

INSTRUCTIONS FOR FILING AS A CANDIDATE FOR CITY OF FARGO OFFICE

Election To Be Held June 9, 2026

1. Forms are available in the City Auditor's Office.
2. City Commission candidates **must** file a **Campaign Contribution Form**.
3. City Commission candidates must file a Statement of Candidacy and file a petition /certification of nomination.
4. The petition must contain at least 300 signatures of qualified electors.
5. **All Candidates must file a Statement of Interest form.**
6. Filing deadline is no later than **4:00 o'clock Monday, April 6, 2026**.
7. Drawing for position on the ballot will be held at noon on **Tuesday, April 7, 2026**, in the City Commission Room.
8. Please be sure to indicate on your Statement of Candidacy how you would like your name printed on the Ballot.

ELECTION SEATS FOR 2026 CITY ELECTION

TWO CITY COMMISSIONERS - (4 year term) Must be a qualified elector in the City of Fargo and must have been in continuous residence for the last nine months before filing nomination papers.



STATEMENT OF INTERESTS

SECRETARY OF STATE

SFN 10172 (05-2025)

Secretary of State
State of North Dakota
600 E Boulevard Ave Dept 108
Bismarck ND 58505-0500
Telephone: (701) 328-2900
Toll-Free: (800) 352-0867
Fax: (701) 328-3413
Email: soselect@nd.gov
Website: Vote.ND.Gov

References to the Statement of Interests are found in North Dakota Century Code, Chapter 16.1-09.

FILING REQUIREMENTS FOR STATEMENT OF INTERESTS

STATEWIDE, LEGISLATIVE OR JUDICIAL - FILE WITH SECRETARY OF STATE - ONLINE ONLY - VOTE.ND.GOV

- **Annual Filing** - Officeholders, except those holding federal office, must file a statement of interests each year by January 31.
- **Every candidate** must file a statement of interests (federal requirements noted below) at the same time as filing his/her Certificate of Endorsement (SFN 17196) or Petition/Certificate of Nomination (SFN 02704) and Affidavit of Candidacy (SFN 02701).
- **Federal Candidates - President & Vice President of the U.S., U.S. Senate, & U.S. House of Representatives** - Must file a statement of interests or a copy of the disclosure statement required by the Federal Election Commission with candidacy documents.

COUNTY OFFICES, GARRISON CONSERVANCY, SOIL CONSERVATION, SOUTHWEST WATER AUTHORITY- FILE WITH COUNTY AUDITOR

- **Annual Filing** - Officeholders must file a statement of interests each year by January 31.
- **Every candidate** must file a statement of interests at the same time as filing his/her Petition/Certificate of Nomination (SFN 02704) and Affidavit of Candidacy (SFN 02701). Candidates in multi-county offices file in their county of residence.

CITY OFFICES - CITIES WITH POPULATION GREATER THAN 5,000 - FILE WITH CITY AUDITOR

- **Annual Filing** - Officeholders must file a statement of interests each year by January 31.
- **Every candidate** must file a statement of interests at the same time as filing his/her Petition/Certificate of Nomination (SFN 02704).

SCHOOL BOARD - SCHOOL DISTRICTS WITH FALL ENROLLMENT GREATER THAN 1,000 - FILE WITH SCHOOL BUSINESS MANAGER

- **Annual Filing** - Officeholders must file a statement of interests each year by January 31.
- **Every candidate** must file a statement of interests at the same time as they file the statement to set forth the candidate's name and the position for which the person is a candidate.

GOVERNOR APPOINTED OFFICES AND BOARDS - FILE WITH SECRETARY OF STATE - VIA THE OFFICE OF THE GOVERNOR

- **Annual Filing** - Appointees must file a statement of interests each year by January 31.
- **At Time of Appointment** - Every person appointed by the Governor to a state agency, board, bureau, commission, department, or occupation or professional licensing board must file a statement of interests with the Secretary of State through the Office of the Governor no later than the announcement of the appointment.

