

FARGO CITY COMMISSION AGENDA  
Monday, April 17, 2023 - 5:00 p.m.

Executive Session at 4:30 p.m.

Roll Call.

**PLEASE NOTE:** The City Commission will convene at 4:30 p.m. and retire into Executive Session for the purpose of attorney consultation regarding litigation in Citizens for a Clean Environment, LLC v. City of Fargo to receive its attorneys' advice and guidance on the legal risks, strengths and weaknesses of an action of a public entity, which, to discuss these matters in open meeting will have a negative fiscal effect on the bargaining and/or litigation position of the City and to discuss negotiating strategy or provide negotiating instructions to its attorney or other negotiator regarding pending litigation which are currently being negotiated or for which negotiation is reasonably likely to occur in the immediate future. Thus, an Executive Session for these matters is authorized pursuant to North Dakota Century Code 44-04-19.1 subsections 2, 5 and 9.

Regular Meeting at 5:00 p.m.

City Commission meetings are broadcast live on TV Fargo Channel 56 and online at [www.FargoND.gov/Streaming](http://www.FargoND.gov/Streaming). They are rebroadcast Mondays at 5:00 p.m., Thursdays at 7:00 p.m. and Saturdays at 8:00 a.m. They are also included in the video archive at [www.FargoND.gov/CityCommission](http://www.FargoND.gov/CityCommission).

- A. Pledge of Allegiance.
- B. Roll Call.
- C. Approve Order of Agenda.
- D. Minutes (Regular Meeting, April 3, 2023; Special Meeting, April 11, 2023).

**CONSENT AGENDA – APPROVE THE FOLLOWING:**

1. Submittal of a Pre-Award Information Sheet and Grant Application for funding under the Department of Energy (DOE) Energy Efficiency and Conservation Block Grant (EECBG) Program.
2. Receive and file an Ordinance Amending Section 25-1509.2 of Article 25-15 of Chapter 25 of the Fargo Municipal Code Relating to Restrictions on Sale to Obviously Intoxicated Person and an Ordinance Amending Section 25-1512 of Article 25-15 of Chapter 25 of the Fargo Municipal Code Relating to Licenses – Termination, Suspension, Revocation and Sanctions.
3. Receive and file an Ordinance Amending Section 25-1501 of Article 25-15 of Chapter 25 of the Fargo Municipal Code Relating to Definitions and an Ordinance Amending Section 25-1506 of Article 25-15 of Chapter 25 of the Fargo Municipal Code Relating to Licenses – Classifications and an Ordinance Amending Section 25-1507 of Article 25-15 of Chapter 25 of the Fargo Municipal Code Relating to License – Fees – Seasonal Licenses.
4. 1st reading of an Ordinance Repealing Section 25-1504.3 of Article 25-15 of Chapter 25 of the Fargo Municipal Code Relating to Mandatory Meeting and an Ordinance Amending

Section 25-1504.4 of Article 25-15 of Chapter 25 of the Fargo Municipal Code Relating to Additional Requirements for Class FA-Entertainment Licenses.

5. 2nd reading and final adoption of an Ordinance Amending and Repealing and Replacing Article 18-09 of Chapter 18 of the Fargo Municipal Code Relating Excavation Code; 1st reading, 4/3/23.
6. 2nd reading and final adoption of an Ordinance Rezoning a Certain Parcel of Land Lying in Amended Plat of Oak Grove Addition to the City of Fargo, Cass County, North Dakota; 1st reading, 4/3/23.
7. 2nd reading and final adoption of an Ordinance Rezoning Certain Parcels of Land Lying in Adams Seventh Addition to the City of Fargo, Cass County, North Dakota; 1st reading, 4/3/23.
8. Applications for Games of Chance:
  - a. Brady Prochnow Benefit for a raffle on 4/26/23; Public Spirited Resolution.
  - b. Eventide for a raffle on 6/14/23.
  - c. St. John Paull II Catholic Schools for a raffle on 4/29/23.
  - d. Homeward Animal Shelter for a raffle on 4/27/23.
9. Excavation Fees and Guidelines, as presented.
10. Addition of Project No. SL-23-B1 to the 2023 Capital Improvement Plan.
11. No bids received for Project No. UN-23-B1; project to be rebid at a future date.
12. Bid award to Master Construction Company, Inc. in the amount of \$831,015.00 for Project No. SR-23-B1.
13. Bid award to Border States Paving Inc. in the amount of \$464,518.05 for Project No. PR-23-F1.
14. Bid advertisement for Project No. TM-23-A.
15. Create Improvement District No. BR-23-J.
16. Create Improvement District No. UN-23-A.
17. Contract and bond for Project No. NR-23-B1.
18. Contract and bond for Project No. PR-22-B1.
19. Contract and bond for Improvement District No. PR-23-C1.
20. Contract and bond for Improvement District No. PR-23-E1.
21. Direct the City Attorney to prepare the necessary amendments to Fargo Municipal Code Section 3-0102 of Article 3-01 of Chapter 3 Relating to Purchasing Procedure.
22. Notice of Grant Award from the ND Department of Health and Human Services for the Ryan White Part B Program (CFDA #93.917).
23. Agreement for Services with Creating Community Consulting.

24. Notice of Grant Award from the ND Department of Health and Human Services with the Centers for Disease Control and Prevention for Increasing TB Infection Identification and Treatment (CFDA #93.116).
25. Agreement for Services with Megan Nies.
26. Acceptance of grant funds from the FY 2022 Homeland Security Grant Program.
27. Amendment to the 2022 HUD Action Plan.
28. Resolution Approving Plat of Global Development Addition.
29. Receive and file Hate Crimes Investigative Report for first quarter of 2023.
30. Purchase of one high compaction front load refuse truck from Sanitation Products in the amount of \$336,185.00 (RFP23064).
31. Task Order with Stantec in the amount of \$333,534.70 for Professional Engineering Services for Project No. SW23-01.
32. Amendment No. 1 to AE2S Task Order No. 12 in the amount of \$36,000.00 for Project No. WA2158.
33. Task Order No. 25 with AE2S in the amount of \$642,200.00 for Project No. WA2158.
34. Change Order No. 1 in the amount of -\$30,812.88 for Project No. WA2005.
35. Change Order No. 3 in the amount of \$109,660.00 for Project No. WA1863.
36. Bills.

#### REGULAR AGENDA:

37. **RESIDENT COMMENTS (Fargo residents will be offered 2.5 minutes for comment with a maximum of 30 minutes total for all resident comments. Residents who would like to address the Commission, whether virtually or in person, must sign-up at [FargoND.gov/GettingInvolved](https://FargoND.gov/GettingInvolved)).**
38. Presentation of the 2022 Annual Fire Department Report.
39. Update from the Police Department on Legislative Initiatives concerning street drag racing.
40. Recommendations for Federal Highway Bill Carbon Reduction Project Applications for the Years 2024 and 2025.
41. Recommendation for appointments to the Fargo Dome Authority.
42. Recommendation for appointments to the Sustainability and Resiliency Committee.
43. Recommendation for appointment to the Municipal Airport Authority.
44. Applications for Property Tax Exemptions for Improvements Made to Buildings:
  - a. Nicholas Gubbels and Nichole Wilson, 5305 17th Street South (5 years).
  - b. Guy Thomas, Jr., 421 23rd Street South (5 years).

