



**Request for Proposal
2 Ton Chipper Truck
December 6th, 2021**

City of Fargo Request for Proposal

The City of Fargo is requesting proposals for one (1) 2 Ton Chipper Truck. Sealed proposals will be received by the City of Fargo Auditor's Office at 225 4th Street North, Fargo, ND 58102, for the purpose of evaluating costs and operating parameters on a 2 Ton Chipper Truck. Upon completion of the evaluation by the selection committee an order may be placed. Proposals will be received until **2:00 P.M. Central Standard Time on Monday, December 6th, 2021.**

CITY OF FARGO RIGHTS

The City reserves the right to cancel this RFP in writing or postpone the date and time for submitting proposals at any time prior to the proposal due date. The City by this RFP does not promise to accept the lowest cost or any other proposal and specifically reserves the right to reject any or all proposals, to waive any formal proposal requirements, to investigate the qualifications and experience of any Proposer, to reject any provisions in any proposal, to modify RFP contents, to obtain new proposals, to negotiate the requested services and contract terms with any Proposer, or to proceed to do the work otherwise.

The City hereby notifies all proposers that it will affirmatively insure that in regard to any contract entered into, pursuant to this request, minority business enterprises will be afforded full opportunity and are encouraged to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award. The City reserves the right to accept or reject any and all proposals that is in the best interest of the City. All questions and inquiries will be addressed to:

Equipment Specifications

Tanner Smedshammer
Fleet Management Specialist
Public Works
402 23rd St. N
Fargo, ND 58102

E-mail: Tanner.Smedshammer@FargoND.gov
Phone: (701) 241-1460
Fax: (701) 298-6971

Operational Questions

Scott Liudahl
City Forester
Public Works
402 23rd St. N
Fargo, ND 58102

SLiudahl@FargoND.gov
(701) 241-1466
(701) 298-6971

GENERAL SPECIFICATION

MODEL: Unit shall be a new, current year model 2 Ton Chipper Truck.

WARRANTY: Shall be stated in **writing** on the form provided.

DELIVERY: Proposer must perform a complete pre-delivery service prior to delivery of equipment. All units are F.O.B., Fargo Central Garage.

Proposer must state the number of days for delivery from time of order. If the delivery date is not met, a \$150.00 per day may be assessed against the purchase price with the total not to exceed 2.5% of purchase price.

TRAINING Upon delivery to end-user the proposer will provide instruction to operators on proper operation and daily maintenance.

Training on repair procedures shall be provided by a factory qualified representative to the applicable city repair technician(s). A list of training courses shall be presented at the time of the RFP. The topic of training will be discussed and approved by the City of Fargo Staff. Onsite training (if applicable) at the City of Fargo Central Garage should be scheduled at time of order.

Proposer The proposer shall provide a certification of liability coverage with the proposal. The policy shall have a minimum general liability limit of \$500,000 with the City of Fargo listed as certificate holder.

A detailed specification must be included by the proposer when responding to the RFP. The RFP will not be accepted if this criterion is not met.

Preference may be given to Proposer who can deliver complete unit prior to the 2022 City of Fargo - Forestry Department's chipping season.

2 Ton Chipper Truck Bidding Specifications

1.0 INTENT

It is the intent of this specification to provide for the purchase of one (1) 2 Ton Chipper Truck to be used by the Forestry Department.

The City of Fargo Forestry Department has evaluated different styles of 2 Ton Chipper Trucks and has determined that this published specification is best suited for the FFD needs in terms of quality and features. This specification shall not be interpreted as restrictive but rather as a measure of quality and performance against which all other Chipper Trucks will be compared.

In comparing proposals, comparison will not be confined to price only. The successful proposer will be one whose product is judged as best serving the interests of the FFD when price, product, quality and delivery are considered. The FFD also reserves the right to reject any or all proposals or any part thereof, and to waive any minor technicalities. A contract will be awarded to the proposer submitting the lowest responsible proposal meeting the requirements.

2.0 EQUIVALENT PRODUCT

Proposals will be accepted for consideration on any make or model that is equal or superior to the Chipper Truck specified. Decisions of equivalency will be at the sole interpretation of the FFD. A blanket statement that equipment proposed will meet all requirements will not be sufficient to establish equivalence. An original manufacturer's brochure of the proposed product is to be submitted with proposal.

