

FARGO CITY COMMISSION AGENDA
Monday, August 7, 2023 - 5:00 p.m.

City Commission meetings are broadcast live on TV Fargo Channel 56 and online at www.FargoND.gov/Streaming. They are rebroadcast Mondays at 5:00 p.m., Thursdays at 7:00 p.m. and Saturdays at 8:00 a.m. They are also included in the video archive at www.FargoND.gov/CityCommission.

- A. Pledge of Allegiance.
- B. Roll Call.
- C. Approve Order of Agenda.
- D. Minutes (Regular Meeting, July 24, 2023 and Special Meeting, July 31, 2023).

CONSENT AGENDA – APPROVE THE FOLLOWING:

- 1. Sole Source Procurement with Hamre, Rodriguez, Ostrander & Prescott, P.C. for a third party review of the Project Participation Agreement (PPA) associated with the RRVWSP (SSP23144).
- 2. 2nd reading and final adoption of an Ordinance Amending Section 25-1506 of Article 25-15 of Chapter 25 of the Fargo Municipal Code, Relating to Licenses-Classifications; 1st reading, 7/24/23.
- 3. Extension to Settlement Agreement and Release with James and Joyce Lepine for property located at 714 Hackberry Drive.
- 4. Resolution Establishing Commercial Pedal Car Fees.
- 5. Site Authorizations for Games of Chance:
 - a. Fargo Youth Hockey Association at Country Inn & Suites.
 - b. Fargo Metro Baseball Association at Applebee's Grill and Bar – North Fargo.
 - c. Fargo Metro Baseball Association at Applebee's Grill and Bar – 13th Avenue.
 - d. Fargo Metro Baseball Association at Applebee's Grill and Bar – 45th Street.
- 6. Applications for Games of Chance:
 - a. NDSU Foundation for a raffle and raffle board on 9/30/23.
 - b. New Life Center for a raffle on 9/19/23.
 - c. St. John Paul II Catholic Schools for a calendar raffle from 8/25/23 to 10/13/23.
 - d. Sts. Anne and Joachim Church for a raffle on 11/12/23.
 - e. El Zagal Outdoors Unlimited for a raffle on 8/10/23 and 8/31/23.
 - f. Fargo Davies High School for a calendar raffle from 11/21/23 to 2/17/24.
 - g. Fargo Davies High School for a calendar raffle from 8/24/23 to 5/21/24.
- 7. Negative Final Balancing Change Order No. 1 in the amount of -\$135,525.50 for Project No. UR-21-B1.
- 8. Negative Final Balancing Change Order No. 4 in the amount of -\$32,550.47 for Project No. UR-21-A1.

9. Bid award to Excavating, Inc. – Fargo in the amount of \$150,490.00 for Project No. FM-15-F3.
10. Bid advertisement for Project No. BP-23-0.
11. ND Department of Transportation Cost Participation, Construction and Maintenance Agreements - LPA Federal Aid Project for Project Nos. SN-23-A1 and SN-23-B1.
12. Addendum to Encroachment Agreement with TD Companies, LLC d/b/a TD Companies, LLC – 7th Ave – Series 2 for property located at 704 38th Street North.
13. Developer Agreement with EagleRidge Development, LLC for Veterans Industrial Park Subdivision.
14. Developer Agreement with Four Horseman, LLC for Radio Second Addition.
15. Memorandum of Offer to Landowner for Easement (Temporary Construction Easement) with Jonathon K. and Sadie M. Erickson (Project No. FM-19-C).
16. Change Order No. 1 in the amount \$55,411.82 for Improvement District No. PN-22-M1.
17. Change Order No. 1 in the amount of \$167,295.00 for Improvement District No. UN-23-A1.
18. Change Order No. 3 in the amount of \$15,000.00 for Improvement District No. BN-22-C1.
19. Negative Final Balancing Change Order No. 1 in the amount of -\$7,527.50 for Improvement District No. AN-21-A1.
20. Negative Final Balancing Change Order No. 2 in the amount -\$1,847.80 for Improvement District No. TN-22-A1.
21. Easement (Temporary Construction Easement) with Kurt Altenburg (Improvement District No. BR-24-A1).
22. Easement (Temporary Construction Easement) with Jeffrey Ware and Jay Jansen (Improvement District No. BR-24-A1).
23. Easement (Temporary Construction Easement) with Bruce Thompson (Improvement District No. BR-24-A1).
24. Memorandum of Offer to Landowner for Easement (Temporary Construction Easement) with Southgate Properties, LLP (Improvement District No. BR-23-G2).
25. Memorandum of Offer to Landowner for Easement (Temporary Construction Easement) with Dakota Boys & Girls Ranch Foundation (Improvement District No. BR-23-G2).
26. Contract and bond for Improvement District No. BN-23-C1.
27. Bid award and Contract with Amy's Windows in the amount of \$122,550.00 for the Fargo Public Library Sunshades Replacement Project (RFP23090).
28. Purchase of ten copiers from Advanced Business Solutions in the amount of \$114,149.80 utilizing the State contract (PBC23131).

