



General Special Permit / Street Closing / Block Party Request

For Office Use

Received by: _____ Date: _____

Approved () Denied () By: _____ Date: _____

Requesting Party Notified: Yes () No () Date: _____

CC Approved Requests:

- Fire Chief _____
- FM Ambulance _____
- Street Department _____
- Dispatch _____
- Police Supervisor _____
- City Traffic Engineer _____
- Mat Bus _____

Contact Information

Name: _____

Business / Organization (If Applicable): _____

Address: _____

Daytime Phone Number: _____ Evening Phone Number: _____

Cell Phone Number: _____ Fax Number: _____

Email Address: _____

Note: For events other than local residential block parties the use of police modular vehicle barriers will be recommended. Please reach out to Captain Moser for more information. If you are not using the modular barriers, the waiver at the end of this application will need to be signed and returned to Captain Moser at TMoser@fargond.gov

APPLICATIONS MUST BE SUBMITTED 45 DAYS PRIOR TO EVENT

Description of proposed event including date, times and estimated number of people attending. If the proposed event is a parade, you must indicate the number of vehicles, animals and/or other special equipment. When applicable include a diagram or map.

Date: _____ Time: _____

Does your event require a street closing? *If yes, answer below.*

Street and specific block you would like to close: _____

If you are requesting to block a street, two barricades at each end of the block will be required to discourage vehicular traffic. The requesting party is responsible for making arrangement through the City of Fargo Street Department for FOUR barricades by calling (701) 241.1453.

Do you need barricades at your special event? Yes () No ()

History

Have you ever been denied any permit by the City of Fargo during the past five (5) years?

Yes () No () If yes, give a brief description of the circumstances:

Insurance

The City of Fargo requires certain events to obtain insurance *prior to approval*. Those events include parades and/or other mobile events utilizing City of Fargo streets, events open to the public with the expectation of a large number of attendees, events including exotic animals and any other events deemed necessary by the City of Fargo.

Does your event require insurance? Yes () No () If yes, fill out the below information.

As a condition of the permit, the applicant shall:

- Procure and maintain insurance, which includes the City of Fargo as named insured or additional named insured.
- This insurance will need to provide the level of coverage that the City of Fargo determines to be necessary and adequate under the circumstances.
- Proof of insurance shall be submitted to the City of Fargo at least 10 days prior to the event.

Insurance Company: _____

Policy Holder: _____

Insurance Company Address: _____

Policy Number: _____ Proof of Insurance submitted? Yes (☐) No (☐)

Waiver

By signing you are verifying you understand and agree to abide by the bulleted points listed below:

- Requests to close major thoroughfare may not be approved.
- No bands or amplified music will be allowed at block parties.
- The applicant has a copy of the General Special Permit / Street Closing / Block Party Request procedure of the City of Fargo, and is familiar with the conditions and requirements set forth and contained therein.
- The applicant is familiar with the questions, answers and information as now appears in this completed application and that the answers and information are, to the applicant's knowledge, true, correct and complete.
- The applicant, if granted a Special Event Permit, will obey and comply with the City of Fargo Special Event Permit requirements and any amendments which may be made.

I hereby agree to indemnify the City of Fargo from any claims arising from events or activities under the permit.

Signature

Date

Return completed applications to:

City of Fargo Engineering Department

Mail: 225 4th Street North, Fargo, ND 58102

Email: feng@fargond.gov

Fax: 701.241.8101



FARGO POLICE DEPARTMENT

105 25th Street North
Fargo, ND 58102-4002
Main Line: 701.235.4493 | Fax: 701.297.7789
FargoPolice.com

Liability Waiver and Acknowledgment of Risk Declination of Modular Vehicle Barriers for Public Event on a City of Fargo Street

This Liability Waiver and Acknowledgment of Risk ("Waiver") is executed by the undersigned Event Planner/Organizer ("Organizer") in connection with the application for a road closure and authorization to hold a public event on a city street. Although the Organizer of the event can request to not implement the Modular Barriers, the City of Fargo reserves the right to mandate their use due to safety factors and criminal intelligence. Nothing in this Waiver limits the City's authority to require modular vehicle barriers as a condition of approval.

Event Information

Event Name: _____

Event Location (Street/Area): _____

Event Date(s) & Time(s): _____

Organizer & Organization Name: _____

Contact Person: _____

Phone & Email: _____

The Organizer acknowledges that the City of Fargo offers and recommends the use of modular vehicle barriers to enhance public-safety measures for events conducted on or adjacent to public roadways.

The Organizer knowingly and voluntarily, and expressly declines the use of modular vehicle barriers for the event listed above, despite the City's recommendation, and accepts all risks associated with that decision.

By declining modular vehicle barriers, the Organizer acknowledges and understands:

- That vehicle-borne threats (intentional or unintentional), including but not limited to errant drivers, impaired drivers, and deliberate acts, pose a known and foreseeable risk to participants, staff, and the general public at events occurring on or near roadways.
- That the absence of approved vehicle-mitigation devices, as a result of the Organizer's decision to decline modular vehicle barriers, may increase the likelihood and/or severity of injury, death, or property damage.
- That the Organizer is solely responsible for the selection, implementation, and adequacy of any alternative safety measures as part of the approved road closure application process. The City's review or approval of any event, traffic control plan, or road closure does not shift or reduce the responsibility of the Organizer for the selection, implementation and adequacy of alternative safety measures.

The Organizer knowingly and voluntarily assumes full responsibility for any and all risks known or unknown, foreseeable or unforeseeable, arising from or related to the decision to decline modular vehicle barriers, including but not limited to:

- Bodily injury or death of attendees, staff, contractors, volunteers, or members of the public.
- Property damage or loss.
- Any and all claims, demands, actions, causes of action, damages, or liabilities of any kind, whether brought by the Organizer or third party, arising out of or relating to the absence of modular vehicle barriers or the Organizer's decision to decline them.

To the fullest extent permitted by law, the Organizer hereby:

- Releases, waives, and discharges the City of Fargo, its departments, employees, officials, agents, and representatives from any and all claims, demands, damages, losses, actions, or causes of action of any kind, to the extent such claims arise out of or relate to the Organizer's decision to decline modular vehicle barriers or the absence of such barriers at the event and
- Agrees to defend, indemnify, and hold harmless the City of Fargo, its departments, employees, officials, agents and representatives from and against all claims, demands, damages, losses, liabilities, causes of action of any kind, and expenses, including reasonable attorney's fees and costs, arising out of or related to the Organizer's decision to decline modular vehicle barriers, or the absence of such barriers, including claims brought by a third party.

By signing below, the Organizer certifies that:

- They are duly authorized to execute this Waiver on behalf of the event and the organizing entity.
- They have read, understand, and voluntarily agree to the terms of this Waiver.
- They have been given the opportunity to ask questions regarding recommended safety measures.
- They understand the City is relying on this Waiver and the Organizer's representations herein in processing and approving the event; and
- This Waiver is intended to be legally binding upon the Organizer and the organizing entity.

Organizer Signature

Name: _____

Title/Role: _____

Signature: _____

Date: _____

City Use Only (Optional)

Reviewed By: _____

Department: _____

Date: _____