

FARGO CITY COMMISSION AGENDA
Monday, December 30, 2019 - 5:00 p.m.

Executive Session at 4:00 p.m.

Roll call.

PLEASE NOTE: The City Commission will consider a motion to retire into Executive Session to discuss negotiating strategy and/or to provide negotiating instructions to its negotiator, the Mayor, and also to consult with its attorneys regarding the terms of an existing agreement with, and the negotiation of a revised agreement with, the Fargo Municipal Airport Authority, which matters are reasonably anticipated to result in civil litigation, said matters being authorized by N.D. Century Code 44-04-19.1 subsections 2 and 9 as it would create an adverse fiscal effect on the bargaining and/or litigation position of the City if discussions regarding offers to be made or accepted, negotiating strategy to be taken, or legal consultation about negotiations or litigation were to occur in an open meeting AND for the purpose of attorney consultation pursuant to N.D. Century Code § 44-04-19.1(5) in the threatened and reasonably certain litigation matter relating to Ordinance revisions pertaining to Fargo Municipal Code §1-0305.

Regular Meeting at 5:00 p.m.

City Commission meetings are broadcast live on TV Fargo Channel 56 and online at www.FargoND.gov/streaming. They are rebroadcast Mondays at 5:00 p.m., Thursdays at 7:00 p.m. and Saturdays at 8:00 a.m. They are also included in the video archive at www.FargoND.gov/citycommission.

- A. Pledge of Allegiance.
- B. Roll Call.
- C. Approve Order of Agenda.
- D. Minutes (Regular Meeting, December 16, 2019).

CONSENT AGENDA – APPROVE THE FOLLOWING:

- 1. 2nd reading and final adoption of an Ordinance Regarding Vehicles for Hire; 1st reading, 12/16/19.
- 2. Resolution Authorizing Officers to Make Deposits and Withdrawals and approval of the designated depositories.
- 3. Precinct locations for the 2020 elections.
- 4. Site Authorizations for the ND Association for the Disabled, Inc. at Cowboy Jack's (amended) and Africa International Restaurant/Night Club.
- 5. Applications for Games of Chance:
 - a. Hope Blooms for a raffle and raffle board on 2/20/20.
 - b. Red River Valley Fraternal Order of Police for a raffle board on 1/18/20.
 - c. TNT Kid's Fitness for a raffle and raffle board on 1/16/20.
 - d. St. John Paul II Catholic Schools for a raffle on 4/25/20.

- e. United Chinese American Fargo Moorhead (UCAFM) for a raffle on 1/24/20.
- f. NDSU Saddle and Sirloin for a raffle on 4/24/20.
- 6. Exercising the option to piggyback on the contract with AVI Systems, Inc. for audiovisual installations in the Civic Memorial Auditorium second floor meeting chambers (PBC17110).
- 7. Task Order No. 1 with AE2S Nexus in the amount of \$96,900.00 for evaluation and development of a funding plan to assist with future CIPs.
- 8. Amendment (First) to Encroachment Agreement (Garage) with Block 9 Partners, LLC.
- 9. Purchase Agreement with Judie A. VandeVoort (Project No. FM-15-K0).
- 10. Software as a Service Agreement with Tyler Technologies, Inc.
- 11. Agreement with Richland County Health Department for nurse practitioner services.
- 12. Agreement for Services with Fargo-Moorhead Metropolitan Council of Governments.
- 13. Agreement with Ed's Towing Service Inc. for junk vehicle removal services for 2020.
- 14. Subrecipient Agreement with HomeField 3, LLLP Community Development Block Grant Property Acquisition – 4225 28th Avenue South (CDRA19182).
- 15. Allocation of the 2019 and 2020 Social Service Funds in the amount of \$56,000.00 to Valley Senior Services.
- 16. Bid award for one LP sweeper/scrubber (RFP20001).
- 17. Bid award for one 60HP 4WD front loader tractor (RFP20002).
- 18. Contract negotiations with Sentry Security, Inc. for services at the GTC and MTG (RFP19179).
- 19. Lease Agreement (Addendum for Inclement Weather) with Jefferson Partners, LP.
- 20. Bills.
- 21. Negative Final Balancing Change Order No. 3 in the amount of -\$3,759.05 for Improvement District No. BN-19-B1.
- 22. Settlement Agreement and Release with Shark Properties, LLC (Improvement District No. BR-17-F1).

REGULAR AGENDA:

- 23. Update from John Shockley regarding WIFIA and Diversion Project Financing.
- 24. Public Hearings - 5:15 pm:
 - a. CONTINUE to 1/13/20 - Hearing on a dangerous building located at 18 8th Avenue North.
 - b. Renaissance Zone Project for TLK Holdings for a commercial lease project located at 117 Broadway North.


- c. Application filed by Chipotle Mexican Grill of Colorado, LLC d/b/a Chipotle Mexican Grill for a Class "F" Alcoholic Beverage License at 1204 19th Avenue North.
 - d. Application filed by TLK Holdings d/b/a Taco Shop for a Class "F" Alcoholic Beverage License at 117 Broadway North.
 - e. Application filed by Bachman Catering, LLC d/b/a VIP Room for a Class "F" Alcoholic Beverage License at 624 Main Avenue #1.
25. 2nd reading and final adoption of an Ordinance Relating to Classification of Ordinance Violations; 1st reading on 12/2/19; delayed from the 12/16/19 Regular Meeting.
26. Resolution Amending Resolution Authorizing Promissory Note (subject to budget appropriation) and Authorizing Grant of Security.
27. Applications for property tax exemptions for improvements made to buildings:
- a. Valley Christian Counseling Center Inc., 1112 Nodak Drive South (3 year).
 - b. Thomas G. and Kristen E. Pratt, 2828 27th Street South (3 year).
 - c. Benjamin E. and Gwen A. Thomas, 3125 38th Avenue South (3 year).
 - d. Peter J. and Patricia J. Fullerton, 726 Ironwood Court South (3 year).
 - e. Dakota Family Properties LLC, 1375 10th Avenue North (5 year).
 - f. William P. Jr. and Barbara A. Suppa, 3359 16th Avenue South, Unit 5 (5 year).
 - g. Morris P. and Margaret A. Doyle, 609 9th Street South (5 year).
 - h. Jennifer R. Berntson, 909 25th Avenue North (5 year).
 - i. James V.W. and Heidi L. Meline, 3538 10th Street South (5 year).
28. Appointments to the Board of Health.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Commission Office at 701.241.1310. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo website at www.FargoND.gov/citycommission.

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MEMORANDUM

TO: City Commission
FROM: Mark Williams, Assistant Planning Director 
DATE: December 26, 2019
RE: Renaissance Zone Project Lease Application

The following Renaissance Zone project application was reviewed and recommended for approval by staff per Renaissance Zone Authority Policy:

TLK Holdings (293-F) is proposing to lease commercial space located at 117 Broadway North. This project application met all of the State and local requirements for approval including that, the use is consistent with the goals and objectives as set forth within the Fargo Renaissance Zone Development Plan. The applicant is proposing to lease 2,725 square feet. The applicant estimates a \$15,000.00 income tax exemption over the 5-year term.

According to the Renaissance Zone Development Plan, the prospective tenant must be leasing a space from a building that has been approved as a Renaissance Zone project.

According to the Renaissance Zone Development Plan, the prospective tenant must be leasing a space from a building that has been approved as a Renaissance Zone project. A Renaissance Zone application for DFI BC LLC (Project 263-F) was approved by the City of Fargo on October 9, 2017 and received final approval by the State on January 24, 2019.

Recommended Action: To approve the Renaissance Zone project application TLK Holdings (293-F) for a lease project at 117 Broadway North and to grant state income tax exemptions as recommended by staff per Renaissance Zone Authority policy.