29. Amendment No. 2 to Professional Services Agreement with Berry, Dunn, McNeil and Parker, LLC (RFP21029).
30. Purchase of Service Agreement with Families United for Self-Employment (FUSE) Independent Contractor Victoria Johnson (SSP23149).
31. Notice of Subaward from the ND Department of Environmental Quality for Water Pollution – EPA Block (ALN #66.605).
32. Financial Award from the ND Housing Finance Agency for the ND Homeless Grant.
33. Memorandum of Understanding with the ND Department of Health and Human Services.
34. Notice of Grant Award from the ND Department of Health and Human Services for Monkeypox vaccination and education (ALN #93.354).
35. Market adjustments for Maintenance Technician I, II and III positions in all departments and the Maintenance Supervisor position in Facilities Management effective 8/7/23.
36. Resolution Approving Plat of Commerce on 12th Eighth Addition.
37. Resolution Approving Plat of Green Acres Second Addition.
38. Bid award to Northdale Oil, Inc. for fuel purchasing in the 1st and 2nd Quarters of 2024 and execute the Forward Fuel Contract (RFP23119).
39. Bid award to RDO Equipment in the amount of \$119,000.00 for one tractor loader backhoe (RFP23137).
40. Bid award to Nelson Auto Center in the amount of \$64,982.14 for the purchase of one Ford F-450 (PBC23377).
41. Request to carry encumbered funds from the 2022 vehicle replacement budget forward to the 2023 budget.
42. Amendment to Joint Powers Agreement for Transit Support with North Dakota State University for the 2023-2024 school year.
43. Contract Agreement with Peterson Mechanical, Inc. for the tankless hot water heater project at the Water Treatment Plant (Project No. WA2206) (RFP23105).
44. Sole Source Procurement with Avista Technologies, Inc. for the annual purchase of the Reverse Osmosis System chemicals to be used in the Membrane Water Treatment Plant (SSP23126).
45. Sole Source Procurement with Zenon Environmental Corporation for annual replacement of the ultrafiltration modules in the Membrane Water Treatment Plant (SSP23127).
46. Bills.

REGULAR AGENDA:

47. **RESIDENT COMMENTS** (Fargo residents will be offered 2.5 minutes for comment with a maximum of 30 minutes total for all resident comments. Residents who would like to address the Commission, whether virtually or in person, must sign-up at FargoND.gov/VirtualCommission).

***Public Input Opportunity* - PUBLIC HEARINGS - 5:15 pm:**

48. **PUBLIC HEARING** – Special Assessments for Maintenance of Skyway System.
49. **PUBLIC HEARING** – Special Assessment of Nuisance Abatement Fees.
50. Update on the 10th Street and University Drive Corridor Study.
51. Update on HB 1340 (Firearms).
52. Recommendation to adopt a Resolution Establishing Procedure for Issuance of Additional Liquor Licenses.
53. Recommendation to approve the Mayor's 2024 Preliminary Budget and set the Public Hearing date for Monday, September 18, 2023 at 5:15 p.m.
54. Recommendation for appointment to the Liquor Control Board.
55. Applications for Property Tax Exemptions for Improvements Made to Buildings:
- a. Mark and Mary Hartje, 214 21st Avenue North (5 year).
 - b. Chad and Angeline Walswick, 2709 11th Street South (5 year).
 - c. Renae Mathison, 1644 11th Street North (5 year).
 - d. Robert and Patricia Edlund, 3202 Hickory Street North (5 year).
 - e. Christopher and Breanna Volk, 1805 6th Avenue South (5 year).
 - f. Brent and Mary Jo Qualey, 813 South Drive South (5 year).
 - g. Darnell Lundstrom and Judith Hornseth, 508 23rd Avenue South (5 year).
 - h. Wade Lindgren, 1022 28th Street South (5 year).
 - i. Michael and Beth Astrup, 129 Eagle Street North (5 year).
 - j. Todd Evensen and Melissa Benson, 1819 23rd Street South (5 year).
 - k. Ronald Holmquist, 306 28th Avenue North (5 year).
 - l. D. James and Cynthia O'Day, 2991 Peterson Parkway North (5 year).
 - m. Stanley and Lori Morlock, 901 19th Street South (5 year).
 - n. Jeffrey and Heather Rotar, 1249 4th Street North (5 year).
56. Liaison Commissioner Assignment Updates.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Commission Office at 701.241.1310 at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo website at www.FargoND.gov/CityCommission.

NOTICE OF HEARING
ON SPECIAL ASSESSMENTS FOR
MAINTENANCE OF SKYWAY SYSTEM

48

The Board of City Commissioners of the City of Fargo, North Dakota, will conduct a Public Hearing on special assessments for maintenance of the Skyway System on Monday, August 7, 2023, at 5:15 o'clock p.m. in the City Commission Room, City Hall, Fargo, North Dakota.

Any person aggrieved may appeal from the action of the Board of City Commissioners by filing with the City Auditor, prior to August 7, 2023, a written Notice of Appeal stating therein the grounds upon which the appeal is based. Any person having filed such a Notice may appear before the Board of City Commissioners to present reasons why the action of the Board of City Commissioners should not be confirmed.

City Auditor's Office

(July 26 & August 2, 2023)

NOTICE OF HEARING

FOR SPECIAL ASSESSMENT OF
NUISANCE ABATEMENT FEES

49

The Board of City Commissioners of the City of Fargo, North Dakota, will conduct a Public Hearing on special assessments for Nuisance Abatement fees, provided in the list below, on Monday, August 7, 2023, at 5:15 o'clock p.m. in the City Commission Room, City Hall, Fargo, North Dakota.

Address	Parcel	Assessment	Reason
924 5th Street South	01-4100-00610-000	82,418.55	CODEENF23
509 21st St North	01-3300-00640-000	1,051.00	CODEENF23
812 7th St North	01-1130-00420-000	722.00	CODEENF23
1108 18th St North	01-0100-00430-000	750.00	CODEENF23
714 12th St N	01-1120-00960-000	14,280.00	CODEENF23
437 23rd St South	01-0740-02520-000	19,990.00	CODEENF23
1514 9th Ave South	01-0560-01930-000	10,250.00	Dutch Elm Removal
1538 6th Ave South	01-0560-00170-000	11,500.00	Dutch Elm Removal
1101 19th Ave North	01-0010-00300-000	850.00	Dutch Elm Removal
1306 5th Ave South	01-0700-02740-000	4,200.00	Dutch Elm Removal
135 32nd Ave NE	01-3500-01010-200	1,650.00	Dutch Elm Removal
306 25th Ave N	01-1380-00090-000	2,850.00	Dutch Elm Removal
1129 9th Ave South	01-2400-01980-000	225.00	Dutch Elm Removal
306 25th Ave N	01-1380-00090-000	2,850.00	Dutch Elm Removal
1458 11th St North	01-2220-03530-000	2,800.00	Dutch Elm Removal
923 14th St South	01-0020-00190-000	2,100.00	Dutch Elm Removal
1405 10th Ave South	01-0020-00170-000	2,100.00	Dutch Elm Removal
510 9th Ave south	01-2400-03090-000	9,149.72	Dutch Elm Removal
1506 9th st South	01-1400-03220-000	6,000.00	Dutch Elm Removal
1102 1st Ave North	01-2382-04000-000	135.00	Dog Waste

