

Fargo Public Library Board of Directors
Agenda for Tuesday September 16, 2025
4:00p.m.

Fargo City Commission Chambers
225 4th St North
Fargo, ND 58102

- | | |
|---|---------------|
| 1. Approve Order of the Agenda | Action |
| 2. Minutes of the August 19 Meeting | Action |
| 3. Public Comment | |
| 4. Staff Report- Megan Lass | |
| 5. Director's Report | |
| 6. Unfinished Business | |
| A. None | |
| 7. New Business | |
| A. Rules of Conduct Draft | |
| B. Main Coffee Space Repurposing Project Update | Action |
| 8. Statistical Reports | |
| A. August Usage | |
| B. August Financials | |
| 9. Friends of the Library Report | |
| 10. Next Regular Meeting: October 21 | |
| 11. Adjourn | |

**Fargo Public Library Board
Minutes for Tuesday, August 19, 2025
Fargo Public Library Community Room
101 4th Street North, Fargo, ND 58102**

Board Members Present: Amy Ouren, Hanna James , Jenna Reno John Rodenbiker, Kristen Schipper, and Wanda Mengelkoch

Board Members Absent: Paul Jensen

Staff: Tim Dirks, Cindy Haff, Megan Lass

Board President Amy Ouren called the meeting to order at 4:00 p.m. A quorum was met.

Order of the Agenda

John Rodenbiker moved to approve the order of the agenda; Hannah James seconded the motion. The motion carried.

Minutes of the July 15 Regular Meeting

Kristen Schipper moved to approve the minutes of the Jul 15 Regular Meeting; John Rodenbiker seconded the motion. The motion carried.

Public Comment

There was no one present for public comment

Staff Report

Megan Lass presented highlights of staff updates and events including:

- Programming
 - Summer Reading Program Highlights
 - 62,414 Days Read
 - 598 Adult Registrations with 257 Completed Challenges
 - 202 Teen Registrations with 89 Completed Challenges
 - 1403 Child Registrations with 671 Completed Challenges
 - One Book One Community Upcoming Events
 - Thirteen Strings from Scandinavia (Sept 6, 2 pm @ Main)
 - Tea Time Book Club (Sept 8)
 - Children's
 - Troll Story time (Sept 13, 10am @ Carlson)
 - AARP Events
 - Six Pillars of Brain Health (Aug 20, 1:30 pm @ Carlson)
 - A Home Fit for Aging (Sep 10, 3:30 pm @ Carlson)
 - Multigenerational
 - Mario Kart 8 Deluxe Tournament (Aug 30 @ Main)
 - Jr Bracket (13 and under) – Noon
 - Sr Bracket (14 and up) – 2pm

Director's Report

Director Tim Dirks highlighted collaborative meetings with the West Fargo Library Director as well as representatives of the Red Cross

Unfinished business

There was no unfinished business

New Business

- 2026 Budget Update
 - Director Dirks gave the final budget cut total for the Library as \$241,858. While there will be no branch closures or staff reduction, the cuts will still be felt deeply. The cuts will be in:
 - Electronic Databases
 - Maintenance Service Contracts
 - ILS Development
 - Processing/Technical Services
 - Collections from all branches
 - Contract Security for Carlson
- Meeting Room Policy and Application
 - The Meeting Room policy and application form were updated in accordance with the fee structure changes approved at last month's Board meeting.
 - Wanda Mengelkoch moved to approve the fees as recommended. John Rodenbiker seconded the motion. The motion was approved unanimously

Statistical Reports

July Usage

Director Tim Dirks noted an increase in program attendance and volunteer hours for the year

July Financials

Director Tim Dirks with 58% of the year complete, our budget is at 55.33% spent. He noted continued gifts from the Friends of the Fargo Public Library with our sincere thanks.

Friends of the Library Report

- Friends President Marisa Nygord highlighted some accomplishments over the past month
 - Program Sponsorship
 - One Book One Community
 - Summer Reading Program Wrap up
 - Tuesdays for Toddlers
 - Jazz into Fall
- \$2000 Grant received from the FM Development Foundation
- The Fall Book Sale will be held Oct 23-25, with the Bag Sale being on Oct 25
 - Donations are needed specifically in Novels and Children's Book
- There is still 1 Board position open.

Next Regular Meeting Tuesday, September 16 at 4pm in the Fargo City Commission Chambers.

The meeting adjourned at 4:15 p.m.

Respectfully submitted,
Cindy Haff

Staff Report
September 2025 Library Board Meeting

Community Engagement:

- **Freedom Resource Center Resource Fair**, Sept. 23 – 11:30am – Veterans Memorial Arena
- **Red River Market**, Oct. 11 – 10:00am (storytime at 12:30pm) – Broadway Square

Programming:

Upcoming Featured Events & Programs (for a full list of all upcoming activities, visit FargoLibrary.org):

Children

- **Wondery Art and Adventure**, Sept. 18 and Oct. 16, 11:00am – Main Library. Step into a world of creativity and exploration at the library! Explore fine art concepts like color, shape, and composition through hands-on art activities to help develop fine motor skills and patience. Children's ages 3-5 (with an adult) have the opportunity to explore, create, and learn. Registration for each session begins two weeks before the event.
- **Intro to Engineering for Kids**, Sept. 20, 9:00am – Northport Library. Learn about the wide world of engineering through hands-on demonstrations of mechanical, civil, and electrical engineer with NDSU's Society of Women Engineers at this open house. Kids from Kindergarten through 6th grade are welcome to drop in anytime between 9 and 11 a.m.
- **Libraries Dance – Spooky Ballet**, Oct 8, 6:30pm – Main Library. F-M Ballet and Gasper's School of Dance will be at the Main Library in the Children's Area for movement and fun! These events are interactive with a fun storytime, followed by a brief dance lesson and snacks, so wear clothes/costumes you can move in!
- **Reptiles at the Library**, Oct. 11, 10:00am – Main Library. Kids of all ages are invited to investigate the creepy crawlers with students from NDSU's Herpetology class, who will be on hand to show off some of their scaly friends. A reptile craft and other themed activities will also be available.

