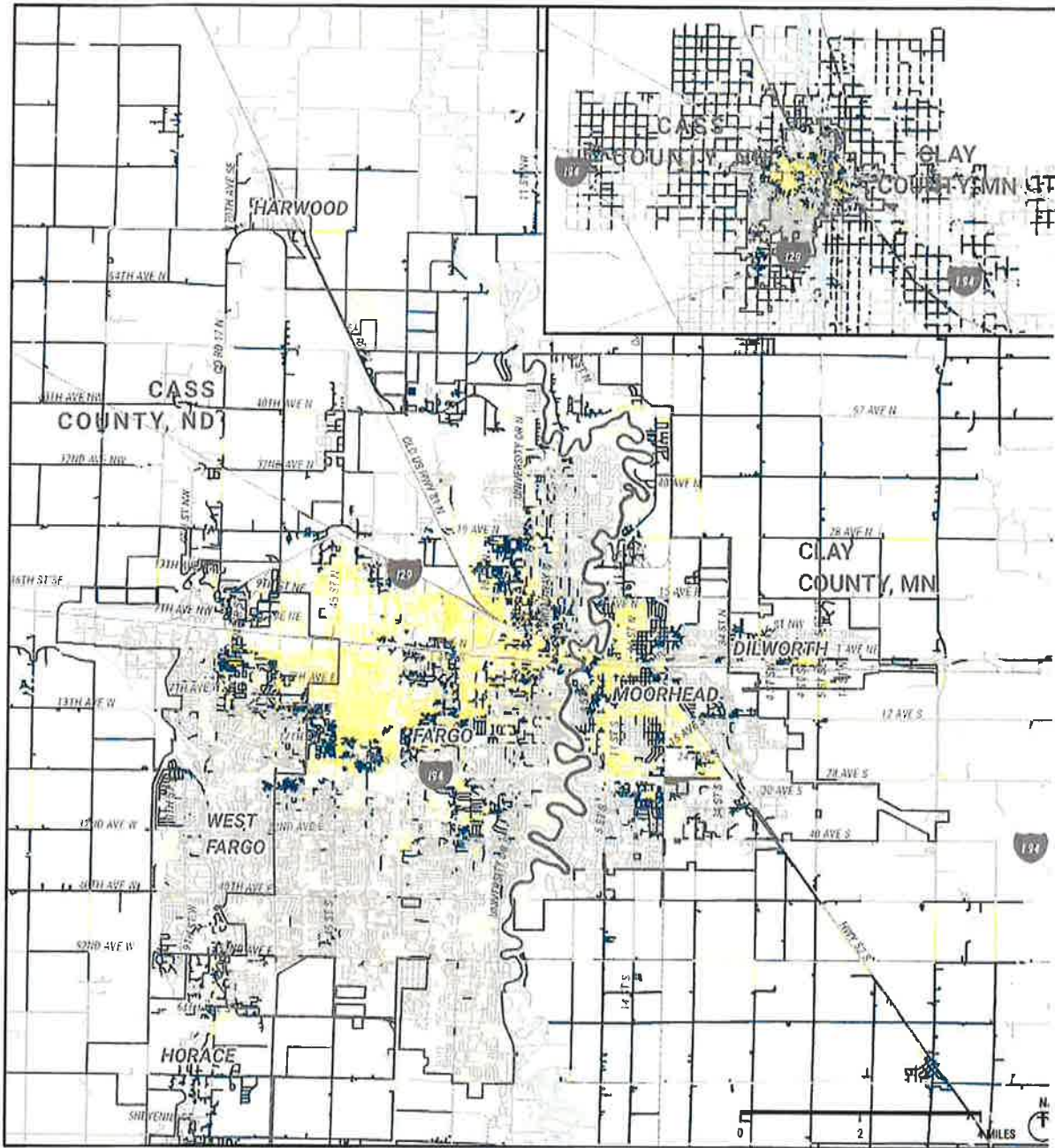
Separate priority investment areas maps were produced for both the pedestrian and bicycle networks.

For the bicycle priority investment areas analysis, the largest clusters of highly ranked network links are located in the core of Moorhead, downtown Fargo, the area around NDSU, and a large area between downtown Fargo and downtown West Fargo, including the industrial park and the West Acres Mall area.

For the pedestrian priority investment areas analysis, clusters of highly ranked links are located around Downtown Moorhead and Downtown Fargo, the West Acres mall and Brundale neighborhood in Fargo, and North Dakota State University.

A full description of the existing conditions analyses and methods is available in Appendix C, and maps corresponding to the analyses are available in Appendix D.





PRIORITY INVESTMENT AREAS ANALYSIS

FARGO-MOORHEAD METROPOLITAN BICYCLE & PEDESTRIAN PLAN

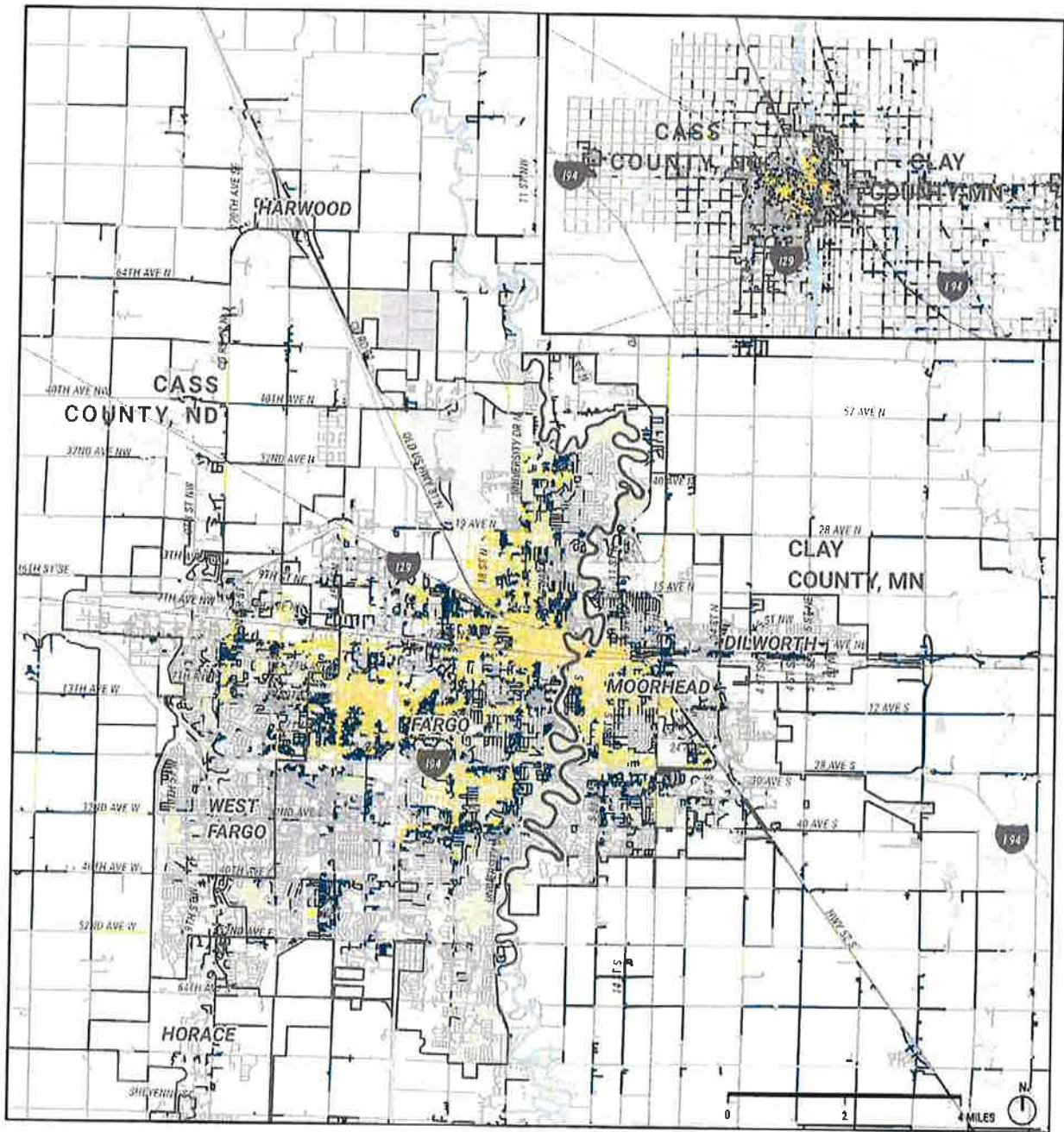
BASEMAP

- Railroad
- River
- Park
- Cities
- Counties
- Fargo-Moorhead COG

BICYCLE PRIORITY INVESTMENT AREAS

- Bottom 50%
- Top 50-20%
- Top 10-20%
- Top 0-10%





**PRIORITY INVESTMENT
AREAS ANALYSIS**

FARGO-MOORHEAD
METROPOLITAN BICYCLE & PEDESTRIAN PLAN



BASEMAP

- Railroad
- River
- Park
- Cities
- Counties
- Fargo-Moorhead COG

**PEDESTRIAN PRIORITY
INVESTMENT AREAS**

- Bottom 50%
- Top 50-20%
- Top 10-20%
- Top 0-10%

EXISTING CONDITIONS

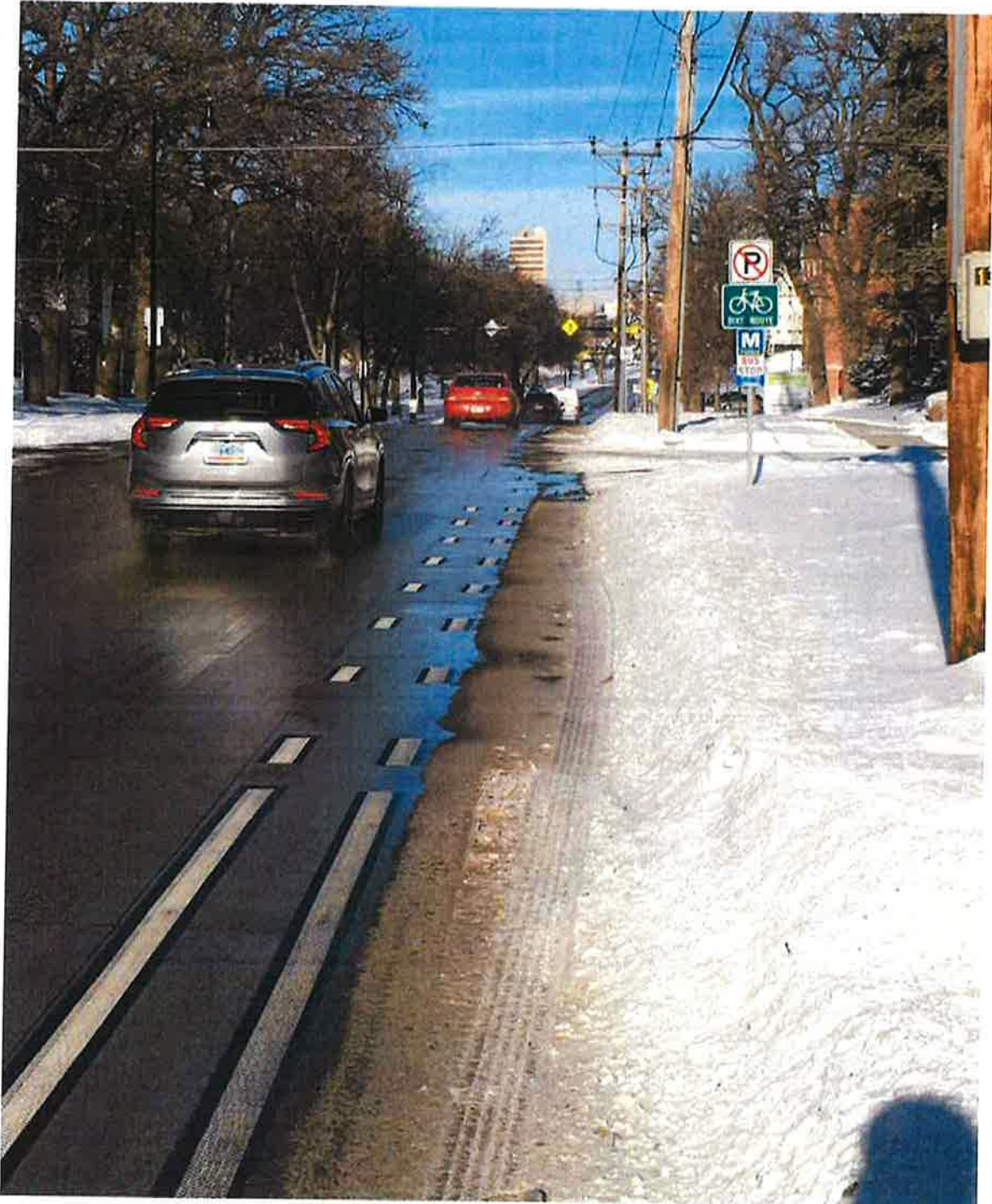
POLICY AND PROGRAMS

To better understand how existing policies at the local and state levels influence walking and biking in the Fargo-Moorhead area, the planning process included an analysis of the following policy domains: municipal vehicle parking requirements, municipal bicycle parking requirements, and municipal and state regulations regarding pedestrian and bicyclist rights, duties, and behaviors on public roads and paths.

