

EMPLOYEE ILLNESS LOG

Report Date	Onset or Exposure Date	Employee Name	Symptoms/Illness/Exposure Reported to the Manager									DIAGNOSED?	
			Vomiting*	Diarrhea*	Jaundice (yellowing of eyes or skin)	Fever	Respiratory (cough, sore throat, runny nose)	Comments or Additional Symptoms (Please note Exposure here)	Date Returned to Work	Physician Note Y/N/NA	**Refer to Table 1a, Table 1b, Table 2, Table 3 & Table 4	Called Fargo Cass Public Health as per Table 1a or 1b 701-476-6729 Y or N	

*Employees with diarrhea or vomiting **MUST BE EXCLUDED** from work for at **LEAST 24 HOURS** after symptoms are gone
 **RA in Table 1a and 1b refers to Fargo Cass Public Health

2-201.12 Table 1a: Summary of Requirements for Symptomatic Food Employees

Food employees and conditional employees shall report symptoms immediately to the person in charge

The person in charge shall prohibit a conditional employee who reports a listed symptom from becoming a food employee until meeting the criteria listed in section 2-201.13 of the Food Code, for reinstatement of a symptomatic food employee.

Symptom	EXCLUSION OR RESTRICTION (Facilities Serving an HSP)	EXCLUSION OR RESTRICTION (Facilities Not serving an HSP)	Removing Symptomatic Food Employees from Exclusion or Restriction	RA Approval Needed to Return to Work?
Vomiting	EXCLUDE 2-201.12(A)(1)	EXCLUDE 2-201.12(A)(1)	When the excluded food employee has been asymptomatic for at least 24 hours or provides medical documentation 2-201.13(A)(1). Exceptions: If diagnosed with Norovirus, <i>Shigella</i> spp., STEC, HAV, or typhoid fever (<i>S. Typhi</i>) (see Tables 1b & 2).	No if not diagnosed
Diarrhea	EXCLUDE 2-201.12(A)(1)	EXCLUDE 2-201.12(A)(1)	When the excluded food employee has been asymptomatic for at least 24 hours or provides medical documentation 2-201.13(A). Exceptions: If Diagnosed with Norovirus, STEC, HAV, or <i>S. Typhi</i> (see Tables 1b & 2).	No if not diagnosed
Jaundice	EXCLUDE 2-201.12(B)(1) if the onset occurred within the last 7 days	EXCLUDE 2-201.12(B)(1) if the onset occurred within the last 7 days	When approval is obtained from the RA 2-201.13 (B), and: <ul style="list-style-type: none"> • Food employee has been jaundiced for more than 7 calendar days 2-201.13(B)(1), or • Food employee provides medical documentation 2-201.13(B)(3). 	Yes
Sore Throat with Fever	EXCLUDE 2-201.12(G)(1)	RESTRICT 2-201.12(G)(2)	When food employee provides written medical documentation 201.13(G) (1)-(3).	No
Infected wound or pustular boil	RESTRICT 2-201.12(I)	RESTRICT 2-201.12(I)	When the infected wound or boil is properly covered 2-201.13(I)(1)-(3).	No

Key: Table 1a

RA = Regulatory Authority

STEC = Shiga toxin-producing *Escherichia coli*

HAV = Hepatitis A virus

HSP = Highly Susceptible Population

2-201.12 Table 1b: Summary of Requirements for Diagnosed, Symptomatic Food Employees

Food employees and conditional employees shall report a listed Diagnosis with symptoms immediately to the person in charge

- The person in charge shall notify the RA when a food employee is jaundiced or reports a listed diagnosis
- The person in charge shall prohibit a conditional employee who reports a listed diagnosis with symptoms from becoming a food employee until meeting the criteria listed in section 2-201.13 of the Food Code, for reinstatement of a diagnosed, symptomatic food employee.

Diagnosis	EXCLUSION (Facilities Serving an HSP or Not Serving an HSP)	Removing Diagnosed, Symptomatic Food Employees from Exclusion	RA Approval Needed to Return to Work?
Hepatitis A virus	EXCLUDE if within 14 days of any symptom, or within 7 days of jaundice 2-201.12(B)(2)	When approval is obtained from the RA 2-201.13(B), and: <ul style="list-style-type: none"> • The food employee has been jaundiced for more than 7 calendar days 2-201.13(B)(1), or • The anicteric food employee has had symptoms for more than 14 days 2-201.13(B)(2), or • The food employee provides medical documentation 2-201.13(B)(3) (also see Table 2). 	Yes
Typhoid Fever (S. Typhi)	EXCLUDE 2-201.12(C)	When approval is obtained from the RA 2-201.13(C)(1), and: <ul style="list-style-type: none"> • Food employee provides medical documentation, that states the food employee is free of a S. Typhi infection 2-201.13(C)(2) (also see Table 2). 	Yes (continued)

