

MEMORANDUM

TO: Native American Commission
FROM: Tia Braseth, Community Development Coordinator
DATE: August 3, 2020
SUBJECT: Fargo Native American Commission Meeting

The next meeting of the Fargo Native American Commission will be held on Thursday, August 6, at 12:00 p.m. in the Commission Chambers at Fargo City Hall. If you are not able to attend, please contact staff at 701.241.1474 or Planning@FargoND.gov.

NATIVE AMERICAN COMMISSION Thursday, August 6, 2020 Commission Chambers AGENDA

1. Welcome and Introductions
2. Approve Agenda & Minutes Action Item
3. Bylaws Update Action Item
4. Presentation: Fargo Police Community Engagement Team
5. Old Business
 - a. FM Native Programs Update
 - b. Indigenous Peoples' Day
6. Public Comment
7. Announcements
8. Staff Report
9. Next Meeting – September 3, 2020

Native American Commission meetings are broadcast live on cable channel TV Fargo 56 and can be seen live by video stream on www.FargoND.gov/streaming. They are rebroadcast each Tuesday at 8:00 p.m. and Thursday at 5:00 p.m.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Planning Office at 701.241.1474. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo Web site at <http://fargond.gov/city-government/boards-commissions/native-american-commission>.

**BOARD OF NATIVE AMERICAN COMMISSIONERS
MINUTES**

Regular Meeting:

Thursday, July 9, 2020

The Regular Meeting of the Board of Native American Commissioners of the City of Fargo, North Dakota, was held in the Commission Chambers at City Hall at 12:00 p.m., Thursday, July 9, 2020.

The Native American Commissioners present or absent were as follows:

Present: Sharon White Bear (via conference call), John Strand, Sonya Donahue, Anna Johnson (via conference call), Lenore King, Rebecca Knutson, Chalsey Snyder, Heather Keeler (via conference call)

Absent: Whitney Fear

Item 1. Welcome and Introductions

Chair King welcomed Members to the meeting and introductions were made.

Member Snyder led the Board in Prayer.

Item 2. Approve Order of Agenda & Minutes

Member Knutson moved the Order of Agenda and the minutes of the March 5, 2020 Native American Commission meeting be approved. Second by Snyder. All Members present voted aye and the motion was declared carried.

Item 3: Bylaws Update

Member White Bear presented three areas of the proposed bylaws for more discussion and possible editing. She noted Article 3, Section H to clarify if it should read removal of an officer or member; Article 5, Section C to clarify who would be present at the annual budget meeting; Article 6, Section A, Subsection d to consider adding a public relations committee and to provide specification on the role and reach of the education and cultural awareness committee.

Member Knutson suggested an option that this meeting serve as a first reading for discussion, and to have a final reading and approval at the next meeting.

Member Snyder stated she would like to discuss the three changes presented.

Member Snyder moved to update the word officer to member in Article 3, Section H. Second by Member Stand. On call of the roll Members Strand, Knutson, Snyder, Donahue, White Bear, Johnson, Keeler, and King voted aye. Absent and not voting: Member Fear. The motion was declared carried.

Member Snyder moved for Article 5, Section C in the proposed bylaws to remain as written. Second by Member Johnson.

Discussion was held that there should be more work done on this Section to allow further clarification and detail in the wording regarding who would be present at the annual budget meeting.

On call of the roll Member Snyder voted aye. Members White Bear, Keeler, Johnson, Knutson, Strand, Donahue, and King voted nay. Absent and not voting: Member Fear. The motion failed.

Member Snyder noted in reference to Article 6, Section A, Subsection d, that Public Relations was proposed to be removed as a subcommittee since the City does its own Public Relations.

Member Snyder moved to have Article 6, Section A, Subsection d, remain as written in the proposed bylaws. Second by Member Knutson.

Discussion was held on needing more descriptions of what each committee will do and oversee. Member White Bear noted the importance of the Native American Commission to be a voice as a Board.

On call of the roll Members Snyder and Knutson voted aye. Members Strand, Donahue, Johnson, Keeler, White Bear, and King voted nay. Absent and not voting: Member Fear. The motion failed.

Item 4. Presentation: Northern Plains Summer Art Institute, Joe Williams

Joe Williams, Plains Art Museum Director of Native American Programs, shared an overview and recap of the Northern Plains Summer Art Institute that was conducted virtually this year in June. He noted this Native American summer online art program was the first in the nation and that 14 students attended.