- c. Paul and Ann Jarvis, 172 North Woodcrest Drive North (5 years).
- d. Stan and Pamela Johnson, 1609 13 1/2 Street South (5 years).
- e. Peine Properties LLC, 1105 10th Street North (5 years).
- f. Fargo Moorhead Association of Realtors, 1535 42nd Street South (5 years).

45. Spring Flood Update.

46. Legislative Update.

47. Liaison Commissioner Assignment Updates.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Commission Office at 701.241.1310 at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo website at [www.FargoND.gov/CityCommission](http://www.FargoND.gov/CityCommission).

# CITY OF Fargo Fire Department

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## MEMORANDUM

**TO: FARGO CITY COMMISSION**

**FROM: FIRE CHIEF STEVE DIRKSEN**

**DATE: 04/13/2023**

**SUBJECT: FIRE DEPARTMENT 2022 ANNUAL REPORT TO COMMISSION**

The Fire chief will provide a summary of the 2022 Fire Department annual report to the Commission.

**Recommended Action:** Receive and file the Fire Department's Annual Report.



**Arlette Preston City Commissioner**  
Fargo City Hall  
225 4th Street North  
Fargo, ND 58102-4817  
701.715.2862  
[www.FargoND.gov](http://www.FargoND.gov)

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**MEMORANDUM**

**TO: BOARD OF CITY COMMISSIONERS**

**FROM: CITY COMMISSIONER ARLETTE PRESTON**

**DATE: APRIL 17, 2023**

**SUBJECT: STREET DRAG RACING**

At a recent Neighborhood Coalition Steering Committee meeting, the topic of street racing was discussed. A number of members indicated concern about the noise and speed already occurring from street racing and anticipating the upcoming summer's incidence.

I am requesting a report from the Police Department regarding any legislative initiatives that may have an impact on the City's ability to deal with the drivers and law enforcement's plan for dealing with the problem as we move into the summer months.

This is an item for information only.

PUBLIC WORKS PROJECTS EVALUATION COMMITTEE

Type: Recommendations 2024 & 2025 Federal Highway Bill Carbon Reduction Project Applications

Location: Citywide

Date of Hearing: 4/10/2023

<u>Routing</u>	<u>Date</u>
City Commission	4/17/2023
PWPEC File	X
Project File	<u>Jeremy Gorden</u>

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The Committee reviewed a communication from Transportation Division Engineer, Jeremy Gorden, regarding Federal Highway Bill Carbon Reduction Program Project Applications for fiscal years 2024 and 2025.

The North Dakota side of the metro area will be allocated \$1,120,000 annually throughout the life of the current Highway Bill. FM Metro COG is currently soliciting project applications for projects using these funds in 2024 and 2025. All projects need at least a 20% local match.

Engineering staff identified the following projects:

**2024**

- 25<sup>th</sup> Street Shared Use Path - West side of 25<sup>th</sup> Street, 64<sup>th</sup> Avenue South to 73<sup>rd</sup> Avenue South (\$650,000 Construction Total - \$520k Fed/\$130k Local)
- Drain 27 – 52<sup>nd</sup> Avenue South to Veterans Boulevard, then west to 63<sup>rd</sup> Street (\$992,552 Construction Total - \$794k Fed/\$199k Local)

**2025**

- Red River Trail – Along the Red River from 15<sup>th</sup> Avenue North to Park Lane North (\$1,357,919 Construction Total - \$1,086,335 Fed/271k Local)

**Future Potential Carbon Reduction Grant Projects**

- 28<sup>th</sup> Avenue South Bridge over I-29 to connect Bluemont Lakes area to Anderson Park area
- 47<sup>th</sup> Avenue South Bridge over I-29 to connect Milwaukee Trail/Drain 53 paths to Microsoft paths
- Along east side of Drain 53 – 64<sup>th</sup> Avenue South to 73<sup>rd</sup> Avenue South

On a motion by Ben Dow, seconded by Tim Mahoney, the Committee voted to recommend approval of submitting project applications for Federal Highway Administration Funds through FM Metro Council of Governments for the projects listed above.

**RECOMMENDED MOTION**

Concur with the recommendations of PWPEC and approve project applications for Federal Highway Administration Funds through FM Metro Council of Governments for the projects listed above.

**PROJECT FINANCING INFORMATION:**

Recommended source of funding for project: \_\_\_\_\_

Developer meets City policy for payment of delinquent specials  
 Agreement for payment of specials required of developer  
 Letter of Credit required (per policy approved 5-28-13)

Yes	No
_____	_____
N/A	_____
_____	N/A
_____	_____
N/A	_____

**COMMITTEE**

Tim Mahoney, Mayor  
 Nicole Crutchfield, Director of Planning  
 Steve Dirksen, Fire Chief  
 Michael Redlinger, City Administrator  
 Ben Dow, Director of Operations  
 Steve Sprague, City Auditor  
 Brenda Derrig, City Engineer  
 Terri Gayhart, Finance Director

Present	Yes	No	Unanimous
_____	_____	_____	<input checked="" type="checkbox"/>
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<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bruce Grubb
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ATTEST:

Brenda E. Derrig, P.E.  
City Engineer

# Memorandum

**To:** Members of PWPEC

**From:** Jeremy M. Gorden, PE, PTOE  
Division Engineer - Transportation

**Date:** April 6, 2023

**Re:** Federal Highway Bill Carbon Reduction Program Project Applications  
For Fiscal Years 2024 and 2025

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**Background:**

The current Federal Highway Bill contains a funding category for projects that aim to reduce carbon emissions from on-road highway sources. There is a list of project types that would qualify and the ones most pertinent to us would be transportation alternatives, transit purchases, street lighting upgrades to LED, and electric vehicle charging stations.

The North Dakota side of the metro area will be allocated \$1,120,000 annually throughout the life of the current Highway bill. That funding begins in 2023.

FM Metro COG is currently soliciting project applications for projects using these funds in 2024 & 2025. All projects need at least a 20% local match. The cost estimates need refining, but these figures listed below should be close to the number needed. The plan is to have these on the next City Commission meeting and over to Metro COG by April 28.