Diagnosis	EXCLUSION (Facilities Serving an HSP or Not Serving an HSP)	Removing Diagnosed, Symptomatic Food Employees from Exclusion	RA Approval Needed to Return to Work?
Nontyphoidal <i>Salmonella</i>	EXCLUDE Based on vomiting or diarrhea symptoms, under 2-201.12(A)(2)	When approval is obtained from the RA 2-201.13(G), and: <ul style="list-style-type: none"> • Food employee provides medical documentation, that states the food employee is free of a nontyphoidal <i>Salmonella</i> infection 2-201.13(G)(1) or • Food employee symptoms of vomiting or diarrhea resolved and >30 days have passed since the food employee became asymptomatic (2-201.13(G)(2)). 	Yes
STEC	EXCLUDE Based on vomiting or diarrhea symptoms, under 2-201.12(A)(2)	<ol style="list-style-type: none"> 1. <u>Serving a non-HSP facility:</u> 2-201.13(A)(4)(a): Shall only work on a restricted basis 24 hours after symptoms resolve and remains restricted until meeting the requirements listed in No. 3. 2. <u>Serving an HSP facility:</u> 2-201.13(A)(4)(b): Remains excluded until meeting the requirements listed in No. 3. 3. <u>Restriction or Exclusion remains until:</u> <ul style="list-style-type: none"> • Approval is obtained from RA 2-201.13(F), and • Medically cleared 2-201.13(F)(1), or • More than 7 calendar days have passed since the food employee became asymptomatic 2-201.13(F)(2) (also see Table 2). 	Yes to return to an HSP or to return unrestricted; not required to work on a restricted basis in a non-HSP facility
<i>Norovirus</i>	EXCLUDE Based on vomiting or diarrhea symptoms, under 2-201.12(A)(2)	<ol style="list-style-type: none"> 1. <u>Serving a non-HSP facility:</u> 2-201.13 (A)(2)(a): Shall only work on a restricted basis 24 hours after symptoms resolve and remains restricted until meeting the requirements listed in No. 3. 2. <u>Serving an HSP facility:</u> 2-201.13(A)(2)(b): Remains excluded until meeting the requirements listed in No. 3. 3. <u>Restriction or Exclusion remains until:</u> <ul style="list-style-type: none"> • Approval is obtained from the RA 2-201.13(D), and • Medically cleared 2-201.13(D)(1), or • More than 48 hours have passed since the food employee became asymptomatic 2-201.13(D)(2) (also see Table 2). 	Yes to return to an HSP or to return unrestricted; not required to work on a restricted basis in a non-HSP facility (continued)

Diagnosis	EXCLUSION (Facilities Serving an HSP or Not Serving an HSP)	Removing Diagnosed, Symptomatic Food Employees from Exclusion	RA Approval Needed to Return to Work?
<i>Shigella spp.</i>	EXCLUDE Based on vomiting or diarrhea symptoms, under 2-201.12(A)(2)	<ol style="list-style-type: none"> 1. <u>Serving a non-HSP facility:</u> 2-201.13(A)(3)(a): Shall only work on a restricted basis 24 hours after symptoms resolve, and remains restricted until meeting the requirements listed in No. 3. 2. <u>Serving an HSP facility:</u> 2-201.13(A)(3)(b): Remains excluded until meeting the requirements in No. 3. 3. <u>Restriction or Exclusion remains until:</u> <ul style="list-style-type: none"> • Approval is obtained from the RA 2-201.13(E), and • Medically cleared 2-201.13(E)(1), or • More than 7 calendar days have passed since the food employee became asymptomatic 2-201.13(E)(2) (also see Table 2). 	Yes to return to an HSP or to return unrestricted; not required to work on a restricted basis in a non-HSP facility

Key: Table 1b

RA = Regulatory Authority

STEC = Shiga toxin-producing *Escherichia coli*

HAV = Hepatitis A virus

HSP = Highly Susceptible Population

NTS = Nontyphoidal *Salmonella*

2-201.12 Table 2: Summary of Requirements for Diagnosed Food Employees with Resolved Symptoms

Food employees and conditional employees shall report a listed diagnosis immediately to the person in charge

- The person in charge shall notify the RA when a food employee reports a listed diagnosis
- The person in charge shall prohibit a conditional employee who reports a listed diagnosis from becoming a food employee until meeting the criteria listed in section 2-201.13 of the Food Code, for reinstatement of a diagnosed food employee.