ROBERTS ST N

3 AVE N

Subject Property

2 AVE N

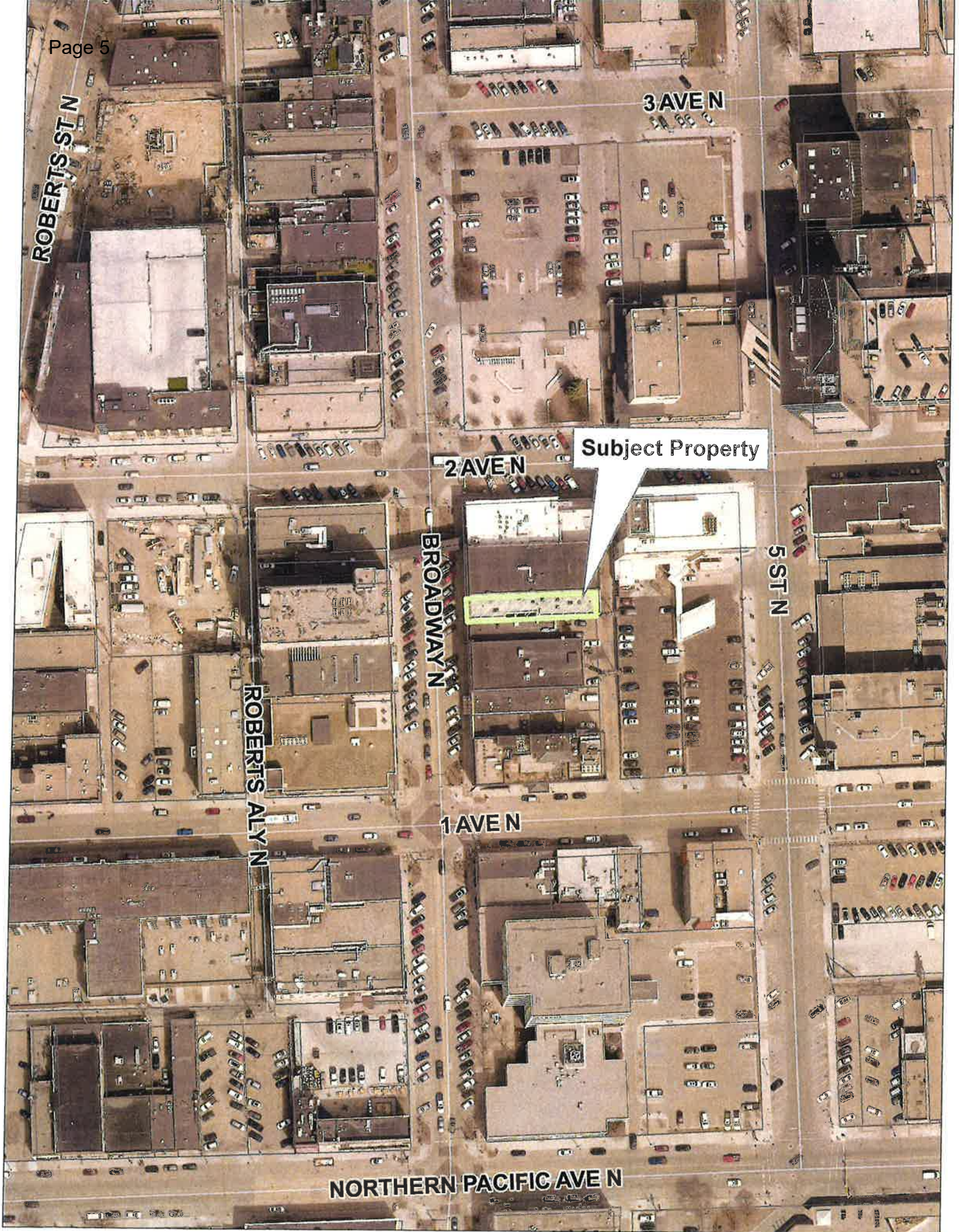
BROADWAY N

5 ST N

ROBERTS ALY N

1 AVE N

NORTHERN PACIFIC AVE N



CITY OF FARGO RENAISSANCE ZONE PROJECT APPLICATION

Property owners, business owners, developers or investors interested in pursuing a Renaissance Zone project should review the 2015 RZ Plan. The RZ Plan delineates the current geographical boundaries of the program (only certain blocks within the downtown core are included) and provides additional detail on minimum investment requirements and applicable program goals and objectives that must be met.

Application submitted for (check all that apply):

☐ New Construction

☐ Purchase with Major Improvements

☐ Primary Residential Purchase

☒ Commercial Lease

☐ Rehabilitation:

☐ Commercial

☐ Residential

Property Owner Information
Name (<i>printed</i>): Troy Thomson
Name (<i>printed</i>): TLK Holdings / dba Taco Shop
Address: 117 Broadway
Fargo, ND 58102

Contact Person Information (<i>if different than owner</i>)
Name (<i>printed</i>):
Address:

Parcel Information
Address: 117 Broadway
Unit Number:
Renaissance Zone Block Number: 11
Legal Description (<i>attach separate sheet if more space is needed</i>):
7/25/17 COMB/FR 01-1520-00750-000 & 00760-000 SPL#2017-070 SPL#2017-070
Parcel Number:

Is this property listed on or a contributing structure to the National Register of Historic Places?

☐ Yes

☒ No

Do you intend to apply for a Historic Preservation Tax Credit in conjunction with this project?

☐ Yes

☒ No

Project Information	
Total Project Cost: (Qualified Capital Improvements) Leave Blank - refers to total building	
Current Use of Property: Vacant/Restaurant	
Anticipated Use Upon Completion: Restaurant	
Expected Date of Purchase:	Expected Date of Occupancy: Feb 2020
Estimated Property Tax Benefit: (Over five year exemption period)	Estimated State Income Tax Benefit: (Over five year exemption period) \$15,000
Current Employees: (Full-time equivalent) New Location	Anticipated Employees: (Full-time equivalent) 8-10 FT

Scope of Work

Remodel and renovation of existing restaurant that has been vacant for 3 years. Remodel includes sound mitigation ceiling tile system, kitchen, ~~bedrooms~~, dining area, flooring, ~~remising walls, counter tops~~, electrical distribution, lighting, systems, HVAC, security, all new finishes, furniture, and entertainment systems.

Additional Project Information

New Construction/Rehabilitation/Purchase with Improvements Only

Current Building Value: (Taxable Improvement Value)	\$5,423,000	Estimated Building Value Upon Completion: (Taxable Improvement Value)	\$5,673,000
Building Area Upon Completion (SF):	31,500	Number of Stories Upon Completion:	3+basement

Commercial Lease Only

Lease Area Upon Completion (SF): 2,725			
Type of Business		Restaurant	
<input checked="" type="checkbox"/> New business moving to the Renaissance Zone	<input type="checkbox"/> Expanding Business moving to the Renaissance Zone	Existing Business Expanding within the Renaissance Zone	<input type="checkbox"/> Continuation of a lease moving from one Renaissance Zone Project to another Renaissance Zone Project

Residential Purchase Only

Will this be your primary place of Residency?

Acknowledgement – We hereby acknowledge that we have familiarized ourselves with the rules and regulations to the preparation of this submittal and that the forgoing information is true and complete to the best of our knowledge.

Owner (Signature): *Eugene Thomas* Date: 02/3/19
 Joint Owner (Signature): _____ Date: _____

29022 Secombe / MacMillan Yincire ph



Landlord Remodel
for new restaurant tenant
117 NORTH BROADWAY
FARGO, NORTH DAKOTA 58102

NO.	DATE	REVISION
1	12/15/2018	ISSUED FOR PERMIT
2	12/15/2018	ISSUED FOR PERMIT
3	12/15/2018	ISSUED FOR PERMIT
4	12/15/2018	ISSUED FOR PERMIT
5	12/15/2018	ISSUED FOR PERMIT
6	12/15/2018	ISSUED FOR PERMIT
7	12/15/2018	ISSUED FOR PERMIT
8	12/15/2018	ISSUED FOR PERMIT
9	12/15/2018	ISSUED FOR PERMIT
10	12/15/2018	ISSUED FOR PERMIT

SCHEDULES, NOTES
A1.1

REFLECTED CEILING PLAN NOTES - SHEET A1.1:

