

Fargo Public Library Board of Directors
Agenda for Tuesday August 19, 2025
4:00p.m.
Fargo City Commission Chambers
225 4th St North
Fargo, ND 58102

- | | |
|--|---------------|
| 1. Approve Order of the Agenda | Action |
| 2. Minutes of the July 15 Meeting | Action |
| 3. Public Comment | |
| 4. Staff Report- Megan Lass | |
| 5. Director's Report | |
| 6. Unfinished Business | |
| A. None | |
| 7. New Business | |
| A. 2026 Budget Update | |
| B. Meeting Room Policy Draft | Action |
| 8. Statistical Reports | |
| A. July Usage | |
| B. July Financials | |
| 9. Friends of the Library Report | |
| 10. Next Regular Meeting: September 16 | |
| 11. Adjourn | |

**Fargo Public Library Board
Minutes for Tuesday, July 15, 2025
Fargo Public Library Community Room
101 4th Street North, Fargo, ND 58102**

Board Members Present: Amy Ouren, Hanna James (online), Paul Jensen (Online) John Rodenbiker, Kristen Schipper (Online) and Wanda Mengelkoch

Board Members Absent: Jenna Reno

Staff: Tim Dirks, Cindy Haff, Melisa Duncan

Board President Amy Ouren called the meeting to order at 4:00 p.m. A quorum was met.

Order of the Agenda

John Rodenbiker moved to approve the order of the agenda; Wanda Mengelkoch seconded the motion. The motion carried.

Minutes of the June 17 Regular Meeting

John Rodenbiker moved to approve the minutes of the May 20 Regular Meeting; Kristen Schipper seconded the motion. The motion carried.

Public Comment

There was no one present for public comment

Staff Report

Melisa Duncan presented highlights of staff updates and events including:

- Staffing
 - Training for 3 LA1's is nearly complete
 - Briar Harris joined the staff this week as an LA1
- Community Engagement
 - Be My Neighbor, Aug 5 from 10-2 in the Fargo Civic Center Plaza
 - Pride in the Park, Aug 9 from 10-2 in the Fargo Civic Center Plaza
- Programming
 - Summer Reading Program Highlights
 - 31,786 Days Read
 - 533 Adult Registrations
 - 189 Teen Registrations
 - 1,305 Child Registrations
 - Back to School Bingo on Aug 12 & 13
 - Aug 12, 10 am – Northport
 - Aug 12, 2 pm – Carlson
 - Aug 12, 11 am – Main
 - Galactic Bowling (SRC Wrap up Party) – Jul 28, 10 am – The Bowler
 - Sponsored by the Friends of the Fargo Public Library
 - Time Capsule opening on Jun 26 had 135 attendees

- President Amy Ouren asked if the items from the Time Capsule are displayed anywhere. Melisa Duncan explained that while some were heavily damaged by water that seeped into the capsule, the remainder are currently displayed at the Library thru the end of July
- Life-Sized CandyLand event Jul 7 had 170 attendees
- 3 Author events are scheduled
 - Zach Sollie, Jul 21, 6 pm – Carlson
 - Francis Gary Powers Jr, Jul 29, 1pm – Main
 - Frank F Weber, Aug 6, 6 pm – Main

Director's Report

Director Tim Dirks highlighted ongoing meetings with City Cabinet, City Budget Team and the City Admin on the 2026 Budget

Unfinished business

There was no unfinished business

New Business

- 2026 Budget Update
 - Director Dirks explained the City Budget Team asked for mock up scenarios of mid (3%), moderate (5%) and extreme (10%) budget cuts. While all would include a reduction in collection and electronic resources, the extreme (10%) would also include the closure of the Northport Branch. He indicated that the Commissioners indicated that this was not a direction they wanted to move toward in the Monday, Jul 14 informational meeting. Director Dirks said he was encouraged by the conversation, but recognized that there will be significant impacts no matter how the budget ends up. It's currently a waiting game
 - Paul Jensen asked if the Federal Budget cuts were impactful to us.
 - Director Dirks explained that those funds are received directly by the ND State Library. They announced earlier this month that they had received full funding. The impacts were are feeling currently are more related to the Property Tax reforms by the State Legislature
 - John Rodenbiker asked if there were further actions needed before the next Board Meeting
 - There are no next steps except to wait
 - Amy Ouren asked what the best way to show support for Northport and for the Library in general
 - Director Dirks encouraged the Board Members to contact their elected officials to offer their thanks for supporting the Public Library and ask them to continue. He encourages all concerned citizens to do the same.
- Fee Increases
 - It was proposed to increase fees for the following beginning in 2026
 - Non – Resident Cards increase from \$20 to \$60 per year
 - Community Room usage fees
 - For-Profit organization increase from \$100 to \$300 for up to 4 hours
 - Non-Profit organization will now pay \$40

- Conference Rooms will not be \$50 for for-profit organizations
 - Meeting Room Technology will increase from \$20 to \$50
- John Rodenbiker moved to approve the fees as recommended. Wanda Mengelkoch seconded the motion. The motion was approved unanimously
- Overdrive Access Change
 - Due to the lack of additional funding, it is proposed to limit access to Libby (Overdrive) to only City of Fargo Residents in order to ensure the viability of the resource.
 - Director Dirks noted that all non-COF residents can still access Libby through the North Dakota State Library.
 - John Rodenbiker moved to approve the fees as recommended. Wanda Mengelkoch seconded the motion. The motion was approved unanimously

Statistical Reports

June Usage

Director Tim Dirks noted a steady numbers for June

June Financials

Director Tim Dirks with 50% of the year complete, our budget is at 47.57% spent. He noted continued gifts from the Friends of the Fargo Public Library with our sincere thanks.

Friends of the Library Report

There was no representative in attendance

Next Regular Meeting Tuesday, Jul 15 at 4pm in the Fargo City Commission Chambers.

The meeting adjourned at 4:33 p.m.

Respectfully submitted,
Cindy Haff

Staff Report
August 2025 Library Board Meeting

Community Engagement:

- **NDSU** – August 21 for International Student Orientation Resource Fair and August 28 for the Welcome Week Block Party
- **MSUM** – September 8 at their library with other area public libraries

Programming:

Upcoming Featured Events & Programs (for a full list of all upcoming activities, visit FargoLibrary.org):

Children

- **Returning ongoing Children's programs starting in Sept:**
 - Tumble Time: Sept-Dec. -- 1st Thursday of the month
 - Mind Mysteries Live: Sept-Dec. -- 1st and 3rd Saturdays of the month
 - Wondery Art and Adventure: Sept-Dec. -- 3rd Thursday of the month
 - Crafternoons: Sept-Dec. -- 2nd and 4th Mondays and Tuesdays of the month
- **Troll Storytime, Sept. 13, 10:00am – Carlson Library.** Are you ready to growl, scowl, and dance like a troll? Troll Storytime will have a little troll singing and moving, and active troll storytelling with our resident Scandinavian Studies and accordion playing children's and accordion playing children's librarian. This event is geared towards kids ages 3 to 6 and their families. (A One Book, One Community event)
- **Homeschool Book Swap, Sept. 15, 2:00pm – Main Library.** Does your family have shelves filled with books that are no longer being read or that kids have outgrown? Bring them to the Main Library for a children's book swap! Books of all kinds (including curriculum) will be collected from 2-2:30 and then the swapping begins! The swap shop will close at 3:30pm so get there early for the best selection.

