

FARGO CITY COMMISSION AGENDA
Monday, December 16, 2019 - 5:00 p.m.

City Commission meetings are broadcast live on TV Fargo Channel 56 and online at www.FargoND.gov/streaming. They are rebroadcast Mondays at 5:00 p.m., Thursdays at 7:00 p.m. and Saturdays at 8:00 a.m. They are also included in the video archive at www.FargoND.gov/citycommission.

- A. Pledge of Allegiance.
- B. Roll Call.
- C. Approve Order of Agenda.
- D. Minutes (Regular Meeting, December 2, 2019).

CONSENT AGENDA – APPROVE THE FOLLOWING:

- 1. Waive requirement to receive and file an Ordinance one week prior to 1st reading and 1st reading of an Ordinance Regarding Vehicles for Hire.
- 2. 2nd reading and final adoption of an Ordinance Relating to Classification of Ordinance Violations; 1st reading 12/2/19.
- 3. Applications for Games of Chance:
 - a. Vietnam Veterans of America Chapter 941 for a raffle on 3/22/20.
 - b. Boosters of North Dakota Elite for a raffle on 1/5/20.
 - c. Kelly Jacobson Benefit for a raffle and bingo on 1/25/20; Public Spirited Resolution.
 - d. Fargo Post 2 Baseball Club for a calendar raffle from 7/1/20 to 8/30/20.
- 4. Lease Agreement with the Metro Flood Diversion Authority.
- 5. Access Agreement with the Municipal Airport Authority.
- 6. Engineering Technician I Agreements with Peggy Amsbaugh and Dana Johnson.
- 7. Change Order No. 4 for an increase of \$2,682.08 for Project No. UR-19-A1.
- 8. Final Balancing Change Order No. 2 for an increase of \$696.98 for Project No. UR-18-A1.
- 9. Negative Final Balancing Change Order No. 5 in the amount of -\$15,861.46 for Project No. SN-18-C2.
- 10. Contract Amendment No. 1 with Flint Group in the amount of \$30,615.00 for Project No. MS-19-B0.
- 11. Reimbursement to Designer Homes in the amount of \$26,904.65 for the repair and backfill of the old borrow site located at 5914 31st Street South.
- 12. Contract Amendment No. 2 with Moore Engineering in the amount of \$502,283.22 for Project No. FM-16-A0.
- 13. Bid advertisement for Project No. UR-19-E.

14. Reimbursement of the full cost of aggregate backfill for the identified lots in Prairie Farms Addition.
15. Receive and file General Fund – Budget to Actual through November 2019 (unaudited).
16. Set December 30, 2019 at 5:15 p.m. as the date and time for a hearing on a dangerous building at 18 8th Avenue North.
17. Resolution Authorizing the Issuance of a Promissory Note (Subject to Budget Appropriation); Approving Certain Actions and Approving Forms of Loan Documents Required in Connection Therewith.
18. Resolution approving Plat of Urban Plains by Brandt Fourth Addition.
19. Bid award for winter pruning operations (RFP19173).
20. Direct the City Attorney to work with staff to update the boundary definitions for the Central Business District and the Downtown Business District in Chapters 8, 10, 11 and 18 of the Fargo Municipal Code.
21. Direct the City Attorney to prepare the necessary Ordinance or Amendment to an existing Ordinance that will remove parking from streets/avenues after four or more inches of snow have fallen and the Mayor declares a Snow Emergency.
22. Sole Source Procurement with New Flyer Industries and Cummins NP for vendor specific parts and service (SSP19192 and SSP19193).
23. Agreement with Genfare, a division of SPX Corporation for the farebox upgrade (SSP19146).
24. Change Order No. 15 for an increase of \$2,475.00 for Project No. SW16-03 Phase II (mechanical contract).
25. Change Order No. 1 in the amount of -\$12,985.80 for Project No. WA1510 (electrical contract).
26. Contract and Bond for the Reconditioning of Water Tower Nos. 4 and 7.
27. Bid award for Project No. WW1904 (Sanitary Lift Station Nos. 24 and 32 improvements).
28. Change Orders for the Police Department Remodeling Project at the BSE Building:
 - a. No. 3 for an increase of \$24,340.00 for the general contract.
 - b. No. 3 for an increase of \$2,068.00 for the mechanical contract.
 - c. No. 3 for an increase of \$11,100.28 for the electrical contract.
29. Bills.
30. Encroachment Removal Agreement with Block 6 Apartments, LLP and Fancy Land, LLC for Improvement District No. BR-19-A.
31. Encroachment Removal Agreement with 608 Main Ave, LLC.
32. Final Balancing Change Order No. 5 for an increase of \$3,804.87 for Improvement District No. BR-17-F1.

33. Negative Final Balancing Change Order No. 6 in the amount of -\$54,479.60 for Improvement District No. DN-18-A1.
34. Negative Final Balancing Change Order No. 4 in the amount of -\$64,935.91 for Improvement District No. AN-19-G1.
35. Concur with NDDOT for bid award of Improvement District No. BR-19-A1.

REGULAR AGENDA:

36. Update on the TapRide Service to the Industrial Park.
37. Public Hearings - 5:15 pm:
 - a. CONTINUE to 1/27/20 - Alley Vacation of the alley between Lot 12, Block 26 and a part of Lot 7 and all of Lots 8-12, Block 25, Roberts Second Addition (1001 NP Avenue North and 28 10th Street North); approval recommended by the Planning Commission on 7/2/19; continued from the 8/12/19, 8/26/19, 10/21/19 and 11/18/19 Regular Meetings.
38. Applications for property tax exemptions for improvements made to buildings:
 - a. Wade and Bryce Johnson, 3013 Maple Street North (3 year).
 - b. Kwangsoo Park and Eunhee Noh, 3513 22nd Street South (3 year).
 - c. Ronald J. and Elizabeth I. Thompson, 2540 26th Avenue South (3 year).
 - d. Chris E. Anderson and Allison J. Clapp, 2920 28th Avenue South (3 year).
 - e. Hosch Holdings LLC, 2402 8th Avenue North (3 year).
 - f. Michael M. Thomas and Molly Vold-Thomas, 1720 8th Street South (5 year).
 - g. Travis M. and Tiffany R. Stewart, 3407 Peterson Parkway North (5 year).
 - h. Barbara M. Rawlings, 3302 Elm Street North (5 year).
 - i. Haven Homes LLC, 1011 11th Avenue North (5 year).
 - j. Randey K. and Joan L. Holmlund, 1534 6th Street South (5 year).
 - k. Steven G. Anderson, 1002 4th Street North (5 year).
 - l. Gary C. Tollefsrud, 1626 6th Avenue South (5 year).
39. Appointments to the City Hall-Auditorium Commission.
40. Recommendation to approve the 2020 Capital Improvement Plan and the 2021-2023 Federal Aid, Arterial and Water Main Replacement Projects.
41. Recommendation to approve the Projects, as presented, for submittal to Metro COG for inclusion in the City's applications to the NDDOT for funding in 2022 and 2024.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Commission Office at 701.241.1310. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo website at www.FargoND.gov/citycommission.



Metropolitan Area Transit

650 23rd Street N
Fargo, ND 58102
Phone: 701-241-8140
Fax: 701-241-8558

36

December 18, 2019

City Commission
225 N 4th Street N
Fargo, ND 58102

Dear Commissioners:

On August 5, 2019, the City of Fargo began a new pilot route in the Fargo Industrial Park. Since the start the route has been well received by the public and United Way continues their efforts in helping new riders learn about and use the service.

As the data shows, there are some natural down times in the service. With the service being less than 6 months old, the ridership far exceeds staff expectations. As we continue to work with the public and other organizations, we expect to see ridership increase.

Additional Consideration:

1. West Fargo Industrial Park is currently not served and could be added to this service.
 - a. Staff would need to work with West Fargo City Commission to formulate costs and other logistics.

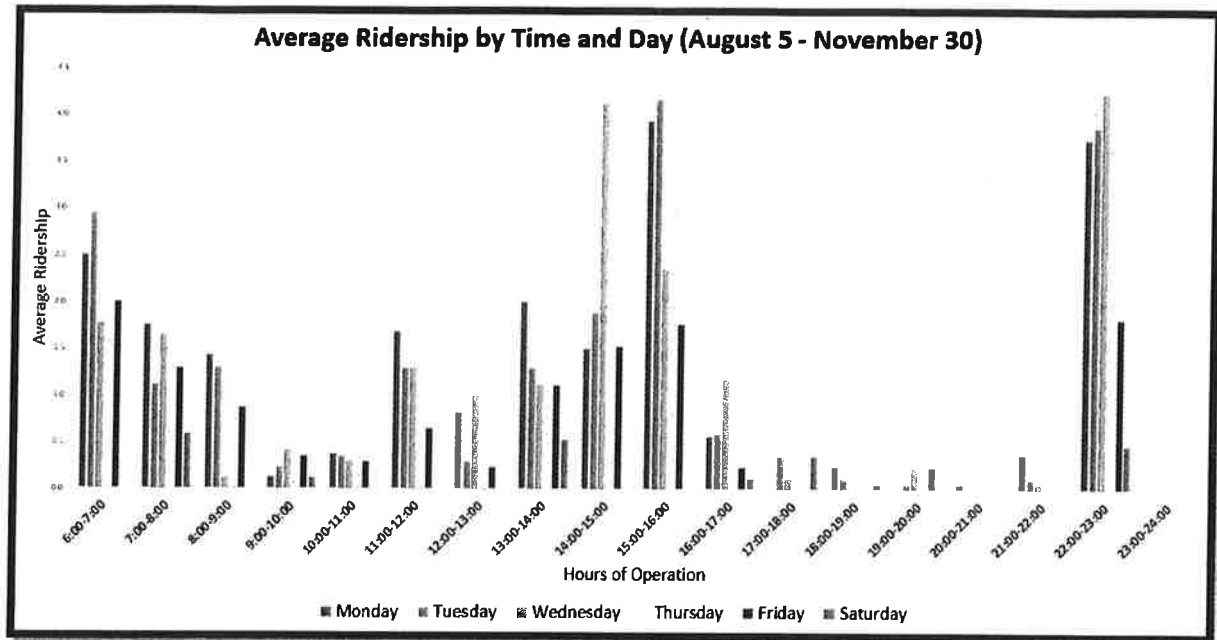
The data below is a summary of ridership by day of week and by hour.

	Total Ridership by Time and Day (August 5 - November 30)						Total Ridership
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
6:00-7:00	40	50	30	32	34	0	186
7:00-8:00	28	19	28	17	22	10	124
8:00-9:00	23	22	2	18	15	0	80
9:00-10:00	2	4	7	2	6	2	23
10:00-11:00	6	6	5	6	5	0	28
11:00-12:00	27	22	22	17	11	0	99
12:00-13:00	13	5	17	8	4	0	47
13:00-14:00	32	22	19	25	19	9	126
14:00-15:00	24	32	70	31	26	0	183
15:00-16:00	63	71	40	68	30	0	272
16:00-17:00	9	10	20	14	4	2	59
17:00-18:00	0	6	2	2	0	6	16
18:00-19:00	4	2	0	3	0	1	10
19:00-20:00	0	1	4	0	4	0	9
20:00-21:00	1	0	0	0	0	0	1
21:00-22:00	6	2	1	0	0	0	9
22:00-23:00	60	66	72	61	31	8	298
23:00-24:00	0	0	0	2	0	0	2

For Schedule Information: 701-232-7500



Printed on Recycled paper.



Update only, no recommended motion.

Sincerely,

Matthew Peterson

Matthew G. Peterson
Assistant Transit Director
City of Fargo

/enc



38a

December 6, 2019

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 3013 Maple St. N as submitted by Wade & Bryce Johnson. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2020, 2021, & 2022.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$720 with the City of Fargo's share being \$120.

Sincerely,

A handwritten signature in black ink, appearing to read "Ben Hushka".

Ben Hushka
City Assessor

hah
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**

North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner	Wade & Bryce Johnson	Phone No.	701-264-0707
2. Address of Property	3101 Maple St N		
City	FARGO	State	ND Zip Code 58102
3. Legal description of the property for which the exemption is being claimed.	Lt 6, Blk 3, Longfellow Park		
4. Parcel Number	01-1790-00740-000	Residential <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Central Business District <input type="checkbox"/>	
5. Mailing Address of Property Owner	Same		
City		State	Zip Code

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary).	Remodel kitchen & 1/2 Bath
7. Building Permit No.	19070121
8. Year Built	1985
9. Date of Commencement of making the improvement	July 2019
10. Estimated market value of property before improvement	\$ 424,900
11. Cost of making the improvement (all labor, material and overhead)	\$ 130,000
12. Estimated market value of property after improvement	\$ 479,700

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.
Applicant's Signature <u>Bryce M. Johnson</u> Date <u>12/5/19</u>

Assessor's Determination

14. The local assessor finds that the improvements in this application has <input checked="" type="checkbox"/> has not <input type="checkbox"/> met the qualifications for exemption for the following reason(s):	3 YEARS FOR QUALIFYING WORK
Assessor's Signature <u>Don Hunsicker</u> Date <u>12/6/19</u>	

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied <input type="checkbox"/> Approved <input type="checkbox"/>
Approval subject to the following conditions:
Chairman of Governing Body _____ Date _____

CITY OF
Fargo
ASSESSMENT DEPARTMENT

386

December 6, 2019

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 3513 22 St. S as submitted by Kwangsoo Park & Eunhee Noh. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2020, 2021, & 2022.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$155 with the City of Fargo's share being \$25.