403 9th ST South	01-2140-00180-000	135.00	Dog Waste
205 24th St South	01-0740-00830-000	135.00	Dog Waste
3230 Seter Pkwy South	01-8497-00100-000	270.00	Dog Waste
85 28th Ave North	01-0751-00480-000	135.00	Dog Waste
702 10th St N	01-1120-00500-000	495.00	Mowing
1101 19th Ave N	01-0010-00300-000	473.75	Mowing
1108 18th Street North	01-0100-00430-000	457.50	Mowing
1129 14th St N	01-1640-01800-000	265.00	Mowing
809 11th Ave N	01-0440-00590-000	152.50	Mowing
437 23rd St South	01-0740-02520-000	152.50	Mowing
3130 23rd St South	01-1405-00820-000	152.50	Mowing
1555 72nd Ave South	01-8530-00090-000	286.25	Mowing
1426 4th ave n	01-2340-01210-000	152.50	Mowing
1225 5th St N	01-1360-00060-000	133.75	Mowing
67 Prairiewood Dr	01-2330-00780-000	227.50	Mowing
701 14 St South	01-0540-00700-000	152.50	Mowing
1414 3rd Ave N	01-2340-01880-000	417.50	Mowing
1813 5th Ave S	01-0060-00720-000	377.50	Mowing
1341 3rd Ave N	01-2340-01530-000	645.00	Mowing
7271 Eagle Point Dr S	01-8530-00220-000	567.50	Mowing
1033 5th St N	01-1160-02360-000	361.25	Mowing
1705 25th Ave South	01-2211-01022-000	305.00	Mowing
1213 37 Ave S	01-0290-00070-000	190.00	Mowing
7206 27th St S	01-8725-00770-000	361.25	Mowing
1555 72 Ave South	01-8530-00090-000	286.25	Mowing
6240 24th St S	01-7810-01420-000	190.00	Mowing
1119 3 Ave N	01-2382-03670-000	190.00	Mowing
1510 5th Ave South	01-0340-00820-000	227.50	Mowing

2513 65th Ave S	01-8791-00110-000	227.50	Mowing
4950 10th ave S	01-3880-00840-000	415.00	Mowing
1020 7th Ave N	01-2382-03340-000	152.50	Mowing
2213 58th Ave S	01-6210-00695-000	230.00	Mowing
6787 Ashwood Loop	01-8518-00160-000	190.00	Mowing
523 15th St S	01-0340-01030-000	152.50	Mowing
1209 University Dr	01-0020-01660-000	115.00	Mowing
509 21st St N	01-3300-00640-000	152.50	Mowing
501 21st St N	01-3300-00620-000	190.00	Mowing
1137 12 St n	01-0440-01520-000	152.50	Mowing
7246 29th St S	01-8725-00420-000	133.75	Mowing
2920 35th Ave S	01-1395-00230-000	152.50	Mowing
1522 35th Ave N	01-2705-00634-000	342.50	Mowing
4866 39 St S	01-8517-00260-000	190.00	Mowing
4928 Avery Lane S	01-8591-00040-000	190.00	Mowing
4920 Avery Lane S	01-8591-00010-000	190.00	Mowing
4818 39th ST S	01-8517-00240-000	190.00	Mowing
3855 47th Ave S	01-8517-00150-000	190.00	Mowing
4813 39th St S	01-8517-00900-000	190.00	Mowing
4795 39th St s	01-8517-00910-000	190.00	Mowing
4746 40 ST S	01-8517-00790-000	190.00	Mowing
4793 40 St S	01-8517-00720-000	190.00	Mowing
4742 41st ST S	01-8517-00580-000	190.00	Mowing
910 Main Ave	01-2240-01300-000	\$510.00	Snow Removal
801 Main Ave	01-9200-02240-000	\$906.35	Snow Removal
905 Main Ave	01-9200-01790-000	\$1,758.85	Snow Removal
905 University Dr N	01-2900-00020-000	\$75.00	Snow Removal
1449 4 Ave S	01-0340-00030-000	\$120.00	Snow Removal
1042 11 St N	01-0440-02160-000	\$130.00	Snow Removal
802 7 St S	01-2400-01400-000	\$145.00	Snow Removal
1001 8 Ave N	01-1140-00250-000	\$75.00	Snow Removal

