

Sustainability and Resiliency Committee Meeting

April 9, 2024 – 3:00pm
City Commission Chambers

Agenda

1. **Roll Call** (5 min.)
2. **Approval of Agenda** (5 min.)
3. **Approval of Minutes from November 21, 2023, Meeting** (5 min.)
4. **SRC Bus Wrap Update – Arts and Culture/Youth Initiative**
(10 min.) (Abhijna Kavasseri)
5. **DOE Energy Efficiency & Conservation Block Grant (EECBG) – Building Energy Efficiency**
(15 min.) (Mattie Anders - WSB)
6. **EPA Climate Pollution Reduction Grant (CPRG) – Street Lights Conversion to LED**
(15 min.) (Hannah Delker – WSB)
7. **CPRG Presentation – Street Lights Conversion to LED**
(20 min.) (Jeremy Gordon – Transportation Division Engineer)
8. **Public Comment** (10 min.)
2.5 minutes per speaker
9. **Next Meeting** (5 min.)
 - June 11, 2024 (tentative)

**Sustainability and Resiliency Committee
City Commission Chambers
February 13, 2024
3:00 p.m.**

The meeting of the Sustainability and Resiliency Committee was held Tuesday, February 13, 2024 in the City Commission Chambers at Fargo City Hall.

Present:

Chair John Strand, City Commissioner
Bruce Grubb, City Administration
Mark Williams, Assistant Director of Planning and Development
Brenda Derrig, Assistant City Administrator
Ben Dow, Director of Public Works
Becki Majerus, Director of Facilities Management
Shawn Ouradnik, Inspections Director
Julie Bommelman, Transit Director
Abhinjuna Kavasseri, Youth Initiative Representative
Greta Gramig, At-Large Member of the Public
Casey Steele, At-Large Member of the Public
Zoe Absey, At-Large Member of the Public
Shawn Paschke, Xcel Energy Representative (Ex-officio)
James Hand, Fargo School District Representative (Ex-officio) (virtual)
Dave Bietz, Fargo Park District Representative (Ex-officio)

Absent:

Tim Mahoney, Mayor
Jennifer Sweatman, At-Large Member of the Public
Mike Williams, At-Large Member of the Public
Paul Matthys, Cass County Electric Cooperative Representative (Ex-officio)

Mr. Grubb called the meeting to order.

Approve Agenda:

Mr. Grubb moved, second by Ms. Gramig that the agenda be approved. There was unanimous approval.

Approve Minutes:

Ms. Derrig moved, second by Ms. Gramig that the minutes from the November 22, 2023 meeting be approved. There was unanimous approval.

SRC Bus Wrap Update:

Assistant Planning Director Mark Williams said there were 20 applications from area students for the bus wrap artwork and three were selected to go to the Arts and Culture Commission. Once the Arts and Culture Commission makes their choice, the finalist will go to the City Commission for approval.

Ms. Absey said it was great to see all of the artists' work and it was hard to make a decision on the top three.

Mr. Williams said a lot of departments were involved in this project including Engineering, Transit and Planning as well as the School District.

In response to a question from Mr. Grubb asking about the process once a selection is finalized, Mr. Williams said if the City Commission okays the final selection in March, the wrap should be ready to go on to a bus in the fall.

In response to a question from Ms. Gramig asking who makes the wrap, Transit Director Julie Bommelman said there is a list of pre-qualified vendors who can manufacture the wrap and there will have to be final approval by Transit before it actually goes on a bus to make sure it follows regulations such as what windows on a bus can be covered and so forth.

Mr. Grubb said at some point there will be an exhibit at City Hall showcasing all of the applicants.

Sustainability Work Plan Update from HDR:

Colin Rohlfing, Sustainable Development Director with Henningson, Durham & Richardson, Inc., said the most important things now for the sustainability strategic plan are items in the near-term. He said in order to get started and have an impact, he honed in on elements that will have the biggest impact, such as energy use and operational efficiency in carbon. He said there are some things in existing facilities and new facilities that should be put in place to get things going and in order to accomplish these tasks, he has also identified funding opportunities. He said the Energy Efficiency and Conservation Block Grants and the Climate Pollution Reduction Grants can be utilized in conjunction with efforts that Xcel Energy has and to do inventory on facilities and use this money to come up with a sustainability and decarbonization plan. He said getting benchmarks is important due to the fact that you cannot manage what you do not measure. He said he hopes to work with Xcel to do energy monitoring and benchmarking of key existing facilities, gather data from them for end uses to then figure out which energy efficiency measures would make the most sense for the most buildings in the City's portfolio. He said he would like to have everything put into an Energy Star portfolio manager dashboard and that way he can see which ones need the most engagement. Once he has the benchmarking and energy monitoring, he said, he can also use funds to put in place an ongoing retro commissioning plan.