Engineering staff met recently and discussed the projects to apply for and they are as follows:

**2024**

25<sup>th</sup> Street Shared Use Path – west side of 25<sup>th</sup> Street, from 64<sup>th</sup> Avenue S to 73<sup>rd</sup> Avenue S (Attachment #1)  
\$650,000 Construction Total - 520k Fed/130k local

Drain 27 – 52<sup>nd</sup> Avenue S to Veterans Boulevard, then west to 63<sup>rd</sup> Street (in Deer Creek subdivision) (Attachment #2)  
\$992,552 Construction Total – 794k Fed/199k local

**2025**

Red River Trail – VA area – Along the Red River from 15<sup>th</sup> Avenue N to Park Lane N (Woodcrest Addition) (Attachment #3)  
\$1,357,919 Construction Total – 1,086,335 Fed/271k local

**Future Potential Carbon Reduction Grant projects**

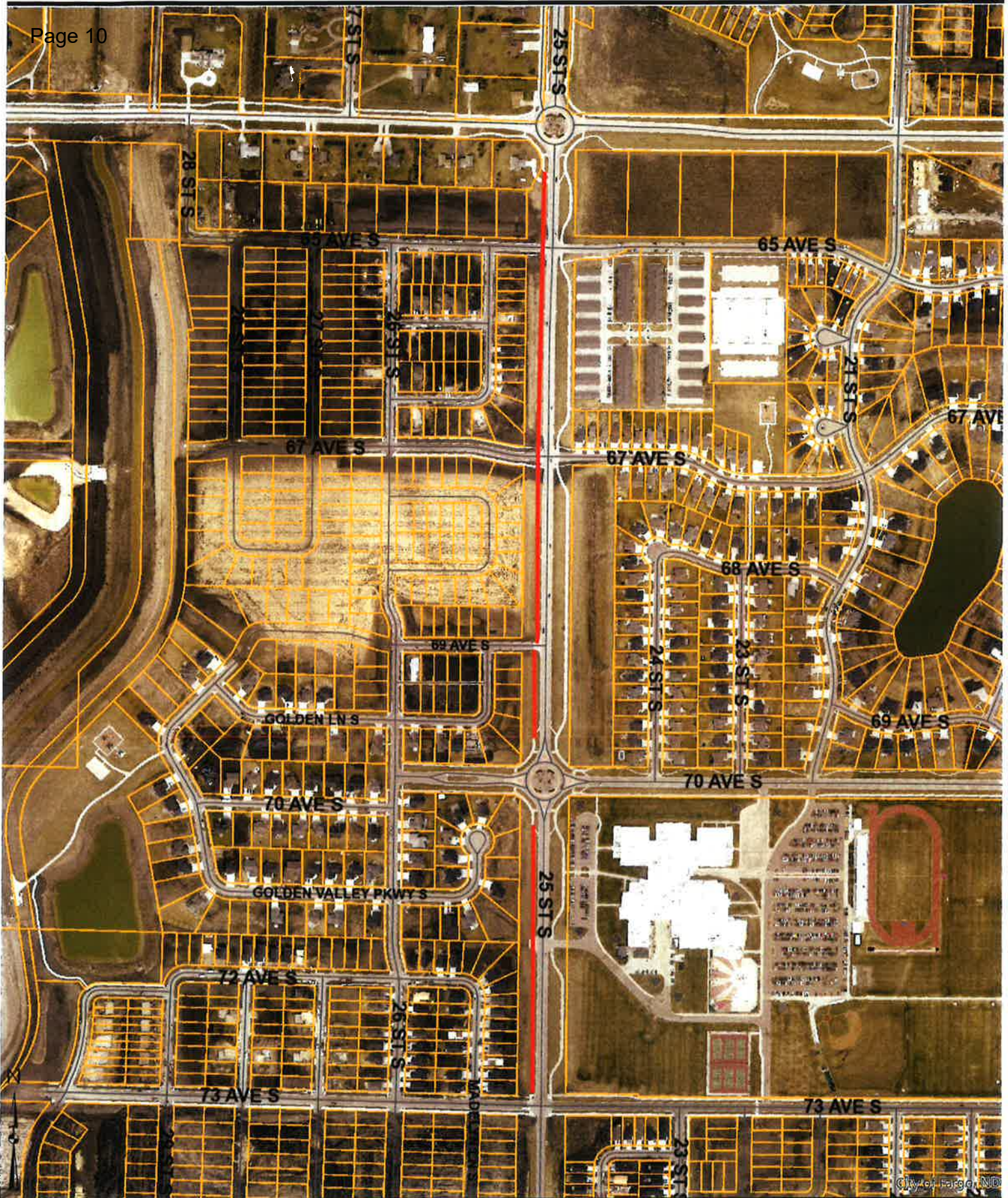
- 28<sup>th</sup> Avenue S Bridge over I-29 to connect Bluemont Lakes area to Anderson Park area (Attachment #4)
- 47<sup>th</sup> Avenue S Bridge over I-29 to connect Milwaukee Trail/Drain 53 Paths to Microsoft Paths (Attachment #5)
- Along east side of Drain 53 – 64<sup>th</sup> Avenue S to 73<sup>rd</sup> Avenue S (Attachment #6)



**Recommended Motion**

Approve the projects listed above as the City of Fargo's priorities for projects to apply for Federal Highway Administration Funds, working through the FM Metro Council of Governments.

JMG/klb  
Attachments



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

<h1>Attach #1 - 25th Street Path</h1>	
1:9,028	4/6/2023 12:10 PM
<small>This map is not a substitute for accurate field surveys or for locating actual property lines and any adjacent features.</small>	





City of Fargo, ND

# Attach #2 - Drain 27 Path

1:9.028

4/6/2023 12:11 PM

This map is not a substitute for an on-site field estimate or for locating actual property lines and any adjacent features.

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

### Attach #3 - VA Path

1:9,028

4/6/2023 12:14 PM

This map is not a substitute for accurate field surveys or for locating actual property lines and any adjacent features.





## Attach #4 - I-29 Overpass (28th Ave S)

4/6/2023 12:16 PM

1:9.028

This map is not a substitute for accurate field surveys or locating actual property lines and any adjacent features.

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.



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**Attach #5 - I-29 Overpass (47th Ave S)**

1:9.028 4/6/2023 12:18 PM

This map is not a substitute for accurate field surveys or for locating actual property lines and any adjacent features.



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

## Attach #6 - Drain 53

1:9,028

4/6/2023 12:20 PM

This map is not a substitute for accurate field surveys or for locating actual property lines and any adjacent features.



City of Fargo, ND



## Carbon Reduction Program Funding

The Carbon Reduction Program (CRP) is a new program created by the Infrastructure Investment and Jobs Act (IIJA)<sup>1</sup>. The purpose of the program is to reduce carbon dioxide (CO<sub>2</sub>) emissions from on-road highway sources.

Funding for the program is suballocated into two main categories:

- Areas based on population (65%)
  - Urbanized areas with an urbanized population greater than 200,000 (obligated in MPA) – Starting in FY2024, this category applies to Metro COG
  - Urbanized areas with an urbanized area population between 50,000 and 199,999 (obligated in MPA)
  - Urban areas with population between 5,000 and 49,999
  - Areas with populations of less than 5,000
- Statewide (35%)

The approximate amount of CRP funding Metro COG would like to program per fiscal year in each state is shown in the table below. The actual amount of the Congressional apportionment and the ultimate amount obligated as a direct sub-allocation may vary.

State	Fiscal Year 2024	Fiscal Year 2025
North Dakota	\$1,120,000	\$1,140,000
Minnesota	\$122,000	

Key aspects of the FY2024 and FY2025 Carbon Reduction Program solicitation include:

- Consultation, cooperation & coordination
- Eligible projects
- Applications
- Evaluation & prioritization
- Obligation of funds
- Project suggestions
- Future solicitations
- Questions

Note that this solicitation process is for FY2024 in Minnesota, and for both FY2024 and FY2025 in North Dakota. MnDOT is completing their Carbon Reduction Strategy in 2023, and may determine CRP funding priorities that will help guide future solicitations starting with FY2025.

