

City Commission meetings are broadcast live on TV Fargo Channel 56 and online at www.FargoND.gov/streaming. They are rebroadcast Mondays at 5:00 p.m., Thursdays at 7:00 p.m. and Saturdays at 8:00 a.m. They are also included in the video archive at www.FargoND.gov/citycommission.

- A. Pledge of Allegiance.
- B. Roll Call.
- C. Approve Order of Agenda.
- D. Minutes (Regular Meeting, August 22, 2022 and Special Meeting, August 31, 2022).

CONSENT AGENDA – APPROVE THE FOLLOWING:

- 1. 2nd reading and final adoption of the following Ordinances; 1st reading, 8/22/22:
 - a. Rezoning Certain Parcels of Land Lying in West Acres Seventh Addition.
 - b. Rezoning Certain Parcels of Land Lying in Simonson Companies Second Addition.
- 2. Findings of Fact and Order, and Order for property at 437 23rd Street South.
- 3. Concur with the findings of staff and the Liquor Control Board and apply the Penalty Matrix to the following:
 - a. Izumi Sushi and Hibachi (\$750.00 fine, second failure).
 - b. Plaza Azteca (\$750.00 fine, second failure).
 - c. Tailgators (\$500.00 fine, first failure).
 - d. Blaze Pizza (\$500.00 fine, first failure).
 - e. Old Broadway (\$500.00 fine, first failure).
 - f. Pho D'Licious (\$500.00 fine, first failure).
- 4. Applications for Games of Chance:
 - a. FM Walleyes Unlimited, Inc. for a raffle on 2/16/23.
 - b. Jeremiah Program Fargo-Moorhead for a raffle on 11/2/22.
 - c. Tricia Eback Benefit Fund for a raffle on 11/12/22; Public Spirited Resolution.
 - d. Kappa Psi Professional Fraternity of NDSU for a raffle on 9/23/22.
 - e. NDSU Foundation for a raffle and raffle board on 10/1/22.
 - f. ND Academy of Nutrition and Dietetics for a raffle on 11/1/22; Public Spirited Resolution.
 - g. Independent Insurance Agents of North Dakota for a raffle on 9/7/22; Public Spirited Resolution.
 - h. Fargo Public Schools for a raffle on 10/10/22.
- 5. Letter of Support for Vetter Dental.
- 6. Contract and bond for Project No. SR-22-C1.
- 7. Final Balancing Change Order No. 2 in the amount of \$0.00 for Project No. FM-19-A4.
- 8. Consent to Construction with Lachowitz Investments LLC (Matt's Automotive).

Change Order No. 1 in the amount of \$36,148.00 for Project No. UR-22-B1.

10. Variance Acknowledgement and Liability Waiver with Great Plains Block 3 Holdings, LLC for property located at 419 3rd Street North.
11. Encroachment Agreement with Great Plains Block 3 Holdings, LLC.
12. Consulting Services with Apex Engineering for Improvement District No. BR-23-G0 and Project No. NR-24-A0.
13. Bid advertisement for Project No. UR-22-C.
14. Bid award for Police Department Headquarters Rooftop HVAC Unit (RFP22136).
15. Bid award for Downtown Library Boiler Replacement (RFP22135).
16. Ninth Amended Lease Agreement with North Dakota State University and the Fargo Dome Authority.
17. Bid award for the 2023 spring tree order (RFP23004).
18. Community Faculty Contract with the University of North Dakota School of Medicine and Health Sciences.
19. Contract Agreement for Services with the American Lung Association.
20. Contract Agreement for Services with Dacotah Foundation.
21. Agreement for Services with Megan Nies.
22. Direct the City Attorney to prepare Amendments to Fargo Municipal Code Section 35-0105 of Article 35-01 of Chapter 35 Relating to Hearing for Suspension of Administrative Penalties as it relates to tobacco sales.
23. Agreement for Services with Center Point Tactical LLC.
24. Set September 19, 2022 at 5:15 p.m. as the date and time for a hearing on a dangerous building at 924 5th Street South.
25. 2022 Community Development Block Grant and HOME Partnership allocations from HUD.
26. Kresge Grant allocations for work on The Fargo Project, as presented.
27. Bid award for the 2022 Sidewalk Snow and Ice Removal Services - Code Enforcement and subsequent Services Agreements (RFP22129).
28. Bid award for the 2022 Sidewalk Snow and Ice Removal Services – City Owned Properties and subsequent Services Agreement (RFP22139).
29. Bid award for Snow Hauling Trucking Services and subsequent Services Agreements (RFP22137).

- Page 30.
30. Amendment No. 1 to Task Order No. 5 with KLJ Engineering LLC in the amount of \$25,780.00 to provide HVAC Upgrades at the Public Works/Solid Waste Administrative Operations Facility.
 31. Task Order No. 7 with KLJ Engineering LLC in the amount of \$61,450.00 for the South Side Fueling Station.
 32. Bid award for Project No. SW 22-05.
 33. Change Order No. 3 in the amount of \$26,190.00 for the GTC Exterior Renovations.
 34. Bills.
 35. Change Order No. 2 in the amount of \$10,045.00 and time extension to the substantial and final completion dates to 8/17/22 and 9/16/22 for Improvement District No. BN-21-L1.
 36. Change Order No. 2 in the amount of \$514,801.00 and Incentive Clause Date extension from 10/29/22 to 11/15/22 for Improvement District No. BN-22-A1.
 37. Amendment No. 1 with Houston Engineering in the amount of \$24,300.00 for Improvement District No. BN-22-C0.
 38. Permanent Easement (Storm Sewer and Levee) with LaVerne A. Montplaisir Family Trust and Montplaisir AG and Rental LLP (Improvement District No. BN-22-C1).
 39. Bid award for Improvement District No. BN-22-C1.
 40. Contract and bond for Improvement District No. BN-22-G1, BN-22-N1 and PN-22-M1.