In response to a question from Commissioner Strand asking about the timing of the grants, Mr. Rohlfing said the deadline is March for the first round of funding and Phase Two has not come out yet and that is going to be much more money. He said he is not certain if Fargo can get funds for Phase Two if it did not apply for the first round; however, this was all so fast for everybody and he could see a second round of grant opportunities.

Mr. Grubb said the working group should try to figure out the plan for moving forward and getting the plan completed. He said the City has already done a lot of things since 1990.

Brian King, HDR, said he has been following the state sustainability action plan and Fargo is ahead of the curve as far as the way things are being implemented. He said he encourages the committee to continue to keep its foot on the gas to continue to move forward to make sure that Fargo is in the best position as a municipality to capitalize on state funds.

Natural Grasslands and Pollinator Gardens:

City Forester Scott Liudahl, Fargo Park District Forester Sam DeMarais and John DeVries, United Prairie Foundation, gave a presentation on current and future natural grassland and pollinator gardens in the City and Parks. Other topics they discussed included: Arbor Day when about 150 trees are planted by student volunteers; the annual Reforest the Red event where thousands of trees and shrubs are planted along the Red River in a single day; and Urban Pollinator Plots, which are in six locations across the City and include 50-plus acres of wildflower prairie. They discussed the Urban Woods and Prairies Initiative, the prairie restoration project near the North Softball Complex and the plants in the roundabouts and their maintenance, which include selective mowing, herbicide application and occasional burning. They gave an update on the Emerald Ash Borer mitigation plan, which to date has removed and replaced more than 1,000 trees and more than 1,500 trees have been chemically treated. They discussed the ecosystem value of trees and prairies as well as plans for future prairie plantings on levees, power line easements, retention ponds and other areas that do not impose on private property.

Center for Public Enterprise and Inflation Reduction Act Funding Opportunities:

Ryan Phelps, a mechanical engineering student at North Dakota State University, gave a presentation on clean public transportation and power for the City and discussed the Inflation Reduction Act of 2022, which offers tax credits and subsidies for a variety of energy technology, including solar, wind, geothermal and nuclear.

Public Comment:

Mark Taggart spoke.

Next Meeting:

The tentative date for the next meeting will be April 9, 2024.

The meeting adjourned at 5:00 o'clock p.m.

MEMORANDUM

TO: Arts and Culture Commission
FROM: Maegin Elshaug, Planning Coordinator
DATE: February 16, 2024
RE: Recommendation for Student Art for Bus Wrap

In early January, the Call for Student Art for Bus Wrap was opened for middle and high school students living in Fargo or enrolled in a Fargo school/homeschooled in Fargo for the 2023-2024 school year. During the open call, four students and two parents attended an informational session to view a bus in person and inquire about the call. Students were to design a bus wrap promoting the theme of environmental stewardship and climate resiliency. The top submission will have their art on a bus and receive \$500, and the second and third submission will receive \$300 and \$200, respectively.

At the close of the call on February 2nd, twenty submissions were received, spanning seven different schools (unfortunately, one submittal was received past the deadline and was not included). On February 7th, a subcommittee convened, consisting of two Arts and Culture Commission members, two Sustainability and Resiliency Committee members, and three Fargo Youth Initiative members. Overall, the review committee was impressed by the number of submissions and students' ability to connect the message of climate resilience and environmental stewardship through thoughtful, creative design. There was a full hour of robust discussion of different interpretations of the art and identifying their unique incorporations of the criteria. The subcommittee is recommending the top three selections, based on the following criteria, which was included in the Call:

