



## **Addendum No. 3 – May 15, 2023**

### **REQUEST FOR PROPOSAL**

#### **CITY OF FARGO POLICE DEPARTMENT MASTER FACILITY PLANNING**

#### **Questions and Responses to RFP Inquiries**

- 1. In the analysis of Community the RFP discusses Community Demographics, Department Statistics and Regional Trends. Can you expand on the level of detail you desire in each of these areas?**

*Much of this data will be available from other City Departments. The level of detail should be enough to provide the consulting firm with a good picture of the community the Fargo Police Department serves. This translates to the ability to provide the best recommendations for the Master Plan.*

- 2. In the Operation Concept Development and Analysis you ask for the development of operational concepts to meet future needs and narrowing down a list of operational concepts. Is the desire here to exam different deployment options for the Police Department? Centralized as compared to decentralized? Is a detailed staffing and operational cost analysis expected in the comparisons?**

*The City is open to multiple recommendations for the “future state” of Police Department facilities with the goal of narrowing the focus of the Master Plan down to a single path forward. While staffing and cost assumptions will be beneficial during the evaluation process, the Police Department is more focused on industry best practices for public safety facilities to provide exemplary service to the Fargo community.*

- 3. In developing the 20-year plan, we would recommend analysis of the current state to understand both the current staffing needs in each operational area of the Department as well as using our projection models to then forecast the staffing needs in 5-year increments when developing the 20-year plan. Is something the City would like the consultant to provide?**

*The City is relying on the consulting firm, as subject matter experts, to determine what approach and methodology they will use in order to provide the deliverables requested. Staffing forecasts may be helpful as supporting information to the Master Facility Plan, but the final Master Facilities Plan is expected to focus on capital facility asset planning vs. staffing plans.*