ASSISTANCE: Questions regarding the Statement of Interests may be directed to the Elections Unit of the Secretary of State's office at (701) 328-2900 or (800) 352-0867, or the appropriate filing officer.

Name of candidate or appointee		Telephone number		
Spouse's name		Non-government email address (required)		
Address		City	State	ZIP code
Office which candidate is seeking (include district number, if applicable)	OR	Position to which appointed		

ITEM A: PRINCIPAL OCCUPATION/SOURCE OF INCOME - Enter the principal occupation (or the greatest source of income) as listed on your North Dakota income tax return for you and your spouse (if applicable).

Your principal occupation	Spouse's principal occupation
Name of business or employer	Spouse's name of business or employer

ITEM B: FINANCIAL INTERESTS - List by name each business or trust that is NOT the principal occupation (greatest source of income), in which you and/or your spouse (if applicable) have a financial interest. You are not required to list dollar amounts or the nature of the work performed. Use an 'X' to indicate the "role" relationship for you and/or your spouse. Attach additional sheets in the same format if greater space is needed.

1. Any business or trust in which you and/or your spouse own a legal or equitable interest.
2. Any business or trust in which you and/or your spouse have investments. Include the name of the business or trust in which you have stock, mutual funds, bonds, debentures, or debt obligations of corporations and/or municipal corporations. Financial interests that are contained in diversified portfolios need only be mentioned by the brokerage establishment where it is invested.
3. Any business or trust from which you and/or your spouse receive compensation.
4. Any business or trust paying you and/or your spouse a fee or commission for professional consulting services. Include those public agencies from which you and/or your spouse receive a fee or commission. Attorneys and others with "professional" as their principal occupation on their state income tax form are not required to list clients.

ITEM C: ASSOCIATIONS/BOARD SERVICE - List the associations or institutions with which you and/or your spouse are closely associated, or serve as a director or officer of, AND which may be affected by legislative action (for legislative candidates) or action of the officeholder of the office to which you are a candidate or appointee. You are not required to list dollar amounts or the nature of the work performed. Use an 'X' to indicate the "role" relationship for you and/or your spouse. Attach additional sheets in the same format if greater space is needed.

ITEM D: GOVERNMENT RELATIONSHIPS - List any political subdivision and any agency or department of the state to which you and/or your spouse sold goods or services of more than \$5,000 in the preceding year from:

1. An employer identified as a business or trust in which you and/or your spouse own a legal or equitable interest, and in which you and/or your spouse have an ownership interest of 10 percent or more; or
2. A business or trust identified in which you and/or your spouse have investments, where you and/or your spouse have an ownership interest of 10 percent or more; and, the business or trust is directly related to the official duties of the office the person is seeking or holding.

You are not required to list dollar amounts or the nature of the work performed. Use an 'X' to indicate the "role" relationship for you and/or your spouse.

ITEM E: FIDUCIARY RELATIONSHIPS - Identify any business office, business directorship, or fiduciary relationship that you and/or your spouse have held in the preceding calendar year. Fiduciary means acting as a guardian, trustee, executor, administrator, or conservator for any person, whether individual or corporate. You are not required to list dollar amounts or the nature of the work performed. Use an 'X' to indicate the "role" relationship for you and/or your spouse. Attach additional sheets in the same format if greater space is needed.

I, the undersigned, declare this Statement of Interests has been examined by me and to the best of my knowledge is a true, correct, and complete statement of my financial interests. I understand any intentional violation of the law requiring the filing of this statement shall result in my being deprived of my appointment or assuming the duties of the elective office.

Signature of candidate or appointee	Date
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PETITION/CERTIFICATE OF NOMINATION

SECRETARY OF STATE

SFN 02704 (10-2023)

SEE BOTTOM OF PAGE FOR INSTRUCTIONS. PLEASE PRINT.

Nominating provisions are found in North Dakota Century Code, Sections 16.1-11-06, 16.1-11-15, 16.1-11-16, 16.1-12-02.3, and 40-21-07.