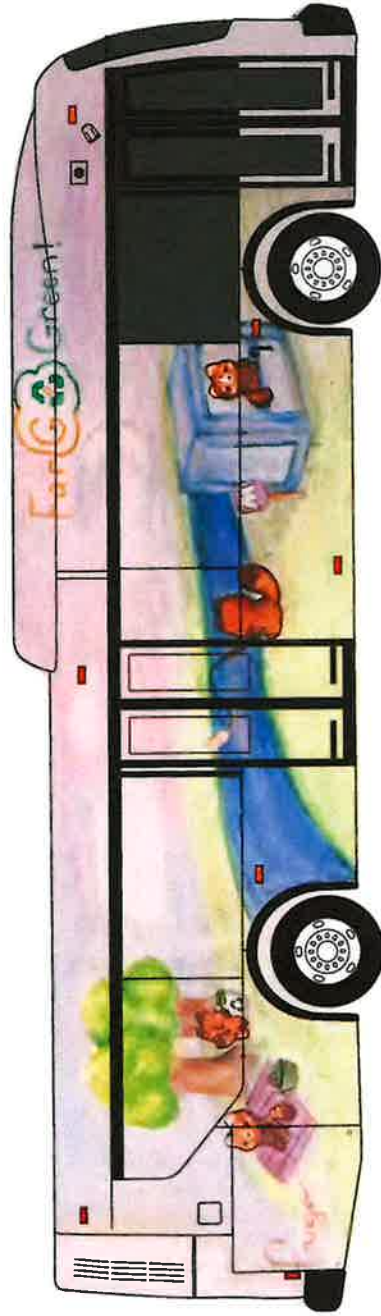
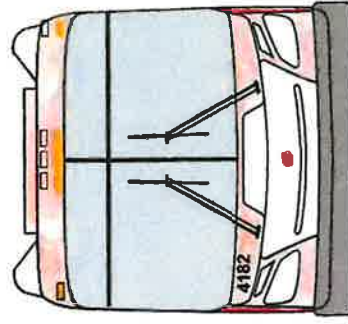
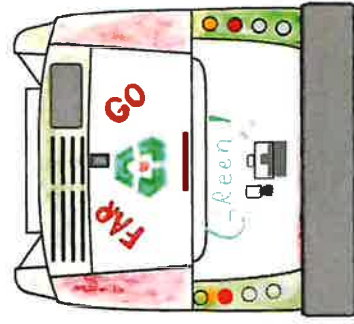
- Does the art tell a story or a message?
- Does the art promote the theme of climate resiliency and environmental stewardship?
- Does the art tie in the Fargo community?
- Is the art eye-catching? Is the overall composition balanced and unified?
- Is the art easy to understand while driving?
- If included, is the slogan short and memorable, and is the text legible?

This project connects the work of several City boards, including the Arts and Culture Commission, Sustainability and Resiliency Committee, and three Fargo Youth Initiative Members, as well as the Planning, Transit and Solid Waste Departments.

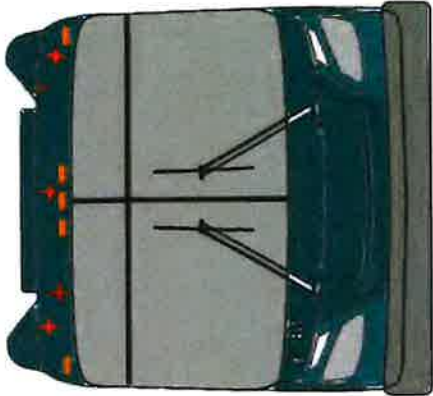
Next steps will include bringing forward the Arts and Culture Commissions recommendation to the City Commission and working with the printing company and selected artist on technical requirements of the wrap. A spring installation is anticipated, along with a display of all submittals in City Hall for a Fargo Youth Initiative event Impact Fargo on April 15.

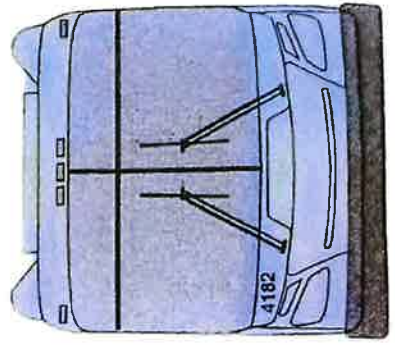
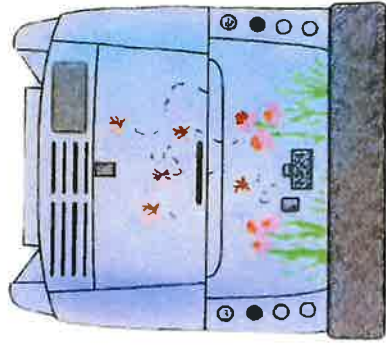
Recommendation:

Recommend approval of the top three selections to the City Commission.



