

## **MEMORANDUM**

**TO:** Fargo Human Relations Commission

**FROM:** Tia Braseth, Planning Coordinator

**DATE:** November 13, 2018

**RE:** Human Relations Commission Meeting

The next meeting of the Fargo Human Relations Commission will be held on Thursday, November 15, 2018 at 12:00 p.m., in the City Commission Room at the **old** Fargo City Hall. If you are not able to attend, please contact staff at 701.241.1474 or [planning@FargoND.gov](mailto:planning@FargoND.gov).

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**HUMAN RELATIONS COMMISSION**  
**Thursday, November 15, 2018 at 12:00 p.m.**  
**City Commission Room**  
**AGENDA**

1. Welcome & Introductions
2. Approve Agenda & Minutes
3. Honoring Keith Bjornson: 09/23/1951 – 11/07/2018
4. Funding Request: Global Youth United \$200
5. Strategic Planning Update/Meeting Availability
6. Budget Process Review
7. MLK Update
8. Attendance Policy
9. Staff Reports
  - a. November Attendance Report
10. Public Comment
11. Adjourn

Human Relations Commission meetings are broadcast live on cable channel TV Fargo 56 and can be seen live by video stream on [www.FargoND.gov/streaming](http://www.FargoND.gov/streaming). They are rebroadcast each Thursday at 12:00 p.m.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Planning Office at 701.241.1474 or TDD at 701.241.8258. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo Web site at [www.FargoND.gov/humanrelations](http://www.FargoND.gov/humanrelations).

## **BOARD OF HUMAN RELATIONS COMMISSIONERS MINUTES**

**Regular Meeting:**

**Thursday, October 18, 2018**

The Regular Meeting of the Board of Human Relations Commissioners of the City of Fargo, North Dakota, was held in the City Commission Room at City Hall at 12:00 p.m., Thursday, October 18, 2018.

The Human Relations Commissioners present or absent were as follows:

Present: Rachel Hoffman, Cheryl Schaeffe, Laetitia Hellerud, Matuor Alier, Paul Jensen, Barry Nelson, David Lanpher

Absent: Abdiwali Sharif-Abdinasir, Hamida Dakane

### **Item 1. Welcome and Introductions**

Chair Nelson welcomed Members to the meeting and introductions were made.

### **Item 2. Approve Order of Agenda**

Member Hoffman moved the Order of Agenda and the minutes of the August 21, 2018 Human Relations Commission meeting be approved as presented. Second by Member Lanpher. All Members present voted aye and the motion was declared carried.

Member Hellerud present.

### **Item 3. Community Trust Officers: Dave Carlson, Fargo Police Department**

Officer Michael Bloom gave a presentation in place of Officer Dave Carlson, highlighting the work the Fargo Police Community Engagement Team is doing. He noted a strong focus is on youth and building relationships and connecting them into programs. Officer Bloom gave an overview of the current programs and highlighted planned future programs.

The Board held discussion on if the programs worked to develop social responsibility.

Officer Bloom shared that a main focus is to teach youth a sense of belonging and help them connect to something while developing consistency. He is open to collaboration ideas with the Board.

### **Item 4. Strategic Planning Updates**

Chair Nelson shared that an RFP, Request for Proposals, for an outside facilitator will be sent out to assist in the strategic planning efforts of the Human Relations Commission.

Planning Coordinator Tia Braseth requested any comments on the RFP to be submitted to the Planning Department by close of business on October 19, with the intent to send out on October 22.

Discussion was held on the timeline of the process and tentative dates for the first meeting.

**Item 5. Winnipeg Field Trip Update**

Chair Nelson noted that a Board field trip to the Human Rights Museum was suggested at the Board orientation.

Member Hellerud shared that the group would benefit from going to the Museum and it would be a good team building activity. She noted there is a traveling exhibit on Nelson Mandela on display and would like the Commission to attend before the exhibit ends.

Ms. Braseth noted that the exhibit ends January 6.

Discussion was held on possible dates to make the trip and transportation.

**Item 6. Meeting Attendance Procedures**

Chair Nelson presented attendance procedures to the Board and emphasized the importance of communication.

Member Lanpher moved to approve the Human Relations Commission Attendance Procedures as presented. Second by Member Hoffman. All Members present voted aye and the motion was declared carried.

**Item 7. Funding Request**

Chair Nelson recused himself from voting on this item.

The North Dakota Human Rights Coalition requested \$250 for the Human Rights Summit. Member Hellerud moved to approve \$250 for the Human Rights Summit. Second by Member Schaeffe. All Members present voted aye and the motion was declared carried.

**Item 8. Budget Process Review**

Planning Coordinator Tia Braseth tabled this item to the next meeting.

**Item 9. ND HRC LGBTQ Summit Summary**

Chair Nelson provided an overview of the Summit. He shared it was well attended and noted takeaways were to work on political organizations for policy change and to schedule the next summit.

**Item 10. Staff Reports**

Assistant Planner Kara Gloe noted a low number of nominations for the MLK Day awards have been received. She encouraged Board members to reach out to their contacts.

**Item 11. Public Comment**

No public comments were made.

Commissioner John Strand noted that Member Dakane recently became a citizen.

A reminder was given that MLK Day nominations are due October 30.