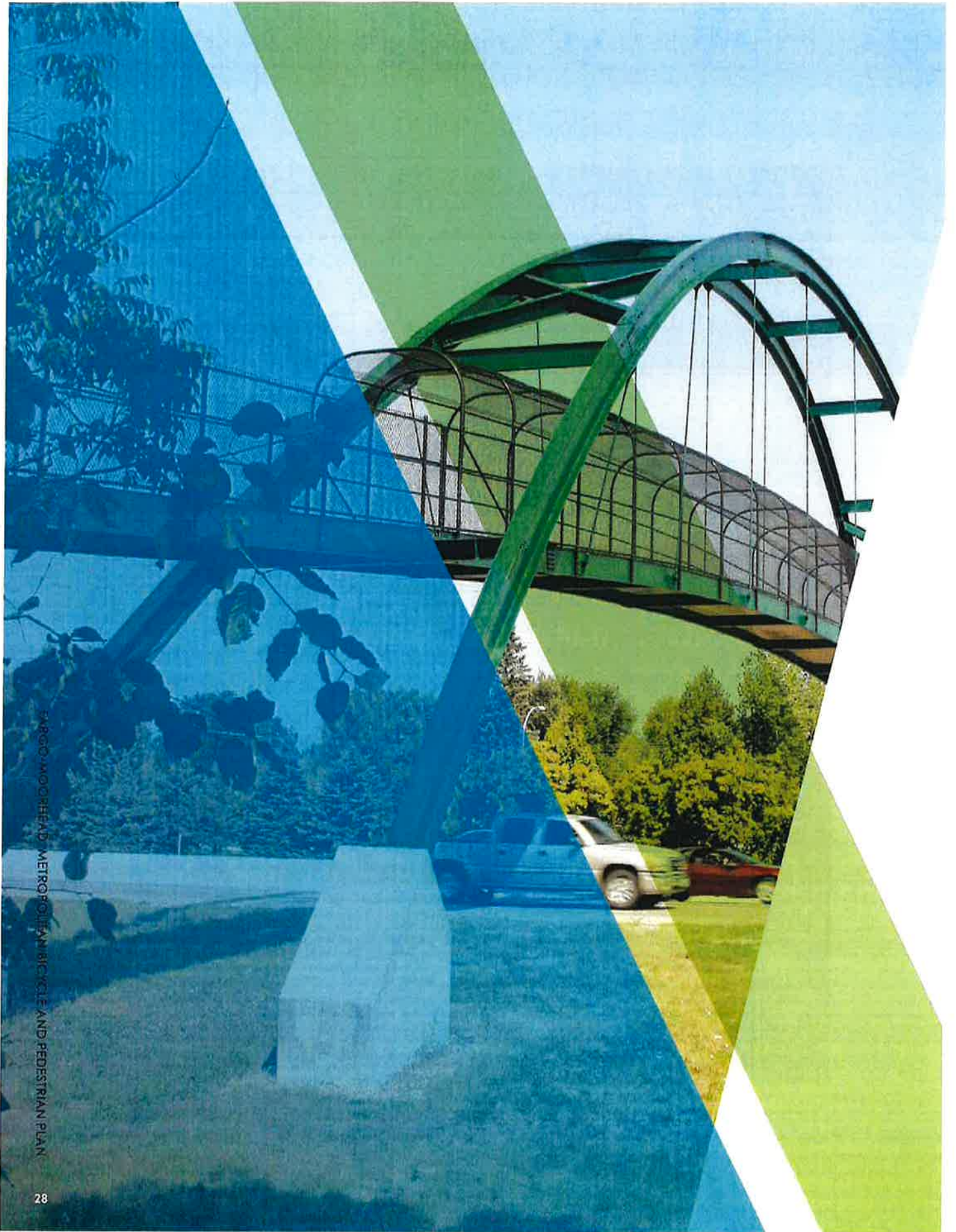
Key findings from these analyses included: vehicle parking requirements are prevalent, substantial, and inequitably applied, contributing to the massive amount of urban and suburban space dedicated to parking lots; bicycle parking requirements are non-existent, meaning that much development lacks adequate facilities to ensure bicyclists can securely and accessibly store their bicycles; and existing regulations can create barriers to walking and biking. The full policy and program review is included in Appendix E.

AGENCY PROCESSES

Through interviews with local government staff, the planning team identified challenges and opportunities to expanding and improving walking and biking in the Fargo-Moorhead area. Staff emphasized the importance of land use planning to promote compact, infill development in existing urban cores and to limit new, low-density development. Staff experienced challenges with communicating the full benefits of active transportation projects, including their economic benefits. Staff noted that there is limited external funding available to support pedestrian and bicycle projects. The full agency processes evaluation is included in Appendix F.



The painted bike lane along 4th St S in Fargo is inaccessible to users because snow has not been adequately plowed.



EMERALD METROPOLITAN BICYCLE AND PEDESTRIAN PLAN

Recommendations

The recommendations produced as part of this planning process cover five interconnected but distinct domains:

- **Design Guidelines** describe best practices in bicycle and pedestrian facility selection and design, and are intended to support local staff when they are developing designs for street projects.
- **Bicycle Network** recommendations identify opportunities for new or upgraded bicycle facilities that will support a safer, more accessible, and more convenient bicycling experience.
- **Pedestrian Improvements** reflect some of the highest-priority intersections in the region where facility upgrades and reconstruction can address pressing safety, accessibility, and convenience considerations.
- **Policy and Program** recommendations identify opportunities to revise government policies, such as parking minimums and bicycling regulations, and to improve or expand programming options, such as in-school educational curricula, to support active transportation outcomes.
- **Process Improvements** reflect opportunities identified during interviews with local and county government staff to facilitate bicycle and pedestrian planning, construction, and maintenance processes.

Design Guidelines

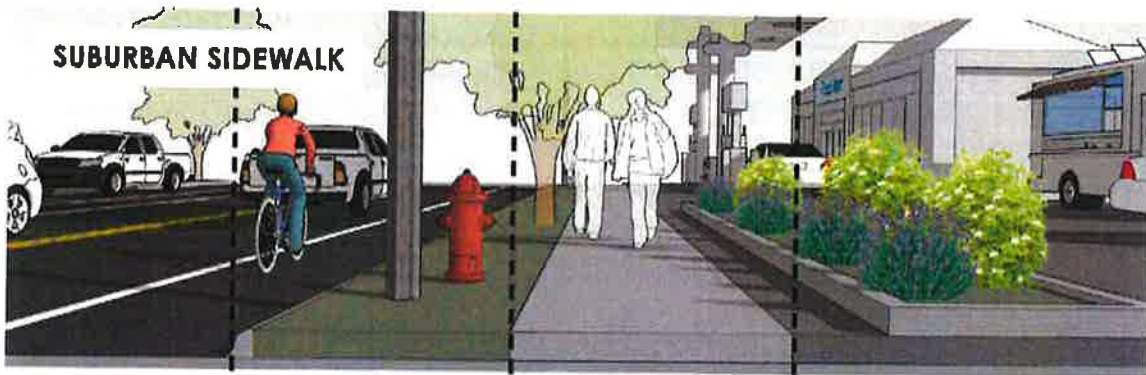
The design guidelines (full document in Appendix G) presents guidance for local planners, engineers, and advocates to improve the walkability and bikability of the Fargo-Moorhead area and create safer, more comfortable streets for pedestrians and bicyclists of all ages and abilities. Planners and project designers should refer to these guidelines in developing the infrastructure projects recommended by this plan, but they are not a substitute for thorough project-by-project evaluation by a landscape architect or engineer upon implementation.

Future roadway planning, engineering, design and construction will continue to strive for a balanced transportation system that includes a seamless, accessible bicycle and pedestrian network and encourages bicycle and pedestrian travel wherever possible. There are many reasons to integrate bicycle and pedestrian facilities into typical roadway development policy. The goal of a transportation system is to better meet the needs of people — whether in vehicles, riding a bicycle or walking — and to provide access to goods, services, and activities.

Supporting active modes gives users important transportation choices, whether it is to make trips entirely by walking or bicycling, or to access public transit. In urban areas, walking and bicycling are often the fastest, cheapest, and most efficient ways to complete trips. Convenient non-motorized travel provides many benefits, including reduced traffic congestion, user savings, road and parking facility savings, economic development, and a better environment by helping reduce air pollution.

The design guidelines in this document are for use on roadways in the Fargo-Moorhead area. Projects must not only be planned for their physical aspects as facilities serving specific transportation objectives; they must also consider effects on the aesthetic, social, economic and environmental values, needs, constraints and opportunities in the larger community setting. This is commonly known as Context Sensitive Design, and should be employed when determining which standard is applicable in each scenario. All walkway and bikeway design guidelines in this document meet or exceed the minimums set by the Americans with Disabilities Act Accessible Design Guidelines (ADAAG) and the Public Right of Way Accessibility Guidelines (PROWAG).

EXAMPLE FROM DESIGN GUIDELINES: SIDEWALK ZONES & WIDTHS (pg. 16)



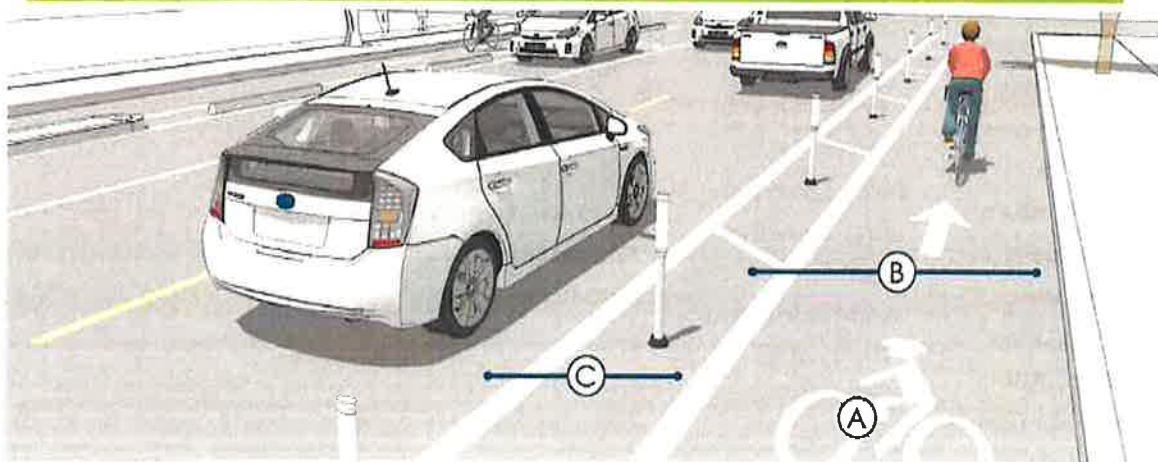
Enhancement Zone	Amenity Zone	Pedestrian Through Zone	Frontage Zone
<p>The curbside lane can act as a flexible space to further buffer the sidewalk from moving traffic, and may be used for a bike facility. Curb extensions and bike corrals may occupy this space where appropriate.</p>	<p>The amenity zone, also called the furnishing or landscaping zone, buffers pedestrians from the adjacent roadway, and is also the area where elements such as street trees, signal poles, signs, and other street furniture are properly located. When context and space allows, this is the ideal zone to include stormwater infrastructure and plantings such as bioswales and infiltration basins, as well as shade trees.</p>	<p>The pedestrian through zone is the area intended for pedestrian travel. This zone should be entirely free of permanent and temporary objects.</p> <p>Wide pedestrian zones are needed in areas or where pedestrian flows are high.</p>	<p>The frontage zone allows pedestrians a comfortable "shy" distance from the building fronts, fencing, walls and vertical landscaping. It provides opportunities for window shopping, to place signs, planters, or chairs.</p>

Bicycle Network

Metro COG's vision for the area's bicycle network is that users of All Ages and Abilities are able to safely and comfortably bike to and from their destinations. For purposes of identifying recommended improvements, the consultant team identified network density targets to make bicycling comfortable and convenient for all users: facilities every half-mile in suburban areas, and facilities as dense as every quarter mile in denser urban areas and adjacent to major educational and residential centers.

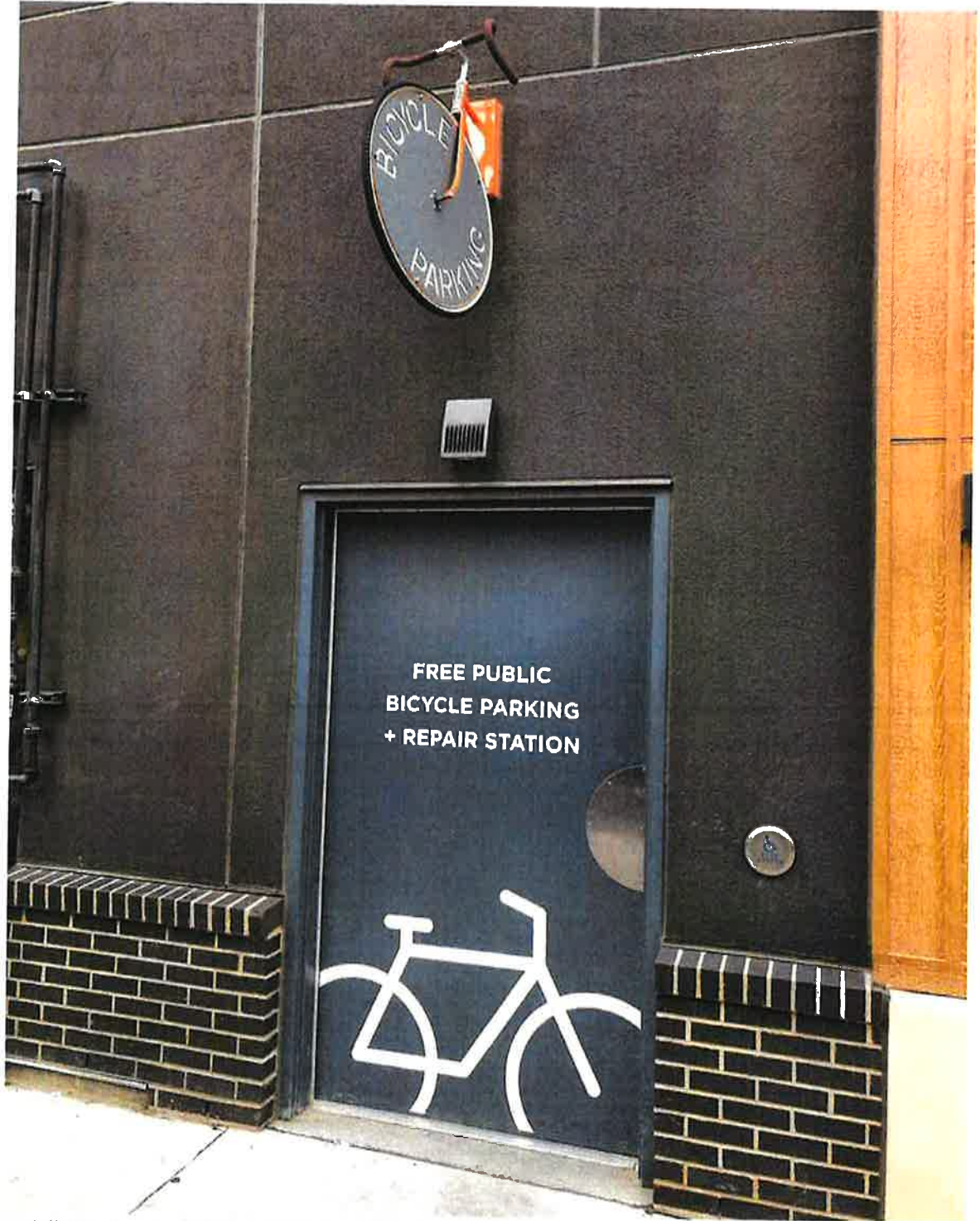
Specific recommended improvements to the bicycle network were identified by evaluating prior planning efforts, community engagement results, Study Review Committee input, and existing conditions. Road segments with existing bicycle facilities that did not meet the facility standards outlined in the design guidelines were also added as recommendations to ensure that the recommended network meets this Plan's vision for accessibility to All Ages and Abilities. A map of this proposed bicycle network can be seen on page 34.

EXAMPLE FROM DESIGN GUIDELINES: SEPARATED BIKE LANES (pg. 30)



Design Features

- Ⓐ Pavement markings, symbols and/or arrow markings must be placed at the beginning of the separated bikeway and at intervals along the facility based on engineering judgment to define the bike direction. (MN MUTCD 9C.04)
- Ⓑ 6'-7' foot width preferred in areas with high bicycle volumes or uphill sections to facilitate safe passing behavior.
- Ⓒ When placed adjacent to parking, the parking buffer should be 3 ft wide to allow for passenger loading and to prevent door collisions. When no buffer is present, buffers as narrow as 18 inches may still provide value.



