



## Addendum No. 6 – January 19, 2024

### RFP23125: Advanced Metering Infrastructure (AMI) Solution

#### QUESTIONS AND RESPONSES TO PROPOSER RFP INQUIRIES

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1. **If a valve needs to be replaced and it is the responsibility of our licensed plumber to replace the homeowner's valve, is that supposed to be included in our meter bid for installation or will we be able to pass that cost on?**
    - Contractors shall include a unit cost to replace a single standard residential ball valve. This unit cost should not be reflected in the Contractor's overall bid for each bid package. The contractor will be compensated based on the unit cost provided, as standard residential valves need to be replaced. The unit cost should include material and labor costs.
  
  2. **Q&A #40 states that the "City will handle mailings and postage", which appears to contradict Addendum #5 (ref: "Customer outreach, including postcards, door hangers, etc., is the responsibility of the proposer and should be reflected in the bid prices submitted")? Please confirm if (1) the Contractor is to be responsible for the provision and management (ref: mailing & postage) of all related customer consumables / notifications for the purposes of this contract (e.g. postcard mailers, doorhangers, etc.), or (2) if the Contractor is only responsible for the provision of said consumables with the City being responsible for any associated management of said consumables (ref: mailing of applicable consumables, including postage), or (3) if the City is to be responsible for the provision and management of all contract related customer consumables.**
    - The Contractor shall be responsible for strategy, design, mailing, and postage of all customer consumables. Prior to Contractor mailing customer consumables, the City must have an opportunity to review and approve the customer consumables.
  
    - General Clarification – Contractor shall lead customer outreach. However, the City envisions customer outreach to be a collaborative effort between the Contractor and City. Contractors shall document the customer outreach plan in their proposal.
  
  3. **In Part 4 (Proposal requirements) Can you please clarify what you want for photographs of the completed installation? Installed meters? Installed Gateway? Both?**
    - Contractor shall take photographs of the following:
      - o Photograph of the water meter (before – existing conditions)
      - o Photograph of the water meter (after – following improvements)
      - o Photograph of installed gateway
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