

## MEMORANDUM

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To: Petitioners

From: Traffic Technical Advisory Committee

Subject: Petition Procedures/Policy

The Traffic Technical Advisory Committee has adopted a policy requiring that a petition be submitted when requesting changes in current parking status and/or traffic operational improvements.

In order for a change in the current parking status to be approved, the petitioner must be able to show that there is general support for the change. Support should be from the legal property owner. Because changes in parking restrictions affect renters, employees and business people along, and on both sides of the affected street, these signatures will also be reviewed.

When collecting signatures, the petitioners should include their address in the second column, and the third column should be used to show their relationship to the property. Signatures should be collected from as many people as possible along, and on both sides of the street, that will be affected by the requested change.

Please remember that submittal of the petition does not automatically mean the requested change will be approved. The Traffic Technical Advisory Committee must make decisions based on traffic flow, safety, and overall traffic operations of the entire system. The information on the petition is needed for the Committee to make an informal decision.

If you have any questions related to the petition form or the TTAC's policy, please contact Jeremy Gorden at 241-1529.

JMG/pan

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