

**City of Fargo Fire Department
Request for Proposal
Fire Station 3 Boiler Replacement**

The City of Fargo Fire Department is seeking proposals from interested and qualified mechanical contractors to remove and replace an existing Spencer Three Pass Full Wet Back Generator boiler, located at Fire Station 3, 1101 25th Ave N in Fargo.

BID SOLICITATION

Sealed bids for the City of Fargo boiler replacement at Fire Station 3 will be received by the City of Fargo Auditor's office located at 225 4th St N, Fargo, ND, 58102 until 2:00 pm, Tuesday, April 4, 2023. Office hours are 7:45 am to 4:30 pm Monday through Friday, excluding holidays.

All proposals must be in a sealed envelope, bearing on the outside the following information:

1. Fargo Fire Department Station 3 Boiler Replacement
2. Contractor's name and address

Each proposal must remain valid for at least sixty (60) days from the due date of this Request for Proposal.

A pre-bid site visit will be required to be considered for this work. The pre-bid visit will be held at Fire Station 3, 1101 25th Ave N, Fargo, at 9:00 AM, Thursday, March 30, 2023.

For any pre-site visit questions, please email or call Tim Binfet with the fire department at tbinfet@fargond.gov, or (701) 241-8138.

Qualified bidders must hold a North Dakota Contractor's License and carry North Dakota Worker's Compensation insurance as required by law. Bidders must currently have and have had for at least 18 months, a local fully staffed sales and service office located within a 65 mile radius of Fargo City Hall located at 225 4th St N, Fargo, ND, 58102.

The City of Fargo reserves the right to hold all bids for a period of thirty (30) days after April 4, 2023, and the right to reject any or all bids and to waive any informalities.

No bid will be read or considered which does not fully comply with the above provisions.

SCOPE OF WORK, GUARANTEE

All materials and workmanship shall be guaranteed for a period of at least one year upon completion of described work.

Contractor shall provide all new items, articles, and materials, including all labor, equipment, and incidentals required for the project completion.

"Provide" shall mean furnish, install, and connect up, complete in operative condition and use.

One bid only will be required for the following work and shall cover all general, mechanical, electrical, and automatic temperature control work.

- Disconnect, remove, and dispose of the existing boiler and any unneeded equipment.
- Provide and install Knight KBX0400N gas boiler/boilers **OR** an alternative option that is of sufficient design and size to heat the entire building, which is approximately 5,395 square feet.
- Provide, install, and connect all needed piping, ducting, drains, low voltage and line voltage electrical connections and wiring, insulation, or other necessary items.
- Provide factory startup of the new boiler.
- Provide a remote shut off outside of the boiler room.
- Bid Alternate Item - Disconnect, remove, and dispose of the existing generator that is located in the same interior room with the boiler.

EXAMINATION OF EXISTING SITE

Before submitting a proposal on the work contemplated, each bidder shall examine the site and familiarize themselves with all the existing conditions and limitations.

No extras will be allowed because of the Contractor's misunderstandings as to the amount of work involved or their lack of knowledge of any condition in the connection with the project.

OPERATIONS, TIME OF WORK, PUBLIC CONVENIENCE

All operations of the contractor, including storage of materials upon the premises, shall be confined to areas approved by the Owner. The contractor shall hold and save the Owner and his agents, free and harmless from liability of any nature occasioned by his operations.

In order to complete the work in the stipulated time, the contractor may elect to work longer than eight (8) hours in one day or forty (40) hours in one week. However, they must notify the owner of their intentions to do so.

The Contractor shall at all times conduct their work as to insure the least possible obstruction to the current fire department operations at the building. Fire Station 3 will remain operational during the entire time the boiler is replaced.

REVIEW AND AWARD

The City of Fargo reserves the right to not consider any proposal which is determined to be incomplete, deficient or unresponsive of any of the information requested for evaluation. Please submit the following in your proposal.

A. PREVIOUS WORK EXPERIENCE --- 35 POINTS

Include contractor's qualifications; years in business and experience providing similar services listed in the above Request for Proposal. Please also list some recent examples of like projects completed by your company.

B. PROPOSED WORK PLAN --- 35 POINTS

Please provide a detailed work plan and schedule including both material and labor for the completion of the work described above.

C. FEE SCHEDULE --- 30 POINTS

The proposal will include all fees required to complete the project described in the RFP. This total may be adjusted after negotiations with the City prior to signing a formal agreement, if justified.

D. REVIEW

The City of Fargo Fire Department team will evaluate each proposal by the above-described criteria and point system. After evaluation of the proposals, further negotiation with the selected contractor may be pursued. The City may reject all proposals if they are determined to be unsuitable by the Fire Department team.

The selected Contractor's proposal will then be presented to the Fargo City Commission, who will make the final determination of the award of the contract.

E. AWARD

The successful bidder is required at the time the contract is executed to provide a valid North Dakota Contractor's License, Workers Compensation Certificate, Certificate of Insurance, and a Waiver of Subrogation.

CONTACT INFORMATION

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