- 1. REFLECTED CEILING PLAN NOTES - SHEET A1.1:
- 2. NEW CEILING SHALL BE INSTALLED IN ALL AREAS WHERE THE EXISTING CEILING IS DAMAGED OR WHERE THE CEILING IS TO BE REFINISHED.
- 3. NEW CEILING SHALL BE INSTALLED IN ALL AREAS WHERE THE EXISTING CEILING IS DAMAGED OR WHERE THE CEILING IS TO BE REFINISHED.
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GENERAL NOTES:

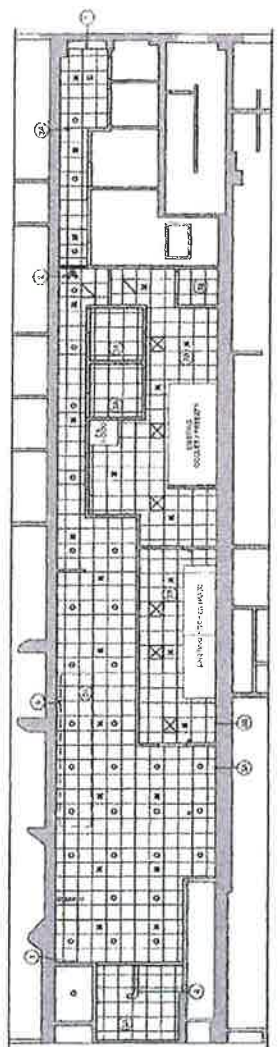
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FLOOR PLAN NOTES - SHEET A1.1:

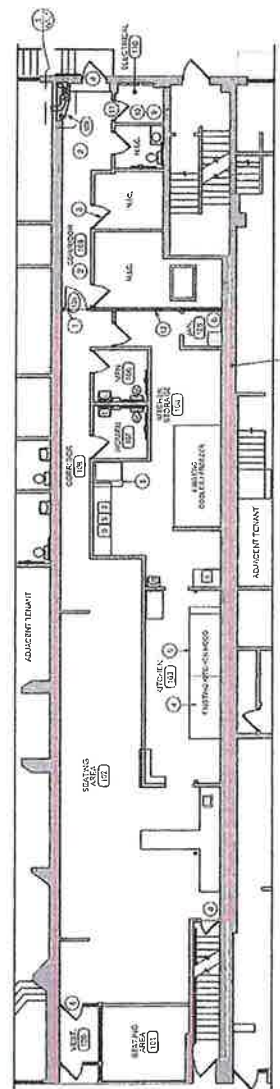
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ROOM FINISH SCHEDULE

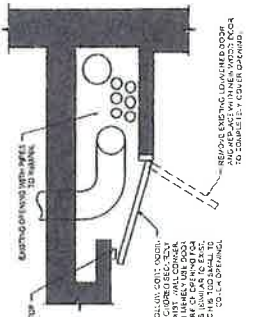
ROOM	FINISH	QTY	UNIT	PRICE	TOTAL
101	CEILING	100	SQ. FT.	1.00	100.00
102	CEILING	100	SQ. FT.	1.00	100.00
103	CEILING	100	SQ. FT.	1.00	100.00
104	CEILING	100	SQ. FT.	1.00	100.00
105	CEILING	100	SQ. FT.	1.00	100.00
106	CEILING	100	SQ. FT.	1.00	100.00
107	CEILING	100	SQ. FT.	1.00	100.00
108	CEILING	100	SQ. FT.	1.00	100.00
109	CEILING	100	SQ. FT.	1.00	100.00
110	CEILING	100	SQ. FT.	1.00	100.00



2 REFLECTED CEILING PLAN
SCALE: 1/8" = 1'-0"



1 FLOOR PLAN
SCALE: 1/8" = 1'-0"



DETAIL @ DOOR 103
SCALE: 1/4" = 1'-0"

DOOR AND FRAME SCHEDULE

DOOR	FRAME	QTY	UNIT	PRICE	TOTAL
101	DOOR	1	EA	100.00	100.00
102	DOOR	1	EA	100.00	100.00
103	DOOR	1	EA	100.00	100.00
104	DOOR	1	EA	100.00	100.00
105	DOOR	1	EA	100.00	100.00
106	DOOR	1	EA	100.00	100.00
107	DOOR	1	EA	100.00	100.00
108	DOOR	1	EA	100.00	100.00
109	DOOR	1	EA	100.00	100.00
110	DOOR	1	EA	100.00	100.00

HARDWARE SCHEDULE

HARDWARE	QTY	UNIT	PRICE	TOTAL
101	1	EA	100.00	100.00
102	1	EA	100.00	100.00
103	1	EA	100.00	100.00
104	1	EA	100.00	100.00
105	1	EA	100.00	100.00
106	1	EA	100.00	100.00
107	1	EA	100.00	100.00
108	1	EA	100.00	100.00
109	1	EA	100.00	100.00
110	1	EA	100.00	100.00

3 DOOR ELEVATION
SCALE: 1/4" = 1'-0"

4 FRAME ELEVATION
SCALE: 1/4" = 1'-0"

246

MEMORANDUM

TO: Board of City Commissioners
FROM: Steven Sprague, City Auditor
SUBJECT: Liquor License Application – Chipotle
DATE: December 18, 2019

The following application for a liquor license transfer was received by the Auditor's office and reviewed by the Liquor Control Board:

License Class: F full alcohol, food sales must exceed alcohol sales, no bar
Business Name: Chipotle Mexican Grill
Location: 1204 19th Avenue North
Applicants: Terry Keller, Helen Kaminski & Alandra Matthews

Being no significant concerns, the Liquor Control Board voted to approve the issuance of a Class F alcoholic beverage license to Chipotle Mexican Grill of Colorado, LLC d/b/a Chipotle Mexican Grill. The complete application is available for review in the Auditor's Office.

Recommended Motion:

Move to approve the issuance of a Class F alcoholic beverage license to Chipotle Mexican Grill of Colorado, LLC d/b/a Chipotle Mexican Grill.

MEMORANDUM

TO: Chief David Todd

FROM: Sergeant Matt Christensen

DATE: November 25th, 2019

SUBJECT: Application for a Class "F" Alcoholic Beverage License for Chipotle Mexican Grill of Colorado, LLC d/b/a: Chipotle Mexican Grill to be located at 1204 19th Avenue North, Fargo, ND.

In accordance with Section 25-1505 of the Fargo Municipal Code, I have conducted an investigation into the character, reputation and fitness of the applicant(s) listed on the supplied application.

During this investigation I questioned the applicant's criminal background, credit history, past residence history as well as any interaction they have had with law enforcement in any state.

The following information was discovered through this investigation:

Terry Keller – Applicant (LLC Manager)

Criminal History- No areas of concern

Credit History- No areas of concern

Helen Kaminski – Applicant (LLC Manager)

Criminal History- No areas of concern

Credit History- No areas of concern

Alandra Matthews – General Manager

Criminal History- No areas of concern

Credit History- No areas of concern

Investigation Notes

This application is for a class "F" Alcoholic Beverage License which allows the licensee to sell in an "on sale" capacity at a table or booth with no bar and 50% food sales. This will be a chain Chipotle restaurant and will operate under the same business model as other Chipotle restaurants. This investigation did not uncover any issues that would predict any issues with the issuing of this particular license for this business after looking at the backgrounds of the LLC managers and the manager who will be running the restaurant.

Business Location

Chipotle will be located at 1204 19th Ave N Fargo, ND. Other businesses in the area with an alcoholic beverage license include: Labby's, Fortune House, Happy Harry's, and Buffalo Wild Wings.

Conclusion

I believe I have discovered all information related to the listed applicant(s) and all information related to the issuance of the requested liquor license. I have provided this completed background investigation to Fargo Police Chief David Todd for his review and recommendation.

24d

AUDITOR'S OFFICE

Fargo City Hall
225 4th Street North
PO Box 2471
Fargo, ND 58108

Phone: 701.241.8108 | Fax: 701.241.8184
www.FargoND.gov

MEMORANDUM

TO: Board of City Commissioners
FROM: Steven Sprague, City Auditor
SUBJECT: Liquor License Application – Taco Shop
DATE: December 18, 2019

The following application for a liquor license transfer was received by the Auditor's office and reviewed by the Liquor Control Board:

License Class: F full alcohol, food sales must exceed alcohol sales, no bar
Business Name: Taco Shop
Location: 117 Broadway
Applicants: Troy Thomson

Being no significant concerns, the Liquor Control Board voted to approve the issuance of a Class F alcoholic beverage license to TLK Holdings d/b/a Taco Shop. The complete application is available for review in the Auditor's Office.