2







Energy Efficiency and Conservation Block Grant Program

Office of State and Community Energy Programs

[Office of State and Community Energy Programs](#) » [Community Energy Programs](#) » [Energy Efficiency and Conservation Block Grant Program](#)



The Energy Efficiency and Conservation Block Grant (EECBG) Program is designed to assist states, local governments, and Tribes in implementing strategies to reduce energy use, to reduce fossil fuel emissions, and to improve energy efficiency.

Formula Grant Application Hub



The EECBG Program Formula Grant Application is now open for eligible entities.

EECBG Technical Assistance Opportunities

A variety of technical assistance resources for communities implementing EECBG Grant Program projects.

EECBG Core Program S Announcer



DOE has announced selectees for the Program complete more about the here.

Overview

OFFICE:

State and Community Energy Program

NEW PROGRAM:

No

FUNDING AMOUNT:

\$550,000,000

FUNDING MECHANISM:

Formula and Competitive Grants

RECIPIENTS:

State/Local Government/Tribes

PERIOD OF AVAILABILITY:

Available until expended

EECBG Program Awards & Selections

- [Learn more about EECBG Program formula grantee activities and work here.](#)
- [Learn more about EECBG Program competitive selectee activities and work here.](#)

Resources for Tribes

- **Application deadline for Tribes extended to May 31, 2025!**
The application deadline for eligible Tribes has been extended from April 30, 2024 to **May 31, 2025**. DOE welcomes early submissions and will review applications on a rolling basis.
- **Tribe-Specific EECBG Program Website.** This site contains application information and tailored technical assistance. Take a look here: [EECBG Program Comprehensive Guide for Indian Tribes](#).
- **Join for Tribal-Specific Office Hours.** Our team holds bi-weekly Office Hour Sessions - come with questions or just to listen in! Sign up here: [EECBG Program Tribal Applicant Office Hours](#)

EECBG Program Technical Assistance Hub

DOE provides technical assistance offerings for eligible entities, including the EECBG Program Blueprints and the opportunity to host a Community Energy Fellow in your local government or Tribe. Read more about the technical assistance available to eligible EECBG Program entities on our [Technical Assistance Hub](#).

Voucher Application Option Information

DOE has released the voucher application portal where local governments and Tribes can apply for a technical assistance and/or equipment rebate voucher. The voucher option allows Local and Tribal governments eligible for EECBG Program formula funding to receive technical assistance and/or equipment rebates rather than traditional grants.

Instructions to apply for a voucher can be found on the [EECBG Program Formula Grant Application Hub](#).

[The voucher portal can be accessed here.](#)

To learn more about the voucher option, please review:

Upcoming Events

EECBG Program Application Support & Informational Webinar - April 4, 2024 at 3:30 p.m. ET | [Attend here!](#)

This webinar will focus on commonly asked questions about the EECBG Program formula grant. Topics will cover: the differences between grants and vouchers, elements of the application process, compliance, and reporting requirements. These topics reflect questions frequently asked in our inbox, meetings with our team, and program Office Hours.

Seminario web introductorio del Programa EECBG para municipios de Puerto Rico - 8 de abril 2024 desde las 11 a.m. hasta las 12 p.m. AST | [Haga click para ingresar el seminario!](#)

Este seminario proveerá información sobre el program EECBG (incluyendo la fecha límite de solicitud, usos elegibles, e información general sobre llenar la solicitud) al igual que suficiente tiempo para preguntas y respuestas. Esta sesión se llevará acabo en español. / *This seminar will provide information about the EECBG Program (including the application deadline, eligible uses, and general information about filling out the application) as well as plenty of time for questions and answers. This session will be held in Spanish.*

Join DOE at Office Hours - Additional April sessions added!

DOE is excited to offer EECBG formula grant applicants the opportunity to participate in EECBG Office Hours!

- EECBG Program Office Hours will be held on a bi-weekly basis. Due to high demand, we will not be able to include all interested parties in each session.
- Please fill out this [form to sign up for Office Hours](#). DOE will then extend invitations to applicants to attend specific Office Hour sessions.
- Please note that these sessions will only be for questions about the formula grant process.

