



A G E N D A
Tuesday, August 10, 2021
8:00 a.m.

PLEASE NOTE: You are able to join the meeting via Zoom - the invitation to the meeting is attached to the email forwarding this agenda.

1. Approve the minutes of the Regular Meeting of the Municipal Airport Authority held July 20, 2021.
2. Approve the airport vouchers totaling \$57,388.06.
3. Approve the individual vouchers as follows:
 - A. Mead & Hunt - \$106,951.42
Partial payment request for engineering services in connection with the Cargo Apron Expansion – Phase IV.
 - B. Mead & Hunt - \$10,037.50
Partial payment request for engineering services in connection with the East Economy Parking Lot.
 - C. Northern Improvement - \$416,544.84
Partial Payment Request #9 for construction of the Cargo Apron Expansion Project – Phase IV (AIP51).
 - D. Northern Improvement - \$2,739,639.13
Partial Payment Request #9 for construction of the Cargo Apron Expansion Project – Phase IV (ASUP50).
 - E. Flint Communications - \$7,042.45
Partial payment request for 2021 Airport Marketing Program.
 - F. TL Stroh Architects - \$1,742.50
Partial payment request for architectural services (construction administration services) in connection with the SRE Building Project.

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4. Receive Change Orders for SRE Building Project:

Meinecke-Johnson Company

- Change Order #3 for an increase of \$4,064.00 (Item #1).
- Change Order #3 for an increase of \$9,893.00 (Item #2).
- Change Order #4 for an increase of \$29,330.00 (Item #1).
- Change Order #4 for an increase of \$16,043.00 (Item #2).
- Change Order #4 for an increase of \$8,400.00 (Item #3).
- Change Order #5 for an increase of \$7,201.00.
- Change Order #6 for an increase of \$2,326.00.
- Change Order #7 for an increase of \$1,629.00.
- Change Order #8 for an increase of \$6,374.00.
- Change Order #9 for an increase of \$30,761.00.
- Change Order #10 for an increase of \$791.00.

Northern Plains Mechanical

- Change Order #2 for an increase of \$17,980.00.

Rickard Electric

- Change Order #7 for an increase of \$558.72.

- 5. Airport construction and security update.
- 6. Receive proposed contract from Mead & Hunt to prepare access control system upgrade for a fee of \$87,980.00.
- 7. Received proposed contract from Mead & Hunt to conduct passenger terminal area study for a fee of \$584,131.00.
- 8. Receive bid tabulation and recommendation of award from SP+ for the replacement of the parking access control and revenue system.
- 9. Receive proposals for proposed parking lot exit plaza project and consider selection of architectural firm and an alternate firm.
- 10. Chairman Lind will discuss expanding the scope of the proposed parking lot exit plaza design project to include covered parking spaces.
- 11. Receive request from Cass County Electric for a utility easement.
- 12. Discuss award of Managed Service Provider (IT Services).

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13. Authorize travel to ARFF Working Group Conference, August 29-September 1, 2021, St. Louis, MO.
14. Authorize travel to AAAE National Airports Conference, September 26-28, 2021, Savannah, GA, and Allegiant Air Conference, September 28-30, 2021, Las Vegas, NV.
15. Receive draft of employee policy manual.
16. Receive updated Capital Improvement Plan.
17. Receive communication from PFM Payment Solutions regarding purchase card.
18. Receive proposals for snow removal equipment and accessories (front end loader).

If necessary, the Municipal Airport Authority may enter into executive session to consider or discuss closed or confidential records or information pursuant to North Dakota Century Code Sections 44-04-19.1, 44-04-19.2., 44-04-24 and 44-04-26.