Recommended Motion:

Move to approve the issuance of a Class F alcoholic beverage license to TLK Holdings d/b/a Taco Shop.

MEMORANDUM

TO: Chief David Todd
FROM: Sergeant Matt Christensen
DATE: November 25th, 2019

SUBJECT: Application for a Class "F" Alcoholic Beverage License for TLK Holdings d/b/a: Taco Shop to be located at 117 Broadway N, Fargo, ND.

In accordance with Section 25-1505 of the Fargo Municipal Code, I have conducted an investigation into the character, reputation and fitness of the applicant(s) listed on the supplied application.

During this investigation I questioned the applicant's criminal background, credit history, past residence history as well as any interaction they have had with law enforcement in any state.

The following information was discovered through this investigation:

Troy Thomson – Owner/Manager

Criminal History-	June 2014: DUI/APC in Cass County (City of Fargo) Pled Guilty- 28 days in Jail (suspended) \$1,000 fine
	August 1996: Disorderly Conduct in Cass County Pled Guilty- Deferred Imposition of Sentence \$100 fine
Credit History-	No areas of concern

Investigation Notes

This application is for a class "F" Alcoholic Beverage License which allows the licensee to sell in an "on sale" capacity at a table or booth with no bar and 50% food sales. This will be the 3rd Taco Shop to operate in Fargo and the only one that will be offering alcoholic beverages. The owner and applicant for this license has an extensive history of operating businesses in the food and beverage industry. This investigation did not uncover any issues that would predict any issues with the issuing of this particular license for this business.

Business Location

The Taco Shop will be located at 117 Broadway N, Fargo, ND. Other businesses in the area with an alcoholic beverage license include: Hotel Donaldson, Rooter's, VFW, Toscana, The Boiler Room, Rosey's Bistro, Old Broadway, Twist, Kilstone Brewing, Dempsey's, Beerfish, JL Beers, Fort Nok's, Vinyl Taco, Black Coffee & Waffle Bar, Wasabi, Pounds, Sports Bar, Pho D'Licious, Wurst Bier Hall, Black Sheep Grill & Tavern, and Juice It Smoothie & Juice Bar.

Conclusion

I believe I have discovered all information related to the listed applicant(s) and all information related to the issuance of the requested liquor license. I have provided this completed background investigation to Fargo Police Chief David Todd for his review and recommendation.

24e

AUDITOR'S OFFICE

Fargo City Hall
225 4th Street North
PO Box 2471
Fargo, ND 58108
Phone: 701.241.8108 | Fax: 701.241.8184
www.FargoND.gov

MEMORANDUM

TO: Board of City Commissioners
FROM: Steven Sprague, City Auditor
SUBJECT: Liquor License Application – VIP Room
DATE: December 18, 2019

The following application for a liquor license transfer was received by the Auditor's office and reviewed by the Liquor Control Board:

License Class: F full alcohol, food sales must exceed alcohol sales, no bar
Business Name: VIP Room
Location: 624 Main Ave
Applicants: Anthony Bachman and Sara Bachman

The VIP Room currently has a beer and wine (Class GH) license and is looking to upgrade to a full alcohol license (Class F).

Being no significant concerns, the Liquor Control Board voted to approve the issuance of a Class F alcoholic beverage license to Bachman Catering LLC d/b/a VIP Room. The complete application is available for review in the Auditor's Office.

Recommended Motion:

Move to approve the issuance of a Class F alcoholic beverage license to Bachman Catering, LLC d/b/a VIP Room.

MEMORANDUM

TO: Chief David Todd
FROM: Sergeant Matt Christensen
DATE: December 11th, 2019

SUBJECT: Application for a Class "F" Alcoholic Beverage License for Bachman Catering LLC d/b/a: VIP Room to be located at 624 Main Avenue #1, Fargo, ND.

In accordance with Section 25-1505 of the Fargo Municipal Code, I have conducted an investigation into the character, reputation and fitness of the applicant(s) listed on the supplied application.

During this investigation I questioned the applicant's criminal background, credit history, past residence history as well as any interaction they have had with law enforcement in any state.

The following information was discovered through this investigation:

Anthony Bachman – Owner/Manager

Criminal History-	Cited for Selling Alcohol to a Minor in 2014 while working at Marlin's Restaurant during a compliance check. Bachman delivered the beverage but did not take the initial order, and assumed the ID had already been checked. Pled Guilty - \$100 fine (deferred imposition)
	Arrested for DUI in Moorhead, MN in June 2011. Pled Guilty - \$585 fine, 90 days in jail (Suspended) Misdemeanor

Credit History-	No areas of concern
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Sara Bachman – Owner

Criminal History-	No areas of concern
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Credit History-	No areas of concern
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Investigation

This application is for a new F license for a restaurant which currently holds a GH License. The purpose of the new license is to expand their current business model to enhance their night and weekend business as well as to offer more variety in their private events they host. This license requires 50% food sales and allows the "on sale" sale of alcohol at a table or both with no bar allowed. Through my investigation into the applicant I did not find any information which would lead me to believe granting this license would cause problems for the surrounding businesses or law enforcement.

Business Location

The VIP Room is located at 624 Main Avenue #1, Fargo, ND. Other businesses in the area with an alcoholic beverage license include: Rooter's Bar, Old Broadway Food & Brewing Co., Sports Bar, J.L. Beers, Fort Noks, and Rhombus Guys Pizza.

Conclusion

I believe I have discovered all information related to the listed applicant(s) and all information related to the transfer of the requested liquor license. I have provided this condensed background review to Fargo Police Chief David Todd for his review and recommendation.

OFFICE OF THE CITY ATTORNEY
FARGO, NORTH DAKOTA

25

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 01-0305, OF ARTICLE 01-03 OF CHAPTER 01 OF THE FARGO MUNICIPAL CODE RELATING TO CLASSIFICATION OF ORDINANCE VIOLATIONS

WHEREAS, the electorate of the city of Fargo has adopted a home rule charter in accordance with Chapter 40-05.1 of the North Dakota Code; and,

WHEREAS, Section 40-05.1-06 of the North Dakota Century Code provides that the City shall have the right to implement home rule powers by ordinance; and,

WHEREAS, Section 40-05.1-05 of the North Dakota Century Code provides that said home rule charter and any ordinances made pursuant thereto shall supersede state laws in conflict therewith and shall be liberally construed for such purposes; and,

WHEREAS, the Board of City Commissioners deems it necessary and appropriate to implement such authority by the adoption of this ordinance;

NOW, THEREFORE,

Be It Ordained by the Board of City Commissioners of the City of Fargo:

Section 1. Amendment.

Section 01-0305 of Article 01-03 of Chapter 01 of the Fargo Municipal Code is hereby amended to read as follows:

* * *

C. Violations of the following ordinances are noncriminal offenses and shall require payment of a fee as follows:

1. For a violation of the following ordinances, a fee of \$5.00. Section 8-1412 (riders/passengers restricted), section 8-1413 (riding on roadway/bike paths—restrictions), section 8-1414 (operate bicycle too fast for conditions), section 8-1416 (carrying packages—restrictions), section 8-1419 (equipment on bicycles), section 8-1420 (bicycles—age restrictions).