REGULAR AGENDA:

41. **RESIDENT COMMENTS (Fargo residents will be offered 2.5 minutes for comment with a maximum of 30 minutes total for all resident comments. Residents who would like to address the Commission, whether virtually or in person, must sign-up at FargoND.gov/VirtualCommission).**
42. ***Public Input Opportunity* - PUBLIC HEARINGS - 5:15 pm:**
 - a. CONTINUE TO 9/19/22 - Application filed by Roosevelt Family Lofts, LLC for a property tax exemption for a project to be located at 711 10th Avenue North which the applicant will use for market rate multi-family housing and property management services; continued from the 8/22/22 Regular Meeting.
 - b. CONTINUE TO 9/19/22 - Public comment on the 2023 preliminary budget and recommended tax levies.
 - c. CONTINUE TO 10/3/22 - Hearing on a dangerous building located at 2315 2nd Avenue South.
 - d. Renaissance Zone Project for a commercial lease project at 209 and 211 Northern Pacific Avenue North.
43. Opioid Settlement Update.

- Page 44. Wildlife Management Update and recommendation to receive and file the Ordinance revisions.
45. Recommendation to delay 2nd reading of an Ordinance relating to Noise Control and Radio Interference, and an Ordinance Relating to Use and Care of Streets and Sidewalks.
 46. Recommendation to direct the City Attorney to prepare changes to Article 25-04 - Vehicles for Hire.
 47. Recommendation to direct the City Attorney to draft an Ordinance to exempt Child Care Centers from the requirement for showers in their facilities.
 48. Request from Commissioner Preston for the Cass County Election Administrators to provide a written report on the past election.
 49. Request from Commissioners Strand and Preston to provide a report on the Employee Health Plan review.
 50. Applications for Property Tax Exemptions for Improvements Made to Buildings:
 - a. Jennifer Hall, 2901 37th Avenue South (5 year).
 - b. Barbara and Jeffrey Hanson, 2309 Victoria Rose Lane South (5 year).
 - c. Theresa and Rex Carlson, 4627 Rose Creek Parkway South (5 year).
 - d. David Bunzow and Debra Bartelt, 4833 Rose Creek Parkway South (5 year).
 - e. Robert and Barbara Deraas, 634 Harwood Drive South (5 year).
 - f. Michael and Renee Gravalin, 2401 Victoria Rose Drive South (5 year).
 - g. Dale and Kristy Gilbraith, 3531 18th Street South (5 year).
 - h. Lori Ann Gregoire, 3537 Longfellow Road North (5 year).
 - i. Nissen Homes LLC, 1514 6th Street South (5 year).
 - j. Elizabeth Leach, 203 14th Street South (5 year).
 - k. Beth and James Zitzow, 4810 University Drive South (5 year).
 - l. Larson Family Trust, 1919 Rose Creek Drive South (5 year).
 - m. Gregory and Susan Borowski, 2410 Centennial Rose Drive South (5 year).
 51. Recommendation for appointments to the Board of Adjustment.
 52. Liaison Commissioner Assignment Updates.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Commission Office at 701.241.1310 at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo website at www.FargoND.gov/citycommission.

42d

MEMORANDUM

TO: City Commission

FROM: Nicole Crutchfield, Planning Director *NC*

DATE: August 30, 2022

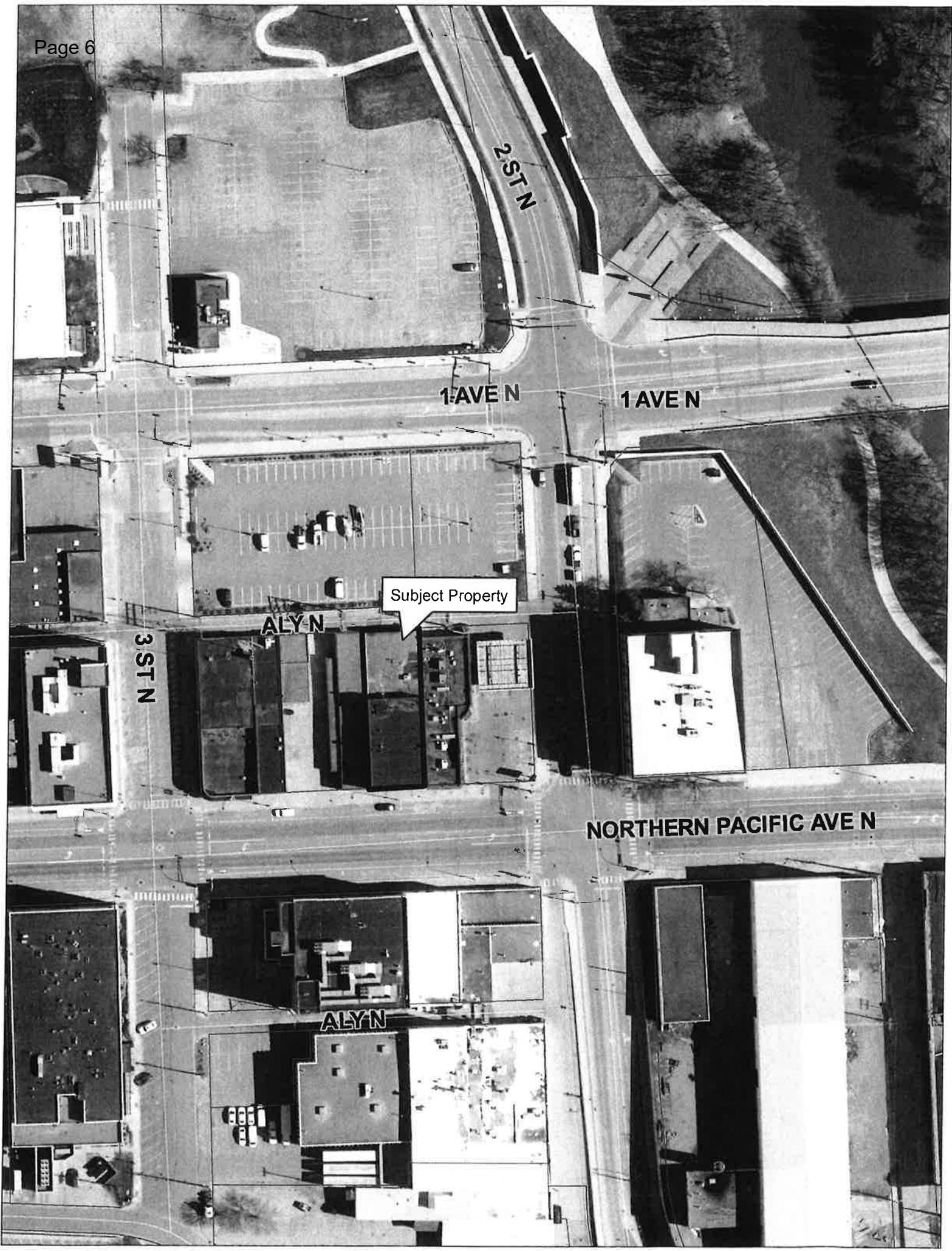
RE: Renaissance Zone Lease Application from HighRoad Partners LLC (Project 332-F) located at 209 and 211 Northern Pacific Avenue North.