Publicly accessible bicycle parking and repair station

ALL AGES AND ABILITIES BICYCLE FACILITIES

FARGO-MOORHEAD METROPOLITAN BICYCLE AND PEDESTRIAN PLAN

RECOMMENDATIONS AND EXISTING FACILITIES

Existing Facilities

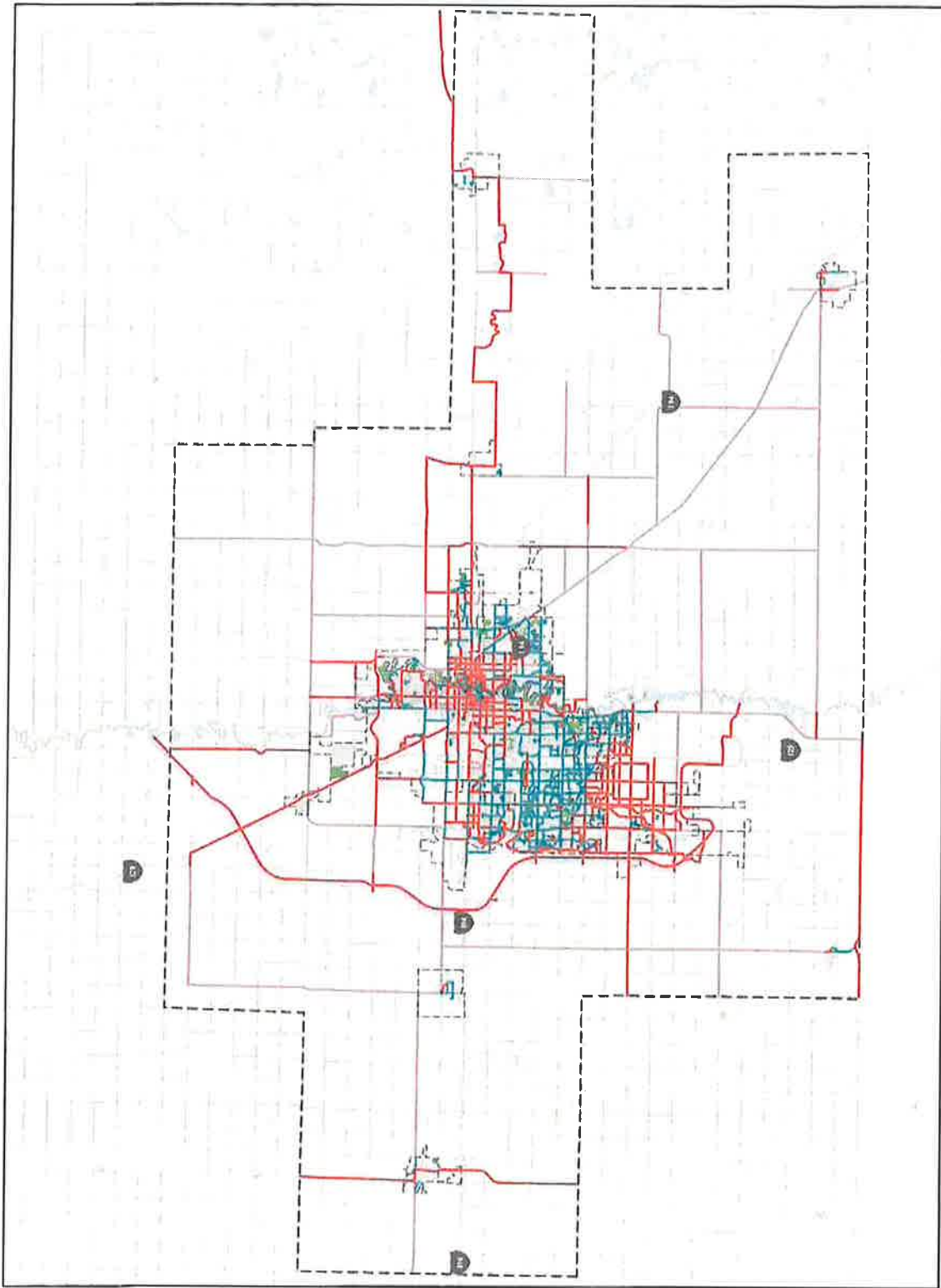
- Physically Separated Facilities
- Visually Separated Facilities
- Shared Facilities

Recommendations

- Bike Facility Recommendations
- (New/Upgraded Facilities)

Context Features

- Fargo-Moorhead COG Boundaries
- FM Flood Diversion Area
- Schools
- Park



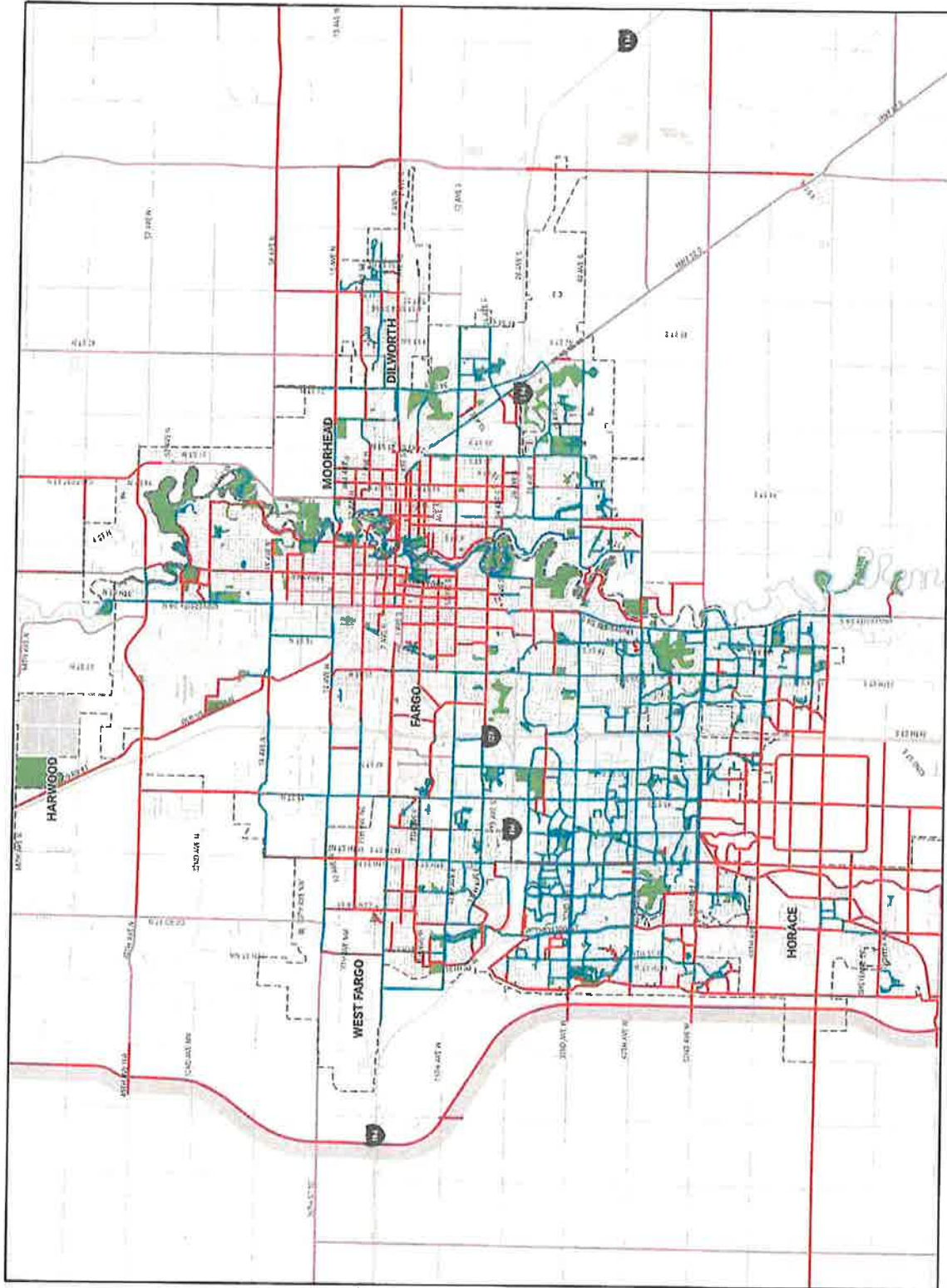
alta

ALL AGES AND ABILITIES BICYCLE FACILITIES

FARGO-MOORHEAD METROPOLITAN BICYCLE AND PEDESTRIAN PLAN

RECOMMENDATIONS AND EXISTING FACILITIES

- Existing Facilities**
 - Physically Separated Facilities
 - Visually Separated Facilities
 - Shared Facilities
- Recommendations**
 - Bike Facility
 - Recommendations (New/Upgraded Facilities)
- Context Features**
 - Fargo-Moorhead COG Boundaries
 - FM Flood Diversion Area
 - Schools
 - Park



alta

Pedestrian Improvements

The intersections below were identified as high-priority sites for pedestrian crossing improvements throughout the Fargo-Moorhead metropolitan area. Intersections were identified via the existing conditions analyses conducted as part of this planning process—including Pedestrian Level of Traffic Stress (LTS), equity, collision, and connectivity analyses—as well as with input from staff from Metro COG and its member jurisdictions. In some cases, bicycle network recommendations (presented separately) overlap with pedestrian improvement intersections presented here. Bicycle network recommendations will be implemented to create an All Ages and Abilities network, and that in many cases these improvements will also improve conditions for pedestrians.

It is important to note that improvement recommendations are conceptual only, and do not include engineering or funding considerations. Additional evaluation is required to identify the improvements that are most appropriate to each location. Many of the treatment opportunities identified here are additive, not exclusive. Further evaluation of site-specific conditions will help to inform decisions about the suite of improvements to be implemented at a given location, including how pedestrian and bike facility improvements can be designed synergistically.



People walking on a shared-use pathway

PRIORITY PEDESTRIAN IMPROVEMENTS

FARGO-MOORHEAD METROPOLITAN BICYCLE AND PEDESTRIAN PLAN

Recommendations

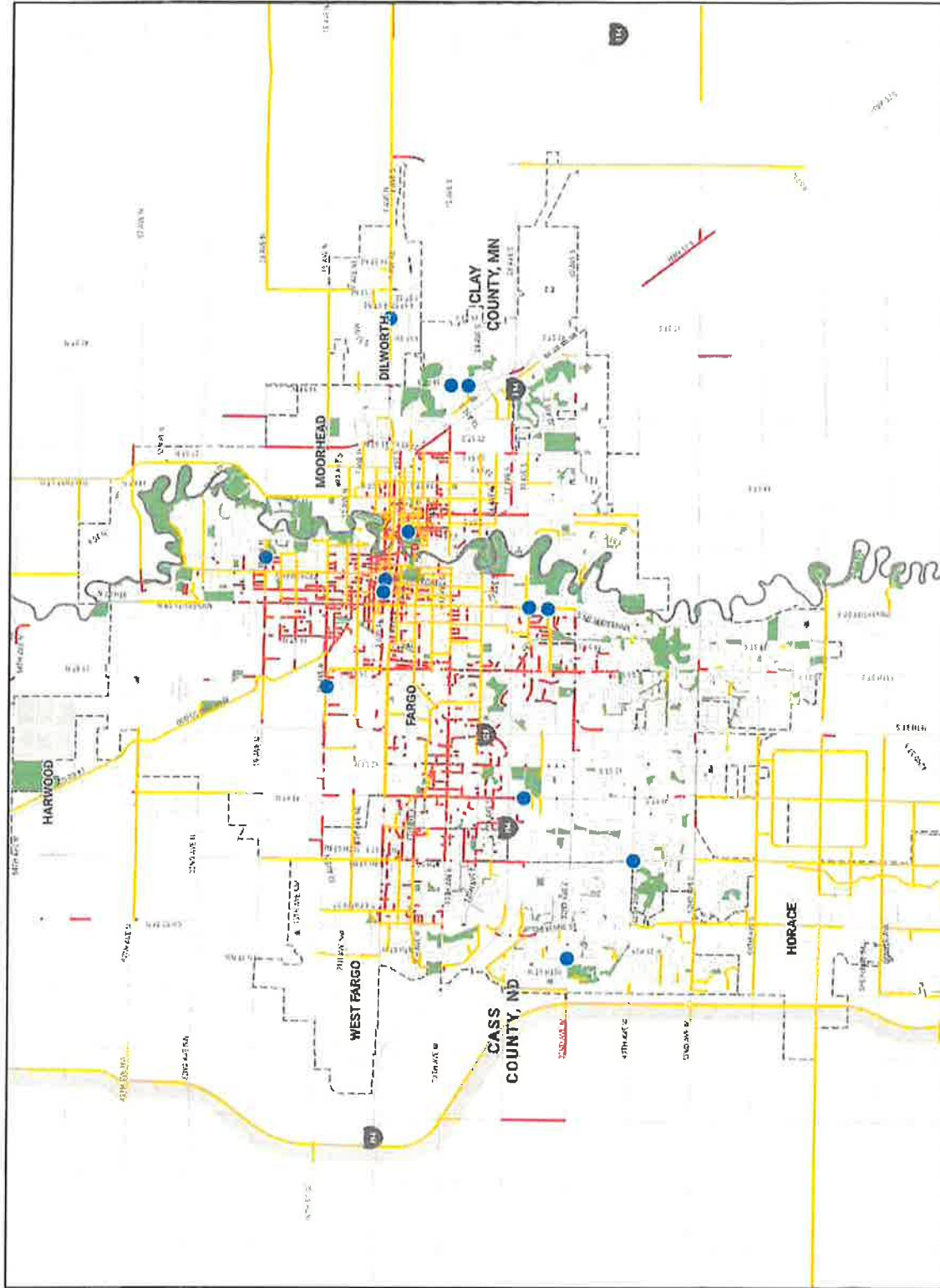
- Priority Pedestrian Improvements
- Bike Improvements*
- Priority Pedestrian Segments
- Top 10th Percentile**

Context Features

- Fargo-Moorhead COG Boundaries
- FM Flood Diversion Area
- Parks
- Schools

*Bike Improvements generated through evaluation of prior planning efforts, public input, Study Review Committee input, and existing conditions. Facility standards from the design guidelines were recommended to ensure accessibility to All Ages and Abilities (see page 30).

