

FARGO CITY COMMISSION AGENDA
Monday, March 20, 2023 - 5:00 p.m.

City Commission meetings are broadcast live on TV Fargo Channel 56 and online at www.FargoND.gov/streaming. They are rebroadcast Mondays at 5:00 p.m., Thursdays at 7:00 p.m. and Saturdays at 8:00 a.m. They are also included in the video archive at www.FargoND.gov/CityCommission.

- A. Pledge of Allegiance.
- B. Roll Call.
- C. Approve Order of Agenda.
- D. Minutes (Regular Meeting, March 6, 2023).

CONSENT AGENDA – APPROVE THE FOLLOWING:

- 1. Receive and file an Ordinance Relating to Excavation Ordinance.
- 2. Amendment to the Finds of Fact, Conclusion and Order for property located at 437 23rd Street South.
- 3. Gaming Site Authorization for Team Makers Club, Inc. (new owners).
- 4. Applications for Games of Chance:
 - a. Fargo Lions for a sports pool from 9/11/23 to 1/1/24.
 - b. Fargo Moorhead Derby Girls for a calendar raffle from 4/1/23 to 4/15/23.
 - c. Jeremiah Program Fargo-Moorhead for a raffle on 4/21/23.
 - d. Jolene Brown Benefit and Auction for a raffle on 4/23/23; Public Spirited Resolution.
 - e. Lincoln Elementary PTA for a raffle on 4/14/23.
 - f. Warm Blanket Hugs for a raffle on 4/30/23.
 - g. Warm Blanket Hugs for a raffle board on 5/15/23.
 - h. Terry Ulness Benefit for a raffle on 3/26/23; Public Spirited Resolution.
- 5. Extension of a Class “AC” Alcoholic Beverage License for Fargo Moorhead Community Theater d/b/a The Stage at Island Park until 10/1/23.
- 6. Request from Cass Fargo Emergency Management to apply for the State Homeland Security Grant Program to purchase equipment for the Red River Valley Bomb Squad.
- 7. Change Order No. 1 and Completion Date Modification for Project No. FM-22-C2.
- 8. Change Order No. 1 and Milestone No. 2 Time Extension for Project No. FM-22-B1.
- 9. Bid advertisement for Project No. NR-23-A.
- 10. Bid advertisement for Project No. WA2254.
- 11. Bid award for Project No. PR-23-A1.
- 12. Bid award for Project No. PR-22-B1.

13. Bid award for Project No. SR-23-A1.
14. Bid award for Improvement District No. PR-23-C1.
15. Contract and bond for Improvement District No. BR-23-B1.
16. Appointment of Facilities Director Bekki Majerus to the Mercantile Condominium Board of Managers as the City's representative.
17. Resolution Approving Inspection Fees, License Fees, Permit Fees and Reinstatement Fees - Environmental Health.
18. CredibleMind Platform License Agreement (SSP23053).
19. Grant award amendment for ND Department of Health and Human Services HIV Care Formula Grants for the Ryan White Part B Program (CFDA #93.917).
20. Addition of Roth 457 for MissionSquare and Equitable.
21. Services Agreement – Lawn Maintenance Services with Valley Green and Associates (RFP22037).
22. Services Agreement – Landscape Maintenance Services with Valley Green and Associates (RFP19075).
23. Services Agreement – Concrete Utility Cut Repairs with Q3 Contracting, Inc. (RFP19018).
24. First Amendment to Contract for Services with Sentry Security, Inc. (RFP19179).
25. Bills.

REGULAR AGENDA:

26. **RESIDENT COMMENTS** (Fargo residents will be offered 2.5 minutes for comment with a maximum of 30 minutes total for all resident comments. Residents who would like to address the Commission, whether virtually or in person, must sign-up at FargoND.gov/VirtualCommission).

Public Input Opportunity - PUBLIC HEARINGS - 5:15 pm:

27. PUBLIC HEARING – Annexation of portions of the Northwest Quarter, Southwest Quarter and Southeast Quarter of Section 15 and of portions of the Northeast Quarter and Northwest Quarter of Section 22, all in Township 140 North, Range 49 West containing 231.70 acres, more or less.
28. PUBLIC HEARING – Proposed Amendment to the 2022 HUD Action Plan.
29. Presentation by Gate City Bank regarding the Neighborhood Revitalization Initiative (NRI) Program.
30. Presentation of the 2050 Baseline Demographic Forecast and the 2022 Metro Profile.
31. Annual Review of F-M Ambulance Inc. d/b/a Sanford Ambulance-Fargo.
32. Presentation from Police Chief David Zibolski on department updates and crime statistics.

Presentation of the Diversity, Equity and Inclusion Department's Action Plan.

34. Applications for Property Tax Exemptions for Improvements Made to Buildings:
 - a. Achieve Revenue Center Inc., 823 9th Street North (5 years).
 - b. Brandon and Danielle Schott, 3538 11th Street South (5 years).
 - c. Daniel and Sarah Deutsch, 1602 41st Avenue South (5 years).
 - d. Cathy Orcutt, 2215 11th Street South (5 years).
 - e. Cullen Thiss, 1115 11th Avenue North (5 years).
35. Recommendation for appointments to the Civil Service Commission.
36. Legislative Update.
37. Liaison Commissioner Assignment Updates.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Commission Office at 701.241.1310 at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo website at www.FargoND.gov/CityCommission.

27

MEMORANDUM

TO: City Commission
FROM: Mark Williams, Assistant Planning Director
DATE: March 16th, 2023
RE: ANNEXATION OF PROPERTY – Portions of the NW ¼, SW ¼, and SE ¼ of Section 15 and of portions of the NE ¼ and NW ¼ of Section 22, all in Township 140 North, Range 49 West of the Fifth Principal Meridian, Cass County, North Dakota

On February 6th, 2023, the City Commission adopted a resolution to annex approximately 231.70 acres of land within the city's four-mile extra-territorial jurisdiction to enable future development near a gateway to Fargo as well as to help facilitate extension of the City's water distribution system. The proposed annexation area is located in part of Sections 15 and 22, Township 140 North, Range 49 West of the Fifth Principal Meridian, Cass County, North Dakota.

The resolution set the date for the sufficiency of protest hearing for the March 20th, 2023 City Commission agenda. The purpose of the hearing is to determine if protests to the annexation have been filed. In the absence of protests filed by the owners of more than one-fourth of the territory proposed to be annexed as of the date of adoption of the resolution, the territory described in the resolution becomes a part of the City of Fargo.

Pursuant to annexation statutes (North Dakota Century Code Section 40-51.2), the resolution has been noticed. As of the date of this report, March 16th, 2023, no written protests have been received by the Fargo City Auditor's office. The deadline for submittal of protests is March 17th, 2023. Staff will verify at the March 20th, 2023 sufficiency of protests hearing whether any protests were received by that date and, if necessary, modify the recommendation below.

