

FARGO CITY COMMISSION AGENDA
Monday, March 16, 2026 - 5:00 p.m.

City Commission meetings are broadcast live on TV Fargo Channel 56 and online at www.FargoND.gov/Streaming. They are rebroadcast Mondays at 5:00 p.m., Thursdays at 7:00 p.m. and Saturdays at 8:00 a.m. They are also included in the video archive at www.FargoND.gov/CityCommission.

- A. Pledge of Allegiance.
- B. Roll Call.
- C. Approve Order of Agenda.
- D. Minutes (Regular Meeting, March 2, 2026).

CONSENT AGENDA – APPROVE THE FOLLOWING:

- 1. Interest Buydown Agreement, Escrow Agreement – PACE Program and Community PACE Interest Buydown Authorization with the Bank of ND and Coneflower Farmhouse LLC.
- 2. 2nd reading, waive reading and final adoption of an Ordinance Rezoning a Certain Parcel of Land Lying in Mehl/First Addition to the City of Fargo, Cass County, North Dakota; 1st reading, 3/2/26.
- 3. Applications for Games of Chance.
- 4. Site Authorizations for Games of Chance.
- 5. Contract and bond for Project No. BR-26-H1.
- 6. Preliminary Engineering Reimbursement Agreement with the ND Department of Transportation (Project No. QR-27-A1).
- 7. Contract award to Northstar Safety Inc. in the amount of \$492,715.00 for Project No. TM-26-A1.
- 8. Contract award to Northstar Safety Inc. in the amount of \$61,722.00 for Project No. TM-26-B1.
- 9. Bid award to Roadway Services, Inc. in the amount of \$122,320.00 for Project No. PR-26-B1.
- 10. Bid award to Border States Paving, Inc. in the amount of \$1,029,252.50 for Project No. SR-26-A1.
- 11. Right of Entry for Survey with Otter Tail Power Company for 64th Avenue North.
- 12. Bridge Maintenance Agreement with the City of Moorhead, Park District of the City of Fargo and Clay County.
- 13. Road Reconstruction Agreement with Case Equipment Corporation a/k/a Case Corporation.
- 14. Contract and bond for Improvement District No. NR-26-A2 (general construction contract).

15. Contract and bond for Improvement District No. NR-26-A3 (electrical construction contract).
16. Access Agreement with YWCA Cass Clay and Lantern Light LLC for 1101 32nd Avenue South - 3003 11th Street South (Improvement District No. BR-26-H1).
17. Bid award to Dakota Underground Company Inc. in the amount of \$2,785,515.83 for Improvement District No. BR-26-C1.
18. Bid award to Asphalt Preservation Company, Inc. in the amount of \$2,025,988.23 for Improvement District No. PR-26-C1.
19. Create Improvement District No. BR-26-F and adopt Resolution of Necessity (Paving and Utility Rehab/Reconstruction).
20. Create Improvement District No. UR-26-F and adopt Resolution of Necessity (Sanitary Sewer and Storm Sewer Lining).
21. Piggyback purchase through the HGACBuy Cooperatives Purchasing Agreement with Great Plains Fire Equipment in an amount up to \$143,570.00 for structural firefighting turnout gear (PBC26129).
22. Agreement with Richland County Health Department for Family Planning services.
23. Set March 30, 2026 at 5:05 p.m. as the date and time for a hearing on a dangerous building at 115 6th Avenue North.
24. Direct the City Attorney's Office to repeal Section 405 (Home Day Care Occupancy) of the International Property Maintenance Code.
25. Piggyback purchase through Sourcewell Cooperative Purchasing Agreement with Swanston Equipment in the amount of \$102,973.66 for one Articulating Wheel Loader for the Solid Waste Landfill (PBC26132).
26. Piggyback purchase through the Duluth Transit Authority with New Flyer of America in the amount of \$2,925,305.24 for the purchase of four buses (PBC26139).
27. Bid award to Johnson & Schock Excavating in the amount of \$396,437.00 for Project No. WA2507.
28. Change Order No. 3 in the amount of -\$6,629.00 for Project No. WW2005.
29. Bills.

REGULAR AGENDA:

PUBLIC HEARINGS - 5:05 pm:

30. **PUBLIC HEARING** – Special Assessments for sewer repairs.
31. **PUBLIC HEARING** – Section 5310 Federal Transportation Administration Grant Preliminary Program of Projects for 2026 and 2027.
32. **PUBLIC HEARING** – Clara Barton School Addition (1404 and 1406 7th Street South, and 1417 6th Street South); approval recommended by the Planning Commission on 1/6/26:

- a. Zoning Change from P/I, Public and Institutional and SR-2, Single-Dwelling Residential to P/I, Public and Institutional.
 - b. 1st reading of rezoning Ordinance.
 - c. Plat of Clara Barton School Addition.
33. **PUBLIC HEARING** – Annexation of 236.16 acres, more or less in the Southeast Quarter and the East One-Half of the Southwest Quarter of Section 35, Township 141 North, Range 49 West of the 5th Principal Meridian, Cass County, North Dakota.
 34. **PUBLIC HEARING** – CONTINUED to 3/30/26 - Application filed by B2 LLC d/b/a Sign Badgers for a property tax exemption for a project to be located at 610 University Drive North which the applicant will use for a commercial sign design and fabrication shop.
 35. Recommendation for appointment of a Chief Communications Officer.
 36. Presentation of the Annual Review of F-M Ambulance, Inc. d/b/a Sanford Ambulance - Fargo.
 37. Presentation of the Police Department's 2025 Annual Report.
 38. Recommendation to adopt the following Resolutions:
 - a. Amendment to the Home Rule Charter to extend the collection of sales tax for Public Infrastructure.
 - b. Ballot Language for proposed amendment to the Home Rule Charter to extend the collection of sales tax for Public Infrastructure.
 39. Discussion regarding interim leadership and recruitment timeline for the next Chief of Police.
 40. Financial Overview of the Resource and Recovery Center.
 41. Applications for Property Tax Exemptions for Improvements Made to Buildings:
 - a. Roger and Roselyn Haaland (5 years).
 - b. Julie and Colin Kloster (5 years).
 - c. Christine Gallagher-Lein (5 years).
 - d. Steven and Sarah Hoepfner (5 years).
 - e. Mark and Roxanna May (5 years).
 - f. Nicolas and Robin Christianson (5 years).
 42. Liaison Commissioner Assignment Updates.
 43. **PUBLIC COMMENTS (2.5 minutes will be offered for comment with a maximum of 30 minutes total for all public comments. Individuals who would like to address the Commission, whether virtually or in person, must sign-up at FargoND.gov/VirtualCommission).**

People with disabilities who plan to attend the meeting and need special accommodations should contact the Commission Office at 701.241.1310 at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo website at www.FargoND.gov/CityCommission.

**NOTICE OF HEARING FOR SPECIAL ASSESSMENT OF
SEWER REPAIRS**

The Board of City Commissioners of the City of Fargo, North Dakota, will conduct a Public Hearing on special assessments for Sewer Repairs, provided in the list below, on Monday, March 16, 2026 at 5:05 o'clock p.m. in the City Commission Room, City Hall, Fargo, North Dakota.

Parcel Address	Parcel No	Assessment
1417 11 AVE S	01-0020-00380-000	10,625.00
1101 14 ST S	01-0020-01100-000	12,125.00
213 18 ST S	01-0060-00260-000	11,000.00
2574 ATLANTIC DR S	01-0065-00200-000	22,000.00
2543 ARROWHEAD RD S	01-0065-00610-000	16,250.00
1607 AMERICAN WAY S	01-0065-00650-000	26,000.00
1135 17 ST N	01-0100-00130-000	24,025.00
1729 13 1/2 ST S	01-0161-00170-000	10,880.00
1742 14 ST S	01-0161-00250-000	8,540.00
1701 14 ST S	01-0161-00360-000	17,086.81
1705 14 1/2 ST S	01-0161-00630-000	10,625.00
1734 15 ST S	01-0161-00790-000	9,125.00
1909 14 ST S	01-0163-02590-000	11,600.00
1909 14 1/2 ST S	01-0163-02680-000	12,525.50
1909 15 ST S	01-0163-02780-000	14,493.50
1432 11 ST S	01-0280-00680-000	16,175.00
1528 4 AVE S	01-0340-00590-000	12,500.00
1532 4 AVE S	01-0340-00600-000	12,500.00
1548 5 AVE S	01-0340-00910-000	30,875.00
1514 7 ST N	01-0380-00270-000	10,000.00
1547 9 ST N	01-0380-00590-000	12,500.00
1537 9 ST N	01-0380-00610-000	12,500.00
1522 9 ST N	01-0380-00760-000	12,500.00
1526 9 ST N	01-0380-00770-000	16,850.00
1534 9 ST N	01-0380-00790-000	12,500.00
1538 9 ST N	01-0380-00800-000	12,500.00
1116 16 AVE N	01-0380-01302-000	17,236.00
1602 10 ST N	01-0380-02120-000	18,025.00
1630 BROADWAY N	01-0380-03110-000	16,832.75
717 11 AVE N	01-0440-00340-000	14,956.25
1020 12 ST N	01-0440-01950-000	13,250.00
709 27 ST N	01-0480-03290-000	10,625.00
2462 WEST COUNTRY CLUB DR S	01-0501-00590-000	14,375.00
1421 7 AVE S	01-0540-00550-000	13,300.00
723 14 ST S	01-0540-00930-000	12,500.00
1440 8 AVE S	01-0540-01004-000	15,125.00
1536 6 AVE S	01-0560-00190-000	12,500.00
1625 8 AVE S	01-0560-00590-000	14,525.00
1633 9 AVE S	01-0560-01330-000	12,500.00
1638 9 AVE S	01-0560-01630-000	12,500.00
1634 9 AVE S	01-0560-01640-000	12,500.00
1626 9 AVE S	01-0560-01660-000	12,500.00
1622 9 AVE S	01-0560-01670-000	12,500.00
1618 9 AVE S	01-0560-01680-000	12,500.00
1614 9 AVE S	01-0560-01690-000	12,500.00
909 15 ST S	01-0560-01720-000	6,500.00
1442 1 AVE S	01-0700-00560-000	15,000.00
1441 2 AVE S	01-0700-00590-000	17,000.00
306 FOREST AVE N	01-0720-01680-000	12,500.00
321 FOREST AVE N	01-0730-00050-000	16,625.00

