

## MEMORANDUM

**TO:** Fargo Human Relations Commission

**FROM:** Kara Gloe, Community Development Assistant Planner

**DATE:** May 10, 2018

**RE:** Human Relations Commission Meeting

The next meeting of the Fargo Human Relations Commission will be held on Thursday, May 17, 2018 at 12:00 p.m. in the City Commission Room at Fargo City Hall. If you are not able to attend, please contact staff at 701.241.1474 or [planning@FargoND.gov](mailto:planning@FargoND.gov).

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### **HUMAN RELATIONS COMMISSION Thursday, May 17, 2018 at 12:00 p.m. City Commission Room AGENDA**

1. Welcome and Introductions
2. Approve Agenda & Minutes
3. Moorhead Human Rights Commission – Working Collaboratively
4. Public Comment
5. Summer Events Schedule
6. Budget Review
7. Other Business
8. Term Expirations
9. Adjourn

Human Relations Commission meetings are broadcast live on cable channel TV Fargo 56 and can be seen live by video stream on [www.FargoND.gov/streaming](http://www.FargoND.gov/streaming). They are rebroadcast each Thursday at 12:00 p.m.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Planning Office at 701.241.1474 or TDD at 701.241.8258. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo Web site at [www.FargoND.gov/humanrelations](http://www.FargoND.gov/humanrelations).

**BOARD OF HUMAN RELATIONS COMMISSIONERS  
MINUTES**

**Regular Meeting:**

**Thursday, April 19, 2018**

The Regular Meeting of the Board of Human Relations Commissioners of the City of Fargo, North Dakota, was held in the City Commission Room at City Hall at 12:00 o'clock p.m., Thursday, April 19, 2018.

The Human Relations Commissioners present or absent were as follows:

Present: Rachel Hoffman, Abdiwali Sharif-Abdinasir, Cheryl Schaeffe, Laetitia Hellerud, Timothy Stone, Paul Jensen, Barry Nelson

Absent: Hassan Lamba, David Lanpher

Also Present: John Strand (Fargo City Commissioner)

**Item 1. Welcome and Introductions**

Chair Hoffman welcomed Members to the meeting and introductions were made.

**Item 2. Approve Order of Agenda and Minutes**

Mr. Nelson moved the Order of Agenda and minutes of the March 15, 2018 Human Relations Commission meeting be approved as presented. Second by Mr. Jensen. All Members present voted aye and the motion was declared carried.

Member Sharif-Abdinasir present.

**Item 3. How Art Creates Community: Dayna DeVal**

Mr. Jensen introduced Dayna DeVal, President and CEO of The Arts Partnership, to the Board.

Ms. DeVal provided background on The Arts Partnership and shared information on the current strategic direction of working to ensure the accessibility and inclusivity of arts in the community. She shared that they are seeking partnerships and connections to reach more diverse populations.

Discussion was held regarding the Chalkfest and Welcome Week events and possible integration opportunities.

Member Hellerud present.

Planning Director Nicole Crutchfield spoke on ways the City could assist in connections through liaisons to other City Boards.

**Item 4. H.R. 620: Keith Bjornson & Nate Aalgaard**

Nate Aalgaard, Director of Freedom Resource Center for Independent Living, presented the background of H.R. 620, the ADA Education and Reform Act. He noted that it has passed the US House of Representatives.

Mr. Aalgaard and Keith Bjornson spoke in opposition to the Bill and shared their concerns regarding local ADA compliance issues.

**Item 5. Public Comment**

No public comments were made.

**Item 6. Funding Requests**

The following funding requests were reviewed as follows:

- 1) United Against Hunger – funding request for \$400

Mr. Jensen moved to approve \$200. Second by Ms. Schaeffle. All members present voted aye and the motion was declared carried.

**Item 7. Planning Department Update: Nicole Crutchfield**

Ms. Crutchfield gave an update of the Planning Department organization changes and distributed a handout to the Board Members regarding staff coverage and the 2018 work plan. She shared that the Planning Department will have the following four divisions in structure: Community Development, Long-Range Planning, Current Planning, and Urban Planning.

Ms. Crutchfield shared that the Community Development Coordinator position is currently open and advertised.

**Item 8. Other Business**

Mr. Jensen shared that the tour of the NDSCS facility went well and provided good information about their programs.

Commissioner Stand suggested an update on the resettlement programs for a future meeting agenda.

Mr. Nelson inquired on the status of the statement gathering from the women who spoke at the February Human Relations Commission meeting. Mr. Sharif-Abdinasir updated the Board that they are almost half-way through gathering and processing the statements.