The following Renaissance Zone project application was reviewed and recommended for approval by staff per Renaissance Zone Authority Policy:

Highroad Partners LLC (Project 332-F) is proposing to lease commercial space at 209 and 211 Northern Pacific Avenue North. This project application meets all of the State and local requirements for approval including that, the use is consistent with the goals and objectives as set forth within the Fargo Renaissance Zone Development Plan. The applicant is proposing to lease approximately 7,000 square feet (the entire first floor) and is looking to occupy the space sometime in later September. The applicant estimates a \$50,000 income tax exemption over the 5-year term.

According to the Renaissance Zone Development Plan, the prospective tenant must be leasing a space from a building that has been approved as a Renaissance Zone project. A Renaissance Zone application for Highroad Properties LLC (323-F) was approved by the City of Fargo on April 19, 2021. The project has not yet received final approval, but both projects are anticipated to be submitted to the State for final review at the same time.

Recommended Action: To approve the Renaissance Zone project application HighRoad Partners LLC for a lease project at 209 and 211 Northern Pacific Avenue North and to grant state income tax exemptions as recommended by staff per Renaissance Zone Authority policy.



Subject Property

ALYN

3ST N

NORTHERN PACIFIC AVE N

ALYN

2ST N

1AVE N

1AVE N



Planning & Development
 225 4th Street North
 Fargo, North Dakota 58102
 Office: 701.241.1474 | Fax: 701.241.1526
 Email: Planning@FargoND.gov
www.FargoND.gov

APPLICATION FOR RENAISSANCE ZONE PROJECT

Property owners, business owners, developers or investors interested in pursuing a Renaissance Zone project should review the 2019 RZ Plan. The RZ Plan delineates the current geographical boundaries of the program (only certain blocks within the downtown core are included) and provides additional detail on minimum investment requirements and applicable program goals and objectives that must be met.

Application submitted for (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> New Construction | <input checked="" type="checkbox"/> Commercial Lease |
| <input type="checkbox"/> Purchase with Major Improvements | <input type="checkbox"/> Rehabilitation: <input type="checkbox"/> Commercial <input type="checkbox"/> Residential |
| <input type="checkbox"/> Primary Residential Purchase | <input type="checkbox"/> Block Addition |

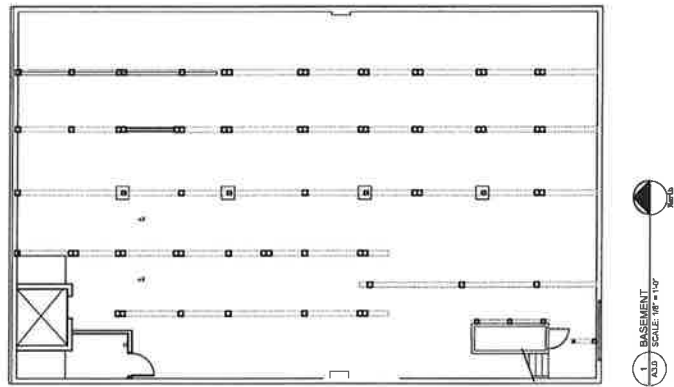
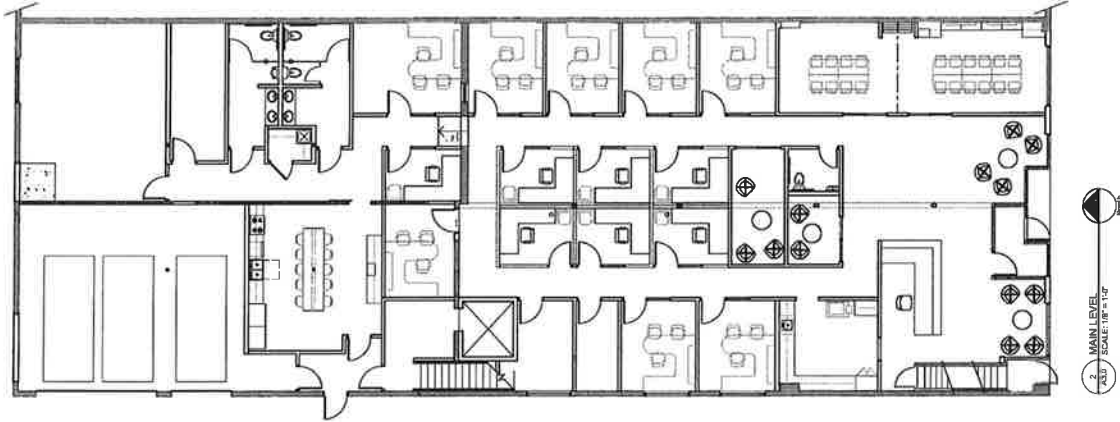
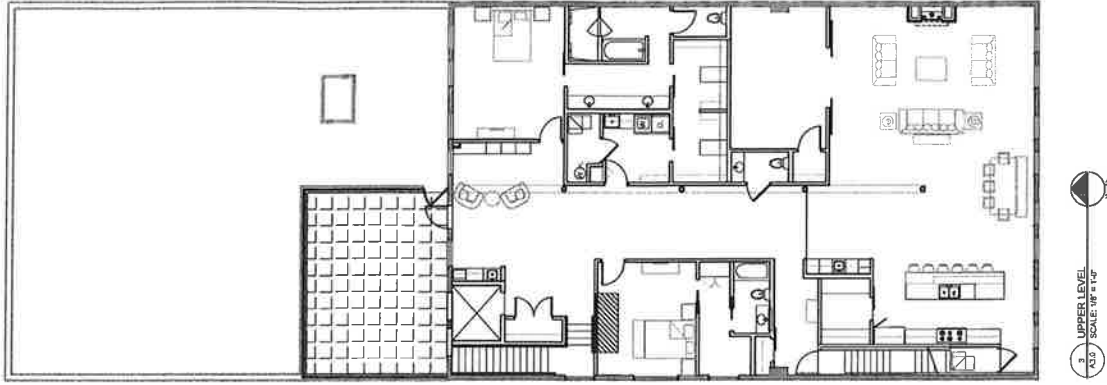
Property Owner Information	
Name (<i>printed</i>):	HighRoad Properties LLC
Name (<i>printed</i>):	Toby Kommer
Address:	5195 45th St S
	Fargo, ND 58104

