



Request for Proposal

Utility Work Machines

February 21th, 2023
(RFP23042B)

City of Fargo Request for Proposal

The City of Fargo requests proposals from qualified vendors for (4) four Utility Work Machines to be used by multiple City of Fargo Departments. City of Fargo is the current owner and is soliciting quotes for machines that will be traded out to the vendor on a yearly basis with 5-year annual trade in contract. Upon completion of the evaluation by the selection committee an order may be placed. **Proposals will be received until 2:00 PM on February 21th, 2023.**

CITY OF FARGO RIGHTS

The City reserves the right to cancel this RFP in writing or postpone the date and time for submitting proposals at any time prior to the proposal due date. The City by this RFP does not promise to accept the lowest cost or any other proposal and specifically reserves the right to reject any or all proposals, to waive any formal proposal requirements, to investigate the qualifications and experience of any Proposer, to reject any provisions in any proposal, to modify RFP contents, to obtain new proposals, to negotiate the requested services and contract terms with any Proposer, or to proceed to do the work otherwise.

The City hereby notifies all proposers that it will affirmatively insure that in regard to any contract entered into, pursuant to this request, minority business enterprises will be afforded full opportunity and are encouraged to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award. The City reserves the right to accept or reject any and all bids that is in the best interest of the City. All questions and inquiries will be addressed to:

Equipment Specifications:

Tom Ganje
Fleet Purchasing Manager
Public Works
402 23rd St. N
Fargo, ND 58102
Email: Tganje@FargoND.gov
Phone: (701) 241-1460
Fax: (701) 298-6971

Ben Dow
Director of Operations
Public Works
402 23rd St. N
Fargo, ND 58102
Bdow@FargoND.gov
(701) 241-1463
(701) 298-6971

GENERAL SPECIFICATION

MODEL: Unit shall be a new current year model.

WARRANTY: Minimum 1 year all-inclusive warranty on all components.

DELIVERY: Proposer must perform a complete pre-delivery service prior to delivery of equipment. All units are F.O.B., Fargo Central Garage.

Proposer must state the number of days for delivery from time of order and a \$150.00 per day will be accessed against the purchase price with the total not to exceed 2.5% of purchase price.

MANUALS: One (1) complete service manual, digital or printed
One (1) complete parts manual, digital or printed
One (1) operator's manual.
One (1) training video (if available)

TRAINING: Upon delivery to end-user Proposer will provide instruction to operators on proper operation and daily maintenance.

One day of training on repair procedures to be provided by a Factory Qualified representative to repair technicians. Onsite training at the City of Fargo Central Garage should be scheduled at time of order.

BIDDER: There shall be \$500,000.00 minimum of product Liability coverage by the Proposer to protect the City of Fargo. Certification shall be provided with proposal.

Preference may be given to Proposer who has a local dealer with a reasonable amount of parts inventory for the unit that has been proposed and a complete service facility. On new models or equipment not previously purchased by the City of Fargo, the selection committee may elect to have a demonstration of the models being considered.

Utility Work Machines

1.0 INTENT

It is the intent of this specification to obtain a five year annual trade-in contract. The City of Fargo will enter into an initial five (5) year contract from the effective date. The initial contract may be renewed upon satisfactory completion of the original contract term. The City of Fargo reserves the right to execute the option to automatically renew for a successive period of two (2) years. The City of Fargo reserves the right to renegotiate price and terms, provided that such negotiated price and terms fall within the original scope of work for this proposal. Such changes will be documented by amendment to the contract. City of Fargo shall return equipment in good repair, condition and working order. Ordinary wear and tear resulting from proper use shall be expected.

The City of Fargo has evaluated different styles of Utility Work Machines and has determined that this published specification is best suited for City of Fargo needs in terms of quality and features. This specification shall not be interpreted as restrictive but rather as a measure of quality and performance against which all other Utility Work Machines will be compared.

In comparing proposals, comparison will not be confined to price only. The successful proposer will be one whose product is judged as best serving the interests of the City of Fargo when price, product, quality and delivery are considered. The City of Fargo also reserve the right to reject any or all proposals or any part thereof, and to waive any minor technicalities. A contract will be awarded to the proposer submitting the lowest responsible proposal meeting the requirements.

City of Fargo currently owns (3) three Utility Work Machines and rents (1) one Utility Work Machine specified below. The City of Fargo is seeking a yearly trade in value on each machine per/year for the next five (5) years. Utility Work Machines shall be an equivalent Make/Model that is listed below or approved equal.

2.0 EQUIVALENT PRODUCT

Proposals will be accepted for consideration on any make or model that is equal or superior to the Utility Work Machines specified. Decisions of equivalency will be at the sole interpretation of the City of Fargo. A blanket statement that equipment proposed will meet all requirements will not be sufficient to establish equivalence. An original manufacturer's brochure of the proposed product is to be submitted with proposal.