Mr. Sharif-Abdinasir announced that he is running for a position on the Fargo School Board.

Mr. Nelson informed the Board that today, April 19, is Give OUT Day.

**Item 9. Adjourn**

The time at adjournment was 1:00 p.m.

## HUMAN RELATIONS COMMISSION CALENDAR OF EVENTS 2018

- January \*Dr. Martin Luther King Jr Day, Fargo Theatre
- February **FHRC Meeting (Thur. 2/15)**
- March **FHRC Meeting (Thur. 3/15)**  
\$Building Bridges (March 27-28)
- April **FHRC Meeting (4/19)**  
\$Metro Mayor's Disability Luncheon
- May **FHRC Meeting (Thur. 5/17)**  
Freedom Appreciation Luncheon
- June **FHRC meeting (Thur. 6/21)**  
World Refugee Day (6/20)  
\$Police Picnic (6/26)
- July **FHRC meeting (Thur. 7/19) – Election of Officers**
- August **FHRC meeting (Thur. 8/16)**  
\$Night to Unite (8/7)  
\$Fargo Moorhead Pride  
Native American Community Picnic (8/25)
- September **FHRC meeting (Thur. 9/20)**  
\$Welcoming Week (9/14-9/23)
- October **FHRC meeting (Thur. 10/18)**  
Crossroads Powwow (10/12)
- November **FHRC meeting (Thur. 11/16)**  
\$PANGEA – Cultivate Our Cultures (11/17)  
Human Rights Arts & Film Festival (11/12-11/18)  
NDHRC Summit
- December **FHRC meeting (Thur. 12/20)**

# United Against Hunger 2018

A multi-faith, community wide hunger awareness picnic

**Thursday, June 14, 2018 5:00 pm — 8:30 pm**

**Oak Grove Park—South Shelter, Fargo ND**

## **ORGANIZATIONS INVOLVED IN FIGHTING HUNGER ARE INVITED TO HOST A DISPLAY TABLE**

### **Display purpose**

Provide attendees information on how they can engage in fighting hunger

- Due to City of Fargo requirements, fundraising and selling items is prohibited
- No fee to host a table
- Organization must provide everything needed for their display
  - Table (up to 4 feet long is preferred)
  - Display materials
  - Individual to staff the table
- Electricity will NOT be available
- Set up between 4-4:45 PM

**Registration requests must be received via email by June 1.**

Email the following information to [hschmidt@greatplainsfoodbank.org](mailto:hschmidt@greatplainsfoodbank.org)

- \* Organization name
- \* Representative name (who will be representing the table at the picnic)
- \* Representative's phone

**Applicants will receive email confirmation and further  
instructions by June 11, 2018.**

**HUMAN RELATIONS COMMISSION BUDGET 2018**

**\$16,000**

| PROPOSED BUDGET 2018               |                 | Paid So Far<br>(Expense Tracking Tab) |
|------------------------------------|-----------------|---------------------------------------|
| MLK Day                            | \$4,500         | \$1,714.16                            |
| Recurring/Anticipated Sponsorships | \$3,900         | \$1,705.00                            |
| Welcoming Week                     | \$2,500         |                                       |
| Inclusion Planning                 | \$3,100         | \$13.25                               |
| Admin                              | \$1,000         | \$50.00                               |
| Sponsorship Applications           | \$1,000         | \$200.00                              |
| <b>Total</b>                       | <b>\$16,000</b> | <b>\$3,682.41</b>                     |

**\$16,000.00**  
 Remaining Balance  
 \$12,317.59

| MLK DAY              |                        |   |
|----------------------|------------------------|---|
| EXPENSE              | 2019 Budgeted Expenses | Expenses Paid in 2018 \$1714.16   |
| Admin                | 85                     |   |
| Awards               | 160                    | 2017 Event Expenses Paid in 2018 + 2018 Budgeted Expenses<br>\$4,619.16 |
| Fargo Theater        | 1200                   |   |
| Performers (3)       | 750                    |   |
| Advertising          | 1300+600               |   |
| Billboard            | 210                    |   |
| MLK Video Production | 500                    |   |
| <b>Total</b>         | <b>\$2,905.00</b>      |   |