2862 HICKORY ST N	01-0751-00060-000	13,300.00
2850 HICKORY ST N	01-0751-00080-000	13,300.00
2844 HICKORY ST N	01-0751-00090-000	13,300.00
2838 HICKORY ST N	01-0751-00100-000	11,000.00
2832 HICKORY ST N	01-0751-00110-000	12,000.00
2820 HICKORY ST N	01-0751-00130-000	13,300.00
2814 HICKORY ST N	01-0751-00140-000	13,300.00
2808 HICKORY ST N	01-0751-00150-000	13,300.00
54 28 AVE NE	01-0751-00160-000	13,300.00
2850 MAPLE ST N	01-0751-00180-000	13,300.00
2832 MAPLE ST N	01-0751-00210-000	13,300.00
2820 MAPLE ST N	01-0751-00230-000	13,300.00
2814 MAPLE ST N	01-0751-00240-000	13,300.00
2802 MAPLE ST N	01-0751-00260-000	13,300.00
2825 HICKORY ST N	01-0751-00310-000	13,300.00
2843 HICKORY ST N	01-0751-00340-000	13,300.00
71 29 AVE NE	01-0751-00370-000	13,300.00
2825 MAPLE ST N	01-0751-00430-000	15,610.00
2801 MAPLE ST N	01-0751-00470-000	13,300.00
907 12 AVE S	01-0780-00590-000	12,000.00
1737 9 ST S	01-0820-00950-000	10,868.75
1730 11 ST S	01-0820-01250-000	14,500.00
1524 11 AVE S	01-0960-00300-000	19,600.00
217 20 AVE N	01-1110-00200-000	12,143.75
97 19 AVE N	01-1110-00580-000	11,000.00
803 7 AVE N	01-1120-00080-000	15,025.00
717 9 ST N	01-1120-00150-000	13,300.00
736 9 ST N	01-1120-00360-000	13,300.00
801 10 ST N	01-1130-00010-000	14,500.00
915 8 AVE N	01-1130-00030-000	13,300.00
917 8 AVE N	01-1130-00040-000	13,300.00
909 8 AVE N	01-1130-00070-000	13,300.00
914 9 AVE N	01-1130-00130-000	12,000.00
810 9 AVE N	01-1130-00270-000	13,300.00
802 9 AVE N	01-1130-00280-000	13,300.00
911 9 ST N	01-1130-00750-000	13,300.00
907 9 ST N	01-1130-00760-000	13,300.00
815 9 AVE N	01-1130-00770-000	13,300.00
905 9 AVE N	01-1130-00800-000	12,000.00
914 9 ST N	01-1130-00820-000	13,300.00
910 10 AVE N	01-1130-00830-000	13,300.00
1037 BROADWAY N	01-1160-02480-000	10,265.00
1809 13 AVE S	01-1200-00110-000	11,375.00
2001 13 AVE S	01-1200-00250-000	11,000.00
909 18 ST S	01-1270-01250-000	10,250.00
1009 19 ST S	01-1270-01570-000	9,000.00
1502 4 ST N	01-1280-00410-000	16,250.00
1529 4 ST N	01-1280-00570-000	12,500.00
1249 2 ST N	01-1360-02250-000	17,000.00
1218 1 ST N	01-1360-02390-000	12,500.00
1334 8 ST S	01-1400-00400-000	10,823.75
1817 17 ST S	01-1460-00050-000	12,500.00
1525 17 ST S	01-1460-00390-000	12,500.00
1301 21 ST S	01-1480-00100-000	7,456.25
1333 21 ST S	01-1480-00180-000	13,250.00
1922 18 ST S	01-1490-00350-000	19,600.00
734 COLLEGE ST N	01-1620-00190-000	14,390.00
101 16 AVE N	01-1890-00950-000	12,500.00
92 16 AVE N	01-1890-01180-000	12,875.00
44 16 AVE N	01-1890-01300-000	9,725.00
1334 14 1/2 ST S	01-2040-00650-000	12,500.00

1318 14 1/2 ST S	01-2040-00690-000	12,500.00
1314 14 1/2 ST S	01-2040-00700-000	12,500.00
1337 14 1/2 ST S	01-2040-00830-000	12,500.00
1339 14 1/2 ST S	01-2040-00840-000	12,500.00
1341 14 1/2 ST S	01-2040-00850-000	12,500.00
1349 14 1/2 ST S	01-2040-00870-000	9,500.00
1345 15 ST S	01-2040-01130-000	12,500.00
1405 16 ST S	01-2040-02080-000	14,000.00
1514 14 AVE S	01-2040-02600-000	14,003.75
1418 14 AVE S	01-2040-02610-000	12,500.00
1423 14 ST S	01-2040-02890-000	11,000.00
1425 14 ST S	01-2040-02900-000	20,525.00
1442 14 1/2 ST S	01-2040-02990-000	12,500.00
1430 14 ST S	01-2040-03270-000	11,486.00
1414 14 ST S	01-2040-03310-000	13,812.50
1549 14 1/2 ST S	01-2040-04300-000	12,500.00
1520 16 ST S	01-2040-04640-000	12,500.00
1603 15 ST S	01-2040-05250-000	12,500.00
1617 15 ST S	01-2040-05280-000	12,500.00
1618 16 ST S	01-2040-05300-000	16,520.75
1622 15 ST S	01-2040-05450-000	12,500.00
1610 15 ST S	01-2040-05480-000	12,500.00
1606 15 ST S	01-2040-05490-000	10,250.00
1621 14 ST S	01-2040-05550-000	17,235.14
1508 22 AVE S	01-2211-00230-000	12,500.00
1532 22 AVE S	01-2211-00270-000	12,500.00
1544 22 AVE S	01-2211-00290-000	12,500.00
2202 16 ST S	01-2211-00300-000	12,500.00
2506 EVERGREEN RD N	01-4040-00120-000	12,950.00
161 SOUTH WOODCREST DR N	01-4060-00610-000	11,500.00
357 15 AVE S	01-0120-01140-000	14,028.00
369 ELMWOOD AVE S	01-0120-01760-000	12,218.75
362 ELMWOOD AVE S	01-0120-02200-000	14,500.00
1802 14 1/2 ST S	01-0162-01750-000	12,000.00
1137 7 ST N	01-0440-00080-000	13,700.00
1111 8 ST N	01-0440-00370-000	11,375.00
1024 7 ST N	01-0440-03160-000	13,530.00
1530 6 AVE S	01-0560-00200-000	24,500.00
1432 5 AVE S	01-0700-02360-000	27,125.00
419 24 ST S UNIT 1	01-0740-01960-010	4,793.75
419 24 ST S UNIT 2	01-0740-01960-020	4,793.75
419 24 ST S UNIT 3	01-0740-01960-030	4,793.75
419 24 ST S UNIT 4	01-0740-01960-040	4,793.75
430 23 ST S	01-0740-02770-000	25,625.00
1726 6 ST S	01-0820-00170-000	15,443.75
1762 9 ST S	01-0820-00770-000	15,500.00
1522 12 AVE S	01-0960-00430-000	11,750.00
1505 3 AVE S	01-0980-01370-000	18,417.00
911 7 AVE N	01-1120-00270-000	13,328.75
823 8 AVE N	01-1130-00190-000	11,500.00
905 18 ST S	01-1270-01240-000	10,250.00
1010 19 ST S	01-1270-01400-000	17,543.75
1258 3 ST N	01-1360-01080-000	13,500.00
2602 2 ST N	01-1380-00590-000	9,125.00
620 13 AVE S	01-1400-00230-000	29,410.50
1312 10 ST S	01-1400-00930-000	18,250.00
1313 14 1/2 ST S	01-2040-00780-000	24,500.00
1526 14 ST S	01-2040-03840-000	12,500.00
1521 14 ST S	01-2040-03960-000	12,500.00
1541 14 ST S	01-2040-04010-000	12,500.00
1613 15 ST S	01-2040-05270-000	24,500.00

1622 14 ST S	01-2040-05760-000	12,500.00
222 24 AVE N	01-2080-00360-000	13,505.75
1613 BROADWAY N	01-2100-00050-000	7,000.00
1622 4 ST N	01-2100-01090-000	14,000.00
77 22 AVE N	01-2120-00230-000	12,500.00
110 25 AVE N	01-2120-00840-000	19,250.00
90 27 AVE N	01-2120-01390-000	12,500.00
97 27 AVE N	01-2120-01500-000	13,175.00
1531 22 AVE S	01-2211-00160-000	12,500.00
1549 23 AVE S	01-2211-00310-000	13,000.00
2310 16 ST S	01-2211-00490-000	12,500.00
1537 24 AVE S	01-2211-00510-000	12,500.00
1525 24 AVE S	01-2211-00530-000	12,500.00
1519 24 AVE S	01-2211-00540-000	12,500.00
1513 24 AVE S	01-2211-00550-000	12,500.00
1507 24 AVE S	01-2211-00560-000	12,500.00
1520 24 AVE S	01-2211-00610-000	12,500.00
1526 24 AVE S	01-2211-00620-000	12,500.00
1532 24 AVE S	01-2211-00630-000	12,500.00
1544 24 AVE S	01-2211-00650-000	12,500.00
2402 16 ST S	01-2211-00660-000	12,500.00
2401 16 ST S	01-2211-00790-000	12,500.00
2319 16 ST S	01-2211-00800-000	12,500.00
2313 16 ST S	01-2211-00810-000	12,500.00
2307 16 ST S	01-2211-00820-000	12,500.00
2213 16 ST S	01-2211-00840-000	12,500.00
2207 16 ST S	01-2211-00850-000	12,500.00
2115 16 ST S	01-2211-00880-000	12,500.00
1410 11 ST N	01-2220-03650-000	8,375.00
1425 11 ST N	01-2220-03770-000	12,500.00
220 14 ST N	01-2340-01850-000	13,550.00
1315 1 AVE N	01-2340-02950-000	9,000.00
619 NORTHERN PACIFIC AVE N	01-2381-00090-000	15,125.00
110 BROADWAY N	01-2381-00291-000	83,000.00
1001 4 AVE N	01-2382-03280-000	18,000.00
1129 9 AVE S	01-2400-01980-000	15,233.75
814 UNIVERSITY DR S	01-2400-02010-000	23,118.00
805 11 ST S	01-2400-02060-000	11,750.00
915 7 ST S	01-2400-02790-000	13,300.00
901 7 ST S	01-2400-02830-000	13,300.00
923 6 ST S	01-2400-02910-000	17,150.00
921 6 ST S	01-2400-02920-000	13,300.00
902 7 ST S	01-2400-02970-000	13,300.00
926 6 ST S	01-2400-03040-000	13,300.00
1901 5 ST S	01-2660-01140-000	12,875.00
314 22 AVE N	01-2780-00230-000	12,125.00
413 21 AVE N	01-2780-00310-000	13,000.00
301 22 AVE N	01-2780-00510-000	14,750.00
2202 NORTH FLICKERTAIL DR S	01-2840-00540-000	12,500.00
2405 10 ST N	01-3100-00760-000	7,625.00
2605 9 ST N	01-3100-00960-000	11,750.00
820 2 ST N	01-3260-00220-000	15,250.00
520 20 ST N	01-3300-00550-000	9,000.00
330 21 ST N	01-3300-01620-000	15,875.00
1514 64 AVE S	01-3500-04833-000	15,821.00
2414 EVERGREEN RD N	01-4040-00140-000	12,950.00
2409 EVERGREEN RD N	01-4040-00550-000	11,750.00
349 9 AVE S	01-4100-00380-000	22,212.50