More Information

Announced Formula Awards	+
Eligible Uses	+
Program Announcements	+
Next Milestone	+
Program Contact	+
FAQs	+
New Streamlined Award Options	+
Previous Webinars	+

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SCEP

STATE & COMMUNITY ENERGY PROGRAMS

#	State/Territory	Entity Name	Level of Government	Allocation
1051	NC	High Point	City	\$165,110
1052	NC	Holly Springs, Town of	City	\$76,320
1053	NC	Huntersville, Town of	City	\$120,070
1054	NC	Indian Trail, Town of	City	\$76,350
1055	NC	Jacksonville	City	\$139,090
1056	NC	Kannapolis	City	\$113,050
1057	NC	Mooresville, Town of	City	\$113,610
1058	NC	Raleigh	City	\$450,390
1059	NC	Rocky Mount	City	\$118,650
1060	NC	Salisbury	City	\$76,370
1061	NC	Wake Forest, Town of	City	\$76,560
1062	NC	Wilmington	City	\$172,690
1063	NC	Wilson	City	\$76,800
1064	NC	Winston-Salem	City	\$274,010
1065	ND	Barnes	County	\$75,370
1066	ND	Burleigh	County	\$75,770
1067	ND	Cass	County	\$75,660
1068	ND	Grand Forks	County	\$75,480
1069	ND	McKenzie	County	\$75,530
1070	ND	Ramsey	County	\$75,400
1071	ND	Rolette	County	\$75,450
1072	ND	Walsh	County	\$75,370
1073	ND	Ward	County	\$75,750
1074	ND	Williams	County	\$75,420
1075	ND	Bismarck	City	\$133,550
1076	ND	Dickinson	City	\$75,870
1077	ND	Fargo	City	\$176,940
1078	ND	Grand Forks	City	\$120,420
1079	ND	Jamestown	City	\$75,550
1080	ND	Mandan	City	\$75,790
1081	ND	Minot	City	\$76,670
1082	ND	Wahpeton	City	\$75,290
1083	ND	West Fargo	City	\$76,250
1084	ND	Williston	City	\$76,010
1085	NE	Cass	County	\$75,850
1086	NE	Dakota	County	\$75,750
1087	NE	Dawson	County	\$75,830
1088	NE	Douglas	County	\$78,070

6.

AGENCY: Environmental Protection Agency (EPA)

TITLE: Climate Pollution Reduction Grants Program: Implementation Grants General Competition

ACTION: Notice of Funding Opportunity (NOFO) Amendment No. 3

FUNDING OPPORTUNITY NUMBER: EPA-R-OAR-CPRGI-23-07

Assistance Listing No: 66.046

DATE: January 16, 2024

SUMMARY: This Notice makes amendments to the above referenced funding opportunity to update information about entities eligible to apply for the grant; the requirements for coalition applications and Memoranda of Agreement; preferred files and filename formats; adjustments to evaluation criteria 6; and clarification regarding Global Warming Potential (GWP) values to use. This Notice also amends the referenced funding opportunity to provide a checklist containing all required and optional application elements and important details regarding their inclusion in the application.

Specifically, amendments are made on the following pages:

Pages 17-20. Table 2 was updated to reflect that the State of Wyoming withdrew from the planning grant program on November 30, 2023. A paragraph on page 19 was edited to reference the five states (instead of the previous four) now listed as ineligible for the CPRG implementation grant phase. The list of MSA exceptions on page 20 now includes the Cheyenne, WY Metro Area.

Pages 18-19. Table 2 and the paragraph on page 19 are edited to reflect that any municipal entity that is not a city, town, borough, county, parish, or district must provide documented proof that the state or territory in which it is located considers the entity to be a public body created by or pursuant to state law, and that it is accountable to municipal or state units of government. Similarly, state entities other than state agencies, departments, and other executive branch-level offices must provide documentation that the state or territory in which it is located considers the entity to be a public body created by or pursuant to state law.

Page 20. The paragraph is edited to reflect that a coalition's Memorandum of Agreement (MOA) is not required by the application deadline, but the lead applicant should plan to submit the MOA by July 1, 2024 to CPRG@epa.gov. The lead applicant must include in their application a signed letter of intent from each coalition member stating the member's intent to sign the MOA.

Page 22. Threshold eligibility criterion 6 is edited to remove the requirement to include the MOA with a coalition application and add the requirement that coalition applications include letters of intent from each applicant participating in the coalition.