Teens

- **Anime Night for Teens, Aug. 21, 6:00pm – Main Library.** Join us for an evening of anime at the library. Attendees will get to choose what we watch from a selection of TV shows and movies.

Adults

- **Six Pillars of Brain Health with AARP, Aug. 20, 1:30pm – Carlson Library.** Learn brain-boosting activities and actionable steps you can take to incorporate the six pillars of brain health into your life. Register online through AARP: <https://events.aarp.org/Brain8-20-25>
- **Thirteen Strings from Scandinavia, Sept. 6, 2:00pm – Main Library.** The Grammy-nominated duo of Andrea Hoag and Loretta Kelley will present a program of Scandinavian folk tunes played on the violin and Hardanger fiddle. Both performers draw on their knowledge and experiences from years of immersion in these traditions for a lively performance embellished with songs, mouth music, and humorous tidbits of Scandinavian folklore. (A One Book, One Community event)
- **A Home Fit for Aging with AARP, Sept. 10, 3:30p, – Carlson Library.** Learn ways in which individuals and families can make their current or future residence or that of their loved one, their "lifetime home." Register online through AARP: <https://events.aarp.org/Fit9-10-25>.
- **Book Clubs**
 - **Sense of Place, Sept. 4 – *The Stationery Shop* by Marjan Kamali**

- **Tea Time Book Club**, Sept. 8 – *The Bell in the Lake* by Lars Mytting (A One Book, One Community event)
- **Diverse Perspectives**, Sept. 11 – *The Great Displacement: Climate Change and the Next American Migration* by Jake Bittle

Multigenerational

- **Summer Reading Challenge numbers**
 - 56,047 Days Read
 - 580 Adult Registrations – 225 Completed Challenges
 - 200 Teen Registrations – 79 Completed Challenges
 - 1393 Child Registrations – 578 Completed Challenges
- **Mario Kart 8 Deluxe Tournament, Aug. 30 – Main Library.** Engage in friendly multiplayer competition in a Mario Kart 8 Deluxe Tournament for the Nintendo Switch at the library! Player Limit per bracket may be enforced based on attendance. A limited amount of controllers are available, and players are highly encouraged to bring their own. Prizes awarded for 1st through 4th place winners. Adults must accompany children under 10 years old.
 - Jr. Bracket – Starts at noon (13 and under)
 - Sr. Bracket – Starts at 2 p.m. (14 and up)
- **Free Friday Movie, Sept. 12, 1:00pm – Carlson Library.** Join us for free movie and popcorn on the second Friday of the month at the Dr. James Carlson Library. Adults must accompany children age 9 and younger. In September we'll be screening *The Ballad of Wallis Island*, rated PG-13.

FPL DIRECTOR'S REPORT

August 19, 2025

Director's Activities:

7.21.2025 Attended City Cabinet Meeting
8.1.2025 Met with City Admin per the 2026 budget reductions
8.4.2025 Attended Mayor's Preliminary Budget presentation
8.13 – 8.17 On Vacation
8.18.2025 Attended City Cabinet Meeting

Goal 1 Professional & Organizational:

7.16.2025 Provided Open Door Office Hours
7.16.2025 Moderated 2026 Budget Meeting with Main staff
7.16.2025 Moderated 2026 Budget Meeting with branch staff
7.22.2025 Moderated Library Dept. Heads Meeting
7.23.2025 Provided Open Door Office Hours
7.30.2025 Provided Open Door Office Hours
8.5.2025 Moderated Library Dept. Heads Meeting
8.6.2025 Provided Open Door Office Hours
8.12.2025 Moderated Library Dept. Heads Meeting
8.19.2025 Moderated Library Dept. Heads Meeting

Goal 4 Partnering:

7.17.2025 Attended lunch meeting with West Fargo Library Director
7.23.2025 Moderated Red River Zoo Executive Committee Meeting
7.24.2025 Met with representatives of the Red Cross
8.5.2025 Attended Friends Board Meeting

**Fargo Public Library Board
Action Item Summary Sheet**

What:

Explanation:

Director recommendation:

Board Discussion:

Approve as recommended

First motion made by: _____

Second motion made by: _____

Approve with changes

First motion made by: _____

Second motion made by: _____

Vote

In Favor: _____

Opposed: _____

Approved/Denied/Tabled/Postponed

Service Policy **Meeting Rooms**

The Fargo Public Library provides meeting space for use by the library, by municipal, county and state government, and by the general population for lawful public use.

Meeting spaces are available ONLY during regular library hours. See Fargo Public Library website for details.

Reservations

All scheduling is made through library administration between 9:00 a.m. and 5:00 p.m. Monday through Friday. Reservations are preferred at least two weeks in advance of the meeting date and may be made up to 6 months in advance. Other than the library, municipal, county and state government, no group may reserve the meeting room for more than four four-hour blocks in any month. The library reserves the right to cancel any booking with a six-week notice for its own programming needs.

Fees must be paid at the time of the application. Fees are nonrefundable unless notice of cancellation is received by library administration at least one day in advance of the event, or unless the library cancels the booking. Fees may be paid by cash, check, or credit card. Unclaimed refunds and transfers of reservations over 6 months old will be forfeited.

Groups are not booked for meeting space until application and payment have been received and confirmed by the library. Confirmation will be made in person, by mail, or email. Groups will be notified either in person, by phone, or email if their application has been rejected.

Groups must request the use of audio or visual technology at least 48 hours in advance of their reservation. Technology fees should be paid at the time of the request. Groups requiring assistance with and/or set up of audiovisual technologies need to specifically request assistance at the time the technology is reserved. Groups should be aware that staff availability is limited and staff may not be available throughout the duration of the event to help with technology troubleshooting. It is advised when making your reservation to build in 30 minutes for A/V set up.

Chair and table set-up requests for the Community Room at the Main Library must be made at the time the room is reserved; staff will not be available to make adjustments the day of the event. Special set up requests are not available for the Conference Rooms. Groups may move chairs and tables as they need, but should return the room to its original set up before leaving.

The Carlson and Northport Libraries do not have staff to assist with chair and table set up.