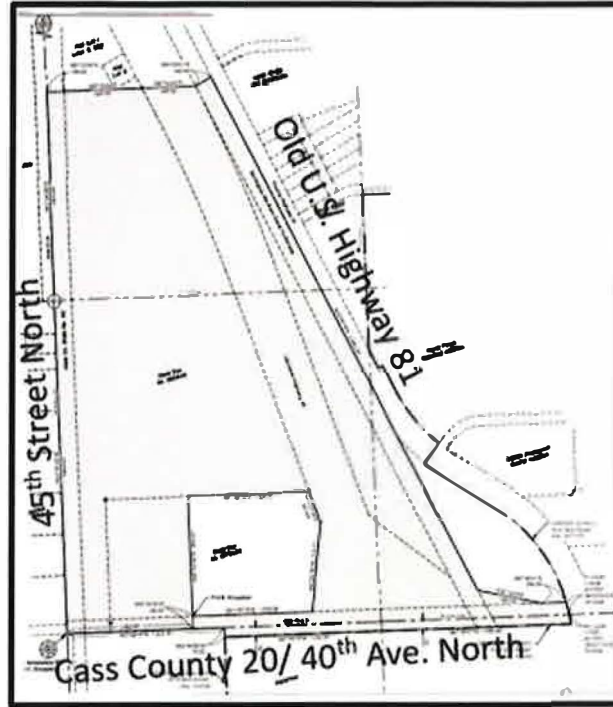
SUGGESTED MOTION:

To declare that there is insufficient protest to the proposed annexation and, therefore, said land shall become a part of the city in accordance with NDCC §40-51.2-07, and move to direct staff to file and record with the Cass County Recorder a copy of the Resolution of Annexation and an accurate map of the annexed area, certified by the executive officer of the city.

City of Fargo Staff Report			
Title:	Annexation of portions of the NW ¼, SW ¼, and SE ¼ of Section 15 and of portions of the NE ¼ and NW ¼ of Section 22, all in Township 140 North, Range 49 West of the Fifth Principal Meridian, Cass County, North Dakota	Date: Updated:	2/6/2023 3/16/2023
Location:	North and west of current Fargo city limits; generally north of Cass County 20/40 th Avenue North; east of 45 th Street North; west of Old U.S. Highway 81	Staff Contact:	Mark Williams, assistant Planning Director
Legal Description:	Annexation of portions of the NW ¼, SW ¼, and SE ¼ of Section 15 and of portions of the NE ¼ and NW ¼ of Section 22, all in Township 140 North, Range 49 West of the Fifth Principal Meridian, Cass County, North Dakota		
Owner(s)/Applicant:	City-initiated; see list of owners below	Engineer:	AE2S for City of Fargo
Entitlements Requested:	Sufficiency of protests hearing for annexation		
Status:	City Commission Hearing: March 20 th , 2023		
Existing	Proposed		
Land Use: Undeveloped	Land Use: No change proposed with this annexation.		
Zoning: AG: Agricultural: Allows detached houses, parks and open space, safety services, basic utilities, and crop production. LI, Limited Industrial; Ordinance No. 4020 limits uses in the LI-zoned area to the existing uses of Opp Construction and Patio World and limits all other uses to those allowed in the GC, General Commercial Zone: colleges, community service, daycare centers of unlimited size, detention facilities, health care facilities, parks and open space, religious institutions, safety services, adult entertainment centers, offices, off-premise advertising, commercial parking, outdoor recreation and entertainment, retail sales and service, self storage, vehicle repair, limited vehicle service, aviation, surface transportation, basic utilities, certain telecommunications facilities and major entertainment events	Zoning: No change proposed with this annexation		
Maximum Allowable Density: AG allows 1 dwelling unit per 10 acres Maximum Lot Coverage: LI allows 85% maximum lot coverage.	Maximum Allowable Density: No change proposed with this annexation. Maximum Lot Coverage: No change proposed with this annexation.		

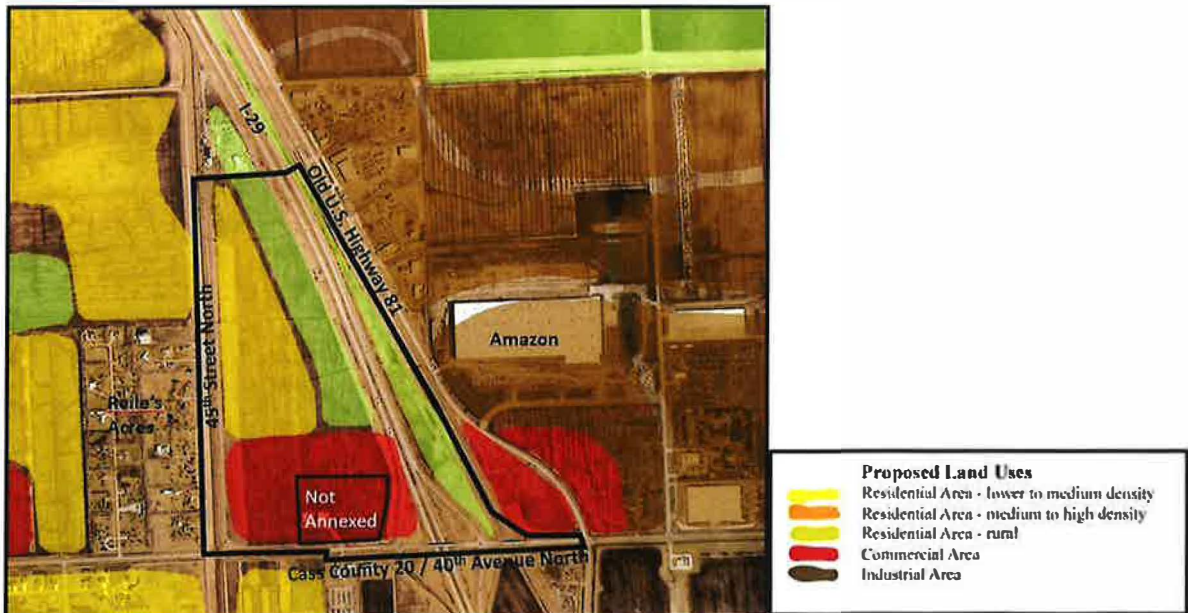
Proposal

The applicant, City of Fargo, proposes to annex approximately 231.70 acres of land within the city's four-mile extra-territorial jurisdiction. The graphic below depicts the annexation area. Surrounding roads are Cass County 20/40th Avenue North (south side); 45th Street North (west side), and Old U.S. Highway 81 (most of east side).