Teens

- **Snap Circuits**. Come play with electronics! You can put together a mini arcade game, make electricity from pop or juice, and make a mini powered car. We'll be using snap circuits which are an easy way to explore electronics without extra tools.
 - Oct. 10, 11:00am – Northport Library
 - Oct. 13, 1:00pm – Carlson Library

Adults

- **Concert featuring Project: Constellation**, Sept. 20, 2:00pm – Main Library. Join us for a concert of Scandinavian music with Project: Constellation, a violin and guitar duo out of Grand Forks. Songs will be sung in Swedish and Norwegian with the musicians providing context to each tune. *This event is part of the One Book, One Community reading program.*
- **Rosemaling Workshop**, Sept. 27, 9:00am – Carlson Library. Explore this beautiful Norwegian folk art with a rosemaling workshop led by Alan Pearson, a frequent teacher at the Sons of Norway. This class will feature the Telemark style with its free-flowing scrolls and flowers all connected to a root center. All supplies will be provided. Space is limited, pre-registration is required. *This event is part of the One Book, One Community reading program.*

- **Book Swap**, Sept. 27, 11:00am – Main Library. Looking to clear space on your shelves or refresh your reading stack for free? Join us for our first-ever Book Swap! The swap will open at 11:00am, but those who donate items in advance will receive an early entry ticket for 10:00am. Fiction, nonfiction, adult, teen, and children's books are all welcome as long as they're in good condition.
- **Oxblood Film Screening with Actress Jeanne Bøe**, Sept. 30, 6:30pm – **Sons of Norway**. Join Norwegian filmmaker and actress Jeanne Bøe for a screening of her 20-minute film *Oxblood*, about the last generation of Norwegian farmers struggling to keep their farms going. Q&A to follow the film. *This event is part of the One Book, One Community reading program.*
- **The Lit Lounge: Horror Fiction**, Oct. 1 – 6:00pm – Carlson Library. Join us for an open discussion on all things related to horror literature! We'll talk subgenres, favorite authors, movies, and upcoming releases. We'll have recommendations, refreshments, and trivia!
- **Intro to Lefse Making Class**, Oct. 4, 1:00pm – Carlson Library. Bring your apron and get ready to roll! Join us for a little lefse history and instruction, then try making it yourself. Pre-registration is required and begins Sept. 20. *This event is part of the One Book, One Community reading program.*
- **Jazz into Fall, Saturdays in October**, 4:00pm – Main Library. Start a weekend evening out on the town with live jazz at the library! Jazz Into Fall is coming back this October, on Saturday afternoons. *This free jazz series is entirely funded by the Friends of the Fargo Public Library and would not be possible without their generous support.*
 - Oct. 4: Bebop Express with Tom Strait
 - Oct. 11: Dave Ferreira Trio
 - Oct. 18: Russ Peterson and the Funk Commission
 - Oct. 25: Blue Halcyon with Monica Winter
- **Norway's Beautiful National Costumes**, Oct. 8, 6:00pm – Main Library. Dr. Jonna Gjevre, author and scholar whose recent work focuses on folk traditions and cultural heritage, will explore the history of bunads and folkedrakt in Norway and North America. We will have accessories, embroidery, beadwork, and fabric samples on display. *This event is part of the One Book, One Community reading program.*
- **Halloween Ghost Painting**. Without a brush, paint an adorable ghost family portrait for Halloween! Registration is required and opens Sept. 27.
 - Oct. 11, 2:00pm – Carlson Library
 - Oct. 13, 6:00pm – Northport Library
- **Twilight Movie and Book Nook Craft**, Oct. 18, 9:30am – Main Library. Team Edward or Team Jacob? Whichever you're on, join us to make a Twilight themed book nook and enjoy some snacks while watching *Twilight*. All materials will be provided, registration opens Oct. 4.

Multigenerational

- **2025 One Book, One Community Author Event: Lars Mytting Presentation**, Sept. 29 – 7:00pm – **Concordia College Knutson Center**. Explore the themes of Lars Mytting's novel *The Bell in the Lake* at a free presentation by the author. Doors will open at 6:30pm. Books will be available for purchase.
- **Northern Narratives and Northern Focus Celebration**, Oct. 14, 5:30pm – **Fargo City Hall**. The reception celebrating the creative work of both Northern Narratives and Northern Focus is back and better than ever! Mingle with the artists, see the photo gallery, enjoy a Q&A with the Northern Focus winner and honorees, and listen to the authors of Northern Narratives give readings of their published work! All are welcome.

FPL DIRECTOR'S REPORT

September 16, 2025

Director's Activities:

8.22.2025 Met with Finance staff
8.26.2025 Attended Northport Painting Project Meeting
8.27.2025 Attended Main Coffee Space Repurposing Project Meeting
9.4.2025 Attended Northport Painting Project Walk Through
9.8.2025 Met with Liaison Commissioner
9.11.2025 Met with Signal of North Dakota Admin Staff
9.15.2025 Attended City Cabinet Meeting

Goal 1 Professional & Organizational:

8.21.2025 Provided Branch Open Discussion at Northport
8.26.2025 Moderated Library Dept. Heads Meeting
9.9.2025 Moderated Library Dept. Heads Meeting
9.10.2025 Provided Branch Open Discussion Meeting
9.16.2025 Moderated Library Dept. Heads Meeting

Goal 4 Partnering:

8.20.2025 Moderated Red River Zoo Executive Committee Meeting
8.26.2025 Moderated Red River Zoo Board Meeting
9.2.2025 Attended Friends Board Meeting

**Fargo Public Library Board
Action Item Summary Sheet**

What:

Explanation:

Director recommendation:

Board Discussion:

Approve as recommended

First motion made by: _____

Second motion made by: _____

Approve with changes

First motion made by: _____

Second motion made by: _____

Vote

In Favor: _____

Opposed: _____

Approved/Denied/Tabled/Postponed

Service Policy **Rules of Conduct**

9.16.25 Draft

The Board of Directors believes that patrons of the Fargo Public Library have the right to use library materials and services without being disturbed or impeded by other library users; that patrons and staff have the right to a secure and comfortable environment; and that patrons and staff have the right to materials and facilities that are in good condition.