Sincerely,



Ben Hushka
City Assessor

hah
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**
North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner	KWANGSOO PARK & EUNHEE NOH		Phone No.	701-491-8727
2. Address of Property	3513 22 ST S			
City	FARGO	State	ND	Zip Code 58104
3. Legal description of the property for which the exemption is being claimed.	LT 1 BLK 5 SOUTH POINTE 3RD ADDN			
4. Parcel Number	01-2832-00630-000	Residential <input checked="" type="checkbox"/>	Commercial <input type="checkbox"/>	Central Business District <input type="checkbox"/>
5. Mailing Address of Property Owner	SAME			
City		State		Zip Code

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary).	SIDING
7. Building Permit No.	19090167
8. Year Built	1989
9. Date of Commencement of making the improvement	8/08/2019
10. Estimated market value of property before improvement	\$ 288,600
11. Cost of making the improvement (all labor, material and overhead)	\$ 6,628.00
12. Estimated market value of property after improvement	\$

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.
Applicant's Signature Kwangsoo Park Date 11/26/2019

Assessor's Determination

14. The local assessor finds that the improvements in this application has <input checked="" type="checkbox"/> has not <input type="checkbox"/> met the qualifications for exemption for the following reason(s):	3 YEARS FOR QUALIFYING WORK
Assessor's Signature [Signature]	Date 12/6/19

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied <input type="checkbox"/> Approved <input type="checkbox"/>
Approval subject to the following conditions:
Chairman of Governing Body _____ Date _____

CITY OF
Fargo
ASSESSMENT DEPARTMENT

380

December 6, 2019

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 2540 26 Ave. S as submitted by Ronald J. & Elizabeth I. Thompson. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2020, 2021, & 2022.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$210 with the City of Fargo's share being \$35.

Sincerely,



Ben Hushka
City Assessor

hah
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**
North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

701.730.3564 - Ron
701.799.7159 - Liz

1. Name of Property Owner Ronald + Elizabeth Thompson Phone No. 701.799.7159

2. Address of Property 2540 26th Ave. S.

City FARGO State ND Zip Code 58103

3. Legal description of the property for which the exemption is being claimed. Lot 84 + 85 ; Block 2 Blue Lakes 1st

4. Parcel Number 01-0170-01011-000 Residential ☒ Commercial ☐ Central Business District ☐

5. Mailing Address of Property Owner Same as above

City _____ State _____ Zip Code _____

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary). Install new siding, soffits, + gutters

7. Building Permit No. 19050671 8. Year Built 1980

9. Date of Commencement of making the improvement 5/20/19

10. Estimated market value of property before improvement \$ 379,900

11. Cost of making the improvement (all labor, material and overhead) \$ 33,000

12. Estimated market value of property after improvement \$ 395,800

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.

Applicant's Signature Elizabeth Thompson Date 11-26-19

Assessor's Determination

14. The local assessor finds that the improvements in this application has ☒ has not ☐ met the qualifications for exemption for the following reason(s): 3 YEARS FOR QUALIFYING NOAIL

Assessor's Signature Don Dunsen Date 12/6/19

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied ☐ Approved ☐

Approval subject to the following conditions: _____

Chairman of Governing Body _____ Date _____

CITY OF
Fargo
ASSESSMENT DEPARTMENT

38d

December 9, 2019

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 2920 28 Ave. S as submitted by Chris E. Anderson & Allison J. Clapp. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2020, 2021, & 2022.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$14,475 with the City of Fargo's share being \$2,460

Sincerely,



Ben Hushka
City Assessor

hah
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner Chris E. Anderson & Allison J. Clapp Phone No. 402-202-6456

2. Address of Property 2920 28 Ave. S

City FARGO State ND Zip Code 58103

3. Legal description of the property for which the exemption is being claimed. Lot 5 Blk 1 Bluemont Park 3rd

4. Parcel Number 01-0192-00490-000 Residential ☒ Commercial ☐ Central Business District ☐

5. Mailing Address of Property Owner Same

City _____ State _____ Zip Code _____

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary). Remodel interior & exterior of house. Work to incl removal of non-bearing non-bearing partitions. Update mech, elec, pl. All new finishes. New millwork in kitch, bath. New windows, siding, roofing. New gable at front of house

7. Building Permit No. 190024 8. Year Built 1991

9. Date of Commencement of making the improvement 01/09/2019

10. Estimated market value of property before improvement \$558,500 \$515,000

11. Cost of making the improvement (all labor, material and overhead) \$ 1,100,000

12. Estimated market value of property after improvement \$ 700,000

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.

Applicant's Signature Allison Clapp Date 12/5/19

Assessor's Determination

14. The local assessor finds that the improvements in this application has ☒ has not ☐ met the qualifications for exemption for the following reason(s): 3 YEARS FOR QUALIFYING WORK

Assessor's Signature Don Hulse Date 12/10/19

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied ☐ Approved ☐

Approval subject to the following conditions: _____

Chairman of Governing Body _____ Date _____

CITY OF
Fargo
ASSESSMENT DEPARTMENT

38e

December 9, 2019

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 2402 8 Ave. N as submitted by Hosch Holdings LLC. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2019, 2020, & 2021.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$1,000 with the City of Fargo's share being \$200.

Sincerely,



Ben Hushka
City Assessor

hah
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**

North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner	HOSCH HOLDINGS LLC			Phone No.	
2. Address of Property	2402 8 AVE N				
City	FARGO	State	ND	Zip Code	58102
3. Legal description of the property for which the exemption is being claimed.	LOT N 188 FT OF 16 & ALL OF 17 & 18 BEARDSLEYS 1ST INDUSTRIAL				
4. Parcel Number	01-0101-00080-000	Residential	<input type="checkbox"/>	Commercial	<input checked="" type="checkbox"/>
		Central Business District	<input type="checkbox"/>		
5. Mailing Address of Property Owner	2402 8 AVE N				
City	FARGO	State	ND	Zip Code	58102

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary).	PRX PERFORMANCE REMODEL EXISTING OFFICE AREA & RESTROOMS	
7. Building Permit No.	182088	8. Year Built
		1974
9. Date of Commencement of making the improvement	October 2018	
10. Estimated market value of property before improvement	\$	1,033,000
11. Cost of making the improvement (all labor, material and overhead)	\$	526,681
12. Estimated market value of property after improvement	\$	

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.	
Applicant's Signature	Date
<i>[Signature]</i>	12/5/19

Assessor's Determination

14. The local assessor finds that the improvements in this application has <input checked="" type="checkbox"/> has not <input type="checkbox"/> met the qualifications for exemption for the following reason(s):	3 YEARS FOR QUALIFYING WORK
Assessor's Signature	Date
<i>[Signature]</i>	12/10/19

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied <input type="checkbox"/> Approved <input type="checkbox"/>
Approval subject to the following conditions:
Chairman of Governing Body
Date

CITY OF
Fargo
ASSESSMENT DEPARTMENT

38f

December 9, 2019

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1720 8 St. S as submitted by Michael M. Thomas & Molly Vold-Thomas. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2019, 2020, 2021, 2022, & 2023.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$515 with the City of Fargo's share being \$85.

Sincerely,



Ben Hushka
City Assessor

hah
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**
North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner	Michael M. Thomas & Molly Vold-Thomas		Phone No.	701-232-6790
2. Address of Property	1720 8 St. S			
City	FARGO	State	ND	Zip Code 58103
3. Legal description of the property for which the exemption is being claimed.	Lot N 40 FT OF 18 & S 70 FT OF 19 Blk 3 Fargo Investment Co 1st			
4. Parcel Number	01-0820-00640-000	Residential <input checked="" type="checkbox"/>	Commercial <input type="checkbox"/>	Central Business District <input type="checkbox"/>
5. Mailing Address of Property Owner	Same			
City		State		Zip Code

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary).	CONST 450SF ADDN ON REAR OF HOME. INSTALL EGRESS WINDOW. ADD BATH IN NEW ADDN.	
7. Building Permit No.	181217	8. Year Built 1957
9. Date of Commencement of making the improvement	07/25/2018	
10. Estimated market value of property before improvement	\$	311,200
11. Cost of making the improvement (all labor, material and overhead)	\$	287,452
12. Estimated market value of property after improvement	\$	

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.	
Applicant's Signature	<i>[Signature]</i> Date Dec. 4, 2019

Assessor's Determination

14. The local assessor finds that the improvements in this application has <input checked="" type="checkbox"/> has not <input type="checkbox"/> met the qualifications for exemption for the following reason(s):	5 YEARS FOR QUALIFYING WORK
Assessor's Signature	<i>[Signature]</i> Date 12/10/19

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied <input type="checkbox"/> Approved <input type="checkbox"/>
Approval subject to the following conditions:
Chairman of Governing Body _____ Date _____

CITY OF
Fargo
ASSESSMENT DEPARTMENT

3899

December 9, 2019

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 3407 Peterson Pkwy. N as submitted by Travis M. & Tiffany R. Stewart. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2020, 2021, 2022, 2023, & 2024.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$130 with the City of Fargo's share being \$20.

Sincerely,



Ben Hushka
City Assessor

hah
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

North Dakota Century Code ch. 57-02.2

(File with the local city or township assessor)

Property Identification

1. Name of Property Owner	<u>Travis & Tiffany Stewart</u>	Phone No.	<u>605-261-4559</u>
2. Address of Property	<u>3407 Peterson Pkwy N</u>		
City	<u>FARGO</u>	State	<u>ND</u> Zip Code <u>58102</u>
3. Legal description of the property for which the exemption is being claimed.	<u>Lt 16, Blk 4A, Golf Course 5th</u>		
4. Parcel Number	<u>01-1005-00690-000</u>	Residential <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Central Business District <input type="checkbox"/>	
5. Mailing Address of Property Owner	<u>Same</u>		
City		State	Zip Code

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary).	<u>New siding</u>
7. Building Permit No.	<u>19100620</u>
8. Year Built	<u>1977</u>
9. Date of Commencement of making the improvement	<u>October 2019</u>
10. Estimated market value of property before improvement	<u>\$ 278,700</u>
11. Cost of making the improvement (all labor, material and overhead)	<u>\$ 16,055</u>
12. Estimated market value of property after improvement	<u>\$ 288,700</u>

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.
Applicant's Signature <u>[Signature]</u> Date <u>11/15/19</u>

Assessor's Determination

14. The local assessor finds that the improvements in this application has <input checked="" type="checkbox"/> has not <input type="checkbox"/> met the qualifications for exemption for the following reason(s): <u>5 YEARS FOR QUALIFYING WORK</u>
Assessor's Signature <u>[Signature]</u> Date <u>12/10/19</u>

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied <input type="checkbox"/> Approved <input type="checkbox"/>
Approval subject to the following conditions: _____
Chairman of Governing Body _____ Date _____



38h

December 6, 2019

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 3302 Elm St. N as submitted by Barbara M. Rawlings. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2020, 2021, 2022, 2023, & 2024.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$115 with the City of Fargo's share being \$20.

Sincerely,

A handwritten signature in black ink that reads "Ben Hushka". The signature is fluid and cursive.

Ben Hushka
City Assessor

hah
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**

North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner	<u>Barbara Rawlings</u>		Phone No.	_____
2. Address of Property	<u>3302 Elm St N</u>			
City	<u>FARGO</u>	State	<u>ND</u>	Zip Code <u>58102</u>
3. Legal description of the property for which the exemption is being claimed.	<u>Lt 25, Blk 3, Van Radens 2nd</u>			
4. Parcel Number	<u>01-3560-00640-000</u>	Residential	<input checked="" type="checkbox"/>	Commercial <input type="checkbox"/> Central Business District <input type="checkbox"/>
5. Mailing Address of Property Owner	<u>Same</u>			
City	_____	State	_____	Zip Code _____

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary).	<u>Reside Dwelling</u>
7. Building Permit No.	<u>19110146</u>
8. Year Built	<u>1973</u>
9. Date of Commencement of making the improvement	<u>November 2019</u>
10. Estimated market value of property before improvement	\$ <u>276,500</u>
11. Cost of making the improvement (all labor, material and overhead)	\$ <u>16,000</u>
12. Estimated market value of property after improvement	\$ <u>293,400</u>

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.	
Applicant's Signature _____	Date _____

Assessor's Determination

14. The local assessor finds that the improvements in this application has <input checked="" type="checkbox"/> has not <input type="checkbox"/> met the qualifications for exemption for the following reason(s):	<u>5 YEARS FOR QUALIFYING WORK</u>
Assessor's Signature <u>[Signature]</u>	Date <u>12/6/19</u>

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied <input type="checkbox"/> Approved <input type="checkbox"/>
Approval subject to the following conditions: _____
Chairman of Governing Body _____ Date _____



386

December 6, 2019

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1011 11 Ave. N as submitted by Haven Homes LLC. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2020, 2021, 2022, 2023, & 2024.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$865 with the City of Fargo's share being \$145.

Sincerely,

A handwritten signature in black ink, appearing to read "Ben Hushka".