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<sup>1</sup> Pub. L. 117-58 (Nov. 15, 2021)



## Consultation, cooperation & coordination

Establishing the definitions of consultation, cooperation, coordination and designated recipient help set the stage for how and why there are various solicitation processes for the CRP funds.

- [Consultation](#) occurs when one or more parties confer with other identified parties in accordance with an established process and, prior to taking action, considers the views of the other parties and periodically informs them about action taken.
- [Cooperation](#) occurs when the parties involved work together to achieve a common goal or objective
- [Coordination](#) occurs when parties involved work together to develop and adjust plans, programs, and schedules to achieve general consistency as appropriate.
- [Designated recipient](#) is an entity selected to receive and allocate an amount of funds that are attributable to urbanized areas of 200,000 or more in population, or a State or regional authority if the authority is responsible under the laws of a State for a capital project and for financing and directly providing public transportation.

### Urbanized areas that are TMAs (>200,000)

Starting October 1, 2023, Metro COG's urbanized area will be designated a Transportation Management Area (TMA). Per [23 CFR 450.332\(c\)](#), in areas designated as TMAs, the MPO shall select all 23 U.S.C. and 49 U.S.C. Chapter 53 funded projects in **consultation** with the State and public transportation operator(s). In order for funds to be obligated to a project, the project must be included in the approved TIP and in accordance with the priorities in the approved TIP. The State shall select projects on the NHS in **cooperation** with the MPO, from the approved TIP. TMAs are considered **designated recipients** of some forms of federal funds, which include CRP funds.

## Eligible projects

Projects that support the reduction of transportation emissions, including, but not limited to:

- a project described in [23 U.S.C. 149\(b\)\(4\)](#) to establish or operate a traffic monitoring, management, and control facility or program, including advanced truck stop electrification systems
- a public transportation project eligible under [23 U.S.C. 142](#)
- a transportation alternative (as defined under the Moving Ahead for Progress under the 21st Century Act [[23 U.S.C. 101\(a\)\(29\)](#), as in effect on July 5, 2012]), including, but not limited to, the construction, planning, and design of on-road and off-road trail facilities for pedestrians, bicyclists, and other nonmotorized forms of transportation
- a project described in [23 U.S.C. 503\(c\)\(4\)\(E\)](#) for advanced transportation and congestion management technologies, these include:
  - advanced traveler information systems;
  - advanced transportation management technologies;

- advanced transportation technologies to improve emergency evacuation and response by Federal, State, and local authorities;
- infrastructure maintenance, monitoring, and condition assessment;
- advanced public transportation systems;
- transportation system performance data collection, analysis, and dissemination systems;
- advanced safety systems, including vehicle-to-vehicle and vehicle-to-infrastructure communications, technologies associated with autonomous vehicles, and other collision avoidance technologies, including systems using cellular technology;
- integration of intelligent transportation systems with the Smart Grid and other energy distribution and charging systems;
- integrated corridor management systems;
- advanced parking reservation or variable pricing systems;
- electronic pricing, toll collection, and payment systems;
- technology that enhances high occupancy vehicle toll lanes, cordon pricing, or congestion pricing;
- integration of transportation service payment systems;
- advanced mobility, access, and on-demand transportation service technologies, such as dynamic ridesharing and other shared-use mobility applications and information systems to support human services for elderly and disabled individuals;
- retrofitting dedicated short-range communications (DSRC) technology deployed as part of an existing pilot program to cellular vehicle-to-everything (C-V2X) technology, subject to the condition that the retrofitted technology operates only within the existing spectrum allocations for connected vehicle systems; or
- advanced transportation technologies, in accordance with the research areas described in section 6503 of title 49.
- deployment of infrastructure-based intelligent transportation systems capital improvements and the installation of vehicle-to-infrastructure communications equipment;
- a project to replace street lighting and traffic control devices with energy-efficient alternatives
- development of a carbon reduction strategy developed by a State per requirements in [23 U.S.C. 175\(d\)](#);
- a project or strategy designed to support congestion pricing, shifting transportation demand to nonpeak hours or other transportation modes, increasing vehicle occupancy rates, or otherwise reducing demand for roads, including electronic toll collection, and travel demand management strategies and programs
- efforts to reduce the environmental and community impacts of freight movement
- a project that supports deployment of alternative fuel vehicles, including—
  - acquisition, installation, or operation of publicly accessible electric vehicle charging infrastructure or hydrogen, natural gas, or propane vehicle fueling infrastructure; and
  - purchase or lease of zero-emission construction equipment and vehicles, including the acquisition, construction, or leasing of required supporting facilities
- a project described in [23 U.S.C. 149\(b\)\(8\)](#) for a diesel engine retrofit
- certain types of projects to improve traffic flow that are eligible under the CMAQ program, and that do not involve construction of new capacity [[§ 11403](#); [23 U.S.C. 149\(b\)\(5\)](#); and [175\(c\)\(1\)\(L\)](#)]

- a project that reduces transportation emissions at port facilities, including through the advancement of port electrification
- any other STBG-eligible project, if the Secretary certifies that the State has demonstrated a reduction in transportation emissions, as estimated on a per capita and per unit of economic output basis. [§ 11403; 23 U.S.C. 133(b) and 175(c)(2)]
  - Note: FHWA will issue guidance on how the Secretary will make such certifications.
  - Per 23 U.S.C. 175(c)(2) Flexibility, in addition to the eligible projects under paragraph (1), a State may use funds apportioned under section 104(b)(7) for a project eligible under section 133(b) if the Secretary certifies that the State has demonstrated a reduction in transportation emissions- (A) as estimated on a per capita basis; and (B) as estimated on a per unit of economic output basis.

*Remainder of page intentionally left blank.*

## Applications

To apply for funding, please submit a project application to Paul Bervik at Metro COG at [bervik@fmmetrocog.org](mailto:bervik@fmmetrocog.org) no later than Friday, April 28, 2023. A project application form has been developed and includes the following:

1. A description of the proposed project in detail including project location and information about what will be constructed or planned (maps and other project documentation are helpful). See [CRP Eligible Projects](#) for what's eligible.
2. Approximate carbon reduction the project will have. Use [CMAQ Emissions Calculator Tools](#) to calculate the estimated carbon reduction for the project. For some proposed projects, you may find that the use of this calculator is not feasible or practical.
3. Total project cost
4. Total amount of CRP funds requested (maximum of 80% of the project total)
5. Total amount and source of local funds committed to the project (minimum of 20% of project total)
6. Total amount and source of additional federal funds obligated to the project already, if applicable.
7. Identify the jurisdiction responsible for completing the project and receiving the CRP funds as partial reimbursement.
8. Identify the timeline for the project to be let and anticipated completion date.
9. Identify if and to what degree the project impacts disadvantage communities per Justice40 using the [Climate and Economic Justice Screening Tool](#). Please request assistance from Metro COG if needed to use this tool.
10. Identify how the project meets the regional priorities related to carbon reduction
  - o [2045 Fargo-Moorhead Metropolitan Transportation Plan \(Metro Grow\)](#)
11. For project applications in Minnesota, identify how the project meets Minnesota carbon reduction priorities
  - o [2022 Statewide Multimodal Transportation Plan \(SMTP\)](#)
  - o [Minnesota Climate Action Framework](#)
  - o [Pathways to Decarbonizing Transportation report](#)

*Remainder of page intentionally left blank.*

## Evaluation & prioritization

Metro COG staff will conduct a preliminary evaluation to rank all applications for FY 2024 and FY2025 solicitation using the following criteria:

1. Project eligibility to receive CRP funds
2. If feasible, using the [CMAQ Emissions Calculator Tools](#), a comparison of the amount of funds requested with the amount of carbon reductions expected.
3. Project consistency with the goals and objectives of the Metropolitan Transportation Plan
4. For projects in Minnesota, project consistency with Minnesota carbon reduction priorities (see Applications point 11 above)
5. How the project impacts Justice40 defined disadvantaged communities using the [Climate and Economic Justice Screening Tool](#).
6. Project initiation and completion timeline

Proposed projects will be ranked in priority order. Starting with the #1 ranked project, the requested CRP funds will be deducted from the available funding pool, then funds from the #2 ranked project will be deducted, etc., until all the funds have been accounted for.