Any person aggrieved may appeal from the action of the Board of City Commissioners by filing with the City Auditor, prior to March 16, 2026, a written Notice of Appeal stating therein the grounds upon which the appeal is based. Any person having filed such a Notice may appear before the Board of City Commissioners to present reasons why the action of the Board of City Commissioners should not be confirmed.

(31)

March 16, 2026

City of Fargo Commission
City Hall – 225 4th St N
Fargo, ND 58102

Dear Commissioners:

The Federal Transit Administration (FTA) made available to the City of Fargo \$234,876 in Section 5310 funds for Enhanced Mobility of Seniors and Individuals with Disabilities. This allocation represents the full FFY2024 apportionment received directly by the City of Fargo.

These funds will be used for Mobility Management activities and will cover eligible mobility management expenses incurred during Fiscal Years 2026 and 2027. Mobility Management activities include coordination of transportation services, travel training, rider assistance, community outreach, and other eligible program administration functions that improve access to transportation for seniors and individuals with disabilities.

The City of Fargo is required to hold a public hearing prior to submitting and executing the grant application. The attached Program of Projects has been developed by the Transit Division and will be submitted and executed with the application for these funds.

RECOMMENDED MOTION: Approve the attached Program of Projects and authorize staff to submit and execute the grant application for Section 5310 FFY2024 Mobility Management funds.

Sincerely,



Jordan Smith
Assistant Transit Director – Fleet and Facilities
701-476-5940
jmsmith@matbus.com

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Fargo City Commission will hold a public hearing on March 16, 2026 at 5:05 pm in the City Commission chambers for the purpose of considering the City's Section 5310 Federal Transportation Administration grant preliminary program of projects for 2026 and 2027. Unless amended, the proposed POP and projects contained in this advertisement will become the final POP. People with disabilities who need special accommodations (alternative format, interpreter/signer) should contact Julie Harris in the Transit Department at 701-241-8140 or by email: jharris@matbus.com. A Final Program of Projects will be available to the public at the Transit Department, 650 23rd Street N, Fargo, ND 58102.

A. The program is below:

**CITY OF FARGO, NORTH DAKOTA
METROPOLITAN AREA TRANSIT
2026 AND 2027 PROGRAM OF PROJECTS AND BUDGETS**

**URBANIZED AREA: Fargo, ND - Moorhead, MN
DESIGNATED RECIPIENT: City of Fargo, North Dakota
APPLICANT: City of Fargo, North Dakota**

FFY 2024 5310 LARGE URBAN FOR MOBILITY	\$ 234,876
TOTAL CARRYOVER FUNDS	-
TOTAL FEDERAL FUNDS AVAILABLE	-
TOTAL FEDERAL FUNDS REQUESTED FOR 2026 & 2027 PROGRAM OF PROJECTS	\$ 234,876

PROGRAM OF PROJECTS DESCRIPTIONS	LOCAL SHARE	FEDERAL SHARE	PROJECT TOTALS
I. Mobility Management (FFY 2024 5310)			
A. 20%/80% Funding			
1. Mobility Manager	\$ 58,719	\$ 234,876	\$ 293,595
Section 5310 Program of Project Totals	\$58,719	\$234,876	\$293,595
Totals Sections 5310	\$58,719	\$234,876	\$293,595

B. RELOCATION

No persons, families, or businesses will be displaced by this project.

C. ENVIRONMENT

This project will not have a significant environmental impact upon the transit services in the area identified above.

D. COMPREHENSIVE PLANNING

This preliminary program of projects is in conformance with comprehensive land use and transportation planning for the area and is consistent with the locally adopted programming of projects in the annual element of the Transportation Improvement Plan (TIP).

E. ELDERLY AND PERSONS WITH DISABILITIES

This project takes into consideration the special transportation needs of the elderly by providing elderly and paratransit services.

F. CHARTER BUS

The City of Fargo will not provide any charter bus operations without first notifying all private operators in the area who claim to be willing and able to provide such service. If a private operator claims to be willing and able to provide charter services, then the City must review the evidence to determine whether or not the private operator will physically be able to provide the charter service, and if the provider has the required legal authority and necessary safety certifications that are required. If it is found that there is at least one willing and able provider which meets all of the aforementioned legal requirements by law, the City is prohibited from using FTA funded vehicles and equipment for charter service.

G. SCHOOL BUS OPERATIONS

The City of Fargo will not be engaged in school bus operations exclusively for the transportation of students or school personnel.

H. PRIVATE ENTERPRISE

Private enterprise is considered in all potential procurement contracts and subcontracts necessary in the operation of the transit system.

Interested persons or agencies desiring an opportunity to be heard with respect to social, economical, and environmental aspects of the program of projects may be heard at a this public hearing.

A copy of the preliminary program of projects, the current Transportation Development Plan, the current Transportation Improvement Plan, and a draft copy of the proposed grant application is available for public inspection at the City Transit Office, 650 23rd Street N, Fargo, North Dakota.

Julie Bommelman
Transit Director

(Publish Date March 2, 2026 & March 9, 2026)

(32)

City of Fargo Staff Report			
Title:	Clara Barton School Addition	Date: Update:	12/30/2025 3/12/2026
Location:	1404, 1406 7th Street South and 1417 6th Street South	Staff Contact:	Donald Kress, planning coordinator
Legal Description:	Lots 1 through 25, Block 13, Huntington's Addition		
Owner(s)/Applicant:	Fargo Public Schools / Lowry Engineering	Engineer:	Lowry Engineering
Entitlements Requested:	Zone Change (from P/I, Public/Institutional and SR-2, Single-Dwelling Residential to P/I, Public/Institutional); Minor Subdivision (Replat of Lots 1 through 25, Block 13, Huntington's Addition to the City of Fargo, Cass County, North Dakota)		
Status:	City Commission Public Hearing March 16 th , 2026		

Existing	Proposed
Land Use: Public elementary school	Land Use: No change
Zoning: P/I, Public/Institutional; SR-2, Single-Dwelling Residential	Zoning: P/I, Public/Institutional
Uses Allowed: <u>P/I</u> Allows colleges, community service, daycare centers of unlimited size, detention facilities, health care facilities, parks and open space, religious institutions, safety services, schools, offices, commercial parking, outdoor recreation and entertainment, industrial service, manufacturing and production, warehouse and freight movement, waste related use, agriculture, aviation, surface transportation, and major entertainment events and certain telecommunication facilities <u>SR-2</u> Allows detached houses, daycare centers up to 12 children, parks and open space, religious institutions, safety services, schools, basic utilities, and certain telecommunications facilities.	Uses Allowed: No change to P/I.
Maximum Lot Coverage Allowed—P/I: Depends on adjacent zoning Maximum Density—SR-2: 5.4 dwelling units per acre	Maximum Lot Coverage Allowed: No change to P/I

Proposal:
<p>The applicant requests approval of two entitlements:</p> <ol style="list-style-type: none"> 1. A zoning change from P/I, Public/Institutional and SR-2, Single-Dwelling Residential to P/I, Public/Institutional; and 2. A plat of the Clara Barton School Addition, a replat of Lots 1 through 25, Block 13, Huntington's Addition to the City of Fargo, Cass County, North Dakota <p>This project was reviewed by the City's Planning and Development, Engineering, Public Works, and Fire Departments ("staff"), whose comments are included in this report.</p>

<p>Surrounding Land Uses and Zoning Districts:</p> <ul style="list-style-type: none"> • North: SR-2, Single-Dwelling Residential and SR-3, Single-Dwelling Residential; single-dwelling residences • East: SR-2, Single-Dwelling Residential single-dwelling residences • South: SR-2, Single-Dwelling Residential; single-dwelling residences • West: SR-2, Single-Dwelling Residential; single-dwelling residences
<p>Area Plans:</p> <p>The Fargo Growth Plan 2024 designates the area of the subject property as “Urban Neighborhood” place type. The primary use in this place type is small lot single family detached housing. Elementary schools are an appropriate use in the Urban Neighborhood, and the P/I, Public/Institutional zoning is the usual zoning applied to government-owned facilities.</p> <p>The Clara Barton Neighborhood Brief of the Core Neighborhoods Plan designates this property as “Schools with recreational amenities.” The existing and proposed development are consistent with this land use designation.</p>
<p>Context:</p> <p>Schools: The subject property is located within the Fargo School District and is served by Hawthorne/Clara Barton Elementary, Ben Franklin Middle, and North High schools.</p> <p>Neighborhood: The subject property is located within the Clara Barton neighborhood.</p> <p>Parks: Clara Barton Park, is on the subject property and provides amenities of softball fields, a basketball court, outdoor skating rinks, a playground and a warming house.</p> <p>Pedestrian / Bicycle: There is an on-road bike facility within the right of way of 7th Street South, along the west property frontage.</p> <p>MATBus Route: MATBus Route 16, which provides service to from the downtown Ground Transportation Center, south to 17th Avenue South, and west to West Acres, runs along 5th Street South, one block east of the subject property, and has stops at 14th Avenue and 5th Street and at 15th Avenue and 5th Street.</p>
<p>Staff Analysis:</p> <p>The requested subdivision combines the 25 Fargo Public School District-owned lots into a single lot, and adds easements for utilities and sidewalk. The zone change unifies all lots under a single zoning designation, P/I.</p> <p>The subject property was platted in 1881 as part of Huntington’s Addition. The current Clara Barton elementary school was built in 1926 on Lots 1 through 23. The school has expanded on the site over the last 100 years. The zoning was changed on these 23 lots from SR-2 to P/I in 1998 (Ord. 2967).</p> <p>Lot 24 was acquired in 1992 and zone changed from SR-2 to P/I in 2019 (Ord. 5207).</p> <p>Lot 25 was acquired in 2025 and a zone change from SR-2 to P/I is proposed with this entitlement.</p> <p>Lot 26 (1402 7th Street South) remains in private ownership and is not part of this subdivision or zone change.</p> <p>No redevelopment of the Clara Barton school site is currently scheduled.</p> <p>(continued on next page)</p>

Zone Change

Section 20-0906. F (1-4) of the LDC stipulates the following criteria be met before a zone change can be approved:

1. Is the requested zoning change justified by a change in conditions since the previous zoning classification was established or by an error in the zoning map?