**Top 10th Percentile derived from pedestrian priority investment areas analysis map (see page 25). Explanation of the map criteria can be found on page 23 with further details found in Appendices C and D.



alta

TABLE OF PEDESTRIAN IMPROVEMENTS

Location	Wanted Crosswalk	Raised Crosswalk	Curb Extension	Corner Radii Reduction	Rated Intersection	Median Refuge Island	Rectangular Rapid Flashing Beacon (RRFB)	Pedestrian Hybrid Beacon (PHB)	Full Signals	Road Right-of-Way	Accessibility Check / Upgrades**	Notes
3rd St & 19th Ave N (Fargo)	X		X								X	
29th St & 12th Ave N (Fargo)	E	X	X	X		E			E		X	Curb radii reductions can reduce crossing distances to existing median refuge island across 29th St
Roberts St & 1st Ave N (Fargo)	E		X						E		X	Curb extensions can reduce the degree of intersection offset
34rd St and 12th Ave S (Moorhead)	E/X					X			E		X	Install crosswalks on the west, north, and east legs of the intersection. Install pedestrian tunnel under the south leg of the intersection
US Hwy 10 & Main St (Dilworth)	X		X			X			E	X	X	Opportunity for a median refuge island or curb extensions
3rd St, 4th St, & 3rd Ave (Moorhead)	E/X	X	X		X						X	Install ADA-compliant, high-visibility crossing of northern leg of 3rd St; remove curb ramp leading to Daily Park
34th St & Ridgewood Blvd (Moorhead)	E/X			X		X	X			X	X	
45th St & 23rd Ave S (Fargo)	E/X			X		E			E	X	X	
University Dr & 27th Ave S (Fargo)	E/X			X		E			E	X	X	Implement curb radii reductions on curbs between University Dr southbound and the frontage road
Veterans Blvd & 40th Ave (West Fargo)	E			X		E			E	X	X	
10th St & 1st Ave N (Fargo)	E/X			X	X				E	X	X	

Location	Marked Crosswalk	Raised Crosswalk	Curb Extension	Corner Radii Reduction	Raised Intersection	Mission Refuge Island	Rectangular Rapid Flashing Beacon (RRFB)	Pedestrian Hybrid Beacon (PHB)	Full Signals	Road Right-Signals*	Accessibility Check / Upgrades**	Notes
S University Dr and 25th Ave S (Fargo)	E/X	X	X	X							X	Implement curb radii reductions on southeast and northwest corners. Consider raised crossings within turn channels.
9th St W & 32nd Ave W (West Fargo)	E			X		X				X		

Key: E = existing; X = recommended / for consideration; E/X = partially existing, but opportunities remain for expansion (e.g., crosswalk markings exist but could be upgraded; curb extension exists on one corner of intersection, but could be implemented on other corners)

* "Road right-sizing" refers to the reduction of lanes (and/or lane widths) to achieve geometries that better align with community needs, including those around multimodal transportation, accessibility, safety, comfort, and sustainability.

** "Accessibility Check / Upgrades" refers to an assessment of a location's current accessibility, including but not limited to whether all features of the intersection meet ADA standards. Where components of an intersection do not meet ADA standards or do not achieve accessibility for "All Ages and Abilities", corresponding improvements should be included alongside other intersection treatments.

Policy and Program Recommendations

Policies, including both those that explicitly target walking and biking as well as those that influence walking and biking via their effects on the built environment and use of automobiles, profoundly shape the availability, accessibility, and utility of different transportation modes. Programs, meanwhile, can contribute to individuals' awareness and knowledge of walking and biking, helping to build a culture of walking and biking. The following are recommended policies and programs for the Fargo-Moorhead metro area. Please see Appendix E for a full review and report of these policies and programs.

POLICIES

Local ordinances and state statutes define the legal landscape for pedestrians, bicyclists, and drivers.

- Eliminate or significantly reduce minimum vehicle parking requirements across the area for all land use types. Consider vehicle parking maximums. Ensure that requirements are applied equitably across use-types.
- Consider implementing requirements for bicycle facilities for commercial, office, and multi-family residential developments, including bicycle parking and shower and locker facilities.
- Work with state governments to update statutes to provide the right-of-way to pedestrians at all unsignalized intersections and at all marked mid-block crossings, regardless of the presence of alternate facilities (e.g., pedestrian tunnels and bridges).
- Work with state governments to update statutes to allow pedestrians to cross mid-block, including when abutting intersections are signalized and no marked crosswalk is present.
- Allow bicyclists to use all road facilities including sidewalks, where necessary, while maintaining pedestrian right-of-way on sidewalks.
- Adopt model ordinance language specifying where bicyclists may ride when in the road.

PROGRAMS

Education programs relating to walking and biking in the area were identified by Metro COG staff for this review, including: Walk! Bike! Fun!; the Bicycle Alliance of MN (BikeMN); I Got Caught!; and Bicycle Information, Knowledge, and Education in Fargo-Moorhead (BIKE FM). Each program was evaluated along four topic areas, including the program's (1) audience; (2) coverage; (3) effectiveness; and (4) equity. The results of this review are intended to help Metro COG, other organizations funding and implementing these programs, and members of the public in planning for future bike and pedestrian education efforts within the region. Feedback from community engagement activities has also been included, where relevant.



Bike parking provided for private development

- Coordinate with Walk! Bike! Fun! (WBF) to implement the curriculum in Minnesota- and North Dakota-based schools within the metropolitan area. Provide supplemental funding to schools to support staff training, staff time, and resource needs (e.g., bike fleets). Pursue evaluation opportunities, including process and outcome evaluations that help inform program improvements and quantify the program's effects.
- Coordinate with other local and regional organizations, including local bike shops, local bicycling clubs, and BikeMN, to co-develop bicycling events, resources, and communications for the region. Consider whether BIKE FM could be an effective home for this work, or whether BIKE FM's work could be more effectively incorporated under an umbrella initiative or organization.
- Work with existing education partners to create an equitable program to encourage safe cycling for children. This could involve renaming and adapting the existing "I Got Caught" program to focus on equitably providing cycling safety education.

Process Improvements

Supporting administrative agencies and their staff in their work around active transportation is critical to improving multiple domains of active transportation systems. Agencies and staff also have unique insight into opportunities for and barriers to developing better active transportation infrastructure and related policies. Interviews with public agency staff drove the recommendations below.

- Support land use planning practices that discourage low-density greenfield development on the urban fringe and that prioritize infill development. Metro COG should promote the above land use policy goals when conducting planning studies, allocating transportation funding, and in all other planning efforts.
- Focus on communicating the myriad benefits of investments in bicycle and pedestrian infrastructure, especially communicating the economic benefits, to generate greater support from potential stakeholders. Evaluation to better quantify the benefits of existing and proposed active transportation projects can support these communications goals.
- Continue to support inter-agency and inter-disciplinary coordination and collaboration around bicycle and pedestrian work. This could involve prioritizing these types of meetings and relationships, for example, through a walk audit or bike tour with elected officials and representatives from different disciplines. Because active transportation bridges planning, engineering, and public health, among other spheres, and because relevant infrastructure systems and travel patterns span municipal, state, and regional borders, these types of collaboration are critical.
- Develop strategies, processes, and resources to support member jurisdictions in pursuing and winning competitive funding awards from state and federal sources. This could include, for example, developing regional data products that demonstrate the value of and need for active transportation projects; providing grant writing expertise to member jurisdictions; and hosting technical assistance trainings for member jurisdictions.

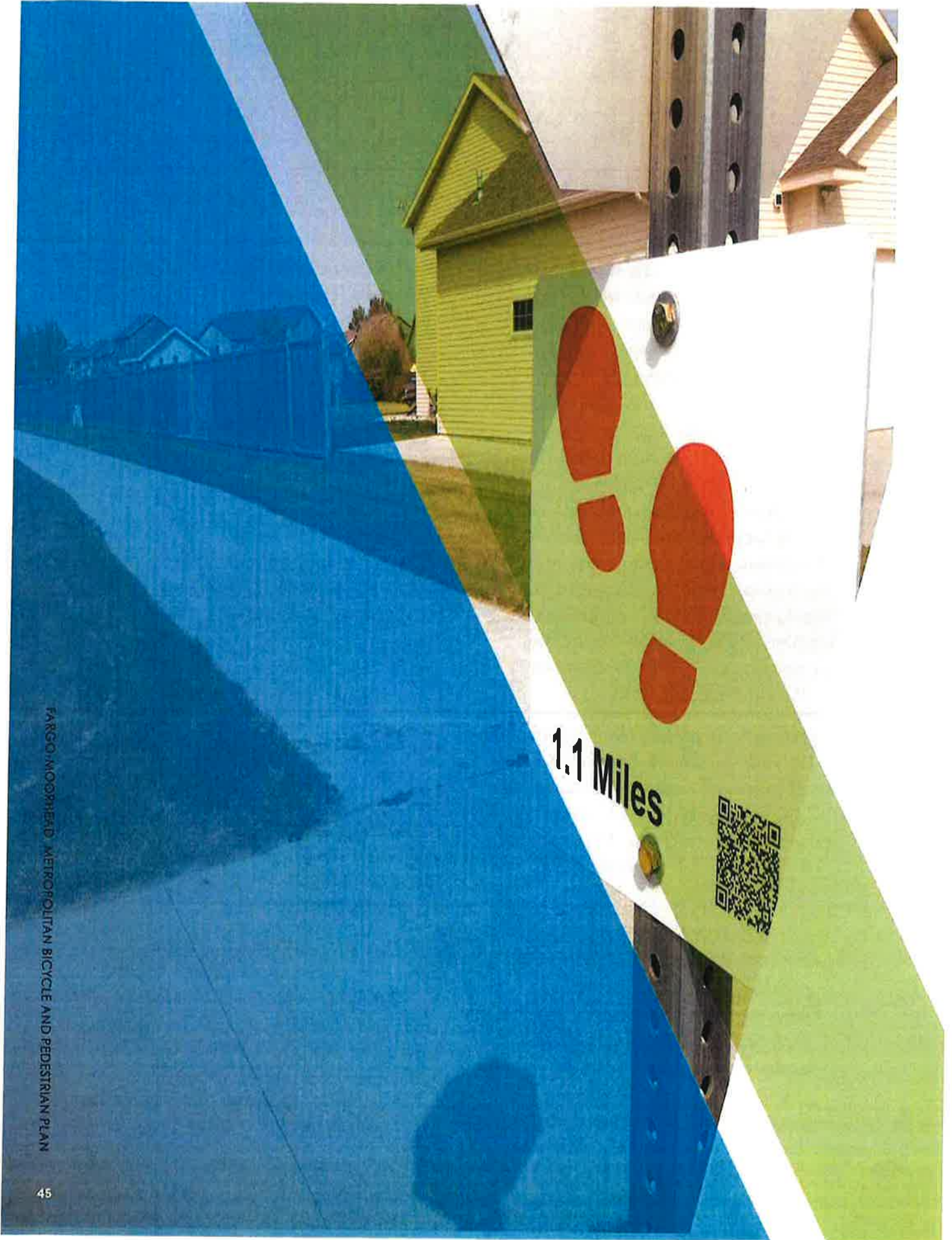
Active Transportation and Land Use

How land is developed, including factors such as type of use (residential, commercial, open space), density of development, facades, and setbacks, is directly related to transportation. Compact, mixed-use development patterns facilitate walking, bicycling, and public transit and make driving less appealing. At the same time, transportation investments, such as shared use paths and high-frequency bus routes, can make more compact development feasible, because less space needs to be dedicated to moving and storing vehicles. Additionally, compact mixed-use development can save jurisdictions money due to the need for less infrastructure and services while saving citizens money due to the high cost of driving.

More compact, mixed-use development directly aligns with the vision and goals of this plan because it promotes walking and bicycling and reduces the environmental and safety harms caused by driving. While this plan is not itself a land use plan, it relates to existing land use plans and regulations, including Metro COG jurisdictions' comprehensive plans and zoning and subdivision ordinances, among others.



The painted bike lane along 7th Ave in Moorhead is no longer visible; periodic re-application of paint is required to maintain this facility.



Implementation

Determining near-term priority projects will help staff, stakeholders, and community members better understand and evaluate next steps leading to implementation. This Plan identifies 15 bicycle and 20 pedestrian priority projects for which cost estimates and have been produced. In addition, typical sections have been developed for the bicycle priority projects, which will provide an understanding of the potential for each project. The bicycle network priority projects are shown on the map on page 52, while the priority pedestrian improvements are shown on the map on page 37.

The methodology used for determining pedestrian priorities is described in the Recommendations section (Page 36). Two methods were used to establish bicycle priority projects. This was done using both technical analysis and public feedback.

- The technical analysis priority projects were identified using the median score from the Priority Investment Areas Analysis (described in the Existing Conditions section of this Plan) for each segment of the overall project. The Priority Investment Areas Analysis weighted each of the component analyses

according to the Plan's guiding principles and objectives. These scores were then ranked, with the highest ranked projects being the highest priorities.

- The public priorities included all projects where at least three respondents ranked that project as a priority from the public engagement survey.

Some of the highest scoring technical and public priorities are already moving forward to implementation or are being addressed through separate studies. As such, these projects that are already in progress did not have cost estimates or typical sections produced, but are still shown on the priorities map on page 52 for context. Projects shown with a number on the map have cost estimates and/or typical sections, which can be cross-referenced with the projects listed in the table on page 47 or in Appendix H.

This Plan is a high-level strategy which does not recommend specific facility types for implementation. For the purposes of establishing planning-level cost estimates and typical sections, the Design Guidelines were used to inform the possible facility type for each priority project based on

the traffic speed and volume, and road context. The typical sections represent one possible configuration for one representative segment of the project, and more detailed study of the facility type that is appropriate for each project should occur before implementation. Timing of implementation for each project is subject to funding and discussions between relevant agencies.

The cost estimates are based on general assumptions for the cost to implement each facility type or improvement per mile or intersection, which were then applied to the length of each of the bicycle and pedestrian priority projects. The cost estimates are high level and do not include grading, drainage, utilities, or landscaping. The cost estimates for each bicycle priority project are included in the table on page 47. Cost estimates for each pedestrian priority project can be found in the table on page 49.

The project team developed typical sections of the priority bicycle projects, with the exception of the Heartland Trail and Red River Trail East between 32nd Ave S and 40th Ave S as they have variable or unusual configurations. The typical sections show possible bicycle facilities, vehicular lane widths, sidewalks, and their dimensions within the overall right-of-way. The typical sections are

included in Appendix H.

There are several options for implementing active transportation facilities. Implementation can occur as part of planned capital works projects, including road resurfacing or road reconstruction. A road reconstruction may provide an opportunity to move curbs and alter drainage, utilities, or other elements within the right-of-way, which will impact the design of the proposed facility. A road resurfacing project will not alter existing curbs and drainage, and there will likely be less opportunity to move or alter road elements to accommodate the proposed facility. Demonstration, quick-build, and interim implementation can be used to implement different road and facility designs in a shorter timeframe. Quick-build and interim facilities are designed to be altered or removed, while demonstration projects are intended to test out a design temporarily.