Secretary of State
State of North Dakota
600 E Boulevard Ave Dept 108
Bismarck ND 58505-0500
Telephone: (701) 328-4146
Toll-Free: (800) 352-0867, option 6
Fax: (701) 328-3413
Email: soselect@nd.gov
Website: Vote.ND.Gov

CERTIFICATE OF NOMINATION

Area affected by petition			
Candidate first name	Candidate last name	Candidate telephone number	
Candidate mailing address		City	State ZIP code
Candidate non-government email address (required)			
Office candidate is seeking		Term	<input type="checkbox"/> Full <input type="checkbox"/> Unexpired
District number (if applicable)	District name (if applicable)	Judgeship number (if applicable)	
Political party affiliation of candidate* <input type="checkbox"/> Republican <input type="checkbox"/> Democratic-NPL <input type="checkbox"/> Libertarian <input type="checkbox"/> Other: _____ <input type="checkbox"/> independent candidate <input type="checkbox"/> No-Party			
*The No-Party designation must be used for all county, judicial, multi-district, and city offices, and the office of Superintendent of Public Instruction. All other candidates must designate a political party or independent.			
Election (select Primary if the office will appear on both the Primary and General Election ballot) <input type="checkbox"/> City <input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special		Date of election	
If the petition is for the office of governor, complete the following information:			
Name of lieutenant governor candidate			
Address (street address or rural route)	City	State	ZIP code

INSTRUCTIONS FOR PETITION/CERTIFICATE OF NOMINATION

WHEN TO CIRCULATE: Candidates may not begin circulating the Petition/Certificate of Nomination prior to January 1 preceding the election.

HOW TO CIRCULATE: Each Individual Petition/Certificate of Nomination must be circulated with the completed information shown above and must be made available to each signer at the time of signing.

Only qualified electors of the affected area, as the case may be, may sign nominating petitions. In addition to signing the person's name, petition signers shall include: the date of signing; their complete residential address, rural route, or general delivery; and either the name of the North Dakota city or its corresponding ZIP code.

Incomplete signatures or accompanying information of petition signers that do not meet the requirements of Section 16.1-11-16 invalidate such signatures. The use of ditto marks to indicate that the information contained on the previous signature line carries over does not invalidate a signature. Signatures that are not accompanied by a complete date are not invalid if the signatures are preceded and followed by a signature that is accompanied by a complete and valid date.

WHO FILES: The Petition/Certificate of Nomination must be filed by all candidates petitioning to have their names placed on the ballot for federal, statewide, judicial district, legislative, county, multi-district, and city offices in North Dakota.

WHEN TO FILE: The Petition/Certificate of Nomination must be filed before 4 p.m. of the 64th day, prior to any election. If the Petition/Certificate of Nomination is mailed, it must be in the physical possession of the appropriate filing officer before 4 p.m. of the 64th day prior to the election.

Federal, statewide, judicial district, legislative, county, and multi-district candidates, must accompany this form with an Affidavit of Candidacy SFN 2703 and Statement of Interests SFN 10172.

WHERE TO FILE:

FEDERAL, STATEWIDE, JUDICIAL, AND LEGISLATIVE DISTRICT CANDIDATES:

If this form was completed using the Online Candidate Forms Completion and Filing System for Ballot Access, either upload the form into the Online Candidate Forms Completion and Filing System for Ballot Access or file it with the Secretary of State by mail, hand delivery, email, or fax.

If this form was handwritten or typed, file with the Secretary of State by mail, hand delivery, email, or fax.

COUNTY AND MULTI-DISTRICT CANDIDATES - File with the County Auditor in their county of residence.

CITY CANDIDATES - File with the City Auditor

ASSISTANCE: Questions regarding the Petition/Certificate of Nomination may be directed to the Elections Unit of the Secretary of State's office at (701) 328-4146 or (800) 352-0867 or the appropriate filing officer.

The Petition/Certificate of Nomination may be photocopied to accommodate additional signatures.