Area Plans:

The proposed annexation area is depicted on the North Fargo Tier 1 West map of the 2007 Growth Plan. The area included in the annexation is designated as "Residential Area—Lower to Medium Density (yellow color)," "Commercial (red color)," and "Proposed Park (green color)" on that plan, as shown on the graphic below.



Staff Analysis:

This project was reviewed by the City's Planning and Development, Engineering, Public Works, and Fire Departments ("staff") and recommended for approval by the Public Works Project Evaluation Committee (PWPEC).

The proposed annexation area is depicted on the North Fargo Tier 1 West map of the 2007 Growth Plan. That plan describes the "Tier 1" designation as the "Intended Growth Sector" for the city of Fargo. The proposed annexation area is adjacent to the current Fargo city limits and along the routes designated for the extension of major arterials—45th Street North and Cass County 20 /40th Avenue North—which will provide access and utilities.

Annexation of this area will enable future development near a gateway to Fargo and enable the City to expand the water distribution system by providing another connection point across the interstate to install a robust and redundant water main.

The proposed annexation area is mostly zoned AG, Agricultural. An area of approximately 5.68 acres in the northwest corner of the proposed annexed area is zoned LI, Limited Industrial. This LI zoning dates from 2000 (Ordinance 4020). No change to the existing zoning is proposed at this time.

An area of approximately 23.14 acres is being excluded from this annexation, as depicted on the annexation plat. The owner of this property operates a fireworks sales business on this property. At this time, the sale of fireworks is prohibited within Fargo city limits. If this property were included in the annexation, the owner would be required to close his business.

No subdivisions or other entitlements accompany this annexation. However, staff believes that at least one subdivision within this area will be coming forward in the near future.

OWNERS

The annexation area includes property owned by five different owners:

1. Burlington Northern Santa Fe Railroad
2. ARD Properties, LLC
3. SE Cass Water Resources District
4. North Fargo Land, LLC
5. State of North Dakota

PLANNING COMMISSION REVIEW

The Planning Commission reviewed this annexation at their regularly scheduled March 7th, 2023 meeting and found that the proposed annexation is consistent with the 2007 Growth Plan.

RESOLUTION OF ANNEXATION

Pursuant to the process described in North Dakota Century Code (NDCC) Section 40-51.2-07, a resolution of annexation, prepared by City staff, was approved by the City Commission on February 6th, 2023. The resolution set the date for the sufficiency of protests hearing for the March 20, 2023 City Commission agenda. Notice was provided as required by NDCC Section cited above. A copy of the signed resolution is attached.

PROTESTS RECEIVED:

As of the date of this report, March 16th, 2023, no written protests have been received by the Fargo City Auditor's office. The deadline for submittal of protests is March 17th, 2023. Staff will verify at the March 20th, 2023 sufficiency of protests hearing whether any protests were received by that date and, if necessary, modify the recommendation below.

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Staff Recommendation:

To declare that there is insufficient protest to the proposed annexation and, therefore, said land shall become a part of the city in accordance with NDCC §40-51.2-07, and move to direct staff to file and record with the Cass County Recorder a copy of the Resolution of Annexation and an accurate map of the annexed area, certified by the executive officer of the city.

Attachments:

1. Zoning Map
2. Location Map
3. Plat of proposed annexation area
4. Resolution of annexation (includes legal description)

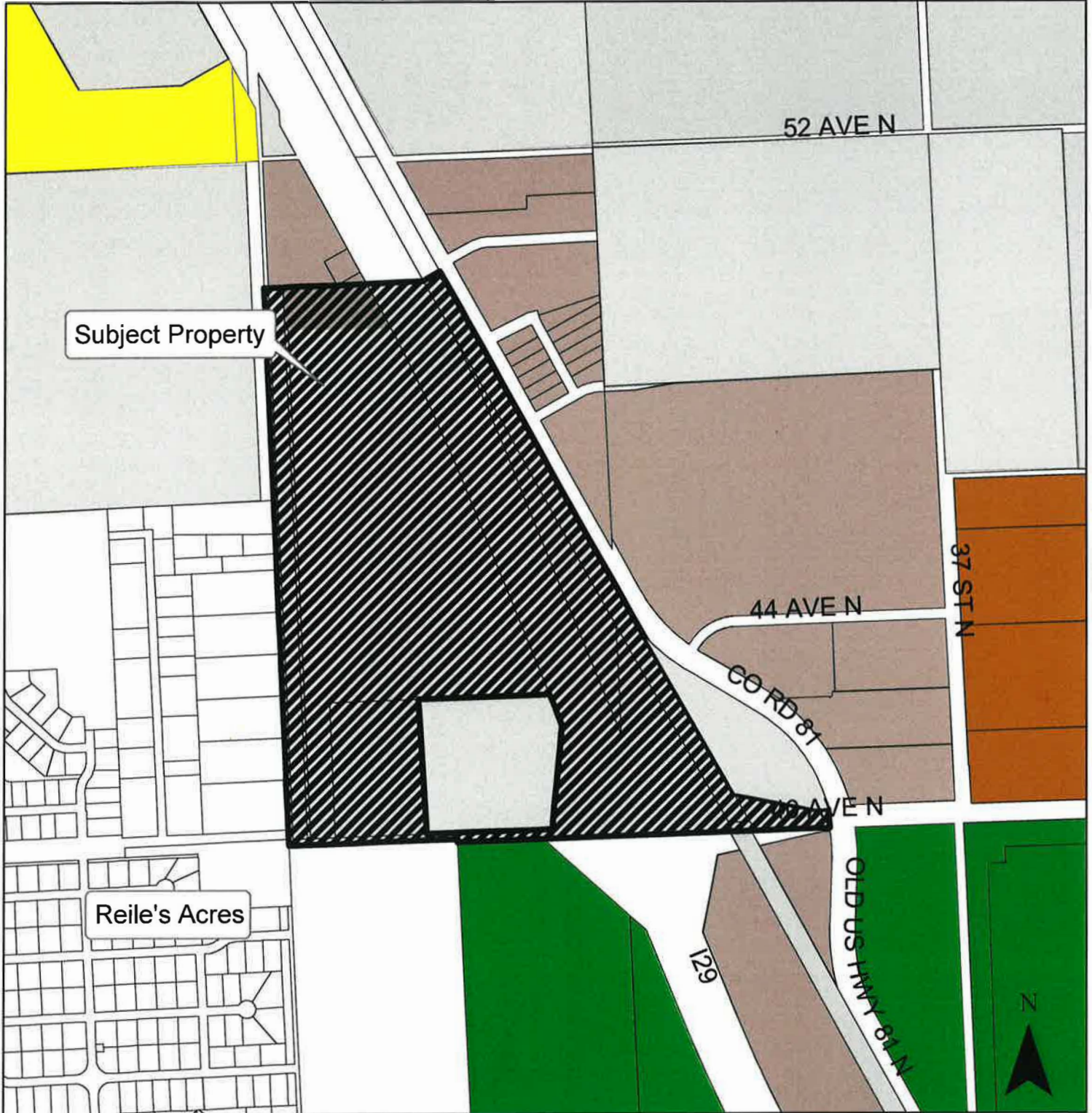
Annexation

Portions of Section 15 & 22, T140N, R49W



Annexation

Portions of Section 15 & 22, T140N, R49W



RESOLUTION OF ANNEXATION

BE IT RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF FARGO:

WHEREAS, the City of Fargo, Cass County, North Dakota, is a municipal corporation, organized and existing under the laws of the State of North Dakota, with approximately one hundred twenty-six thousand seven hundred and fifty (126,750) inhabitants; and

WHEREAS, there is contiguous and adjacent to the City of Fargo, a tract or parcel of land hereinafter specifically described, containing approximately 231.70 acres, more or less, which tract or parcel of land is not presently a part of the City of Fargo.

