

HOUSING AND REDEVELOPMENT AUTHORITY OF THE CITY OF FARGO
MINUTES OF THE REGULAR MEETING
September 13, 2016

The regular meeting of the Board of Commissioners for the Housing and Redevelopment Authority of the City of Fargo, North Dakota was held September 13, 2016 at 1:30 PM in the Main Conference Room, 325 Broadway, and Fargo, North Dakota.

COMMISSIONERS PRESENT

Karen Moore Bryce Alme Johnson
Thomas Jefferson Ken Krasja

ABSENT

Michael Leier
Tonna Horsley

FHRA STAFF PRESENT

Lynn Fundingsland Jill Elliott
Steve Eickhoff Amy Rissmann
Scott Noeske Tamara Spry
Sherry Pearson Shane Reiter

OTHERS PRESENT:

Jenn Lambert from the Kilbourne Group.

CONSENT AGENDA

Motion to accept Project Based Vouchers as accepted units	Jefferson/Krajsa
Motion to approve the Consent Agenda	Jefferson/Horsley
BE IT RESOLVED, the Consent Agenda is approved	

REPORTS

Financials

Mr. Noeske reviewed the income statement actual to budget and discussed the differences. Mr. Noeske also reviewed the balance sheet actual to last month and discussed the changes in cash position.

Capital Projects

Mr. Eickhoff explained that he is still lining up sewers on 28th as a part of the City's project and is working on putting siding on the garage of the maintenance shop.

Deputy Director

Sisters Path continues to evolve. It is now for domestic violence victims. We are partnering with the YWCA. We were just awarded a COC grant for support services at Sisters Path.

OLD BUSINESS

Ms. Moore explained that incorporating the Core Values exercise is now up to FHRA management.

The Capital Plan was tabled for the October 2016 Board Meeting.

For the RAD Progress, the commitment to enter into a Housing Assistance payment contract (CHAP) was received for New Horizons and Pioneer Manor. The next step is to remove these buildings from our HUD inventory and at that point we stop re-renting units to free them up for rehab.

Mr. Fundingsland made a request to attend a United Nations international conference on urban issues and housing held in Ecuador in late October. He asks that FHRA cover his per diem for the conference (totaling \$1392) and, that he will personally cover transportation costs.

Motion to approve request for Mr. Fundingsland to attend the conference as a part of the NAHRO delegation. Jefferson/Krajsa

BE IT RESOLVED, the motion is approved

The BSI Board did not achieve a quorum of their last meeting so tabled the request for amendments to the LIHTC partnership agreements to change the right-of-first refusal language from BSI to the HRA.

NEW BUSINESS

For the PHAS report, due to mid-2015 higher than usual public housing vacancies, the HRA lost its high performer status and is now ranked as a standard performer. The reason for the vacancies has been addressed and vacancy levels have since been restored to historic levels (less than 2%).

A rough draft of the new organizational structure was presented to the board. In October, the new organizational structure with job description information will be presented to each department with another summary of the changes presented at the All Staff Meeting.

Ms. Moore adjourned the public session of the Board Meeting. An Executive Session was called to order. After the Executive Session closed, there being no further business, the meeting adjourned. The next meeting is scheduled for October 11, 2016.

Karen Moore
Chairperson

Lynn Fundingsland
Secretary