



**Request for Quotes**  
**2020 Flood Preparation Assistance**  
**February 14<sup>th</sup>, 2020**

**1. PURPOSE OF REQUEST**

The City of Fargo requests proposals from qualified vendors for **Emergency Flood Preparation Equipment** to be used in preparation of protective measures from anticipated spring flooding on the Red River. The City desires to secure various rental equipment. Vendors will be responsible for delivery to the City of Fargo Public Works and Solid Waste Facilities, address as listed below, prior to flood event and reclamation following flood event.

It is anticipated that a single vendor will not have the capacity to accommodate the security of the total equipment requested therefore vendor will need to fully identify intended quantities on submitted proposal.

Selection of vendors will be based on cost (50%), experience (20%) and specifications (30%) of requested equipment.

**2. GENERAL INSTRUCTIONS**

The City reserves the right to cancel this RFQ in writing or postpone the date and time for submitting proposals at any time prior to the proposal due date. The City by this RFQ does not promise to accept the lowest cost or any other proposal and specifically reserves the right to reject any or all proposals, to waive any formal proposal requirements, to investigate the qualifications and experience of any Proposer, to reject any provisions in any proposal, to modify RFQ contents, to obtain new proposals, to negotiate the requested services and contract terms with any Proposer, or to proceed to do the work otherwise.

The City hereby notifies all bidders that it will affirmatively insure that in regard to any contract entered into, pursuant to this request, minority business enterprises will be afforded full opportunity and are encouraged to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award. The City reserves the right to accept or reject any and all proposals that is in the best interest of the City. All questions and inquiries will be addressed to:

Allan Erickson  
Central Garage  
402 23<sup>rd</sup> Street North  
Fargo ND 58102  
Phone: (701) 241-1439  
Fax: (701) 298-6971

Tanner Smedshammer  
Central Garage  
402 23<sup>rd</sup> Street North  
Fargo, ND 58102  
(701) 241-1460  
(701) 298-6971

A. Proposals shall be submitted to:

Office of the City Auditor  
C/o City Hall  
225 N 4<sup>th</sup> Street  
Fargo ND 58102

B. Proposals shall be clearly identified and marked as follows:

**Request for Proposal:  
Emergency Flood Preparation  
Assistance**

**All proposals must be received by 2:00 P.M. on Friday, February 14<sup>th</sup>, 2020**

**3. SCOPE OF WORK**

**A. Rental Equipment**

1. Equipment Delivery  
Equipment will be available for use three (3) days from request to Public Works location, address as previously stated. Inventory shall be staged by supplier and acceptance made by renter.
2. Equipment Mechanical Condition  
All equipment will be mechanically sound and fully operational upon delivery. If the equipment becomes inoperable during rental period vendor will be required to provide replacement unit of equal or greater within 12 hours of initial contact of loader failure. All costs encumbered to replace inoperable equipment will be the responsibility of the vendor.
3. Payment  
Rental rates shall consist of a base weekly rate plus hourly run time of each unit.  
Payment for rentals will be on a weekly (7 day) basis for each individual unit. Partial weeks shall be prorated.
4. Rental Period  
Rental period will begin on delivery at above specified location and terminate upon request for removal.

**B. Reclamation**

Upon request for removal, vendor will be required to remove all units from City of Fargo location's within five (5) calendar days.

**4. Compact Track Loader**

Item	Specifications
	All rental compact track loaders will be: <ul style="list-style-type: none"><li>- Diesel engine driven</li><li>- Minimum 92 horse power</li><li>- Minimum 17 inch track width</li><li>- Have (SAE) Rated Operating Capacity 3450 lbs. or greater</li><li>- Cab Enclosure and Heater</li></ul>
	- Applicable Heavy Duty Pallet Forks
	- Applicable 80" Heavy Duty Bucket

**5. Wheeled Loader**

<b>Item</b>	<b>Specifications</b>
1	3+ yard rental loader will be: <ul style="list-style-type: none"> <li>- Diesel engine driven</li> <li>- Minimum 190 horse power</li> <li>- Minimum 3 yard bucket</li> <li>- Minimum Operating weight of 31,000 lb.</li> <li>- Minimum dumping height of 9' 6".</li> <li>- Cab Enclosure and Heater</li> <li>- Block Heater</li> <li>- JRB coupler preferred</li> </ul>
1	4+ yard rental loaders will be: <ul style="list-style-type: none"> <li>- Diesel engine driven</li> <li>- Minimum 225 horse power</li> <li>- Minimum 4 yard bucket</li> <li>- Minimum Operating weight of 38,000 lb.</li> <li>- Minimum dumping height of 9' 6".</li> <li>- Cab Enclosure and Heater</li> <li>- Block Heater</li> <li>- JRB coupler preferred</li> </ul>
2	1.2 yard rental loader will be: <ul style="list-style-type: none"> <li>- Diesel engine driven</li> <li>- Minimum Horse power 65 horse power</li> <li>- Minimum 1yard bucket</li> <li>- Minimum operating weight of 10,000 lb.</li> <li>- Minimum dumping height of 8'</li> <li>- Cab enclosure and heater</li> <li>- Block heater</li> <li>- Pallet forks</li> </ul>

**6. Generators**

<b>Item</b>	<b>Specifications</b>
	Generators will be: <ul style="list-style-type: none"> <li>- 25kva Generator, Trailer Mounted</li> </ul>
	Generators will be: <ul style="list-style-type: none"> <li>- 70kva Generator, Trailer Mounted</li> </ul>

7. **Light Plant**

<b>Item</b>	<b>Specifications</b>
	Light Plant will be: <ul style="list-style-type: none"><li>- 4 lights, 6kw Generator</li></ul>

# City of Fargo Quote Form

February 14<sup>th</sup>, 2020

## Flood Preparation Assistance

### **City of Fargo Equipment Items for 2020 Flood Fight**

<b>DEPARTMENT</b>	<b>DESCRIPTION</b>	<b>WEEKLY (7 DAYS)</b>	<b>MONTHLY (28 DAYS)</b>
SOLID WASTE	Loader - Wheel Type (4 CY min. bucket)		
SOLID WASTE	Loader - Wheel Type (3 CY min. bucket)		
SOLID WASTE	Loader -Wheel Type (1.2 CY min. bucket)		
SOLID WASTE	Track Skid Steer Loader w/bucket and forks (92 hp min.)		
STREET	Track Skid Steer Loader w/bucket and forks (92 hp min.)		
STREET	25kva Generator, Trailer Mounted		
STREET	70kva Generator, Trailer Mounted		
STREET	Light Plant, 4 lights, 6kw Generator		

List Base Hours per machine: \_\_\_\_\_

Excess hourly rate: \_\_\_\_\_

Company \_\_\_\_\_

By: \_\_\_\_\_  
(Name) (Signature)

\_\_\_\_\_  
(Title) (Phone Number)