Metro COG staff will then submit their preliminary project ranking to the Transportation Technical Committee (TTC) for its review, consideration and recommendation. TTC will provide their recommended project ranking to the Policy Board, which selects projects to receive funding.

## Obligation of funds

The selected project(s) will be amended into the Metro COG Transportation Improvement Program (TIP) and subsequently into the Minnesota or North Dakota Statewide Transportation Improvement Program (STIP) for obligation of funding. FY 2024 funds must be obligated in the Metro COG TIP and STIP no later than June 7, 2024.

## Project suggestions

The purpose of these funds is not to remove existing federal funds and replace with CRP funds on projects already programmed in the TIP and STIP, so that the existing federal funds are used on another project. Instead, the purpose is to add or create new opportunities to further reduce carbon dioxide (CO<sub>2</sub>) emissions from on-road highway sources. Specific questions can be directed to Metro COG (see contact information in the questions section below).

*Example 1: Project A is a FY2023 federally funded STBGP pavement project. This project originally included a shared-use path within the right-of-way to increase connectivity within a community and promote alternative travel modes. Due to inflation or other cost increases, the shared-use path component was removed from the project, but the STBGP funded portion of pavement project is still*

*included in FY2023 of the TIP and STIP. Project A could apply for CRP funds to supplement this gap in funding to fund the shared-use path component of the project.*

*Example 2: Project B is a FY2023 federally funded STBGP pavement project. This project includes a shared-use path within the right-of-way to increase connectivity within a community and promote alternative travel modes. The shared-use path component is currently funded 100% with local funds and the pavement portion of the project is currently funded 80% with STBGP funds in FY2023 of the TIP and STIP. Project B could apply for CRP funds to supplement the local funded portion of the project for the shared-use path component to reduce the total local match of the project.*

## Future Solicitations

In calendar year 2023, MnDOT will work with a consultant team to develop a Carbon Reduction Strategy (CRS). The CRS will document the programming priorities and processes for CRP funds in Minnesota. It will also develop a review and update cycle for the CRS. The CRS is due to USDOT by November 15, 2023.

Engagement with transportation partners and stakeholders in Minnesota, including Metro COG, will occur throughout 2023 on the priorities and processes for programming CRP funds. The CRS will guide the CRP solicitation process for FY 2025 and beyond.

It is assumed that North Dakota will also develop the required CRS by November, 2023. Metro COG does not know at this time if NDDOT intends to use their CRS to help define or prioritize CRP projects within the state.

## Questions

If you have any questions about the CRP and/or the solicitation, or specific local questions about prospective projects, please contact Paul Bervik at Metro COG at (701)232-3242 or [bervik@fmmetrocog.org](mailto:bervik@fmmetrocog.org). Metro COG will consult with MnDOT or NDDOT for questions we are unable to answer regarding eligibility.

41

MEMORANDUM

TO: BOARD OF CITY COMMISSIONERS

FROM: MAYOR TIMOTHY J. MAHONEY 

DATE: APRIL 17, 2023

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SUBJECT: FARGO DOME AUTHORITY APPOINTMENTS

The terms of Blake Nelson, Nancy Jordheim and Rick Steen on the Fargo Dome Authority expired on April 1, 2023. Mr. Nelson, Ms. Jordheim and Mr. Steen are willing to continue their service on the Board; therefore, I am recommending their reappointments.

Your favorable consideration of these recommendations will be greatly appreciated.

RECOMMENDED MOTION: To approve the reappointment of Blake Nelson, Nancy Jordheim and Rick Steen to the Fargo Dome Authority for four-year terms ending April 1, 2027.

mmappt23dome

42

MEMORANDUM

**TO: BOARD OF CITY COMMISSIONERS**

**FROM: MAYOR TIMOTHY J. MAHONEY**

**DATE: APRIL 17, 2023**

**SUBJECT: APPOINTMENTS TO THE SUSTAINABILITY AND RESILIENCY COMMITTEE**

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Commissioner Strand, Assistant City Administrator Bruce Grubb and I have reviewed the applications for the two additional public at-large appointments to the Sustainability and Resiliency Committee and are recommending that Mike Williams and Zoe Absey be appointed. Their web applications are attached for your reference.

Your favorable consideration of these recommendations is greatly appreciated.

**RECOMMENDED MOTION:** Approve the appointment of the Mike Williams and Zoe Absey as public at-large members on the Sustainability and Resiliency Committee.

mmappt23src



REPORT OF ACTION**SUSTAINABILITY AND RESILIENCY COMMITTEE**

**Project No.** NA **Type:** SRC Membership Expansion  
**Location:** City-wide  
**Date of Meeting:** April 11, 2023

<u>Routing</u>	<u>Date</u>
City Commission	April 17, 2023
Project File	NA

At the February 21, 2023, City Commission meeting, the Commission approved an expansion of the SRC to add two public at-large members and one member each from the Youth Initiative and Public Transit. As such, a public solicitation of Statements of Interest was advertised and posted from March 6, 2023 through April 5, 2023 for the two public at-large appointments. In addition, the Youth Initiative and Public Transit submitted names for appointment to SRC.

Commissioner Strand, Mayor Mahoney and Bruce Grubb reviewed the statements of interest received for the two public at-large appointments to the SRC. Based on the at-large applicant reviews and suggested appointments from the Youth Initiative and Public Transit, the recommended appointments are listed below:

- **Public At-large** – Zoe Absey
- **Public At-large** – Mike Williams
- **Youth Initiative** – Abhijna Kavasseri
- **Public Transit** – Julie Bommelman

**Motion:**

On a motion by Brenda Derrig, seconded by Ben Dow, the SRC voted to forward the recommended appointments to the SRC on to the City Commission for approval.