NOMINATING PETITION

Number (mm/dd/yyyy)	Date (mm/dd/yyyy)	Printed Name of Voter	Voter's Signature	Complete Residential, Rural Route, or General Delivery Address (PO BOX IS NOT ACCEPTABLE)		
				Street/Rural Route City State	ZIP Code	
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9						
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The Petition/Certificate of Nomination may be photocopied to accommodate additional signatures.

NOMINATING PETITION

Number Number	Date (mm/dd/yyyy)	Printed Name of Voter	Voter's Signature	Complete Residential, Rural Route, or General Delivery Address (PO BOX IS NOT ACCEPTABLE)			
				Street/Rural Route	City	State	ZIP Code
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The Petition/Certificate of Nomination may be photocopied to accommodate additional signatures.

NOMINATING PETITION

Number	Date (mm/dd/yyyy)	Printed Name of Voter	Voter's Signature	Complete Residential, Rural Route, or General Delivery Address PO BOX IS NOT ACCEPTABLE			
				Street/Rural Route City	State	ZIP Code	
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STATEMENT OF CANDIDACY

I, _____ whose residence and post office address is _____ in the City of Fargo, North Dakota, do hereby file for the office of City Commission of the City of Fargo for a term of 4 years to be voted on at the Primary Election on June 9, 2026.

_____ Signature

_____ Witness



**CAMPAIGN DISCLOSURE STATEMENT
COUNTY, CITY, OR SCHOOL BOARD CANDIDATES
SECRETARY OF STATE
SFN 53970 (08-2023)**

Secretary of State
State of North Dakota
600 E Boulevard Avenue Dept 108
Bismarck ND 58505-0500
Telephone: (701) 328-4146
Toll-free: (800) 352-0867, option 6
Fax: (701) 328-3413
Website: Vote.ND.Gov

SEE PAGE 2 FOR REPORTING REQUIREMENTS AND INSTRUCTIONS

Campaign disclosure reporting requirements are found in North Dakota Century Code Chapter 16.1-08.1.

Section A

Name of candidate seeking or holding office			
Office candidate is seeking or currently holding			
Candidate address (street address or post office box)	City	State	ZIP code
Name of person completing this statement			Daytime telephone number

Section B

TYPE OF STATEMENT	ELECTION DATE	STATEMENT DUE DATE	REPORTING PERIOD
<input type="checkbox"/> PRE-PRIMARY ELECTION		32 days before the election	January 1 through 40 days before the election
<input type="checkbox"/> PRE-GENERAL ELECTION			
<input type="checkbox"/> PRE-SPECIAL ELECTION			
<input type="checkbox"/> YEAR-END		January 31 of each year	Entire calendar year
<input type="checkbox"/> 48-HOUR		Within 48 hours if a contribution in excess of \$500 is received within 39 days before the election	39-day period before the election
<input type="checkbox"/> AMENDED (also mark applicable statement being amended above)			

Section C (This section does not apply to 48-hour statements.)

Total of all contributions received in excess of \$200 (contribution detail begins on page 3)	<input type="checkbox"/> No reportable contributions for reporting period <input type="checkbox"/> No reportable contributions since last statement filed	\$
Total of all contributions received of \$200 or less		\$

Section D (This section only applies to year-end statements.)

EXPENDITURE CATEGORY	TOTAL
Advertising	\$
Campaign loan repayment	\$
Operations	\$
Travel	\$
Miscellaneous	\$

Section E

I certify that I have examined this campaign disclosure statement, including any attached addenda for filing with this statement, and to the best of my knowledge, it is true, correct, and complete.

Signature	Date
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REPORTING REQUIREMENTS

A candidate for a county, city (in cities with a resident population of 5,000 or more), or school board (in school districts with a fall enrollment of 1,000 students or more) office, is required by law to file a statement of contributions, known as a Campaign Disclosure Statement (SFN 53970).

The statement must include the name and mailing address of all contributors who contributed in excess of \$200 in the aggregate during the reporting period, the aggregated amount of the contributions from each listed contributor, and the date the most recent contribution was received from that contributor.