Mr. Williams stated they are currently planning for next year, and hoping to be in person. He shared they are planning an exhibition show at the Plains Art Museum and requested the community to be present at the reception to celebrate the young people and the work they are doing.

Member Snyder encouraged Mr. Williams to connect with Audra Stonefish and the Indigenous Association.

Discussion was held on how outreach was done to reach students for the program.

Mr. Williams additionally noted that the Plains Art Museum's current artist in residence, Falcon Gott, is creating a documentary on the Northern Plains Summer Art Institute and hoping to have it completed in the fall.

Item 5. Indigenous Peoples' Day

Chair King shared the celebration is scheduled for October 12 in collaboration with Moorhead, and will be hosted by Fargo this year. She stated that those interested in serving on the planning committee can contact her.

Member Snyder noted for those on the planning committee to consider COVID-19 and all safety measures required to do this event safely.

Member White Bear suggested forming a committee to evaluate options for the event in case in-person options are not available.

Item 6. Old Business

a. FM Native Programs Consultant Update

Indigenous Association Principal Executive Officer Audra Stonefish provided an overview of her background. She noted that she is working to build momentum for the program, and build community structure towards the next steps. She is planning to work with different organizations, develop goals, and stated a website should be going live soon.

Ms. Stonefish shared that the Indigenous Association is a registered 501(c)(3).

b. Indigenous Garden/Orchard Project Update

Chair King shared the Indigenous Garden is planted at the Gladys Ray Shelter. She noted volunteers have been out watering, and trees are currently being planted. She stated the progress is going well.

Item 7. Public Comment

No public comment was provided.

Item 8. Announcements

Member Snyder thanked those in attendance for wearing facemasks, and encouraged all to continue wearing to help the community.

Chair King noted that work is being done on planning Indian Relay Races to be held next year at the Horse Park, and she will keep the Board updated.

Member Strand shared that Habitat for Humanity is accepting applications and encouraged those in need to apply.

Item 9. Staff Report

Chair King provided an overview of the staff report included in the packet including the following topics: Red River Valley COVID-19 Task Force, Black Lives Matter and OneFargo, Police Chief Selection Committee, and a Sweat Lodge Update.

Member Strand shared that BIPOC, Black, Indigenous, and People of Color, discussions are front burner in our community right now. He encouraged the community to listen to each other and work together as this is a powerful moment in our time and we all have important roles to be played.

It was noted that Chair King is serving on the Police Chief Selection Committee as a representative from the Native American Commission.

Chair King noted that collaboration has been happening on next steps for the Sweat Lodge, and that she is the contact person.

Item 10. Adjourn – Next Meeting August 6, 2020

The time of adjournment was 1:09 p.m.

MEMORANDUM

TO: NATIVE AMERICAN COMMISSION
FROM: TIA BRASETH, PLANNING COORDINATOR
DATE: AUGUST 8, 2020
SUBJECT: MEETING REPORT

Item 3. Bylaws Update

See attached. Per last meeting's discussion, additional proposed edits have been included in blue text under Article 3 (H), Article 5 (C), and Article 6 (A)(e)(4).

Recommended Action: Approve bylaws as proposed.

Item 4. Presentation: Fargo Police Community Engagement Team

Lieutenant George Vinson will provide an overview on the activities and updates to the police's Community Engagement Team.

Item 5. Old Business

a. FM Native Programs Update

Liaison commission member Whitney Fear will provide an update.

b. Indigenous Peoples' Day

In collaboration with Moorhead, Indigenous Peoples' Day (October 12) is to be hosted by Fargo this year, as part of an agreement to rotate host cities yearly. Please contact Chair Lenore King to be involved in the planning committee.

Item 6. Public Comment

Item 7. Announcements

Item 8. Staff Report

See attachment. The Chair may open for discussion or questions concerning these items. This agenda item is an effort to summarize and memorialize issues or staff action related to the work of the Native American Commission since the last report.

Item 9. Next Meeting – September 3, 2020

By-laws

Article 1. Name

City of Fargo Native American Commission

Article 2. Purpose

Mission: The mission of the Native American Commission (NAC) is to work together to strengthen the Native American community in order to promote understanding, recognition, and respect for Native American cultures and enrich the whole community.