NOW, THEREFORE, BE IT RESOLVED, By the Board of City Commissioners of the City of Fargo, North Dakota, that the boundaries of the City of Fargo be, and they hereby are, extended so as to include and incorporate within the corporate limits of the City of Fargo, Cass County, North Dakota, all the land described as follows:

Portions of the NW ¼, SW ¼, and SE ¼ of Section 15 and of portions of the NE ¼ and NW ¼ of Section 22, all in Township 140 North, Range 49 West of the Fifth Principal Meridian, Cass County, North Dakota, being more fully described as:

That part of the Northwest Quarter, Southwest Quarter, and Southeast Quarter of Section 15 and Northwest Quarter and Northeast Quarter of Section 22, all in Township 140 North, Range 49 West of the 5th Principal Meridian, Cass County, North Dakota being further described as follows:

Beginning at the Southwest Corner of Section 15;
thence N2°35'35"W on the west line of the Southwest Quarter (SW1/4) of said Section 15 a distance of 2,645.65 feet to the Northwest Corner of said SW1/4;
thence N2°34'38"W on the west line of the Northwest Quarter (NW1/4) of said Section 15 a distance of 1,654.89 feet; thence N87°53'40"E a distance of 148.69 feet to the east right-of-way (ROW) line of Cass County Drain No 40;
thence continuing N87°53'40"E on the north line of the South 332 feet of Auditor's Lot 1 a distance of 663.29 feet to the westerly ROW line of Interstate Highway 29;

thence continuing N87°53'40"E a distance of 448.82 feet to the easterly ROW line of Interstate Highway 29, said easterly ROW line also being the westerly ROW line of the Burlington Northern Santa Fe Railway;

thence N60°54'41"E perpendicular to the easterly ROW line of said Burlington Northern Santa Fe Railway a distance of 149.38 feet to said easterly ROW line of said Burlington Northern Santa Fe Railway;

thence S29°05'19"E on said easterly ROW a distance of 4,660.20 feet to the northerly ROW of Interstate Highway 29; thence S79°10'53"E on said northerly ROW a distance of 540.52 feet; thence N87°58'51"E on said northerly ROW a distance of 208.09 feet to the easterly ROW of said Interstate Highway 29, said point being on the westerly line of the City of Fargo Annexation Plat as described in Doc. No. 1637528, Records of Cass County;

thence on said westerly Annexation Plat line 102.68 feet on the arc of a non-tangential curve, concave to the west, having a radius of 1,332.69 feet, a central angle of 4°24'52", and long chord length of 102.65 feet bearing S15°04'30"E to the south line of the Southeast Quarter (SE1/4) of said Section 15;

thence continuing on said curve and said westerly Annexation Plat line 75.99 feet on the arc of a curve, concave to the west, having a radius of 1,332.69 feet, a central angle of 3°16'01", and long chord length of 75.98 feet bearing S11°14'03"E to the northerly line of the City of Fargo Annexation Plat as described in Doc. No. 916190, Records of Cass County;

thence S87°58'51"W on said northerly Annexation Plat line a distance of 1,595.49 feet to the west line of the Northeast Quarter (NE1/4) of Section 22;

thence S87°58'19"W on said northerly Annexation Plat line a distance of 1,322.29 feet to the north-south quarter-quarter line in the NW1/4 of said Section 22;

thence N2°40'59"W on said quarter-quarter line a distance of 75.00 feet to the south line of said SW1/4 of Section 15;

thence S87°58'19"W on said south line a distance of 1,323.75 feet to the Point of Beginning.

EXCEPTING therefrom the following described tract:

Commencing at the Southwest Corner of Section 15;

thence N87°58'19"E on said south line of the SW1/4 of Section 15 a distance of 1,060.00 feet;

thence N2°35'35"W parallel with the west line of said SW1/4 a distance of 100.00 feet to the Point of Beginning;

thence continuing N2°35'35"W parallel with said west line of the SW1/4 a distance of 950.02 feet to the parcel line described in Doc. No. 1615949, Records of Cass Co.;

thence N87°58'19"E on said parcel line a distance of 1,025.31 feet to said westerly ROW line of Interstate Highway 29;

thence S22°01'44"E on said westerly ROW line a distance of 257.99 feet;

thence S5°54'16"W on said westerly ROW line a distance of 714.37 feet;

thence S87°58'19"W parallel with said south line of the SW1/4 a distance of 1,005.59 feet to the Point of Beginning of said Exception.

Said tract contains 231.70 acres, more or less.

BE IT FURTHER RESOLVED, By the Board of City Commissioners of the City of Fargo, North Dakota, that this Resolution be published in the official newspaper for the City of Fargo once each week for two successive weeks, and a hearing be held on the 20th day of March, 2023, at 5:15 p.m., in the Commission Chambers, City Hall, Fargo, North Dakota.

CERTIFICATE

STATE OF NORTH DAKOTA)
)ss.
COUNTY OF CASS)

I, Timothy J Mahoney, the duly elected, qualified and acting Mayor of the City of Fargo, North Dakota; and

I, Steven Sprague, the duly appointed, qualified, and acting City Auditor of the City of Fargo, North Dakota,

DO HEREBY CERTIFY:

That the foregoing is a full, true, and correct copy of the original Resolution and the whole thereof annexing a tract of land consisting of approximately 231.70 acres, which Resolution was duly adopted by the Board of City Commissioners of the City of Fargo, North Dakota, at the meeting of the Board held February 6th, 2023, at which meeting Commissioners Kolpack, Piepkorn, Preston, Strand and Mahoney were present in person, and none was absent, and Kolpack, Piepkorn, Preston, Strand Mahoney voted in favor of the adoption of the Resolution and none voted against the adoption of the Resolution; and

That such Resolution is now a part of the permanent records of the City of Fargo, as filed in the office of the City Auditor.

