



**Addendum No. 4 – December 15, 2023**  
**RFP23125: Advanced Metering Infrastructure (AMI)**  
**Solution**

**INSTALLATION OF AMI SOLUTION**

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**Clarification:**

The City has received clarification from the ND State Plumbing Board regarding the water meter installation process. The installation of the water meters shall be done as follows:

**For the installation of water meters; If approved by the City or State jurisdiction, all work shall be accomplished under the direction and recommendation of a master plumber, licensed in the State of North Dakota. For a typical water meter change out, an employee of the contractor with experience in water meter change outs can accomplish this task without being a licensed plumber in the State of North Dakota. However, the contractor must have a master plumber available to assist as needed.**

For further clarification of the above language, each vendor/supplier/contractor responding to this RFP shall have a master plumber, licensed in the State of North Dakota, as a part of their team.

**Installation Personnel:** The awarded Service Provider will do criminal background checks on any/all employees or prospective employees at the awarded Service Provider's expense. A copy of the background check **must** be supplied to the City of Fargo. The Service Provider represents that all of its drivers possess a valid driver's license and insurance. The Service Provider shall verify, semi-annually, that the licenses of its personnel are valid and current.

The Service Provider shall ensure that its personnel will display patience, tact, and courtesy when dealing with homeowners. The Service Provider shall not knowingly or negligently create situations that would cause unfavorable attitudes toward the City of Fargo.