<u>COMMITTEE:</u>	<u>Present</u>	<u>Yes</u>	<u>No</u>	<u>Unanimous</u>
				<u>Proxy</u>
John Strand, Commissioner Chair	x	x		
Tim Mahoney, Mayor	x	x		
Brenda Derrig, City Engineer	x	x		
Bekki Majerus, Director of Facilities	x	x		
Ben Dow, Public Works Director	x	x		
Shawn Ouradnik, Inspections Director	x	x		
Greta Gramig, Public At-Large				
Casey Steele, Public At-Large				
Jennifer Sweatman, Public At-Large				
Mark Williams, Planning Director	x	x		
Bruce Grubb, Part-time City Administration	x	x		



**John Strand, City Commissioner**  
Fargo City Hall  
225 4th Street North  
Fargo, ND 58102-4817  
Phone: 701.715.3269 | Fax: 701.476.4136  
Email: [JStrand@FargoND.gov](mailto:JStrand@FargoND.gov)  
[www.FargoND.gov](http://www.FargoND.gov)

April 11, 2023  
**MEMORANDUM**

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**To:** Sustainability and Resiliency Committee (SRC)  
**From:** John Strand, SRC Chair  
**Subject:** Appointments to the Sustainability and Resiliency Committee

---

At the February 21, 2023, City Commission meeting, the Commission approved an expansion of the SRC to add two public at-large members and one member each from the Youth Initiative and Public Transit. As such, a public solicitation of Statements of Interest was advertised and posted from March 6, 2023 through April 5, 2023 for the two public at-large appointments. In addition, the Youth Initiative and Public Transit each submitted a name for appointment to the SRC.

Mayor Mahoney, Bruce Grubb and I have reviewed the statements of interest received for the two public at-large appointments to the SRC. Based on the applicant reviews and suggested appointments from the Youth Initiative and Public Transit, the recommended appointments are shown below:

- **Public At-large** – Zoe Absey
- **Public At-large** – Mike Williams
- **Youth Initiative** – Abhijna Kavasseri
- **Public Transit** – Julie Bommelman

The Statements of Interest from the recommended public at-large appointees are attached for your reference.

Your consideration in this matter is appreciated.

**SUGGESTED MOTION:**

Appoint the following to serve as voting members of the SRC:

- **Public At-large** – Zoe Absey
- **Public At-large** – Mike Williams
- **Youth Initiative** – Abhijna Kavasseri
- **Public Transit** – Julie Bommelman



# Residents Encouraged to Apply to Serve on Fargo's Sustainability and Resiliency Committee (SRC)

**City Commission recently voted to expand SRC membership to include two additional public appointments**

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03/06/2023

The City of Fargo has two openings on its Sustainability and Resiliency Committee. Residents are encouraged to apply for appointment by visiting [FargoND.gov/GettingInvolved](http://FargoND.gov/GettingInvolved). Applications will begin to be reviewed on Wednesday, April 5, 2023 and applying before that date is encouraged and appreciated.

**Name of Board:** Sustainability and Resiliency Committee

**Opening(s):** Two (2) Committee Members

**Meeting Logistics:** Second Tuesday of every other month at 3 p.m.

**Average Time Commitment:** Two to three (2-3) hours per month

Responsibilities:

1. Develops recommendations for City sustainability and resiliency action.
2. Promotes environmental stewardship efforts in The City of Fargo.
3. Evaluates existing City sustainability efforts and potentials for improvement.

Ideal candidates are passionate about climate issues and eager to voice their thoughts to engage in the committee. Diversity is also an important consideration.

In addition to this opening, residents are encouraged to research and apply for appointment to any of the boards, commissions and committees for consideration in the event of future vacancies.

“The Sustainability and Resiliency Committee represents an incredible opportunity to activate residents in an effort to create a cleaner, more sustainable and environmentally-friendly community. This is truly one of the greatest and most lasting impacts an individual can make for Fargo. The work of this committee will reverberate in this community for generations,” remarked Committee Chair John Strand.

**Bruce Grubb**

---

**From:** no reply  
**Sent:** Monday, March 13, 2023 8:03 PM  
**To:** Commissions Applications  
**Subject:** New Form Submission: Getting involved in government  
**Attachments:** Resume.pdf

**Name:** [Zoe Absey]  
**Mailing Address:** [REDACTED]  
**City:** [Fargo]  
**State:** [North Dakota]  
**Zip:** [58102]  
**Work Phone:** [REDACTED]  
**Home Phone:** [BLANK]  
**E-mail:** [REDACTED]

**Which boards or commissions would you like to be considered for?** [Human Relations Commission, Sustainability and Resiliency Committee]

**Briefly state why you would like to be on this panel:** [I am interested in becoming more involved in the City of Fargo and playing more of a role in making positive changes and bettering our community. I think being part of either Committee I could use my background with working at the Food Bank and also my experience of working abroad with the Peace Corps and with diverse communities. ]

**How many hours per month could you volunteer as a panel member?** [I am able to volunteer as many hours that is required to be on a committee. I would say no more than 20 hours a month. ]

**Please list any past experience you have with city government here or in other cities:** [I do not have any experience with working in city government. I am excited to learn more about how it works and operates. ]

**Please describe any professional experience you have related to the responsibilities of the panel you are interested in:** [I have experience working on boards for nonprofits and committees for local organizations. With my work, I have skills with program development and planning. My work with being in the Peace Corps and working with the New American, Refugee and Immigrant communities locally would be helpful for the Human Relations committee. My work with the Food Bank could be useful for the Sustainability and Resiliency Committee along with my personal passion for sustainability. ]

**We will retain your application for three years and consider you for the board you have indicated interest in when a vacancy arises.**

Copyright © 2023 City of Fargo

**Bruce Grubb**

---

**From:** no reply  
**Sent:** Tuesday, January 12, 2021 10:21 AM  
**To:** Commissions Applications  
**Subject:** New Form Submission: Getting involved in government

**Name:**  
[Mike Williams]  
**Mailing Address:**  
[REDACTED]  
**City:**  
[Fargo]  
**State:**  
[ND]  
**Zip:**  
[58103]  
**Work Phone:**  
[REDACTED]  
**Home Phone:**  
[BLANK]  
**E-mail:**  
[REDACTED]

**Which boards or commissions would you like to be considered for?**

[Sustainability and Resiliency Committee]

**Briefly state why you would like to be on this panel:**

[To identify and act on the many great opportunities for our community to build on the foundation of good work by many that has helped make Fargo a nationally recognized leader in innovative conservation and sustainability. Create new energy and engage citizens and students to achieve the environmental and sustainability goals identified by over 8,700 of our citizens identified in Fargo GO2030 and in the US Mayors Climate Agreement that Mayor Walaker signed on to in 2006 and Mayor Mahoney has as well. If chosen, I would resign my position on the Fargo Parking Commission. Thanks for your kind consideration and for more focus on sustainability and resiliency.]