Contact Person Information (<i>if different than owner</i>)	
Name (<i>printed</i>):	
Address:	

Parcel Information
Address: 209 NP Ave
Unit Number:
Renaissance Zone Block Number: 14
Legal Description (<i>attach separate sheet if more space is needed</i>): Lot: 7 Block: 4 Keeney & Devitts 1st Lots 7&8 BLK 4
Lot: 7 Block: 4 Keeney & Devitts 1st Lots 7&8 BLK 4
Parcel Number: 01-1520-00540-00

Is this property listed on or a contributing structure to the National Register of Historic Places? Yes No
 Do you intend to apply for a Historic Preservation Tax Credit in conjunction with this project? Yes No

Project Information	
Total Project Cost: (Qualified Capital Improvements)	
Current Use of Property:	
Anticipated Use Upon Completion:	
Expected Date of Purchase:	Expected Date of Occupancy:
Estimated Property Tax Benefit: (Over five year exemption period)	Estimated State Income Tax Benefit: (Over five year exemption period) \$50,000
Current Employees: (Full-time equivalent) 12	Anticipated Employees: (Full-time equivalent) 20





September 6, 2022

To: Board of City Commissioners
Fr: Michael Redlinger, Assistant City Administrator
Nancy Morris, City Attorney
Re: Wildlife Management Program Update – Proposed City Ordinance Revisions

Background: At the May 31, 2022 City Commission meeting, City staff provided an update on the Wildlife Management Program and a proposed framework to continue program operations for the 2022-23 season. As referenced in 2021 and 2022 discussions regarding the program, the Police Department desires to be removed from the operation and management of the current program, and in its place a partnership between the Sandhills Archery Club, Fargo Park District, and City of Fargo is proposed to operate the 2022-23 program.

On May 31, 2022 the City Commission authorized staff to continue with program modifications, contingent on the approval of the Fargo Park District, North Dakota Game & Fish Department, and the Sandhills Archery Club. The City Attorney's Office was further authorized to draft amendments to City Ordinances to reflect the revised program.

September 6, 2022 Discussion: City staff and the City Attorney will provide a summary of the proposed ordinance to amend and repeal various sections of the Fargo Municipal Code related to the Wildlife Management Program. A copy of proposed revisions is attached for your reference.

Suggested Motion: Receive and file the proposed ordinance revisions and proceed to scheduling a First Reading at the September 19, 2022 City Commission meeting.

Attachment: Proposed Ordinance Amending & Repealing Various Sections of Fargo Municipal Code related to the Wildlife Management Program

AN ORDINANCE AMENDING SECTIONS 12-0406 AND 12-0408 AND REPEALING
SECTIONS 12-0402, 12-0404, 12-0405, 12-0407 AND 12-0408 OF ARTICLE 12-04 OF
CHAPTER 12 OF THE FARGO MUNICIPAL CODE
RELATING TO WILDLIFE MANAGEMENT PROGRAM-REGULATIONS

WHEREAS, the electorate of the City of Fargo has adopted a home rule charter in accordance with Chapter 40-05.1 of the North Dakota Century Code; and

WHEREAS, Section 40-05.1-06 of the North Dakota Century Code provides that the City shall have the right to implement home rule powers by ordinance; and

WHEREAS, Section 40-05.1-05 of the North Dakota Century Code provides that said home rule charter and any ordinances made pursuant thereto shall supersede state laws in conflict therewith and shall be liberally construed for such purpose; and

WHEREAS, the Board of City Commissioners deems it necessary and appropriate to implement such authority by the adoption of this ordinance;

NOW, THEREFORE,

Be it Ordained by the Board of City Commissioners of the City of Fargo:

Section 1. Repeal.

* * *

Section 12-0402 of Article 12-04 of Chapter 12 of the Fargo Municipal Code is hereby repealed in its entirety.

Section 2. Repeal.

Section 12-0404 of Article 12-04 of Chapter 12 of the Fargo Municipal Code is hereby repealed in its entirety.