Rules

- Any behavior which is disruptive or which hinders use of the library is prohibited on library property. This includes, but is not limited to, loud or boisterous behavior, verbal or physical harassment, drunkenness, running, fighting, sleeping, exhibiting offensive personal hygiene and congregating in large groups. Appropriate attire must be worn (i.e. shoes and shirts)
- Use of all tobacco products is strictly prohibited in the library. Use of electronic cigarettes is also prohibited.
- The consumption of food within reasonable limits at the discretion of library staff is allowed. Authorized groups, with permission from library administration, may serve refreshments in the meeting room.
- Users of portable electronic devices may be asked to disable sounds so as not to create a disturbance for other customers.
- Telephones located at the public service desks are for business use only. Customers asking to use these phones are to be referred to the nearest courtesy phone. Exceptions to this policy will be made for children needing a ride home and for emergency situations.
- Animals, except those used to aid persons with disabilities or used in conjunction with library programs, are not permitted in the library.
-
- Individuals who return items that are infested and/or damaged by pests will be ineligible to check out items and won't be allowed to visit any library location until the active infestation has been eliminated. The individual will also be responsible for the replacement costs of the infested and/or damaged items.
- Selling products or services and soliciting donations are not permitted on library property.
- Taking surveys, asking people to sign petitions and distributing leaflets, is not permitted on library property except in areas outside of library buildings.

- Parents are responsible for the behavior of their children while they are on library property. Children under the age of 10 must be attended by a parent or other responsible caregiver age 14 or older in the same service area at all times while on library property.
- The violation of federal or state laws or local ordinances will not be permitted on library property. Theft, vandalism, and mutilation of library property are criminal offenses which will be prosecuted. The library reserves the right to inspect all bags, purses, briefcases, backpacks, and other such items when staff members have reason to believe that this rule has been violated. The library is not responsible for personal belongings which are left unattended.
- Photography and video recording within library property is allowed as long as it does not unreasonably interfere with the rights of other patrons or prevent staff from serving patrons and/or performing their job responsibilities. Photography and video recording are prohibited in all restrooms.
- With the exception of law enforcement, the possession of firearms and/or dangerous weapons is prohibited on library property.
- Leaving packages, backpacks, luggage, or any other personal items unattended is not permitted. These unattended items may be disposed of.
- Bicycles, motorized recreational scooters, and shopping carts are not allowed within library buildings. Wheeled vehicles required for mobility are allowed.
- Use of rollerblades, roller skates, skateboards, non-motorized scooters, or other similar items within library buildings is prohibited.

For purposes of these rules of conduct, as to the Main Library, the term "library property" shall mean the public patron areas inside the building (as opposed to library-staff areas, administrative office areas, restricted areas, and the) and "outside the building" shall mean the area between the building and the property boundary on the east, south and west side of the building and the southerly edge of the Sodbuster walkway on the north side of the building. As to the Dr. James Carlson Library in south Fargo, the term "library property" shall mean the public patron areas inside the building (as opposed to staff areas, administrative office restricted areas) and outside the building shall mean the area between the building and the property boundary on all sides surrounding the building. As to the Northport Library in north Fargo, the term "library property" shall mean the public patron areas inside the library building space (as opposed to staff areas and administrative office restricted areas).

People whose actions violate these rules will be asked to stop such actions. The library has the legal right and authority to require anyone violating these Rules of Conduct to leave the library. Violation of these rules may result in temporary or indefinite trespass from the library pursuant to the Board of Directors' authority under Section 40-38-07 of

the North Dakota Century Code. Individuals who have been trespassed may contact the Library Director to appeal their trespassed status.

#007-2001

Approved 11-27-2001

Revised 02-22-2005

Revised 05-20-2008

Revised 02-16-2010

Revised 08-21-2012

Revised 09-18-2012

Revised 09-17-2013

Revised 08-19-2014

Reviewed 07-17-2018

Revised 11-19-2019

Revised 06-16-2020

Revised 06-15-2021

Revised 02-15-2022

Revised 06-21-2022

Revised 09-19-2023

Revised 05-21-2024

Library Use 2025

New Registrations: 700
 Approx. Registered Patrons: 50,721

ATTENDANCE	Aug-25	Aug-24	% CHANGE	2025 YTD	2024 YTD	Diff.	% CHANGE
Door Count Main	16,913	20,073	-16%	134,038	148,652	(14,614)	-10%
Door Count Carlson	14,071	14,037	0%	112,803	113,896	(1,093)	-1%
Door Count Northport	4,204	4,966	-15%	35,406	36,532	(1,126)	-3%
Outreach	365	413	-12%	3,238	3,050	188	6%
Total	35,553	39,489	-10%	285,485	302,130	(16,645)	-6%

PROGRAM ATTENDANCE	# of Programs	Attendance	Attendance					
Adult Programs Main	16	290	256	13%	2,289	1,970	319	16%
Adult Programs Carlson	19	177	170	4%	1,649	1,417	232	16%
Adult Programs Northport	2	25	23	9%	272	194	78	40%
Teen Programs Main	4	22	41		172	217	(45)	-21%
Teen Programs Carlson	-	-	13		240	110	130	118%
Teen Programs Northport	-	-	-		69	13	56	431%
Childrens Programs Main	6	183	182	1%	3,676	4,197	(521)	-12%
Childrens Programs Carlson	4	102	106	-4%	2,713	2,766	(53)	-2%
Childrens Programs Northport	1	30	37	-19%	839	1,178	(339)	-29%
Community Engagement	12	2,856	2,044	40%	8,008	8,238	(230)	-3%
Outreach Department	1	63	119	-47%	655	755	(100)	-13%
Virtual/Passive Adult	2	236	207	14%	2,016	1,048	968	92%
Virtual/Passive Teen	-	-	41		241	168	73	
Virtual/Passive Childrens	4	2,371	608	290%	9,747	6,313	3,434	54%
Total	71	6,355	3,847	65%	32,586	28,584	4,002	14%

VOLUNTEER HOURS							
Main	154	148	4%	1,248	1,098	150	14%
Carlson	77	76	1%	499	390	109	28%
Outreach	57	77	-26%	446	515	(69)	-13%
Northport	-	-		-	-		
Total	288	301	-4%	2,193	2,003	190	9%