Ben Hushka
City Assessor

hah
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**
North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner	<u>Haven Homes LLC</u>	Phone No.	<u>218-779-5040</u>
2. Address of Property	<u>1011 11th Ave N</u>		
City	<u>FARGO</u>	State	<u>ND</u>
Zip Code	<u>58102</u>		
3. Legal description of the property for which the exemption is being claimed. _____			
4. Parcel Number	<u>01-0440-01080-000</u>		
Residential	<input checked="" type="checkbox"/>	Commercial	<input type="checkbox"/>
Central Business District	<input type="checkbox"/>		
5. Mailing Address of Property Owner	<u>1022 1st Ave N</u>		
City	<u>Fargo, ND</u>	State	<u>ND</u>
Zip Code	<u>58102</u>		

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary):	
<u>Shingles, siding, foundation, HVAC system, plumbing fixtures, electrical wiring, doors, trim, flooring, counter top, paint</u>	
7. Building Permit No.	<u>1905-0651-REN</u>
8. Year Built	<u>1902</u>
9. Date of Commencement of making the improvement	<u>5/10/19</u>
10. Estimated market value of property before improvement	\$ <u>69,800</u>
11. Cost of making the improvement (all labor, material and overhead)	\$ <u>100,000</u>
12. Estimated market value of property after improvement	\$ <u>200,000</u> <u>189,700</u>

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.	
Applicant's Signature	<u>[Signature]</u>
Date	<u>11/20/19</u>

Assessor's Determination

14. The local assessor finds that the improvements in this application has <input checked="" type="checkbox"/> has not <input type="checkbox"/> met the qualifications for exemption for the following reason(s):	
<u>5 YEARS FOR QUALIFYING WORK</u>	
Assessor's Signature	<u>[Signature]</u>
Date	<u>12/6/19</u>

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied <input type="checkbox"/> Approved <input type="checkbox"/>	
Approval subject to the following conditions: _____	
Chairman of Governing Body	_____
Date	_____



38j

November 27, 2019

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

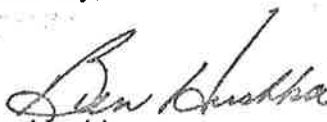
Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1534 6 St. S as submitted by Randey K. & Joan L. Holmlund. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2020, 2021, 2022, 2023, & 2024.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$165 with the City of Fargo's share being \$25.

Sincerely,



Ben Hushka
City Assessor

hah
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**

North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner	<u>Randey & Joan Holmlund</u>		Phone No.	<u>701-232-4091</u>
2. Address of Property	<u>1534 6th St. S.</u>			
City	<u>FARGO</u>	State	<u>ND</u>	Zip Code <u>58103</u>
3. Legal description of the property for which the exemption is being claimed.	<u>Lot 12 ; Block 15 Huntington's Addition</u>			
4. Parcel Number	<u>01-1400-02410-000</u>	Residential <input checked="" type="checkbox"/>	Commercial <input type="checkbox"/>	Central Business District <input type="checkbox"/>
5. Mailing Address of Property Owner	<u>1534 6th St. S.</u>			
City	<u>Fargo</u>	State	<u>ND</u>	Zip Code <u>58103</u>

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary).	<u>Reside house</u>
7. Building Permit No.	<u>19060331</u>
8. Year Built	<u>1948</u>
9. Date of Commencement of making the improvement	<u>6/11/19</u>
10. Estimated market value of property before improvement	\$ <u>213,800</u>
11. Cost of making the improvement (all labor, material and overhead)	\$ _____
12. Estimated market value of property after improvement	\$ <u>226,200</u>

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.	
Applicant's Signature	Date
<u>Joan Holmlund</u> <u>Randey Holmlund</u>	<u>11-23-19</u> <u>11-23-19</u>

Assessor's Determination

14. The local assessor finds that the improvements in this application has <input type="checkbox"/> has not <input checked="" type="checkbox"/> met the qualifications for exemption for the following reason(s):	<u>5 yrs / for qualifying work</u>
Assessor's Signature	Date
<u>[Signature]</u>	<u>11/27/19</u>

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied <input type="checkbox"/> Approved <input type="checkbox"/>
Approval subject to the following conditions:

Chairman of Governing Body _____ Date _____

CITY OF
Fargo
ASSESSMENT DEPARTMENT

38K

November 27, 2019

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1002 4 St. N as submitted by Steven G. Anderson. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2020, 2021, 2022, 2023, & 2024.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$130 with the City of Fargo's share being \$20.

Sincerely,



Ben Hushka
City Assessor

hah
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**

North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner <u>Steven Anderson</u>	Phone No. <u>701-730-5493</u>
2. Address of Property <u>1002 4 St N</u>	
City <u>FARGO</u>	State <u>ND</u> Zip Code <u>58102</u>
3. Legal description of the property for which the exemption is being claimed. <u>Lt 12, Blk 2, Truesdells 2nd</u>	
4. Parcel Number <u>01-3280-00240-000</u> Residential <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Central Business District <input type="checkbox"/>	
5. Mailing Address of Property Owner <u>Same</u>	
City _____	State _____ Zip Code _____

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary). <u>New siding</u>	
7. Building Permit No. <u>19080987</u>	8. Year Built <u>1909</u>
9. Date of Commencement of making the improvement <u>September 2019</u>	
10. Estimated market value of property before improvement	\$ <u>191,700</u>
11. Cost of making the improvement (all labor, material and overhead)	\$ <u>19,325</u>
12. Estimated market value of property after improvement	\$ <u>201,800</u>

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.	
Applicant's Signature <u>Steve G. Anderson</u>	Date <u>22 NOV 2019</u>

Assessor's Determination

14. The local assessor finds that the improvements in this application has <input type="checkbox"/> has not <input checked="" type="checkbox"/> met the qualifications for exemption for the following reason(s): <u>5 yrs for qualifying work</u>	
Assessor's Signature <u>John Bushka</u>	Date <u>11/27/19</u>

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied <input type="checkbox"/> Approved <input type="checkbox"/>	
Approval subject to the following conditions: _____	
Chairman of Governing Body _____	Date _____



380

November 27, 2019

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1626 6 Ave. S as submitted by Gary C. Tollefsrud. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2020, 2021, 2022, 2023, & 2024.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$90 with the City of Fargo's share being \$15.

Sincerely,

A handwritten signature in black ink, appearing to read "Ben Hushka". The signature is written in a cursive style with a large, sweeping "B" and "H".

Ben Hushka
City Assessor

hah
attachment

**Application For Property Tax Exemption For Improvements
To Commercial And Residential Buildings**

North Dakota Century Code ch. 57-02.2
(File with the local city or township assessor)

Property Identification

1. Name of Property Owner	<u>Gary Tolletsrud</u>	Phone No.	<u>701-371-3041</u>
2. Address of Property	<u>1626 6th Ave. S.</u>		
City	<u>FARGO</u>	State	<u>ND</u> Zip Code <u>58103</u>
3. Legal description of the property for which the exemption is being claimed.	<u>Lot 20 Block 2 Darling's and</u>		
4. Parcel Number	<u>01-0560-00450-000</u>	Residential <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Central Business District <input type="checkbox"/>	
5. Mailing Address of Property Owner	<u>1626 6th Ave. S.</u>		
City	<u>Fargo</u>	State	<u>ND</u> Zip Code <u>58103</u>

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary).	<u>Reside Dwelling</u>
7. Building Permit No.	<u>19050290</u>
8. Year Built	<u>1946</u>
9. Date of Commencement of making the improvement	<u>5/8/19</u>
10. Estimated market value of property before improvement	\$ <u>135,100</u>
11. Cost of making the improvement (all labor, material and overhead)	\$ <u>5,000</u>
12. Estimated market value of property after improvement	\$ <u>140,800</u>

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.
Applicant's Signature <u>Gary C. Tolletsrud</u> Date <u>Nov 25, 2019</u>

Assessor's Determination

14. The local assessor finds that the improvements in this application has <input type="checkbox"/> has not <input checked="" type="checkbox"/> met the qualifications for exemption for the following reason(s): <u>5 yrs / for qualifying work</u>
Assessor's Signature <u>Don Kishka</u> Date <u>11/27/19</u>

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied <input type="checkbox"/> Approved <input type="checkbox"/>
Approval subject to the following conditions: _____
Chairman of Governing Body _____ Date _____

39

MEMORANDUM

TO: BOARD OF CITY COMMISSIONERS

FROM: MAYOR TIMOTHY J. MAHONEY



DATE: DECEMBER 6, 2019

SUBJECT: APPOINTMENTS TO THE CITY HALL-AUDITORIUM COMMISSION

The terms of Dan Armbrust and Jim Deutsch on the City Hall-Auditorium Commission expire on January 1, 2020. Both Mr. Armbrust and Mr. Deutsch are willing to continue their service and I am recommending that they be reappointed.

Your favorable consideration of this recommendation will be greatly appreciated.

RECOMMENDED MOTION: Approve the reappointment of Dan Armbrust and Jim Deutsch to the City Hall-Auditorium Commission for three-year terms ending January 1, 2023.

wwappt20chac

40

December 12, 2019

Honorable Board of City
Commissioners
City of Fargo
Fargo, North Dakota

Re: Four-Year Capital Improvement Plan

Dear Commissioners:

At the last meeting, Tom and I presented the proposed 2020 CIP along with detailed projects in Federal Aid, Water Main and Street Reconstruction, and Arterial Reconstruction for 2021-2023. Since that meeting, we did have a couple of project number corrections as follows:

Presented December 2ndPresented today

TR-20-B1	Pavement Marking – 2 nd Ave N from 4 th St to 10 th St	TR-20-A1
TR-20-C1	Pavement Marking Replacement	TR-20-B1

Attached you will find the Report of Action from the Public Works Project Evaluation Committee recommending approval of the 4-year Capital Improvement Plan (CIP) containing the above edits along with detailed projects in Federal Aid, Water Main and Street Reconstruction, and Arterial Reconstruction for 2021-2023.

RECOMMENDED MOTION

Concur with the recommendations of PWPEC and approve the 2020 Capital Improvement Plan and the 2021-2023 Federal Aid, Arterial, and Water Main Replacement Projects.

Respectfully,



Brenda E. Derrig, P.E.
City Engineer

BED
Attachments

REPORT OF ACTION

PUBLIC WORKS PROJECTS EVALUATION COMMITTEE

Type: 2020 Capital Improvement Projects

Location: Citywide

Date of Hearing: 11/25/2019

Routing

City Commission

PWPEC File

Project Files

Date

12/16/2019

X

Tom Knakmuhs

The Committee reviewed the proposed 4-year Capital Improvement Projects (CIP) along with a comprehensive 2020 CIP Report. Staff is asking the Committee to review and consider approval of the 2020 Capital Improvement Plan and the 2021 – 2023 Federal Aid, Arterial, and Water Main Replacement Projects. This will allow staff to communicate to the City of Fargo citizens the future projects that will affect them.

On a motion by Ben Dow, seconded by Tim Mahoney, the Committee voted to recommend approval of the 2020 Capital Improvement Plan and the 2021 – 2023 Federal Aid, Arterial, and Water Main Replacement Projects.

RECOMMENDED MOTION

Concur with the recommendations of PWPEC and approve the 2020 Capital Improvement Plan and the 2021 – 2023 Federal Aid, Arterial, and Water Main Replacement Projects.

PROJECT FINANCING INFORMATION:Recommended source of funding for project: Various

Yes No

Developer meets City policy for payment of delinquent specials

N/A

Agreement for payment of specials required of developer

N/A

Letter of Credit required (per policy approved 5-28-13)

N/A

COMMITTEE

	Present	Yes	No	Unanimous
				<input checked="" type="checkbox"/>
Tim Mahoney, Mayor	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Nicole Crutchfield, Director of Planning	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Steve Dirksen, Fire Chief	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ryan Erickson
Bruce Grubb, City Administrator	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Ben Dow, Director of Operations	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Steve Sprague, City Auditor	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Brenda Derrig, City Engineer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Kent Costin, Finance Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

ATTEST:



Brenda E. Derrig, P.E.
City Engineer

Summary of proposed detailed projects by year:

2021	Federal Aid Projects
	64 th Avenue South from 45 th to west of 33 rd Street
	North University Drive from 32 nd to 40 th Avenue
	Water Main and Street Reconstruction Projects
	3 rd Avenue North from 10 th to 7 th Street and 7 th Street North from 2 nd to 4 th Avenue
	11 th Street North from NP Ave to 1 st Street
	21 st Avenue South from Gold Drive to 15 th Street
	Arterial Roadway Improvements
	7 th Avenue North from University Drive to Broadway
	4 th Street North from Main Ave to 1 st Avenue
2022	Federal Aid Projects
	32 nd Avenue South from 32 nd to 22 nd Street
	Water Main and Street Reconstruction Projects
	21 st Street South from 13 th to 9 th Avenue
	6 Ave N from 10 St N to Roberts St N
	Arterial Roadway Improvements
	4 th Street North from 1 st to 6 th Avenue
2023	Federal Aid Projects
	52 nd Avenue South and Sheyenne River Bridge
	Main Ave from 25 St to University Drive
	Water Main and Street Reconstruction Projects
	8 th Street South from 9 th to 13 th Avenue
	7 th Avenue South from 4 th Street east to the levee and on 8 th Avenue South from 4 th Street east to the levee
	2 nd Avenue North from Broadway to 4 th Street
	Arterial Roadway Improvements
	4 th Street North from 6 th to 9 th Avenue

2020

Capital Improvement Plan



THE CITY OF
Fargo
FAR MORE 

City of Fargo Engineering Department
December 2, 2019

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2020 Capital Improvement Plan Summary

Overview

Each year the City of Fargo Engineering Department is responsible for creating and managing a capital improvement plan (CIP) for the initial construction, preservation, and reconstruction of the city's infrastructure. Below is a summary of the 2020 CIP.