Section 3. Repeal.

Section 12-0405 of Article 12-04 of Chapter 12 of the Fargo Municipal Code is hereby repealed in its entirety.

Section 4. Amendment.

Section 12-0406 of Article 12-04 of Chapter 12 of the Fargo Municipal Code is hereby amended as follows:

12-0406. Rules and regulations of participation.

- A. Eligibility for participation in the Wildlife Management Program ~~is limited to persons eighteen years of age or older~~ is governed by applicable North Dakota Game and Fish regulations.
- B. ~~Any person participating in the Wildlife Management Program shall:~~
 - 1. ~~Pass an archery safety and program training course, to include a proficiency test;~~
 - 2. ~~Apply for and obtain a city of Fargo permit to participate in the program and pay any related fee;~~
 - 3. ~~Obtain a North Dakota Game and Fish Department special archery license and tag;~~
 - 4. ~~Obtain written permission from the landowner prior to entering upon private property and carry proof of such written authorization;~~
 - 5. ~~Permanently mark all arrows in his or her possession with the participant's last name and city of Fargo permit number;~~
 - 6. ~~Comply with any rules and regulations governing the Wildlife Management Program;~~
 - 7. ~~Comply with all other applicable archery rules and regulations issued by the North Dakota Game and Fish Department; and~~
 - 8. ~~Follow all North Dakota Game and Fish Department guidelines regarding field dressing and processing of the animal.~~
- C. ~~Nothing in this article shall authorize the parking or standing of vehicles on private property without the consent of the property owner or the parking or standing of any vehicles in violation of the Fargo Municipal Code.~~

Section 4. Repeal.

Section 12-0407 of Article 12-04 of Chapter 12 of the Fargo Municipal Code is hereby repealed in its entirety.

Section 5. Repeal.

Section 12-0408 of Article 12-04 of Chapter 12 of the Fargo Municipal Code is hereby repealed in its entirety.

Section 6. Amendment.

Section 12-0409 of Article 12-04 of Chapter 12 of the Fargo Municipal Code is hereby amended as follows:

12-0409. Penalty for violations.

Any person, entity, or group of individuals who violate any provision of this article, other than the unlawful carrying, possession, or discharge of a weapon as described in section 10-0304, or who fail to follow any related rules or regulations, shall be charged with an infraction, punishable by a fine not to exceed ~~\$500.00~~1,000.00.

Section 7. Effective Date.

This ordinance shall be in full force and effect from and after its passage, approval and publication.

Dr. Timothy J. Mahoney, M.D., Mayor

Attest:

Steven Sprague, City Auditor

First Reading:
Second Reading:
Final Passage:
Publication:

CITY ATTORNEY

Nancy J. Morris

ASSISTANT CITY ATTORNEYS

Ian R. McLean ▪ Alissa R. Farol ▪ William B. Wischer

September 1, 2022

45

Board of City Commissioners
City Hall
225 4th Street North
Fargo, ND 58102

Re: Delay Second Reading of Ordinance Revisions

Mayor and Commissioners,

I am requesting a delay of the second reading of the ordinance related to Sidewalk Performers (18-03) and Noise Ordinance (11-02). Following the first reading several issues came to light. It may be necessary to amend the ordinance draft, but that has not been determined yet. Amendment is provided for the ordinance before First and Second Reading:

After the first reading and before final passage, ordinances may be amended and shall then be put upon their second reading and final passage. In the event that any ordinance is amended between first and second reading, final passage shall not be had for at least one week after second reading, except that such requirement may be waived with the concurrence of at least two-thirds of the qualified and existing members of the board of city commissioners present at the meeting (FMC 1-0203).

The primary issues for further consideration are the appropriate decibel level and enforcement, requiring further research and equipment testing.

Suggested Motion: I move to delay second reading of An Ordinance Amending Section 11-0203, Section 11-0204 and section 11-0209 of article 11-02 of chapter 11 of the Fargo Municipal Code relating to Noise Control and Radio Interference and an ordinance Amending Section 18-0310 and Repealing Sections 18-0310.1, 18-0310.2, 18-0310.3, 18-0310.4, 18-0310.5, 18-0310.6 and 18-0310.8 of Article 18-03 of Chapter 18 of the Fargo Municipal Code Relating to Use and Care of Streets and Sidewalks to the next regularly scheduled meeting of the Board of City Commissioners on September 19, 2022.

Sincerely


Nancy J. Morris

NJM/imw

46

MEMORANDUM

TO: Board of City Commissioners

FROM: Steven Sprague, City Auditor

SUBJECT: Taxi Cab/Vehicles for Hire Ordinance

DATE: August 31, 2022

During 2019 the Auditor's office became aware the current Taxi ordinance needed updating. The Auditor's office along with the City Attorney met with representatives of the transportation industry and worked on a revised ordinance. In early 2020 we were ready to present the changes to the City Commission, then Covid hit and it was decided to pause and see how the industry responded to the pandemic. In 2022 we are seeing a resurgence in interest and activity in the transportation industry, a return to normal.

Through discussions with the industry it was decided the City should not be involved with decision about how the business should be operated but rather should focus on the safety of the traveling public. Safety concerns can be addressed by ensuring vehicles have been inspected, vehicles have proper signage identifying them as a vehicle for hire, proper insurance is maintained, background checks are completed on the drivers, etc.

The ordinance being considered has substantial changes and will be presented as a repeal and reenact but there are a couple issues that need to be discussed and finalized before the ordinance can be presented to the City Commission for approval.

- The current ordinance requires a minimum of three (3) vehicles, should that requirement be eliminated?
- The current ordinance requires 24/7 operations, should that provision be eliminated?
- The current ordinance requires \$250/\$500/\$50 insurance, should those levels be increased?
- What extent of background checks should be conducted? DOT/FBI/Attorney General?