INTERNET SIGNUP							
Main	2,580	3,437	-25%	18,901	23,403	(4,502)	-19%
Carlson	2,157	2,392	-10%	15,243	16,889	(1,646)	-10%
Northport	559	616	-9%	4,166	3,992	174	4%
Total	5,296	6,445	-18%	38,310	44,284	(5,974)	-13%

ELECTRONIC ACTIVITY							
Web page hits	17,301	20,713	-16%	135,960	171,063	(35,103)	-21%

2025 Circulation

	Aug-25	Aug-24	Increase/ Decrease	% CHANGE	2025 YTD	2024 YTD	Increase/ Decrease	% Change YTD
PRINT								
MAIN								
Adult Nonfiction	2,502	2,730	(228)	-8.35%	20,735	22,620	(1,885)	-8.33%
Youth Nonfiction	2,014	2,124	(110)	-5.18%	17,264	16,713	551	3.30%
Adult Fiction	6,083	6,563	(480)	-7.31%	46,851	49,240	(2,389)	-4.85%
Youth Fiction	4,626	4,541	85	1.87%	31,746	32,572	(826)	-2.54%
Youth Reader	1128	1332	(204)	-15.32%	9,759	10,925	(1,166)	-10.67%
Youth Picture Books	3,526	4,710	(1,184)	-25.14%	29,228	33,222	(3,994)	-12.02%
Adult Magazines	95	116	(21)	-18.10%	698	974	(276)	-28.34%
Youth Magazines	54	50	4	8.00%	281	217	64	29.49%
Subtotal	20,028	22,166	(2,138)	-9.65%	156,562	166,483	(9,921)	-5.96%
OUTREACH								
Deposit	982	1,042	(60)	-5.76%	7,988	7,379	609	8.25%
CARLSON								
Adult Nonfiction	875	952	(77)	-8.09%	7,479	7,682	(203)	-2.64%
Youth Nonfiction	1,374	1,352	22	1.63%	10,915	10,918	(3)	-0.03%
Adult Fiction	3,611	3,560	51	1.43%	26,619	27,393	(774)	-2.83%
Youth Fiction	3,645	3,474	171	4.92%	26,606	25,487	1,119	4.39%
Youth Readers	1718	1772	(54)	-3.05%	14,622	13,986	636	4.55%
Youth Picture Books	3,602	3,852	(250)	-6.49%	27,680	28,013	(333)	-1.19%
Adult Magazines	76	59	17	28.81%	454	489	(35)	-7.16%
Youth Magazines	24	29	(5)		172	241	(69)	-28.63%
Subtotal	14,925	15,050	(125)	-0.83%	114,547	114,209	338	0.30%
NORTHPORT								
Adult Nonfiction	249	281	(32)	-11.39%	2,218	2,325	(107)	-4.60%
Youth Nonfiction	305	321	(16)	-4.98%	2,365	3,179	(814)	-25.61%
Adult Fiction	1,000	1,107	(107)	-9.67%	7,733	8,171	(438)	-5.36%
Youth Fiction	511	482	29	6.02%	3,384	3,743	(359)	-9.59%
Youth Readers	254	431	(177)	-41.07%	2,218	2,698	(480)	-17.79%
Youth Picture Books	480	738	(258)	-34.96%	4,317	5,522	(1,205)	-21.82%
Adult Magazines	7	23	(16)	-69.57%	116	192	(76)	-39.58%
Youth Magazines	3	7	(4)		23	37	(14)	-37.84%
Subtotal	2,809	3,390	(581)	-17.14%	22,374	25,867	(3,493)	-13.50%
TOTAL PRINT	38,744	41,648	(2,904)	-6.97%	301,471	313,938	(12,467)	-3.97%

2025 Circulation

NONPRINT

OverDrive	30,504	25,052	5,452	21.76%	239,164	201,439	37,725	18.73%
Hoopla	-	2,414	(2,414)	-100.00%	-	22,659	(22,659)	-100.00%
Childrens Devices	19	16	3		151	165	(14)	-8.48%
Kanopy	972	547	425	77.70%	6,001	6,597	(596)	-9.03%
Subtotal	31,495	28,029	3,466	12.37%	245,316	230,860	14,456	6.26%

MAIN

Adult DVD's	2666	2949	(283)	-9.60%	20,768	23,212	(2,444)	-10.53%
Youth DVD's	448	420	28	6.67%	3,326	3,349	(23)	-0.69%
Video Games	269	297	(28)	-9.43%	1,944	2,025	(81)	-4.00%
Adult CD's	537	461	76	16.49%	3,879	4,135	(256)	-6.19%
Youth CD's	67	84	(17)	-20.24%	448	560	(112)	-20.00%
Adult Books on CD	114	153	(39)	-25.49%	1,109	1,394	(285)	-20.44%
Youth Books on CD	415	279	136	48.75%	3,067	2,320	747	32.20%
Kits	296	329	(33)	-10.03%	2,401	2,541	(140)	-5.51%
Subtotal	4,812	4,972	(160)	-3.22%	36,942	39,536	(2,594)	-6.56%

CARLSON

Adult DVD's	1512	1443	69	4.78%	11,436	12,160	(724)	-5.95%
Youth DVD's	609	573	36	6.28%	4,628	4,206	422	10.03%
Video Games	286	257	29	11.28%	2,376	2,058	318	15.45%
Adult CD's	214	195	19	9.74%	1,895	1,958	(63)	-3.22%
Youth CD's	86	70	16	22.86%	560	612	(52)	-8.50%
Adult Books on CD	92	93	(1)	-1.08%	573	833	(260)	-31.21%
Youth Books on CD	364	273	91	33.33%	2,548	2,128	420	19.74%
Kits	219	204	15	7.35%	1,688	1,578	110	6.97%
Subtotal	3,382	3,108	274	8.82%	25,704	25,533	171	0.67%