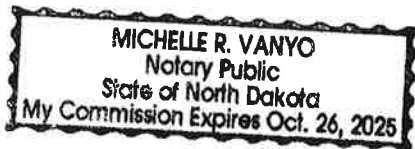
(SEAL)

[Signature]
Timothy J. Mahoney, Mayor
City of Fargo, North Dakota

ATTEST:
[Signature]
Steven Sprague, City Auditor

On this 6 day of February, 2023, before me, Michelle R Vango, a Notary Public in and for Cass County in the State of North Dakota, personally appeared TIMOTHY J. MAHONEY, known to me to be the Mayor of the Board of City Commissioners and STEVEN SPRAGUE, known to me to be the City Auditor of the City of Fargo, a municipal corporation under the laws of the State of North Dakota, and they acknowledged to me that they executed the foregoing instrument.

[Signature]
Notary Public
Cass County, North Dakota
My Commission Expires: _____



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MEMORANDUM

TO: BOARD OF CITY COMMISSIONERS

**FROM: TIA BRASETH, COMMUNITY DEVELOPMENT PLANNING COORDINATOR TB
NICOLE CRUTCHFIELD, PLANNING DIRECTOR**

DATE: MARCH 16, 2023

**RE: PUBLIC HEARING FOR PROPOSED AMENDMENT TO COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) / HOME INVESTMENT
PARTNERSHIPS PROGRAM (HOME) 2022 HUD ACTION PLAN**

Planning & Development Department staff are proposing an amendment to the 2022 HUD Action Plan, which was originally approved by the City Commission on May 2, 2022. The proposed amendment further defines details of a Affordable Single-Family Housing for Ownership project as outlined below:

Project Site and Scope Identified under "Affordable Single-Family Housing for Ownership" Project: Lake Agassiz Habitat for Humanity

The project site of a housing development activity has been identified and is located at 2790 10 Avenue North (formerly 921 28 Street North). The activity will include new construction of a single-family home. The proposed budget for this unit is \$200,000.

Per the adopted Citizen Participation Plan, this proposal is being presented at the March 20th City Commission meeting as a Public Hearing with no action. Details of the proposed 2022 Action Plan Amendment timeline, including the 30-day public comment period, are outlined in the attached public notice (published in *The Forum* newspaper on March 15, 2023). Once approved by citizens and the City, the 2022 Action Plan amendment will be submitted to HUD for approval.

Attachment: Notice of Public Hearing & Public Comment Period.

Recommended Motion: No action is required at this time; public hearing only. Final consideration of the 2022 Action Plan Amendment is scheduled for April 17, 2023.



City of Fargo
Notice of Public Hearing & Public Comment Period
Community Development Block Grant (CDBG) & HOME Programs

The City of Fargo is opening a 30-day public comment period starting March 16, 2023, including a public hearing on March 20, 2023 at the regular Fargo City Commission meeting. Final consideration will be at the April 17, 2023 City Commission meeting. The purpose for the public comment period is to consider a proposed amendment to the City's 2022 HUD Action Plan, which is summarized in this notice.

Summary of Proposed Amendment to 2022 HUD Action Plan

2022 Annual Action Plan – Project Site and Scope Identified for “Affordable Single-Family Housing for Ownership” Project: Lake Agassiz Habitat for Humanity

Proposed location identified at 2790 10 Avenue North (formerly 921 28 Street North). The activity would include new construction of a single-family home. The proposed budget for this unit is \$200,000.

COMMENTS, ACCESSIBILITY, & SCHEDULE

Comments and suggestions from the public are encouraged through a public comment period and/or at the public hearing. Contact information and schedule are provided below:

30-DAY PUBLIC COMMENT PERIOD: March 16 – April 14, 2023

PUBLIC HEARING: Monday, March 20, 2023 - 5:15 pm
Fargo City Commission Chambers
225 4th Street North, Fargo, ND 58102

CITY COMMISSION VOTE: Monday, April 17, 2023 – 5:15 pm

CONTACT INFORMATION: City of Fargo
Planning and Development Department
Attn: Community Development Planning Coordinator
225 4th Street North, Fargo ND 58102
701.476.4144
Planning@FargoND.gov

DRAFT PLAN AVAILABLE AT: www.fargond.gov/planninganddevelopment/plansandstudies
OR request through Planning & Development Department

Accessibility – Fargo City Hall is serviced by public transit, accessible and can accommodate persons who are disabled. Alternative formats of this information (e.g., Braille, American Sign Language, etc.) or reasonable accommodations for persons with hearing/vision impairments and/or other disabilities will be made upon request. The contact information to arrange for services (a 48 hour notice may be needed) is City of Fargo's Section 504/ADA Coordinator Bekki Majerus – 701.298.6966. To access TTY/ND Relay service – 800.366.6888 or 711.

Limited English – Reasonable steps will be taken to provide persons with limited English proficiency (LEP) meaningful access, including the availability of interpretation and translation services. If services are needed, the contact information is provided above.

Non-Discrimination Notice – In accordance with Federal regulations and City of Fargo policies, services are provided without regard to race, color, religion, sex, disability, familial status, national origin, age, marital status, veteran status, sexual orientation, gender identity, public assistance, domestic violence, lawful activity, or condition protected by applicable federal and state laws. The City is an equal employment/equal housing opportunity agency.

29

MEMORANDUM

TO: BOARD OF CITY COMMISSIONERS

FROM: NICOLE CRUTCHFIELD, PLANNING DIRECTOR *NC*

DATE: MARCH 16, 2023

RE: GATE CITY BANK ANNOUNCES 2023 NRI PROGRAM FUNDING

At the March 20th City Commission meeting, Gate City Bank will be in attendance to present on the next round of funding for the Neighborhood Revitalization Initiative Program. Details about the program and information on how residents can apply are provided on the attached flyer and the City of Fargo's website at www.FargoND.gov/nri.

The Planning Department is proud to be part of the administration of this program. We see evidence every day on the benefits it provides to our residents as households diligently maintain and improve their homes.

Better Starts Close to Home.

You take a lot of care and pride in the place you call home. We do, too.



Fargo Neighborhood Revitalization Initiative

- Rates as low as 3.17% APR*
- 10- or 15-year options
- \$10,000-\$100,000 for qualified home improvement projects
- For homes 40 years or older with an assessed value less than \$275,000

Apply by October 31, 2023!

Contact the City of Fargo at 701-241-1474 or visit FargoND.gov/NRI.

At Gate City Bank, we're proud to support and invest in the City of Fargo with low-interest loans for homeowners, encouraging the preservation of older homes and beautiful neighborhoods in the communities we serve.