Article 3. Membership

- A. Nine members consisting of seven representatives of the local Native American community as well as a representative of the Fargo City Commission and a representative of the Fargo Public Schools Board of Education
- B. Appointments are made by the Mayor of Fargo
- C. The commission is charged with developing recommendations for City participation in Native American projects/programs, identifying Native American assets, evaluating existing information on local Native American assets and needs, and providing oversight to city-funded Native American projects/programs/facilities.
- D. Interested applicants may contact the City of Fargo for application procedures and deadlines
- E. Terms of members
 - a. June 2006 members shall serve terms as specified by the Mayor
 - b. Subsequent appointments for membership shall be for three years
- F. Vacancies
 - a. The Major shall appoint a replacement when a vacancy occurs, and that appointment shall serve to complete the term that becomes vacant.
- G. Duties of members
 - a. Serve on ~~two~~ **one** NAC standing committees -
 - b. Attend regular and special meetings of the NAC
 - c. Follow guidelines of ~~job description~~ **the NAC Roles & Responsibilities**
- H. Removal of membership
 - a. A two-thirds vote for recommendation of removal of ~~an officer~~ **a member** is needed. Once a recommendation of removal is attained it would be sent immediately to the Mayor of Fargo for consideration.

Article 4. Officers

A. List of Officers

- a. Chair
- b. Vice-Chair
- e. ~~Treasurer~~

B. Method of selection

- a. Election from Native American Commission membership

C. Duties of each officer

- a. Chair - preside over regular meetings, ~~send~~ **ensure** meeting agenda three days prior to meeting; notify members of meeting date, time, and location three days prior to meeting date.
 - 1. ~~Cultural Planner (or other The designated City of Fargo staff employee)~~ The designated City of Fargo staff ~~employee~~ shall assist the Chair in pre-meeting duties such as but not limited to disseminating the meeting agenda to appropriate members, and notification of members regarding meeting date, time, and location.
- b. Vice-Chair - preside over meetings in the absence of the Chair, coordinate the storing ~~and~~ distribution of NAC records, ~~coordinate~~ and minute taking at regular and special meetings of the NAC **with the designated City of Fargo staff.**
- e. ~~Treasurer report to the Commission on the NAC budget activities and coordinate budget activities with City of Fargo officials~~

D. Terms of Officers

- a. Chair will serve for ~~one~~ **two years**
- b. Vice-Chair will serve for ~~one~~ **two years**
- e. ~~Treasurer will serve for one year~~

E. Method of filling vacancy

- a. Vice-Chair will become Chair of Commission for the following year
- b. A Vice-Chair will be elected by NAC members
- e. ~~A Treasurer will be elected by NAC members~~

F. Removal of officers

- a. A two-thirds vote for removal of an officer is needed

Article 5. Meetings

A. Regular:

- a. All NAC members and the public will be notified at least three days in advance of a regular meeting of the NAC. The notice will include date, time and place.

- b. An agenda will be sent to commissioners at least three days prior to a meeting and will include usual order of business with time for public comment period at a specified time
- B. Special meetings
 - a. A chair or a majority of the NAC may call a special meeting
 - b. All NAC members and the public will be notified at least three days in advance of a special meeting of the NAC. The notice will include date, time, and place.
 - c. An agenda will be sent to commissioners at least three days in advance of a special meeting and will include usual order of business with time for public comment period at a specified time
- C. Annual Budget Meeting
 - a. An annual budget meeting will be held each year in February to determine the budget request and allocations for the following year, with invitations extended to all members of the NAC and appropriate City staff.
- D. Quorum
 - a. A total of five (5) NAC members shall be present in person or via telephonic or electronic communication
- E. Public Comment Period
 - a. The time allowed for public comment at Commission meeting shall be limited to five (5) minutes per person, at the end of the meeting.
 - b. A sign-up sheet for public comment will be provided to the public by designated City of Fargo Staff 10 minutes prior to each public meeting of the Native American Commission.
 - c. Anyone wishing to make a public comment will sign-up in person and agree to follow the rules listed on the sign-up sheet.
 - ~~d.~~ The time allocated for comment will be kept by ~~a person designated by the commission.~~ the Vice Chair.
 - ~~e.~~ The person(s) choosing to speak at the meeting shall be succinct, ~~to the point~~, respectful and have their remarks prepared within the guidelines listed on the public comment sign-up sheet. ~~by the NAC.~~
 - f. This limit shall remain within a reasonable time for public broadcast on local television.
 - g. The Commission does not specifically support any comment provided by a member of the public without due consideration, and by a vote of the majority of the commission at a later date.
 - h. The commission reserves the right to end any person's comment due to time constraints, or questionable decorum.
- F. Reschedule and/or Cancellation of Meetings
 - a. If an upcoming meeting is known to be unable to achieve a quorum, the meeting must be scheduled for a later date within the same month.
 - b. Upon recommendation the ~~three~~ two officers must agree to cancel the meeting.
 - c. If no officers are available, process of rescheduling the meeting is left to the most senior member of the NAC.
 - d. In the event this cannot be accomplished, the meeting can be cancelled.

