1. Document delivery services are available during closure by visiting **https://mobileprint.fargolibrary.org** or **https://fargolibrary.org/mobileprint** in your device's web browser. There is a limit of 20 black and white pages or 5 color pages per day.
2. Enter in your library card number and library password. If you do not have a library card number, please contact the Main Library at 701-241-1492 or the Carlson Library at 701-476-5980. If you have forgotten your password, please visit **https://catalog.fargolibrary.org** and click **Forgot Password**.

3. Click or tap the **Upload** button.
4. Navigate to the file you wish to print. This process will vary by device. The supported formats are: Microsoft Word (docx), Microsoft Excel (xlsx), Microsoft Powerpoint (pptx), PDF, various images types (gif, jpg, tiff, etc.), text files (txt, rtf).
   NOTE: There are a variety of ways to find a document to print on a mobile device, but it does need to be a file saved or downloaded to your device (not an email).
   a. The following screenshots are from a Samsung Android phone, but other android phones should look similar.
      i. First, select the program to find your document. In this case we are using Samsung's built in files app
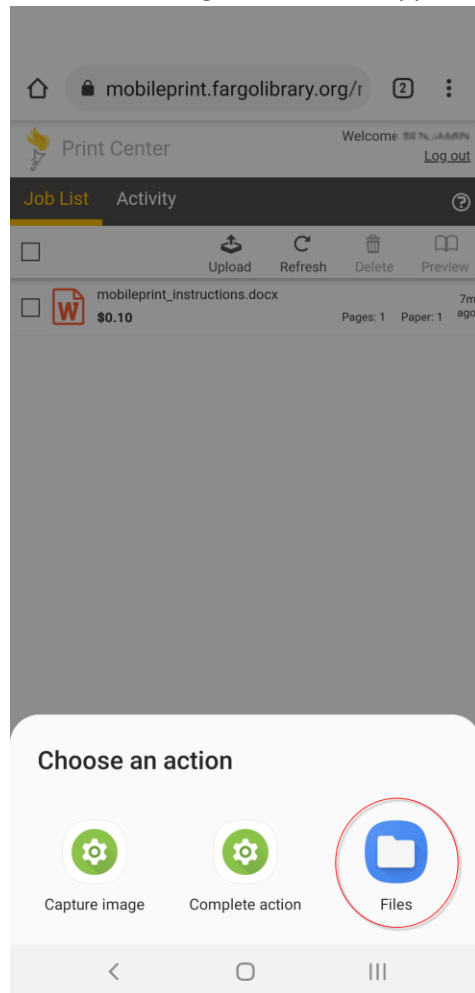
ii. Then you can use the file chooser to find a document on your phone or in a cloud storage service such as Dropbox.
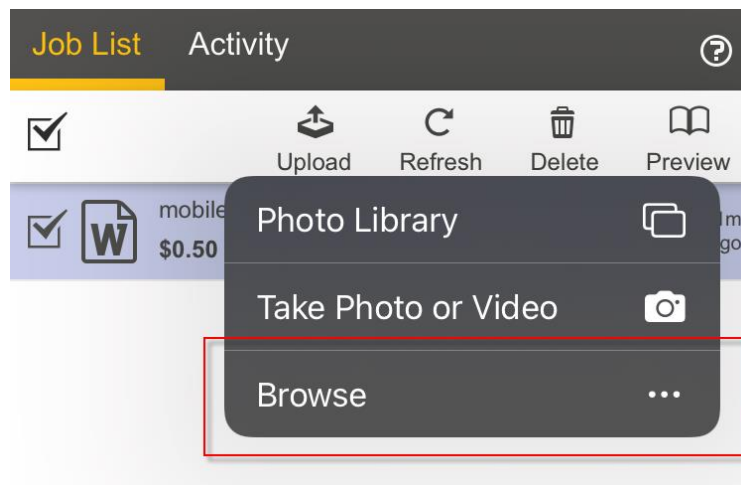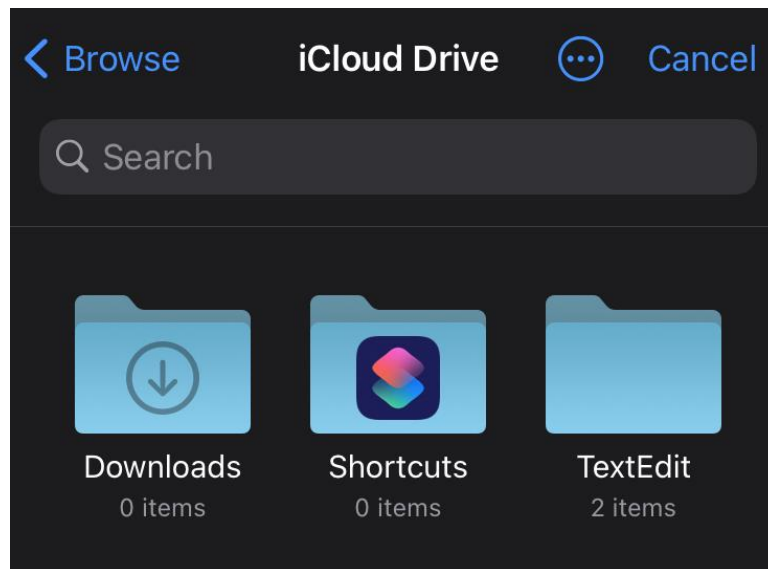

b. iPhone
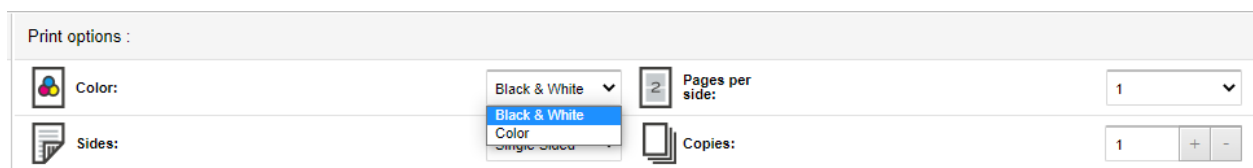i. You can choose a photo from your photo library, or tap browse for a different document.
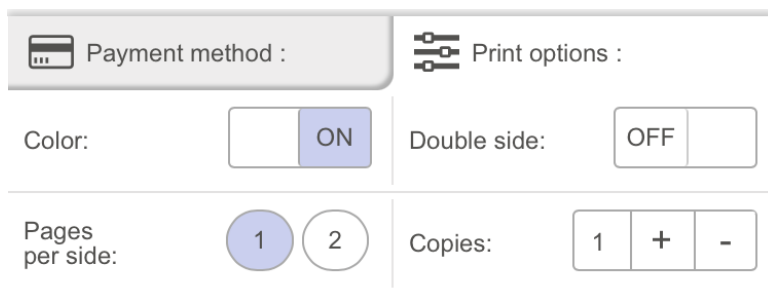

ii. Choose a document from the browser.

5. Select that file and it will appear in the document queue.
   a. To print in color, select or tap the item

Then check the print options at the bottom to select color.

On a mobile device, it will look something like this:

6. Contact the Library location to arrange to pick up the document.
   Main Library – 701-241-1490
   Carlson Library – 701-476-5980
   Northport Library – 701-476-4026