Walk In Usage

Walk in use is allowed in the conference rooms when available. The community rooms are not available for walk in use. Technology assistance and or access is not available for walk in use in the conference rooms. *(This includes advanced reservations made without technology requests.)*

Statement of Policy and Principles

1. The Fargo Public Library is a public facility built and maintained by the taxpayers of the city and by private contributions. It is used primarily for programs and services of the Public Library.
2. When the meeting rooms are not being used for those purposes, they are available to groups, organizations, and individuals according to the rules of this policy.
3. The library strives to minimize expenses for supervision, security, liability, utilities, etc., so that primary library services are not negatively affected. Fees are charged to offset additional costs to the library.
4. Meeting room use must not disrupt or conflict with regular library operations and services. On this basis, requests for use may be denied or suspended.
5. All meetings must be open to the public. Meetings may not be restricted to any particular group or individuals.
6. The meeting rooms are for meetings and programs of an educational, informational, cultural, or civic nature to enhance the library's role as an institution which connects people with information. The meeting rooms may be used by for-profit organizations but buying/selling, commercial transactions, or other exchange of goods is prohibited. Meeting rooms may not be used for private social gatherings such as showers, birthday parties, etc.
7. Fees or admission/participation charges are not allowed.
8. Use of a meeting room does not constitute endorsement of the beliefs, viewpoints, policies, or affiliations of the user by the library board or staff.
9. All organizations must comply with all relevant state and local ordinances to include all licensing and copyright requirements in regards to program content. Failure to comply with said ordinances and requirements will result in suspension of meeting room privileges.

Rules

1. The room must be left in a neat and orderly condition. Furniture must be returned to its original arrangement. Charges for damage beyond normal wear will be assessed to the group that had the booking at the time of the damage.

2. Adult supervision (18+) must be provided during the entire time of contracted use. Library staff cannot provide childcare services for the children accompanying adults who are using the meeting rooms.
3. The library assumes no responsibility or liability for accidents, injury, or loss of personal property in the library or the meeting room.
4. Smoking, alcohol consumption, open flames, and animals with the exception of service animals on library property are prohibited.
5. Refreshments may be served but cooking is prohibited. Groups serving food are responsible for cleanup.
6. Signs may be posted at the door to the meeting room indicating that the group is meeting there. Signs may not be posted anywhere else throughout the library indicating a meeting is planned or in process.
7. A group may not use the library's address as its address nor may they keep belongings at the library.
8. Library staff will not accept calls or relay messages to people attending meetings except in case of emergencies.
9. Any group with two or more consecutive no show's without notifying the Library may result in suspension of future meeting room use.
10. Failure to abide by these rules may result in suspension of meeting room privileges.
11. The Main Library Community Room is reserved for library programming only on Saturdays and is not available for non-library events.
12. Individuals representing an organization must declare that affiliation if the event is being organized or sponsored by said organization.
13. The Fargo Public Library Rules of Conduct apply to all meeting room bookings and attendees.

Community Room Fees (Max capacity 50-100 depending on location)

No fee	Local/State/Federal Government, Public Education, FPL Affiliated Groups
\$300 for up to 4 hours *\$75 per ea additional hour	For-profit organizations
\$40 for up to 4 hours *\$10 per ea additional hour	Unincorporated groups & individuals
Walk in's not permitted	

Conference Room Fees (Max capacity 15-20 depending on location)

No fee	Unincorporated groups, Individuals & walk in (when available)
\$50	For-profit organizations

Equipment Fees (all rooms)

No fee	Use of projection screen, lectern, prep kitchen, folding tables, chairs, wireless internet, whiteboard
\$50 per use per day	Technology utilization (laptop, projector, TV, wireless microphone, etc.)
No fee	Technology utilization for City of Fargo; Fargo Senior Programs; Fargo Public Library-affiliated groups, Government Agencies
Walk Ins	No Technology Available

Dr. James Carlson Library

Community Room (Capacity 70)

Christianson Conference Room (Capacity 15)

Main Library *Not available for reservations on Saturdays

Community Room (Capacity 100)

Dawson Conference Room (Capacity 15)

Fercho Conference Room (Capacity 20)

Northport Library

Community Room (Capacity 50) *Walk-ins are welcome when the room is available

*Approved 10-16-2007**Revised 07-28-2009**Revised 04-19-2011**Revised 09-18-2012**Revised 11-18-2014**Revised 11-20-2018**Reviewed 08-17-2021**Revised 10-19-2021**Revised 11-15-2022**Revised 12-19-2023**Revised 11-19-2024*

Application for Use of Fargo Public Library Meeting Room

Select Location:

Main Library

101 4th Street North

- ☐ Community Room (90)
- ☐ Fercho Conference Rm (20)
- ☐ Dawson Conference Rm (15)

Carlson Library

2801 32nd Avenue South

- ☐ Community Room (70)
- ☐ Conference Room (15)

Northport Library

2714 North Broadway

- ☐ Community Room (50)

Type/Nature of Event _____ (Required) Attendance expected: _____

Name of Person Booking Event: _____ (Required)

Meeting Date(s): _____ (Required)

Time requested: _____ to _____ (Please include time for set up & tear down)

NOTE: All meeting rooms must be vacated by the building's posted closing hour

Affiliated Organization: _____ (Required)

Address of person or organization: _____

Phone: _____ Email: _____

(at least one method of contact is required)

Select All Options:

Community Room (Large Rooms - available at Main, Carlson and Northport)

- ☐ For-Profit Organization – \$300 for up to four hours, \$75 per each additional hour
- ☐ Not For-Profit Organizations – \$40 for up to four hours, \$10 per each additional hour
- ☐ Local/State/Federal Government, Public Education, FPL- Affiliated Groups – No Fee

Conference Room (Small Rooms - available at Main and Carlson only)

- ☐ For-Profit Organizations – \$50
- ☐ Not-for-Profit Organizations & Walk-In – No fee

Equipment – \$50 flat fee per booking per day (Not available for Walk-In)

Check all that apply

- ☐ Laptop
- ☐ Projection (TV or Lg Screen depending on room size and location)
- ☐ Wireless Microphone (Large rooms only)

TOTAL FEES DUE: _____

Fees must be paid in advance via cash, check or credit card at any FPL location

By submitting this form I agree that I have read and agree to abide by the Meeting Room Policy. I agree to use the room only for the purposes of the above organization and with the stated date, hours, and attendance. Failure to abide by this agreement may result in the suspension of meeting room privileges.