NORTHPORT

Adult DVD's	545	509	36	7.07%	4,902	4,892	10	0.20%
Youth DVD's	86	90	(4)	-4.44%	662	687	(25)	-3.64%
Video Games	81	90	(9)	-10.00%	729	607	122	20.10%
Adult CD's	79	72	7	9.72%	656	869	(213)	-24.51%
Youth CD's	0	4	(4)	-100.00%	-	117	(117)	-100.00%
Adult Books on CD	20	37	(17)	-45.95%	163	304	(141)	-46.38%
Youth Books on CD	153	186	(33)	-17.74%	1,183	1,190	(7)	-0.59%
Kits	31	45	(14)	-31.11%	291	290	1	0.34%
Subtotal	995	1,033	(38)	-3.68%	8,586	8,956	(370)	-4.13%

TOTAL NONPRINT

	40,684	37,142	3,542	9.54%	316,548	304,885	11,663	3.83%
--	--------	--------	-------	-------	---------	---------	--------	-------

INTERLIBRARY LOAN

Borrowed	219	243	(24)	-9.88%	1,938	1,983	(45)	-2.27%
Loaned	293	382	(89)	-23.30%	2,831	3,039	(208)	-6.84%
Subtotal	512	625	(113)	-18.08%	4,769	5,022	(253)	-5.04%

RENEWALS

	12,104	12,881	(777)	-6.03%	93,453	103,183	(9,730)	-9.43%
--	--------	--------	-------	--------	--------	---------	---------	--------

TOTAL CIRCULATION

	92,044	92,296	(252)	-0.27%	716,241	727,028	(10,787)	-1.48%
--	--------	--------	-------	--------	---------	---------	----------	--------

2025 Donation Summary

101-0000-365.60-00	REVENUE	Carried Forward	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	13th P	TOTAL
LPLEDG	Endowment	0					26,260		125							26,385
LDONUN	Unrestricted Donations	38,909	205	370		70	1,848	10	205	5						41,622
LDONSP	Restricted Donations	34,751	1,000	295	106	4,575	5,918	2,100	3,030	7,500						59,275
	Grants	0														0
	Total	73,660	1,205	665	106	4,645	34,026	2,110	3,360	7,505	0	0	0	0	0	127,281

	EXPENSE		JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	13th P	TOTAL	BALANCE
101-7019-463.38-99	FM Area Foundation						897	13,098								13,995	
101-7019-463.38-99	Other Services															0	
101-7019-463.43-21	Computer Equip															0	
101-7019-463.54-11	Marketing					300	200			775						1,275	
101-7019-463.61-40	General Supplies			4,001												4,001	
101-7019-463.61-43	Programming		268	309	924	997	393	1,094	3,325	1,138						8,447	
101-7019-463.61-70	Books & Materials		2,475	324				75	616	1,028						4,518	
101-7019-463.68-10	Miscellaneous															0	
101-7019-463.68-10	Staff Development		30	217	30	236	30	354	30	310						1,237	
	Grant Expenses															0	
	Total		2,773	4,850	954	1,533	1,520	14,620	3,971	3,251	0	0	0	0	0	33,472	93,809

Fargo Public Library 2025 Total Expenses
67% OF YEAR LAPSED
SUMMARY OF EXPENSE VS. AGGREGATE BUDGET
2025

2025 Account	Budget Line	Total YTD	Total YTD Expenses + Encumbrances	Total Budget	%
Full time staff	11-00	\$ 1,595,133	\$ 1,595,133	\$ 2,555,135	62.43%
Full time overtime	11-01	\$ 168	\$ 168	\$ -	
Full time banked sick	11-02	\$ -	\$ -	\$ 25,114	0.00%
Part time w/benefits	13-00	\$ 385,275	\$ 385,275	\$ 560,166	68.78%
Part time w/benefits overtime		\$ 32	\$ 32	\$ -	
Part time banked sick		\$ -	\$ -	\$ 228	0.00%
Part time seasonal no benefits	14-00	\$ 22,044	\$ 22,044	\$ 55,202	39.93%
Health insurance	20-01	\$ 215,099	\$ 215,099	\$ 348,468	61.73%
Dental insurance	20-03	\$ 16,115	\$ 16,115	\$ 23,343	69.04%
Long Term Disability	20-04	\$ 4,568	\$ 4,568	\$ 6,907	66.14%
Auto Allowance	20-05	\$ 566	\$ 566	\$ 900	62.92%
FICA 6.2%	21-01	\$ 119,223	\$ 119,223	\$ 190,492	62.59%
Medicare 1.45%	21-02	\$ 27,883	\$ 27,883	\$ 44,551	62.59%
City Pension	22-01	\$ 21,029	\$ 21,029	\$ 33,416	62.93%
NDPERS Pension	22-04	\$ 155,163	\$ 155,163	\$ 249,408	62.21%
NDPERS & City Pension	22-05	\$ 4,242	\$ 4,242	\$ 6,742	62.92%
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	
NDPERS DC Required Cont.	22-10	\$ 933	\$ 933	\$ -	
NDPERS DC Addtl Contrib	22-11	\$ 187	\$ 187	\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	
Life insurance	26-00	\$ -	\$ -	\$ 800	0.00%
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ 1,000	0.00%
Security Services	38-61	\$ 93,281	\$ 93,281	\$ 134,329	69.44%
Other Services	38-99	\$ 18,228	\$ 23,061	\$ 15,750	146.42%
Water Sewer	41-05	\$ 4,016	\$ 4,016	\$ 6,500	61.79%
General equip repair	43-20	\$ -	\$ -	\$ 3,000	0.00%
General equip repair (computer)	43-21	\$ 3,893	\$ 5,999	\$ 29,266	20.50%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	
Maintenance service	43-50	\$ 64,560	\$ 71,732	\$ 51,360	139.66%
Land and building rent	44-10	\$ 56,448	\$ 88,894	\$ 82,662	107.54%
Property insurance	52-10	\$ 10,212	\$ 10,212	\$ 28,753	35.52%
Automobile liability	52-20	\$ 373	\$ 373	\$ 359	103.90%
General liability	52-30	\$ 11,874	\$ 11,874	\$ 11,547	102.84%
Cellular phone service	53-20	\$ 4,016	\$ 4,016	\$ 5,400	74.37%
Other communications	53-60	\$ 320	\$ 320	\$ 2,600	12.31%
ILS Development	53-61	\$ -	\$ -	\$ 46,150	0.00%
Minitex/OCLC	53-62	\$ 22,254	\$ 22,254	\$ 21,600	103.03%
Marketing	54-11	\$ 29,847	\$ 30,197	\$ 41,500	72.76%
In state travel	56-60	\$ 1,651	\$ 1,651	\$ 3,500	47.16%
Out of state travel	57-60	\$ 8,305	\$ 8,305	\$ 7,500	110.74%
Due & membership in state	59-10	\$ 1,995	\$ 1,995	\$ 2,100	95.00%
Dues/membership out state	59-11	\$ 2,329	\$ 2,329	\$ 2,000	116.45%
Seminar & conf in state	59-20	\$ 1,785	\$ 1,785	\$ 2,500	71.38%
Seminar & conf out state	59-21	\$ 1,175	\$ 1,175	\$ 2,750	42.73%
Office supplies	61-10	\$ 21,520	\$ 21,520	\$ 31,500	68.32%
Medical supplies	61-20	\$ 422	\$ 422	\$ 600	70.39%
General supplies	61-40	\$ 22,884	\$ 22,884	\$ 35,000	65.38%
Program materials	61-43	\$ 27,461	\$ 28,311	\$ 41,000	69.05%
Materials Processing	61-44	\$ 32,953	\$ 32,953	\$ 64,569	51.04%
Postage	61-50	\$ 12,149	\$ 12,149	\$ 15,300	79.40%
Books & periodicals	61-70	\$ 434,520	\$ 452,844	\$ 788,200	57.45%
Gasoline		\$ 249	\$ 249	\$ 550	45.25%
Natural gas	62-50	\$ 30,844	\$ 30,844	\$ 81,153	38.01%
Electricity	62-51	\$ 67,482	\$ 67,482	\$ 124,265	54.30%
Miscellaneous	68-10	\$ 1,039	\$ 1,039	\$ 2,000	51.96%
Safety compliance	68-50	\$ -	\$ -	\$ 100	0.00%
Bad Debt		\$ -	\$ -	\$ -	
Capital Outlay - Equipment		\$ -	\$ -	\$ -	
Capital Outlay - Computer Software	74-10	\$ -	\$ -	\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	
		\$ 3,555,747	\$ 3,621,827	\$ 5,787,235	62.58%

