

Fargo Public Library Board of Directors
Annual Meeting
Immediately following July 16th Monthly Meeting
Fargo City Commission Chambers
225 4th St North
Fargo, ND 58102

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| 1. Approve Order of the Agenda | Action |
| 2. Approve Minutes of July 18, 2023 Annual Meeting | Action |
| 3. Affirmation of Library Board Ethics Statement | Action |
| 4. Election of Officers for 2024-2025 | Action |
| 5. Adjourn | |

**Fargo Public Library Board of Directors
Minutes for Annual Meeting
Tuesday, July 18, 2023
Immediately following July Monthly Meeting
Fargo City Commission Chambers and Virtual
225 4th Street North, Fargo, ND 58102**

Board Members Present: Amy Ouren, Wanda Mengelkoch, Paul Jensen, Jenna Reno

Board Members Absent: Carrie Peterson, Hannah James

Staff: Tim Dirks, Jenilee Kanenwisher, Cindy Haff

Others Present:

Vice President Amy Ouren called the meeting to order at 4:15 p.m. and a quorum was declared.

Order of the Agenda Approved

A motion was made by Wanda Mengelkoch to approve the Order of Agenda. Jenna Reno seconded the motion; all the members voted aye and the motion carried.

Minutes of July 19, 2022 Annual Meeting Approved

A motion was made by Wanda Mengelkoch to approve the Order of Agenda. Jenna Reno seconded the motion; all the members voted aye and the motion carried.

Affirmation of Library Boards Ethics Statement

A motion was made by Jenna Reno to reaffirm. Paul Jensen seconded the motion; all the members voted aye and the motion carried.

Election of officers 23-24

Amy Ouren called for nominations for President. Jenna Reno nominated Amy Ouren for President. No other nominations were received. A motion was made by Wanda Mengelkoch to approve Amy Ouren for President. Paul Jensen seconded the motion. All the members voted aye and the motion carried.

Paul Jensen nominated Jenna Reno for Vice President. No other nominations were received. A motion was made by Wanda Mengelkoch to approve Jenna Reno as Vice President. Amy Ouren seconded the motion. All the members voted aye and the motion carried.

The meeting adjourned at 4:20p.m.

Respectfully submitted,
Cindy Haff

**Fargo Public Library Board
Action Item Summary Sheet**

What:

The reaffirmation of the Trustee Ethics Statement by the action of the Library Board.

Explanation:

The Board Orientation Committee identified the Trustee Ethics Statement as needing reaffirmation on annual basis by the full Library Board as part of its annual meeting.

Director recommendation:

Approve the reaffirmation of the Trustee Ethics Statement.

Board Discussion:

Approve as recommended

First motion made by: _____

Second motion made by: _____

Approve with changes

First motion made by: _____

Second motion made by: _____

Vote

In Favor: _____

Opposed: _____

Approved/Denied/Tabled/Postponed

United for Libraries



Association of Library Trustees,
Advocates, Friends and Foundations
A Division of the American Library Association

PUBLIC LIBRARY TRUSTEE **ETHICS STATEMENT**

Official Statement from United for Libraries

Public library Trustees are accountable for the resources of the library as well as to see that the library provides the best possible service to its community.

Every Trustee makes a personal commitment to contribute the time and energy to faithfully carry out his/her duties and responsibilities effectively and with absolute truth, honor and integrity.

- Trustees shall respect the opinions of their colleagues and not be critical or disrespectful when they disagree or oppose a viewpoint different than their own.
- Trustees shall comply with all the laws, rules and regulations that apply to them and to their library.
- Trustees, in fulfilling their responsibilities, shall not be swayed by partisan interests, public pressure or fear of criticism.
- Trustees shall not engage in discrimination of any kind and shall uphold library patrons' rights to privacy in the use of library resources.
- Trustees must distinguish clearly in their actions and statements between their personal philosophies and attitudes and those of the library, acknowledging and supporting the formal position of the Board even if they disagree.
- Trustees must respect the confidential nature of library business and not disclose such information to anyone. Trustees must also be aware of and in compliance with Freedom of Information laws
- Trustees must avoid situations in which personal interests might be served or financial benefits gained as a result of their position or access to privileged library information, for either themselves or others.
- A Trustee shall immediately disqualify him/herself whenever the appearance of or a conflict of interest exists.
- Trustees shall not use their position to gain unwarranted privileges or advantages for themselves or others from the library or from those who do business with the library.
- Trustees shall not interfere with the management responsibilities of the director or the supervision of library staff.

- Trustees shall support the efforts of librarians in resisting censorship of library materials by groups or individuals.

Signature _____ Date _____

Approved by the United for Libraries Board in January 2012