1014 15 St N	01-1500-00040-000	\$75.00	Snow Removal
1018 15 St N	01-1500-00050-000	\$75.00	Snow Removal
1022 8 Ave S	01-2400-01900-000	\$100.00	Snow Removal
1602 11 St N	01-0380-01880-000	\$145.00	Snow Removal
924 5 Ave S	01-2140-00880-000	\$120.00	Snow Removal
1208 8 Ave N	01-1120-01060-000	\$75.00	Snow Removal
214 23 Ave N	01-2080-00040-000	\$80.00	Snow Removal
919 College St N	01-1620-00610-000	\$361.25	Snow Removal
1102 17 St N	01-0100-00220-000	\$975.00	Snow Removal
1034 University Dr N	01-1640-01300-000	\$320.00	Snow Removal
1001 College St N	01-1640-01180-000	\$478.90	Snow Removal
821 College St N	01-1620-00520-000	\$75.00	Snow Removal
1022 9 Ave N	01-0440-02470-000	\$145.00	Snow Removal
814, 818, 824 Oak St N	01-3260-00700-000	\$660.00	Snow Removal
903 10 St N	01-1130-00900-000	\$120.00	Snow Removal
1145 10 St N	01-0440-00890-000	\$680.00	Snow Removal
1260 8 St N	01-2220-01430-000	\$145.00	Snow Removal
1145 12 St N	01-0440-01540-000	\$139.97	Snow Removal
1119 10 Ave N	01-0440-02040-000	\$110.00	Snow Removal
1202 8 Ave N	01-1120-01050-000	\$140.00	Snow Removal
1341 3 Ave N	01-2340-01530-000	\$75.00	Snow Removal
1333 19 Ave N	01-1150-00115-010	\$1,085.35	Snow Removal
316 15 St N	01-2340-00920-000	\$75.00	Snow Removal
816 11 St N	01-1140-00090-000	\$75.00	Snow Removal
1130 11 St N	01-0440-01350-000	\$285.14	Snow Removal
1548 3 Ave N	01-2340-02100-000	\$75.00	Snow Removal
1145 9 St N	01-0440-00741-000	\$75.00	Snow Removal
711 10 Ave N	01-0440-02770-000	\$406.40	Snow Removal
702 31 St N	01-8743-00020-000	\$115.00	Snow Removal
524 Broadway (522 Bdwy)	01-0450-00380-000	\$610.00	Snow Removal
5169 9 Ave S	01-5170-00320-000	\$130.00	Snow Removal
1701 Prairie Ln S	01-8781-00010-000	\$250.00	Snow Removal
7206 27 St S	01-8725-00770-000	\$140.00	Snow Removal
1701 Park Blvd S	01-2840-01210-000	\$115.00	Snow Removal
1342 9 Ave S	01-0540-00460-000	\$75.00	Snow Removal
2900 52 Ave S	01-8798-00200-000	\$418.60	Snow Removal
4597 Beach Ln S	01-8446-00010-000	\$95.00	Snow Removal
1901 13 Ave S	01-1200-00180-000	\$505.00	Snow Removal
2427 27 Ave S	01-0505-01143-000	\$75.00	Snow Removal
1592 68 Ave S	01-8659-02500-000	\$140.00	Snow Removal
4973 51 St S	01-8320-00330-000	\$75.00	Snow Removal
1824 56 Ave S	01-1062-00341-000	\$75.00	Snow Removal
1102 1 Ave S	01-2240-01860-000	\$130.00	Snow Removal
1020 14 St N	01-1640-00860-000	\$295.15	Snow Removal
922 University Dr S	01-2400-02210-000	\$115.00	Snow Removal

821 17 St S	01-1700-00040-000	\$75.00	Snow Removal
901 38 St S	01-3600-00060-000	\$1,710.35	Snow Removal
7286 29 St S	01-8725-00380-000	\$135.00	Snow Removal
1357 12 St N	01-2220-04551-000	\$75.00	Snow Removal
1502 7 St N	01-0380-00240-000	\$135.00	Snow Removal
1502 13 1/2 St S	01-2040-03640-000	\$730.00	Snow Removal
1401 13 1/2 St S	01-2040-03110-000	\$250.00	Snow Removal
1801 23 Ave S	01-3750-00100-000	\$125.00	Snow Removal
1522 5 Ave N	01-2340-00790-000	\$75.00	Snow Removal
3321 4 Ave S	01-0285-00060-000	\$430.00	Snow Removal
1001 Westrac Dr S	01-4021-00257-010	\$370.00	Snow Removal
7412 18 St S	01-8632-00470-000	\$75.00	Snow Removal
4379 47 Ave S	01-7500-00111-000	\$75.00	Snow Removal
1101 7 St N	01-0440-00122-000	\$200.00	Snow Removal
2015 Broadway	01-1100-00350-000	\$145.00	Snow Removal
1034 17 St N	01-0100-00950-000	\$75.00	Snow Removal
538 20 St N	01-3300-00520-000	\$145.00	Snow Removal
710 10 Ave N	01-1130-00550-000	\$125.00	Snow Removal
2226 6 Ave S	01-1940-00070-000	\$252.35	Snow Removal
229 19 Ave N	01-1110-00060-000	\$135.00	Snow Removal
1020 19 Ave N	01-2057-00041-000	\$1,302.50	Snow Removal
333 10 Ave S	01-4100-00940-000	\$75.00	Snow Removal
416 11 Ave S	01-4100-01510-000	\$75.00	Snow Removal
1747 6 St S	01-0820-00350-000	\$75.00	Snow Removal
3598 50 St S	01-8496-00080-000	\$170.00	Snow Removal
7491 18 St S	01-8632-00780-000	\$140.00	Snow Removal
2980 52 ave S	01-8798-00100-000	\$277.50	Snow Removal
1638 29 Ave S	01-1910-00980-000	\$140.00	Snow Removal

Any person aggrieved may appeal from the action of the Board of City Commissioners by filing with the City Auditor, prior to August 7, 2023, a written Notice of Appeal stating therein the grounds upon which the appeal is based. Any person having filed such a Notice may appear before the Board of City Commissioners to present reasons why the action of the Board of City Commissioners should not be confirmed.

City Auditor's Office
(July 26 & August 2, 2023 - Legals)



Memo

July 28, 2023

To: Board of City Commissioners

From: Jeremy Gorden, PE, PTOE
Division Engineer - Transportation

Subject: Update on the 10th Street & University Drive Corridor Study
Project Extents – 13th Avenue S to 19th Avenue N
City Project No. MS-22-B0

As you may recall, last summer we began a corridor study on these two important streets working with our partners at Metro COG and the NDDOT. Bolton & Menk was selected as the lead engineering firm on the study and they are wrapping up Phase 1 of the study. Phase 1 of the study was all about conversion feasibility. Items included were:

- Extensive public outreach including door to door visits,
- Identifying multimodal activity,
- Safety and crash history,
- Alternatives analysis including two-way conversion without any street widening, two-way conversion with street widening, and two-way conversion in downtown only.

Mike Bitter with Bolton & Menk will provide an update on Phase 1 of the study and will highlight future work associated with Phase 2 of the study. The scope of services for Phase 2 are not final yet, but planned to be included in Phase 2 are:

- Additional public outreach and engagement,
- Refinement/enhancements of the downtown conversion only alternative looking at reducing speeds, reducing pedestrian crossing distances, and improving multimodal opportunities,
- Traffic calming strategies using enforcement, technology and geometry,
- One network wide pedestrian crossing improvement plan,
- One network wide bicycle connectivity plan,
- One network wide safety improvement plan,
- Developing an implementation plan,
- Final study approvals.