701-293-2400 • 800-423-3344 • GateCity.Bank
43 locations in North Dakota and central Minnesota

*Terms and conditions may apply. A \$50,000 home equity loan at 3.00% interest rate for 120 monthly payments of \$486.78 will have a 3.17% annual percentage rate. Residence must be occupied by owner. Subject to home evaluation and credit qualification.



Member FDIC



To: Fargo City Commission
From: Adam Altenburg and Ari Del Rosario, Metro COG
Date: February 27, 2023
Re: **2050 Baseline Demographic Forecast and Annual Metro Profile**

The Fargo-Moorhead Metropolitan Council of Governments has recently completed two studies related to regional demographic trends and future projections: the 2050 Baseline Demographic Forecast and the annual Metro Profile. The Metro Profile includes a snapshot of recent trends and changes in demographics and regional multimodal transportation activities while the demographic forecast study includes recent population, household, and employment forecasts for the area.

Metro COG develops baseline demographic forecasts for the Fargo-Moorhead metropolitan area every five years as part of its long-range transportation planning process. These forecast projections are vital to local area jurisdictions and other entities and help to support different planning efforts throughout the region.

Population, household, and employment forecasts developed by Metro COG are provided in five-year increments for jurisdictions in Cass and Clay counties through the year 2050. These forecasts are used to revise and update the region's Travel Demand Model (TDM). This model is the primary tool for assessing future conditions of the regional surface transportation system, particularly the roadway system, as well as freight and transit planning needs in the five-year Metropolitan Transportation Plan (MTP).

The Metro Profile is a critical component of Metro COG's metropolitan planning program and has been updated on an annual basis since 1981. The Metro Profile reports upon conditions associated with the region's transportation system and analyzes trends and changes in socioeconomic conditions influencing the Fargo-Moorhead metropolitan area. Additionally, the profile serves as a tool to evaluate metrics, projections, and assumptions set forth in various elements of Metro COG's MTP, Transportation Improvement Program (TIP), and other plans and programs.

The 2050 Baseline Demographic Forecast and annual Metro Profile can be viewed on Metro COG's website at the following links:

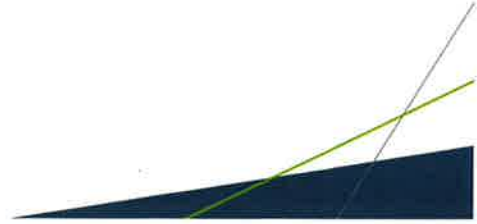
<https://fmmetrocog.org/projects-rfps/metro-cog-baseline-2050-demographic-forecast>

<http://fmmetrocog.org/resources/metro-profile>

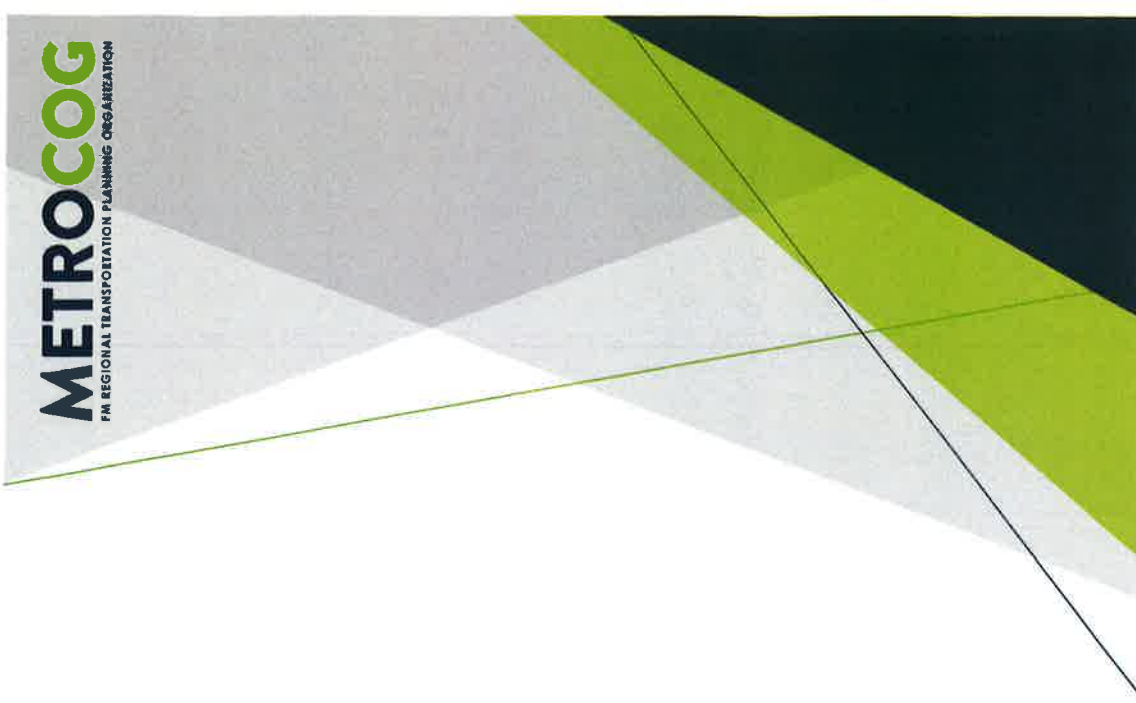
2050 BASELINE DEMOGRAPHIC FORECAST AND 2022 METRO PROFILE

March 6, 2023

Fargo City Commission



2050 Baseline Demographic Forecast



Purpose

- Population, household, and employment forecasts developed every five years as part of Metro COG's required transportation planning process
- Forecasts are used to revise and update the region's Travel Demand Model (TDM), which assesses future roadway, transit, freight, and other multimodal planning needs
- Forecasts also help support other community planning efforts and studies throughout the region