Page 23. Threshold eligibility criterion 8 is edited by striking “disregard” and adding “reject” such that it now reads, “If the applicant does not respond to EPA within two business days of being contacted, EPA will review the last application(s) submitted and will reject all others.”

Page 25: EPA has updated the link to Grants.gov Registration website

Pages 28-30. *Application Materials and Project Narrative, Instructions, Format, and Content* are edited to include file and filename formats for each document included in the Application Materials, the associated forms in Grants.gov, and clarify which documents are required and which are optional documents. This list adds “letters of intent” as required for coalition applications and removes the requirement to provide a Memorandum of Agreement with the application.

Page 30. A sentence was added to “Type of Application,” clarifying that coalitions must only be comprised of members that provide the letters of intent

Page 31. In Section 1a “Description of GHG Reduction Measures,” the following sentence was added regarding expectations for coalition applications:

- [A coalition application] should also affirmatively declare that the lead applicant will submit an MOA signed by all coalition members by July 1, 2024, or provide an alternative date and justification if they will not be able to meet the July 1st date.

Page 40. In Section 6a “Programmatic Capability and Past Performance,” edits clarify that applicants may list “non-federal” grants in addition to federal grants. In Section 6b, the clause “information from EPA files” was struck and “agency files” was inserted in its place.

Page 49. The clause reading “identified in the coalition’s MOA” was struck from the following sentence: “All members of the coalition ~~identified in the coalition’s MOA~~ must be listed as subrecipients, except the eligible applicant that will be the recipient of the grant (the lead applicant.)”

Page 51. Evaluation criteria 1a was edited adding the following clause regarding expectations for coalition applications:

- [In the case of a coalition application...], affirmatively declares that the lead applicant will submit an MOA signed by all coalition members by July 1, 2024, or provides an alternative date and justification if they will not be able to meet the July 1st date.

Page 54. Adds “or non-federal” to evaluation criteria 6a.

Page 54. Corrects a typo in 6c that previously read “...staff knowledge, and resources or ability of obtain them...” to “...staff knowledge, and resources or ability to obtain them...”

Page 56. In Section VI.A, the following sentences were added:

- “The lead applicant for a coalition must submit an MOA signed by all members of the coalition. The lead applicant for a coalition should plan to submit a signed MOA by July 1, 2024. Failure to submit a timely MOA may impact EPA’s ability to award the grant. See Appendix E for further guidance on the MOA.”

Page 64 and 65. Two paragraphs are edited to clarify that applicants should use Global Warming Potential (GWP) values from the 2013 IPCC AR5 Fifth Assessment Report.

Page 68-70. Appendix D is edited to clarify the application checklist that lists each application element, whether the element is required or optional, each element page limit (if applicable), each element file format, and recommended filename for each element (if applicable).

Page 71. Appendix E is edited to clarify that the Memorandum of Agreement is not due at the time of application but that a MOA signed by all members of a coalition must be provided to EPA before EPA will award any grant. Coalitions should plan on submitting their MOAs to EPA at CPRG@epa.gov by July 1, 2024. Failure to submit the MOA in a timely manner may impact EPA’s ability to award the grant. Also, in the bulleted list of elements that should be included in an MOA, the following bullet is edited as follows (underlined text as addition; strikethrough as struck):

- Provide a statement that the lead applicant will be accountable to EPA and accepts full responsibility ~~for the performance of the coalition and will be accountable to EPA~~ for effectively carrying out the full scope of work and the proper financial management of the grant.

Appendix D. Application Submission Checklist

The Application Submission Checklist below identifies the forms and attachments that are required in order to have a complete application and optional attachments that may be included as part of the application. EPA requests that applicants use the filenames provided in the last column of the Checklist below in order to help facilitate the review process. For the provided filenames, an applicant should substitute the italicized text with their own (e.g., substitute *ApplicantName* with the eligible applicant name or abbreviation). If an applicant is submitting more than one application, they should indicate in the *ApplicantName* whether it is the “individual” or “coalition” application.

This checklist does not need to be submitted with the application.