Pathogen Diagnosis	EXCLUSION OR RESTRICTION (Facilities Serving an HSP)	EXCLUSION OR RESTRICTION (Facilities Not Serving an HSP)	Removing Diagnosed Food Employees with Resolved Symptoms from Exclusion or Restriction	RA Approval Required to Return to Work?
Typhoid fever (S. Typhi) including previous illness with S. Typhi (see 2-201.11 (A)(3))	EXCLUDE 2-201.12(C)	EXCLUDE 2-201.12(C)	When approval is obtained from the RA 2-201.13(C)(1), and: <ul style="list-style-type: none"> • Food employee provides medical documentation that states the food employee is free of an S. Typhi infection 2-201.13(C)(2) (also see Table 1b). 	Yes
Nontyphoidal <i>Salmonella</i>	RESTRICT 2-201.12(G)	RESTRICT 2-201.12(G)	When approval is obtained from the RA 2-201.13(G), and: <ul style="list-style-type: none"> • Food employee provides medical documentation, that states the food employee is free of a nontyphoidal <i>Salmonella</i> infection 2-201.13(G)(1) or • Food employee symptoms of vomiting or diarrhea resolved and >30 days have passed since the food employee became asymptomatic (2-201.13(G)(2)). 	Yes (continued)

Pathogen Diagnosis	EXCLUSION OR RESTRICTION (Facilities Serving an HSP)	EXCLUSION OR RESTRICTION (Facilities Not Serving an HSP)	Removing Diagnosed Food Employees with Resolved Symptoms from Exclusion or Restriction	RA Approval Required to Return to Work?
<i>Shigella</i> spp.	EXCLUDE 2-201.12(E)(1)	RESTRICT 2-201.12(E)(2)	<ol style="list-style-type: none"> 1. <u>Serving a non-HSP facility:</u> 2-201.13(A)(3)(a): Shall only work on a restricted basis 24 hours after symptoms resolve, and remains restricted until meeting the requirements listed in No. 3. 2. <u>Serving an HSP facility:</u> 2-201.13(A)(3)(b): Remains excluded until meeting the requirements listed in No. 3. 3. <u>Restriction or Exclusion remains until:</u> <ul style="list-style-type: none"> • Approval is obtained from the RA 2-201.13(E), and: • Medically cleared 2-201.13(E)(1), or • More than 7 calendar days have passed since the food employee became asymptomatic 201.13(E)(3)(a) (also see Table 1b). 	<p>Yes to return to an HSP or to return unrestricted; not required to work on a restricted basis in a non-HSP facility</p> <p>(continued)</p>

Pathogen Diagnosis	EXCLUSION OR RESTRICTION (Facilities Serving an HSP)	EXCLUSION OR RESTRICTION (Facilities Not Serving an HSP)	Removing Diagnosed Food Employees with Resolved Symptoms from Exclusion or Restriction	RA Approval Required to Return to Work?
<i>Norovirus</i>	EXCLUDE 2-201.12(D)(1)	RESTRICT 2-201.12(D)(2)	<ol style="list-style-type: none"> 1. <u>Serving a non-HSP facility:</u> 2-201.13(A)(2)(a): Shall only work on a restricted basis 24 hours after symptoms resolve and remains restricted until meeting the requirements listed in No. 3. 2. <u>Serving an HSP facility:</u> 2-201.13(A)(2)(b): Remains excluded until meeting the requirements listed in No. 3. 3. <u>Restriction or Exclusion remains until:</u> <ul style="list-style-type: none"> • Approval is obtained from the RA 2-201.13(D), and • Medically cleared 2-201.13(D)(1), or • More than 48 hours have passed since the food employee became asymptomatic 2-201.13(D)(2) (also see Table 1b). 	Yes to return to an HSP or to return unrestricted; not required to work on a restricted basis in a non-HSP facility
<i>STEC</i>	EXCLUDE 2-201.12(F)(1)	RESTRICT 2-201.12(F)(2)	<ol style="list-style-type: none"> 1. <u>Serving a non-HSP facility:</u> 2-201.13(A)(4)(a): Shall only work on a restricted basis 24 hours after symptoms resolve and remains restricted until meeting the requirements listed in No. 3. 2. <u>Serving an HSP facility:</u> 2-201.13(A)(4)(b): Remains excluded until meeting the requirements listed in No. 3. 3. <u>Restriction or Exclusion remains until:</u> <ul style="list-style-type: none"> • Approval is obtained from the RA 2-201.13(F), and • Medically cleared 2-201.13(F)(1), or • More than 7 calendar days have passed since the food employee became asymptomatic 2-201.13(F)(2). 	Yes to return to an HSP or to return unrestricted; not required to work on a restricted basis in a non-HSP facility (continued)