**How many hours per month could you volunteer as a panel member?**

[20]

**Please list any past experience you have with city government here or in other cities:**

[Honored to serve the citizens as a Commissioner 2004 - 2016, Deputy Mayor for last two years. Committees: Utility/Enterprise Library Transit Parking Renewable Energy and Conservation committee Traffic Technical Finance Fire liason Currently ser]

**Please describe any professional experience you have related to the responsibilities of the panel you are interested in:**

[Experience: My passion and experience is engaging and working with citizens and students to help identify and achieve specific common goals. \*2003 - 2010 At NDARE I served in roles secretary, treasurer, and president over the years. With strong leadership from former ND Ag commissioner Roger Johnson, I helped recruit and connect a broad based group people/entities to grow the North Dakota Alliance for Renewable Energy a broad based, state wide advocacy group comprised of citizens, utilities, University professors, farmers, and economic development groups with 150 members. Our grass roots group had a positive impact that lasts today. We wrote and found legislative sponsors to establish legislation SB#2288 and #HB1506 that created the \$3 million biennial ND Renewable Energy Fund and the Renewable Energy Council that is now called Empower. The City of Fargo has been the recipient of some of these funds at the landfill as well as the Smart Energy features at the Roberts Ramp that are coming online this fall. \*2015-2018 I worked with NDSU professor Malini Srivistava and Dan Mahli and students K-12 and University to develop partnerships including Xcel Energy and Cass County Electric to establish a energy baseline and compete in and win the national Georgetown Energy Prize Competition efargo that reduced energy use by 5% in municipal and residential buildings in the two year competition. 72,000,000,000 BTU's energy reduction. \*Great Northern Bikes 2011 I saw a bike share system in place in Madison WI. Started a movement to show support for a system here and we had over 190,000 clicks on B-cycles "Who wants it more? online competition. I invited B-Cycle to demonstrate their system at Streets


*Alive! and started working with NDSU student leaders, Great Northern Bikes, and recruited private sponsors for the innovative system that still has the national record for most rides per bike per day. 2006 - 2021 Member of Congress for New Urbanism a national group of professionals and developers to create more livable and resilient communities ]*

**We will retain your application for three years and consider you for the board you have indicated interest in when a vacancy arises.**

Copyright © 2021 City of Fargo

43

MEMORANDUM

TO: BOARD OF CITY COMMISSIONERS  
FROM: MAYOR TIMOTHY J. MAHONEY   
DATE: APRIL 17, 2023  
SUBJECT: AIRPORT AUTHORITY APPOINTMENT

The term of Erik Lind expired on April 8, 2023.

Rick Berg has submitted an application indicating an interest in serving on the Board and I am recommending his appointment. I have attached a copy of his application for your information.

Your favorable consideration of this recommendation will be greatly appreciated.

**RECOMMENDED MOTION:** Approve the appointment of Rick Berg as a member of the Airport Authority for a five-year term ending April 8, 2028.

**Kember Anderson**

---

**From:** noreply@cityoffargo.com  
**Sent:** Friday, March 24, 2023 1:22 PM  
**To:** Commissions Applications  
**Subject:** New Form Submission: Getting involved in government

**Name:**

[Rick Berg]

**Mailing Address:**

[REDACTED]

**City:**

[Fargo]

**State:**

[North Dakota]

**Zip:**

[58103]

**Work Phone:**

[REDACTED]

**Home Phone:**

[BLANK]

**E-mail:**

[REDACTED]

**Which boards or commissions would you like to be considered for?**

[Airport Authority]

**Briefly state why you would like to be on this panel:**

[I would like to give back to the local aviation community and help position our airport for the future growth needs of our region.]

**How many hours per month could you volunteer as a panel member?**

[Whatever is necessary.]

**Please list any past experience you have with city government here or in other cities:**

[Worked with various city agencies as a real estate developer/owner. Served in elected office at state and national level.]

**Please describe any professional experience you have related to the responsibilities of the panel you are interested in:**

[I've been involved with aviation at Hector Airport for the past 40 years as a pilot, business owner, and hangar owner.]

**We will retain your application for three years and consider you for the board you have indicated interest in when a vacancy arises.**



CITY OF  
**Fargo**  
ASSESSMENT DEPARTMENT

44a

March 22, 2023

Board of City Commissioners  
City Hall  
Fargo, ND 58102

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Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 5305 17<sup>th</sup> St. S as submitted by Nicholas Gubbels and Nichole Wilson. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$27 with the City of Fargo's share being \$5.

Sincerely,



Mike Splonskowski  
City Assessor

nib  
attachment

# Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

### Property Identification

- 1. Legal description of the property for which exemption is claimed Lot: 5 Block: 2 SCILLEY'S LOT 5  
BLK 2 PLUS THAT PT OF THE OLD ABANDONED MILW RR ADJ
- 2. Address of Property 5305 17th St S, Fargo, ND 58104
- 3. Parcel Number 01-2750-00150-000
- 4. Name of Property Owner Nicholas Gubbels Phone No. 218-308-4494
- 5. Mailing Address of Property Owner 5305 17th St S, Fargo, ND 58104

### Description Of Improvements For Exemption

- 6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Remodel Basement
- 7. Building permit No. 2212-0599-REN 8. Year built (residential property) 1972
- 9. Date of commencement of making the improvements 12/27/2022
- 10. Estimated market value of property before the improvements \$ 256,500
- 11. Cost of making the improvement (all labor, material and overhead) \$ 15,000
- 12. Estimated market value of property after the improvements \$ 276,200

### Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Nick Gubbels Date 03/21/2023

### Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do  do not  meet the qualifications for exemption for the following reason(s): \_\_\_\_\_

Assessor/Director of Tax Equalization [Signature] Date 2-22-2023

### Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved  Denied

Approval is subject to the following conditions: \_\_\_\_\_

Exemption is allowed for years 20 \_\_, 20 \_\_, 20 \_\_, 20 \_\_, 20 \_\_.

Chairperson \_\_\_\_\_ Date \_\_\_\_\_

CITY OF  
**Fargo**  
ASSESSMENT DEPARTMENT

446

March 17, 2023

Board of City Commissioners  
City Hall  
Fargo, ND 58102

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Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 437 23 St S as submitted by Guy Thomas Jr.. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$407 with the City of Fargo's share being \$69.

Sincerely,



Mike Splonskowski  
City Assessor

nib  
attachment

# Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

### Property Identification

1. Legal description of the property for which exemption is claimed PT OF LTS 2 & 3, BLK 26 EGBERT,  
O'NEIL & HAGGARTS

2. Address of Property 437 23 ST S

3. Parcel Number 01-0740-02520-000

4. Name of Property Owner GUY THOMAS JR Phone No. 701-261-1958

5. Mailing Address of Property Owner 604 WALL ST N MOORHEAD MN 56560

### Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). SFD WAS GUTTED, TO BE FIT-UP FOR LIVING

7. Building permit No. NONE 8. Year built (residential property) 1954

9. Date of commencement of making the improvements Sept 2023

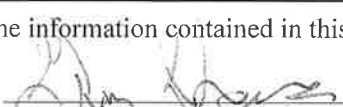
10. Estimated market value of property before the improvements \$ 96,800.00

11. Cost of making the improvement (all labor, material and overhead) \$ 30,000

12. Estimated market value of property after the improvements \$ \_\_\_\_\_


### Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant  Date 3-12-23

### Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do  do not  meet the qualifications for exemption for the following reason(s): \_\_\_\_\_

Assessor/Director of Tax Equalization  Date 3-20-2023

### Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved  Denied

Approval is subject to the following conditions: \_\_\_\_\_

Exemption is allowed for years 20\_\_\_\_, 20\_\_\_\_, 20\_\_\_\_, 20\_\_\_\_, 20\_\_\_\_.