2. For a violation of the following ordinances, a fee of \$20.00. ~~Section 8-0105 (driving wrong way on one-way street), section 8-0106 (obey~~

OFFICE OF THE CITY ATTORNEY
FARGO, NORTH DAKOTA

ORDINANCE NO. _____

temporary traffic sign/barrier), section 8-0113 (unlawful use of skates/coasters),
section 8-0303(B) (parent/guardian allow unlicensed/under 16 to drive), section 8-
0303(C) (owner allowing unlicensed/under 16 to drive), section 8-0304
(registration card to be carried in the driver's compartment— inspection of card),
section 8-0305(a)(1), section 8-0305(A)(4) (current registration required), section
8-0305(B) (current license required), section 8-0306 (violation of restricted
license), section 8-0316 (permit unauthorized person to drive), section 8-0318
(operating motor vehicle on bicycle trail), section 8-0323 (license to be carried and
exhibited on demand), section 8-0403 (disobey traffic control device (barriade)),
section 8-0405 (traffic control signals), section 8-0406 (pedestrian-control signal),
section 8-0407 (flashing signals), section 8-0411 (alter traffic or railroad sign),
section 8-0412 (display unauthorized signs, signals or marking), section 8-0506
(impeding traffic), article 8-06 (regulating turning movements), section 8-0707
(pedestrian crossing street where prohibited), section 8-0709(A) (pedestrian
walking in roadway), section 8-0710 (pedestrian soliciting rides or business),
section 8-0712 (pedestrian obstructing traffic), section 8-0901 (fail to display
flag/light rear of load), section 8-0902 (improper tires), section 8-0903 (improper
horn), section 8-0904 (brakes required), section 8-0905 (mirrors required), section
8-0906 (obstructed vehicle windshield/windows), section 8-0907 (windshield
wipers required), 8-0908 (mufflers/exhaust system required), section 8-0909
(leaking or loose load), section 8-0910 (lights/lamps fail to conform to state law),
section 8-0911 (fail to display lighted lamps), section 8-0913 (illegal spotlights),
section 8-0914 (improper towing connection), section 8-0915 (reflectors/taillight
required on trailer), section 8-0916 (flashing lights prohibited), section 8-0917
(illegal light on vehicle), section 8-0919(A) (riding on exterior of vehicle), section
8-0919(B) (more passengers than capacity), section 8-0919 (C) (allow body to
protrude from moving vehicle), section 8-0928 (modified suspension system),
section 8-0929 (driving of vehicle in unsafe condition unlawful), section 8-1003
(A) thru (J) and (L) thru (S) (stopping, standing, parking prohibited in specific
places), section 8-1010 (motor vehicle left unattended— brakes to be set, engine
stopped, and keys removed), section 8-1011 (drive or park on private property),
section 8-1013 (improper parking/obstructing traffic), section 8-1111 (vehicle
required to stop at railroad crossing), section 8-1201 (following too closely),
sections 8-1202 thru 8-1218(D) (general rules of the road), section 8-1301(A)
(following fire apparatus), section 8-1301(B) (driving vehicle within block of fire
apparatus), section 8-1301(C) (driving over fire hose), section 8-1301(D) (driving
through/around barricade), section 8-1302 (driving through parade/funeral
procession), section 8-1304 (failure to obtain parade permit), section 8-1305

OFFICE OF THE CITY ATTORNEY
FARGO, NORTH DAKOTA

ORDINANCE NO. _____

(driving vehicle on sidewalk), section 8-1306 (improper backing), section 8-1307 (opening and closing vehicle doors), ~~8-1308 (helmet required—operator/passenger)~~, section 8-1309 (number of riders on motorcycle limited), section 8-1310 (clinging to a vehicle or allowing same), section 8-1311 (improper start of parked vehicle), section 8-1313 (unlawful riding on vehicle), section 8-1315 (unlawful towing), section 8-1316(A) (operating motor vehicle with view obstructed by load/passengers), section 8-1316(B) (passenger obstructing driver's view), section 8-1317 (coasting vehicle on downgrade prohibited), section 8-1318 (littering), section 8-1319 (unlawful operation of motor vehicle private property), section 8-1320(A) (operating snowmobile under 16 or allowing when prohibited), section 8-1320(B) (operating snowmobile in restricted area), ~~section 8-1321 (use of seat belts required)~~, section 8-1410 (traffic laws apply to persons riding bicycles), section 8-1411 (bicyclist to obey traffic control devices), section 8-1418 (riding bicycle on sidewalks-restrictions), section 8-1422 (bicycle accidents), ~~section 8-1804 (driving through school patrols)~~, section 8-1902 (cruising prohibited), article 8-20 (motorized scooters).

3. For a violation of the following ordinance, a fee of \$25.00. ~~Section 8-0931 (child restraint devices required)~~, ~~s-Section~~ 10-0103(B) (tobacco possession by minors prohibited).

4. ~~For a violation of the following ordinances, a fee of \$30.00. Section 8-0301 (failure to have vehicle under control), section 8-03013 (careless driving), section 8-0501 (speed care required).~~

45. For a violation of the following ordinances a fee of \$40.00. Section 8-0105 (driving wrong way on one-way street), section 8-0106 (obey temporary traffic sign/barrier), section 8-0303(B) (parent/guardian allow unlicensed/under 16 to drive), section 8-0303(C) (owner allowing unlicensed/under 16 to drive), section 8-0305(B) (current license required), section 8-0306 (violation of restricted license), section 8-0316 (permit unauthorized person to drive), section 8-0403 (disobey traffic control device (barricade)), section 8-0405 (traffic control signals), section 8-0407 (flashing signals), section 8-0506 (impeding traffic), article 8-06 (regulating turning movements), section 8-1010 (motor vehicle left unattended—brakes to be set, engine stopped, and keys removed), section 8-1011 (drive or park on private property), ssection 8-1018 (taking on or discharging passengers), section 8-1111 (vehicle required to stop at railroad crossing), section 8-1201 (following too closely), sections 8-1202 thru 8-1218(D) (general rules of the road), section 8-1301(C) (driving over fire hose), section 8-1301(D) (driving through/around barricade), section 8-1305 (driving vehicle on sidewalk), section 8-

OFFICE OF THE CITY ATTORNEY
FARGO, NORTH DAKOTA

ORDINANCE NO. _____

1306 (improper backing), 8-1308 (helmet required— operator/passenger), section 8-1309 (number of riders on motorcycle limited), section 8-1310 (clinging to a vehicle or allowing same), section 8-1313 (unlawful riding on vehicle), section 8-1315 (unlawful towing), section 8-1316(A) (operating motor vehicle with view obstructed by load/passengers), section 8-1316(B) (passenger obstructing driver's view), section 8-1319 (unlawful operation of motor vehicle private property), section 8-1321 (use of seat belts required), section 8-1804 (driving through school patrols), section 8-1415 (right-of-way emerging from alley or driveway), section 8-1417 (parking restriction).

56. For a violation of the following ordinances, a fee of \$50.00. Section 8-0116 (failure to yield to emergency vehicle), section 8-0311 (open container), section 8-0317(B)(2) (exhibition driving), ~~section 8-0702 (fail yield right-of-way pedestrian)~~, section 8-0801 (immediate notice of accident), ~~section 8-0931 (child restraint devices required), section 8-1108(A) (disobey signal of approaching train), section 8-1108(B) (driving thru/around railroad crossing gate), section 8-1110 (disobey railroad stop sign), section 8-1218(F) (unlawful passing of school bus), section 8-1218(G) (unlawful proceeding past bus in oncoming lane), 8-1219 (use of motor vehicle), section 10-0311(C) (panhandling within the city of Fargo).~~

67. For a violation of the following ordinances, a fee of \$60.00. ~~Section 8-0301 (failure to have vehicle under control), section 8-0313 (careless driving), section 8-0501 (speed-care required), sSection 8-0505 (special speed limitation on bridges), section 8-0409 (traffic engineer to establish ad design public carrier stops and stands).~~

78. For a violation of the following ordinances, a fee of \$100.00. ~~Section 8-0321 (use of a wireless communication device prohibited, section 8-1003(K) (parking in areas reserved handicap), section 8-0322 (Distracted Driving), section 8-0702 (fail yield right-of-way pedestrian), section 8-1108(A) (disobey signal of approaching train), section 8-1108(B) (driving thru/around railroad crossing gate), section 8-1110 (disobey railroad stop sign), section 8-1218(F) (unlawful passing of school bus), section 8-1218(G) (unlawful proceeding past bus in oncoming lane), section 10-0326 (urinating in public), section 25-1513(A) (selling/consuming alcohol in public), section 25-1513(B) (possessing/consuming alcohol in public building).~~

89. For a violation of the following ordinances, a fee of \$120.00. Section 11-0202 (unnecessary noise, prohibited), section 11-0204 (projection of

OFFICE OF THE CITY ATTORNEY
FARGO, NORTH DAKOTA

ORDINANCE NO. _____

sound unlawful), section 11-0205 (motorized vehicles— excessive noise), section 11-0205 Table 2(D) (motorized vehicles - compression brakes prohibited).