Staff is unaware of any error in the zoning map as it relates to this property. The portion of the property that was owned by the Fargo Public School District prior to 2025 is zoned P/I. The additional property acquired by that District in 2025 is zoned SR-2. The zone change will incorporate all properties into a single subdivision, to be zoned P/I. **(Criteria Satisfied)**

2. Are the City and other agencies able to provide the necessary public services, facilities, and programs to serve the development allowed by the new zoning classifications at the time the property is developed?

City staff and other applicable review agencies have reviewed this proposal. Staff finds no deficiencies in the ability to provide all of the necessary services to the site. The subdivision fronts on existing dedicated public streets. These streets will provide access and public utilities to serve the development. **(Criteria satisfied)**

3. Will the approval of the zoning change adversely affect the condition or value of the property in the vicinity?

Staff has no documentation or evidence to suggest that the approval of this zoning change would adversely affect the condition or value of the property in the vicinity. Written notice of the proposal was sent to all property owners within 300 feet of the subject property and Clara Barton Neighborhood representatives. To date, Planning staff has received no comments or inquiries about the project. Staff finds that the approval of the zoning change will not adversely affect the condition or value of the property in the vicinity. **(Criteria satisfied)**

4. Is the proposed amendment consistent with the purpose of this LDC, the Growth Plan, and other adopted policies of the City?

The LDC states "This Land Development Code is intended to implement Fargo's Comprehensive Plan and related policies in a manner that protects the health, safety, and general welfare of the citizens of Fargo." The proposed development is consistent with the recently adopted Fargo Growth Plan 2024. **(Criteria satisfied)**

Subdivision

The LDC stipulates that the following criteria are met before a minor subdivision can be approved:

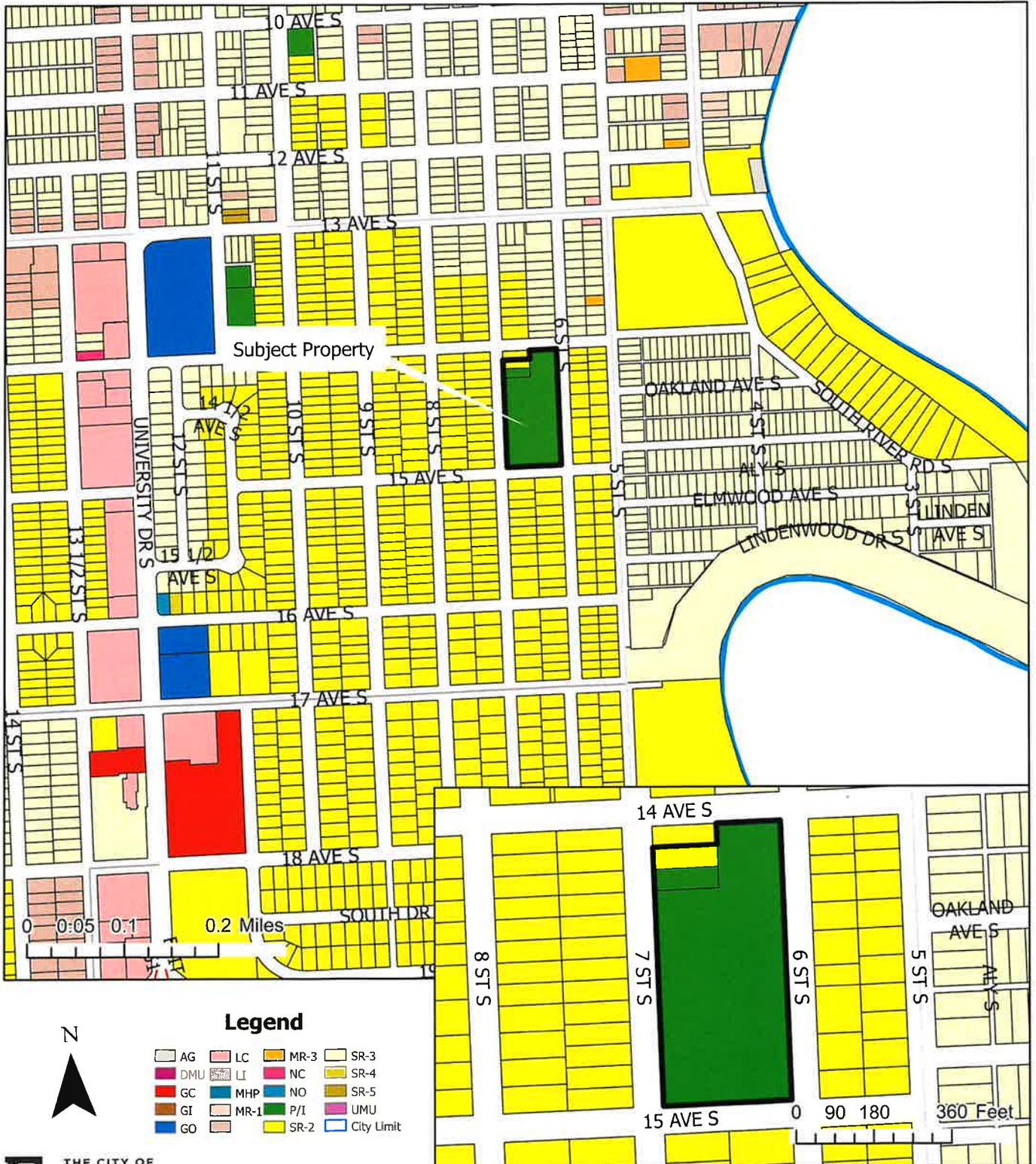
- 1. Section 20-0907.B.3 of the LDC stipulates that the Planning Commission recommend approval or denial of the application, based on whether it complies with the adopted Area Plan, the standards of Article 20-06 and all other applicable requirements of the Land Development Code. Section 20-0907.B.4 of the LDC further stipulates that a Minor Subdivision Plat shall not be approved unless it is located in a zoning district that allows the proposed development and complies with the adopted Area Plan, the standards of Article 20-06 and all other applicable requirements of the Land Development Code.** The Fargo Growth Plan 2024 designates the subject property as "Urban Neighborhood" place type. The P/I zoning is the appropriate zoning for government-owned facilities in any place type. The proposed zoning and development are consistent with the "schools with recreational amenities" designation in the Clara Barton Neighborhood Brief of the Core Neighborhoods Plan. In accordance with Section 20-0901.F of the LDC, notices of the proposed plat have been sent out to property owners within 300 feet of the subject property and Clara Barton Neighborhood representatives. To date, Planning staff has received no comments or inquiries about the project. The project has been reviewed by the city's Planning, Engineering, Public Works, Inspections, and

<p>Fire Departments. These departments have found that the plat meets the standards of Article 20-06 and other applicable requirements of the Land Development Code. (Criteria Satisfied)</p> <p>2. Section 20-0907.C.4.f of the LDC stipulates that in taking action on a Final Plat, the Board of City Commissioners shall specify the terms for securing installation of public improvements to serve the subdivision.</p> <p>While this section of the LDC specifically addresses only major subdivision plats, staff believes it is important to note that any improvements associated with the project (both existing and proposed) are subject to special assessments. Special assessments associated with the costs of the public infrastructure improvements are proposed to be spread by the front footage basis and storm sewer by the square footage basis as is typical with the City of Fargo assessment principles. (Criteria Satisfied)</p>
<p>Staff Recommendation</p>
<p>Suggested Motion: "To accept the findings and recommendations of staff and hereby waive the requirement to receive the rezoning Ordinance one week prior to the first reading and place the rezoning Ordinance on for first reading and move to approve the proposed 1) zone change from SR-2, Single-Dwelling Residential and P/I, Public/Institutional to P/I, Public/Institutional and 2) plat of the Clara Barton School Addition, as outlined within the staff report, as the proposal complies with the Fargo Growth Plan 2024, Core Neighborhoods Plan, the standards of Article 20-06, Sections 20-0906.F (1-4) and 20-0907.B.and C and all other applicable requirements of the Land Development Code."</p>
<p>Planning Commission Recommendation: January 6th, 2026</p>
<p>At the January 6th, 2026 Planning Commission hearing, that Commission, by a vote of 11-0 with all Commissioners present, moved to accept the findings and recommendations of staff and recommended approval to the City Commission of the proposed 1) zone change from SR-2, Single-Dwelling Residential and P/I, Public/Institutional to P/I, Public/Institutional and 2) plat of the Clara Barton School Addition, as outlined within the staff report, as the proposal complies with the Fargo Growth Plan 2024, Core Neighborhoods Plan, the standards of Article 20-06, Sections 20-0906.F (1-4) and 20-0907.B.and C and all other applicable requirements of the Land Development Code.</p>
<p>Attachments:</p>
<ol style="list-style-type: none">1. Zoning Map2. Location Map3. Preliminary Plat

Minor Subdivision and Zone Change from SR-2, Single-Dwelling Residential & P/I, Public and Institutional to P/I, Public and Institutional zoning district