Signature _____ Date submitted: _____

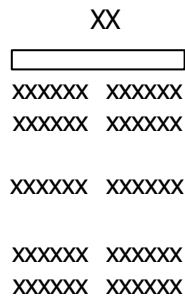
Return this form to any Fargo Public Library location or email to libraryoffice@fargolibrary.org

-Main Library Community Room Use Only-

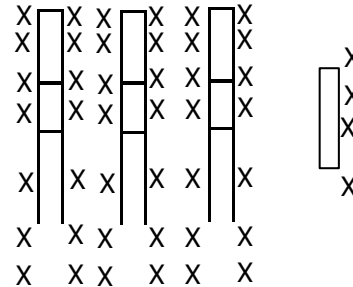
Room set up to be completed by organizer at Carlson and Northport locations.

Please make your selection by checking the box next to your choice

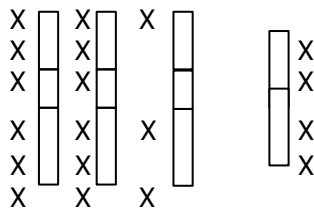
☐ **Standard configuration**
1 Table, 60 Chairs



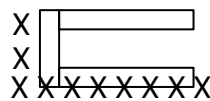
☐ **Luncheon**



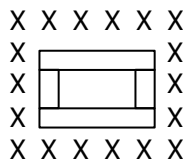
☐ **Classroom**



☐ **Open Cube**
XXXXXXXXXXXX



☐ **Closed Cube**



☐ **Custom Configuration**
Please draw what you would like

Return this form to any Fargo Public Library
location attention Meeting Rooms or email
to libraryoffice@fargolibrary.org

Library Use 2025

New Registrations: 626
 Approx. Registered Patrons: 50003

ATTENDANCE	Jul-25	Jul-24	% CHANGE	2025 YTD	2024 YTD	Diff.	% CHANGE
Door Count Main	17,899	20,743	-14%	117,125	128,579	(11,454)	-9%
Door Count Carlson	16,200	15,787	3%	98,732	99,859	(1,127)	-1%
Door Count Northport	4,711	5,229	-10%	31,202	31,566	(364)	-1%
Outreach	408	385	6%	2,873	2,637	236	9%
Total	39,218	42,144	-7%	249,932	262,641	(12,709)	-5%

PROGRAM ATTENDANCE	# of Programs	Attendance	Attendance					
Adult Programs Main	17	299	229	31%	1,999	1,714	285	17%
Adult Programs Carlson	23	240	274	-12%	1,472	1,247	225	18%
Adult Programs Northport	4	42	19	121%	247	171	76	44%
Teen Programs Main	5	40	95	-58%	150	176	(26)	-15%
Teen Programs Carlson	-	-	24	-100%	240	97	143	147%
Teen Programs Northport	3	24	-		69	13	56	431%
Childrens Programs Main	17	962	598	61%	3,493	4,015	(522)	-13%
Childrens Programs Carlson	9	367	347	6%	2,611	2,660	(49)	-2%
Childrens Programs Northport	1	3	33	-91%	809	1,141	(332)	-29%
Community Engagement	4	135	288	-53%	5,152	6,194	(1,042)	-17%
Outreach Department	1	54	39	38%	592	636	(44)	-7%
Virtual/Passive Adult	3	169	83	104%	1,780	841	939	112%
Virtual/Passive Teen	4	71	-		241	127	114	
Virtual/Passive Childrens	5	1,569	1,433	9%	7,376	5,705	1,671	29%
Total	96	3,975	3,462	15%	26,231	24,737	1,494	6%

VOLUNTEER HOURS

Main	216	241	-10%	1,094	950	144	15%
Carlson	110	73	51%	422	314	108	34%
Outreach	64	77	-17%	389	438	(49)	-11%
Northport	-	-		-	-		
Total	390	391	0%	1,905	1,702	203	12%

INTERNET SIGNUP

Main	2,182	3,137	-30%	16,321	19,966	(3,645)	-18%
Carlson	2,627	2,445	7%	13,086	14,497	(1,411)	-10%
Northport	591	634	-7%	3,607	3,376	231	7%
Total	5,400	6,216	-13%	33,014	37,839	(4,825)	-13%

ELECTRONIC ACTIVITY

Web page hits	18,234	21,488	-15%	118,659	150,350	(31,691)	-21%
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2025 Circulation

	Jul-25	Jul-24	Increase/ Decrease	% CHANGE	2025 YTD	2024 YTD	Increase/ Decrease	% Change YTD
PRINT								
MAIN								
Adult Nonfiction	2,818	2,828	(10)	-0.35%	18,233	19,890	(1,657)	-8.33%
Youth Nonfiction	2,420	2,380	40	1.68%	15,250	14,589	661	4.53%
Adult Fiction	6,692	6,889	(197)	-2.86%	40,768	42,677	(1,909)	-4.47%
Youth Fiction	5,331	5,199	132	2.54%	27,120	28,031	(911)	-3.25%
Youth Reader	1537	1,539	(2)	-0.13%	8,631	9,593	(962)	-10.03%
Youth Picture Books	4,178	4,548	(370)	-8.14%	25,702	28,512	(2,810)	-9.86%
Adult Magazines	81	125	(44)	-35.20%	603	858	(255)	-29.72%
Youth Magazines	70	23	47		227	167	60	35.93%
Subtotal	23,127	23,531	(404)	-1.72%	136,534	144,317	(7,783)	-5.39%
OUTREACH								
Deposit	994	941	53	5.63%	7,006	6,337	669	10.56%
CARLSON								
Adult Nonfiction	999	1,002	(3)	-0.30%	6,604	6,730	(126)	-1.87%
Youth Nonfiction	1,609	1,637	(28)	-1.71%	9,541	9,566	(25)	-0.26%
Adult Fiction	3,985	4,042	(57)	-1.41%	23,008	23,833	(825)	-3.46%
Youth Fiction	4,811	4,129	682	16.52%	22,961	22,013	948	4.31%
Youth Readers	2168	2,012	156	7.75%	12,904	12,214	690	5.65%
Youth Picture Books	4,091	4,192	(101)	-2.41%	24,078	24,161	(83)	-0.34%
Adult Magazines	84	44	40	90.91%	378	430	(52)	-12.09%
Youth Magazines	26	35	(9)	-25.71%	148	212	(64)	-30.19%
Subtotal	17,773	17,093	680	3.98%	99,622	99,159	463	0.47%
NORTHPORT								
Adult Nonfiction	298	333	(35)	-10.51%	1,969	2,044	(75)	-3.67%
Youth Nonfiction	334	348	(14)	-4.02%	2,060	2,858	(798)	-27.92%
Adult Fiction	1,175	1,272	(97)	-7.63%	6,733	7,064	(331)	-4.69%
Youth Fiction	618	529	89	16.82%	2,873	3,261	(388)	-11.90%
Youth Readers	310	408	(98)	-24.02%	1,964	2,267	(303)	-13.37%
Youth Picture Books	587	784	(197)	-25.13%	3,837	4,784	(947)	-19.80%
Adult Magazines	12	23	(11)	-47.83%	109	169	(60)	-35.50%
Youth Magazines	6	16	(10)		20	30	(10)	-33.33%
Subtotal	3,340	3,713	(373)	-10.05%	19,565	22,477	(2,912)	-12.96%
TOTAL PRINT	45,234	45,278	(44)	-0.10%	262,727	272,290	(9,563)	-3.51%