3.0 INTERPRETATIONS

In order to be fair to all proposers, no oral interpretations will be given to any proposer, as to the meaning of the specification documents or any part thereof. Every request for such a consideration shall be made in writing. Based on such inquiry, the FFD may choose to issue an Addendum in accordance with local state laws.

4.0 GENERAL

The specification herein states the minimum requirements of the FFD. All proposals must be regular in every respect. Unauthorized conditions, limitations, or provisions shall be cause for rejection. The FFD will consider as irregular or non-responsive any and all proposals that are not prepared and submitted in accordance with the proposal document and specification, or any proposal lacking sufficient technical literature to enable the FFD to make a reasonable determination of compliance to the specification. It shall be the proposer's responsibility to carefully examine each item of the specification. Failure to offer a completed proposal or failure to respond to each section of the technical specification (COMPLY: YES NO) will cause the proposal to be rejected without review as non-responsive. All variances, exceptions and/or deviations shall be fully described in the appropriate section. Deceit in responding to the specification will be cause for rejection.

5.0 Chassis

YES

NO

- 1. New Ford F550, 4WD, DRW, Super Duty or equivalent _____
- 2. V8, Turbo Diesel, 300 HP, Block Heater _____
- 3. 84" CA _____
- 4. Back up alarm. _____
- 5. 6 Speed Automatic Transmission with Overdrive _____
- 6. 7000 lb. Front Axle, 14,700 lb. Rear axle _____
- 7. AM/FM Radio, AC and Tilt Steering Wheel _____
- 8. Factory De-Rated to 19,500 lb. GVWR _____
- 9. Integrated Factory Trailer Brake Controller _____
- 10. Lighted compartments. _____
- 11. LED stop / tail / turn and reverse lights. _____
- 12. Mud Flaps _____
- 13. Unit shall be white in color. _____
- 14. Hoist Rated for lifting chip box
List hoist and rating: _____

5.1 Chip Box

- 1. Minimum 11' Long X 60" High X 93" Wide Chip Body _____
- 2. Usable capacity of 12 cubic yards _____
- 3. Dipped / Coated Galvannealed material to be Rust Resistant
List application: _____
- 4. Minimum Floor: 10 – GA High Strength Steel _____
- 5. Minimum Sides, Front, Top: 14 – GA High Strength Steel _____
- 6. Swing Style Tailgate, latches in the open position for
dumping _____

- | | <u>YES</u> | <u>NO</u> |
|---|-------------------|------------------|
| 7. Structural Channel Runners
List size: _____ | _____ | _____ |
| 8. Chipper Air Exhaust Vents on top / upper side | _____ | _____ |
| 9. All lighting shall be recessed LED | _____ | _____ |
| 10. Anti-Sail Mud Flaps | _____ | _____ |

5.2 Tool Boxes / Hitch / Strobes

- | | | |
|--|-------|-------|
| 1. (2) 55" Long X 20" High X 21" Deep (White) | _____ | _____ |
| 2. Full Width Box: 24" Long X 96" Wide X 37" High across Chassis Rails. Including Rope Hooks and 1 Shelf | _____ | _____ |
| 3. Inside Chip Box to include Ladder / Pruner box | _____ | _____ |
| 4. Toolboxes shall be lockable | _____ | _____ |
| 5. Pintle 2 5/16 Trailer Hitch with Tow Hooks specified for chassis | _____ | _____ |
| 6. LED strobe lighting on front and rear of body | _____ | _____ |

5.3 Inspection / Delivery

- | | | |
|---|-------|-------|
| 1. DOT Inspection | _____ | _____ |
| 2. Road Tested and Safety Inspected | _____ | _____ |
| 3. Deliver complete unit to City of Fargo by April 22 nd | _____ | _____ |

Exceptions & Deviations

Proposer shall fully describe every variance exception and/or deviation. List the item number here and fully explain any items in non-compliance with specification. Additional sheets may be used if required.

Warranty

Please fill out all applicable lines. "See Enclosed" is not acceptable

Base Manufacture:

Additional Warranties that apply:

PROPOSAL FORM

2022 2 Ton Chipper Truck
City of Fargo – Forestry Department

Company: _____

Chassis:

Year: _____

Make: _____ Model: _____

Body:

Make: _____ Model: _____

TOTAL UNIT PRICE: _____

DELIVERY DATE

Delivery date from date the order is placed: ____/____/____

Name Signature

Title Phone Date