Clara Barton School Addition

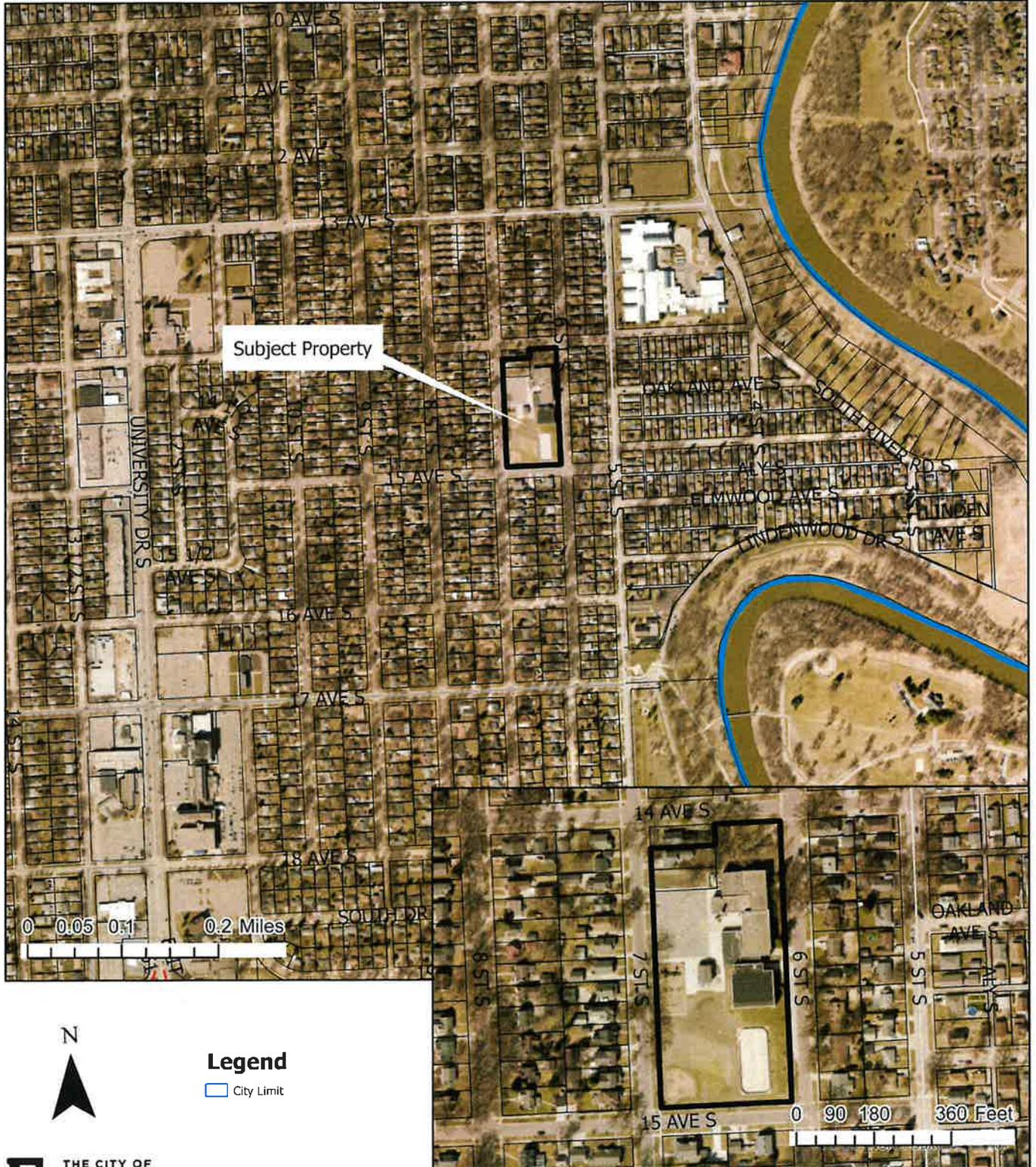
1404 & 1406 7 Street South:
1417 6 Street South



Minor Subdivision and Zone Change from SR-2, Single-Dwelling Residential & P/I, Public and Institutional to P/I, Public and Institutional zoning district

Clara Barton School Addition

1404 & 1406 7 Street South:
1417 6 Street South



CLARA BARTON SCHOOL ADDITION

A REPLAT OF LOTS 1 THRU 25, BLOCK 13, HUNTINGTON'S ADDITION TO THE CITY OF FARGO, CASS COUNTY, NORTH DAKOTA
(A MINOR SUBDIVISION)

OWNERS CERTIFICATE

KNOW ALL MEN BY THESE PRESENTS, THAT FARGO PUBLIC SCHOOL DISTRICT, OF THE OWNERS OF THAT PART OF THE NORTHWEST QUARTER OF SECTION 18, TOWNSHIP 139 NORTH, RANGE 48 WEST OF THE 5TH PRINCIPAL MERIDIAN, IN THE CITY OF FARGO, CASS COUNTY, NORTH DAKOTA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS: LOTS 1 THRU 25, BLOCK 13, HUNTINGTON'S ADDITION

SADOWNERS HAVE CAUSED THE ABOVE DESCRIBED TRACT OF LAND SHOWN ON THIS PLAT TO BE SURVEYED AND PLATTED AS CLARA BARTON SCHOOL ADDITION TO THE CITY OF FARGO, CASS COUNTY, NORTH DAKOTA, AND OWNERS HEREBY DELEGATE AND CONVEY TO THE PUBLIC FOR PUBLIC USE, ALL UTILITY EASEMENTS AND SERVICE LINES AS SHOWN ON SAID PLAT. SAID CLARA BARTON SCHOOL ADDITION, CONSISTS OF 1 LOT AND 1 BLOCK, AND CONTAINS 4.39 ACRES, MORE OR LESS TOGETHER WITH DOCUMENTS AND RIGHTS THEREON.

[Signature]
PRESIDENT FARGO SCHOOL BOARD

STATE OF North Dakota)
COUNTY OF Cass) SS

ON THIS 4 DAY OF February, 2026, BEFORE ME, A NOTARY PUBLIC WITHIN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED AS SET FORTH IN THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT THEY RECEIVED SAME AS THEIR FREE ACT AND DEED:

[Signature])
NOTARY PUBLIC, COUNTY: Cass STATE: North Dakota

SURVEYORS CERTIFICATE:

I, GLENN A. NEST, REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF NORTH DAKOTA, DO HEREBY CERTIFY THAT I HAVE SURVEYED AND PLATTED THE PROPERTY DESCRIBED IN THE FOREGOING INSTRUMENT AND THAT THE SAME IS ACCURATELY DESCRIBED AND SHOWN ON SAID PLAT IN ALL RESPECTS AND THAT THE BOUNDARY LINES ARE CORRECTLY ESTIMATED.

ON THIS 3 DAY OF February, 2026, BEFORE ME, A NOTARY PUBLIC WITHIN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED GLENN A. NEST, TO ME KNOWN TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND WHO RECEIVED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT THEY RECEIVED THE SAME AS THEIR FREE ACT AND DEED ON BEHALF OF THE CITY OF FARGO.

[Signature])
NOTARY PUBLIC, COUNTY: Cass STATE: North Dakota

CITY ENGINEER'S APPROVAL

THIS PART IN THE CITY OF FARGO IS HEREBY APPROVED THIS 27 DAY OF February, 2026, BEFORE ME, A NOTARY PUBLIC WITHIN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED THE ENGINEER, P.L. TO ME KNOWN TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT THEY RECEIVED SAME AS THEIR FREE ACT AND DEED:

[Signature])
NOTARY PUBLIC, COUNTY: Cass STATE: ND

CITY COMMISSION APPROVAL

APPROVED BY THE BOARD OF CITY COMMISSIONERS AND ORHER FILED THIS 20 DAY OF February, 2026.

ATTEST:
ANGIE BEAL, DEPUTY AUDITOR ON BEHALF OF CITY AUDITOR

STATE OF North Dakota)
COUNTY OF Cass) SS

ON THIS 27 DAY OF February, 2026, BEFORE ME, A NOTARY PUBLIC WITHIN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED TRACY J. MANNING AND JACOB BEAL, KNOWN TO ME, TO BE THE PERSONS DESCRIBED IN AND WHO RECEIVED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT THEY RECEIVED THE SAME AS THEIR FREE ACT AND DEED ON BEHALF OF THE CITY OF FARGO.

NOTARY PUBLIC, COUNTY: Cass STATE: North Dakota

CITY PLANNING COMMISSION APPROVAL

THIS PART IN THE CITY OF FARGO IS HEREBY APPROVED THIS 16 DAY OF January, 2026.

[Signature])
NOTARY PUBLIC, COUNTY: Cass STATE: North Dakota

STATE OF North Dakota)
COUNTY OF Cass) SS

ON THIS 17 DAY OF February, 2026, BEFORE ME, A NOTARY PUBLIC WITHIN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED MARCOLOTTA, TARA TO ME KNOWN TO BE THE PERSON DESCRIBED IN AND WHO RECEIVED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT THEY RECEIVED THE SAME AS THEIR FREE ACT AND DEED.

[Signature])
NOTARY PUBLIC, COUNTY: Cass STATE: North Dakota

FOR RECORDING PURPOSES ONLY

OFFICE OF THE CITY ATTORNEY
FARGO, NORTH DAKOTA

ORDINANCE NO. _____

326

AN ORDINANCE REZONING CERTAIN PARCELS OF LAND
LYING IN CLARA BARTON SCHOOL ADDITION TO THE
CITY OF FARGO, CASS COUNTY, NORTH DAKOTA

WHEREAS, the Fargo Planning Commission and the Board of City Commissioners of the City of Fargo have held hearings pursuant to published notice to consider the proposed rezoning of certain parcels of land lying in the proposed Clara Barton School Addition to the City of Fargo, Cass County, North Dakota; and,

WHEREAS, the Fargo Planning Commission recommended approval of the rezoning request on January 6, 2026; and,

WHEREAS, the rezoning changes were approved by the City Commission on March 16, 2026,

NOW, THEREFORE,

Be It Ordained by the Board of City Commissioners of the City of Fargo:

Section 1. The following described property:

All of Clara Barton School Addition to the City of Fargo, Cass County, North Dakota,

is hereby rezoned from "P/I", Public and Institutional, District and "SR-2", Single Dwelling Residential, District to "P/I", Public and Institutional, District.