Article 6. Committees

A. Standing committees:

- a. Each committee must include one NAC member who will serve as the committee chair. ~~who shall be the majority, and~~

~~others representing the interests of the NAC.~~

b. Committees will report back to the full NAC ~~monthly~~ quarterly.

c. No action may be taken at standing committee meetings, unless previously approved by NAC at large meetings. Any recommendations for action outside previous approval must be brought before the NAC for discussion/vote.

d. Approved Native American Commission Committees:

1. Education & Cultural Awareness

2. Health & Wellness

3. Housing

4. Finance

~~i. Three NAC members, including the Chair shall develop an annual budget for NAC activities to be brought before the NAC for a vote before the beginning of the new fiscal year~~

~~ii. Recommendations for budget requests must be reviewed by committee before a vote for the NAC at large~~

~~m. Vacancies shall be appointed by the NAC Chair.~~

5. Roles and Responsibilities

6. Sweat Lodge

7. Public Relations

8. Health and Wellness

9. Education

10. Special Projects

e. The NAC Goals ~~committee chair and committee will determine standing~~ committees ~~goals yearly.~~

~~1. The NAC Membership on committees shall be determined by determine each committee chair. the the Native American Commission~~

2. The committee chair will be responsible for organizing quarterly meetings to include community partners and members and will serve as the official contact for the community regarding their designated committee.

3. If an emergency situation requires an additional meeting and response, it is the responsibility of the committee chair to organize all additional meetings with the Chair and Vice Chair of the NAC.

4. Each committee shall create public relations-related goals and contribute to broader NAC outreach and public relations on an ongoing basis.

Article 7. Amendments to bylaws

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- A. Recommended amendments to these by-laws shall be presented at a NAC regular meeting 30 days prior to a vote on the recommended amendment.
- B. Each member shall consider the amendment in written form.
- C. A majority vote of the NAC members at a regular meeting shall constitute an amendment to the by-laws.

Article 8. Dissolution

- A. The City of Fargo may dissolve the Native American Commission according to City policy.
- B. A public hearing shall be held by the City of Fargo to inform the community at large prior to the dissolution of the City of Fargo Native American Commission.**

By-laws of the City of Fargo Native American Commission were approved by the Native American Commission at a regular meeting on Thursday, June 14, 2007.

Revised and Approved September 11, 2008

Revised and Approved June 13, 2013

MEMORANDUM

TO: Fargo Native American Commission
FROM: Tia Braseth, Planning Coordinator
DATE: August 3, 2020
RE: July Staff Report

This agenda item is an effort to summarize and memorialize issues, concerns, or staff action related to the work of the Native American Commission since the last meeting. During the meeting, the Chair may open for discussion or questions concerning these items.

Staff Items

1. Local COVID-19 Response

Planning and Development Director Nicole Crutchfield continues to lead in coordinating education and quarantine support efforts for special populations through the Red River Valley COVID-19 Task Force. We continue to contract with local non-profits that provide direct support to community members.

Meanwhile, Planning staff is conducting research in preparation to use Fargo's allocation of CDBG-CV money. Planning Coordinator Tia Braseth has conducted over a dozen interviews with agencies to analyze their priority needs. A summary report of findings will be shared with you once finalized.

2. Human Relations Commission

Last month, the Human Relations Commission (HRC) made several recommendations to the City Commission, including:

- 1) To accept the recommendation from the HRC to approve the Statement of Intent as coordinated with WeAreOne.
- 2) To recognize the recommendation from the HRC to create Juneteenth as a holiday and to support further work from city leaders, members of the community, and Human Relations Commission to further explore the details of how the holiday is recognized.
- 3) To approve the HRC 2020 work plan and priorities.

In addition, the HRC submitted two letters to Fargo Public Schools, including one supporting the removing of Woodrow Wilson as a name of a high school, and one expressing concern over the recent Director of Equity and Inclusion hiring process.