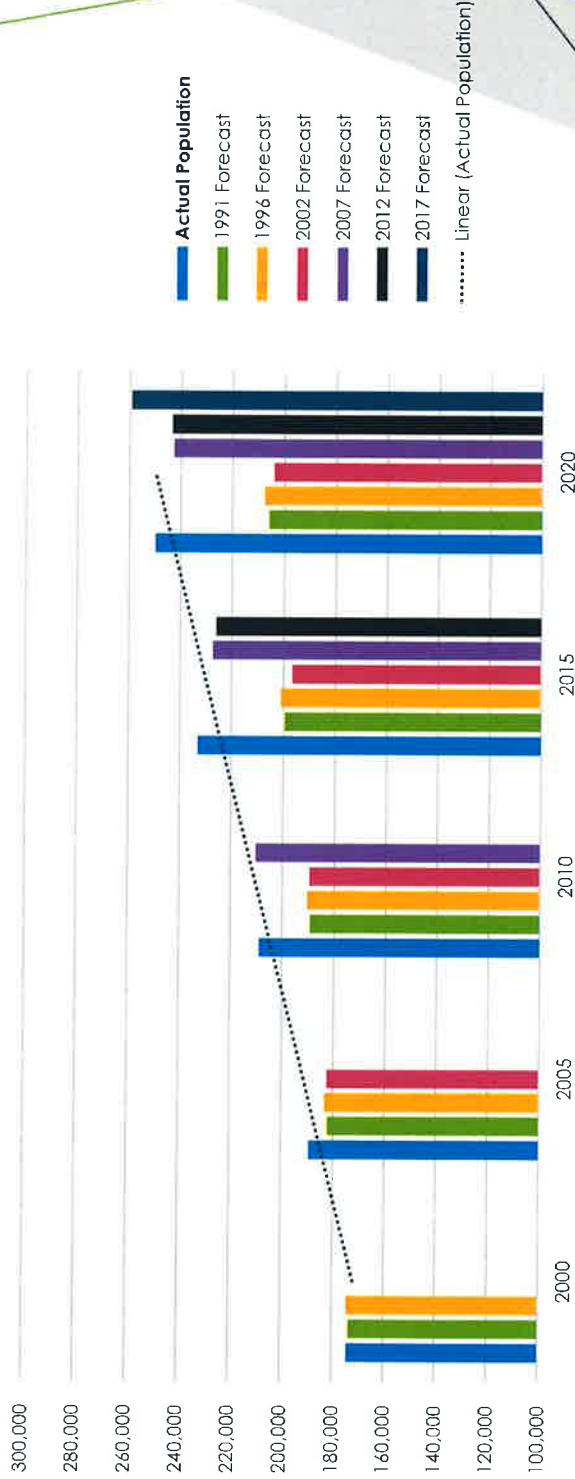
Stakeholders and Engagement

- K-12 Education
- Social Services: Clay County Social Services, Lutheran Immigration & Refugee Services
- Housing: Clay County HRA, Fargo Housing & Redevelopment Authority
- Development: Home Builders Association of Fargo-Moorhead
- Economic Development: GFMEDC, West Fargo, Moorhead, Downtown Moorhead Inc., Downtown Fargo Community Partnership, FMWF Chamber



Check out informational video and factsheet on Metro COG's website

Comparison of Population Forecasts and Census/Census Estimates of Fargo-Moorhead MSA

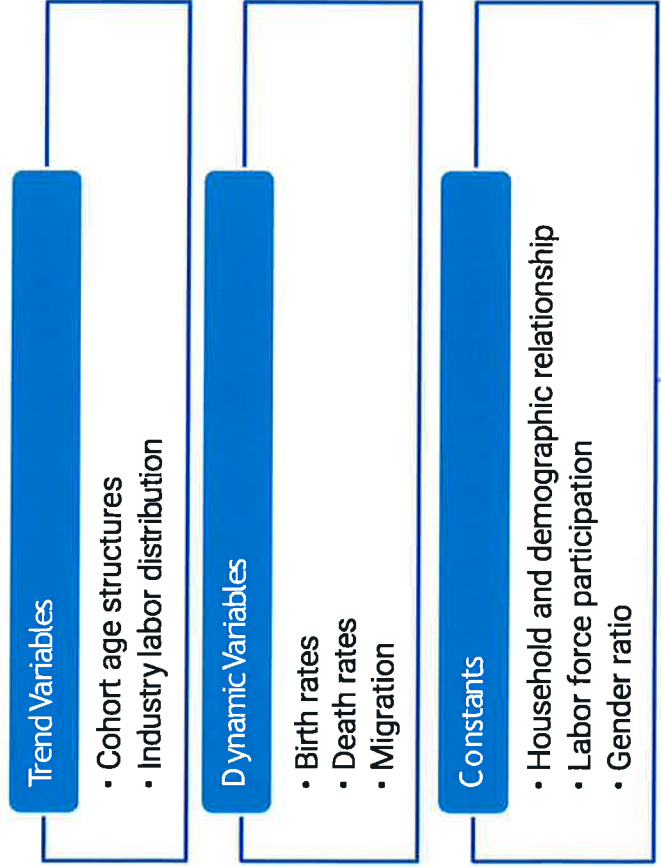


Actual Population
1991 Forecast
1996 Forecast
2002 Forecast
2007 Forecast
2012 Forecast
2017 Forecast
..... Linear (Actual Population)

2017 Population Estimates vs. Actual U.S. Census Bureau Numbers

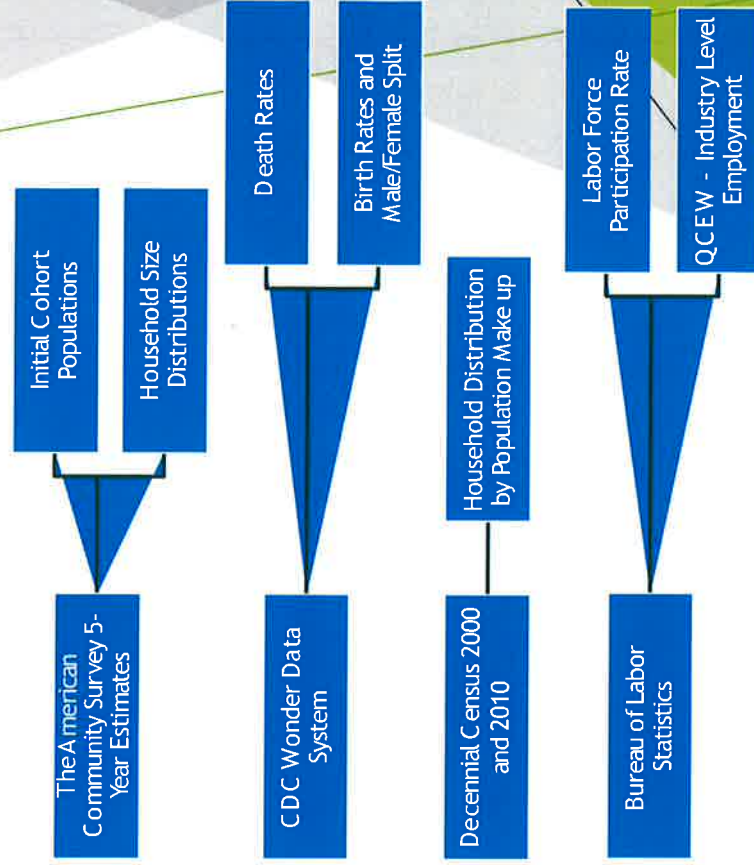
	2020 Estimate	Actual Census	Percent Difference
Fargo	129,690	125,990	-2.9%
Moorhead	47,120	44,505	-5.9%
West Fargo	37,370	38,626	3.3%
Dilworth	4,760	4,612	-3.2%
Horace	5,070	3,085	-64.3%
Cass County	189,900	184,525	-2.9%
Clay County	69,360	65,318	-6.2%
MSA	259,260	249,843	-3.8%