2025 Circulation

NONPRINT

OverDrive	30,419	25,831	4,588	17.76%	208,660	176,387	32,273	18.30%
Hoopla	-	2,527	(2,527)	-100.00%	-	20,245	(20,245)	-100.00%
Childrens Devices	19	37	(18)	-48.65%	132	149	(17)	-11.41%
Kanopy	666	509	157	30.84%	5,029	6,050	(1,021)	-16.88%
Subtotal	31,104	28,904	2,200	7.61%	213,821	202,831	10,990	5.42%

MAIN

Adult DVD's	2509	2,726	(217)	-7.96%	18,102	20,263	(2,161)	-10.66%
Youth DVD's	453	514	(61)	-11.87%	2,878	2,929	(51)	-1.74%
Video Games	266	245	21	8.57%	1,675	1,728	(53)	-3.07%
Adult CD's	482	478	4	0.84%	3,342	3,674	(332)	-9.04%
Youth CD's	68	90	(22)	-24.44%	381	476	(95)	-19.96%
Adult Books on CD	136	153	(17)	-11.11%	995	1,241	(246)	-19.82%
Youth Books on CD	539	332	207	62.35%	2,652	2,041	611	29.94%
Kits	324	342	(18)	-5.26%	2,105	2,212	(107)	-4.84%
Subtotal	4,777	4,880	(103)	-2.11%	32,130	34,564	(2,434)	-7.04%

CARLSON

Adult DVD's	1,378	1,340	38	2.84%	9,924	10,717	(793)	-7.40%
Youth DVD's	762	572	190	33.22%	4,019	3,633	386	10.62%
Video Games	348	270	78	28.89%	2,090	1,801	289	16.05%
Adult CD's	238	244	(6)	-2.46%	1,681	1,763	(82)	-4.65%
Youth CD's	90	100	(10)	-10.00%	474	542	(68)	-12.55%
Adult Books on CD	67	91	(24)	-26.37%	481	740	(259)	-35.00%
Youth Books on CD	397	320	77	24.06%	2,184	1,855	329	17.74%
Kits	236	222	14	6.31%	1,469	1,374	95	6.91%
Subtotal	3,516	3,159	357	11.30%	22,322	22,425	(103)	-0.46%

NORTHPORT

Adult DVD's	638	608	30	4.93%	4,357	4,383	(26)	-0.59%
Youth DVD's	148	90	58	64.44%	576	597	(21)	-3.52%
Video Games	101	77	24	31.17%	648	517	131	25.34%
Adult CD's	82	139	(57)	-41.01%	577	797	(220)	-27.60%
Youth CD's	-	6	(6)	-100.00%	-	113	(113)	-100.00%
Adult Books on CD	31	55	(24)	-43.64%	143	267	(124)	-46.44%
Youth Books on CD	189	184	5	2.72%	1,030	1,004	26	2.59%
Kits	40	46	(6)	-13.04%	260	245	15	6.12%
Subtotal	1,229	1,205	24	1.99%	7,591	7,923	(332)	-4.19%

TOTAL NONPRINT

40,626	38,148	2,478	6.50%	275,864	267,743	8,121	3.03%
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INTERLIBRARY LOAN

Borrowed	311	276	35	12.68%	1,719	1,740	(21)	-1.21%
Loaned	301	389	(88)	-22.62%	2,538	2,657	(119)	-4.48%
Subtotal	612	665	(53)	-7.97%	4,257	4,397	(140)	-3.18%

RENEWALS

12,854	14,095	(1,241)	-8.80%	81,349	90,302	(8,953)	-9.91%
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TOTAL CIRCULATION

99,326	98,186	1,140	1.16%	624,197	634,732	(10,535)	-1.66%
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2025 Donation Summary

101-0000-365.60-00	REVENUE	Carried Forward	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	13th P	TOTAL
LPLEDG	Endowment	0							125							125
LDONUN	Unrestricted Donations	38,909	205	370		70	1,848	10	205							41,617
LDONSP	Restricted Donations	34,751	1,000	295	106	4,575	32,178	2,100	3,030							78,035
	Grants	0														0
	Total	73,660	1,205	665	106	4,645	34,026	2,110	3,360	0	0	0	0	0	0	119,776

	EXPENSE		JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	13th P	TOTAL	BALANCE
101-7019-463.38-99	FM Area Foundation															0	
101-7019-463.38-99	Other Services							13,098								13,098	
101-7019-463.43-21	Computer Equip															0	
101-7019-463.54-11	Marketing					300	200									500	
101-7019-463.61-40	General Supplies			4,001			897									4,898	
101-7019-463.61-43	Programming		268	309	924	997	393	1,094	3,325							7,309	
101-7019-463.61-70	Books & Materials		2,475	324				75	616							3,490	
101-7019-463.68-10	Miscellaneous															0	
101-7019-463.68-10	Staff Development		30	217	30	236	30	354	30							927	
	Grant Expenses															0	
	Total		2,773	4,850	954	1,533	1,520	14,620	3,971	0	0	0	0	0	0	30,221	89,555