Proposed Projects

Project	Preliminary Estimated Costs				Funding				
	Construction	ROW, Easements, Utilities, Outside Engineering	Fees and Contingency	Total	Outside Funding Sources	Flood Sales Tax	Special Assessments	Prairie Dog Funds	City Funds
Federal Aid Projects	\$10,928,715	\$1,874,446	\$822,337	\$13,625,498	\$8,088,668	\$0	\$2,580,323	\$0	\$2,956,507
Water Main & Street Recon Projects	\$6,637,000	\$473,575	\$1,583,895	\$8,694,470	\$0	\$0	\$2,233,198	\$3,794,489	\$2,666,783
Arterial Roadway Projects	\$15,988,021	\$2,356,562	\$4,017,484	\$22,362,068	\$0	\$0	\$14,747,842	\$2,851,409	\$4,762,817
Flood Control Projects	\$25,310,000	\$5,967,000	\$5,182,800	\$36,459,800	\$12,655,000	\$23,804,800	\$0	\$0	\$0
Pavement Preservation Projects	\$6,425,000	\$0	\$1,991,750	\$8,416,750	\$0	\$0	\$3,151,345	\$4,757,780	\$507,625
Storm Sewer Utility Projects	\$1,500,000	\$0	\$465,000	\$1,965,000	\$0	\$0	\$890,800	\$0	\$1,074,200
Traffic and Streetlight Projects	\$3,075,000	\$0	\$953,250	\$4,028,250	\$0	\$0	\$2,620,000	\$0	\$1,408,250
New Development Projects	\$7,000,000	\$0	\$2,170,000	\$9,170,000	\$0	\$0	\$9,170,000	\$0	\$0
Alley Paving Projects	\$484,000	\$0	\$150,040	\$634,040	\$0	\$0	\$634,040	\$0	\$0
Sidewalk Projects	\$870,000	\$0	\$269,700	\$1,139,700	\$0	\$0	\$524,000	\$0	\$615,700
Miscellaneous Projects	\$1,560,000	\$0	\$465,000	\$2,025,000	\$0	\$0	\$0	\$0	\$2,025,000
Total 2020 CIP =	\$79,777,736	\$10,671,583	\$18,071,257	\$108,520,576	\$20,743,668	\$23,804,800	\$36,551,548	\$11,403,678	\$16,016,882

Federal Aid Projects

Overview

Federal aid projects are for major improvements that typically include coordination with other local entities, such as the North Dakota Department of Transportation, West Fargo, Cass County, and the City of Moorhead. The Federal Aid we receive is programmed through Metro COG and is programmed out for four years. There are many different types of federal aid and they are as follows: Interstate Maintenance funds (for use on I-29 and I-94 mainline and service and system interchanges), Regional Highway Funds (for use on US 81 & US 10, which are 52nd Ave S, University Drive, 10th Street, 19th Ave N, and Main Ave), Urban Roads Funds (which can be spent on any road classified as an arterial or collector), Urban Grant Program (specifically for projects in the downtown) and Transportation Alternatives Program (which are funds set aside for shared use paths and pedestrian bridges).

Proposed Projects

Project Location	Preliminary Estimated Costs				Funding		
	Construction	ROW, Easements, Utilities, Outside Engineering	Fees and Contingency	Total	Outside Funding Sources	Special Assessments	City Funds
Main Ave from University Dr. to Broadway	\$10,928,715	\$1,874,446	\$822,337	\$13,625,498	\$8,088,668	\$2,580,323	\$2,956,507
Total Federal Aid Projects =	\$10,928,715	\$1,874,446	\$822,337	\$13,625,498	\$8,088,668	\$2,580,323	\$2,956,507

Water Main Replacement/Street Reconstruction Projects

Overview

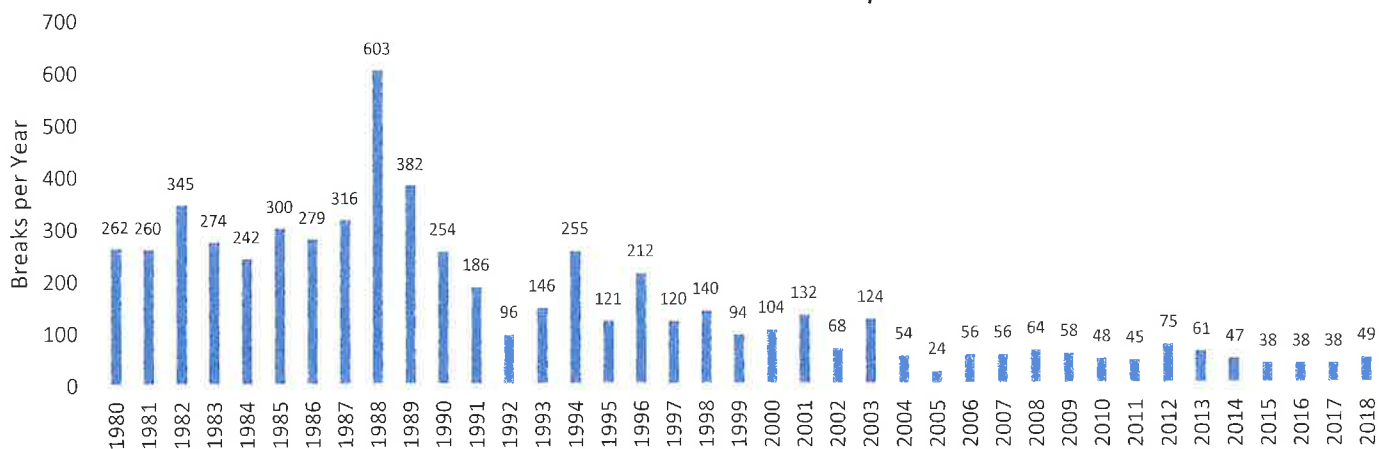
The reinstatement of the 2013 Infrastructure Funding Policy in May of 2018 significantly reduced the amount special assessed for replacement projects and therefore increased the amount funded by the City of Fargo. To offset that shift in funding, water main replacement/street reconstruction projects were eliminated for 2019. After taking a one-year break from these important projects, we are eager to resume the progress that has already been made in drastically reducing the number of water main breaks in the City of Fargo each year.

The City of Fargo has over 500 miles of water main. Cast iron water main is typically the oldest and most susceptible to breakage. Asbestos cement water main is typically the next oldest and is most susceptible to breakage during dry conditions when the soil shrinks.

Water Main Material Type	Length (Miles)	Percentage Of Network
All Material Types	504.72	100.00%
Asbestos Cement	86.65	17.17%
Cast Iron	38.14	7.56%
Ductile Iron	25.40	5.03%
PVC	354.53	70.24%

Water main replacement/street reconstruction projects must meet two conditions: pavement condition that is so poor that pavement preservation is no longer cost effective and history of a high number of water main breaks. The proposed water main replacement and street reconstruction projects meet both of those conditions. Each of the proposed projects have had multiple water main breaks since 2010.

Water Main Break History



Proposed Projects

The proposed water main replacement and street reconstruction projects for 2020 will replace a total of approximately 6,340 feet (1.20 miles) of cast iron and asbestos cement water main. Water main will also be replaced on projects summarized under Federal Aid Projects and Arterial Roadway Projects. All together, the 2020 CIP will replace approximately 11,592 feet (2.20 miles) of cast iron and asbestos cement water main or about 0.43% of our water main network. Life expectancy of water main varies from material to material, but it is generally estimated to have a life expectancy of 100 years. Based on that life expectancy, our goal should be to replace approximately 1% of our water main network each year.

While the amount of water main being replaced in 2020 is significantly less than our goal, we do not feel there is need to 'sound the alarm' as the amount of water main that is replaced will inevitably vary from year to year. Arguably, the best way to measure the long-term trends in overall water main condition is through the continued tracking of annual breaks.

Project Location	Preliminary Estimated Costs				Funding			
	Construction	ROW, Easements, Utilities, Outside Engineering	Fees and Contingency	Total	Outside Funding Sources	Special Assessments	Prairie Dog Funds	City Funds
10 St N from 19 Ave N to 28 Ave N	\$2,425,000	\$128,000	\$623,750	\$3,176,750	\$0	\$594,652	\$1,220,492	\$1,361,606
3 Ave N from University to 10 St N; 12 St N from 3 Ave N to 4 Ave N; 11 St N from 2 Ave N to 4 Ave N	\$2,500,000	\$235,200	\$539,800	\$3,275,000	\$0	\$715,305	\$1,814,887	\$744,808
17 St S from 25 Ave S to 21 Ave S; 25 Ave S from 17 St S to 16 St S	\$1,712,000	\$110,375	\$420,345	\$2,242,720	\$0	\$923,241	\$759,110	\$560,369
Total Water Main Replacement /Street Recon Projects =	\$6,637,000	\$473,575	\$1,583,895	\$8,694,470	\$0	\$2,233,198	\$3,794,489	\$2,666,783

Arterial Roadway Projects

Overview

Arterial roadway projects are typically on arterial roadway corridors and are necessary to address poor pavement condition and traffic congestion caused by high traffic volumes.

Proposed Projects

Project Location	Preliminary Estimated Costs				Funding			
	Construction	ROW, Easements, Utilities, Outside Engineering	Fees and Contingency	Total	Outside Funding Sources	Special Assessments	Prairie Dog Funds	City Funds
45 St S from 52 Ave S to 64 Ave S	\$6,000,000	\$200,000	\$1,860,000	\$8,060,000	\$0	\$8,060,000	\$0	\$0
64 Ave S from west of 33 St to 25 St S	\$5,888,021	\$1,606,562	\$1,236,484	\$8,731,068	\$0	\$5,492,694	\$0	\$3,238,374
7 Ave N Broadway to Elm St; Oak St N from BNSF RR to 7 Ave N	\$4,100,000	\$550,000	\$921,000	\$5,571,000	\$0	\$1,195,148	\$2,851,409	\$1,524,443
Total Arterial Roadway Projects =	\$15,988,021	\$2,356,562	\$4,017,484	\$22,362,068	\$0	\$14,747,842	\$2,851,409	\$4,762,817

Flood Control Projects

Overview

Flood control projects are part of the overall FM Diversion Project and include projects east of I-29 along the Legal Drain systems and along the Red River of the North. The proposed flood control projects also include the acquisition of properties that will need to be moved or demolished for the construction of flood control projects.

Fifty percent (50%) of Flood Control Projects eligible costs are reimbursable from the North Dakota State Water Commission per the cost-share policy.

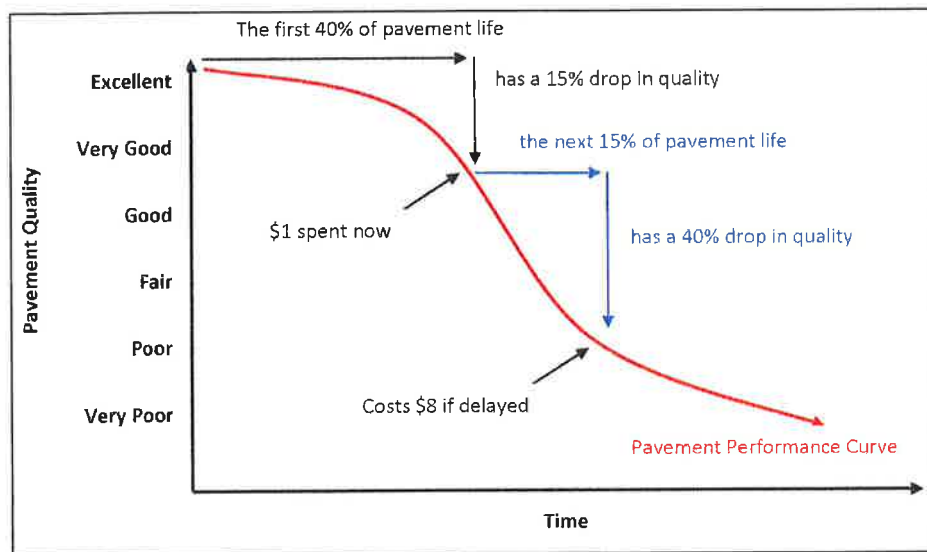
Proposed Projects

Project Location	Preliminary Estimated Costs				Funding		
	Construction	ROW, Easements, Utilities, Outside Engineering	Fees and Contingency	Total	Outside Funding Sources	Flood Sales Tax	Special Assessments
Northside Protection	\$12,400,000	\$3,364,000	\$2,480,000	\$18,244,000	\$6,200,000	\$12,044,000	\$0
Woodcrest Area	\$8,500,000	\$1,890,000	\$1,700,000	\$12,090,000	\$4,250,000	\$7,840,000	\$0
Elm Circle	\$1,000,000	\$670,000	\$200,000	\$1,870,000	\$500,000	\$1,370,000	\$0
I-29 Ditch	\$390,000	\$43,000	\$78,000	\$511,000	\$195,000	\$316,000	\$0
Demolition - Flood Buyout	\$300,000	\$0	\$72,000	\$372,000	\$150,000	\$222,000	\$0
Demolition - Flood Buyout	\$720,000	\$0	\$172,800	\$892,800	\$360,000	\$532,800	\$0
Storm Lift Station #24	\$2,000,000	\$0	\$480,000	\$2,480,000	\$1,000,000	\$1,480,000	\$0
Total Flood Control Projects =	\$25,310,000	\$5,967,000	\$5,182,800	\$36,459,800	\$12,655,000	\$23,804,800	\$0

Pavement Preservation Projects

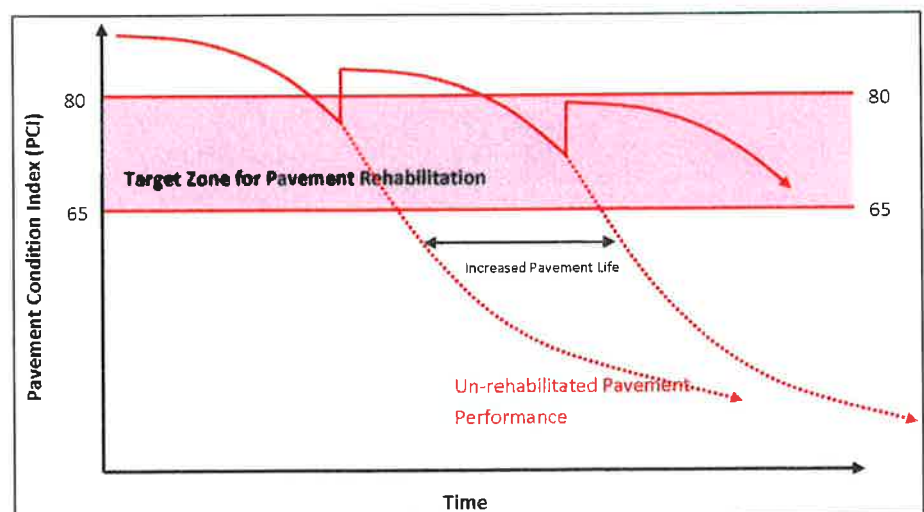
Overview

Pavement preservation projects are arguably the most important projects in our annual CIP. Pavement preservation is a proactive approach that implements a series of low-cost, preventative maintenance treatments that are aimed at preserving the investment of our roadway network, extending the pavement life, and meeting our citizens' needs. No pavement will last forever, but with timely applications of these projects, we can extend the pavement life resulting in cost savings.



