

**BOARD OF PARKING COMMISSIONERS
MINUTES**

Regular Meeting:

Friday:

September 30, 2016:

The Regular Meeting of the Board of Parking Commissioners of the City of Fargo, North Dakota, was held in the City Commission Room at City Hall at 8:00 o'clock a.m., Friday, September 30, 2016.

The Parking Commissioners present or absent were as follows:

Present: Chairperson Mike Williams, Margie Bailly, Brian Hayer, Randy Thorson

Also Present: Commissioner Dave Piepkorn (City Commission Liaison)

Absent: Tracy Walvatne

Chairperson Williams called the meeting to order.

Item 1: Approve Order of Agenda

Member Piepkorn moved the Order of Agenda be approved as presented. Second by Member Hayer. All Members present voted aye and the motion was declared carried.

Item 2: Minutes: Regular Meeting of August 26, 2016

Member Hayer moved the minutes of the August 26, 2016 Parking Commission meeting be approved. Second by Member Bailly. All Members present voted aye and the motion was declared carried.

Item 3: Roberts Ramp Project

Planning Director Jim Gilmour updated the Board on the Roberts Ramp project noting construction is ongoing and 2nd Avenue North will be closed to one-lane of eastbound traffic from October 3-7, 2016, which has been approved by the Engineering Department.

Kilbourne Group Project Manager Deb Wendel-Daub, Kilbourne Group General Manager Mike Allmendinger, and Senior Associate with Land Elements Brian Reinarts spoke on behalf of the project, presenting photos and a Conceptual Plan of the 2nd Street Streetscape to the Board.

Discussion was held regarding the streetscape details, parking demand, bicycle parking, electric car charging stations, and timeline of the project.

Member Hayer moved to approve the plans as presented. Second by Member Piepkorn. All Members present voted aye and the motion was declared carried.

Item 4: LinkFM Ridership

Planning Director Jim Gilmour updated the Board on the data report noting the amount of construction in downtown Fargo has helped to maintain ridership on LinkFM.

Item 5: Interstate Report/Financial Data

Andy Renfrew, Interstate Parking (IP), reviewed the August financial and operations report.

a. Move to Old Public Health Building

Mr. Renfrew noted Interstate Parking is now located in the former Public Health Building (401 3rd Avenue North). He added Interstate Parking has notified customers of this relocation.

b. Towing Vehicles in Downtown

Mr. Renfrew reviewed the number of outstanding citations noting neither Interstate Parking nor the Fargo Police Department have made a strong effort to enforce the towing of vehicles in the downtown area. Mr. Renfrew stated staff, at the Board's discretion, is requesting Interstate Parking begin towing eligible vehicles for outstanding parking citations.

c. 2017 Parking Rates

Mr. Renfrew presented the 2017 parking rate changes to the Board. He stated rate change recommendations will be formally proposed at the October Parking Commission meeting, with recommendations going to City Commission in November, and notification of rate changes going to residents in December 2016.

d. Service Vehicles & Downtown Residential Parking Permit Statistics

Mr. Renfrew reported on the number of Service Vehicle permits and Downtown Residential Parking permits issued monthly beginning in March through September of 2016.

Item 6: Updates

a. NDSU Homecoming Parade September 30

Mr. Gilmour updated the Board on the North Dakota State University (NDSU) Homecoming Parade taking place downtown on Broadway.

b. Radisson Parking Agreement

Mr. Gilmour noted the Radisson Parking Lease Agreement was approved by the City Commission at the September 26, 2016 meeting and equipment is being ordered.

c. Video on Head Out Angled Parking

Chairperson Williams presented a video to the Board on Head Out Angled Parking, showing the safety benefits of this on-street parking technique.

Item 7: Other Issues or Public Comments

No other issues or public comments were discussed.

The time at adjournment was 8:53 a.m.