| RECURRING SPONSORSHIPS                       |                         |                    |               |        |
|--|-------------------------|--------------------|---------------|--------|
| ORGANIZATION/EVENT                           | ANTICIPATED SPONSORSHIP | ACTUAL SPONSORSHIP | DATE APPROVED | STATUS |
| ND HRC Summit/Film Fest Tickets              | \$250.00                |                    | 2/15/2018     |        |
| Human Rights Film Fest Sponsorship           | \$500.00                |                    | 2/15/2018     |        |
| PRIDE Celebration                            | \$500.00                | \$500.00           | 2/15/2018     |        |
| Pangea                                       | \$250.00                | \$250.00           | 2/15/2018     | Paid   |
| Metro Mayor's Disability Luncheon            | \$250.00                | \$205.00           | 2/15/2018     | Paid   |
| FM Women's Network--New Leadership Institute | \$500.00                | \$500.00           | 2/15/2018     | Paid   |
| Night to Unite                               | \$250.00                |                    | 2/15/2018     |        |
| Fargo Police Department Picnic               | \$250.00                |                    | 2/15/2018     |        |
| Freedom Resource Center                      | \$500.00                |                    | 2/15/2018     |        |
| LSS Building Bridges                         | \$250.00                | \$250.00           | 2/15/2018     | Paid   |
| Homeless Persons Memorial Day                | \$400.00                |                    | 2/15/2018     |        |
| <b>Total</b>                                 | <b>\$3,900.00</b>       | <b>\$1,705.00</b>  |               |        |

| SPONSORSHIP APPLICATIONS - \$1,000 BUDGET |                  |                    |               |        |
|---|------------------|--------------------|---------------|--------|
| ORGANIZATION/EVENT                        | REQUESTED AMOUNT | ACTUAL SPONSORSHIP | DATE APPROVED | STATUS |
| F5  | \$500.00         |                    |               |        |
| United Against Hunger                     | \$400.00         | \$200.00           | 4/18/2018     |        |
|   |                  |                    |               |        |
| <b>Total</b>                              | <b>900</b>       | <b>\$200.00</b>    |               |        |

| INCLUSION PLANNING |                |               |        |
|--------------------|----------------|---------------|--------|
| EXPENSE            | AMOUNT PAID    | DATE APPROVED | STATUS |
| Atomic Coffee      | \$13.25        |               | Paid   |
| <b>Total</b>       | <b>\$13.25</b> |               |        |

**Total Budget Amount Remaining \$12,317.59**

|                |            |           |                           |
|----------------|------------|-----------|---------------------------|
| Yann Niteka    | \$500.00   | 1/16/2018 | MLK Video MLK             |
| Fargo Theatre  | \$256.26   | 1/17/2018 | MLK Venue MLK             |
| Crown Trophy   | \$157.90   | 1/17/2018 | MLK Award MLK             |
| NDSU Hip Hop   | \$250.00   | 1/17/2018 | MLK Performer MLK         |
| Treo'Soul      | \$250.00   | 1/17/2018 | MLK Performer MLK         |
| Kwaician Tra   | \$250.00   | 1/19/2018 | MLK Performer MLK         |
| Facebook (M    | \$50.00    | 2/1/2018  | MLK Advertising           |
| Atomic Coffe   | \$13.25    | 1/22/2017 | Kickoff Meeting Inclusion |
| Welcoming A    | \$50.00    | 3/20/2018 | Administration            |
| NEW Leaders    | \$500.00   | 3/29/2018 | Recurring Sponsorship     |
| Building Bridg | \$250.00   |           | Recurring Sponsorship     |
| Pangea         | \$250.00   |           | Recurring Sponsorship     |
| PRIDE          | \$500.00   |           | Recurring Sponsorship     |
| Metro Mayor    | \$205.00   |           | Recurring Sponsorship     |
| United Again   | \$200.00   |           | Application Sponsorships  |
|                | \$3,682.41 |           |                           |

|             |            |
|-------------|------------|
| MLK         | \$1,714.16 |
| Inclusion   | \$13.25    |
| Recurring S | \$1,705.00 |
| Applicator  | \$200.00   |
| Administra  | \$50.00    |

|                              |               |
|------------------------------|---------------|
| Cheryl Schaefle              | July 1, 2018  |
| Hassan Lamba                 | July 1, 2018  |
| Timothy Stone                | July 1, 2018  |
| Abdiwali Sharif-Abdinasir    | July 1, 2019  |
| Laetitia Hellerud            | July 1, 2019  |
| Paul Jensen                  | July 1, 2019  |
| Rachel Hoffman, <i>Chair</i> | July 1, 2020  |
| David Lanpher                | July 1, 2020  |
| Barry Nelson                 | July 1, 2020  |
| Kara Gloe                    | Staff Contact |