Pathogen Diagnosis	EXCLUSION OR RESTRICTION (Facilities Serving an HSP)	EXCLUSION OR RESTRICTION (Facilities Not Serving an HSP)	Removing Diagnosed Food Employees with Resolved Symptoms from Exclusion or Restriction	RA Approval Required to Return to Work?
<i>Hepatitis A virus</i>	EXCLUDE if within 14 days of any symptom, or within 7 days of jaundice 2-201.12(B)(2)	EXCLUDE if within 14 days of any symptom, or within 7 days of jaundice 2-201.12(B)(2)	When approval is obtained from the RA 2-201.13(B), and: <ul style="list-style-type: none"> The food employee has been jaundiced for more than 7 calendar days 2-201.13(B)(1), or The anicteric food employee has had symptoms for more than 14 days 2-201.13(B)(2), or The food employee provides medical documentation 2-201.13(B)(3) (see also Table 1b). 	Yes

Key: Table 2

RA = Regulatory Authority
 STEC = Shiga toxin-producing *Escherichia coli*
 HAV = Hepatitis A virus
 HSP = Highly Susceptible Population
 NTS = Nontyphoidal *Salmonella*

2-201.12 Table 3: Summary of Requirements for Diagnosed Food Employees Who Never Develop Gastrointestinal Symptoms

Food employees and conditional employees shall report a listed diagnosis immediately to the person in charge

- The person in charge shall notify the RA when a food employee reports a listed diagnosis
- The person in charge shall prohibit a conditional employee who reports a listed diagnosis from becoming a food employee until meeting the criteria listed in section 2-201.13 of the Food Code, for reinstatement of a diagnosed food employee

Pathogen Diagnosis	EXCLUSION OR RESTRICTION (Facilities Serving an HSP)	EXCLUSION OR RESTRICTION (Facilities Not Serving an HSP)	Removing Diagnosed Food Employees Who Never Develop Gastrointestinal Symptoms from Exclusion or Restriction	RA Approval Required to Return to Work?
Typhoid Fever (<i>S. Typhi</i>) including previous illness with <i>S. Typhi</i> (see 2-201.11 (A)(3))	EXCLUDE 2-201.12(C)	EXCLUDE 2-201.12(C)	When approval is obtained from the RA 2-201.13(C)(1), and: Food employee provides medical documentation, specifying that the food employee is free of a <i>S. Typhi</i> infection 2-201.13(C)(2).	Yes
<i>Shigella</i> spp.	EXCLUDE 2-201.12(E)(1)	RESTRICT 2-201.12(E)(2)	Remains excluded or restricted until approval is obtained from the RA, and: <ul style="list-style-type: none"> • Medically cleared 2-201.13(E)(1), or • More than 7 calendar days have passed since the food employee was last diagnosed 2-201.13(E)(3). 	Yes to return to an HSP or to return unrestricted; not required to work on a restricted basis in a non-HSP facility
Nontyphoidal <i>Salmonella</i>	RESTRICT 2-201.12(G)	RESTRICT 2-201.12(G)	When approval is obtained from the RA 2-201.13(G), and: <ul style="list-style-type: none"> • Food employee provides medical documentation, that states the food employee is free of a nontyphoidal <i>Salmonella</i> infection 2-201.13(G)(1) or • Food employee did not develop symptoms and >30 days have passed since the food employee was diagnosed (2-201.13(G)(3)). 	(continued)