A \$1 investment after 40% lifespan is much more effective than deferring maintenance until heavier overlays or reconstruction is required just a few years later.

Pavement life can be extended through the application of timely rehabilitation activities.



Pavement Network Overview

	Surface Type	Total Network	Arterial (31.42%)	Collector (14.30%)	Local (51.82%)	Alley (2.46%)
Area of Pavement (Square Yards)	All Streets	9,767,717	3,069,274	1,396,624	5,061,276	240,543
	Asphalt (55.17%)	5,388,421	479,201	793,546	3,959,764	155,910
	Composite (4.34%)	424,246	211,705	44,297	165,318	2,926
	Concrete (40.49%)	3,955,050	2,378,369	558,781	936,194	81,707

	Surface Type	Total Network	Arterial (31.42%)	Collector (14.30%)	Local (51.82%)	Alley (2.46%)
Length of Pavement (Lane Miles)	All Streets	1,387.46	435.98	198.38	718.93	34.17
	Asphalt (55.17%)	765.40	68.07	112.72	562.47	22.15
	Composite (4.34%)	60.26	30.07	6.29	23.48	0.42
	Concrete (40.49%)	561.80	337.84	79.37	132.98	11.61

	Surface Type	Total Network	Arterial	Collector	Local	Alley
Pavement Condition Index	All Streets	83.66	89.09	83.64	81.34	63.33
	Asphalt	81.13	75.17	79.54	83.39	50.19
	Composite	59.89	66.07	40.23	57.75	30.53
	Concrete	89.66	93.95	92.91	76.84	89.58

	Surface Type	Total Network	Arterial	Collector	Local	Alley
Pavement Condition Description	All Streets	Very Good	Very Good	Very Good	Very Good	Good
	Asphalt	Very Good	Very Good	Very Good	Very Good	Fair to Marginal
	Composite	Fair to Marginal	Good	Fair to Marginal	Fair to Marginal	Poor
	Concrete	Very Good	Excellent	Excellent	Very Good	Very Good

Repair and Rehabilitation Projects Overview

Repair and rehabilitation projects include asphalt crack seal and concrete spot repairs. The annual crack seal project is typically located in the same areas as the seal coat project and aids in preserving and extending the life of the asphalt roadway. The citywide concrete spot repair project repairs relatively small concrete issues that arise throughout the city each year.

Seal Coat Projects Overview

Seal coat projects take place throughout the city and are a way to extend the life of asphalt pavement. As the name implies, they are utilized to seal the pavement and help keep water from penetrating the road structure. They also prevent deterioration of the asphalt surface from the effects of aging and oxidation due to water and the sun. Many state DOTs have studied the benefits of seal coats and have found that seal coats are most effective when placed within one or two years after the surface layer (asphalt wear course) is placed. After two years, the pavement has already been damaged from the effects of the sun and will no longer benefit from a seal coat. Studies also recommend a seal coat be reapplied approximately every eight years.

Based on that research, seal coats are installed on new wear course projects no later than two years after installation and are funded 100% by special assessments. Seal coats are installed on mill and overlay projects no later than two years after installation and are funded 100% by city funds. Subsequent seal coats are installed every eight years and are funded 100% by city funds.

Mill and Overlay Projects Overview

The anticipated frequency of asphalt mill and overlay projects can vary widely depending on a number of factors, such as pavement subgrade and drainage, traffic volumes, weight of vehicle traffic, and initial quality of asphalt pavement, but is typically once every 25 years. Mill and overlay projects are performed on arterial, collector, and local roadways and they are utilized to extend the life of the asphalt pavement and improve the ride quality. As part of these projects, drainage issues are corrected and sidewalk curb ramps that do not meet Federal ADA requirements are replaced. Mill and Overlay projects are funded equally with special assessments and city funds.

Street Reconstruction Projects Overview

The City of Fargo uses the above-mentioned methods to preserve pavement quality as long as practical, but unfortunately not all pavement can be preserved or rehabilitated. Sometimes pavement deterioration happens so quickly and is so severe that there are no viable options other than replacement. Street reconstruction projects are for those roadways that have reached the end of their useful life, but do not require replacement of underground utilities like sanitary sewer mains or water mains.

Proposed Projects

The City of Fargo has 9,767,717 SY of pavement. There are a number of different categories in the annual CIP in which pavement replacement is incorporated; Federal Aid Projects, Arterial Roadway Projects, Water Main Replacement/Street Reconstruction Projects, and Pavement Preservation Projects all contain pavement replacement. The 2020 CIP will replace approximately 31,408 SY of concrete pavement and 19,973 SY of asphalt pavement for a total of approximately 51,381 SY or about 0.52% of our roadway pavement network.

While it can vary widely depending on a number of factors (pavement subgrade and drainage, traffic volumes, weight of vehicle traffic, and initial quality of pavement), it is generally anticipated that with appropriate maintenance asphalt pavement will have a life expectancy of 50 years and concrete pavement will have a life expectancy of 80 years. Based on the percentage of concrete and asphalt pavement in the City of Fargo the average life expectancy for our roadway network calculates to be approximately 63 years. Therefore, our goal should be to reconstruct approximately 1.59% of our roadway pavement network each year.

While the amount of pavement being replaced in 2020 is significantly less than our goal, we do not feel there is need to 'sound the alarm' as the amount of pavement that is replaced will certainly vary from year to year. The best way to measure the long-term trends in overall pavement condition is through a citywide pavement condition survey. These surveys are performed every four years, with our most recent survey being performed in 2017.

Project Location	Preliminary Estimated Costs			Funding		
	Construction	Fees and Contingency	Total	Special Assessments	Prairie Dog	City Funds
Asphalt Crack Seal - Various Locations City Wide	\$75,000	\$23,250	\$98,250	\$0	\$0	\$98,250
Concrete Spot Repairs City Wide	\$750,000	\$232,500	\$982,500	\$0	\$982,500	\$0
Seal Coat	\$1,250,000	\$387,500	\$1,637,500	\$245,625	\$982,500	\$409,375
Mill and Overlay	\$3,600,000	\$1,116,000	\$4,716,000	\$2,358,000	\$2,358,000	\$0
Street Reconstruction	\$750,000	\$232,500	\$982,500	\$547,720	\$434,780	\$0
Total Pavement Preservation Projects =	\$6,425,000	\$1,991,750	\$8,416,750	\$3,151,345	\$4,757,780	\$507,625

Storm Sewer Utility Projects

Overview

The storm sewer utility was created in 1998 and a designated fee was implemented for the maintenance and repair of the city storm sewer infrastructure. In 2019, the storm sewer utility completed a financial modeling evaluation of the system needs versus the present budget and the flat rate fee structure was replaced by an overall impervious and lot area formula for non-residential parcels. The present value of the storm sewer utility infrastructure is in excess of \$215 million dollars and is comprised of 81 storm sewer lift stations and approximately 490 miles of various sized collection piping along with several ponds.

The projects selected for the 2019 Capital Improvement Plan have been identified by storm sewer pipe televising, annual inspections and cleaning operations of lift stations and river/drainage outfalls, identified failure and recurring maintenance locations by the street department, and the 2011 lift station evaluation report.

Proposed Projects

Project	Preliminary Estimated Costs				Funding	
	Construction	ROW, Easements, Utilities, Outside Engineering	Fees and Contingency	Total	Special Assessments	City Funds
Storm Sewer - Local Neighborhood Rehabilitation	\$700,000	\$0	\$217,000	\$917,000	\$366,800	\$550,200
Lift Station Repairs - Citywide (LS #8, #10, #49)	\$800,000	\$0	\$248,000	\$1,048,000	\$524,000	\$524,000
Total Storm Sewer Utility Projects =	\$1,500,000	\$0	\$465,000	\$1,965,000	\$890,800	\$1,074,200

Traffic and Streetlight Projects

Overview

Traffic and street light projects improve the safety and efficiency of traffic operations by providing for the initial installation, maintenance, and improvements of street lights, traffic signals, communication cable, intelligent transportation systems, and pavement markings.

Proposed Projects

Project Location	Preliminary Estimated Costs				Funding	
	Construction	ROW, Easements, Utilities, Outside Engineering	Fees and Contingency	Total	Special Assessments	City Funds
Street Light Rehab/Repair Citywide	\$250,000	\$0	\$77,500	\$327,500	\$0	\$327,500
Traffic Signal & Street Light Maintenance - LED Replacement	\$300,000	\$0	\$93,000	\$393,000	\$0	\$393,000
New Street Lighting - 17th to 21st St; 6th to 13th Ave S	\$500,000	\$0	\$155,000	\$655,000	\$655,000	\$0
New Street Lighting - Broadway to 10th St; 19th to 32nd Ave N	\$1,500,000	\$0	\$465,000	\$1,965,000	\$1,965,000	\$0
Pavement Marking - 2nd Ave N from 4th to 10th St	\$125,000	\$0	\$38,750	\$163,750	\$0	\$163,750
Pavement Marking Replacement	\$400,000	\$0	\$124,000	\$524,000	\$0	\$524,000
Total Traffic and Streetlight Projects =	\$3,075,000	\$0	\$953,250	\$4,028,250	\$2,620,000	\$1,408,250

New Development Projects

Overview

The number and scope of new development projects can vary widely from year to year as they are driven by developer's requests. For 2020, we have either received or are likely to receive the projects listed in the table below.

Wear course projects are also part of new development projects. Wear course projects include drainage correction and the placement of the final surface layer of asphalt in new developments. These projects take place anywhere from just a couple of years to as many as 15 years after the initial construction of a new development. Wear course projects are not typically constructed until nearly all of the building construction in a new development is complete. This allows private contractors time to construct buildings without fear of damaging the final surface of asphalt. It also allows settlement to occur, which is corrected during the wear course project.

Proposed Projects

Project Location	Preliminary Estimated Costs			Funding	
	Construction	Fees and Contingency	Total	Special Assessments	City Funds
Madelyn Meadows 2nd Addition	\$1,000,000	\$310,000	\$1,310,000	\$1,310,000	\$0
New Storm Lift Station - Selkirk	\$2,000,000	\$620,000	\$2,620,000	\$2,620,000	\$0
Legacy Addition	\$1,000,000	\$310,000	\$1,310,000	\$1,310,000	\$0
Golden Valley 3rd Addition	\$1,000,000	\$310,000	\$1,310,000	\$1,310,000	\$0
Valley View Estates	\$1,000,000	\$310,000	\$1,310,000	\$1,310,000	\$0
Wear Course Projects	\$1,000,000	\$310,000	\$1,310,000	\$1,310,000	\$0
New Development Projects Total =	\$7,000,000	\$2,170,000	\$9,170,000	\$9,170,000	\$0

Alley Paving Projects

Alley Network Overview

Alley paving projects are at the request of property owners. There are typically an increase in requests in years where the condition of gravel alleys are difficult to maintain due to a lot of precipitation. As shown in the table below, most of the alleys in the City of Fargo are either gravel or asphalt. Most of the asphalt alleys were constructed in 1983 and were constructed with a thin asphalt pavement section. Many of these asphalt alleys have met, or will soon meet, the end of their useful life. All alleys that are constructed or reconstructed are done so with concrete pavement.

Alley Surface Type	Area (Square Yards)	Percentage by Area	Length (Centerline Miles)	Percentage by Length
All Surface Types	383,978	100.00%	29.23	100.00%
Asphalt	155,910	40.60%	10.30	35.24%
Brick	547	0.14%	0.06	0.21%
Composite	2,926	0.76%	0.20	0.69%
Gravel	142,888	37.21%	12.07	41.29%
Concrete	81,707	21.28%	6.60	22.58%

Proposed Projects

Alley paving projects must be petitioned by at least 55 percent of the benefitting property owners to be included in the annual CIP. Typically, a property owner going door-to-door with a petition to get signatures from the benefitting property owners does this. Upon verification of signatures, the Engineering Department then moves forward with the design, creation, bidding, and construction of the petitioned alley project. All alley paving projects are 100% special assessed. The following projects have been petitioned.

Project Location	Preliminary Estimated Costs			Funding	
	Construction	Fees and Contingency	Total	Special Assessments	City Funds
Blk 3, Hectors Addn, 11 Ave N to 12 Ave N between 3 St N and 4 St N	\$150,000	\$46,500	\$196,500	\$196,500	\$0
Blk 3, Woodruffs Addn, 9 Ave S to 10 Ave S between 4 St S and 5 St S	\$114,000	\$35,340	\$149,340	\$149,340	\$0
Blk 12, Hectors Addn, 10 Ave N to 11 Ave N between 3 St N and 4 St N	\$150,000	\$46,500	\$196,500	\$196,500	\$0
Blk 35 & 36, Roberts 2nd Addn, 3 Ave N to 4 Ave N between 11 St N and 12 St N	\$70,000	\$21,700	\$91,700	\$91,700	\$0
Alley Paving Projects Total =	\$484,000	\$150,041	\$634,040	\$634,040	\$0

Sidewalk Projects

Overview

Sidewalk projects are included annually in the CIP to address areas of town where the property owner has not yet installed sidewalks and areas of town where tripping hazards or nonconforming conditions exist. The list of sidewalk locations to be improved is typically generated by citizen complaint. Upon notice from the city, property owners have the option to make the improvements by hiring and paying a licensed sidewalk contractor directly or property owners can elect to have the improvements included in the annual sidewalk project and be assessed.