Phase 2 of the study is expected to finish in the 3rd quarter of 2024.

Engineering and Planning staff will be on hand and look forward to having an informed discussion on the topic.

Recommended Action:

None anticipated.

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AUDITOR'S OFFICE

Fargo City Hall
225 4th Street North
PO Box 2471
Fargo, ND 58108
Phone: 701.241.8108 | Fax: 701.241.8184
www.FargoND.gov

MEMORANDUM

TO: Board of City Commissioners

FROM: Steven Sprague, City Auditor

SUBJECT: Resolution establishing procedure for issuance of additional liquor licenses

DATE: August 2, 2023

The City of Fargo has determined the population to be in excess of 130,000, triggering additional liquor licenses to be made available. The attached resolution establishes the procedures to be used in issuing the additional liquor licenses.

Recommended Motion:

Please approve the attached resolution.

COMMISSIONER _____ introduced the following resolution and moved its adoption:

RESOLUTION

WHEREAS, the electorate of the City of Fargo has adopted a home rule charter in accordance with Chapter 40-05.1 of the North Dakota Century Code; and

WHEREAS, Section 40-05.1-06 of the North Dakota Century Code provides that the City shall have the right to implement home rule powers by ordinance; and

WHEREAS, Section 40-05.1-05 of the North Dakota Century Code provides that said home rule charter and any ordinances made pursuant thereto shall supersede state laws in conflict therewith and shall be liberally construed for such purpose; and

WHEREAS, Article 3(G) of the Home Rule Charter of the City of Fargo, North Dakota grants the City of Fargo power to provide for the adoption, amendment, and repeal of ordinances and resolutions, and regulations to carry out its governmental and proprietary powers and to provide for public health, safety, morals, and welfare, and penalties for a violation thereof; and

WHEREAS, The Auditor's office of the City of Fargo licenses alcoholic beverages in section 25-15 of the Fargo Municipal Code; and

WHEREAS, Fargo Municipal Code §25-1508 provides for the number of alcoholic beverage license available by class of license; and

WHEREAS, the Fargo City Commission at its June 26, 2023, meeting declared the population of the city of Fargo to be 131,444; and

WHEREAS, Two classification of liquor licenses are set by population:

Class "Z" at such time as the population of the city of Fargo shall exceed 100,000, one (1) additional "Z" shall become available for each 10,000 people in excess of 100,000 population. The granting of additional licenses shall be subject to all of the terms and conditions of the "Z" license.

Class "B-Limited" at such time as the population of the city of Fargo shall exceed 100,000, one (1) additional "B-Limited" shall become available for each 10,000 people in excess of 100,000 population. The granting of additional licenses shall be subject to all of the terms and conditions of the "B-Limited" license.

WHEREAS, One (1) additional Class "Z" and one(1) additional Class "B-Limited" license are now available due to the population determination; and

WHEREAS, The Board of City Commissioners wishes to adopt process and procedures for the issuance of these additional liquor licenses.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF FARGO that the Auditor's office follow these policies and procedures for issuing additional liquor licenses:

1. The Auditor's office shall advertise in the official newspaper once a month for three months the availability of two new liquor licenses.
2. Applications will be considered timely received until 4:00p.m. on Friday October 27, 2023. Applications received by the Auditor's office after 4:00 p.m. on Friday, October 27, 2023, will be considered untimely and will not be eligible to obtain the additional licenses pursuant to this Resolution.
3. After the close of receipt of applications, all applications will be reviewed using the regular process: Inspections, Health, Auditors, Fire and Police all provide input, including a background check and credit check performed by Police. The Chief of Police will make a recommendation as to the character, reputation and fitness of the applicant to hold a license.
4. The applications and results of the background checks will be presented to the Liquor Control Board for consideration. Liquor Control Board will consider Fargo Municipal Code § 25-1508(C), and will forward all applications to the Board of City Commissioners with its recommendation to approve or deny.
5. The Board of City Commissioners shall, in its discretion, determine if the issuance of the license is in the best interests of the public health, safety, morals and general welfare of the community taking into consideration the factors listed in Fargo Municipal Code § 25-1508 (C). The Board of City Commissioners shall make findings as to any denial of an application.
6. In the event the approved applications for said license class shall exceed the number available, all approved applications will be included in a drawing in the presence of the governing body in accordance Fargo Municipal Code § 25-1506 (X)(6).
7. If no applications are received in a timely manner or otherwise approved, the license in each class will become available on a first come basis to approved applications.

Dated this ____ day of _____, 2023.

Dr. Timothy J. Mahoney, Mayor


Attest:

Steven Sprague, City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by COMMISSIONER _____, and upon roll call vote, the following voted in favor thereof: COMMISSIONERS _____. The following were absent and not voting: _____, and the following voted against the same: _____, whereupon the resolution was declared duly passed and adopted.

(53)

MEMORANDUM

TO: BOARD OF CITY COMMISSIONERS
FROM: MAYOR TIMOTHY J. MAHONEY 
DATE: AUGUST 7, 2023
RE: 2024 PRELIMINARY BUDGET APPROVAL

I presented the 2024 Preliminary Budget recommendations on July 31, 2023 and draft copies of the entire budget document were distributed on August 2, 2023.

The next step in the budget approval process is to discuss and approve the Preliminary Budget and schedule a Public Hearing as is required by North Dakota State budget law. The Cass County Auditor's Office is required by law to send a consolidated notice to taxpayers notifying them of the dates, times and locations for all taxing entities public hearings.

The City of Fargo's budget hearing is tentatively scheduled for Monday, September 18, 2023. The final budget adoptions are due no later than October 7, 2023.

Suggested Motion: To approve the 2024 Preliminary Budget and schedule the Public Hearing for the final budget for Monday, September 18, 2023 at 5:15 p.m.



MEMORANDUM

TO: BOARD OF CITY COMMISSIONERS

FROM: MAYOR TIMOTHY J. MAHONEY

DATE: AUGUST 7, 2023

SUBJECT: APPOINTMENT TO THE LIQUOR CONTROL BOARD

Lydia Tackett who serves on the Liquor Control Board has resigned her position effective immediately. Her term would have expired on July 1, 2025.