910. For a violation of the following ordinance, a fee of \$150.00.
Section 11-0814 (littering on private property).

10. For a violation of the following ordinance, a fee of \$200.00.
Section 8-0321 (use of a wireless communication device prohibited), section 8-0322 (Distracted Driving).

11. For a violation of 08-0502, a fee established as follows:

SPEED ZONES 55 mph or LESS:	
1—5 miles over limit	\$105.00
6—10 miles over limit	\$105.00 plus \$21.00/each mph over 5 mph over limit
11—15 miles over limit	\$210.00 plus \$21.00/each mph over 10 mph over limit
16—20 miles over limit	\$3015.00 plus \$42.00/each mph over 15 mph over limit
21—25 miles over limit	\$5025.00 plus \$63.00/each mph over 20 mph over limit
26—35 miles over limit	\$840.00 plus \$63.00/each mph over 25 mph over limit
36—45 miles over limit	\$1470.00 plus \$63.00/each mph over 35 mph over limit
46+ miles over limit	\$2100.00 plus \$105.00/each mph over 45 mph over limit
SPEED ZONES greater than 55 mph:	
1-10 miles over limit	\$42.00/each mph over limit
11 + miles over limit	\$240.00 plus \$10.005/each mph over 10 mph over limit
SPEED ZONES greater than 65 mph: a fee of ten five dollars (\$105.00) for each mile per hour over the limit.	
SPEEDING IN SCHOOL ZONE with children present:	
1-10 miles over limit	\$840.00
11+ miles over limit	\$840.00 plus \$21.00/each mph over 10 mph over limit
SPEEDING IN CONSTRUCTION ZONE - workers present and posted "Minimum fee \$80.00"	
1-10 miles over limit	\$80.00
11+ miles over limit	\$80.00 plus \$2.00/each mph over 10 mph over limit

ORDINANCE NO. _____

* * *

A person who violates this ordinance shall be deemed to have committed a non-criminal offense and shall pay the fee as provided in Section 1-0305.C of the Fargo Municipal Code, as the same may be amended from time to time.

This ordinance shall be in full force and effect from and after its passage and approval.

Attest:

First Reading:
Second Reading:
Final Passage:
Publication:



27a

December 19, 2019

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1112 Nodak Dr. S as submitted by Valley Christian Counseling Center Inc. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2020, 2021, & 2022.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$5,495 with the City of Fargo's share being \$935.

Sincerely,

A handwritten signature in black ink, appearing to read "Ben Hushka".

Ben Hushka
City Assessor

hah
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**

North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner	Valley Christian Counseling Center Inc.		Phone No.	701-234-6224
2. Address of Property	1112 Nodak Dr. S			
City	FARGO	State	ND	Zip Code 58103
3. Legal description of the property for which the exemption is being claimed.	Lot PT OF 3 Blk 2 Westrac			
4. Parcel Number	01-4021-00070-000	Residential <input type="checkbox"/>	Commercial <input checked="" type="checkbox"/>	Central Business District <input type="checkbox"/>
5. Mailing Address of Property Owner	Same			
City		State		Zip Code

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary).	Remodel existing 2 sty bldg for use as offices.	
7. Building Permit No.	190190	8. Year Built 1983
9. Date of Commencement of making the improvement	03/12/2019	
10. Estimated market value of property before improvement	\$ 1,554,000	
11. Cost of making the improvement (all labor, material and overhead)	\$ 1,498,000	
12. Estimated market value of property after improvement	\$	

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.
Applicant's Signature <u>Dan Bashir CEO, VCCC</u> Date <u>12-11-19</u>

Assessor's Determination

14. The local assessor finds that the improvements in this application has <input checked="" type="checkbox"/> has not <input type="checkbox"/> met the qualifications for exemption for the following reason(s):
3 YEARS FOR QUALIFYING WORK
Assessor's Signature <u>[Signature]</u> Date <u>12/19/19</u>

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied <input type="checkbox"/> Approved <input type="checkbox"/>
Approval subject to the following conditions:
Chairman of Governing Body _____ Date _____



276

December 19, 2019

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 2828 27 St. S as submitted by Thomas G. & Kristen E. Pratt. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2020, 2021, & 2022.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$195 with the City of Fargo's share being \$35.

Sincerely,

A handwritten signature in black ink, appearing to read "Ben Hushka".

Ben Hushka
City Assessor

hah
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**

North Dakota Century Code ch. 57-02.2

(File with the local city or township assessor)

Property Identification

1.	Name of Property Owner <u>Thomas G. & Kristen E. Pratt</u>	Phone No. <u>630-853-8647</u>
2.	Address of Property <u>2828 27th Street South</u>	
	City <u>FARGO</u>	State <u>ND</u> Zip Code <u>58103</u>
3.	Legal description of the property for which the exemption is being claimed. <u>Bluemont Lakes 1st.</u>	
TRACT D PTS OF 4 & 5, DESCR AS FOLL: COMM AT NE COR 4, THEN S 11 DEG 17 MIN 14 SEC E ALG E LN OF 4 A DIST OF 13.13 FT, THEN S 86 DEG 47 MIN 57 SEC W A DIST OF 131.70 FT TO A PT ON W LN OF 4 WHICH IS 13 FT S OF NW		
4.	Parcel Number <u>01-0170-01135-000</u> Residential <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Central Business District <input type="checkbox"/>	
5.	Mailing Address of Property Owner <u>2828 27th Street South</u>	
	City <u>Fargo</u>	State <u>ND</u> Zip Code <u>58103</u>

Description Of Improvements For Exemption

6.	Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary). <u>Complete remodel</u>	
7.	Building Permit No. <u>1909-0605-REN</u>	8. Year Built <u>1986</u>
9.	Date of Commencement of making the improvement <u>9/20/2019</u>	
10.	Estimated market value of property before improvement	\$ <u>320,000</u>
11.	Cost of making the improvement (all labor, material and overhead)	\$ <u>148,019.48</u>
12.	Estimated market value of property after improvement	\$ <u>336,000</u>

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.	
Applicant's Signature <u>Thomas G. Pratt</u> <u>Kristen Pratt</u>	Date <u>12/11/2019</u>

Assessor's Determination

14.	The local assessor finds that the improvements in this application has <input checked="" type="checkbox"/> has not <input type="checkbox"/> met the qualifications for exemption for the following reason(s): <u>3 YEARS FOR QUALIFYING WORK</u>	
	Assessor's Signature <u>Don Shuck</u>	Date <u>12/19/19</u>

Action of Governing Body

15.	Action taken on this application by local governing board of the county or city: Denied <input type="checkbox"/> Approved <input type="checkbox"/>	
	Approval subject to the following conditions: _____	
	Chairman of Governing Body _____	Date _____

CITY OF
Fargo
ASSESSMENT DEPARTMENT

27c

December 19, 2019

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 3125 38 Ave. S as submitted by Benjamin E. & Gwen A. Thomas. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2020, 2021, & 2022.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$430 with the City of Fargo's share being \$70.