TABLE OF BICYCLE PRIORITY COST ESTIMATES

Project Number	Project Location and Extents	Facility Guidance	Project Length (ft/ mi)	Project Costs (2022 dollars)
22	7th Ave NE from Center St to 45th St N (West Fargo / Fargo)	Install shared use path on southern side of roadway	9500/1.80	\$1,839,600
28	1st St from 7th Ave E to Main Ave E (West Fargo)	Separated on-road bicycle facilities on each side of road. Eliminate eastern parking lane	2700/.17	\$71,400
50	Main St N from Park Dr to Wall Ave (Horace)	Eliminate parking on western side of Main St; install painted bike lanes on each side of road	1300/.25	\$35,000
71	New segment from intersection of 63rd St S and 81st Ave S due west (Horace)	Shared use path along existing residential street(s) with a right-of-way of 70 ft. Green buffer between roadway and path	8000/1.52	\$1,489,600
198	New segment from 40th Ave S along river to S 32nd Ave (Moorhead)	Shared use path	7800/1.48	\$1,450,400
440	32nd St S from 17th Ave S to Fiechtner Dr S (Fargo)	Install separated bicycle facility on-road or within boulevard	3900/.74	\$103,600
450	Main Ave from 45th St S to 18th St S (Fargo)	Convert the existing sidewalk on the south side of the roadway to a shared use path, widen existing sidewalk	23500/4.45	\$4,512,200

Project Number	Project Location and Extents	Facility Guidance	Project Length (ft/mi)	Project Costs (2022 dollars)
480	Broadway from 8th Ave N to 35th Ave N (Fargo)	Separated on-road bicycle facilities on each side of road. Replace existing parking lane and re-allocate lanes and lane widths to accommodate appropriate-width bicycle facilities. This is a long-term project	13834/2.62	\$366,800
521	7th Ave N from 38th St N to Elm St N (Fargo)	Install shared use path on south side of roadway	14700/2.78	\$1,946,000
733	N 21st St from Center Ave to 2nd Ave N (Moorhead)	Expand sidewalk on eastern side of road to create a shared use path	700/.13	\$135,800
906	7th St N from E Center Ave to 3rd Ave N (Dilworth)	Install shared use path, linking to existing facilities	900/.17	\$180,600
950	Hearland Trail (Moorhead and Dilworth)	10' wide paved path, 2 ft shoulders (gravel), 5 ft unpaved treadway	83000/15.72	\$15,405,600
5005	9th Ave S from 36th St S to 38th St S	Separated on-road bicycle facilities on each side of road. Eliminate southern parking lane, widen existing sidewalk	725/.14	\$19,300

General notes:

- 20% design contingency and 25% engineering costs are included in the estimates
- Planning level estimates do not quantify grading, minor storm sewer modification, and removals, but these should be covered by estimate and contingency figures
- Right-of-way costs and major utility modifications are not included in the cost estimates

TABLE OF PRIORITY PEDESTRIAN IMPROVEMENT COST ESTIMATES

Project Location	Existing Conditions	Recommended Improvements	Project Costs (2022 dollars)
3rd St & 19th Ave N (Fargo)		Marked Crosswalk, Curb Extension, Accessibility Check Upgrades	\$36,250
29th St & 12th Ave N (Fargo)	Marked Crosswalk, Full Signals, Median Refuge	Raised Crosswalk, Corner Radii Reduction, Curb Extension, Accessibility Check Upgrades	\$37,700
Roberts St & 1st Ave N (Fargo)	Marked Crosswalk, Full Signals	Curb Extension, Accessibility Check Upgrades	\$13,050
3rd St N and 4th St N (Moorhead)		Marked Crosswalk, Corner Radii Reduction, Median Refuge Island, Road Right-sizing, Accessibility Check Upgrades	\$52,925
US Hwy 10 & Main St (Dilworth)	Full Signals	Marked Crosswalk, Curb Extensions, Median Refuge Island, Road Right-sizing, Accessibility Check Upgrades	\$53,650
3rd St, 4th St, & 3rd Ave (Moorhead)	Partial Marked Crosswalk	Raised Crosswalk, Curb Extensions, Raised Intersection, Accessibility Check Upgrades	\$52,200
34th St & Ridgewood Blvd (Moorhead)	Partial Marked Crosswalk	Marked Crosswalks, Corner Radii Reduction, Median Refuge Island, RRFB, PHB, Road Right-sizing, Accessibility Check Upgrades	\$46,750 to \$271,750 (range depends on signals implementation)

Project Location	Existing Conditions	Recommended Improvements	Project Costs (2022 dollars)
45th St & 23rd Ave S (Fargo)	Partial Marked Crosswalk, Full Signals, Median Refuge	Marked Crosswalk, Corner Radii Reduction, Road Right-sizing, Accessibility Check Upgrades	\$30,450
University Dr & 27th Ave S (Fargo)	Partial Marked Crosswalk, Full Signals, Median Refuge	Marked Crosswalk, Corner Radii Reduction, Road Right-sizing, Accessibility Check Upgrades	\$30,450
Veterans Blvd & 40th Ave (West Fargo)	Marked Crosswalk, Full Signals, Median Refuge	Corner Radii Reduction, Road Right-sizing, Accessibility Check Upgrades	\$18,850
10th St & 1st Ave N (Fargo)	Partial Marked Crosswalk, Full Signals	Marked Crosswalk, Corner Radii Reduction, Road Right-sizing, Accessibility Check Upgrades	\$20,300
S University Dr and 25th Ave S/24th Ave S (Fargo)	Partial Marked Crosswalk, Full Signals	Marked Crosswalk, Raised Crosswalk, Curb Extensions, Corner Radii Reduction, Accessibility Check Upgrades	\$43,500
9th St W & 32nd Ave W (West Fargo)	Marked Crosswalk	Corner Radii Reduction, Median Refuge Island, Road Right-sizing, Accessibility Check Upgrades	\$42,500

General notes:

- 20% design contingency and 25% engineering costs are included in the estimates
- Planning level estimates do not quantify grading, minor storm sewer modification, and removals, but these should be covered by estimate and contingency figures
- Right-of-way costs and major utility modifications are not included in the cost estimates