Tatiana Hamilton has submitted an application indicating an interest in serving on the Board and I am recommending her appointment. I have attached a copy of her application for your information.

Your favorable consideration of these recommendations will be greatly appreciated.

RECOMMENDED MOTION: To approve the appointment of Tatiana Hamilton to the Liquor Control Board for a term ending July 1, 2025.

mmappt23lcb(2)

Kember Anderson

From: noreply@cityoffargo.com
Sent: Wednesday, March 15, 2023 9:18 AM
To: Commissions Applications
Subject: New Form Submission: Getting involved in government
Attachments: T. Hamilton Resume 3.15.22.pdf

Name:

[Tatiana Hamilton]

Mailing Address:

City:

[Fargo]

State:

[North Dakota]

Zip:

[58102]

Work Phone:

Home Phone:

E-mail:

Which boards or commissions would you like to be considered for?

[Civil Service Commission, Community Development Committee, Historic Preservation Commission, Liquor Control Board]

Briefly state why you would like to be on this panel:

[I am an attorney at Ohnstad Twichell, P.C., in West Fargo, ND. I grew up in Fargo and graduated from Fargo North High School in 2013. My husband and I returned to Fargo following college, law school, and various jobs. I believe I am fair, open-minded, thoughtful, and deliberative. I am interested in helping the City of Fargo achieve its goals in any way that I am able to do so. I have a background that allows me to combine my personal experience and professional training, which provides a different perspective than many community members. I believe I would be an effective member on any of the panels I have asked to be considered for.]

How many hours per month could you volunteer as a panel member?

[I am flexible, but likely around 10-15 hours per month.]

Please list any past experience you have with city government here or in other cities:

[I do not have prior experience with the City of Fargo or another city government.]

Please describe any professional experience you have related to the responsibilities of the panel you are interested in:

[I am an attorney engaged primarily in litigation, so I understand the importance of a thorough investigation, thoughtful deliberations, and the negotiating process, which is applicable to any of the panels I have applied for membership.]

We will retain your application for three years and consider you for the board you have indicated interest in when a vacancy arises.



55a

July 5, 2023

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 214 21 Ave N as submitted by Mark and Mary Hartje. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$118 with the City of Fargo's share being \$20.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mike Spionskowski".

Mike Spionskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification1. Legal description of the property for which exemption is claimed Lt 13, Blk 2 Halland Newman 2nd2. Address of Property 214 21 Ave N3. Parcel Number 01-1110-00280-0004. Name of Property Owner Mark A & Mary D HartjePhone No. 701-552-0971
701-371-86725. Mailing Address of Property Owner Same**Description Of Improvements For Exemption**6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Replace siding, soffit & fascia7. Building permit No. 2305-08458. Year built (residential property) 19539. Date of commencement of making the improvements May 202310. Estimated market value of property before the improvements \$ 194,50011. Cost of making the improvement (all labor, material and overhead) \$ 24,78512. Estimated market value of property after the improvements \$ 203,200**Applicant's Certification And Signature**

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Mary HartjeDate 7/1/2023**Assessor's Determination And Signature**14. The assessor/county director of tax equalization finds that the improvements described in this application do ☒ do not ☐ meet the qualifications for exemption for the following reason(s): _____Assessor/Director of Tax Equalization Walter J. [Signature]Date 7-27-2023**Action Of Governing Body**15. Action taken on this application by the governing board of the county or city: Approved ☐ Denied ☐

Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____

Date _____



556

July 18, 2023

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 2709 11 St as submitted by Chad and Angeline Walswick. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$199 with the City of Fargo's share being \$34.

Sincerely,

A handwritten signature in blue ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Pt of Lts 78 & 79, Southwood
2. Address of Property 2709 11 St S
3. Parcel Number 01-2860-00800-000
4. Name of Property Owner Chad & Angeline Walswick Phone No. 507-313-9580
5. Mailing Address of Property Owner Same

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Reside dwelling
7. Building permit No. 2302-0240 8. Year built (residential property) 1967
9. Date of commencement of making the improvements February 2023
10. Estimated market value of property before the improvements \$ 314,600
11. Cost of making the improvement (all labor, material and overhead) \$ 17,700
12. Estimated market value of property after the improvements \$ 329,300

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant *Ar 22*

Date 7/11/23

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do ☒ do not ☐ meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization *Walter J. Lumbardi*

Date 7-27-2023

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved ☐ Denied ☐
Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____

Date _____



July 17, 2023

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1644 11 St N as submitted by Renae Mathison. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$113 with the City of Fargo's share being \$19.

Sincerely,

A handwritten signature in blue ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lt 11, Blk 9 Chandlers Broadway

2. Address of Property 1644 11 St N

3. Parcel Number 01-0380-01980-000

4. Name of Property Owner Renae M Mathison

Phone No. _____

5. Mailing Address of Property Owner Same

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Replace siding

7. Building permit No. 2303-0117

8. Year built (residential property) 1946

9. Date of commencement of making the improvements March 2023

10. Estimated market value of property before the improvements \$ 177,900

11. Cost of making the improvement (all labor, material and overhead) \$ 18,459

12. Estimated market value of property after the improvements \$ 186,200

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant

Renae M. Mathison

Date

7/10/2023

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application

do ☒ do not ☐ meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization

[Signature]

Date

7-27-2023

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city:

Approved ☐

Denied ☐

Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson

Date



55d

July 17, 2023

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 3202 Hickory St N as submitted by Robert and Patricia Edlund. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$163 with the City of Fargo's share being \$28.