<div>Fargo Public Library 2025 Total Expenses</div> <div>67% OF YEAR LAPSED</div>								
EXPENSE VS. BUDGET								
2025								
MAIN								
Account	Budget Line	June	July	August	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 149,641	\$ 150,510	\$ 150,275	\$ 1,224,359		\$ 2,026,971	60%
Full time overtime	11-01	\$ 41	\$ -	\$ -	\$ 168		\$ -	
Full Time banked sick	11-02	\$ -	\$ -	\$ -	\$ -		\$ 22,161	0%
Part time w/benefits	13-00	\$ 31,300	\$ 32,032	\$ 32,273	\$ 262,260		\$ 384,136	68%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ 32		\$ -	
Part Time Banked Sick	13-02	\$ -	\$ -	\$ -	\$ -		\$ 228	0%
Part time seasonal no benefits	14-00	\$ 1,540	\$ 2,167	\$ 2,100	\$ 14,443		\$ 40,056	36%
Health insurance	20-01	\$ 19,344	\$ 19,524	\$ 19,394	\$ 149,255		\$ 261,945	57%
Dental insurance	20-03	\$ 1,525	\$ 1,529	\$ 1,548	\$ 11,710		\$ 17,064	69%
Long Term Disability	20-04	\$ 417	\$ 418	\$ 418	\$ 3,444		\$ 5,364	64%
Auto Allowance	20-05	\$ 69	\$ 69	\$ 69	\$ 566		\$ 900	63%
FICA 6.2%	21-01	\$ 10,849	\$ 10,980	\$ 10,978	\$ 89,473		\$ 148,193	60%
Medicare 1.45%	21-02	\$ 2,537	\$ 2,568	\$ 2,567	\$ 20,925		\$ 34,658	60%
City Pension	22-01	\$ 1,816	\$ 1,816	\$ 1,816	\$ 14,833		\$ 23,570	63%
NDPERS Pension	22-04	\$ 14,078	\$ 14,166	\$ 14,120	\$ 116,611		\$ 195,595	60%
NDPERS & City Pension	22-05	\$ 519	\$ 519	\$ 519	\$ 4,242		\$ 6,742	63%
Actuarial Contributions	22-06				\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ 212	\$ 245	\$ 282	\$ 933		\$ -	
NDPERS DC Addit Contrib	22-11	\$ 40	\$ 45	\$ 42	\$ 187		\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -		\$ 800	0%
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -		\$ 500	0%
Security Services	38-61	\$ 9,475	\$ 9,960	\$ 9,621	\$ 63,015		\$ 97,429	65%
Other Services	38-99	\$ 998	\$ 3,596	\$ 2,139	\$ 17,022	\$ 4,832	\$ 15,000	146%
Water Sewer	41-05	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -		\$ 3,000	0%
General equip repair (computer)	43-21	\$ 82	\$ 1,508	\$ 95	\$ 3,893	\$ 650	\$ 28,266	16%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ 1,874	\$ 1,665	\$ 1,433	\$ 64,383	\$ 7,171	\$ 49,560	144%
Land and building rent	44-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Property insurance	52-10	\$ 138	\$ -	\$ -	\$ 8,831		\$ 22,191	40%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ 373		\$ 359	104%
General liability	52-30	\$ -	\$ -	\$ -	\$ 11,874		\$ 11,547	103%
Cellular phone service	53-20	\$ 998	\$ -	\$ 943	\$ 4,016		\$ 5,400	74%
Other communications	53-60	\$ 80	\$ -	\$ 80	\$ 320		\$ 2,600	12%
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -		\$ 46,150	0%
Minitex/OCLC	53-62	\$ -	\$ -	\$ 867	\$ 22,254		\$ 21,600	103%
Marketing	54-11	\$ 4,042	\$ 5,737	\$ 3,600	\$ 29,847	\$ 350	\$ 41,500	73%
In state travel	56-60	\$ 193	\$ 246	\$ 144	\$ 1,651		\$ 3,500	47%
Out of state travel	57-60	\$ 88	\$ 6,261	\$ -	\$ 8,305		\$ 7,500	111%
Due & membership in state	59-10	\$ 25	\$ 35	\$ -	\$ 1,995		\$ 2,100	95%
Dues/membership out state	59-11	\$ 210	\$ -	\$ -	\$ 2,329		\$ 2,000	116%
Seminar & conf in state	59-20	\$ 555	\$ 845	\$ -	\$ 1,785		\$ 2,500	71%
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ 1,175		\$ 2,750	43%
Office supplies	61-10	\$ 2,046	\$ 1,008	\$ 1,762	\$ 11,162		\$ 20,000	56%
Medical supplies	61-20	\$ -	\$ -	\$ -	\$ 422		\$ 600	70%
General supplies	61-40	\$ 2,701	\$ 5,736	\$ 930	\$ 15,310		\$ 25,000	61%
Program materials	61-43	\$ 4,973	\$ 3,454	\$ 2,245	\$ 27,461	\$ 850	\$ 41,000	69%
Materials Processing	61-44	\$ 3,491	\$ 3,591	\$ 2,621	\$ 32,953		\$ 64,569	51%
Postage	61-50	\$ -	\$ 5,000	\$ -	\$ 10,149		\$ 11,000	92%
Books & periodicals	61-70	\$ 36,151	\$ 55,340	\$ 20,669	\$ 331,090	\$ 18,324	\$ 596,975	59%
Gasoline	62-10	\$ 48	\$ 45	\$ 31	\$ 249		\$ 550	45%
Natural gas	62-50	\$ 1,293	\$ 1,155	\$ 1,112	\$ 18,294		\$ 42,500	43%
Electricity	62-51	\$ 5,499	\$ 8,786	\$ 9,988	\$ 41,575		\$ 78,000	53%
Miscellaneous	68-10	\$ 437	\$ -		\$ 1,039		\$ 2,000	52%
Safety compliance	68-50	\$ -	\$ -		\$ -		\$ 100	0%
Bad Debt		\$ -	\$ -		\$ -		\$ -	
Capital Outlay - Machinery & Equipment		\$ -	\$ -		\$ -		\$ -	
Capital Outlay - Computer Software	74-10	\$ -	\$ -		\$ -		\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -		\$ -		\$ -	
		\$ 309,327	\$ 350,554	\$ 294,679	\$ 2,646,214	\$ 32,178	\$ 4,416,129	61%