BIKE NETWORK PRIORITY PROJECTS

FARGO-MOORHEAD METROPOLITAN BICYCLE AND PEDESTRIAN PLAN

Recommendations

Technical Analysis
Priority Projects

Public Priority Projects

Heartland Trail

Routing Options

Context Features

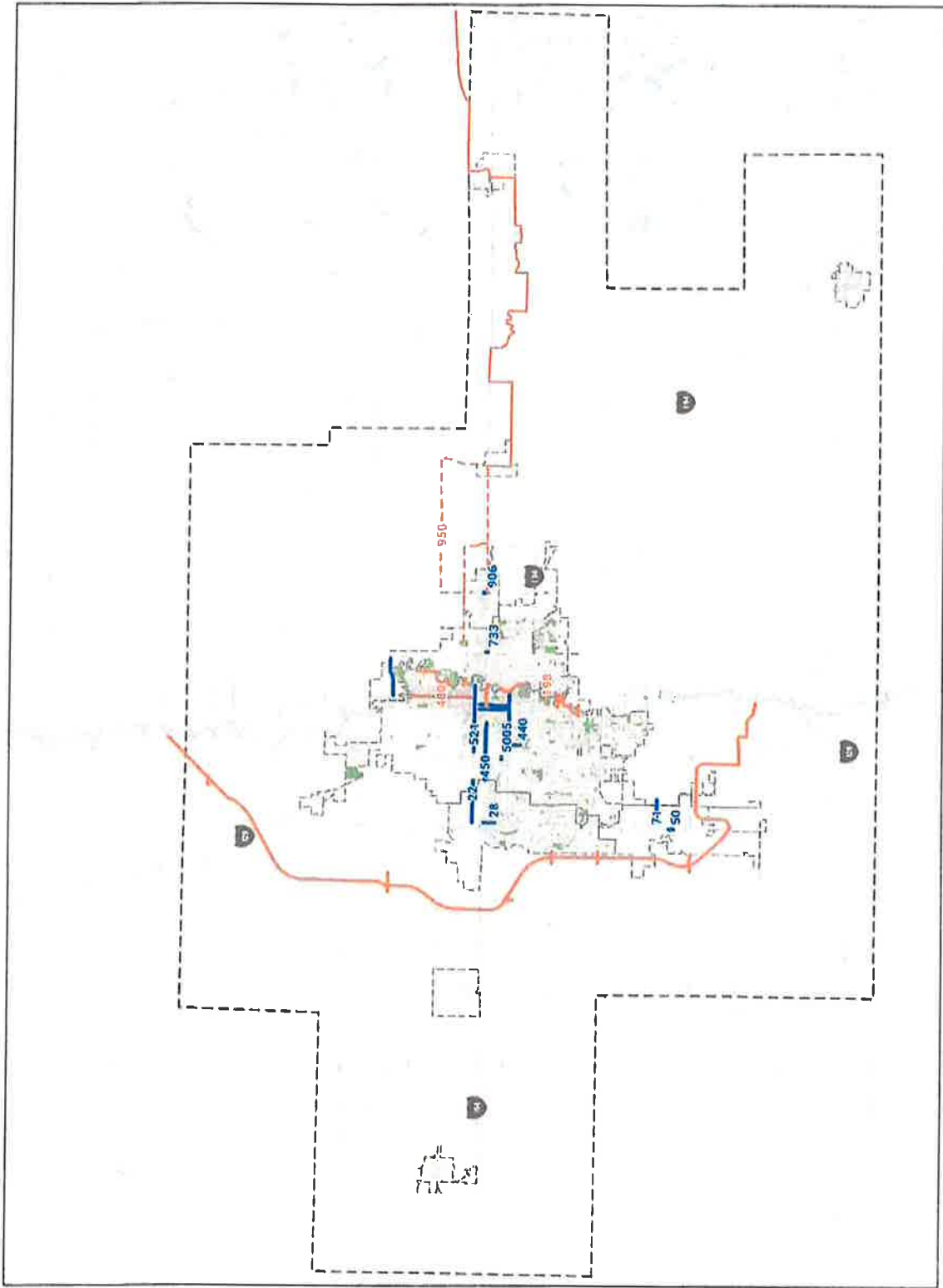
Fargo-Moorhead

COG Boundaries

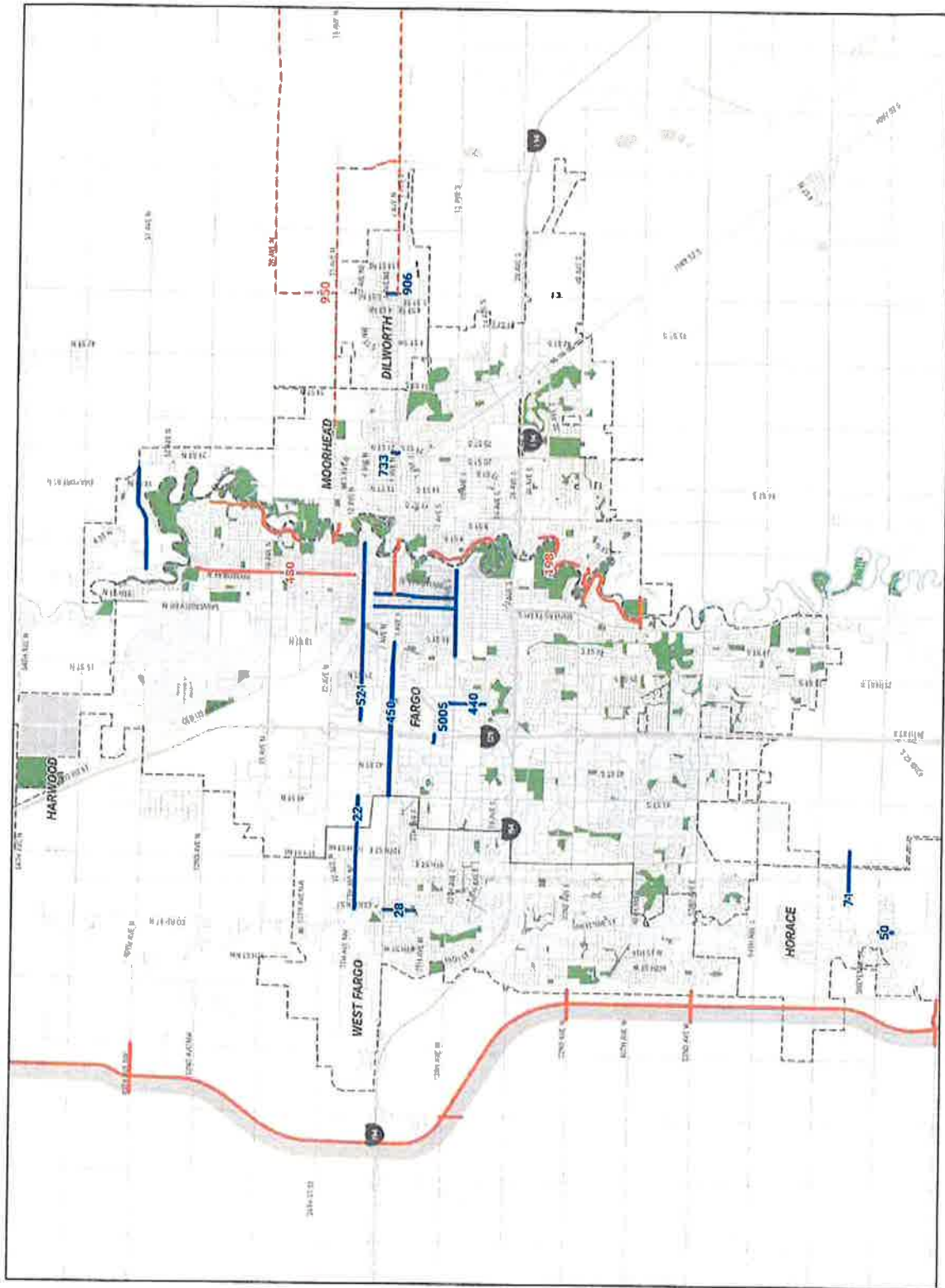
FM Flood Diversion Area

Parks

Schools



alta



BIKE NETWORK PRIORITY PROJECTS

FARGO-MOORHEAD METROPOLITAN BICYCLE AND PEDESTRIAN PLAN

Recommendations

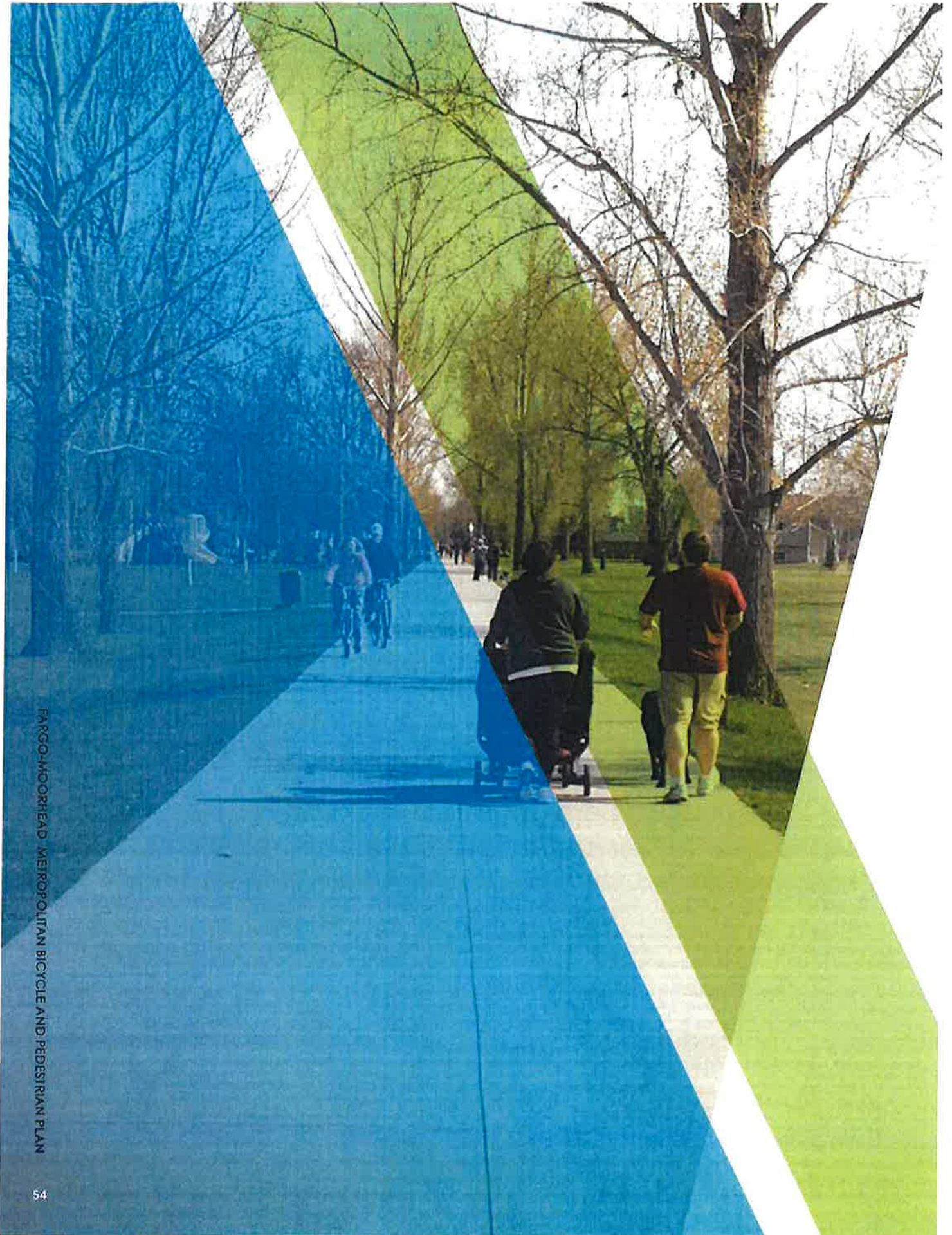
- Technical Analysis
- Priority Projects
- Public Priority Projects
- Heartland Trail
- Routing Options

Context Features

- Fargo-Moorhead
- COG Boundaries
- FM Flood Diversion Area
- Parks
- Schools



alta





Appendices

Appendices are provided as separate attachments to reduce file size and simplify organization and readability of this report.

- APPENDIX A - ENGAGEMENT SUMMARY - PHASE I**
- APPENDIX B - ENGAGEMENT SUMMARY - PHASE II**
- APPENDIX C - EXISTING CONDITIONS MEMO**
- APPENDIX D - EXISTING CONDITIONS MAPS**
- APPENDIX E - POLICY AND PROGRAM REVIEW MEMO**
- APPENDIX F - PROCESS EVALUATION MEMO**
- APPENDIX G - DESIGN GUIDELINES**
- APPENDIX H - TYPICAL SECTIONS**





(36)

November 28, 2022

To: Board of City Commissioners
Fr: Michael Redlinger, Assistant City Administrator
Re: Approve Effertz Law, PLLC Government Relations & Legislative Advocacy Proposal & Appoint Special Assistant City Attorney

In preparation for the 68th Legislative Assembly that will commence on January 3, 2023, the City of Fargo recently noticed and advertised a Request for Qualifications (RFQ) process for Government Relations & Legislative Advocacy services. The City previously conducted a competitive RFQ process in 2018 for these services. The City of Fargo utilizes professional services based in Bismarck to support the City's legislative and policy agenda. The City's approach pairs knowledgeable consultants working at the State Capitol with the expertise of the City's elected officials and professional staff.

The City of Fargo received one (1) proposal to its RFQ for Government Relations & Legislative Advocacy Services from Effertz Law, PLLC. Effertz, in partnership with Olson Effertz Lobbying & Consulting, LLC, proposes to provide legislative advocacy services to the City of Fargo from December 1, 2022 through June 30, 2023. Terms of the proposed engagement are consistent with the previous agreement the City maintained with Olson Effertz Lobbying & Consulting, LLC. In this new arrangement, the City's primary point of contact will be with Terry Effertz, Effertz Law, PLLC, who will partner with John Olson, Kayla Effertz, and other staff from Olson Effertz Lobbying & Consulting, LLC to provide the services the City desires for the 2023 Legislative Session.

City Administration has conducted a review of the proposal and discussed its terms, conditions, and structure with Terry Effertz. City Administration recommends approval of the proposal and the appointment of Terry Effertz as Special Assistant City Attorney. Funds for government relations services are contained in the 2023 Budget.

Recommended Action: Approve the Government Relations & Legislative Advocacy proposal from Effertz Law, PLLC and appoint Terry Effertz as Special Assistant City Attorney to represent the City of Fargo.

Attachment: Effertz Law, PLLC Proposal
Government Relations & Legislative Advocacy Request for Qualifications (RFQ)

Proposal:
Government Relations &
Legislative Advocacy
written for:



Submitted By:
Effertz Law, PLLC

Point of Contact: Terry Effertz
Submitted November 21, 2022
1601 N. 12th St., Suite 602
Bismarck, ND 58501
Cell: 701-833-7224



November 19, 2022

Michael Redlinger
City of Fargo
225 4th St. N.
Fargo, ND 58102

RE: Government Relations & Legislative Advocacy Services

Dear Mr. Redlinger,

Thank you for the opportunity to provide a proposal to serve as your special assistant city attorney providing services in government relations and legislative advocacy activities for the 2023 Legislative Assembly and the following interim.

I am confident that I can represent the important interests of local leaders and staff of the City of Fargo. I can bring to the table the legislators, members of the executive branch and other stakeholders to drive Fargo's issues, concerns and initiatives forward. I am also a principal consultant with the Olson Effertz Lobbying & Consulting, LLC firm, which will assist with communication, research, and strategic support. John Olson, the attorney previously serving as Fargo's assistant city attorney during the legislative session, will also provide consultation through his continued relationship with Olson Effertz. All advocacy and direct legislative contact will be solely handled by me.

Thank you for your consideration of our proposal. I look forward to assisting the City of Fargo in advocating for its important issues such as flood control, critical water needs, economic development and other municipal priorities. Please do not hesitate to contact me for further clarification or information regarding this proposal.

Sincerely,

Terry

Terry Effertz
Effertz Law, PLLC

1601 N. 12th St. Suite 602 | Bismarck, ND 58501
terry@effertzlegal.com



INDIVIDUAL & FIRM PROFILE



Effertz Law, PLLC, is a law firm owned and operated by Terry Effertz. Terry provides government relations, legal services, and lobbying for North Dakota business and special interests groups. Terry opened her legal practice in 2021 when she joined Olson Effertz as a principal consultant. Her current portfolio includes a state contract for board administration, serving as the incoming executive director for TechND, and lobbying for financial institutions, residential end-of-life facilities, short line railroads, and the border township associative group in Northeastern North Dakota.

Previously she worked for all three branches of North Dakota government, served as regional government affairs manager for a Minnesota-based lobbying firm, and spent time in private practice working in civil and criminal litigation. Before law school, Terry spent over a decade with Delta airlines working in human resources, operations, and emergency management. For more information about Terry, learn more at LinkedIn: www.linkedin.com/in/terryeffertz.



Olson Effertz Lobbying & Consulting, LLC is a joint venture of John Olson and Kayla Effertz Kleven with principal consultants including Pam Sharp, Terry Effertz, and Lisa Feldner. The experience of these five professionals are standing ready to transfer the established contacts and working knowledge of government, education, and industry into advocating for the best clients in the state of North Dakota. A short biography of each of the team members of Olson Effertz follows.



OLSON EFFERTZ PARTNER/CO-OWNERS



John Olson is a partner and co-owner of Olson Effertz and moving to advisor in 2023. John is a native North Dakotan and received his law degree from the University of North Dakota. In private practice since 1982, along with past service as Special Attorney General for the ND Board of Medicine; Board of Architecture, and the City of Fargo. With over 30 successful years in the legal and lobbying industries, John can leverage his contacts, expertise, resources and reputation to provide trustworthy and transparent services to his clients.



Kayla Effertz Kleven is a partner and co-owner of Olson Effertz. Kayla is a lifelong North Dakotan with undergraduate degrees in marketing and communication and later a master's in educational leadership. Her background in agriculture and education served her well as Governor Hoeven and Dalrymple's Senior Policy Advisor for six years with portfolios in education, agriculture and tax. Kayla's background in business development and education advocacy was key when she worked with the ND Department of Commerce collaborating with business and industry to further on-the-job training for high school and college students.



OLSON EFFERTZ PRINCIPAL CONSULTANTS



Lisa Feldner is a principal consultant with the firm and has over 30 years of experience in technology, K-12 and higher education, and state government. Her roles have included both the Chief of Staff and the Vice Chancellor for Information Technology and Institutional Research for the North Dakota University System. In 2006, Lisa was appointed as the Chief Information Officer (CIO) for the State of North Dakota and served under Governors Hoeven and Dalrymple. Key focus areas included broadband mapping, health information exchange, criminal justice information sharing, Medicaid and eligibility information systems, and the state's longitudinal data system. Prior to becoming CIO, Dr. Feldner enjoyed 20 years working in K-12 education, including 15 years as the Technology Director for Bismarck Public Schools. Lisa and her husband, Tom, have two grown sons. They enjoy spending time with friends and entertaining guests on their horse farm.



Pam Sharp is a principal consultant with the firm and served as director of the North Dakota Office of Management and Budget (OMB) for fifteen years, serving under three governors. As OMB director, she oversaw the fiscal administration of the executive branch of state government. Prior to becoming director she served as Deputy OMB Director, a budget analyst, and worked in the Tax Commissioner, Auditor, and State Treasurer's offices. As the OMB Director, Pam was a frequent resource and keynote speaker for multiple organizations and political subdivisions. She has the ability to relay complex financial information concisely and accurately. Sharp has a bachelor's degree in accounting and business administration, a master's degree in Management, and is a Certified Public Accountant.



SCOPE OF SERVICES

Scope of Work

If the contract is awarded to Effertz Law, PLLC, Terry will directly provide representation for the City of Fargo. Representation and services can be broken down into two major service areas: A) Introductions & Relationship Building B) Legislative Strategy & Monitoring. The following provides further detail of these two areas.

A) Introductions & Relationship Building

Terry understands that a successful legislative session is dependent upon constant communication amongst an organization's leaders, stakeholders and policy makers. Terry will be available to establish and build upon the relationships required to represent the City of Fargo's interests in a positive light and serve as an on-the-ground resource in Bismarck for the City of Fargo prior to and during the legislative session by listening and following up with legislators and other stakeholders continuously. Terry will be standing ready to assist in educating policy makers or stakeholders by facilitating or arranging individual meetings when requested and/or appropriate.

B) Legislative Strategy & Monitoring Key Services

- Coordination with the City Administrator regarding all actions on bills;
- Making contacts and setting up meetings with legislators, other stakeholders or members of the executive branch;
- Initiating, organizing and conducting any internal planning or coordination sessions with the City Commissioners and City staff on legislative matters of significance.
- Legislative strategy planning and bill tracking;
- Preparation of a legislative priority and advocacy document (if requested);
- Political intelligence;
- Reviewing all bills that may have a direct or indirect impact on the City of Fargo which include: pre-filed agency bills, board and commission bills, and legislatively sponsored bills;
- Attending interim and regular assembly committee hearings;
- Drafting and/or delivering committee testimony;
- Preparing members and other designated stakeholders to provide testimony;
- Weekly check-in conference call during legislative session in conjunction with the North Dakota League of Cities meeting(s);
- Drafting a written "end of session" report based on tracked bills and issues of interest for the City Commission.



Engagement Plan

An engagement plan is where the strategy becomes alive in establishing timelines, expectations and roles. This is where the great ideas become responsibilities and timelines. If selected, Terry and members of the Olson Effertz team will meet with the designated representatives from the City of Fargo to evaluate the strengths, capacity and seek to understand the strength of existing relationships of the City's elected officials and staff for government relations activities. From there, Terry will prepare and create an engagement plan that includes contract goals and first steps for the 2023 legislative assembly. Initial recommendations may include: 1) elected official advocacy training; 2) regional meet and greets with key legislators across the state; 3) drafting a key legislative issues one-page document to establish and create awareness of the City of Fargo's legislative priorities.

Terry will coordinate and communicate with the appointed contact from the City of Fargo on all hearing dates, times and designated committees that the bills will be heard in. A recommended course of action will be provided for each bill. Olson Effertz consultants have vast experience in tracking large numbers of bills simultaneously. This task required high levels of organization and constant communication with legislators and other constituent groups. This experience translates into providing a clear and concise process for bill review and summarization of the bills being tracked. If selected, we will send a weekly status and summary update of the bills submitted in addition to the relevant contacts made.

One of the key components to a successful interim and regular legislative session is the art of collaboration with like-minded associations and stakeholders. Terry will meet and collaborate with the advocacy organizations, community leaders, economic development groups and public officials to promote stable policy that provides a healthy business policies and regulatory environment for healthy and vibrant city climates.

RATES, FEES, & CHARGES

Effertz Law, PLLC requests a flat fee of \$35,000 for services plus business expenses and travel from the period of December 1, 2022 through the end of the 2013 Legislative Assembly and wrap up months (June 30, 2023). There are no hourly rates connected to this proposal, which allows open and frequent communication without the added step of processing hourly billing statements. The billing/payment frequency is negotiable, based on what schedule works best for the City.



CONFLICT CHECK

Effertz Law does not foresee any conflicts of interest with the firm's other clients and does not represent any contiguous jurisdictions. Because of Olson Effertz's longstanding involvement in the City of Fargo's legislative agenda, we are uniquely positioned to identify areas that may conflict with the City's agenda. If a possible conflict arises, we will engage the City of Fargo to determine whether the conflict is a barrier to engagement with the other party.



Request for Qualifications (RFQ)

**Professional Consultant Services for:
Government Relations & Legislative Advocacy**

Proposals Due: November 21, 2022 by 2:00 p.m.

To the attention of:

City of Fargo Auditor's Office
225 4th St. N.
Fargo, ND 58102

Drop off or by Mail

INTRODUCTION & STATEMENT OF PURPOSE:

The City of Fargo, North Dakota (City) is issuing a Request for Qualification (RFQ) from qualified firms or individuals to provide government relations and legislative advocacy services for the City during the 68th North Dakota Legislative Assembly at the State Capitol in Bismarck, ND. The selected firm or individuals will be expected to provide a wide range of professional services and will work closely with the City Commission, Interim City Administrator, and appropriate City staff on all state legislative matters.