Section 2. The City Auditor is hereby directed to amend the zoning map now on file in his office so as to conform with and carry out the provisions of this ordinance.

OFFICE OF THE CITY ATTORNEY
FARGO, NORTH DAKOTA

ORDINANCE NO. _____

Section 3. This ordinance shall be in full force and effect from and after its passage and approval.

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Timothy J. Mahoney, M.D., Mayor

(SEAL)

Attest:

Angie Bear, Deputy City Auditor
on behalf of City Auditor

First Reading:
Second Reading:
Final Passage:



City Administration
225 4th Street North
Fargo, ND 58102

MEMORANDUM

TO: Fargo City Commission

FROM: Michael Redlinger, City Administrator

DATE: March 10, 2026

SUBJECT: Annexation of Property – Portion of Section 35 in Harwood Township

The City Commission passed a resolution of annexation of property in Section 35 of Harwood Township. The resolution is attached.

The resolution scheduled a hearing to determine the sufficiency of any written protests against the annexation. The owners of the property were notified and informed of a March 6, 2026 deadline to submit written protests.

The City has not received protests exceeding 25% of the property owners of the area to be annexed. The City of Fargo may proceed with the annexation.

Recommended Motion

Determine that there was less than 25% of the property owner protests of the annexation and file a copy of the annexation resolution and accurate map, certified by the Mayor, with the county recorder.

RESOLUTION OF ANNEXATION

BE IT RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF FARGO:

WHEREAS, the City of Fargo, Cass County, North Dakota, is a municipal corporation, organized and existing under the laws of the State of North Dakota, with approximately one hundred thirty thousand (130,000) inhabitants; and

WHEREAS, there is contiguous and adjacent to the City of Fargo, a tract or parcel of land hereinafter specifically described, containing approximately 236.16 acres, more or less, which tract or parcel of land is not presently a part of the City of Fargo.

NOW, THEREFORE, BE IT RESOLVED, By the Board of City Commissioners of the City of Fargo, North Dakota, that the boundaries of the City of Fargo be, and they hereby are, extended so as to include and incorporate within the corporate limits of the City of Fargo, Cass County, North Dakota, the following described land:

The Southeast Quarter (SE $\frac{1}{4}$) and the East One-half (E $\frac{1}{2}$) of the Southwest Quarter (SW $\frac{1}{4}$) of Section Thirty-five (35), Township One Hundred Forty-one (141) North, Range Forty-nine (49) West of the 5th Principal Meridian

Containing 236.16 acres, more or less.

BE IT FURTHER RESOLVED, By the Board of City Commissioners of the City of Fargo, North Dakota, that this Resolution be published in the official newspaper for the City of Fargo once each week for two successive weeks, and a hearing be held on the 16th day of March, 2026, at 5:05 p.m., in the City Commission Room, City Hall, Fargo, North Dakota.



35

March 16, 2026

To: Board of City Commissioners
Fr: Michael Redlinger, City Administrator *MR*
Re: Recommendation for Appointment of the Chief Communications Officer

The Chief Communications Officer Selection Committee completed the final component of the selection process for the position on February 13, 2026, following full-day assessments of the three finalist candidates. The assessment day included a formal interview; a roundtable discussion with Communications Department personnel; and a communication plan presentation involving a mock emergency scenario. Following this assessment, the Chief Communications Officer Selection Committee discussed and recommended Scott Anderson, currently working as the Communications and Public Relations Manager for El Paso County, Colorado, to be advanced as the preferred candidate for the City Commission's consideration as Chief Communications Officer. I concur with the Selection Committee's recommendation and offer my support and endorsement for Scott Anderson to be appointed to the position, as well.

March 16th City Commission Meeting

On March 16, the City Commission is requested to approve the Selection Committee and City Administrator's recommendation to appoint Scott Anderson as the Chief Communications Officer.

Below is the list of Chief Communications Officer Selection Committee members for your reference. Thank you for your consideration of this appointment.

Chief Communications Officer Selection Committee

- Dr. Tim Mahoney | Mayor
- Denise Kolpack | Deputy Mayor
- Michael Redlinger | City Administrator
- Jill Minette | Director of HR
- Tom Knakmuhs | Director of Engineering
- Holly Scott | PIO – Health
- Brian Sellin | Comms Team Member
- Ann Marie Campbell | Fargo Public Schools/Civil Service Commissioner
- Beth Weigman | Human Resources Assistant Director (Facilitator)
- Amy Rissman | Human Resources Manager (Facilitator)
- Kristen Grove | Human Resources Generalist (Facilitator)

Recommended Action: I move to appoint Scott Anderson to the position of Chief Communications Officer for the City of Fargo.

SCOTT ANDERSON

SUMMARY

As a seasoned communications and public relations professional, I bring over a decade of expertise in crafting impactful narratives and executing strategic campaigns across diverse industries, including local government, non-profits, global hospitality, and entertainment. My passion lies in creating meaningful connections through storytelling, whether it's managing public information, hosting award-winning podcasts, or developing innovative communication strategies.

WORK EXPERIENCE

Communications & Public Relations Manager, El Paso County July 2022 - Present

- Act as a Public Information Officer for various county departments, including Public Works, Finance, Planning & Community Development, and the Office of Emergency Management
- Work with elected officials and executive level staff to manage external and internal messaging
- Produce, host, and edit the El Paso County podcast, Beyond the Dais
- Work with local/state/national media to respond to story requests and inquiries
- Create content for external and internal use, including newsletters, press releases, talking points, organization-wide emails, etc.
- Work with a team to plan and execute community events including the El Paso County Fair, State of the Region, town halls, etc.

Advertising Specialist, TECOBI Oct 2020 - July 2022

- Manage advertising campaigns for clients utilizing Facebook, Instagram, and TikTok social media platforms
- Consult with clients to determine optimal advertising strategy
- Design ads using Adobe Photoshop
- Manage budgets for ad spend based upon client needs and campaign success
- Work with Marketing Director to produce external content

Communications Specialist, CASE Nov 2019 - Sep 2020

- Managed communications of a state-wide member organization, including the planning and execution of large-scale member events
- Compose and edit internal and external communications, including member emails, press releases, and blog posts
- Strategically plan and design marketing collateral
- Leverage social media channels to enhance CASE's message and reach
- Update website content to align with organization's style and voice
- Provide support to various CASE partner organizations

Senior Communications Specialist, Comcast Jan 2019 - Oct 2019

- Created and published content for the company's front-line technicians. Oftentimes translating corporate-speak into jargon more suited for our technicians, and vice versa
- Created and developed new communication mediums, including podcasts and newsletters, to better capture our audience's attention
- Developed communication strategies for numerous projects and initiatives; these included new products and processes, as well as updated procedures for front-line employees
- Created and maintained internal documentation on the company's SharePoint and Oracle websites

Corporate Communications Specialist, Scientific Games June 2016 - Sep 2018

- Created and released a variety of internal and external communication including news releases and press kits, corporate newsletters, product information, and editorial content
- Collaborate with C-Suite executives to craft external and internal messaging
- Developed a first-ever company newsletter that highlighted employee success stories from across the globe, distributed to 10,000 employees worldwide
- Led trade show media planning and execution including messaging, story pitches, and press interviews
- Coordinated with global communicators across the organization to better align on approach, timing, and intent of colleague and customer-facing messages
- Wrote articles for trade publications in the gaming sector
- Researched media coverage and industry trends

Communications Specialist, MGM Resorts International Aug 2013 - June 2016

- Produced written content for daily newsletter distributed to 77,000 employees worldwide; publication represented the third largest distribution of news in the city of Las Vegas. Content covered a wide range of articles and company announcements
- Pioneered the use of a weekly podcast as a means of delivering company news to team members and increasing employee engagement through giveaways provided by hospitality partners
- Collaborate with C-Suite and executive level staff to create messaging for external and internal stakeholders
- Introduced audio as a communication medium for interviewing company leaders about the direction of the company or celebrities about their upcoming appearances
- Captured and edited photos and video for both internal and external use

LEADERSHIP EXPERIENCE

In somewhat of an inverse from the normal course of a career, the majority of my direct leadership experience took place in its infancy. For three years I worked as the Program Director of Aggie Radio at Utah State University, where I managed a team of 45-50 college students. Later, I supervised a team of three for a year and a half as an Accounts Receivable Supervisor with MGM Resorts International. In my current role with El Paso County, I have managed multiple interns within our department - both training them on their responsibilities and overseeing their daily tasks. Each of these opportunities has provided me dynamic experiences, showcasing my ability to lead teams of various sizes and in drastically different environments.

EDUCATION

Utah State University
Bachelor's of Science Degree

- Major in Broadcast Journalism

Aug 2006 - Dec 2009

KEY SKILLS

- Communication Strategy
- Team Collaboration
- Media Relations
- Public Speaking
- Internal Communications
- Executive-level Communications
- Team Development
- Brand Management
- Crisis Communications



36

MEMORANDUM

TO: BOARD OF CITY COMMISSIONERS

FROM: JENN FAUL
DIRECTOR OF PUBLIC HEALTH

DATE: MARCH 16, 2026

**RE: 2025 CITY OF FARGO 911 RESPONSE DATA REVIEW BY
SANFORD AMBULANCE-FARGO**

Please see the attached presentation that will be provided by F-M Ambulance Inc. d/b/a Sanford Ambulance-Fargo. They will cover information regarding their organization and the services they have delivered to our community throughout 2025.

JF/lls
Attachment



37

FARGO POLICE DEPARTMENT

A SAFE AND UNIFIED COMMUNITY BUILT ON TRUST, ACCOUNTABILITY AND INCLUSION

OFFICE OF THE CHIEF

MEMORANDUM

To: City Commissioners
From: Chief David B. Zibolski *DZ*
Date: March 11, 2026
RE: 2025 Police Department Annual Report

Dear Commissioners,

I, Chief David Zibolski, will present a presentation of the 2025 Police Department Annual Report to the Commission. The annual report will be released following the City Commission meeting on the Fargo Police Department's website.

Recommended Motion

To receive and file the 2025 Police Department's Annual Report.