3. Sweat Lodge Update

Chief Arvol Looking Horse, Keeper of the Sacred White Buffalo Calf Pipe Bundle, will visit the sweat lodge over a weekend in September to help with a ceremony for the lodge's disassembly. Please reach out to Lenore if you would like to be part of this ceremony to assist.

Moving forward, NAC member Anna Johnson will help coordinate community conversations to determine a plan for how a community sweat lodge can be sustainable for the future.

4. Land Development Code Diagnostic Report

The City of Fargo is currently conducting an evaluation of the Fargo Land Development Code (LDC) (zoning code) to identify and address any potential areas of improvement. The August 4 Planning Commission agenda includes a presentation from the consultant working on this evaluation. The LDC influences many issues that intersect or may be of interest to the NAC. A few examples include:

- the cost of housing
- what is or is not allowed in certain areas of the city (e.g., housing types, home-based occupations)
- environmental sustainability, such as design standards or density which allows for better use of infrastructure or the feasibility of public transit
- public or other open space

Here are a few ways to get involved in this project:

- Review the report. A copy has been posted to the project website at: <https://fargond.gov/city-government/departments/planning-development/land-use-zoning/land-development-code/land-development-code-ldc-diagnostic>.
- Submit comments or questions to Aaron Nelson by August 11 at ANelson@FargoND.gov.
- Attend of the August 4 Planning Commission meeting (or watch the livestream or recording later)
- Attend the August 20 Human Relations Commission meeting, where Aaron will be doing a short presentation about the project (or watch the livestream or recording later)

5. Native American Needs Assessment

In partnership with the Native American Development Center, NATIVE INC. recently received a \$200,000 grant from the Northwest Area Foundation to conduct community needs assessments among Native American communities in Bismarck, Fargo and Grand Forks.

The project seeks input from Native Americans who have lived or currently lived in those areas in regards to what programs, services, resources and infrastructures are needed in those areas. Currently interviews are underway with key Native American stakeholders and focus groups are being created with the Native American populations in these areas to assess community leaders. Leaders said they should have a report of these community needs by the end of next year.

6. Police Chief Selection Committee

In-person interviews for the police chief will begin this week. Chair Lenore King continues to serve at the Native American Commission representative, along with four at-large community members, one Human Relations Commission member. Other members include Mayor Tim Mahoney, Commissioner Dave Piepkorn, Fargo Public Schools Superintendent Rupak Gandhi, Park District Executive Director Dave Leker, city staff, and police officers.

7. 2020 Census

Please help spread the word about two upcoming Census Mobile Questionnaire Assistance (MQA) events at the Fargo Public Library – Main Branch (102 3RD St. N) scheduled for:

- Monday, August 10th: 4:00 pm - 8:00 pm
- Wednesday August 12th: 10:00 am - 2:00 pm

Official Census Bureau employees will be there to provide assistance with completing forms. Attendees are encouraged to bring their 2020 Census packet that was delivered, if available, although this is not required. If you have questions about this event, please contact our Census Partnership Specialist Erin Musland at erin.f.musland@2020census.gov or 701-659-3566.

Additionally, Non-Response Follow-Up (NRFU) began in North Dakota last week and will run through October 31, 2020. During the NRFU operation, census enumerators will be going door-to-door to collect data from households that have not yet completed their census questionnaires.

Please continue to spread the message that it's not too late to complete your census questionnaire. Households may self-respond at any time through October 31, 2020 (the last day to be counted), and doing so now may eliminate the knock at your door.

The charts below show where we stand right now -- comparing our current 2020 Census self-response rates (as of today, 7/30/20) to our final self-response rates for the 2010 Census. Our goal is to surpass our 2010 self-response rates.

City	Response Rate for 2020 Census	Response Rate for 2010 Census	Difference
Jamestown	71.4	73.1	-1.7
West Fargo	76.7	79.1	-2.4
Wahpeton	64.8	68.2	-3.4
Valley City	69.4	74.6	-5.2
Carrington	73.5	79.4	-5.9
Fargo	64.7	74.7	-10.0

State	Response Rate for 2020 Census	Response Rate for 2010 Census	Difference
<i>United States</i>	62.8	66.5	-3.7
Minnesota	72.1	74.1	-2.0
South Dakota	64.1	67.1	-3.0
North Dakota	62.2	68.8	-6.6
Montana	56.5	64.6	-8.1