Sincerely,

A handwritten signature in blue ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lt 1, Blk 1A Golf Course 4th
2. Address of Property 3202 Hickory St N
3. Parcel Number 01-1004-00520-000
4. Name of Property Owner Robert L & Patricia L Edlund Phone No. 701-793-1881
5. Mailing Address of Property Owner Same

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Replace siding
7. Building permit No. 2303-0004 8. Year built (residential property) 1983
9. Date of commencement of making the improvements March 2023
10. Estimated market value of property before the improvements \$ 281,400
11. Cost of making the improvement (all labor, material and overhead) \$ 36,374
12. Estimated market value of property after the improvements \$ 293,400

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.
- Applicant Patricia L Edlund Robert L Edlund Date 7-1-23

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do ☒ do not ☐ meet the qualifications for exemption for the following reason(s): _____
- Assessor/Director of Tax Equalization Nick Gronkowski Date 7-27-2023

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved ☐ Denied ☐
- Approval is subject to the following conditions: _____
- Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.
- Chairperson _____ Date _____



550

July 13, 2023

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1805 6 Ave S as submitted by Christopher and Breanna Volk. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$190 with the City of Fargo's share being \$32.

Sincerely,

A handwritten signature in blue ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nib
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lt 33, Blk 1, Amerlands
2. Address of Property 1805 6 Ave S
3. Parcel Number 01-0040-00320-000
4. Name of Property Owner Christopher & Breanna Volk Phone No. 701-446-7911
5. Mailing Address of Property Owner Same

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Replace windows, doors & siding
7. Building permit No. 2211-0823 8. Year built (residential property) 1960
9. Date of commencement of making the improvements December 2022
10. Estimated market value of property before the improvements \$ 210,800
11. Cost of making the improvement (all labor, material and overhead) \$ 51,685
12. Estimated market value of property after the improvements \$ 232,800

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant

Date 7/10/2023

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do ☒ do not ☐ meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization

Date 7-27-2023

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved ☐ Denied ☐
Approval is subject to the following conditions: _____

Exemption is allowed for years 20 __, 20 __, 20 __, 20 __, 20 __.

Chairperson _____

Date _____



55f

July 13, 2023

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 813 South Dr. S as submitted by Brent and Mary Jo Qualey. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$224 with the City of Fargo's share being \$38.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lt 25, Blk 1, Harry A Schnell
2. Address of Property 813 South Dr S
3. Parcel Number 01-2660-00230-000
4. Name of Property Owner Brent M & Mary Jo Qualey Phone No. _____
5. Mailing Address of Property Owner Same

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Replace siding
7. Building permit No. 2304-0080 8. Year built (residential property) 1958
9. Date of commencement of making the improvements April 2023
10. Estimated market value of property before the improvements \$ 349,800
11. Cost of making the improvement (all labor, material and overhead) \$ 56,654
12. Estimated market value of property after the improvements \$ 366,300

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant

Brent M & Mary Jo Qualey

Date

7/10/23

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do ☒ do not ☐ meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization

Walter Lamb

Date

7-27-2023

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved ☐ Denied ☐

Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____

Date _____



5508

July 13, 2023

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 508 23 Ave S as submitted by Darnell Lundstrom and Judith Hornseth. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$159 with the City of Fargo's share being \$27.

Sincerely,

A handwritten signature in blue ink that reads "Mike Spionskowski".

Mike Spionskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lt 10, Blk 1 Country Club
2. Address of Property 508 23 Ave S
3. Parcel Number 01-0500-00100-000
4. Name of Property Owner Darnell Lundstrom & Judith Hornseth Phone No. 701-361-0411
5. Mailing Address of Property Owner Same

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Replace siding
7. Building permit No. 2304-0161 8. Year built (residential property) 1966
9. Date of commencement of making the improvements April 2023
10. Estimated market value of property before the improvements \$ 285,200
11. Cost of making the improvement (all labor, material and overhead) \$ 16,675
12. Estimated market value of property after the improvements \$ 296,900

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.
Applicant Darnell Lundstrom Date 7/11/2023

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do ☒ do not ☐ meet the qualifications for exemption for the following reason(s):
Assessor/Director of Tax Equalization Michelle J. Lundstrom Date 7-27-2023

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved ☐ Denied ☐
Approval is subject to the following conditions:
Exemption is allowed for years 20__, 20__, 20__, 20__, 20__.
Chairperson _____ Date _____



55h

July 13, 2023

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1022 28 St S as submitted by Wade Lindgren. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$118 with the City of Fargo's share being \$20.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mike Spionskowski".

Mike Spionskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lt 7, Blk 13, College 2nd
2. Address of Property 1022 28 St N
3. Parcel Number 01-0480-00880-000
4. Name of Property Owner Wade Lindgren Phone No. 701-261-0674
5. Mailing Address of Property Owner Same

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Replace siding, soffit, fascia & gutters
7. Building permit No. 2303-0573 8. Year built (residential property) 1947
9. Date of commencement of making the improvements March 2023
10. Estimated market value of property before the improvements \$ 175,100
11. Cost of making the improvement (all labor, material and overhead) \$ 33,249
12. Estimated market value of property after the improvements \$ _____

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge
Applicant Wade Lindgren Date 7/12/23

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application
do ☒ do not ☐ meet the qualifications for exemption for the following reason(s): _____
Assessor/Director of Tax Equalization Wade Lindgren Date 7-27-2023

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved ☐ Denied ☐
Approval is subject to the following conditions: _____
Exemption is allowed for years 20____, 20____, 20____, 20____, 20____
Chairperson _____ Date _____



55i

July 10, 2023

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 129 Eagle St N as submitted by Michael and Beth Astrup. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$284 with the City of Fargo's share being \$48.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification


1. Legal description of the property for which exemption is claimed Lt 14, Blk 5 Golf Course 5th
2. Address of Property 129 Eagle St N
3. Parcel Number 01-1005-00910-000
4. Name of Property Owner Michael O & Beth A Astrup Phone No. 701-232-4061
5. Mailing Address of Property Owner Same

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Replace siding & gutters
7. Building permit No. 2305-0615 8. Year built (residential property) 1977
9. Date of commencement of making the improvements May 2023
10. Estimated market value of property before the improvements \$ 440,400
11. Cost of making the improvement (all labor, material and overhead) \$ 58,000
12. Estimated market value of property after the improvements \$ 461,300