Recommended Motion:

Direct the City Attorney to prepare recommended changes to Article 25-04 Vehicles for Hire and bring back to the City Commission for Receive and File, First Reading and Second Reading Final Adoption.

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Arlette Preston, City Commissioner
Fargo City Hall
225 4th Street North
Fargo, ND 58102-4817
Phone: 701.715.2862 | Fax: 701.476.4136
Email: APreston@FargoND.gov
www.FargoND.gov

MEMORANDUM

TO: BOARD OF CITY COMMISSIONERS

FROM: CITY COMMISSIONER ARLETTE PRESTON

DATE: SEPTEMBER 6, 2022

SUBJECT: BUILDING CODE FOR CHILD CARE CENTERS

After a number of meetings with newly established and future child care center owners and meetings with staff – Inspections staff and Social Services staff – one of the current code requirements has been identified as costly and unnecessary. Due to the way child care centers are classified, they are treated the same as a nursing home and showers are a requirement for that category.

Staff in attendance at that meeting stated very clearly that showers are not something any child care center should be using. In fact, if any center actually uses one, it would be of concern.

Inspections staff have indicated the best way to remedy this is to pass an ordinance exempting child care centers from the requirement for showers.

RECOMMENDED MOTION: To direct the City Attorney to draft an Ordinance which will exempt child care centers from the requirement for showers and present to the City Commission for adoption.



MEMORANDUM

TO: BOARD OF CITY COMMISSIONERS

FROM: CITY COMMISSIONER ARLETTE PRESTON

DATE: SEPTEMBER 6, 2022

SUBJECT: ELECTION CONCERNS

There have been multiple concerns expressed by community members regarding the process of voting in the past election. Since the City is accountable for City elections running smoothly and ensuring every citizen has the rightful opportunity to vote, we should be evaluating the effectiveness of the election administration process.

To fully inform the City Commission on the processes for voting in the recent City election, I request the consideration of this motion:

Recommended Motion: The City Commission, via a letter, request a written report from Cass County Election Administrators on the past election. The report should include, but not limited to, the following items:

1. The functioning of the three polling sites – any issues with identification of the correct ballots for voters, length of lines (waiting times for residents to vote), any complaints re: the actual physical voting sites (i.e. difficulty to access and/or confusion about where to go, etc.)
2. The number of misclassifications of citizens as “non-citizens” and how that is to be resolved for future elections.
3. Process for election workers to deal with those labeled “non-citizens”, what actually happened and what the correct approach is.
4. Availability of election workers (including election judges).
5. Success and/or challenges in recruitment, training and management of election workers.
6. How the identified problems with the process will be corrected.



MEMORANDUM

TO: BOARD OF CITY COMMISSIONERS

FROM: CITY COMMISSIONERS ARLETTE PRESTON AND JOHN STRAND

DATE: SEPTEMBER 6, 2022

SUBJECT: EMPLOYEE HEALTH PLAN REVIEW

A few weeks ago, Commissioner Strand requested consideration of contraceptive coverage with the City of Fargo Employee Health Plan. We were told a review would be underway.

Since that time, we have been hearing from employees interested in having that coverage included in the health plan. We have also been informed that the surrounding jurisdictions – West Fargo and Moorhead – have this coverage included in their plans.

We are requesting a report on the plan review process at the September 6th meeting of the City Commission. The report should include:

1. Explanation of the coverage differences between an Affordable Care Act (ACA) compliant plan and our current grandfathered plan.
2. Report on cost analysis of moving to an ACA compliant plan and if a competitive bidding process would be beneficial.
3. The logistics of moving from our plan to an ACA compliant plan and the timing of doing so.



500a

August 3, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 2901 37 Ave S as submitted by Jennifer Hall. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$750 with the City of Fargo's share being \$130.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lot 5, Blk 1, Stonebridge Farms 2nd

2. Address of Property 2901 37 Ave S

3. Parcel Number 01-2922-00050-00

4. Name of Property Owner Jennifer A Hall Phone No. 701-799-0468

5. Mailing Address of Property Owner 2901 37 Ave S

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). All new windows and patio door

7. Building permit No. NA 8. Year built (residential property) 1993

9. Date of commencement of making the improvements 06/01/2022

10. Estimated market value of property before the improvements \$ 313,700.00

11. Cost of making the improvement (all labor, material and overhead) \$ 57,364.00

12. Estimated market value of property after the improvements \$ 371,064.00

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Jennifer A. (Hall) Kankelfutz Date 7/29/2022

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization Steve Glombent Date 8-24-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20___, 20___, 20___, 20___, 20___.

Chairperson _____ Date _____



506

August 3, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 2309 Victoria Rose Ln S as submitted by Barbara and Jeffrey Hanson. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$80 with the City of Fargo's share being \$10.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lot 10 Block 2 Rose Creek 3rd

2. Address of Property 2309 Victoria Rose Ln S

3. Parcel Number 01-2484-00340-000

4. Name of Property Owner Jeffrey & Barbara Hanson Phone No. 701-412-5633

5. Mailing Address of Property Owner 2309 Victoria Rose Ln S

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). New windows

7. Building permit No. N/A 8. Year built (residential property) 1991

9. Date of commencement of making the improvements MAR 2021

10. Estimated market value of property before the improvements \$ _____

11. Cost of making the improvement (all labor, material and overhead) \$ 64,400.00

12. Estimated market value of property after the improvements \$ _____

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant [Signature] Date 7/27/22

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization [Signature] Date 8-24-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20 __, 20 __, 20 __, 20 __, 20 __.

Chairperson _____ Date _____



506

August 3, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 4627 Rose Creek Pkwy S as submitted by Theresa and Rex Carlson. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$430 with the City of Fargo's share being \$70.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski". The signature is written in a cursive style.