Pathogen Diagnosis	EXCLUSION OR RESTRICTION (Facilities Serving an HSP)	EXCLUSION OR RESTRICTION (Facilities Not Serving an HSP)	Removing Diagnosed Food Employees Who Never Develop Gastrointestinal Symptoms from Exclusion or Restriction	RA Approval Required to Return to Work?
Norovirus	EXCLUDE 2-201.12(D)(1)	RESTRICT 2-201.12(D)(2)	Remains excluded or restricted until approval is obtained from the RA 2-201.13(D), and <ul style="list-style-type: none"> • Medically cleared 2-201.13(D)(1), or • More than 48 hours have passed since the food employee was diagnosed 2-201.13(D)(3). 	Yes to return to an HSP or to return unrestricted; Not required to work on a restricted basis in a non-HSP facility
STEC	EXCLUDE 2-201.12(F)(1)	RESTRICT 2-201.12(F)(2)	Remains excluded or restricted until approval is obtained from the RA 2-201.13(F), and: <ul style="list-style-type: none"> • Medically cleared 2-201.13(F)(1), or • More than 7 calendar days have passed since the food employee was diagnosed 2-201.13(F)(3). 	Yes to return to HSP or to return unrestricted; Not required to work on a restricted basis in a non-HSP facility
Hepatitis A virus	EXCLUDE 2-201.12(B)(3)	EXCLUDE 2-201.12(B)(3)	When approval is obtained from the RA 2-201.13(B), and <ul style="list-style-type: none"> • The anicteric food employee has had symptoms for more than 14 days 2-201.13(B)(2), or • The food employee provides medical documentation 2-201.13(B)(3). 	Yes

Key: Table 3

RA = Regulatory Authority

STEC = Shiga toxin-producing *Escherichia coli*

HAV = Hepatitis A virus

HSP = Highly Susceptible Population

NTS = Nontyphoidal *Salmonella*

2-201.12 Table 4: History of Exposure, and Absent Symptoms or Diagnosis

Food employees and conditional employees shall report a listed exposure to the person in charge

- The person in charge shall prohibit a conditional employee who reports a listed exposure from becoming a food employee in a facility serving an HSP until meeting the criteria listed in section 2-201.13 of the Food Code, for reinstatement of an exposed food employee
- The person in charge shall reinforce and ensure compliance with good hygienic practices, symptom reporting requirements, proper handwashing and no BHC with RTE foods for all food employees that report a listed exposure

Pathogen Diagnosis	EXCLUSION OR RESTRICTION (Facilities Serving an HSP)	Facilities Not Serving an HSP	When Can the Restricted Food Employee Return to Work?	RA Approval Needed?
Typhoid Fever (<i>S. Typhi</i>)	RESTRICT 2-201.12(l)	Educate food employee on symptoms to watch for and ensure compliance with GHP, handwashing and no BHC with RTE foods.	2-201.13(l)(3) When 14 calendar days have passed since the last exposure, or more than 14 days has passed since the food employee's household contact became asymptomatic.	No
<i>Shigella</i> spp.	RESTRICT 2-201.12(l)	Educate food employee on symptoms to watch for and ensure compliance with GHP, handwashing and no BHC with RTE foods.	2-201.13(l)(2) When more than 3 calendar days have passed since the last exposure, or more than 3 days have passed since the food employee's household contact became asymptomatic.	No
Norovirus	RESTRICT 2-201.12(l)	Educate food employee on symptoms to watch for and ensure compliance with GHP, handwashing and no BHC with RTE foods.	2-201.13(l)(1) When more than 48 hours have passed since the last exposure, or more than 48 hours has passed since the food employee's household contact became asymptomatic.	No
STEC	RESTRICT 2-201.12(l)	Educate food employee on symptoms to watch for and ensure compliance with GHP, handwashing and no BHC with RTE foods.	2-201.13(l)(2) When more than 3 calendar days have passed since the last exposure, or more than 3 calendar days has passed since the food employee's household contact became asymptomatic.	No

Pathogen Diagnosis	EXCLUSION OR RESTRICTION (Facilities Serving an HSP)	Facilities Not Serving an HSP	When Can the Restricted Food Employee Return to Work?	RA Approval Needed?
Hepatitis A virus	RESTRICT 2-201.12(1)	Educate food employee on symptoms to watch for and ensure compliance with GHP, handwashing and no BHC with RTE foods.	2-201.13(1)(2) When any of the following conditions is met: <ul style="list-style-type: none"> The food employee is immune to HAC infection because of a prior illness from HAV, vaccination against HAV, or IgG administration; or More than 30 calendar days have passed since the last exposure, or since the food employee's household contact became jaundiced; or The food employee does not use an alternative procedure that allows BHC with RTE food until at least 30 days after the potential exposure, and the employee receives additional training. 	No

Key: Table 4

HSP = Highly Susceptible Population

BHC = Bare Hand Contact

RTE = Ready-To-Eat

GHP = Good Manufacturing Practices

STEC = Shiga toxin-producing *Escherichia coli*