Proposed Projects

Project Location	Preliminary Estimated Costs			Funding	
	Construction	Fees and Contingency	Total	Special Assessments	City Funds
North Sidewalks: New/Repl Sidewalks (including APPR)	\$470,000	\$145,700	\$615,700	\$262,000	\$353,700
South Sidewalks: New/Repl Sidewalks (including APPR)	\$400,000	\$124,000	\$524,000	\$262,000	\$262,000
Total Sidewalk Projects =	\$870,000	\$269,700	\$1,139,700	\$524,000	\$615,700

Miscellaneous Projects

Overview

Miscellaneous projects vary from year to year, but this year they include tree planting, water service lowering, sanitary sewer/manhole rehabilitation, and public relations/communications.

The tree planting project is for plantings along arterial roadways and is funded utilizing city funds.

The water service lowering project is an annual project to lower water services throughout the city that are known to be susceptible to freezing. Currently these property owners need to run water continuously during winter in order to reduce the risk of a frozen water service. This project will reduce the amount of freezing water services and eliminates the need to continuously run water during the winter.

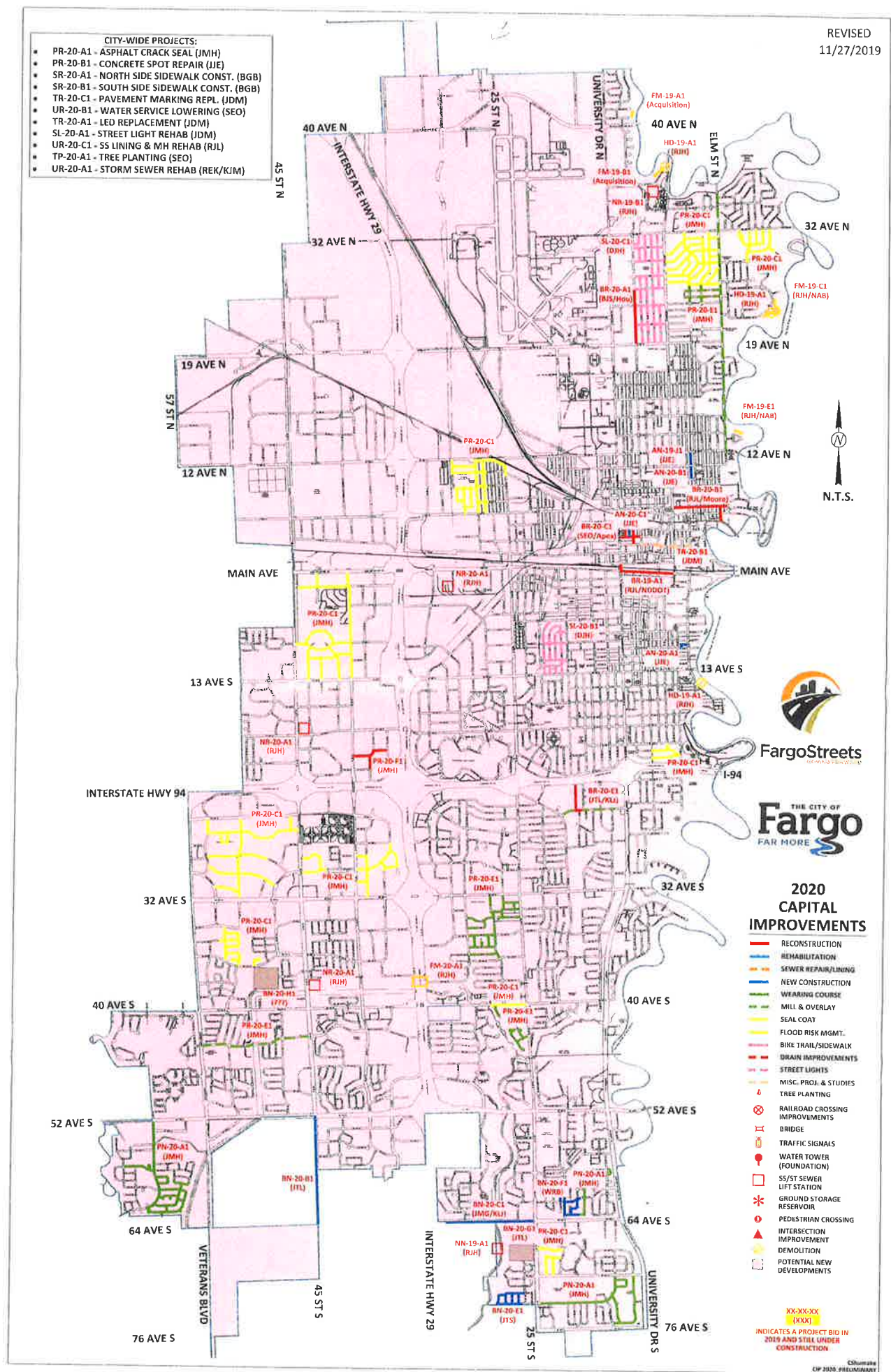
The sanitary sewer lining/manhole rehabilitation project is to repair sanitary sewer mains and manholes that have been discovered by Public Work's televising program. This project uses "no dig" repairs as much as feasible and is necessary to prevent what will otherwise become very costly repairs in the near term.

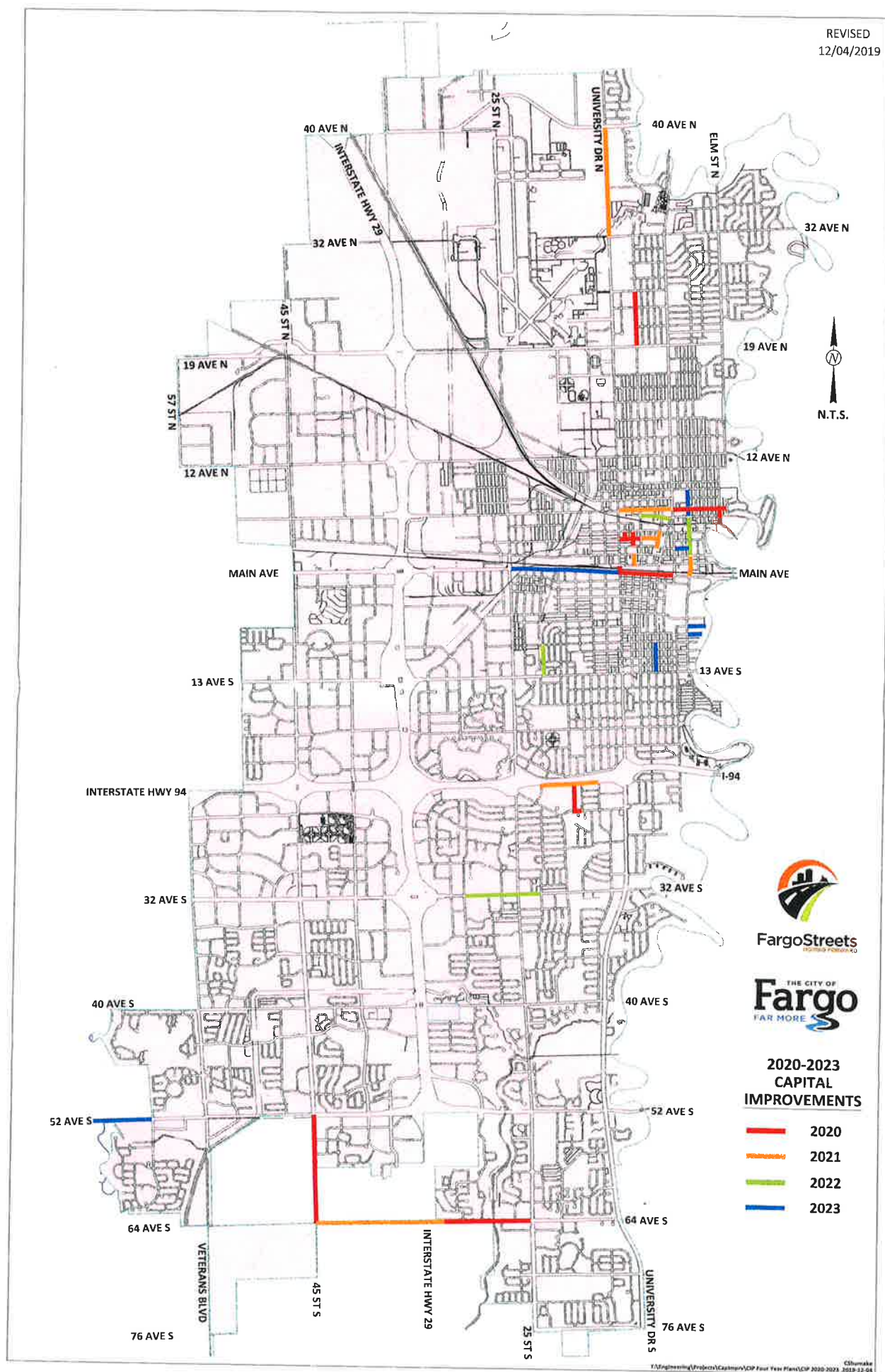
The public relations/communications project is to aid in the communication of capital improvement projects. This project is critical to a successful construction project as it allows us to successfully communicate with the public by providing construction progress updates, notice of upcoming road closures, changing access and detour routes, and other items that aid in a positive public perception of roadway projects.

Proposed Projects

Project	Preliminary Estimated Costs				Funding		
	Construction	ROW, Easements, Utilities, Outside Engineering	Fees and Contingency	Total	Outside Funding Sources	Special Assessments	City Funds
Tree Planting	\$150,000	\$0	\$46,500	\$196,500	\$0	\$0	\$196,500
Water Service Lowering	\$350,000	\$0	\$108,500	\$458,500	\$0	\$0	\$458,500
Sanitary Sewer Lining/Manhole Rehab	\$1,000,000	\$0	\$310,000	\$1,310,000	\$0	\$0	\$1,310,000
Public Information Coordinator Services	\$60,000	\$0	\$0	\$60,000	\$0	\$0	\$60,000
Total Miscellaneous Projects =	\$1,560,000	\$0	\$465,000	\$2,025,000	\$0	\$0	\$2,025,000

2020 Capital Improvement Map





REPORT OF ACTION

PUBLIC WORKS PROJECTS EVALUATION COMMITTEE

(41)

Type: NDDOT Urban Program, Urban Grant Program &
Urban Regional Program

Location: Citywide

Date of Hearing: 12/9/2019

<u>Routing</u>	<u>Date</u>
City Commission	<u>12/16/2019</u>
PWPEC File	<u>X</u>
Project File	<u>Jeremy Gorden</u>

The Committee reviewed a communication from Transportation Division Engineer, Jeremy Gorden, regarding project applications for funding years 2022 to 2024 for the Urban Road Program, Urban Grant Program and Urban Regional Program for Federal Aid.

Staff is recommending to apply for federal aid for the following projects:

Urban Grant Program (for downtown only) – 2022

2nd Street Pedestrian bridge adjacent to City Hall

Construction Cost 2022 dollars – \$3.4M

Funding Request – \$2.7M Urban Grant Funds/\$0.7M Local

Urban Road Program - 2024

Priority #1 - 64th Avenue S Interchange Ramps

Construction Cost 2024 dollars - \$18.25M

Funding Request – \$10.1M Urban Roads/\$4M Interstate Maintenance Funds/\$4.15M Local

Priority #2 - Transit Capital

Cost 2024 dollars - \$1.25M

Funding Request – \$1M Urban Roads/\$250k Local

Priority #3 - 32nd Avenue S – 25th Street to University Drive

Construction Cost 2024 dollars – \$9.6M

Funding Request – \$7.6M Urban Roads/\$2M Local

Urban Regional Program - 2024

19th Avenue N – I-29 East Ramp to 18th Street

Construction Cost 2024 dollars – \$13M

Funding Request – \$10.4M Urban Regional/\$1.3M State/\$1.3M Local

On a motion by Tim Mahoney, seconded by Ben Dow, the Committee voted to recommend approval of the projects listed above for submittal to Metro COG to be included in our applications to NDDOT for funding in 2022 and 2024 respectively.

RECOMMENDED MOTION

Concur with the recommendations of PWPEC approve the projects listed above for submittal to Metro COG for inclusion in our applications to NDDOT for funding in 2022 and 2024.

PROJECT FINANCING INFORMATION:

Recommended source of funding for project: N/A

Developer meets City policy for payment of delinquent specials

Agreement for payment of specials required of developer

Letter of Credit required (per policy approved 5-28-13)

Yes	No
<u>N/A</u>	<u>N/A</u>
<u>N/A</u>	<u>N/A</u>
<u>N/A</u>	<u>N/A</u>

PWPEC 12/9/2019
Federal Aid Roadway Recommendations
Page 2

COMMITTEE

Tim Mahoney, Mayor
Nicole Crutchfield, Director of Planning
Steve Dirksen, Fire Chief
Bruce Grubb, City Administrator
Ben Dow, Director of Operations
Steve Sprague, City Auditor
Brenda Derrig, City Engineer
Kent Costin, Finance Director

Present	Yes	No	Unanimous
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mark Williams
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ryan Erickson
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

ATTEST:


Brenda E. Derrig, P.E.
City Engineer



Engineering Department

225 4th Street North

Fargo, ND 58102

Phone: 701.241.1545 | Fax: 701.241.8101

Email feng@FargoND.govwww.FargoND.gov

December 2, 2019

To: Members of PWPEC

From: Jeremy M. Gorden, PE, PTOE
Division Engineer - Transportation

Subject: Federal Aid Roadway Project Applications for:
Urban Grant Program for Year 2022
Urban Road Program for Year 2024
Urban Regional Program for Year 2024

The NDDOT is currently soliciting project applications for the '**Urban Grant Program**' for projects in year 2022 and are also soliciting roadway project applications for both the '**Urban Road Program**' and '**Urban Regional Program**' for federal aid projects for year 2024. The Urban Grant Program is for projects in the downtown area only, the Urban Regional Program is for projects located on US Hwy 10, 81 and Business 29, and the Urban Road Program can be used on any arterial or collector roadways.

