Addendum No. 1 – November 29, 2022

Request for Proposals for Software and Implementation Services for an Enterprise Resource Planning (ERP) Software Systems Environment

REVISED Due Date and Time: **Friday, January 20, 2023** by 4:00 pm CT

Proposal Submittal Instructions: Please follow the instructions provided in the RFP Specifications document, Section 4.1. In addition, please email BerryDunn (Kate Offerdahl-Joyce kate.offerdahl-joyce@berrydunn.com) when the proposal has been uploaded. An email will be sent to each proposing vendor when the proposal has been successfully received by the City.

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A Pre-Proposal Vendor Teleconference was held on November 17, 2022 at 1:00 p.m. (CT). The Pre-Proposal Teleconference was facilitated by the City and the City's consulting partner, BerryDunn. The Pre-Proposal Vendor Conference was held via teleconference.

Attendance at the Pre-Proposal Vendor Teleconference was **not** mandatory.

The following vendors identified themselves as being in attendance via phone:

Company	Representative
Alight	Matthew Friedman
Alight	Steven Porter
AST	Jason Huk
AST	Roya Davani
CentralSquare	Nathan Shaughnessy
CentralSquare	Drew Steward
Ceridian	Adam Clifton
DAX Software Solutions	Meenal Garg
DAX Software Solutions	Sanjeev Munjal
DAX Software Solutions	Meghna Dwivedi
Denovo	PJ Dhar
eLire	Jackie Balsiger

Company	Representative
Graviton Consulting	Guatam Chaudhary
Graviton Consulting	Megan Hobson
HSO	Michael Perez
IBM	Randall Parker- Brian
Infolob	Vidya Sagar Alaparti
Microsoft	Dan Duff
Mythics	John Chapman
Mythics	Peter Gakos
Mythics	Kim Ruff
Mythics	Sarah Jubb
OnActuate	Dustin Knudson
OnActuate	Marnie Larson
Oracle	Michael Cronan
Sierra-Cedar	Brian Christenson
Sierra-Cedar	Mike Youngwirth
Tyler	Alban Michaud
UKG	Eric Weintraub
UKG	James Haskins
UKG	David Chetlain
Univerus	Debbie Collins
Univerus	David Smith
Univerus	Dan Price
Workday	Brian Ciarochi

Please find below questions received prior to and during the November 17, 2022, Pre-Proposal Teleconference, and responses from City.

1. Is the City interested in keeping the current learning management system or is the City looking to replace it?

   City Response: The City is open to seeing what is available in the market. The City has listed requirements for learning management to assist in evaluating available functionality, and has also listed a potential interface to the existing system in the event that system is not replaced.

2. The City currently utilizes their own learning management solution, NeoGov and Kronos. Does the City wish to have proposals for implementing replacement solutions or interfacing with those existing systems?

   City Response: The primary objective is to identify a more consolidated or integrated approach to addressing these areas of need, and if proposed solutions do not offer this functionality or are in the City's discretion not able to match/exceed current functionality, then an interface will be needed.

3. Do all departments within the City utilize Kronos? Is the City looking to replace Kronos?

City Response: All City departments except the FargoDome and the Police Department utilize Kronos. The City is open to seeing what is available in the market.

4. Is the City looking for advanced scheduling solutions?

City Response: The City is open to seeing what is available in the market for the Police and Fire Departments advanced scheduling. There may be additional City departments that may benefit and be interested in advanced scheduling. Scheduling requirements can be found in Attachment B, Tab 11.

5. Is the Fire Department happy with Vector Solutions for scheduling?

City Response: The Fire Department is happy with Vector Solutions, but is open to seeing what is available in the market.

6. Will the demonstrations scheduled for March 2023 be virtual or onsite?

City Response: The City has yet to determine if the demonstrations will be virtual, onsite, or hybrid.

7. Does the RFP scope exclude the Police Department, Fire Department and the FargoDome?

City Response: No, the Police Department, Fire Department and the FargoDome are included in the scope.

8. Does the City have an established employee self-service system?

City Response: No, not at this time.

9. Does the City have an intranet in place?

City Response: Yes

10. Does the City's payroll department use internal resources to submit tax filings or use a third-party service?

City Response: The City uses internal resources as well as a third-party website to eFile the City's 941's with the IRS.

11. Is the FargoDome an independent business unit with its own EIN?

City Response: No, the FargoDome is owned by the City, reports as an Enterprise Fund, and is under the City's EIN.

12. How many full-time and part-time employees work at the FargoDome?

City Response: Approximately 26 Full-time and 500 Part-time.

13. Does the City have a preference for one deployment model over another?

City Response: The City is open to all deployment models.

14. Did the City have any vendor demonstrations prior to the RFP release?

City Response: No

15. Who is the incumbent vendor?

City Response: Please see Section 2.7 of the RFP Specifications document.

16. Does the City need teams to perform all the development, support, implementation onsite?

City Response: The City is open to remote, onsite or a hybrid approach to implementation.

17. Is the City looking for cost optimization options like onsite / offsite or onsite / offshore / offsite or any permutation combination?

City Response: The City is open to all deployment models.

18. What was the release date of the RFP?

City Response: Please see Section 1.5 of the RFP Specifications document.

19. What is the timeline of the start of the services needed?

City Response: Please see Section 2.6 of the RFP Specifications document.

20. Is this a completely new ERP implementation with migration of data from current ERP system? If no, who is the incumbent vendor? If yes, please let us know details about the old ERP system used and the incumbent vendor?

City Response: Please see Section 2.7 of the RFP Specifications document.

21. Does the City have a preference for the ERP system to be hosted, cloud, on-premise, or hybrid?

City Response: Please see response to Question 13.

22. Is the City looking for a firm who has expertise in ERP implementation from solutioning to implementation and support and postproduction / steady state support?

City Response: Yes

23. Please provide the Number of Full Users for the following: Accounting (GL, AR, Invoicing/Billing, AP, Fixed Assets, Financial Reporting, Cash, Costing, Int.Trade Mgmt); Purchasing (Sourcing, Buyer, Contracts, Rebates, Requisition/PO Processing, Spend Analysis, etc.); Consultant or "Power User" - Configuration, Solution Architect, IT & Business Analyst.

City Response: Please see Table 4 and Table 5 of the RFP Specifications document.

24. Please share the approximate budget allocated for this project including the licensing and the implementation and support post implementation.

City Response: Please see section 2.9 of the RFP Specifications document.

25. What is the timeline for implementation period and the support period?

City Response: Please see response to Question 19.

26. If the ERP solution chosen is an on-premise deployment model, should the proposal include hardware delivery and upgrades costs with Software Licenses?

City Response: No, the City has a compute and storage infrastructure in place. If on-premise is the proposed deployment model please specify the server requirements and storage requirements.

27. Does the City of Fargo have any specific pain points with the current system that need to be addressed?

City Response: Please see Section 1.3 of the RFP Specifications document.

28. Will the incumbent vendor bid?

City Response: The City has not employed a prequalification process. No vendors are either prequalified or precluded from responding to this RFP.

29. Will the City agree to extending the RFP due date?

City Response: The City will extend the RFP submittal due date to Friday, January 20, 2023, by 4:00 p.m. CT.

Respondents are instructed to return a copy of this addendum form signed by an authorized firm agent as part of proposal responses.

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SIGNATURE

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COMPANY   DATE