3.0 INTERPRETATIONS

In order to be fair to all proposers, no oral interpretations will be given to any proposer, as to the meaning of the specification documents or any part thereof. Every request for such a consideration shall be made in writing. Based on such inquiry, the City of Fargo may choose to issue an addendum in accordance with local state laws.

4.0 GENERAL

The specification herein states the minimum requirements of the City of Fargo. All proposals must be regular in every respect. Unauthorized conditions, limitations, or provisions shall be cause for rejection. The City of Fargo will consider as irregular or non-responsive any and all proposals that are not prepared and submitted in accordance with the proposal document and specification, or any proposal lacking sufficient technical literature to enable the City of Fargo to make a reasonable determination of compliance to the specification. It shall be the proposer's responsibility to carefully examine each item of the specification. Failure to offer a completed proposal or failure to respond to each section of the technical specification (COMPLY: YES NO) will cause the proposal to be rejected without review as non-responsive. All variances, exceptions and/or deviations shall be fully described in the appropriate section. Deceit in responding to the specification will be cause for rejection. **Vendors are responsible for identifying total yearly trade-in cost of a single unit, to include all specifications as listed below.**

5.0 City of Fargo Owned/Rented Equipment

5.1 <u>Owned Utility Work Machines</u>		
- 2022 Bobcat UW56	(Unit 651)	<i>Estimated Hrs. 147</i>
- 2021 Bobcat 5610T	(Unit 674)	<i>Estimated Hrs. 374</i>
- 2021 Bobcat 5610T	(Unit 691)	<i>Estimated Hrs. 685</i>

5.2 <u>Rented Utility Work Machines</u>		
- 2023 Bobcat UW56		

6.0 Specifications

6.1 Specification	<u>Quantity of 2</u>
<p><u>Utility Work Machine will be :</u> <i>(UW53 H-Series of approved equal)</i></p> <ul style="list-style-type: none"> - Diesel Engine Driven. - Minimum 60 Horse Power. - Operating Capacity of 1400lbs or greater. - Minimum Tipping Load of 2050lbs. - Full Cab Enclosure with Heater and Air Conditioner. - High Flow Auxiliary power. - Full-Time four wheel drive system. - Hydraulics be able to lock in continuous flow in both forward and reverse. - Minimum Three-Point Hitch lift capacity of 1700lbs. - LED Strobe light mounted to top of cab. Must be able to control on/off function inside the cab. - All work lights must be LED. - AM/FM/Bluetooth Radio. - Power Quick Change for attachments that is controlled inside of cab - Linex'd cab floor. 	
<p>Machine needs to be compatible with all City of Fargo attachments. (Hydraulics/Electric connections.)</p>	<p>YES ___ NO ___</p>

6.2 Specification	<u>Quantity of 2</u>
<p><u>Utility Work Machine will be:</u> <i>(UW56 H-Series of approved equal)</i></p> <ul style="list-style-type: none"> - Diesel Engine Driven. - Minimum 60 Horse Power. - Operating Capacity of 1400lbs or greater. - Minimum Tipping Load of 2050lbs. - Full Cab Enclosure with Heater and Air Conditioner. - High Flow Auxiliary power. - Full-Time four wheel drive system. - Hydraulics be able to lock in continuous flow in both forward and reverse. - Minimum cargo box capacity of 1050lbs. - Linex'd cab floor. - Linex'd cargo box. (interior) - LED Strobe light mounted to top of cab. Must be able to control on/off function inside the cab. - All work lights must be LED. - AM/FM/Bluetooth Radio. - Power Quick Change for attachments that is controlled inside of cab. 	
<p>Machine needs to be compatible with all City of Fargo attachments. (Hydraulics/Electric connections.)</p>	<p>YES ___ NO ___</p>

Exceptions & Deviations

Proposer shall fully describe every variance exception and/or deviation. List the item number here and fully explain any items in non-compliance with specification. Additional sheets may be used if required.

ADDITIONAL ITEMS NOT INCLUDED IN THE BASE BID PRICE (please identify those items below and include pricing).

Additional Items not Included in Base Bid Price	Cost of Items

Warranty

Utility Work Machine:

Proposal Form

2023 Utility Work Machines

City of Fargo

Company Name _____

Year 1

Make: _____ Model: _____ Trade-in \$ _____

Make: _____ Model: _____ Trade-in \$ _____

Year 2

Make: _____ Model: _____ Trade-in \$ _____

Make: _____ Model: _____ Trade-in \$ _____

Year 3

Make: _____ Model: _____ Trade-in \$ _____

Make: _____ Model: _____ Trade-in \$ _____

Year 4

Make: _____ Model: _____ Trade-in \$ _____

Make: _____ Model: _____ Trade-in \$ _____

Year 5

Make: _____ Model: _____ Trade-in \$ _____

Make: _____ Model: _____ Trade-in \$ _____

Estimated Delivery of Machines: _____

By: _____
(Name) (Signature)

(Title) (Phone)

