



Request for Police Report

Records Division



Date of incident: _____ Time of incident: _____ Case Number: _____

Location of incident: _____

Officer's name and/or badge number: _____

Name of party involved: _____

Requester's name: _____

Requester's phone number: _____ email: _____

Requester's address: _____

Criminal Report: Yes No

Other Report: Yes No

Fees for copies of a police report are as follows:

Criminal or Other reports: *There is a \$0.25 charge per page. If the report takes more than one hour to produce, an additional fee of \$25 per hour will be assessed to the requester.*

Due to the volume of open records requests we are receiving, please anticipate some delay in us being able to fulfill your request. We will work diligently to ensure you receive the information as soon as possible.

Signature of Requester:

Date:

Mail, fax or submit this form in person to:

105 25 St. N., Fargo, ND 58102

Fax: 701.241.8272