Applicant's Certification And Signature


13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant 

Date 7-6-23

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do ☒ do not ☐ meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization 

Date 7-27-2023

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved ☐ Denied ☐
Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____

Date _____



55j

July 10, 2023

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1819 23 St S as submitted by Todd Evensen and Melissa Benson. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$209 with the City of Fargo's share being \$36.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lt 21, Blk 12 South View Villages

2. Address of Property 1819 23 St S

3. Parcel Number 01-2840-02380-000

4. Name of Property Owner Todd W Evensen & Melissa A Benson Phone No. _____

5. Mailing Address of Property Owner Same

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Replace siding, gutters & downspouts

7. Building permit No. 2303-0106

8. Year built (residential property) 1980

9. Date of commencement of making the improvements March 2023

10. Estimated market value of property before the improvements \$ 325,200

11. Cost of making the improvement (all labor, material and overhead) \$ 30,500

12. Estimated market value of property after the improvements \$ 340,600

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant

Todd W Evensen

Date

7-8-23

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do ☒ do not ☐ meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization

Heather J. Smith

Date

7-21-2023

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved ☐ Denied ☐

Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson

Date



(55K)

July 10, 2023

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 306 28 Ave N as submitted by Ronald Holmquist. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$216 with the City of Fargo's share being \$37.

Sincerely,

A handwritten signature in blue ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lt 3, Blk 1, Edgewood 1st
2. Address of Property 306 28 Ave N
3. Parcel Number 01-0720-00021-000
4. Name of Property Owner Ronald Kenneth Holmquist Phone No. 701-367-5554
5. Mailing Address of Property Owner Same

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Replace siding
7. Building permit No. 2304-0282 8. Year built (residential property) 1965
9. Date of commencement of making the improvements April 2023
10. Estimated market value of property before the improvements \$ 341,100
11. Cost of making the improvement (all labor, material and overhead) \$ 27,900
12. Estimated market value of property after the improvements \$ 357,000

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant

Ronald K Holmquist

Date

7/7/2023

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do ☒ do not ☐ meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization

Mitch Stanbury

Date

7-27-2023

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved ☐ Denied ☐

Approval is subject to the following conditions: _____

Exemption is allowed for years 20 __, 20 __, 20 __, 20 __, 20 __.

Chairperson _____

Date _____



552

July 7, 2023

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 2991 Peterson Pkwy N as submitted by James and Cynthia O'day. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$334 with the City of Fargo's share being \$57.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification


1. Legal description of the property for which exemption is claimed Lt 15, Blk 4, Edgeworrd Farms
2. Address of Property 2991 Peterson Parkway
3. Parcel Number 01-0735-00720-000
4. Name of Property Owner D James & Cynthia A O'Day Phone No. 701-261-1214
5. Mailing Address of Property Owner Same

Description Of Improvements For Exemption

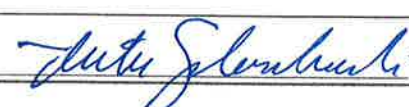
6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Replaced windows with new
7. Building permit No. _____ 8. Year built (residential property) 1983
9. Date of commencement of making the improvements 01/01/2023
10. Estimated market value of property before the improvements \$ 576,000.00
11. Cost of making the improvement (all labor, material and overhead) \$ 73,543.00
12. Estimated market value of property after the improvements \$ _____

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Date 7-2-2023**Assessor's Determination And Signature**

14. The assessor/county director of tax equalization finds that the improvements described in this application do ☒ do not ☐ meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization Date 7-27-2023**Action Of Governing Body**

15. Action taken on this application by the governing board of the county or city: Approved ☐ Denied ☐
Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____

Date _____



55m

July 7, 2023

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 901 19 St S as submitted by Stanley and Lori Morlock. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$133 with the City of Fargo's share being \$22.

Sincerely,

A handwritten signature in blue ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lt 1, Blk 7, Hilleboe Terrace
2. Address of Property 901 19 St S
3. Parcel Number 01-1270-01490-000
4. Name of Property Owner Stanley & Lori Morlock Phone No. 701-238-5127
5. Mailing Address of Property Owner Same

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Replace siding
7. Building permit No. 2304-0155 8. Year built (residential property) 1954
9. Date of commencement of making the improvements April 2023
10. Estimated market value of property before the improvements \$ 207,800
11. Cost of making the improvement (all labor, material and overhead) \$ 27,502
12. Estimated market value of property after the improvements \$ 217,600

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Stan Morlock Date 7/2/23

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do ☒ do not ☐ meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization Mike S. Longhanti Date 7-27-2023

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved ☐ Denied ☐
Approval is subject to the following conditions: _____

Exemption is allowed for years 20 __, 20 __, 20 __, 20 __, 20 __.

Chairperson _____ Date _____



July 7, 2023

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1249 4 St N as submitted by Jeffrey and Heather Rotar. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$183 with the City of Fargo's share being \$31.

Sincerely,

A handwritten signature in blue ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lt 13, Blk 4, Holes 1st

2. Address of Property 1249 4 St N

3. Parcel Number 01-1360-01030-000

4. Name of Property Owner Jeffrey & Heather Rotar

Phone No.

Heather
218-844-1399

5. Mailing Address of Property Owner Same

Jeff 701-740-5191

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). REPLACE SIDING, GUTTERS/DOWNSPOUTS, Soffit & fascia

7. Building permit No. 2305-0178

8. Year built (residential property) 1927

9. Date of commencement of making the improvements May 2023

10. Estimated market value of property before the improvements \$ 269,100

11. Cost of making the improvement (all labor, material and overhead) \$ 32,598

12. Estimated market value of property after the improvements \$ 282,600

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant

Heather Rotar

Date

July 27, 2023

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do ☒ do not ☐ meet the qualifications for exemption for the following reason(s):

Assessor/Director of Tax Equalization

Wito Gaudin

Date

7-27-2023

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved ☐ Denied ☐

Approval is subject to the following conditions:

Exemption is allowed for years 20__, 20__, 20__, 20__, 20__.

Chairperson

Date