Application Element	Required or Optional	Page Limit	File Format	Filename
<u>Standard Form 424, Application for Federal Assistance</u> . Please note that the organizational Unique Entity Identifier (UEI) must be included on the SF-424.	Required	N/A	Form	N/A
<u>Standard Form 424A, Budget Information for Non-Construction Programs</u>	Required	N/A	Form	N/A
<u>EPA Form 4700-4, Pre-Award Compliance Review Report</u> . See EPA’s Applicant Tips for completing this form.	Required	N/A	Form	N/A
<u>EPA Form 5700-54, Key Contacts Form</u>	Required	N/A	Form	N/A
Grants.gov , <u>Lobbying Form</u>	Required	N/A	Form	N/A
<u>Standard Form LLL, Disclosure of Lobbying Activities</u> . Some applicants may be required to complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.	Required if applicable	N/A	Form	N/A
Project Narrative Attachment Form . The Project Narrative Attachment Form allows for multiple attachments to be uploaded. The following attachments should be prepared as described in Section IV.B.2 and attached to the Project Narrative Attachment Form:				
Cover page. See example cover page PDF file provided with this NOFO on Grants.gov. Upload as attachment to Project Narrative Attachment Form.	Required	N/A	PDF	Cover_ <i>Applicant Name</i> .pdf
Workplan. See optional outline provided with this NOFO on Grants.gov. Upload as attachment to Project Narrative Attachment Form. Sections include: <ul style="list-style-type: none"> <input type="checkbox"/> Overall Project Summary and Approach <input type="checkbox"/> Impact of GHG Reduction Measures <input type="checkbox"/> Environmental Results – Outputs, Outcomes, and Performance Measures 	Required	25	PDF or Word	Workplan_ <i>ApplicantName</i> .pdf or .doc

	Application Element	Required or Optional	Page Limit	File Format	Filename
	<ul style="list-style-type: none"> <input type="checkbox"/> Low-Income and Disadvantaged Communities <input type="checkbox"/> Job Quality <input type="checkbox"/> Programmatic Capability and Past Performance <input type="checkbox"/> Budget (with accompanying budget narrative) 				
	Budget narrative. Descriptive budget narrative (up to 10 additional pages). Upload as attachment to Project Narrative Attachment Form.	Required	10	PDF or Word	Budget_ApplicantName.pdf or .doc
	Budget spreadsheet. See optional budget spreadsheet provided with this NOFO on Grants.gov. Upload as attachment to Project Narrative Attachment Form.	Optional	N/A	Excel	Budgetcalcs_ApplicantName.xlsx
	Technical appendix. Explains the assumptions and methodology for determining the estimated GHG emission reductions for each measure; see Appendix C of NOFO. Upload as attachment to Project Narrative Attachment Form.	Required	10	PDF or Word	Techappx_ApplicantName.pdf or .doc
	GHG emission reduction calculations spreadsheet. Provides the GHG emission reduction calculations for each measure (no page limit); see Appendix C. Upload as attachment to Project Narrative Attachment Form.	Optional	N/A	Excel	GHGcalcs_ApplicantName.xlsx
<p>Other Attachments Form. The Other Attachments Form allows for multiple attachments to be uploaded. The following attachments should be attached to the Other Attachments Form:</p>					
	Copy/copies of the applicable PCAP(s) serving as the basis for the application. Ensure filename indicates the relevant PCAP state, MSA, tribe, or territory. Upload as attachment to Other Attachments Form.	Required	N/A	PDF or Word	NameofPCAP_ApplicantName.pdf or .doc
	Letters of Intent are required from each eligible applicant participating as a member of a coalition application as described in Section III.A. Ensure filename provides an indication of the organization submitting the letter. Upload as attachment to Other Attachments Form.	Required for coalition applications	N/A	PDF or Word	Example: CoalitionMemberName_LOI_ApplicantName.pdf or .doc
	List of Climate and Economic Justice Screening Tool (CEJST) Census tract IDs or EPA's EJScreen Census block group IDs for each community that may be affected by a proposed measure in the application. Upload as attachment to Other Attachments Form.	Required	N/A	Excel	Areas_ApplicantName.xlsx

Revised January 16, 2024

	Application Element	Required or Optional	Page Limit	File Format	Filename
	Team biographies. Resumes or curriculum vitae for key staff, managers, and any other key personnel. Upload as attachment to Other Attachments Form.	Optional	N/A	PDF or Word	Example: <i>LastName_bio_ApplicantName.pdf or .doc</i>
	Letters of commitment. Letters that demonstrate strong, long-term involvement throughout the project from project partners. Upload as attachment to Other Attachments Form.	Optional	N/A	PDF or Word	Example: <i>EntityName_LO C_ApplicantName.pdf or .doc</i>