BACKGROUND INFORMATION:

The Fargo Interim City Administrator coordinates the City's legislative program on behalf of the City Commission and the organization. The Board of City Commissioners identifies, considers, and approves legislative and policy positions that are consistent with advancing the City's legislative agenda. The City's government relations contractor(s) work in collaboration with the City Commission, Interim City Administrator, and staff to prepare legislative advocacy materials (e.g. written testimony and exhibits); coordinate with other cities and the North Dakota League of Cities (NDLC); and communicate regular, timely updates to the City Commission and City staff throughout the Legislative Session.

Interested firms or individuals should prepare and submit a proposal consistent with the instructions provided in this RFQ. The City reserves the right to select one, more than one, or none of the proposals submitted to the City for consideration.

SCOPE OF SERVICES:

The scope of work presented below is representative, although not exhaustive, of tasks assigned by the City to the government relations and legislative advocacy contractor(s). These tasks include:

- Initiate, organize, and conduct internal planning/coordination sessions with the City Commissioners and City staff on legislative matters of significance to Fargo. The service provider(s) shall develop a comprehensive understanding of the City's legislative initiatives and history on specific issues.
- Assist the City's elected officials and staff to prioritize current legislative interests. Provide strategy, guidance, and background information to focus the City's legislative interests to ensure success.
- Assess the capacity of the City's elected officials and staff to assist with direct government relations activities. Advise the client when supplementary professional services may add value or assist in properly advancing the City's interests. Include City Commissioners in legislative testimony and written communications when/where appropriate.
- Prepare legislation and testify at the direction of the Interim City Administrator at hearings, meetings, and in informal interactions with legislators. Communications will be consistent with

the City's legislative program, and information gathered from these interactions will be provided to City leadership.

- Draft letters or written communications (e.g. position statements) as recommended by the provider(s) and approved by the Interim City Administrator.
- Identify and recommend affirmative legislative opportunities that may benefit the City that arise during the Legislative Session.
- Annually prepare a written summary of accomplishments to the City Commission; forecasting potential legislative or agency issues the City should monitor in the future.

THE PROPOSAL:

- A. Responses must provide complete information as outlined in the RFQ. An electronic or mailed copy of the proposal shall be submitted by **2:00 p.m. on November 21, 2022**. The proposal shall be marked: "City of Fargo Government Relations & Legislative Advocacy RFQ" and be sent to or dropped off at the following address:

City of Fargo Auditor's Office
225 4th St. N.
Fargo, ND 58102

- B. The City will not reimburse any expenses incurred by the firm or individual submitting responses, including but not limited to expenses associated with the preparation and submission of the response and attendance at interviews.
- C. The City reserves the right to accept one, accept more than one, or reject any and all proposals; to request additional information from any or all Proposers; and to suggest modifications to the terms and conditions offered by a Proposer.

Proposal Content

Proposals must contain the following elements:

- A. ***Title Page*** which contains the name of the proposing firm/individual, its address, telephone number, name of the contact person, and the date of submittal.
- B. ***Firm/Individual Profile*** that contains the firm or individual's organizational history and credentials, including:
 - Who will be assigned to the project and a description of their responsibilities.
 - The size of firm and its capacity/availability to perform work on behalf of the City.
 - The experience of the firm or individual in providing previous government relations and legislative advocacy services for a local unit of government or municipality.
- C. ***A Comprehensive Response to the City's Requested Scope of Services***, including:
 - A clear understanding of the requested services.
 - An overview of the firm or individual's approach to meeting the goals, performance expectations, and desired policy outcomes of the City.
 - The process utilized to understand proposed legislation; potential impact (or benefit) to the City; and strategies to position the City for success.
 - How the firm or individual will communicate with City leadership at the various stages of the legislative process, including:
 - Urgent matters during the Legislative Session that require immediate attention of the City;
 - Routine matters and coordination during the Legislative Session; and
 - The requested "end of Legislative Session" written report to the City Commission.
- D. ***Rates, Fees and Charges***

Proposals must provide a complete description of the rate, fee, and charge structure proposed for the services. Proposers should also indicate whether, and to what extent, they are willing to consider the use of a retainer. Such retainer would be a fixed annual fee covering all services rendered.
- E. ***Conflict Check***
 - Indicate whether Proposer (firm or individual) represents or has represented any government relations client whose representation may conflict with the Proposer's ability to provide effective government relations and legislative advocacy services to the City.

- Does the Proposer currently represent any other local units of government having jurisdiction contiguous to the City of Fargo?
- What procedures does your firm utilize to identify and resolve conflicts of interest?

EVALUATION AND SELECTION PROCESS:

The Interim City Administrator will review all submitted proposals pursuant to the RFQ and may choose to conduct in-person or telephone interviews. After this initial screening process, the Interim City Administrator will make a recommendation (or recommendations) to the Fargo City Commission. At its discretion, the City Commission may or may not conduct additional interviews with respondents.

At the conclusion of the selection process, the City intends to enter into a professional services agreement with the selected firm or individual(s). Based upon a review of the proposals and such other evaluation as may be necessary, the Interim City Administrator will request that the City Commission approve the appointment of the firm/individual(s) determined to be the most responsive and responsible. Approval of the recommendation and authorization of the professional services agreement is at the sole discretion of the City Commission.

SCHEDULE:

City Commission Approval of RFQ	October 31, 2022
Distribute/Advertise RFQ	November 9, & November 16, 2022
RFQ Due Date	DUE November 21, 2022 by 2:00 p.m.*
Interviews (<i>to be scheduled</i>)	November 22-23, 2022
City Commission Appointment & Approval of Professional Service Agreement(s)	November 28, 2022

**Proposals received after November 21, 2022 at 2:00 p.m. will be considered non-responsive and rejected.*



(37)

Inspections Office

Fargo City Hall
225 Fourth Street North
Fargo, ND 58102
Phone: 701.241.1561
Fax: 701.476.6779
www.FargoND.gov

Memorandum

DATE: November 23, 2022
TO: Mayor and Board of City Commissioners
FROM: Shawn Ouradnik, Inspections Director
SUBJECT: Dangerous Building at 812 7th St N

Background:

The property at 812 7 St N., Fargo was declared a Dangerous Building during the regular meeting of the City Commission on October 31 of 2022. The removal of the structure was to be done by December 30 2022. After that date the property was sold at public auction to Brian Trauman. Mr. Trauman has plans to repair the home. We would like to extension the dangerous Building deadline for 180 days to allow Mr. Trauman time to cure the property.

RECOMMENDED MOTION: To extend the Dangerous Building removal date from December 30 2022 for the duration of 180 days.



3802

November 4, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1945 East Rode Creek Pkwy S as submitted by Thomas and Donna Schneider. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$1,643 with the City of Fargo's share being \$279.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lot 11 Block 3 Rose Creek 6th

2. Address of Property 1945 East Rose Creek Pkwy S

3. Parcel Number 01-2486-00480-000

4. Name of Property Owner Thomas & Donna Schneider Phone No. 701-371-6473

5. Mailing Address of Property Owner 1945 East Rose Creek Pkwy S

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Main floor remodel.

7. Building permit No. _____ 8. Year built (residential property) 1996

9. Date of commencement of making the improvements _____

10. Estimated market value of property before the improvements \$ 635,500.00

11. Cost of making the improvement (all labor, material and overhead) \$ 125,000

12. Estimated market value of property after the improvements \$ 760,000

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Thomas & Donna Schneider Date 10/1/2022

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization Willa Splombach Date 11-17-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____ Date _____



386

October 30, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 77 31st Ave N as submitted by Erica Johnson and Adrian Baldwin. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$131 with the City of Fargo's share being \$22.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Blk 7, Lot 7, Edgewood 2nd

2. Address of Property 77 31 Ave N

3. Parcel Number 01-0730-00770-060

4. Name of Property Owner Erica Johnson & Adrian Baldwin Phone No. 701-412-3223

5. Mailing Address of Property Owner 77 31 Ave N, Fargo, ND 58102

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). New Steel Siding

7. Building permit No. 2205-0924 8. Year built (residential property) 1972

9. Date of commencement of making the improvements 6-1-22

10. Estimated market value of property before the improvements \$ 225,400.00

11. Cost of making the improvement (all labor, material and overhead) \$ 17,243

12. Estimated market value of property after the improvements \$ 237,000

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Adrian & Erica Baldwin Date 10-24-22

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do ~~not~~ do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization [Signature] Date 11-17-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20___, 20___, 20___, 20___, 20___.

Chairperson _____ Date _____



380

October 30, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1128 5th Ave S as submitted by Conner Riley and CE Homes LLC. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$2,629 with the City of Fargo's share being \$447.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed _____

2. Address of Property 1128 5TH AVE S FARGO, ND 58103

3. Parcel Number 01-2140-00640-000

4. Name of Property Owner RILEY, CONNER & CE HOMES LLC Phone No. 3203490354

5. Mailing Address of Property Owner PO BOX 2088 FARGO, ND 58107-2088

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). SEE ATTACHED PDF

7. Building permit No. 2205-1038-REN 8. Year built (residential property) 1904

9. Date of commencement of making the improvements 12/13/2021


10. Estimated market value of property before the improvements \$ 126,900.00

11. Cost of making the improvement (all labor, material and overhead) \$ 200,000.00

12. Estimated market value of property after the improvements \$ 350,000.00


Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant  Date 10/31/22

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization  Date 11-17-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20 , 20 , 20 , 20 , 20 .

Chairperson _____ Date _____

1128 Remodel Items

Complete Remodel

PVC Sewer Line to City Sewer, Copper Water Line to City Water

New PVC Sewer Lines and PEX Water Lines Below Grade in House

All New PVC & PEX Plumbing Throughout House

New Electrical Service and Meter Bank

All New Electrical Wiring and Breaker Panel, Complete Rewire from Original Knob & Tube

All New LED Lighting Throughout. Dimmers In Bedrooms and Living Room.

All New HVAC with New Furnace & A/C Unit. All New Ductwork. House Wired for Multiple Zones.

Major Floor Plan Adjustment Maximizing Spatial Efficiency with More Added Storage Space

Prior Floor Sagging Lifted and Compromised Floor Structure Corrected with New Wood Joists Where Required

New Drywall Throughout Most of the House, New Texture & Paint Throughout

Original Windows & Trim Scraped & Repainted

All New Flooring Throughout

New Interior Doors, Casing, and Base Trim Throughout

New Kitchen and Counter Tops

All New Bathrooms. New Tubs & Shower Surrounds, Toilets, Vanities, and Fixtures.

Exterior Window Trim Scraped and Painted

Front Porch Lifted, New Posts Installed, Walls Scraped & Repainted, New Front Steps and Top Plates.

New House Roof in 2016 and New Porch Roof in 2022.

Aluminum Siding



(380)

October 30, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 2379 20 ½ Ave S Unit 2379-8 as submitted by Linda Workin. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$196 with the City of Fargo's share being \$33.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Splonskowski".

Mike Splonskowski
City Assessor

nib
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**
North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner Linda M. Workin Phone No. 701-729-3659

2. Address of Property 2379 20 1/2 Avenue South, Unit 8
 City FARGO State ND Zip Code 58103

3. Legal description of the property for which the exemption is being claimed. _____
 Lot: 13 Block: 14A SOUTHVIEW VILLAGES CEBER MEADOW CONDO UNIT 2379-8 LOTS 13 THRU 17 BLK 14A REPLAT OF BLKS 6-12-13

4. Parcel Number 01-2840-02703-080 Residential Commercial Central Business District

5. Mailing Address of Property Owner 2379 20 1/2 Avenue South, Unit 8
 City Fargo State ND Zip Code 58103

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary). Bathroom Remodel. Taking out tub/shower and installing walk-in shower. New vanity, lighting, ventilation and painting.

7. Building Permit No. _____ 8. Year Built 1978

9. Date of Commencement of making the improvement January 17, 2022

10. Estimated market value of property before improvement \$ 103,000.00

11. Cost of making the improvement (all labor, material and overhead) \$ 14,913.79

12. Estimated market value of property after improvement \$ _____

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.
 Applicant's Signature Linda M. Workin Date 10-27-22

Assessor's Determination

14. The local assessor finds that the improvements in this application has has not met the qualifications for exemption for the following reason(s): _____
 Assessor's Signature [Signature] Date 11-17-2022

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied Approved
 Approval subject to the following conditions: _____

 Chairman of Governing Body _____ Date _____

Submit Via Email



38e

October 30, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 2462 West Country Club Dr. S as submitted by Leroy and Lynn Olson. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$153 with the City of Fargo's share being \$26.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski". The signature is written in a cursive style.

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lot 25, Block 4, Country Club Acres

2. Address of Property 2462 West Country Club Dr S

3. Parcel Number 01-0501-00590-000

4. Name of Property Owner Leroy & Lynn Olson Phone No. _____

5. Mailing Address of Property Owner PO Box 9678 Fargo ND 58106

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Replace Siding

7. Building permit No. 22070291 8. Year built (residential property) 1967

9. Date of commencement of making the improvements 07/11/2022

10. Estimated market value of property before the improvements \$ 297,200.00

11. Cost of making the improvement (all labor, material and overhead) \$ 23,950.00

12. Estimated market value of property after the improvements \$ 308,800.00

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant L Olson / Lynn L. Olson Date 27 OCT 2022

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization [Signature] Date 11-17-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____ Date _____



384

November 7, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 301 27 Ave N as submitted by Blaise Bircherm, & Chelsea Krause Bircherm. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$101 with the City of Fargo's share being \$17.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski". The signature is written in a cursive style.

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Blk 8, Lot 1, Oral A Holm

2. Address of Property 301 27 Ave N

3. Parcel Number 01-1380-00890-000

4. Name of Property Owner Blaise Birchem & Chelsea Krause Birchem Phone No. 701-639-8157

5. Mailing Address of Property Owner 301 27 Ave N

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). New siding

7. Building permit No. 2208-1033 8. Year built (residential property) 1957

9. Date of commencement of making the improvements September 2022

10. Estimated market value of property before the improvements \$ 188,600.00

11. Cost of making the improvement (all labor, material and overhead) \$ 18,021.00

12. Estimated market value of property after the improvements \$ _____

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant *Blaise Birchem* Date Nov 9, 2022

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization *Wiley J. ...* Date 11-17-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____ Date _____



3809

November 7, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 2718 18 Ave S as submitted by Aimee Strand. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$122 with the City of Fargo's share being \$21.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Blk 4, Lot 12, Bluemont Lakes 2nd

2. Address of Property 2718 28 Ave S

3. Parcel Number 01-0171-01500-000

4. Name of Property Owner Aimee Strand Phone No. 701-306-1387

5. Mailing Address of Property Owner 2718 28 Ave S

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Bathroom remodel

7. Building permit No. 2112-0558 8. Year built (residential property) 1986

9. Date of commencement of making the improvements Jan, 2022

10. Estimated market value of property before the improvements \$ 508,600.00

11. Cost of making the improvement (all labor, material and overhead) \$ 38,000

12. Estimated market value of property after the improvements \$ 546,600

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Aimee Strand Date 11/7/22

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization [Signature] Date 11-17-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____ Date _____



38h

November 8, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1425 13 Ave S as submitted by Anita Hamm. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$197 with the City of Fargo's share being \$34.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**
North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner Anita Hamm Phone No. 701/200-0487

2. Address of Property 1425 13th Ave. S.
City FARGO State ND Zip Code 58103

3. Legal description of the property for which the exemption is being claimed. Lot 19 Block 7 Aldrich & Roberts

4. Parcel Number 01-0030-01410-000 Residential Commercial Central Business District

5. Mailing Address of Property Owner Same
City _____ State _____ Zip Code _____

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary). Total Remodel of Kitchen

7. Building Permit No. 22050008 8. Year Built 1921

9. Date of Commencement of making the improvement 5/5/22

10. Estimated market value of property before improvement ~~215,900~~ 215,900

11. Cost of making the improvement (all labor, material and overhead) \$ 35,000

12. Estimated market value of property after improvement \$ 230,900

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.