Fargo Public Library 2025 Total Expenses					
58% OF YEAR LAPSED					
SUMMARY OF EXPENSE VS. AGGREGATE BUDGET					
2025					
2025					
Account	Budget Line	Total YTD	Total YTD Expenses + Encumbrances	Total Budget	%
Full time staff	11-00	\$ 1,399,008	\$ 1,399,008	\$ 2,555,135	54.75%
Full time overtime	11-01	\$ 168	\$ 168	\$ -	
Full time banked sick	11-02	\$ -	\$ -	\$ 25,114	0.00%
Part time w/benefits	13-00	\$ 338,135	\$ 338,135	\$ 560,166	60.36%
Part time w/benefits overtime		\$ 32	\$ 32	\$ -	
Part time banked sick		\$ -	\$ -	\$ 228	0.00%
Part time seasonal no benefits	14-00	\$ 18,876	\$ 18,876	\$ 55,202	34.19%
Health insurance	20-01	\$ 187,086	\$ 187,086	\$ 348,468	53.69%
Dental insurance	20-03	\$ 13,990	\$ 13,990	\$ 23,343	59.93%
Long Term Disability	20-04	\$ 4,011	\$ 4,011	\$ 6,907	58.07%
Auto Allowance	20-05	\$ 497	\$ 497	\$ 900	55.23%
FICA 6.2%	21-01	\$ 104,590	\$ 104,590	\$ 190,492	54.90%
Medicare 1.45%	21-02	\$ 24,461	\$ 24,461	\$ 44,551	54.90%
City Pension	22-01	\$ 18,455	\$ 18,455	\$ 33,416	55.23%
NDPERS Pension	22-04	\$ 136,299	\$ 136,299	\$ 249,408	54.65%
NDPERS & City Pension	22-05	\$ 3,723	\$ 3,723	\$ 6,742	55.22%
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	
NDPERS DC Required Cont.	22-10	\$ 651	\$ 651	\$ -	
NDPERS DC Addlt Contrib	22-11	\$ 145	\$ 145	\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	
Life insurance	26-00	\$ -	\$ -	\$ 800	0.00%
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ 1,000	0.00%
Security Services	38-61	\$ 78,954	\$ 78,954	\$ 134,329	58.78%
Other Services	38-99	\$ 16,055	\$ 21,818	\$ 15,750	138.53%
Water Sewer	41-05	\$ 3,398	\$ 3,398	\$ 6,500	52.27%
General equip repair	43-20	\$ -	\$ -	\$ 3,000	0.00%
General equip repair (computer)	43-21	\$ 3,799	\$ 5,905	\$ 29,266	20.18%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	
Maintenance service	43-50	\$ 63,127	\$ 71,732	\$ 51,360	139.66%
Land and building rent	44-10	\$ 50,176	\$ 82,622	\$ 82,662	99.95%
Property insurance	52-10	\$ 10,212	\$ 10,212	\$ 28,753	35.52%
Automobile liability	52-20	\$ 373	\$ 373	\$ 359	103.90%
General liability	52-30	\$ 11,874	\$ 11,874	\$ 11,547	102.84%
Cellular phone service	53-20	\$ 3,073	\$ 3,073	\$ 5,400	56.91%
Other communications	53-60	\$ 240	\$ 240	\$ 2,600	9.24%
ILS Development	53-61	\$ -	\$ -	\$ 46,150	0.00%
Minitex/OCLC	53-62	\$ 21,387	\$ 21,387	\$ 21,600	99.02%
Marketing	54-11	\$ 26,247	\$ 26,247	\$ 41,500	63.25%
In state travel	56-60	\$ 1,507	\$ 1,507	\$ 3,500	43.06%
Out of state travel	57-60	\$ 8,305	\$ 8,305	\$ 7,500	110.74%
Due & membership in state	59-10	\$ 1,995	\$ 1,995	\$ 2,100	95.00%
Dues/membership out state	59-11	\$ 2,329	\$ 2,329	\$ 2,000	116.45%
Seminar & conf in state	59-20	\$ 1,785	\$ 1,785	\$ 2,500	71.38%
Seminar & conf out state	59-21	\$ 1,175	\$ 1,175	\$ 2,750	42.73%
Office supplies	61-10	\$ 19,387	\$ 19,387	\$ 31,500	61.54%
Medical supplies	61-20	\$ 422	\$ 422	\$ 600	70.39%
General supplies	61-40	\$ 21,935	\$ 21,935	\$ 35,000	62.67%
Program materials	61-43	\$ 25,217	\$ 25,467	\$ 41,000	62.11%
Materials Processing	61-44	\$ 30,332	\$ 30,332	\$ 64,569	46.98%
Postage	61-50	\$ 12,149	\$ 12,149	\$ 15,300	79.40%
Books & periodicals	61-70	\$ 404,350	\$ 404,463	\$ 788,200	51.31%
Gasoline		\$ 218	\$ 218	\$ 550	39.58%
Natural gas	62-50	\$ 28,762	\$ 28,762	\$ 81,153	35.44%
Electricity	62-51	\$ 52,650	\$ 52,650	\$ 124,265	42.37%
Miscellaneous	68-10	\$ 1,039	\$ 1,039	\$ 2,000	51.96%
Safety compliance	68-50	\$ -	\$ -	\$ 100	0.00%
Bad Debt		\$ -	\$ -	\$ -	
Capital Outlay - Equipment		\$ -	\$ -	\$ -	
Capital Outlay - Computer Software	74-10	\$ -	\$ -	\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	
		\$ 3,152,599	\$ 3,201,881	\$ 5,787,235	55.33%