**Item 12.      Adjourn**

The time at adjournment was 1:01 p.m.

# CITY OF FARGO HUMAN RELATIONS COMMISSION

## Sponsorship Application

Please complete this application to apply for City of Fargo Human Relations Commission sponsorship funds. You may be contacted by City staff if additional information is required.

*The Fargo Human Relations Commission (FHRC) assists in funding events that fit within its mission to encourage acceptance, respect for diversity and eliminate discrimination. If the FHRC commits funds to an event, it should be listed as a sponsor in all publicity. The FHRC will consider written funding requests monthly, with a deadline of the 28<sup>th</sup> of each month. Applications must include an event budget or detailed description of how funds will be used. While, on average, funding is provided in the amount of \$500 or less, all appropriate funding requests will be reviewed with consideration of FHRC budget constraints and established line items. If you would like more information about the FHRC sponsorships, please contact Willard Yellow Bird Jr., Cultural Planner, at 701-476-4116 or [wyellowbird@cityoffargo.com](mailto:wyellowbird@cityoffargo.com).*

**ORGANIZATION NAME:** Global Youth United.

**PROGRAM/PROJECT NAME:** After School, Indoor Soccer Recreation.

**DATE SUBMITTED:** 11/2/2018

**AMOUNT REQUESTED** \$1,000.00

**PLEASE ATTACH A PROJECT SUMMARY, INCLUDING A DESCRIPTION OF WHAT THE FUNDS WILL BE USED FOR** (on the back of this page or on another sheet)

### BASIC INFORMATION:

Address: 2201 11<sup>th</sup> Ave S #204 Fargo, ND 58103

Contact Name: Abdi Jama

Phone: 218-979-7884

Fax: \_\_\_\_\_

E-mail: [gyunited@outlook.com](mailto:gyunited@outlook.com)

Legal structure of organization (ex. non-profit or for-profit, 501(c)(3), etc.) 501 (c) 3

Mission and Actions (What are you planning to do? Please attach additional information if applicable)

We are looking for funds to help us keep our new Winter program running; due to lack of funds we are not able to rent Fargo Park Facility (Metro Rec Center) for indoor soccer. This year we haven't received any grants/funds to start the winter program. We are unable to give our youth the winter program as we did two years in a row. Our summer program has helped many New American youth to stay active during the summer break, maintain a healthy social environment with their peers away from phones, and achieve academic success through our tutoring in core subjects. Without the necessary funds our community youth will truly suffer the loss, because they are relying on us to not let them down by not being consistent with them. We've come a long way to motivate our kids, as well as gain their

trust that if they dedicate themselves we would do the same. The Winter program is costly than the summer program, because we have to pay a fee to use the indoor field and provide transportation for the kids to be picked up and dropped off home.

The funds will help us maintain trust between our youth and us. So far, we gave them no section, sections cost \$57hr, 2hrs per section. \$57hr x 2hrs a week section.

We are trying to give our clients at least seven sections of the program. We plan to divide the seven sections into one sections a week, for seven weeks while we trying to find other donations.

**\$57 an hr. x 2hrs = \$114 x 7 sections = \$798**

**\$200 for Transportation = \$120**

**\$116 for Soft drinks = \$82**

**Total \$1,000**

The remaining \$202.00 will be used for gas \$120 in those 7 sections we will provide since we must give rides to our clients. Our clients can't get rides from their families, and no help comes from families because the families are low income families, they don't have any extra money to give their kids for recreation programs, that's why Global Youth United want to give unlimited resource of after school and summer recreation program. We are looking forward to keep our new program running so we don't lose our clients, and if we lose them, they will lose focus in their education and love they have with their talents and they want to succeed. The \$82 will used to provide soft drinks in every section of the program.

We hope the City of Fargo will help us keep our winter program as we have been losing clients every winter season for the last three years. By producing and keeping our Winter program, it will help our clients, our mentors, our coaches to keep the programs going, until next year when outdoor programs start. Without winter programs our organization must start all over again spring time, then if we have a running winter programs it will help us all to keep our clients and just adding new one's spring time. Also, thanks for the last help we have received from human relations commission that helped us to keep our indoor program while looking for help other places.



### **Human Relations Commission Attendance Procedures**

To be respectful of everyone's time and to maximize the effectiveness of the Human Relations Commission and to maximize its effectiveness, please review the attendance procedures below:

- The Human Relations Commission meetings are held monthly, on the third Thursday of the month at 12 p.m. in the City Commission Chambers. Scheduling time to attend these meetings is a priority. The goal is to have 100% attendance as often as possible.
- Two weeks before the meeting, a confirmation of Commissioners' attendance will be required and requested via email from City staff. Please respond directly to this email within 24 hours of the scheduled meeting to verify quorum. If a quorum is not confirmed through this process, 24 hours prior to the scheduled meeting, the meeting will be cancelled.
- If your attendance status should change, please let staff know promptly so arrangements can be made if necessary.
- If you are unable to attend a meeting, but have the ability to call in, please let staff know within 2 days before the meeting. Arrangements can be made to receive a conference call into the meeting.
- A Human Relations Commission member who misses three or more meetings in a calendar year without giving advanced notice may be removed, subject to a vote of the remaining members and approval of the Mayor.