Applicant's Signature [Signature] Date 11/7/2022

Assessor's Determination

14. The local assessor finds that the improvements in this application has has not met the qualifications for exemption for the following reason(s):

Assessor's Signature [Signature] Date 11-17-2022

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied Approved

Approval subject to the following conditions: _____

Chairman of Governing Body _____ Date _____



380

November 8, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 147 Eagle St N as submitted by Kent and Jennifer Ritterman. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$617 with the City of Fargo's share being \$105.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski". The signature is written in a cursive style.

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Blk 5, Lot 3, Golf Course 5th

2. Address of Property 147 Eagle St N

3. Parcel Number 01-1005-00800-000

4. Name of Property Owner Kent & Jennifer Ritterman Phone No. 701-373-5486

5. Mailing Address of Property Owner 147 Eagle St N

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Exterior remodel and kitche and bath remodel

7. Building permit No. 2203-0316 8. Year built (residential property) 1977

9. Date of commencement of making the improvements 2-14-22


10. Estimated market value of property before the improvements \$ 390,000.00

11. Cost of making the improvement (all labor, material and overhead) \$ 250,000

12. Estimated market value of property after the improvements \$ 490,000


Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant  Date 11/6/22

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization  Date 11-17-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____ Date _____



38j

November 10, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1613 9 St S as submitted by Luke and Kathryn Swenson. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$547 with the City of Fargo's share being \$92.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**
North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner Lyle & Kathryn Swenson Phone No. 701/238-1880

2. Address of Property 1613 9th St. S.

City FARGO State ND Zip Code 58103

3. Legal description of the property for which the exemption is being claimed. Block 3 Lot 4 Lewis Addn

4. Parcel Number 21-1720-00200-000 Residential Commercial Central Business District

5. Mailing Address of Property Owner Same

City _____ State _____ Zip Code _____

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary). Remodeling and Floor of home

7. Building Permit No. 22030523 8. Year Built 1940

9. Date of Commencement of making the improvement 3/28/2022

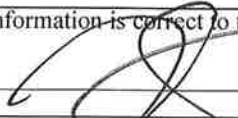
10. Estimated market value of property before improvement \$ 309,900

11. Cost of making the improvement (all labor, material and overhead) \$ 70,000

12. Estimated market value of property after improvement \$ ~~379,900~~ 351,500

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.

Applicant's Signature  Date 11/3/22

Assessor's Determination

14. The local assessor finds that the improvements in this application has has not met the qualifications for exemption for the following reason(s):

Assessor's Signature Thilo Splonhauer Date 11-17-2022

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied Approved

Approval subject to the following conditions: _____

Chairman of Governing Body _____ Date _____



38K

November 10, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1017 15 St S as submitted by Catlin Solum. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$820 with the City of Fargo's share being \$139.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski". The signature is written in a cursive style.

Mike Splonskowski
City Assessor

nlb
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**
North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner Catlin Solum Phone No. ⁷⁰¹/793-5688

2. Address of Property 1017 15th St. S.
City FARGO State ND Zip Code 58103

3. Legal description of the property for which the exemption is being claimed. Lot 5 Block 9 Darlings 2nd

4. Parcel Number 01-0560-01980-00 Residential Commercial Central Business District

5. Mailing Address of Property Owner Same
City _____ State _____ Zip Code _____

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary). Gutting, remodeling, adding an addition, new siding, new windows, all new electrical/plumbing

7. Building Permit No. 20070053 8. Year Built 1931

9. Date of Commencement of making the improvement 7/9/20

10. Estimated market value of property before improvement \$ 169,100

11. Cost of making the improvement (all labor, material and overhead) \$ unknown by new owner

12. Estimated market value of property after improvement \$ 231,500

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.
Applicant's Signature [Signature] Date 11-8-22

Assessor's Determination

14. The local assessor finds that the improvements in this application has has not met the qualifications for exemption for the following reason(s):
Assessor's Signature [Signature] Date 1-17-2022

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied Approved
Approval subject to the following conditions: _____
Chairman of Governing Body _____ Date _____



382

November 15, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 2843 27 St S as submitted by Jeff Furstenau and Pamela Sunna. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$573 with the City of Fargo's share being \$97.

Sincerely,

A handwritten signature in black ink that reads "Mike Spionskowski".

Mike Spionskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Blk 4, Lot 3, Bluemont Lakes 2nd

2. Address of Property 2843 27 St S

3. Parcel Number 01-0171-01320-000

4. Name of Property Owner Jeff & Sunna Furstenau Phone No. 701-367-1862

5. Mailing Address of Property Owner 2843 27 St S

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Kitchen remodel

7. Building permit No. 2206-0554 8. Year built (residential property) 1986

9. Date of commencement of making the improvements _____

10. Estimated market value of property before the improvements \$ 535,500.00

11. Cost of making the improvement (all labor, material and overhead) \$ 80,000

12. Estimated market value of property after the improvements \$ 550,000

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Jeff Furstenau Date 11-2-22

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization [Signature] Date 11-17-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20 __, 20 __, 20 __, 20 __, 20 __.

Chairperson _____ Date _____



38m

November 15, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1016 5th St S as submitted by Savvy Maverick LLC. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$1,763 with the City of Fargo's share being \$299.

Sincerely,

A handwritten signature in black ink that reads "Mike Spionskowski". The signature is written in a cursive style.

Mike Spionskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Blk 5, Lot N 50 of 10 & 11, Woodruffs

2. Address of Property 1016 5 St S

3. Parcel Number 01-4100-01080-000

4. Name of Property Owner Savvy Maverick LLC Phone No. 320-267-2937
218-443-3211

5. Mailing Address of Property Owner 1016 5 St S No 22 11th Ave SE, St Cloud, MN 56304

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Refinish all interiors

7. Building permit No. 2204-0993 8. Year built (residential property) 1902

9. Date of commencement of making the improvements April 15, 2022

10. Estimated market value of property before the improvements \$ 83,000.00

11. Cost of making the improvement (all labor, material and overhead) \$ 58,829.00

12. Estimated market value of property after the improvements \$ _____

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Janelle Schmuckler Date 11/13/22

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization [Signature] Date 11-17-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____ Date _____



38n

November 10, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 2326 26 ½ Ave S as submitted by Devan and Courtney Schuler. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$263 with the City of Fargo's share being \$45.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lot 9, Block 7, Crarys 1st

2. Address of Property 2326 26 1/2 Ave S

3. Parcel Number 01-0505-01090-000

4. Name of Property Owner Devan & Courtney Schuler Phone No. 701-680-2351

5. Mailing Address of Property Owner _____

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Replace siding

7. Building permit No. 22081201 8. Year built (residential property) 1981

9. Date of commencement of making the improvements 09/06/2022

10. Estimated market value of property before the improvements \$ 232,700.00

11. Cost of making the improvement (all labor, material and overhead) \$ 20,000.00

12. Estimated market value of property after the improvements \$ 242,800.00

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Courtney Schuler Date 10/28/22

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization Mike Glenn, Assessor Date 11-17-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20 __, 20 __, 20 __, 20 __, 20 __.

Chairperson _____ Date _____



380

October 26, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 92 35 Ave NE as submitted by Emily O'Meara and Cole Mehring. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$979 with the City of Fargo's share being \$166.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Blk 4, Lot 12, Golf Course 3rd

2. Address of Property 95 35 Ave NE

3. Parcel Number 01-1003-00870-000

4. Name of Property Owner Cole Mehring & Emily O'Meara Phone No. 701-446-7650

5. Mailing Address of Property Owner 92 35 Ave ND

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Kitchen remodel

7. Building permit No. 2201-0188 8. Year built (residential property) 1976

9. Date of commencement of making the improvements 12/26/2021

10. Estimated market value of property before the improvements \$ 343,300.00

11. Cost of making the improvement (all labor, material and overhead) \$ 103,099.00

12. Estimated market value of property after the improvements \$ _____

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant *Cole Mehring* Date 10/09/22

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization *Thilo J. Stuber* Date 11-27-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____ Date _____



(38P)

November 4, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1302 1st St N as submitted by Joshua and Johanna Gross. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$397 with the City of Fargo's share being \$67.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Blk 7, Lot 31, Holes 1st

2. Address of Property 1302 1 St N

3. Parcel Number 01-1360-02120-000

4. Name of Property Owner Joshua & Johanna Gross Phone No. 507-401-7182

5. Mailing Address of Property Owner 1302 1 St N

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Kitchen Remodel

7. Building permit No. 2205-0259 8. Year built (residential property) 1941

9. Date of commencement of making the improvements 04/2022

10. Estimated market value of property before the improvements \$ 292,500.00

11. Cost of making the improvement (all labor, material and overhead) \$ 36,672

12. Estimated market value of property after the improvements \$ 329,172

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Joshua Gross Date 11/3/2022

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization Wills Glombkowski Date 11-27-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20 __, 20 __, 20 __, 20 __, 20 __.

Chairperson _____ Date _____



384

October 30, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 81 23rd Ave N as submitted by Heidi Sand. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$1,158 with the City of Fargo's share being \$197.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Blk 3, Lot 2, North Park

2. Address of Property 81 23 Ave N

3. Parcel Number 01-2120-00460-000

4. Name of Property Owner Heidi Sand Phone No. 701-866-2248

5. Mailing Address of Property Owner 81 23 Ave N

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Remodel the basement bathroom and kitchen.

7. Building permit No. 2205-0915 8. Year built (residential property) 1959

9. Date of commencement of making the improvements 5-23-2022

10. Estimated market value of property before the improvements \$ 218,400.00

11. Cost of making the improvement (all labor, material and overhead) \$ 69,452.53

12. Estimated market value of property after the improvements \$ ~~208,947~~ 287,852.53

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Heidi A Sand Date 10-27-2022

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization Thilo Ploncharli Date 11-17-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____ Date _____

(39)

MEMORANDUM

TO: BOARD OF CITY COMMISSIONERS

FROM: MAYOR TIMOTHY J. MAHONEY

DATE: NOVEMBER 28, 2022

SUBJECT: APPOINTMENTS TO THE HOUSING AND REDEVELOPMENT AUTHORITY

Bryce Alme Johnson, who serves on the Housing and Redevelopment Authority has resigned effective immediately. Her term would have expired on September 30, 2024.

In addition, the terms of Michael Leier and Tonna Horsley expired on September 30, 2022. Mr. Leier is willing to continue his service on the Board and I am, therefore, recommending his reappointment.

The Fargo Housing and Redevelopment Authority is required by HUD to have a Resident Board Member on its Board. Ms. Horsley has served on the Board for 12 years and the Resident Board would like to recommend Salma Ahmed as a resident member for that appointment. I have attached a copy of Ms. Ahmed's application for your information.

Chris Larson has also submitted an application indicating an interest in serving on the Board and I am recommending his appointment. I have attached a copy of his application for your information.

Your favorable consideration of these recommendations will be greatly appreciated.

RECOMMENDED MOTION: To approve the appointment of Chris Larson to fill the unexpired term of Bryce Alme Johnson to the Housing and Redevelopment Authority for a term ending September 30, 2024, the appointment of Salma Ahmed for a three-year term ending September 30, 2025 and the reappointment of Michael Leier for a three-year term ending September 30, 2025.

Kember Anderson

From: noreply@cityoffargo.com
Sent: Friday, November 18, 2022 11:10 AM
To: Commissions Applications
Subject: New Form Submission: Getting involved in government
Attachments: S.A. Resume 11.2022.pdf

Name:

[Salma Ahmed]

Mailing Address:

[REDACTED]

City:

[Fargo]

State:

[North Dakota]

Zip:

[58102]

Work Phone:

[BLANK]

Home Phone:

[REDACTED]

E-mail:

[REDACTED]

Which boards or commissions would you like to be considered for?

[Housing & Redevelopment Authority]

Briefly state why you would like to be on this panel:

[I really like helping people.]

How many hours per month could you volunteer as a panel member?

[3]

Please list any past experience you have with city government here or in other cities:

[I don't have any, but I am excited to try something new.]

Please describe any professional experience you have related to the responsibilities of the panel you are interested in:

[I am a New American and I can share my experience with others. I am also an FSS graduate.]

We will retain your application for three years and consider you for the board you have indicated interest in when a vacancy arises.

Kember Anderson

From: noreply@cityoffargo.com
Sent: Friday, September 23, 2022 2:41 PM
To: Commissions Applications
Subject: New Form Submission: Getting involved in government

Name:
[Chris Larson]
Mailing Address:
[REDACTED]
City:
[Fargo]
State:
[North Dakota]
Zip:
[58104]
Work Phone:
[REDACTED]
Home Phone:
[REDACTED]
E-mail:
[REDACTED]

Which boards or commissions would you like to be considered for?

[Housing & Redevelopment Authority]

Briefly state why you would like to be on this panel:

[As a long-time resident of Fargo, I want to support the mission of the Housing & Redevelopment Authority to ensure all residents have access to safe and affordable housing. Fargo is a growing and diverse community, and I understand that the community is best served, and poised to succeed, when all citizens have their basic needs met allowing them to participate in and to contribute to the community. I feel that my experience working in the commercial banking/financial industry is an asset that will allow me to be an active Commissioner in helping to guide Fargo Housing to best serve the needs of the City and the people of Fargo.]

How many hours per month could you volunteer as a panel member?

[8 hours.]

Please list any past experience you have with city government here or in other cities:

[None.]

Please describe any professional experience you have related to the responsibilities of the panel you are interested in:

[I have spent the last 15 years working in the commercial banking industry, of which 12 years has been with Bell Bank. This experience has included financial analysis, management/leadership, and working directly with customers. I have experience underwriting multifamily properties, including affordable housing and senior housing.]

We will retain your application for three years and consider you for the board you have indicated interest in when a vacancy arises.

(40)

I would like to add an agenda item to the next City Commission meeting titled, "DEI Expectations".

Use whatever wording you would like to reflect the item was added by a citizen of the city, but DO NOT put my first and last name on the agenda as you did previously. This is a form of intimidation, and knowingly puts my safety at risk.

Thank you,

Wass Philome