Sincerely,



Ben Hushka
City Assessor

hah
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**
North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner	THOMAS, BENJAMIN E & GWEN A		Phone No.	(701) 261-5851
2. Address of Property	3125 38 AVE S			
City	FARGO	State	ND	Zip Code 58104
3. Legal description of the property for which the exemption is being claimed.	BLOCK 6 LOT 31 STONEBRIDGE FARMS			
4. Parcel Number	01-2920-01190-000	Residential <input checked="" type="checkbox"/>	Commercial <input type="checkbox"/>	Central Business District <input type="checkbox"/>
5. Mailing Address of Property Owner	SAME AS ABOVE			
City		State		Zip Code

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary).	Main floor Bath Remodel, Flooring Throughout REMODEL EXISTING 2ND FL MASTER BATH, FLOORING, FIXTURES, VENT, PL AND ELEC	
7. Building Permit No.	190170	8. Year Built 1992
9. Date of Commencement of making the improvement	3/1/19	
10. Estimated market value of property before improvement	\$ 397,400	
11. Cost of making the improvement (all labor, material and overhead)	\$ 22,000	
12. Estimated market value of property after improvement	\$ 430,000	

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.	
Applicant's Signature	Date 12/15/19

Assessor's Determination

14. The local assessor finds that the improvements in this application has <input checked="" type="checkbox"/> has not <input type="checkbox"/> met the qualifications for exemption for the following reason(s):	3 YEARS FOR QUALIFYING HOME
Assessor's Signature	Date 12/19/19

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied <input type="checkbox"/> Approved <input type="checkbox"/>
Approval subject to the following conditions:
Chairman of Governing Body _____ Date _____



27d

December 19, 2019

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 726 Ironwood Ct. S as submitted by Peter J. & Patricia J. Fullerton. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2020, 2021, & 2022.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$190 with the City of Fargo's share being \$30.

Sincerely,

A handwritten signature in black ink, appearing to read "Ben Hushka". The signature is fluid and cursive, written over the word "Sincerely,".

Ben Hushka
City Assessor

hah
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**
North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner	PETER & PATRICIA FULLERTON			Phone No.	
2. Address of Property	726 IRONWOOD CT S				
City	FARGO	State	ND	Zip Code	58104
3. Legal description of the property for which the exemption is being claimed.	LT 4 BLK 4 HARWOOD GROVE 5TH ADDN				
4. Parcel Number	01-1148-00230-000	Residential	<input checked="" type="checkbox"/>	Commercial	<input type="checkbox"/>
		Central Business District	<input type="checkbox"/>		
5. Mailing Address of Property Owner	SAME				
City		State		Zip Code	

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary).	SIDING	
7. Building Permit No.	19080920	8. Year Built
		1993
9. Date of Commencement of making the improvement	Sept 19	
10. Estimated market value of property before improvement	\$	383,300
11. Cost of making the improvement (all labor, material and overhead)	\$	~ \$10K
12. Estimated market value of property after improvement	This was not an "improvement" is was replacing defective siding	

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.	13 was replacing defective siding	
Applicant's Signature	<i>[Signature]</i>	Date
		2/19/19

Assessor's Determination

14. The local assessor finds that the improvements in this application has <input type="checkbox"/> has not <input type="checkbox"/> met the qualifications for exemption for the following reason(s):	
Assessor's Signature	Date

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied <input type="checkbox"/> Approved <input type="checkbox"/>	
Approval subject to the following conditions:	
Chairman of Governing Body	Date



27e

December 11, 2019

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1375 10 Ave. N as submitted by Dakota Family Properties LLC. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2020, 2021, 2022, 2023, & 2024.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$205 with the City of Fargo's share being \$35.

Sincerely,

A handwritten signature in black ink, appearing to read "Ben Hushka". The signature is fluid and cursive.

Ben Hushka
City Assessor

hah
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**
North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner	<u>Dakota Family Properties LLC</u>	Phone No.	<u>701-429-4368</u>
2. Address of Property	<u>1375 10 Ave N</u>		
City	<u>FARGO</u>	State	<u>ND</u> Zip Code <u>58102</u>
3. Legal description of the property for which the exemption is being claimed.	<u>Pt of Lts 2 & 1, Blk 10, Kirkhams 2nd</u>		
4. Parcel Number	<u>01-1640-00930-000</u>	Residential <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Central Business District <input type="checkbox"/>	
5. Mailing Address of Property Owner	<u>7249 15 St S</u>		
City	<u>Fargo</u>	State	<u>ND</u> Zip Code <u>58104-5624</u>

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary).	<u>New siding, windows, roof & bath remodel</u>
7. Building Permit No.	<u>19060368</u>
8. Year Built	<u>1898</u>
9. Date of Commencement of making the improvement	<u>June 2019</u>
10. Estimated market value of property before improvement	\$ <u>120,500</u>
11. Cost of making the improvement (all labor, material and overhead)	\$ <u>38,000</u>
12. Estimated market value of property after improvement	\$ _____

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.	
Applicant's Signature	<u>[Signature]</u> Date <u>DEC 1, 2019</u>

Assessor's Determination

14. The local assessor finds that the improvements in this application has <input checked="" type="checkbox"/> has not <input type="checkbox"/> met the qualifications for exemption for the following reason(s):	<u>5 YEARS FOR QUALIFYING WORK</u>
Assessor's Signature	<u>[Signature]</u> Date <u>12/12/19</u>

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied <input type="checkbox"/> Approved <input type="checkbox"/>
Approval subject to the following conditions: _____
Chairman of Governing Body _____ Date _____



274

December 19, 2019

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 3359 16 Ave. S Unit 5 as submitted by William P. Jr. & Barbara A. Suppa. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2020, 2021, 2022, 2023, & 2024.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$530 with the City of Fargo's share being \$90.

Sincerely,

A handwritten signature in black ink, appearing to read "Ben Hushka".

Ben Hushka
City Assessor

hah
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**

North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner	<u>William & Barbara Suppa</u>	Phone No.	<u>360/551-6862</u>
2. Address of Property	<u>3359 16 Ave S Unit 5</u>		
City	<u>FARGO</u>	State	<u>ND</u> Zip Code <u>58103</u>
3. Legal description of the property for which the exemption is being claimed.	<u>S 1/2 of Lt 12, Blk 3, Prairie Oaks Condos, Unit 3359 Hub Addition</u>		
4. Parcel Number	<u>01-1390-00350-050</u>	Residential <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Central Business District <input type="checkbox"/>	
5. Mailing Address of Property Owner	<u>Same</u>		
City		State	Zip Code

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary).	<u>Repair water damage, remodel kitchen, gut basement to studs & refinish & update wiring</u>
7. Building Permit No.	<u>190149</u>
8. Year Built	<u>1979</u>
9. Date of Commencement of making the improvement	<u>March 2019</u>
10. Estimated market value of property before improvement	<u>\$ 151,900</u>
11. Cost of making the improvement (all labor, material and overhead)	<u>\$ 50,000</u>
12. Estimated market value of property after improvement	<u>\$ 192,300</u>

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.
Applicant's Signature <u>William P. Suppa</u> Date <u>12/17/19</u>

Assessor's Determination

14. The local assessor finds that the improvements in this application has <input checked="" type="checkbox"/> has not <input type="checkbox"/> met the qualifications for exemption for the following reason(s): <u>5 YEARS FOR QUALIFYING WORK</u>
Assessor's Signature <u>Don Nussba</u> Date <u>12/19/19</u>

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied <input type="checkbox"/> Approved <input type="checkbox"/>
Approval subject to the following conditions:
Chairman of Governing Body _____ Date _____

CITY OF
Fargo
ASSESSMENT DEPARTMENT

279

December 19, 2019

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 609 9 St. S as submitted by Morris P. & Margaret A. Doyle. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2020, 2021, 2022, 2023, & 2024.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$345 with the City of Fargo's share being \$60.

Sincerely,



Ben Hushka
City Assessor

hah
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**
North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner	<u>Morris & Margaret Doyle</u>	Phone No.	<u>701/232-8409</u>
2. Address of Property	<u>609 9th St. S.</u>		
City	<u>FARGO</u>	State	<u>ND</u> Zip Code <u>58103</u>
3. Legal description of the property for which the exemption is being claimed.	<u>Lot South 50 ft of 1 Block E, Chas A Roberts</u>		
4. Parcel Number	<u>01-2400-00670-000</u>	Residential <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Central Business District <input type="checkbox"/>	
5. Mailing Address of Property Owner	<u>Same</u>		
City	<u>Fargo</u>	State	<u>ND</u> Zip Code <u>58103</u>

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary).	<u>Add 12x12 addition of Bath & Laundry</u>
7. Building Permit No.	<u>19060680</u>
8. Year Built	<u>1914</u>
9. Date of Commencement of making the improvement	<u>6/19/19</u>
10. Estimated market value of property before improvement	<u>\$ 163,000</u>
11. Cost of making the improvement (all labor, material and overhead)	<u>\$ 85,722.00</u>
12. Estimated market value of property after improvement	<u>\$ 189,100</u>

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.	
Applicant's Signature	<u>Margaret Doyle</u> Date <u>12-17-19</u>

Assessor's Determination

14. The local assessor finds that the improvements in this application has <input checked="" type="checkbox"/> has not <input type="checkbox"/> met the qualifications for exemption for the following reason(s):	<u>5 YEARS FOR QUALIFYING WORK</u>
Assessor's Signature	<u>Don Bush</u> Date <u>12/19/19</u>

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied <input type="checkbox"/> Approved <input type="checkbox"/>
Approval subject to the following conditions:
Chairman of Governing Body _____ Date _____



27h

December 19, 2019

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 909 25 Ave. N as submitted by Jennifer R. Berntson. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2020, 2021, 2022, 2023, & 2024.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$165 with the City of Fargo's share being \$30.

