

**HOUSING AND REDEVELOPMENT AUTHORITY OF THE CITY OF FARGO  
MINUTES OF THE REGULAR MEETING  
September 13, 2016**

The regular meeting of the Board of Commissioners for the Housing and Redevelopment Authority of the City of Fargo, North Dakota was held September 13, 2016 at 1:30 PM in the Main Conference Room, 325 Broadway, and Fargo, North Dakota.

**COMMISSIONERS PRESENT**

Karen Moore            Bryce Alme Johnson  
Thomas Jefferson      Ken Krasja

**ABSENT**

Michael Leier  
Tonna Horsley

**FHRA STAFF PRESENT**

Lynn Fundingsland    Jill Elliott  
Steve Eickhoff        Amy Rissmann  
Scott Noeske          Tamara Spry  
Sherry Pearson        Shane Reiter

**OTHERS PRESENT:**

Jenn Lambert from the Kilbourne Group.

**CONSENT AGENDA**

Motion to accept Project Based Vouchers as accepted units                      Jefferson/Krajsa  
  
Motion to approve the Consent Agenda    Jefferson/Horsley  
BE IT RESOLVED, the Consent Agenda is approved

**REPORTS**

**Financials**

Mr. Noeske reviewed the income statement actual to budget and discussed the differences. Mr. Noeske also reviewed the balance sheet actual to last month and discussed the changes in cash position.

**Capital Projects**

Mr. Eickhoff explained that he is still lining up sewers on 28<sup>th</sup> as a part of the City's project and is working on putting siding on the garage of the maintenance shop.

**Deputy Director**

Sisters Path continues to evolve. It is now for domestic violence victims. We are partnering with the YWCA. We were just awarded a COC grant for support services at Sisters Path.

## **OLD BUSINESS**

Ms. Moore explained that incorporating the Core Values exercise is now up to FHRA management.

The Capital Plan was tabled for the October 2016 Board Meeting.

For the RAD Progress, the commitment to enter into a Housing Assistance payment contract (CHAP) was received for New Horizons and Pioneer Manor. The next step is to remove these buildings from our HUD inventory and at that point we stop re-renting units to free them up for rehab.

Mr. Fundingsland made a request to attend a United Nations international conference on urban issues and housing held in Ecuador in late October. He asks that FHRA cover his per diem for the conference (totaling \$1392) and, that he will personally cover transportation costs.

Motion to approve request for Mr. Fundingsland to attend the conference as a part of the NAHRO delegation. Jefferson/Krajsa

BE IT RESOLVED, the motion is approved

The BSI Board did not achieve a quorum of their last meeting so tabled the request for amendments to the LIHTC partnership agreements to change the right-of-first refusal language from BSI to the HRA.

## **NEW BUSINESS**

For the PHAS report, due to mid-2015 higher than usual public housing vacancies, the HRA lost its high performer status and is now ranked as a standard performer. The reason for the vacancies has been addressed and vacancy levels have since been restored to historic levels (less than 2%).

A rough draft of the new organizational structure was presented to the board. In October, the new organizational structure with job description information will be presented to each department with another summary of the changes presented at the All Staff Meeting.

Ms. Moore adjourned the public session of the Board Meeting. An Executive Session was called to order. After the Executive Session closed, there being no further business, the meeting adjourned. The next meeting is scheduled for October 11, 2016.

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Karen Moore  
Chairperson

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Lynn Fundingsland  
Secretary