Fargo Public Library 2025 Total Expenses								
58% OF YEAR LAPSED								
EXPENSE VS. BUDGET								
2025								
MAIN								
Account	Budget Line	May	June	July	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 223,836	\$ 149,641	\$ 150,510	\$ 1,074,083		\$ 2,026,971	53%
Full time overtime	11-01	\$ 29	\$ 41	\$ -	\$ 168		\$ -	
Full Time banked sick	11-02	\$ -	\$ -	\$ -	\$ -		\$ 22,161	0%
Part time w/benefits	13-00	\$ 52,455	\$ 31,300	\$ 32,032	\$ 229,988		\$ 384,136	60%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ 32		\$ -	
Part Time Banked Sick	13-02	\$ -	\$ -	\$ -	\$ -		\$ 228	0%
Part time seasonal no benefits	14-00	\$ 2,380	\$ 1,540	\$ 2,167	\$ 12,343		\$ 40,056	31%
Health insurance	20-01	\$ 19,441	\$ 19,344	\$ 19,524	\$ 129,861		\$ 261,945	50%
Dental insurance	20-03	\$ 1,498	\$ 1,525	\$ 1,529	\$ 10,163		\$ 17,064	60%
Long Term Disability	20-04	\$ 632	\$ 417	\$ 418	\$ 3,026		\$ 5,364	56%
Auto Allowance	20-05	\$ 104	\$ 69	\$ 69	\$ 497		\$ 900	55%
FICA 6.2%	21-01	\$ 16,813	\$ 10,849	\$ 10,980	\$ 78,495		\$ 148,193	53%
Medicare 1.45%	21-02	\$ 3,932	\$ 2,537	\$ 2,568	\$ 18,358		\$ 34,658	53%
City Pension	22-01	\$ 2,706	\$ 1,816	\$ 1,816	\$ 13,017		\$ 23,570	55%
NDPERS Pension	22-04	\$ 21,332	\$ 14,078	\$ 14,166	\$ 102,491		\$ 195,595	52%
NDPERS & City Pension	22-05	\$ 774	\$ 519	\$ 519	\$ 3,723		\$ 6,742	55%
Actuarial Contributions	22-06	\$ -			\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ 194	\$ 212	\$ 245	\$ 651		\$ -	
NDPERS DC Addlt Contrib	22-11	\$ 60	\$ 40	\$ 45	\$ 145		\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -		\$ 800	0%
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -		\$ 500	0%
Security Services	38-61	\$ 9,346	\$ 9,475	\$ 9,960	\$ 53,394		\$ 97,429	55%
Other Services	38-99	\$ 2,136	\$ 998	\$ 3,596	\$ 14,883	\$ 5,763	\$ 15,000	138%
Water Sewer	41-05	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -		\$ 3,000	0%
General equip repair (computer)	43-21	\$ 13	\$ 82	\$ 1,508	\$ 3,799	\$ 650	\$ 28,266	16%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ 1,437	\$ 1,874	\$ 1,665	\$ 62,950	\$ 8,605	\$ 49,560	144%
Land and building rent	44-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Property insurance	52-10	\$ 2,926	\$ 138	\$ -	\$ 8,831		\$ 22,191	40%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ 373		\$ 359	104%
General liability	52-30	\$ 11,874	\$ -	\$ -	\$ 11,874		\$ 11,547	103%
Cellular phone service	53-20	\$ 519	\$ 998	\$ -	\$ 3,073		\$ 5,400	57%
Other communications	53-60	\$ 40	\$ 80	\$ -	\$ 240		\$ 2,600	9%
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -		\$ 46,150	0%
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ 21,387		\$ 21,600	99%
Marketing	54-11	\$ 1,780	\$ 4,042	\$ 5,737	\$ 26,247		\$ 41,500	63%
In state travel	56-60	\$ 358	\$ 193	\$ 246	\$ 1,507		\$ 3,500	43%
Out of state travel	57-60	\$ -	\$ 88	\$ 6,261	\$ 8,305		\$ 7,500	111%
Due & membership in state	59-10	\$ -	\$ 25	\$ 35	\$ 1,995		\$ 2,100	95%
Dues/membership out state	59-11	\$ -	\$ 210	\$ -	\$ 2,329		\$ 2,000	116%
Seminar & conf in state	59-20	\$ -	\$ 555	\$ 845	\$ 1,785		\$ 2,500	71%
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ 1,175		\$ 2,750	43%
Office supplies	61-10	\$ 1,610	\$ 2,046	\$ 1,008	\$ 9,400		\$ 20,000	47%
Medical supplies	61-20	\$ -	\$ -	\$ -	\$ 422		\$ 600	70%
General supplies	61-40	\$ 258	\$ 2,701	\$ 5,736	\$ 14,381		\$ 25,000	58%
Program materials	61-43	\$ 2,933	\$ 4,973	\$ 3,454	\$ 25,217	\$ 250	\$ 41,000	62%
Materials Processing	61-44	\$ 3,798	\$ 3,491	\$ 3,591	\$ 30,332		\$ 64,569	47%
Postage	61-50	\$ 17	\$ -	\$ 5,000	\$ 10,149		\$ 11,000	92%
Books & periodicals	61-70	\$ 44,548	\$ 36,151	\$ 55,340	\$ 310,421	\$ 113	\$ 596,975	52%
Gasoline	62-10	\$ 40	\$ 48	\$ 45	\$ 218		\$ 550	40%
Natural gas	62-50	\$ 2,041	\$ 1,293	\$ 1,155	\$ 17,182		\$ 42,500	40%
Electricity	62-51	\$ 4,438	\$ 5,499	\$ 8,786	\$ 31,586		\$ 78,000	40%
Miscellaneous	68-10	\$ -	\$ 437	\$ -	\$ 1,039		\$ 2,000	52%
Safety compliance	68-50	\$ -	\$ -	\$ -	\$ -		\$ 100	0%
Bad Debt		\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Machinery & Equipment		\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Computer Software	74-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	\$ -		\$ -	
		\$ 436,297	\$ 309,327	\$ 350,554	\$ 2,351,535	\$ 15,381	\$ 4,416,129	53.60%

Fargo Public Library 2025 Total Expenses								
58% OF YEAR LAPSED								
EXPENSE VS. BUDGET								
2025								
CARLSON								
Account	Budget Line	May	June	July	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 45,729	\$ 29,790	\$ 30,803	\$ 217,036		\$ 408,775	53%
Full time overtime	11-01	\$ -	\$ -	\$ -	\$ -		\$ -	
full Time Banked Sick	11-02	\$ -	\$ -	\$ -	\$ -		\$ 2,953	0%
Part time w/benefits	13-00	\$ 14,489	\$ 11,009	\$ 9,653	\$ 69,397		\$ 114,982	60%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ -		\$ -	
Part Time Banked Sick	13-02	\$ -	\$ -	\$ -	\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ 1,372	\$ 980	\$ 812	\$ 6,533		\$ 15,146	43%
Health insurance	20-01	\$ 6,274	\$ 6,012	\$ 6,354	\$ 41,613		\$ 69,883	60%
Dental insurance	20-03	\$ 385	\$ 385	\$ 395	\$ 2,561		\$ 4,368	59%
Long Term Disability	20-04	\$ 137	\$ 91	\$ 92	\$ 653		\$ 1,150	57%
Auto Allowance	20-05	\$ -	\$ -	\$ -	\$ -		\$ -	
FICA 6.2%	21-01	\$ 3,691	\$ 2,468	\$ 2,429	\$ 17,318		\$ 31,971	54%
Medicare 1.45%	21-02	\$ 863	\$ 577	\$ 568	\$ 4,050		\$ 7,478	54%
City Pension	22-01	\$ 1,131	\$ 758	\$ 758	\$ 5,438		\$ 9,846	55%
NDPERS Pension	22-04	\$ 4,267	\$ 2,900	\$ 2,868	\$ 20,229		\$ 37,104	55%
NDPERS & City Pension	22-05	\$ -	\$ -	\$ -	\$ -		\$ -	
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Addlt Contrib	22-11	\$ -	\$ -	\$ -	\$ -		\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -		\$ 500	0%
Security Services	38-61	\$ 4,532	\$ 4,593	\$ 4,657	\$ 25,560		\$ 36,900	69%
Other Services	38-99	\$ 34	\$ 34	\$ -	\$ 170		\$ 250	68%
Water Sewer	41-05	\$ 283	\$ 341	\$ 316	\$ 1,738		\$ 3,500	50%
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair (computer)	43-21	\$ -	\$ -	\$ -	\$ -	\$ 1,456	\$ 1,000	146%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ -	\$ -	\$ -	\$ 177		\$ 1,800	10%
Land and building rent	44-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Property insurance	52-10	\$ 1,220	\$ -	\$ -	\$ 1,220		\$ 5,712	21%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General liability	52-30	\$ -	\$ -	\$ -	\$ -		\$ -	
Cellular phone service	53-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Other communications	53-60	\$ -	\$ -	\$ -	\$ -		\$ -	
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -		\$ -	
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ -		\$ -	
Marketing	54-11	\$ -	\$ -	\$ -	\$ -		\$ -	
In state travel	56-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Out of state travel	57-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Due & membership in state	59-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Dues/membership out state	59-11	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf in state	59-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ -		\$ -	
Office supplies	61-10	\$ 1,413	\$ 483	\$ 1,590	\$ 7,112		\$ 8,500	84%
Medical supplies	61-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General supplies	61-40	\$ 647	\$ 339	\$ 150	\$ 6,032		\$ 7,500	80%
Program materials	61-43	\$ -	\$ -	\$ -	\$ -		\$ -	
Materials Processing	61-44	\$ -	\$ -	\$ -	\$ -		\$ -	
Postage	61-50	\$ -	\$ -	\$ 2,000	\$ 2,000		\$ 4,300	47%
Books & periodicals	61-70	\$ 10,780	\$ 10,149	\$ 10,061	\$ 62,372		\$ 125,900	50%
Gasoline	62-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Natural gas	62-50	\$ 1,078	\$ 1,070	\$ 781	\$ 10,651		\$ 34,853	31%
Electricity	62-51	\$ 2,959	\$ 3,366	\$ 4,498	\$ 17,429		\$ 39,265	44%
Miscellaneous	68-10	\$ -		\$ -	\$ -		\$ -	
Safety compliance	68-50	\$ -		\$ -	\$ -		\$ -	
Bad Debt		\$ -		\$ -	\$ -		\$ -	
Capital Outlay - Equipment		\$ -		\$ -	\$ -		\$ -	
Capital Outlay - Computer Software	74-10	\$ -		\$ -	\$ -		\$ -	
Capital Outlay - Vehicles	74-20	\$ -		\$ -	\$ -		\$ -	
		\$ 101,283	\$ 75,344	\$ 78,787	\$ 519,288	\$ 1,456	\$ 973,636	53.5%