<div>Fargo Public Library 2025 Total Expenses</div> <div>67% OF YEAR LAPSED</div>								
EXPENSE VS. BUDGET								
2025								
CARLSON								
Account	Budget Line	June	July	August	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 29,790	\$ 30,803	\$ 30,366	\$ 247,402		\$ 408,775	61%
Full time overtime	11-01	\$ -	\$ -	\$ -	\$ -		\$ -	
full Time Banked Sick	11-02	\$ -	\$ -	\$ -	\$ -		\$ 2,953	0%
Part time w/benefits	13-00	\$ 11,009	\$ 9,653	\$ 9,535	\$ 78,932		\$ 114,982	69%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ -		\$ -	
Part Time Banked Sick	13-02	\$ -	\$ -	\$ -	\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ 980	\$ 812	\$ 1,068	\$ 7,601		\$ 15,146	50%
Health insurance	20-01	\$ 6,012	\$ 6,354	\$ 6,273	\$ 47,886		\$ 69,883	69%
Dental insurance	20-03	\$ 385	\$ 395	\$ 390	\$ 2,951		\$ 4,368	68%
Long Term Disability	20-04	\$ 91	\$ 92	\$ 92	\$ 744		\$ 1,150	65%
Auto Allowance	20-05	\$ -	\$ -	\$ -	\$ -		\$ -	
FICA 6.2%	21-01	\$ 2,468	\$ 2,429	\$ 2,412	\$ 19,730		\$ 31,971	62%
Medicare 1.45%	21-02	\$ 577	\$ 568	\$ 564	\$ 4,614		\$ 7,478	62%
City Pension	22-01	\$ 758	\$ 758	\$ 758	\$ 6,196		\$ 9,846	63%
NDPERS Pension	22-04	\$ 2,900	\$ 2,868	\$ 2,817	\$ 23,046		\$ 37,104	62%
NDPERS & City Pension	22-05	\$ -	\$ -	\$ -	\$ -		\$ -	
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Addlt Contrib	22-11	\$ -	\$ -	\$ -	\$ -		\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -		\$ 500	0%
Security Services	38-61	\$ 4,593	\$ 4,657	\$ 4,707	\$ 30,267		\$ 36,900	82%
Other Services	38-99	\$ 34	\$ -	\$ 34	\$ 204		\$ 250	82%
Water Sewer	41-05	\$ 341	\$ 316	\$ 341	\$ 2,079		\$ 3,500	59%
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair (computer)	43-21	\$ -	\$ -	\$ -	\$ -	\$ 1,456	\$ 1,000	146%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ -	\$ -	\$ -	\$ 177		\$ 1,800	10%
Land and building rent	44-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Property insurance	52-10	\$ -	\$ -	\$ -	\$ 1,220		\$ 5,712	21%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General liability	52-30	\$ -	\$ -	\$ -	\$ -		\$ -	
Cellular phone service	53-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Other communications	53-60	\$ -	\$ -	\$ -	\$ -		\$ -	
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -		\$ -	
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ -		\$ -	
Marketing	54-11	\$ -	\$ -	\$ -	\$ -		\$ -	
In state travel	56-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Out of state travel	57-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Due & membership in state	59-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Dues/membership out state	59-11	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf in state	59-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ -		\$ -	
Office supplies	61-10	\$ 483	\$ 1,590	\$ 316	\$ 7,428		\$ 8,500	87%
Medical supplies	61-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General supplies	61-40	\$ 339	\$ 150	\$ -	\$ 6,032		\$ 7,500	80%
Program materials	61-43	\$ -	\$ -	\$ -	\$ -		\$ -	
Materials Processing	61-44	\$ -	\$ -	\$ -	\$ -		\$ -	
Postage	61-50	\$ -	\$ 2,000	\$ -	\$ 2,000		\$ 4,300	47%
Books & periodicals	61-70	\$ 10,149	\$ 10,061	\$ 7,306	\$ 69,678		\$ 125,900	55%
Gasoline	62-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Natural gas	62-50	\$ 1,070	\$ 781	\$ 934	\$ 11,585		\$ 34,853	33%
Electricity	62-51	\$ 3,366	\$ 4,498	\$ 4,163	\$ 21,593		\$ 39,265	55%
Miscellaneous	68-10		\$ -		\$ -		\$ -	
Safety compliance	68-50		\$ -		\$ -		\$ -	
Bad Debt			\$ -		\$ -		\$ -	
Capital Outlay - Equipment			\$ -		\$ -		\$ -	
Capital Outlay - Computer Software	74-10		\$ -		\$ -		\$ -	
Capital Outlay - Vehicles	74-20		\$ -		\$ -		\$ -	
		\$ 75,344	\$ 78,787	\$ 72,076	\$ 591,364	\$ 1,456	\$ 973,636	61%