Sincerely,

David B. Zibolski
Chief of Police



Administration
Brenda Derrig, PE
225 4th Street North
Fargo, ND 58102
Phone: 701.241.1549
Email: bderrig@FargoND.gov
www.FargoND.gov

March 12, 2026

Honorable Board of City Commissioners
City of Fargo
225 Fourth Street North
Fargo, ND 58102

Re: Extension of Infrastructure Sales Tax

Dear Commissioners:

The current 1-cent infrastructure sales tax will be ending December 31, 2028. City staff is requesting the City Commission approve a 20-year extension of the existing sales tax and the associated ballot language following the two informational meetings where the specific uses of the sales tax and the need for its extension were discussed.

This 1-cent is specifically allocated to core infrastructure in the City of Fargo; our roads, water and sewer system. This is not a new tax; it is an extension of the current rate to ensure continuity in funding our essential infrastructure services. The extension allows the City to plan long-term infrastructure needs and to continue to provide safe, reliable infrastructure to the residents, businesses and visitors of Fargo.

The annual revenue generated by this 1-cent sales tax is equivalent to 75% of our total property tax collection. To replace this funding or even a portion of it, the City would likely need to significantly increase utility rates or special assessments. Maintaining this revenue source ensures the burden for the City's infrastructure is shared with the visitors and non-residents instead of being placed entirely on the City's residents and businesses.

The proposed ballot language mirrors the language that was approved in 2006. A successful vote will:

- Responsibly maintain essential infrastructure.
- Protect Fargo families and businesses from higher bills by stabilizing property taxes, utility rates and special assessments.
- Make sure everyone who uses Fargo's services helps pay their fair share.

Working with the City Attorney's Office, please find enclosed:

- Resolution to extend the 1-cent infrastructure sales tax by 20 years.
- Resolution to approve the ballot language.

Recommended Motion:

Approve the Resolution to extend the 1-cent infrastructure sales tax for 20 years and the Resolution for the infrastructure sales tax ballot language for the June election.

Respectfully submitted,

Brenda Derrig, PE
Assistant City Administrator

Commissioner _____ introduced the following Resolution and moved its adoption:

RESOLUTION

**AMENDMENT OF HOME RULE CHARTER
TO EXTEND COLLECTION PERIOD FOR SALES, GROSS RECEIPTS AND
USE TAX FOR PUBLIC INFRASTRUCTURE**

BE IT RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF FARGO:

WHEREAS, the City of Fargo, Cass County, North Dakota, is a municipal corporation, organized and existing under the laws of the State of North Dakota, which has adopted a Home Rule Charter, pursuant to the authority of N.D.C.C. Chapter 40-05.1; and,

WHEREAS, the voters of the City of Fargo have previously approved Home Rule Charter provisions which implemented a sales, gross receipts and use tax to be used for improvements of the city's infrastructure, said provisions being set forth in Article 3, paragraph S of the Home Rule Charter; and

WHEREAS, the current sales, gross receipts and use tax to be used for improvements of the city's infrastructure set forth in Article 3, paragraph S of the Home Rule Charter, is set to expire on December 31, 2028;

WHEREAS, pursuant to the authority of N.D.C.C. § 40-05.1-07 and Article 5 of the Fargo Home Rule Charter, the Board of City Commissioners wishes to propose an amendment to the Home Rule Charter of the City which would extend the implementation of a sales, use, and gross receipts tax to be used for the city's infrastructure for a period of twenty (20) years commencing January 1, 2029, and ending on December 31, 2048. Said tax would generate proceeds to be utilized to pay for costs associated with infrastructure capital improvements as the Board of City Commissioners may select.

NOW, THEREFORE, BE IT RESOLVED, by the Board of City Commissioners of the City of Fargo, North Dakota, as follows:

SECTION ONE. That Paragraph S of Article 3 of the Home Rule Charter of the City of Fargo be amended to read as follows:

- S. To impose a retail sales, gross receipts and use tax subject to the following limitations:
 - 1. Sales, gross receipts and uses taxed shall be limited to those which are taxed by the State of North Dakota pursuant to

Chapters 57-39.2, 57-39.5, 57-39.6 and 57-40.2 of the North Dakota Century Code.

2. The amount of tax shall not exceed one percent of the gross receipts and purchases which are taxed by the State of North Dakota pursuant to Chapters 57-39.2, 57-39.5, 57-39.6 and 57-40.2 of the North Dakota Century Code, nor shall the tax exceed twenty-five and 00/100 dollars on any single purchase, subject to Section 57-01-02.1 of the North Dakota Century Code; and subject to collection as in Section 57-39.2-08.2 of the North Dakota Century Code. The retail sales, gross receipts and use tax imposed shall be computed and collected in the same manner provided by law for the collection of the state sales, gross receipts and use tax.
3. A sales, gross receipts and use tax, which is imposed pursuant to the authority granted herein, shall extend for a period of twenty years from and after January 1, 2009, and end on December 31, 20248.
4. The proceeds of a sales, gross receipts and use tax which is imposed pursuant to the authority granted herein shall be utilized for such infrastructure capital improvements as the governing body of the city may select. Infrastructure capital improvements shall mean expenditures for streets and traffic management; water supply and treatment needs including construction or expansion of water treatment facilities; water distribution system needs; sewerage treatment and collection system needs, including construction or expansion of sewage treatment facilities, and flood protection projects. Interest earnings on such proceeds may be utilized for other such capital improvements. Proceeds from such tax may be used to make direct payment for such infrastructure improvements or may be pledged to amortize bonds or other debt instruments which may be sold to finance such costs.
5. Revenues raised and collected pursuant to authority granted herein, less administrative expenses, and interest earnings on such revenues, shall be deposited in a separate infrastructure fund to be established, and shall be utilized as directed by the governing body of the city for the purposes set forth herein.

BE IT FURTHER RESOLVED, By the Board of City Commissioners of the City of Fargo, North Dakota, that the question of whether to amend the City's Home Rule Charter to extend the sales, use, and gross receipts tax be presented to the voters of the

City of Fargo at the June 9, 2026, election. The City Auditor is authorized to take necessary steps to place the matter on the ballot for June 9, 2026, and to work with the Cass County Auditor's office.

BE IT FURTHER RESOLVED, By the Board of City Commissioners of the City of Fargo, North Dakota, that this Resolution be published in the official newspaper for the City of Fargo (1) within thirty (30) days of the approval hereof or (2) prior to sixty (60) days prior to the next city election, whichever is earlier.

Dr. Timothy J. Mahoney, Mayor

Attest:

Susan Thompson, City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by COMMISSIONER _____, and upon roll call vote, the following voted in favor thereof: COMMISSIONERS _____.

_____. The following were absent and not voting: _____, and the following voted against the same: _____, whereupon the resolution was declared duly passed and adopted.

(TO BE PUBLISHED ONCE IN THE FORUM AT LEAST SIXTY (60) DAYS PRIOR TO THE CITY ELECTION ON JUNE 9, 2026, AND NO LATER THAN 30 DAYS FROM APPROVAL OF RESOLUTION: PUBLISH WEDNESDAY, MARCH __, 2026)

CERTIFICATE OF CITY AUDITOR

The undersigned City Auditor of the City of Fargo DOES HEREBY CERTIFY that the foregoing pages constitute a true and correct copy of the resolution of the Board of Commissioners of the City of Fargo at an open public meeting at which a quorum was present, duly called and lawfully assembled at _____ o'clock __.m. on the ____ day of _____, 2026, and as follows:

COMMISSIONER _____ introduced the foregoing resolution and moved its adoption. The motion for the adoption of the foregoing resolution was duly seconded by COMMISSIONER _____, and upon roll call vote, the following voted in favor thereof: COMMISSIONERS _____ and _____. The following were absent and not voting: _____, and the following voted against the same: _____, whereupon the resolution was declared duly passed and adopted the __ day of _____, 2026.

WITNESS my hand this ____ day of _____, 2026.

City Auditor

Susan Thompson

Commissioner _____ introduced the following Resolution and moved its adoption:

RESOLUTION

**BALLOT LANGUAGE FOR PROPOSED AMENDMENT OF HOME RULE
CHARTER
TO EXTEND COLLECTION PERIOD FOR SALES, GROSS RECEIPTS AND
USE TAX FOR PUBLIC INFRASTRUCTURE**

BE IT RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF FARGO:

WHEREAS, the City of Fargo, Cass County, North Dakota, is a municipal corporation, organized and existing under the laws of the State of North Dakota, which has adopted a Home Rule Charter, pursuant to the authority of N.D.C.C. Chapter 40-05.1; and,

WHEREAS, the voters of the City of Fargo have previously approved Home Rule Charter provisions which implemented a sales, gross receipts and use tax to be used for improvements of the city's infrastructure, said provisions being set forth in Article 3, paragraph S of the Home Rule Charter; and

WHEREAS, the current sales, gross receipts and use tax to be used for improvements of the city's infrastructure set forth in Article 3, paragraph S of the Home Rule Charter, is set to expire on December 31, 2028;

WHEREAS, pursuant to the authority of N.D.C.C. § 40-05.1-07 and Article 5 of the Fargo Home Rule Charter, the Board of City Commissioners wishes to propose an amendment to the Home Rule Charter of the City which would extend the implementation of a sales, use, and gross receipts tax to be used for the city's infrastructure for a period of twenty (20) years commencing January 1, 2029, and ending on December 31, 2048. Said tax would generate proceeds to be utilized to pay for costs associated with infrastructure capital improvements as the Board of City Commissioners may select;

WHEREAS, the Board of City Commissioners desires to approve and certify the language to be used for the ballot for purposes of the city-wide vote on said amendment;

NOW, THEREFORE, BE IT RESOLVED, the Board of City Commissioners of the City of Fargo, North Dakota, hereby certifies a ballot question for consideration by City of Fargo electors for an election to be held June 9, 2026, as follows:

PROPOSAL TO EXTEND EXISTING ONE PERCENT SALES, USE, AND GROSS RECEIPTS TAX FOR IMPROVEMENTS TO THE CITY'S INFRASTRUCTURE.

Shall the City of Fargo's Home Rule Charter be amended to extend the existing one percent (1%) sales, use, and gross receipts tax for infrastructure capital improvements for an additional twenty (20) years, through December 31, 2048, all as provided in the Notice of Proposed Fargo Home Rule Charter Amendment as published in THE FORUM on the ___ day of March, 2026?

SHALL SUCH AMENDMENT BE APPROVED?

() YES

() NO

Dr. Timothy J. Mahoney, Mayor

Attest:

Susan Thompson, City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by COMMISSIONER _____, and upon roll call vote, the following voted in favor thereof: COMMISSIONERS _____.

