



**Request for Proposal**  
**Two (2) Auto Side Load Refuse Truck**  
**May 22<sup>nd</sup>, 2020**

# RFP Bidding Specifications

## 1.0 INTENT

It is the intent of this specification to provide for the purchase of two (2) new and unused Auto Side Load Refuse Truck to be used by the Fargo Solid Waste Department.

Sealed proposals will be received by the City of Fargo Auditor's Office at 225 4<sup>th</sup> Street until 2:00 PM on Friday, May 22<sup>nd</sup>, 2020.

**Due to the 2020 Emergency Declaration Related to COVID-19, we encourage the public to deliver Requests for Proposals in the manner of one of the options listed below, by the due date stated in the proposal:**

1. Mail to City of Fargo, Auditor's Office, 225 4th St N, Fargo ND 58102 (Write your project name on the outside of your envelope)
2. Deposit your envelope in the Drop Box located at the entrance of the City Hall employee parking ramp, on 3rd Ave N. (Write your project name on the outside of your envelope)

The City of Fargo Solid Waste Department has evaluated different styles of Auto Side Load Refuse Trucks, and has determined that this published specification is best suited for the Solid Waste Dept needs in terms of quality and features. This specification shall not be interpreted as restrictive but rather as a measure of quality and performance against which all other Auto Side Load Refuse Trucks will be compared.

In comparing proposals, comparison will not be confined to price only. The successful proposer will be one whose product is judged as best serving the interests of the Solid Waste Dept when price, product, quality and delivery are considered. The Solid Waste Dept also reserves the right to reject any or all proposals or any part thereof, and to waive any minor technicalities. A contract will be awarded to the proposer submitting the lowest responsible proposal meeting the requirements.

## 2.0 EQUIVALENT PRODUCT

Proposals will be accepted for consideration on any make or model that is equal or superior to the Auto Side Load Refuse Truck specified. Decisions of equivalency will be at the sole interpretation of the SWD. A blanket statement that equipment proposed will meet all requirements will not be sufficient to establish equivalence.

*An original manufacturer's brochure of the proposed product is to be submitted with proposal.*

## 3.0 INTERPRETATIONS

In order to be fair to all proposers, no oral interpretations will be given to any proposer, as to the meaning of the specification documents or any part thereof. Every request for such a consideration shall be made in writing. Based on such inquiry, the SWD may choose to issue an addendum in accordance with local state laws.

## 4.0 GENERAL

The specification herein states the minimum requirements of the SWD. All proposals must be regular in every respect. Unauthorized conditions, limitations, or provisions shall be cause for rejection. The SWD will consider as irregular or non-responsive any and all proposals that are not prepared and submitted in accordance with the proposal document and specification, or any proposal lacking sufficient technical literature to enable the SWD to make a reasonable determination of compliance to the specification. It shall be the proposer's responsibility to carefully examine each item of the specification. Failure to offer a completed proposal or failure to respond to each section of the technical specification (COMPLY: YES NO) will cause the proposal to be rejected without review as non-responsive. All variances, exceptions and/or deviations shall be fully described in the appropriate section. Deceit in responding to the specification will be cause for rejection.

## CITY OF FARGO RIGHTS

The City reserves the right to cancel this RFP in writing or postpone the date and time for submitting proposals at any time prior to the proposal due date. The City by this RFP does not promise to accept the lowest cost or any other proposal and specifically reserves the right to reject any or all proposals, to waive any formal proposal requirements, to investigate the qualifications and experience of any Proposer, to reject any provisions in any proposal, to modify RFP contents, to obtain new proposals, to negotiate the requested services and contract terms with any Proposer, or to proceed to do the work otherwise.

The City hereby notifies all proposers that it will affirmatively ensure that in regard to any contract entered into, pursuant to this request, minority business enterprises will be afforded full opportunity and are encouraged to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award. The City reserves the right to accept or reject any and all bids that is in the best interest of the City. All questions and inquiries will be addressed to:

Solid Waste Dept Operational Questions:

Dave Rheault  
Solid Waste Route Supervisor  
Solid Waste Department  
4501 7<sup>th</sup> Avenue N  
Fargo, ND 58102

[drheault@FargoND.gov](mailto:drheault@FargoND.gov)

Phone: (701) 241-1455  
Fax: (701) 282-6077

Tanner Smedshammer  
Fleet Management Specialist  
Central Garage  
402 23<sup>rd</sup> St N  
Fargo, ND 58102

[Tanner.Smedshammer@FargoND.gov](mailto:Tanner.Smedshammer@FargoND.gov)

Phone: (701) 241-1460  
Fax: (701) 298-6971

## General Specification

Complete unit shall be a new 2020 model and shall include all standard equipment unless otherwise specified. On an attached sheet, bidder shall provide an explanation for all specification items without a "yes" response.

**WARRANTY:** Dealer will submit warranty on complete unit with bid

**MANUALS:** One (1) complete service manual, paperback or electronic  
One (1) complete parts manual, paperback or electronic  
Three (3) operations manuals, paperback or electronic

**DELIVERY:** Bidder must perform a complete pre-delivery service prior to delivery of equipment. All units are F.O.B., Fargo Public Works, 402 23<sup>rd</sup> St North, Fargo, North Dakota

**Proposer must state the number of days for delivery from time of order and a \$150.00 per day will be accessed against the purchase price with the total not to exceed 2.5% of purchase price.**

**BIDDER QUALIFICATION:** Bidders must have a local dealer with a reasonable amount of parts inventory for the unit that has been bid and a complete service facility.

There shall be a \$500,000.00 minimum of product liability coverage by the manufacture and a minimum of \$500,000.00 liability coverage by the product installers to protect the City of Fargo. Certification shall be provided with bid.

Bidder must supply a list of equipment users who have purchased their units in the past two years.

Information shall include name of contact person and telephone number of that individual.













**Auto Side Load Refuse Truck Warranty:**

Base Manufacture: \_\_\_\_\_  
\_\_\_\_\_

Engine: \_\_\_\_\_

Hydraulics: \_\_\_\_\_

OTHER: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