<div>Fargo Public Library 2025 Total Expenses</div> <div>67% OF YEAR LAPSED</div>								
EXPENSE VS. BUDGET								
2025								
NORTHPORT								
Account	Budget Line	June	July	August	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 16,142	\$ 14,484	\$ 15,483	\$ 123,372		\$ 119,389	103%
Full time overtime	11-01	\$ -	\$ -	\$ -	\$ -		\$ -	
Full time banked sick	11-02	\$ -	\$ -	\$ -	\$ -		\$ -	
Part time w/benefits	13-00	\$ 5,000	\$ 5,584	\$ 5,332	\$ 44,083		\$ 61,048	72%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ -		\$ -	
Part time banked sick		\$ -	\$ -	\$ -	\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Health insurance	20-01	\$ 2,657	\$ 2,134	\$ 2,346	\$ 17,958		\$ 16,640	108%
Dental insurance	20-03	\$ 191	\$ 177	\$ 188	\$ 1,454		\$ 1,911	76%
Long Term Disability	20-04	\$ 48	\$ 45	\$ 48	\$ 380		\$ 393	97%
Auto Allowance	20-05	\$ -	\$ -	\$ -	\$ -		\$ -	
FICA 6.2%	21-01	\$ 1,257	\$ 1,202	\$ 1,244	\$ 10,020		\$ 10,328	97%
Medicare 1.45%	21-02	\$ 294	\$ 281	\$ 291	\$ 2,343		\$ 2,415	97%
City Pension	22-01	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS Pension	22-04	\$ 1,958	\$ 1,858	\$ 1,927	\$ 15,506		\$ 16,709	93%
NDPERS & City Pension	22-05	\$ -	\$ -	\$ -	\$ -		\$ -	
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Addlt Contrib	22-11	\$ -	\$ -	\$ -	\$ -		\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -		\$ -	
Security Services	38-61	\$ -	\$ -	\$ -	\$ -		\$ -	
Other Services	38-99	\$ -	\$ 34	\$ -	\$ 1,002	\$ -	\$ 500	200%
Water Sewer	41-05	\$ 278	\$ 278	\$ 278	\$ 1,937		\$ 3,000	65%
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair (computer)	43-21	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ -	\$ -	\$ -	\$ -		\$ -	
Land and building rent	44-10	\$ 6,272	\$ 6,272	\$ 6,272	\$ 56,448	\$ 32,446	\$ 82,662	108%
Property insurance	52-10	\$ -	\$ -	\$ -	\$ 161		\$ 850	19%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General liability	52-30	\$ -	\$ -	\$ -	\$ -		\$ -	
Cellular phone service	53-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Other communications	53-60	\$ -	\$ -	\$ -	\$ -		\$ -	
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -		\$ -	
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ -		\$ -	
Marketing	54-11	\$ -	\$ -	\$ -	\$ -		\$ -	
In state travel	56-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Out of state travel	57-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Due & membership in state	59-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Dues/membership out state	59-11	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf in state	59-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ -		\$ -	
Office supplies	61-10	\$ 465	\$ 237	\$ 54	\$ 2,929		\$ 3,000	98%
Medical supplies	61-20	\$ -	\$ -		\$ -		\$ -	
General supplies	61-40	\$ 113	\$ -	\$ 19	\$ 1,542		\$ 2,500	62%
Program materials	61-43	\$ -	\$ -	\$ -	\$ -		\$ -	
Materials Processing	61-44	\$ -	\$ -	\$ -	\$ -		\$ -	
Postage	61-50	\$ -	\$ -	\$ -	\$ -		\$ -	
Books & periodicals	61-70	\$ 4,552	\$ 4,585	\$ 2,194	\$ 33,752		\$ 65,325	52%
Gasoline	62-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Natural gas	62-50	\$ 47	\$ 38	\$ 36	\$ 966		\$ 3,800	25%
Electricity	62-51	\$ 623	\$ 687	\$ 680	\$ 4,315		\$ 7,000	62%
Miscellaneous	68-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Safety compliance	68-50	\$ -	\$ -	\$ -	\$ -		\$ -	
Bad Debt		\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Equipment		\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Computer Software		\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	\$ -		\$ -	
		\$ 39,897	\$ 37,896	\$ 36,393	\$ 318,168	\$ 32,446	\$ 397,470	88%

Revenue 2025		
	Fees & Copies 101-0000-351.25-01	Misc. Revenue 101-0000-361.61-08
January	\$ 2,405.35	\$ 746.74
February	\$ 1,360.18	\$ 1,464.11
March	\$ 2,975.40	\$ 36.02
April	\$ 2,733.25	\$ 396.60
May	\$ 1,924.48	\$ 489.57
June	\$ 2,431.84	\$ 213.63
July	\$ 2,213.57	\$ 333.77
August	\$ 3,121.13	\$ 493.77
September		
October		
November		
December		
	\$ 19,165.20	\$ 4,174.21

Total \$ 23,339.41