_____. The following were absent and not voting: _____, and the following voted against the same: _____, whereupon the resolution was declared duly passed and adopted.

CERTIFICATE OF CITY AUDITOR

The undersigned City Auditor of the City of Fargo DOES HEREBY CERTIFY that the foregoing pages constitute a true and correct copy of the resolution of the Board of Commissioners of the City of Fargo at an open public meeting at which a quorum was present, duly called and lawfully assembled at _____ o'clock __.m. on the ___ day of _____, 2026, and as follows:

COMMISSIONER _____ introduced the foregoing resolution and moved its adoption. The motion for the adoption of the foregoing resolution was duly seconded by COMMISSIONER _____, and upon roll call vote, the following voted in favor thereof: COMMISSIONERS _____ and _____. The following were absent and not voting: _____, and the following voted against the same: _____, whereupon the resolution was declared duly passed and adopted the __ day of _____, 2026.

WITNESS my hand this _____ day of _____, 2026.

City Auditor

Susan Thompson

39



Denise Kolpack, City Commissioner
Fargo City Hall
225 4th Street North
Fargo, ND 58102-4817
Phone: 701.715.4895 | Fax: 701.476.4136
www.FargoND.gov

MEMORANDUM

TO: BOARD OF CITY COMMISSIONERS

FROM: COMMISSIONER DENISE KOLPACK

DATE: MARCH 16, 2026

SUBJECT: INTERIM LEADERSHIP AND RECRUITMENT TIMELINE FOR THE NEXT CHIEF OF POLICE

Following this week's announcement that Police Chief Dave Zibolski will retire effective March 27th, I believe it is important for the City Commission to have a public discussion regarding interim leadership of the Fargo Police Department and the anticipated timeline for recruiting our community's next Chief of Police **prior to** Chief Zibolski's departure.

Interim Leadership

Because Chief Zibolski's final day is March 27th, waiting until the March 30th City Commission meeting to hold the first public discussion regarding interim leadership would create unnecessary ambiguity for the department and the community. The City Commission should have the opportunity to discuss potential interim leadership and the overall transition plan before the chief's departure so that there is clear direction and continuity for the department.

Even if formal action on an interim appointment occurs at a subsequent meeting, a discussion at the March 16th meeting would allow all five Commissioners to weigh in and provide clarity to the department regarding the path forward.

Recruitment Timeline for the Next Police Chief

To support this discussion, I am requesting that City Administration and Human Resources present to the Commission a preliminary timeline and overview of the recruitment process for the selection of the next Police Chief. With a municipal election approaching, it is also important to clarify which elements of the recruitment process may be completed in advance and which decisions would appropriately be left to the next Commission.

Where possible, preparing key elements such as the job description, recruitment strategy and anticipated posting timeline would allow the City to move forward efficiently following the election.

Purpose of Discussion

The purpose of this discussion would be to ensure transparency, thoughtful planning and continuity of leadership for the Fargo Police Department during this transition. Establishing a clear process and timeline will provide certainty for the department, our community and the individual who may be asked to serve in an interim capacity. It will also be helpful for those City Commission candidates who will ultimately be elected in June.

Given the questions that arose regarding how the chief's retirement announcement was communicated earlier this week, I believe it is especially important that the next phase of this leadership transition be handled with openness and clear communication. An early public discussion about interim leadership and the recruitment timeline will help ensure the Commission, the department and the public have a clear understanding of the process moving forward.

I respectfully request that this discussion occur at the March 16th meeting so the Commission can provide guidance to the City Administration and Human Resources on the interim leadership plan and the timeline for recruiting Fargo's next Chief of Police.



40

Dave Piepkorn, City Commissioner
Fargo City Hall
225 4th Street North
Fargo, ND 58102-4817
Phone: 701.809.5449 | Fax: 701.476.4136
www.FargoND.gov

MEMORANDUM

TO: BOARD OF CITY COMMISSIONERS

FROM: COMMISSIONER DAVE PIEPKORN

DATE: MARCH 16, 2026

SUBJECT: RESOURCE AND RECOVERY CENTER

In late 2025 the City Commission approved the relocation of the Resource and Recovery Center to 2001 1st Avenue North, contingent upon funding being in place.

I am requesting a financial overview of the funding for the relocation of the Resource and Recovery Center.

RECOMMENDED MOTION: No action required. For information purposes only.



4/2

February 24, 2026

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements submitted by Roger and Roselyn Haaland. A description of the types of improvements to be made are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$403 with the City of Fargo's share being \$68.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02-2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal Description of the property for which exemption is claimed _____
 2. Address of Property _____
 3. Parcel Number _____
 4. Name of Property Owner HAALAND, ROGER & ROSELYN Phone No. _____
 5. Mailing Address of Property Owner _____

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). _____
 7. Building permit No. 25090030 8. Year built (residential property) 1983
 9. Date of commencement of making the improvements _____
 10. Estimated market value of property before the improvements \$ 280,400
 11. Cost of making the improvement (all labor, material and overhead) \$ 52,000
 12. Estimated market value of property after the improvements \$ 332,400

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.
 Applicant Roger Haaland Date 2-23-2026

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do not meet the qualifications for exemption for the following reason(s): _____
 Assessor/Director of Tax Equalization Mike J. [Signature] Date 2-27-2026

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied
 Approval is subject to the following conditions: _____
 Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.
 Chairperson _____ Date _____



416

February 24, 2026

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements submitted by Julie and Colin Kloster. A description of the types of improvements to be made are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$205 with the City of Fargo's share being \$35.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed _____

2. Address of Property _____

3. Parcel Number _____

4. Name of Property Owner Colin and Julie Kloster Phone No. _____

5. Mailing Address of Property Owner _____

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Main and 2nd Floor Bath Remodel

7. Building permit No. 2506-0158 8. Year built (residential property) 1907

9. Date of commencement of making the improvements 06/09/2025

10. Estimated market value of property before the improvements \$ 191,000.00

11. Cost of making the improvement (all labor, material and overhead) \$ 65,000.00

12. Estimated market value of property after the improvements \$ 206,300.00

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Julie Kloster Date 2-5-2024

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization Michelle J. [Signature] Date 2-28-2024

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20 __, 20 __, 20 __, 20 __, 20 __.

Chairperson _____ Date _____



February 24, 2026

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements submitted by Christine Gallagher-Lein. A description of the types of improvements to be made are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$124 with the City of Fargo's share being \$21.

Sincerely,

Handwritten signature of Mike Splonskowski in black ink.

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02-2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal Description of the property for which exemption is claimed _____

2. Address of Property _____

3. Parcel Number _____

4. Name of Property Owner GALLAGHER-LEIN, CHRISTINE M Phone No. _____

5. Mailing Address of Property Owner: _____

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). _____
Finished Concrete basement - walls, ^{plastic} HVAC etc, added. All baths / bedrooms

7. Building permit No. 25040494 8. Year built (residential property) 1970

9. Date of commencement of making the improvements June 2025

10. Estimated market value of property before the improvements \$ 201,400

11. Cost of making the improvement (all labor, material and overhead) \$ 100,000

12. Estimated market value of property after the improvements \$ 300,000 (?)

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Christy Gallagher-Lein Date 2/5/2026

Assessor's Determination And Signature

14. do The assessor/county director of tax equalization finds that the improvements described in this application do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization [Signature] Date 2-27-2026

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved _____ Denied _____

Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____ Date _____



(41d)

February 24, 2026

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements submitted by Steven and Sarah Hoepfner. A description of the types of improvements to be made are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$794 with the City of Fargo's share being \$135.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Spionskowski".

Mike Spionskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed _____

2. Address of Property _____

3. Parcel Number _____

4. Name of Property Owner Steven & Sarah Hoepfner Phone No. _____

5. Mailing Address of Property Owner _____

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). _____
Construct a 13 x ¹⁸ addition with full basement

7. Building permit No. 2205-0564 8. Year built (residential property) 1964

9. Date of commencement of making the improvements 01/20/2023

10. Estimated market value of property before the improvements \$ 228,000

11. Cost of making the improvement (all labor, material and overhead) \$ 156,000

12. Estimated market value of property after the improvements \$ 300,000

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant [Signature] Date 2-1-26

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization [Signature] Date 2-26-2026

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____ Date _____



41e

February 24, 2026

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements submitted by Mark and Roxanna May. A description of the types of improvements to be made are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$278 with the City of Fargo's share being \$47.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02-2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal Description of the property for which exemption is claimed _____

2. Address of Property _____

3. Parcel Number _____

4. Name of Property Owner MAY, MARK J & ROXANNA M Phone No. _____

5. Mailing Address of Property Owner _____

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). _____
Remodel Kitchen

7. Building permit No. 25030077 8. Year built (residential property) 1958

9. Date of commencement of making the improvements 5/7/25

10. Estimated market value of property before the improvements \$ 285,300

11. Cost of making the improvement (all labor, material and overhead) \$ 72,025

12. Estimated market value of property after the improvements \$ 306,000

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Mark J May Date 2-04-2026

Assessor's Determination And Signature

14. do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization Walter J. ... Date 2-27-2026

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____ Date _____



414

February 24, 2026

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements submitted by Nicolas and Robin Christianson. A description of the types of improvements to be made are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$358 with the City of Fargo's share being \$61.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02-2

(File with the city assessor or county director of tax equalization)

Property Identification

- 1. Legal Description of the property for which exemption is claimed _____
- 2. Address of Property _____
- 3. Parcel Number _____
- 4. Name of Property Owner CHRISTIANSO, NICOLAS A & ROBIN M Phone No. _____
- 5. Mailing Address of Property Owner _____

Description Of Improvements For Exemption

- 6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Remodel Existing Kitchen
- 7. Building permit No. 24040106 8. Year built (residential property) 1975
- 9. Date of commencement of making the improvements 5/14/24
- 10. Estimated market value of property before the improvements \$ 383,400
- 11. Cost of making the improvement (all labor, material and overhead) \$ 30,000
- 12. Estimated market value of property after the improvements \$ 410,100

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

[Signature] Date 2-2-26

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization [Signature] Date 2-27-2026

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20 ____, 20 ____, 20 ____, 20 ____, 20 ____.

Chairperson _____ Date _____