Fargo Public Library 2025 Total Expenses								
58% OF YEAR LAPSED								
EXPENSE VS. BUDGET								
2025								
NORTHPORT								
Account	Budget Line	May	June	July	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 22,202	\$ 16,142	\$ 14,484	\$ 107,889		\$ 119,389	90%
Full time overtime	11-01	\$ -	\$ -	\$ -	\$ -		\$ -	
Full time banked sick	11-02	\$ -	\$ -	\$ -	\$ -		\$ -	
Part time w/benefits	13-00	\$ 8,403	\$ 5,000	\$ 5,584	\$ 38,751		\$ 61,048	63%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ -		\$ -	
Part time banked sick		\$ -	\$ -	\$ -	\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Health insurance	20-01	\$ 2,298	\$ 2,657	\$ 2,134	\$ 15,612		\$ 16,640	94%
Dental insurance	20-03	\$ 192	\$ 191	\$ 177	\$ 1,266		\$ 1,911	66%
Long Term Disability	20-04	\$ 69	\$ 48	\$ 45	\$ 332		\$ 393	85%
Auto Allowance	20-05	\$ -	\$ -	\$ -	\$ -		\$ -	
FICA 6.2%	21-01	\$ 1,851	\$ 1,257	\$ 1,202	\$ 8,776		\$ 10,328	85%
Medicare 1.45%	21-02	\$ 433	\$ 294	\$ 281	\$ 2,053		\$ 2,415	85%
City Pension	22-01	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS Pension	22-04	\$ 2,834	\$ 1,958	\$ 1,858	\$ 13,579		\$ 16,709	81%
NDPERS & City Pension	22-05	\$ -	\$ -	\$ -	\$ -		\$ -	
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Addlt Contrib	22-11	\$ -	\$ -	\$ -	\$ -		\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -		\$ -	
Security Services	38-61	\$ -	\$ -	\$ -	\$ -		\$ -	
Other Services	38-99	\$ 34	\$ -	\$ 34	\$ 1,002	\$ -	\$ 500	200%
Water Sewer	41-05	\$ 278	\$ 278	\$ 278	\$ 1,660		\$ 3,000	55%
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair (computer)	43-21	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ -	\$ -	\$ -	\$ -		\$ -	
Land and building rent	44-10	\$ 6,272	\$ 6,272	\$ 6,272	\$ 50,176	\$ 32,446	\$ 82,662	100%
Property insurance	52-10	\$ 161	\$ -	\$ -	\$ 161		\$ 850	19%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General liability	52-30	\$ -	\$ -	\$ -	\$ -		\$ -	
Cellular phone service	53-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Other communications	53-60	\$ -	\$ -	\$ -	\$ -		\$ -	
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -		\$ -	
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ -		\$ -	
Marketing	54-11	\$ -	\$ -	\$ -	\$ -		\$ -	
In state travel	56-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Out of state travel	57-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Due & membership in state	59-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Dues/membership out state	59-11	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf in state	59-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ -		\$ -	
Office supplies	61-10	\$ 399	\$ 465	\$ 237	\$ 2,875		\$ 3,000	96%
Medical supplies	61-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General supplies	61-40	\$ 653	\$ 113	\$ -	\$ 1,523		\$ 2,500	61%
Program materials	61-43	\$ -	\$ -	\$ -	\$ -		\$ -	
Materials Processing	61-44	\$ -	\$ -	\$ -	\$ -		\$ -	
Postage	61-50	\$ -	\$ -	\$ -	\$ -		\$ -	
Books & periodicals	61-70	\$ 4,441	\$ 4,552	\$ 4,585	\$ 31,558		\$ 65,325	48%
Gasoline	62-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Natural gas	62-50	\$ 59	\$ 47	\$ 38	\$ 929		\$ 3,800	24%
Electricity	62-51	\$ 513	\$ 623	\$ 687	\$ 3,634		\$ 7,000	52%
Miscellaneous	68-10		\$ -	\$ -	\$ -		\$ -	
Safety compliance	68-50		\$ -	\$ -	\$ -		\$ -	
Bad Debt			\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Equipment			\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Computer Software			\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Vehicles	74-20		\$ -	\$ -	\$ -		\$ -	
		\$ 51,092	\$ 39,897	\$ 37,896	\$ 281,775	\$ 32,446	\$ 397,470	79.06%

Revenue 2025		
	Fees & Copies 101-0000-351.25-01	Misc. Revenue 101-0000-361.61-08
January	\$ 2,405.35	\$ 746.74
February	\$ 1,360.18	\$ 1,464.11
March	\$ 2,975.40	\$ 36.02
April	\$ 2,733.25	\$ 396.60
May	\$ 1,924.48	\$ 489.57
June	\$ 2,431.84	\$ 213.63
July	\$ 2,213.57	\$ 333.77
August		
September		
October		
November		
December		
	\$ 16,044.07	\$ 3,680.44

Total \$ 19,724.51