Chairperson \_\_\_\_\_ Date \_\_\_\_\_

CITY OF  
**Fargo**  
ASSESSMENT DEPARTMENT

44c

March 8, 2023

Board of City Commissioners  
City Hall  
Fargo, ND 58102

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Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 172 North Woodcrest Dr. N as submitted by Paul and Ann Jarvis. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$1,373 with the City of Fargo's share being \$233.

Sincerely,



Mike Splonskowski  
City Assessor

nlb  
attachment

# Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

### Property Identification

1. Legal description of the property for which exemption is claimed Blk 16, Lot 23, Woodcrest 3rd

2. Address of Property 172 North Woodcrest Dr N

3. Parcel Number 01-4060-00700-000

4. Name of Property Owner Paul & Ann Jarvis Phone No. \_\_\_\_\_

5. Mailing Address of Property Owner 172 North Woodcrest Dr N

### Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). House addition and remodel of second floor

7. Building permit No. 2204-0260 & 2204-095 8. Year built (residential property) 1972

9. Date of commencement of making the improvements 5/2/2022

10. Estimated market value of property before the improvements \$ 450,400.00

11. Cost of making the improvement (all labor, material and overhead) \$ 595,975.70 -

12. Estimated market value of property after the improvements \$ 633,000 - As given by

### Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant [Signature] Date 2/1/23

First Comm. Credit Union

### Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do  do not  meet the qualifications for exemption for the following reason(s): \_\_\_\_\_

Assessor/Director of Tax Equalization [Signature] Date 3-16-2023

### Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved  Denied

Approval is subject to the following conditions: \_\_\_\_\_

Exemption is allowed for years 20\_\_\_\_, 20\_\_\_\_, 20\_\_\_\_, 20\_\_\_\_, 20\_\_\_\_.

Chairperson \_\_\_\_\_ Date \_\_\_\_\_

CITY OF  
**Fargo**  
ASSESSMENT DEPARTMENT

44d

March 14, 2023

Board of City Commissioners  
City Hall  
Fargo, ND 58102

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Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1609 13 ½ St S as submitted by Stan and Pamela Johnson. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$256 with the City of Fargo's share being \$44.

Sincerely,



Mike Splonskowski  
City Assessor

nlb  
attachment

# Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

### Property Identification

1. Legal description of the property for which exemption is claimed Blk 27, Lot 4, Morton & Dotys

2. Address of Property 1609 13 1/2 St S

3. Parcel Number 01-2040-05690-000

4. Name of Property Owner Stan & Pamela Johnson Phone No. 701-238-6733 <sup>Stan</sup>

5. Mailing Address of Property Owner 3619 21 St S

### Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). finish basement

7. Building permit No. 2006-0560 8. Year built (residential property) 1950

9. Date of commencement of making the improvements \_\_\_\_\_

10. Estimated market value of property before the improvements \$ 156,600.00

11. Cost of making the improvement (all labor, material and overhead) \$ 18,900

12. Estimated market value of property after the improvements \$ ?

### Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Stan Johnson / Pamela Johnson Date 3/2/2023

### Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do  do not  meet the qualifications for exemption for the following reason(s): \_\_\_\_\_

Assessor/Director of Tax Equalization Yvette Flambouli Date 3-16-2023

### Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved  Denied

Approval is subject to the following conditions: \_\_\_\_\_

Exemption is allowed for years 20\_\_\_, 20\_\_\_, 20\_\_\_, 20\_\_\_, 20\_\_\_.

Chairperson \_\_\_\_\_ Date \_\_\_\_\_





44e

March 2, 2023

Board of City Commissioners  
City Hall  
Fargo, ND 58102

---

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1105 10 St N as submitted by Peine Properties LLC. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$115 with the City of Fargo's share being \$20.

Sincerely,

A handwritten signature in cursive script, appearing to read "Mike Splonskowski".

Mike Splonskowski  
City Assessor

nlb  
attachment

# Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

### Property Identification

1. Legal description of the property for which exemption is claimed Blk 6, Lot N 75 Ft of I & J, Chapins

2. Address of Property 1105 10 St N

3. Parcel Number 01-0440-00980-000

4. Name of Property Owner Peine Properties LLC Phone No. \_\_\_\_\_

5. Mailing Address of Property Owner 12647 260 St, Cannon Falls, MN 55009

### Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Finish lower level

7. Building permit No. 2206-0597 8. Year built (residential property) 1923

9. Date of commencement of making the improvements 8-29-22

10. Estimated market value of property before the improvements \$ 265,800.00

11. Cost of making the improvement (all labor, material and overhead) \$ 30,000.00

12. Estimated market value of property after the improvements \$ 295,800.00

### Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Jeff Peine Date 2-18-23

### Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do  do not  meet the qualifications for exemption for the following reason(s): \_\_\_\_\_

Assessor/Director of Tax Equalization Wile Jelencic Date 3-16-2023

### Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved  Denied

Approval is subject to the following conditions: \_\_\_\_\_

Exemption is allowed for years 20\_\_\_, 20\_\_\_, 20\_\_\_, 20\_\_\_, 20\_\_\_.

Chairperson \_\_\_\_\_ Date \_\_\_\_\_

CITY OF  
**Fargo**  
ASSESSMENT DEPARTMENT

448

March 17, 2023

Board of City Commissioners  
City Hall  
Fargo, ND 58102

---

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1535 42 St S as submitted by Fargo-Moorhead Association of Realtors. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$4,000 with the City of Fargo's share being \$692.

Sincerely,



Mike Splonskowski  
City Assessor

nlb  
attachment

**Application For Property Tax Exemption For Improvements  
To Commercial And Residential Buildings**  
North Dakota Century Code ch. 57-02.2  
(File with the local city or township assessor)

**Property Identification**

1. Name of Property Owner Fargo-Moorhead Assoc. of Realtors Phone No. 701.235.6679

2. Address of Property 1535 42nd Street so

City FARGO State ND Zip Code 58103

3. Legal description of the property for which the exemption is being claimed. S 50 FT OF E 430 FT OF  
3 & N 50 FT OF E 430 OF 4, BLOCK 2, WEST ACRES 2ND ADDITION

Parcel Number 01-3802-00628-000 Residential  Commercial  Central Business District

5. Mailing Address of Property Owner 1535 42nd Street South

City Fargo State ND Zip Code 58103

**Description Of Improvements For Exemption**

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary). Replace siding, soffit, fascia, windows and doors.  
Reconstruction of certain exterior elements to improve exterior aesthetics.

7. Building Permit No. 2212-0223-SIDG 8. Year Built 1997

9. Date of Commencement of making the improvement TBD, Mid-April weather allowing

10. Estimated market value of property before improvement \$ 1,500,000

11. Cost of making the improvement (all labor, material and overhead) \$ 300,000

12. Estimated market value of property after improvement \$ 1,800,000

**Applicant's Certification and Signature**

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.

Applicant's Signature Marti Kausev, CEO Date 3-15-2023

**Assessor's Determination**

14. The local assessor finds that the improvements in this application has  has not  met the qualifications for exemption for the following reason(s):

Assessor's Signature [Signature] Date 3-20-2023

**Action of Governing Body**

15. Action taken on this application by local governing board of the county or city: Denied  Approved

Approval subject to the following conditions:

Chairman of Governing Body \_\_\_\_\_ Date \_\_\_\_\_