Our current programmed federal aid roadway projects are as follows (see attached spreadsheet as well):

2020

Main Avenue – Broadway to University

64th Avenue S – 33rd Street to 45th Street (including I-29 Grade Separation)

Transit Capital Bus Purchase

2021N University Drive – 32nd Avenue N to 40th Avenue N (Cass Co 20)202232nd Avenue S – 32nd Street to 22nd Street202352nd Avenue S – 63rd Street to Sheyenne StreetMain Avenue – University to 25th Street – Pending availability of Federal Funds

Transit Capital Bus Purchase

For assistance with this year's submittal, I have attached two items. Attachment 1 is a page from Metro COG's 2019 Long Range Transportation Plan that identifies our future roadway plan, and Attachment 2 is a city map showing the programmed federal aid projects for years 2020 to 2023, as well as our requested projects in 2024. Construction costs are inflated 4% annually to year of expenditure.

My list of projects to apply for federal aid would be:

Urban Grant Program (for downtown only) – 2022

2nd Street Pedestrian bridge adjacent to City Hall

Construction Cost 2022 dollars – 3.4M

Funding Request – 2.7M Urban Grant Funds/0.7M Local

Urban Road Program - 2024

Priority #1 - 64th Avenue S Interchange Ramps

Construction Cost 2024 dollars - 18.25M

Funding Request – 10.1M Urban Roads/4M Interstate Maintenance Funds/4.15M Local

Priority #2 - Transit Capital

Cost 2024 dollars - 1.25M

Funding Request – 1M Urban Roads/250k Local

Priority #3 - 32nd Avenue S – 25th Street to University Drive

Construction Cost 2024 dollars – 9.6M

Funding Request – 7.6M Urban Roads/2M Local

Urban Regional Program - 2024

19th Avenue N – I-29 East Ramp to 18th Street

Construction Cost 2024 dollars – 13M

Funding Request – 10.4M Urban Regional/1.3M State/1.3M Local

Recommended Motion

Approve the applications for the 2nd Street Pedestrian Bridge project, the 64th Avenue S Interchange project, a Transit Capital Bus Purchase, the 32nd Avenue S project, and the 19th Avenue N project for submittal to Metro COG for inclusion in our applications to NDDOT for funding in 2022 and 2024 respectively.

JMG/jmg
Attachments



November 5, 2019

Bismarck-Mandan MPO
FM Metro COG
Grand Forks-East Grand Forks MPO

FISCAL YEAR 2024 URBAN PROGRAM SOLICITATION

The North Dakota Department of Transportation (NDDOT) is soliciting for Urban Roads and Urban Regional system projects for federal fiscal year **2024**. This solicitation is part of the planning cycle for the 2021-2024 STIP.

The amount of federal funding that will be available for fiscal year 2021 and beyond is unknown. The FAST Act concludes with fiscal year 2020, therefore predicting future federal funding levels is difficult beyond the current authorization. The enclosed urban program spreadsheet shows projected funding levels and should be used while developing your project requests. Requested projects will be reviewed closely to justify the use of federal aid. There is a possibility that not all projects will be funded or will receive the requested amount of federal aid. To accommodate unknown funding levels, the urban program needs to have enough projects planned, while remaining flexible in the event lower funding levels are received.

Please review the enclosed Urban Program Submittal Instructions sheet and submit all required documents to the Local Government Division by close of business on January 31, 2020.

If you have any questions, please call me at (701) 328-4469.

A handwritten signature in cursive script that reads "Stacey M. Hanson".

STACEY M. HANSON, P.E., ASSISTANT LOCAL GOVERNMENT ENGINEER

38/smh

Enclosures

c: District Engineers
City Engineers

NORTH DAKOTA DEPARTMENT OF TRANSPORTATION 2020-2023 URBAN PROGRAM FMCOG - September 2019							
Fiscal Year	Program	Location	Type of Work	Total Cost	Federal Share	State Share	Local Share
2020	Regional	Fargo Main Ave (University - Broadway)	Reconstruction	\$15,779,848	\$10,722,912	\$1,201,740	\$3,855,196
2020	Urban Roads	Fargo Transit Capital	Transit Capital	\$1,250,000	\$1,000,000	\$0	\$250,000
2020	Urban Roads	Fargo 64th Ave S (45th St to 25th St)	Grade Separation, Roadway Reconstruction	\$30,649,984	\$9,932,907	\$0	\$20,717,077
2020	UGP	West Fargo Sheyenne St (Main Ave to 7th Ave)	Road Diet, Bulb-outs, Sidewalk, Access Modifications, Parking, Streetscape, Street Furniture, Lighting, Bus Stop	\$3,600,000	\$2,377,446	\$0	\$1,222,554
2021	HSIP	Fargo 38th St & I-29 Ramp	Turn Lanes, Signals, Pavement Marking	\$361,000	\$324,900	\$0	\$36,100
2021	HSIP	I-94 (W of Main Ave-W of Veterans) EB/WB	High Tension Cable Median Guardrail	\$820,000	\$738,000	\$82,000	\$0
2021	HSIP	I-94 (W of Veterans - I-29) EB/WB	Concrete Median Barrier	\$4,906,000	\$4,415,400	\$490,600	\$0
2021	Urban Roads	Fargo N University Dr (32nd Av N to 40th Ave N)	Reconstruction	\$5,000,000	\$4,500,000	\$0	\$1,500,000
2022	Urban Roads	Fargo 32nd Ave S (32nd-25th St)	Reconstruction	\$10,400,000	\$4,700,000	\$0	\$5,700,000
2023	Urban Roads	Fargo 52nd Ave S (63rd St-Sheyenne)	Reconstruction	\$7,000,000	\$5,000,000	\$0	\$2,000,000
2023	Urban Roads	Fargo Transit Capital	Transit Capital	\$1,250,000	\$1,000,000	\$0	\$250,000
2023 Pending Availability of Federal Funds	Regional	Fargo Main Ave (University - 25th St)	Reconstruction	\$15,412,522	\$8,369,948	\$1,226,416	\$5,816,158

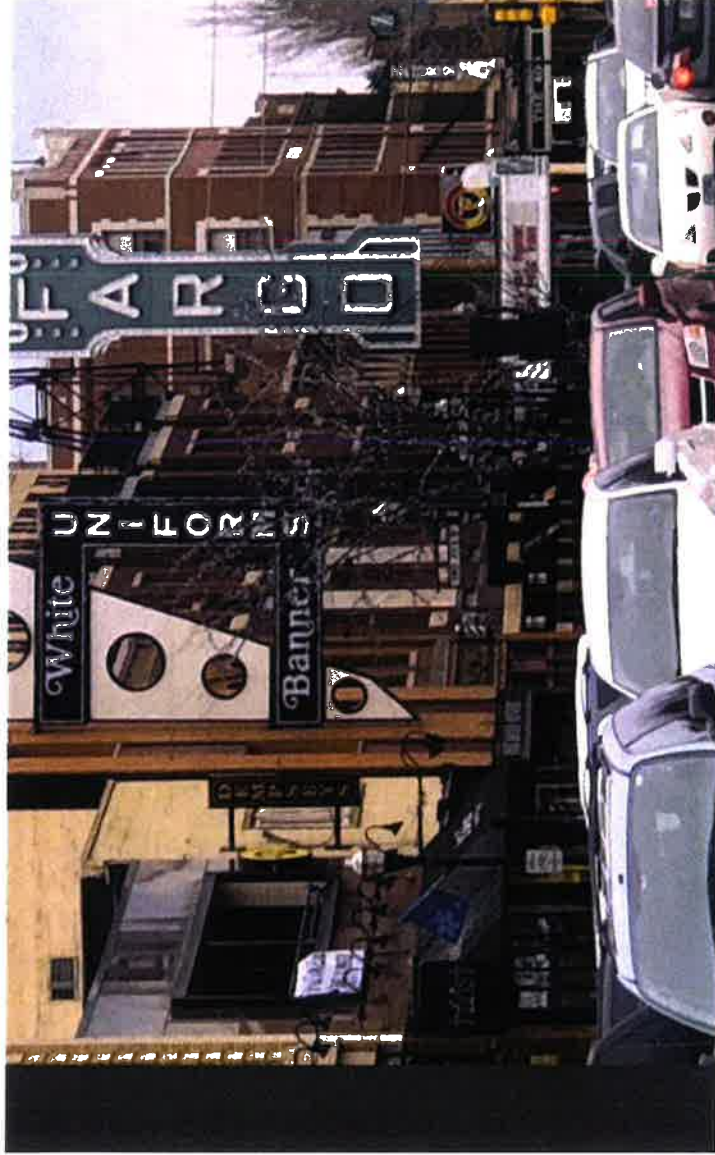
Fargo-Moorhead Metropolitan Council of Government

2045 Fargo-Moorhead Metropolitan Transportation Plan

September, 2019

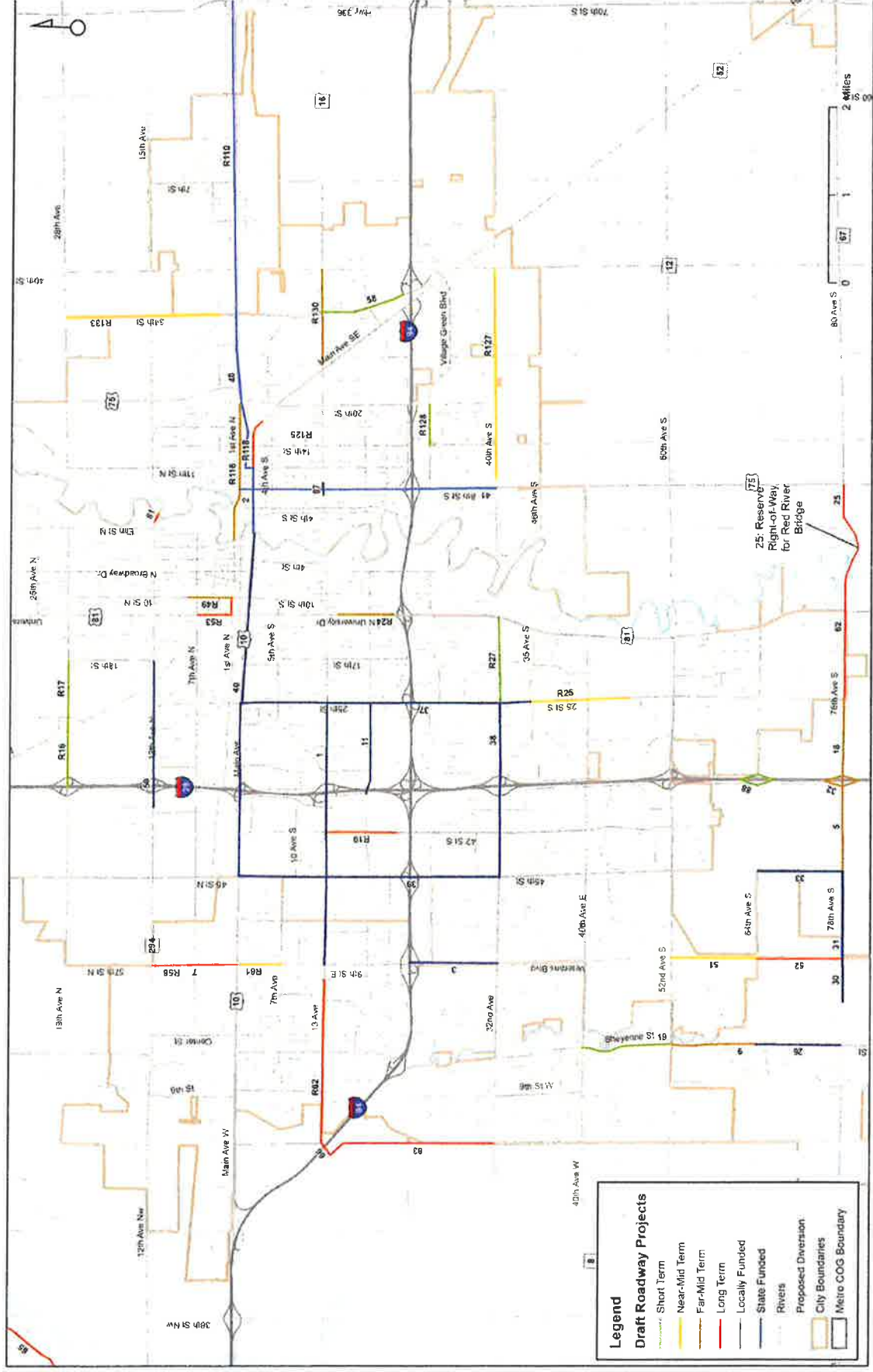


SOURCE: Historical and Cultural Society of Clay County



2045 Fargo-Moorhead Transportation Plan

FIGURE 12.3: FUTURE ROADWAY PLAN, FISCALLY-CONSTRAINED PROJECTS, URBAN VIEW



2045 Fargo-Moorhead Transportation Plan

TABLE 12.3: SHORT TERM (2023-2025) ROADWAY PROJECTS BY JURISDICTION

Project ID	Corridor	From	To	Project Type	Project Jurisdiction	Cost Estimate (2019)	Short Term (2023-2025) Costs	STBG Funds	Local Funds
Minnesota Projects									
58*	34th St	I-94	12th Ave S	Corridor Management/ Preservation*	Moorhead	\$3,300,000	\$4,010,000	\$1,888,710	\$2,121,290
R128	S 30th Ave	S 14th St	S 20th St	Preservation	Moorhead	\$1,868,000	\$2,610,000	\$1,229,310	\$1,380,690
North Dakota Projects									
19	Shenoyenne St	40th Ave S	52nd Ave S	Roadway Widening	West Fargo	\$7,725,000	\$9,400,000	\$7,520,000	\$1,880,000
88	I-29	at 64th Ave S		Interchange	Fargo/NDDOT	\$18,000,000	\$21,900,000	\$12,797,000	\$9,103,000
R16	19th Ave N	I-29	Dakota Dr N	Preservation	Fargo	\$5,000,000	\$6,080,000	\$4,864,000	\$1,216,000
R17	19th Ave N	Dakota Dr N	18th St N	Preservation	Fargo	\$4,200,000	\$5,110,000	\$4,088,000	\$1,022,000
R27	32nd Ave S	25th St	University	Preservation	Fargo	\$7,900,000	\$9,610,000	\$6,688,000	\$2,922,000
Total							\$58,720,000	\$39,075,020	\$19,644,980
Minnesota									
North Dakota									
							\$52,100,000	\$35,957,000	\$16,143,000