Sincerely,

A handwritten signature in black ink, appearing to read "Ben Hushka".

Ben Hushka
City Assessor

hah
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner	Jennifer Berntson		Phone No.	701-367-4369
2. Address of Property	909 25 Ave N			
City	FARGO	State	ND	Zip Code 58102
3. Legal description of the property for which the exemption is being claimed.	Lt 11, Blk 8, Peter Sway 5th			
4. Parcel Number	01-3100-01120-000	Residential	<input checked="" type="checkbox"/>	Commercial <input type="checkbox"/> Central Business District <input type="checkbox"/>
5. Mailing Address of Property Owner	Same			
City		State		Zip Code

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary).	New siding & windows	
7. Building Permit No.	19090495	8. Year Built 1957
9. Date of Commencement of making the improvement	September 2019	
10. Estimated market value of property before improvement	\$ 186,900	
11. Cost of making the improvement (all labor, material and overhead)	\$ 41,000	
12. Estimated market value of property after improvement	\$ 199,600	

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.
Applicant's Signature <u>Jennifer Berntson</u> Date <u>12/1/19</u>

Assessor's Determination

14. The local assessor finds that the improvements in this application has <input checked="" type="checkbox"/> has not <input type="checkbox"/> met the qualifications for exemption for the following reason(s): <u>3 YEARS FOR QUALIFYING WORK</u>
Assessor's Signature <u>Don Dumbke</u> Date <u>12/19/19</u>

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied <input type="checkbox"/> Approved <input type="checkbox"/>
Approval subject to the following conditions:
Chairman of Governing Body _____ Date _____



27i

December 19, 2019

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 3538 10 St. S as submitted by James V. W. & Heidi L. Meline. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2020, 2021, 2022, 2023, & 2024.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$300 with the City of Fargo's share being \$50.

Sincerely,

A handwritten signature in black ink, appearing to read "Ben Hushka".

Ben Hushka
City Assessor

hah
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**
North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner James & Heidi Melne Phone No. _____

2. Address of Property 3538 10 St S.
City FARGO State ND Zip Code 58104

3. Legal description of the property for which the exemption is being claimed. _____
Lt 17 Blk 4 Lemke

4. Parcel Number 01-1710-00510-000 Residential ☒ Commercial ☐ Central Business District ☐

5. Mailing Address of Property Owner Same
City _____ State _____ Zip Code _____

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary). Sheetrock, update flooring

7. Building Permit No. 19060317 8. Year Built 1974

9. Date of Commencement of making the improvement May 2019

10. Estimated market value of property before improvement \$ 262,500

11. Cost of making the improvement (all labor, material and overhead) \$ 15,000 est

12. Estimated market value of property after improvement \$ 285,300

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.

Applicant's Signature James Melne Date 12-16-19

Assessor's Determination

14. The local assessor finds that the improvements in this application has ☒ has not ☐ met the qualifications for exemption for the following reason(s): 5 YEARS FOR QUALIFYING WORK

Assessor's Signature Jon Nusske Date 12/19/19

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied ☐ Approved ☐

Approval subject to the following conditions: _____

Chairman of Governing Body _____ Date _____

28

MEMORANDUM

TO: BOARD OF CITY COMMISSIONERS

FROM: MAYOR TIMOTHY J. MAHONEY



DATE: DECEMBER 13, 2019

SUBJECT: BOARD OF HEALTH APPOINTMENTS

Dr. Christopher Anderson's term on the Board of Health will expire on December 31, 2019. Dr. Anderson does not wish to be reappointed.

Kayla Nelson has indicated an interest in serving on the Board and I am recommending her appointment. Ms. Nelson's web application is attached for your reference.

Also, for some time, there has been an opening on the Board for a Behavioral Health representative. Amy LaValla has indicated an interest in serving on the Board and I am recommending her appointment. Ms. LaValla's web application is also attached for your reference.

Your favorable consideration of these recommendations is greatly appreciated.

RECOMMENDED MOTION: To approve the appointments of Kayla Nelson and Amy LaValla to the Board of Health for a three-year terms ending December 31, 2022.

mmappt19boh

From: noreply@cityoffargo.com
Sent: Tuesday, December 03, 2019 5:16 PM
To: Commissions Applications
Subject: New Form Submission: Getting involved in government

Name:

[Kayla Nelson]

Mailing Address:

[246 Prairiewood Drive S]

City:

[Fargo]

State:

[North Dakota]

Zip:

[58103]

Work Phone:

[7016807011]

Home Phone:

[7016807011]

E-mail:

[klnelson@famhealthcare.org]

Which boards or commissions would you like to be considered for?

[Board of Health]

Briefly state why you would like to be on this panel:

[I work at a federally qualified health center and I see a wide variety of patients from birth to death. I also specialize in hepatitis C treatment and substance use disorders. I have a passion for public health and strongly feel that healthcare is a universal right. I would love to get involved at an organizational level.]

How many hours per month could you volunteer as a panel member?

[2-4]

Please list any past experience you have with city government here or in other cities:

[None]

Please describe any professional experience you have related to the responsibilities of the panel you are interested in:

[Experience in intensive care, emergency care, and general family practice. I also am on a research committee at NDSU on hepatitis C screening and treatment in primary care. I have started a program at my place of employment for Suboxone prescribing.]

We will retain your application for three years and consider you for the board you have indicated interest in when a vacancy arises.

From: noreply@cityoffargo.com
Sent: Thursday, October 26, 2017 6:58 PM
To: Commissions Applications
Subject: New Form Submission: Getting involved in government
Attachments: LaValla Curriculum Vitae.pdf

Name:

[Amy J LaValla]

Mailing Address:

[1667 West Gateway Circle South]

City:

[Fargo]

State:

[ND]

Zip:

[58103]

Work Phone:

[218-233-7524]

Home Phone:

[701-491-0144]

E-mail:

[amy.lavalla@gmail.com]

Which boards or commissions would you like to be considered for?

[Board of Health]

Briefly state why you would like to be on this panel:

[I would like to be involved in my local government and I feel I could provide benefit to this panel and my community by offering input regarding my area of expertise. I believe that as a mental health professional who has worked locally in the behavioral health field for 18 years, I could provide valuable insight into the health of our community.]

How many hours per month could you volunteer as a panel member?

[Approximately 3-5]

Please list any past experience you have with city government here or in other cities:

[Involved in internship learning: advocacy, public policy processes, how to get bills made into laws, how to be involved and influence policy at local and national levels, connecting and working with legislators and staff, policy hearing processes, and letter writing.]

Please describe any professional experience you have related to the responsibilities of the panel you are interested in:

[I have a variety of work and education experiences that I believe would make me a good candidate for this panel. I am a doctorally prepared psychiatric-mental health nurse practitioner working in the outpatient clinic setting. In addition to working as a psychiatric provider, I also have public health specific training and certification, have worked as a staff and charge nurse at a psychiatric hospital, and have worked at an agency taking care of individuals with mental health concerns in their own homes. My knowledge and understanding of behavioral health is not isolated to clinical experiences. I have been allowed in to peoples' private lives and therefore been given the opportunity to learn and better understand the far reaching implications of mental health in a wide variety of environments.]

We will retain your application for three years and consider you for the board you have indicated interest in when a vacancy arises.