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lot 1 Block 1 Rose Creek 4th

2. Address of Property 4627 Rose Creek Pkwy S

3. Parcel Number 01-2485-00010-000

4. Name of Property Owner Rex & Theresa Carlson Phone No. 701-361-2866

5. Mailing Address of Property Owner 4627 Rose Creel Pkwy S

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Reside dwelling \$ WINDOWS, EXTERIOR DOORS

7. Building permit No. 22060720 8. Year built (residential property) 1994

9. Date of commencement of making the improvements _____

10. Estimated market value of property before the improvements \$ _____

11. Cost of making the improvement (all labor, material and overhead) \$ 110,000

12. Estimated market value of property after the improvements \$ _____

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant *Rex Carlson* Date 8/1/2022

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization *Theresa Spindler* Date 8-24-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____ Date _____



50d

August 19, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 4833 Rose Creek Pkwy S as submitted by David Bunzow and Debra Bartelt. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$70 with the City of Fargo's share being \$12.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lot 6 Block 2 Rose Creek 4th

2. Address of Property 4833 Rose Creek Pkwy S

3. Parcel Number 01-2485-00440-000

4. Name of Property Owner David Bunzow & Debra Bartelt Phone No. 701-541-5005

5. Mailing Address of Property Owner 4833 Rose Creek Pkwy S

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). 2022 new windows

7. Building permit No. N/A 8. Year built (residential property) 1993

9. Date of commencement of making the improvements 07/01/2022


10. Estimated market value of property before the improvements \$ _____

11. Cost of making the improvement (all labor, material and overhead) \$ 31,130

12. Estimated market value of property after the improvements \$ _____


Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant  Date 8/6/2022

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization  Date 8-24-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____ Date _____



502

July 18, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 634 Harwood Dr. S as submitted by Robert & Barbara Deraas. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$660 with the City of Fargo's share being \$112.

Sincerely,

A handwritten signature in cursive script that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lot 3 Blk 2 Harwood Groves 6th

2. Address of Property 634 Harwood Dr S

3. Parcel Number 01-1149-00230-000

4. Name of Property Owner Robert & Barbara Deraas Phone No. 701-219-4393

5. Mailing Address of Property Owner 634 Harwood Dr S

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Master Bath remodel

7. Building permit No. n/a 8. Year built (residential property) 1993

9. Date of commencement of making the improvements Jan 2022

10. Estimated market value of property before the improvements \$ _____

11. Cost of making the improvement (all labor, material and overhead) \$ 50,272.81

12. Estimated market value of property after the improvements \$ _____

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Barbara Deraas Date 7-15-22

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization Michelle [Signature] Date 8-24-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____ Date _____



504

July 18, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 2401 Victoria Rose Dr. S as submitted by Michael & Renee Gravlin. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$265 with the City of Fargo's share being \$45.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed LT 17, BLK 1, ROSE CREEK 3RD

2. Address of Property 2401 VICTORIA ROSE DR S

3. Parcel Number 01-2484-00170-000

4. Name of Property Owner MICHAEL & RENEE GRAVALIN Phone No. 701.799.5449

5. Mailing Address of Property Owner SAME

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). REPLACE SIDING

7. Building permit No. 22040271 8. Year built (residential property) 1992

9. Date of commencement of making the improvements 04/12/2022

10. Estimated market value of property before the improvements \$ 447,300.00

11. Cost of making the improvement (all labor, material and overhead) \$ 36,249.00

12. Estimated market value of property after the improvements \$ 467,500.00

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Renee M Gravalin Date 7.16.22

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization [Signature] Date 8-24-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20 __, 20 __, 20 __, 20 __, 20 __.

Chairperson _____ Date _____



5098

July 18, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 3531 18 St S as submitted by Dale and Kristy Gilbraith. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$135 with the City of Fargo's share being \$20.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed PT OF LT 6, BLK 6, SOUTH
POINTE 2ND

2. Address of Property 3531 18 ST S

3. Parcel Number 01-2831-01035-000

4. Name of Property Owner DALE & KRISTY GILBRAITH Phone No. 701-446-7494

5. Mailing Address of Property Owner SAME

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). REPLACE SIDING

7. Building permit No. 22040728 8. Year built (residential property) 1990

9. Date of commencement of making the improvements 04/25/2022

10. Estimated market value of property before the improvements \$ 211,200.00

11. Cost of making the improvement (all labor, material and overhead) \$ 30,000.00

12. Estimated market value of property after the improvements \$ 221,400.00

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Dale Gilbraith Date 7/15/2022

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization [Signature] Date 8-24-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20___, 20___, 20___, 20___, 20___.

Chairperson _____ Date _____



50h

July 28, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 3537 Longfellow Rd N as submitted by Lori Ann Gregoire. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$206 with the City of Fargo's share being \$35.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed LT 3, BLK 4, GOLF COURSE 3RD

2. Address of Property 3537 LONGFELLOW RD N

3. Parcel Number 01-1003-00780-000

4. Name of Property Owner LORI ANN GREGOIRE Phone No. 701-261-9203

5. Mailing Address of Property Owner SAME

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). REPLACE SIDING

7. Building permit No. 22010919 8. Year built (residential property) 1976

9. Date of commencement of making the improvements 01/12/2022

10. Estimated market value of property before the improvements \$ 367,100.00

11. Cost of making the improvement (all labor, material and overhead) \$ 19,000.00

12. Estimated market value of property after the improvements \$ 382,800.00

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Lori Ann Gregoire Date 7-23-22

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization Mark Schmidt Date 8-24-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20___, 20___, 20___, 20___, 20___.