A year-end statement must be filed each year even if the candidate received no contributions during the year or any reportable contributions in excess of \$200.

When a statement is filed, please note the options in Section C (i.e., "No reportable contributions for reporting period" and "No reportable contributions since last statement filed").

TYPES OF REPORTABLE CONTRIBUTIONS:

A gift, transfer, conveyance, provision, receipt, subscription, loan, advance, deposit of money, or anything of value, made for the purpose of influencing the nomination for election, or election, of any person to public office or aiding or opposing the circulation or passage of a statewide initiative or referendum petition or measure.

The term also means a contract, promise, or agreement, express or implied, whether or not legally enforceable, to make a contribution for any of the above purposes.

The term includes funds received by a candidate for public office or a political party or committee, which are transferred or signed over to that candidate, party, or committee from another candidate, party, or political committee or other source.

The term "anything of value" includes any good or service of more than a nominal value. The term "nominal value" means the cost, price, or worth of the good or service is trivial, token, or of no appreciable value. The term "contribution" does not include:

1. A loan of money from a bank or other lending institution made in the regular course of business.
2. Time spent by volunteer campaign or political party workers.
3. Money or anything of value received for commercial transactions, including rents, advertising, or sponsorships made as a part of a fair market value bargained-for exchange.
4. Money or anything of value received for anything other than a political purpose.
5. Products or services for which the actual cost or fair market value are reimbursed by a payment of money.
6. An independent expenditure.
7. The value of advertising paid by a political party, multicandidate political committee, or caucus which is in support of a candidate.
8. In-kind contributions from a candidate to the candidate's campaign.

INSTRUCTIONS FOR CAMPAIGN DISCLOSURE STATEMENT

SECTION A: Provide the full name of the candidate, the office the candidate is seeking or currently holding, and the address of the candidate. Also provide the name and daytime telephone number of the person completing the statement.

SECTION B: Indicate whether the statement is a pre-primary, pre-general, pre-special, year-end, 48-hour, or amended statement by checking the appropriate box(es). Unless a year-end statement, also provide the election date.

SECTION C: Provide the total of all contributions received in excess of \$200. If no reportable contributions were received for the reporting period or no additional reportable contributions were received since the last statement was filed, indicate such by checking the appropriate box.

SECTION D: This section only applies to year-end statements. Provide the total of all expenditures made during the calendar year, separated into the expenditure categories listed.

SECTION E: The person completing the statement must certify that the information contained in the statement is true, correct, and complete by signing and dating the campaign disclosure statement.

SCHEDULE #1 - Contributions received in excess of \$200: Provide the name and mailing address of each contributor; the total amount of the contribution; and the date the last contributed amount was received. Contributions made separately by different persons from joint accounts are considered separate contributions for reporting purposes.

FILING INSTRUCTIONS: Campaign Disclosure statements are deemed properly filed when deposited with or delivered to the appropriate filing officer within the prescribed time. A statement that is mailed is deemed properly filed when it is postmarked and directed to the appropriate filing officer within the prescribed time. If a statement is not received by the filing officer, a duplicate of the statement must be promptly filed upon notice by the filing officer of its nonreceipt.

WHERE TO FILE:

County candidates: County Auditor in the candidate's county of residence

City candidates: City Auditor in the candidate's city of residence

School board candidates: School Business Manager in the candidate's school district

SCHEDULE #1 - Contributions received in excess of \$200

Attach additional pages, if necessary.

NUMBER	CONTRIBUTOR NAME	MAILING ADDRESS	CITY STATE ZIP	TOTAL OF CONTRIBUTIONS	DATE OF MOST RECENT CONTRIBUTION
EXAMPLE	JOHN DOE	100 1ST AVENUE	BISMARCK ND 58501	\$ 250.00	3/15/2017
1				\$	
2				\$	
3				\$	
4				\$	
5				\$	
6				\$	
7				\$	
8				\$	
9				\$	
10				\$	
11				\$	
12				\$	
13				\$	
14				\$	
15				\$	
16				\$	
17				\$	
18				\$	