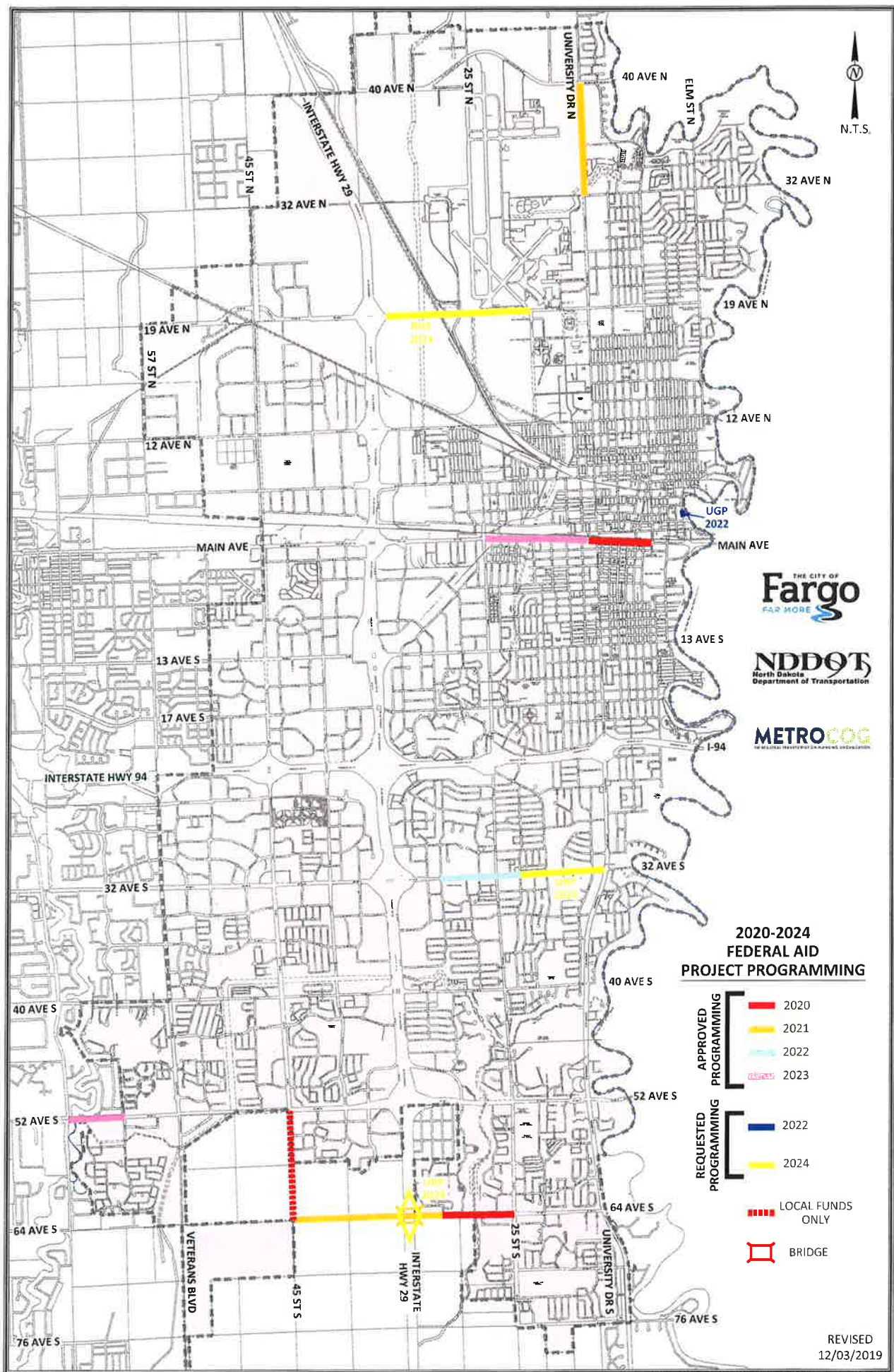
* Note that the 34th Street project is a roadway preservation project that includes some corridor management elements like correcting turn lane offsets and signal retiming.

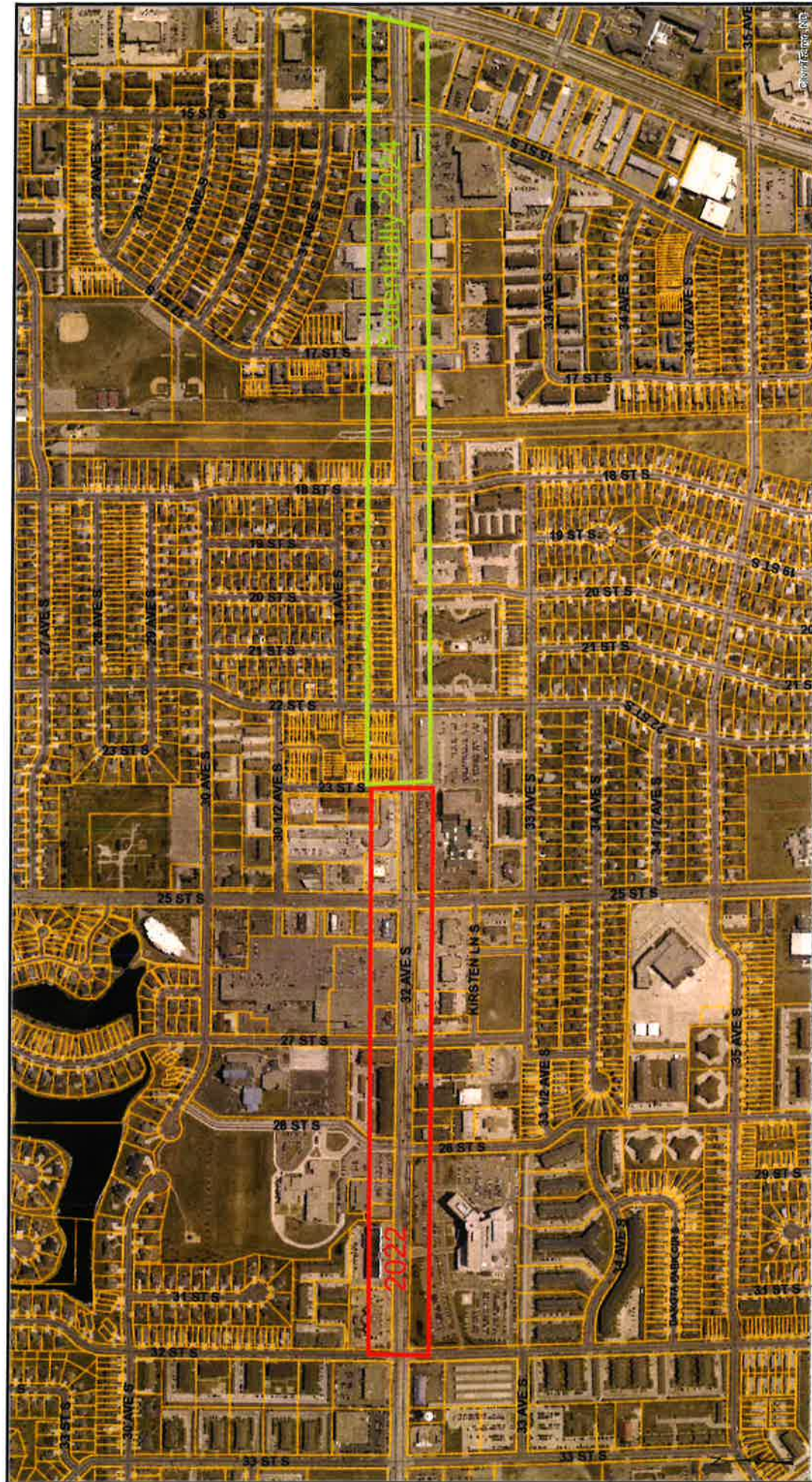
PROJECT SUBMITTAL LIST

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Notes	Description
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- (1) **PIR** = Primary Regional, **SecR** = Secondary Regional, **URP** = Urban Roads Program, **TA** = Transportation Alternatives, **INT** = Interstate, **BRI** = Bridge Interstate, **Principal Arterial**, **Minor Arterial**, **Collector**
- (2) **PM** = Preventive Maintenance, **MIR** = Minor Rehabilitation, **SI** = Structural Improvement, **Mar** = Major Rehabilitation, **N/R** = New/Reconstruction
- (3) **Brief description of the project (Exs: Thin Lift Overlay, Mill and Overlay, Concrete Pavement Repair, etc.)**
- (4)





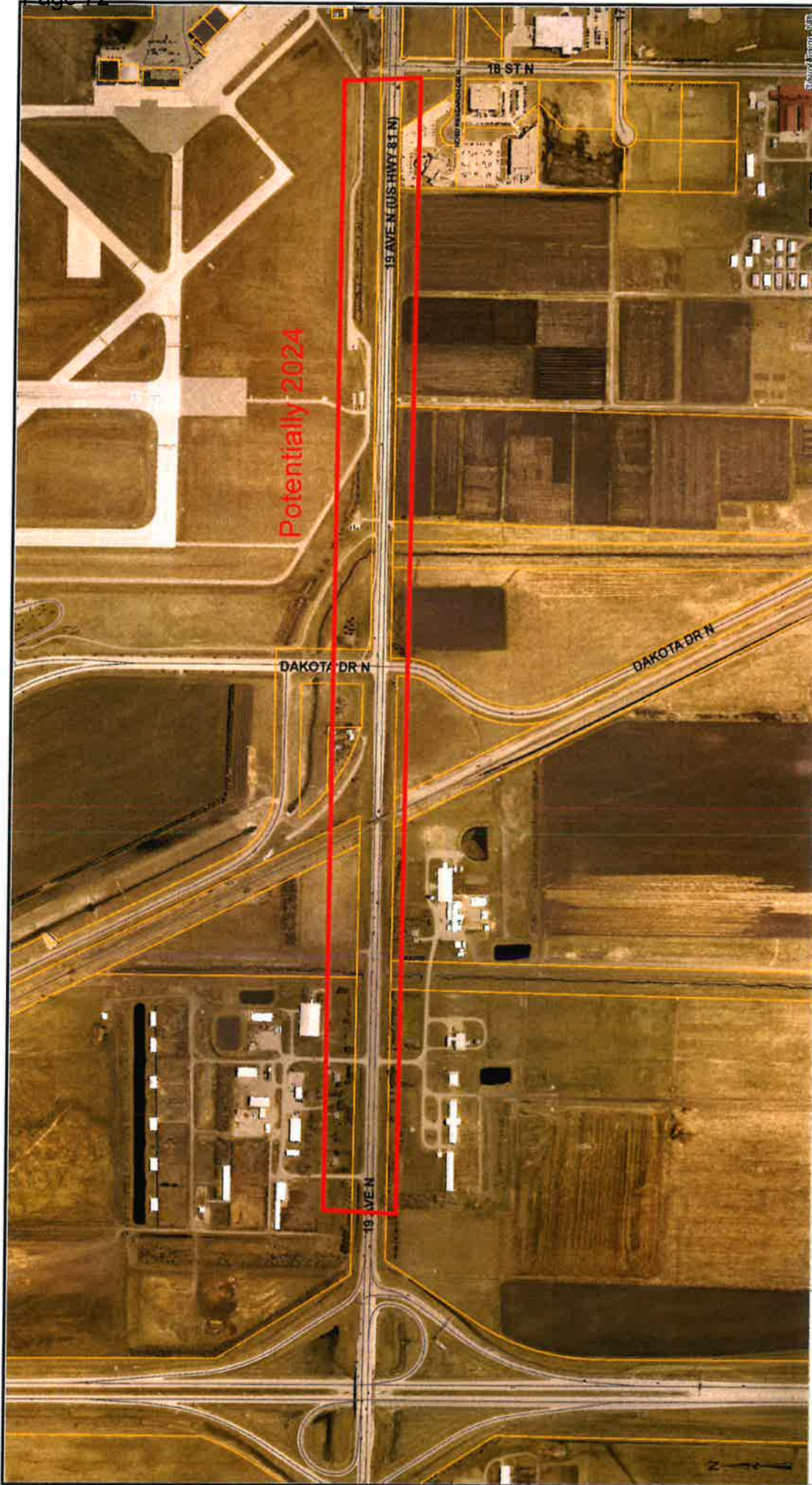
32nd Ave S Reconstruction Plan

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This map is not a substitute for accurate field surveys or for locating actual property lines and any adjacent features.

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.



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19th Ave N Project Location