Chairperson _____ Date _____



50i

July 28, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1514 6 St S as submitted by Nissen Homes LLC. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$107 with the City of Fargo's share being \$20.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed LT 17, BLK 15 HUNTINGTONS

2. Address of Property 1514 6 ST S

3. Parcel Number 01-1400-02460-000

4. Name of Property Owner NISSEN HOMES LLC Phone No. 701 729 1841

5. Mailing Address of Property Owner 513 24 AVE S FARGO ND 58103

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). VINYL SIDING

7. Building permit No. 22040618 8. Year built (residential property) 1950

9. Date of commencement of making the improvements 04/20/2022

10. Estimated market value of property before the improvements \$ 183,000.00

11. Cost of making the improvement (all labor, material and overhead) \$ 5,000.00

12. Estimated market value of property after the improvements \$ 191,200.00

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant [Signature] Date 7/20/22

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization [Signature] Date 8-24-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20___, 20___, 20___, 20___, 20___.

Chairperson _____ Date _____



50j

August 5, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 203 14 St S as submitted by Elizabeth Leach. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$170 with the City of Fargo's share being \$30.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**
North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner ELIZABETH LEACH Phone No. 701-261-3511

2. Address of Property 203 14 ST S
City FARGO State ND Zip Code _____

3. Legal description of the property for which the exemption is being claimed. LOT PT A BLK 24 EDDY & FULLERS AUDITORS OUTLOTS

4. Parcel Number 01-0700-01390-000 Residential Commercial Central Business District

5. Mailing Address of Property Owner SAME
City _____ State _____ Zip Code _____

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary). RESIDE DWELLING W/VINYL SIDING. REPLACE SOFFITS, FASCIA, GUTTERS, DOWNSPOUTS, AND SHINGLES

7. Building Permit No. 180098 8. Year Built 1910

9. Date of Commencement of making the improvement 01/30/2018

10. Estimated market value of property before improvement \$ 179,600

11. Cost of making the improvement (all labor, material and overhead) \$ 33,934

12. Estimated market value of property after improvement \$ 192700

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.
Applicant's Signature Elizabeth Leach Date 12-14-19

Assessor's Determination

14. The local assessor finds that the improvements in this application has has not met the qualifications for exemption for the following reason(s):
Assessor's Signature Mike Stenlund Date 8-24-2022

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied Approved
Approval subject to the following conditions: _____
Chairman of Governing Body _____ Date _____



50K

July 28, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 4810 University Dr S as submitted by Beth and James Zitzow. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$460 with the City of Fargo's share being \$80.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lot 2 Block 1 Maiers 1st Subd

2. Address of Property 4810 University Dr S

3. Parcel Number 01-1883-00020-000

4. Name of Property Owner James & Beth Zitzow Phone No. 701-566-1047

5. Mailing Address of Property Owner 4810 University Dr S

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Kitchen remodel.

7. Building permit No. 21090354 8. Year built (residential property) 1968

9. Date of commencement of making the improvements 02/01/2022

10. Estimated market value of property before the improvements \$ _____

11. Cost of making the improvement (all labor, material and overhead) \$ 42,000.00

12. Estimated market value of property after the improvements \$ _____

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant [Signature] Date 7-20-22

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization [Signature] Date 8-24-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____ Date _____



502

August 3, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1919 Rose Creek Dr S as submitted by Larson Family Trust. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$880 with the City of Fargo's share being \$150.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lot 8 Blk 2 Rose Creek 1st

2. Address of Property 1919 Rose Creek Dr S

3. Parcel Number 01-2482-00270-000

4. Name of Property Owner Larson Family Trust - Richard Phone No. 701-361-6102

5. Mailing Address of Property Owner 1919 Rose Creek Dr S

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Interior remodel

7. Building permit No. n/a 8. Year built (residential property) 1990

9. Date of commencement of making the improvements 2-17-22

10. Estimated market value of property before the improvements \$ 340,900.00

11. Cost of making the improvement (all labor, material and overhead) \$ 135,000

12. Estimated market value of property after the improvements \$ _____

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant X Richard Larson Date 8-1-22

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization [Signature] Date 8-29-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____ Date _____



50m

August 3, 2022

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 2410 Centennial Rose Dr S as submitted by Gregory and Susan Borowski. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$90 with the City of Fargo's share being \$15.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lot 12 Block 5
Rose Creek 3rd

2. Address of Property 2410 Centennial Rose Dr S

3. Parcel Number 01-2484-00630-000

4. Name of Property Owner Stephen & Susan Borowski Phone No. 701-936-3748

5. Mailing Address of Property Owner 2410 Centennial Rose Dr S

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Window replacement

7. Building permit No. N/A 8. Year built (residential property) 1994

9. Date of commencement of making the improvements _____


10. Estimated market value of property before the improvements \$ _____

11. Cost of making the improvement (all labor, material and overhead) \$ 44,863.00

12. Estimated market value of property after the improvements \$ _____

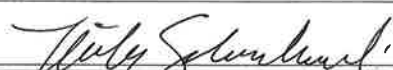
Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant  Date 7/24/22

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization  Date 8-24-2022

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____


Exemption is allowed for years 20 __, 20 __, 20 __, 20 __, 20 __.

Chairperson _____ Date _____

(51)

MEMORANDUM

TO: BOARD OF CITY COMMISSIONERS

FROM: MAYOR TIMOTHY J. MAHONEY 

DATE: SEPTEMBER 6, 2022

SUBJECT: APPOINTMENT TO THE BOARD OF ADJUSTMENT

The terms of Matthew Boreen and Mike Mitchell on the Board of Adjustment expired on June 30, 2022. Mr. Boreen is willing to continue his service on the Board; however, Mr. Mitchell no longer wishes to serve on the Board.

Mr. Orth has been serving as an Alternate Board of Adjustment member and is willing to fill the vacancy on the Board created by the resignation of Mr. Mitchell.

Your favorable consideration of this recommendation will be greatly appreciated.

RECOMMENDED MOTION: Approve the reappointment of Matthew Boreen and the appointment of Michael Orth as a regular member of the Board of Adjustment for three-year terms ending June 30, 2025.

mmappt22boardjust