Model Estimation Overview

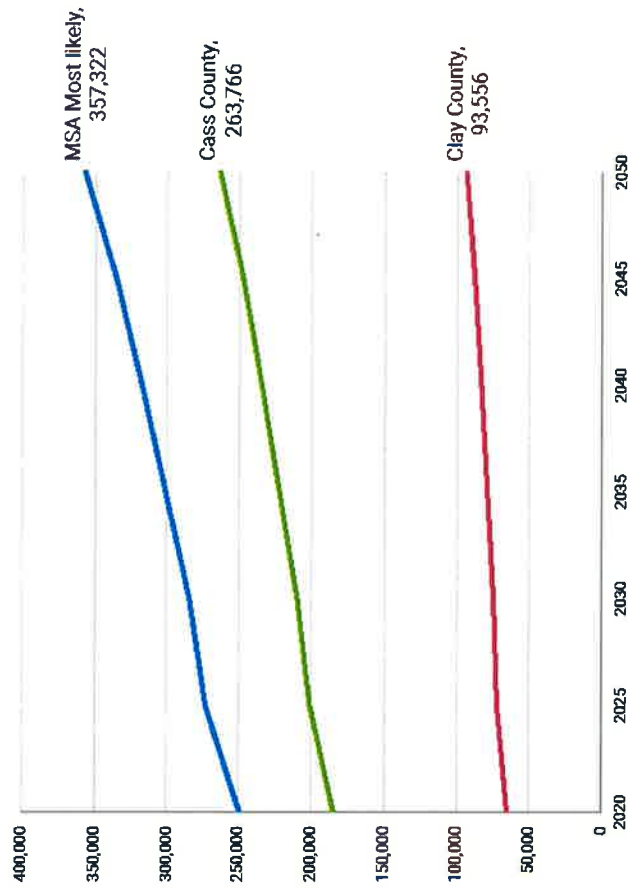


Model Inputs

- 5-Year Age Cohorts Populations By County By Gender
- Age and Area Specific Birth Rates
- Death Rates by Age Group by County
- Occupied Housing Stock
- Migration Rates
- Employment By Industry
- Labor Force Participation Rates



Population Growth for FM MSA



Most Likely Population for Cass and Clay Counties



Most Likely Population Forecasts

	2020	2025	2030	2035	2040	2045	2050	Average Growth Rate
MSA	249,873	273,216	284,619	301,327	317,850	335,540	357,322	1.43%
Cass County	184,525	201,292	210,140	222,569	234,743	247,753	263,766	1.43%
Clay County	65,318	71,923	74,479	78,758	83,107	87,787	93,556	1.44%
Fargo	125,990	135,147	140,312	145,195	150,063	155,681	164,507	1.02%
West Fargo	38,626	41,617	42,512	47,688	52,122	57,627	62,789	2.09%
Horace	3,085	6,263	8,316	9,409	11,297	12,356	13,615	11.38%
Casselton	2,479	2,631	3,138	3,629	3,782	3,934	4,023	2.08%
Mapleton	1,320	1,892	2,283	2,821	3,208	3,662	4,111	7.05%
Kindred	889	1,122	1,209	1,244	1,272	1,352	1,432	2.04%
Moorhead	44,505	49,997	51,367	54,638	57,989	61,863	66,766	1.67%
Dilworth	4,612	4,973	5,326	5,644	5,958	6,272	6,586	1.43%
Barnesville	2,759	2,875	3,086	3,201	3,292	3,376	3,459	0.85%
Glyndon	1,306	1,385	1,469	1,483	1,493	1,499	1,501	0.50%
Hawley	2,219	2,314	2,404	2,495	2,585	2,676	2,766	0.82%

**Net +107,449 people
over next 25-30 years**

Most Likely Household Forecasts

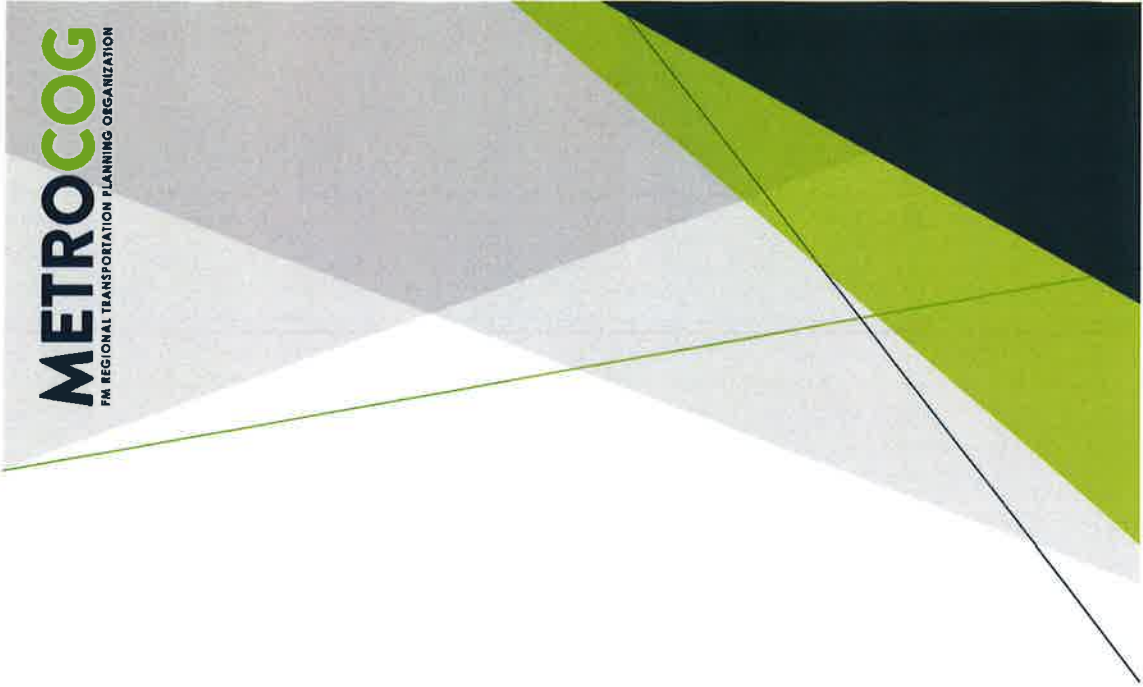
	2020	2025	2030	2035	2040	2045	2050
MSA	101,722	111,219	115,878	122,684	129,410	136,611	145,476
Cass County	77,027	84,026	87,720	92,908	97,990	103,421	110,105
Clay County	24,695	27,192	28,158	29,776	31,421	33,190	35,371
Fargo	55,478	59,993	62,391	64,517	67,217	70,115	74,149
West Fargo	14,059	15,148	15,473	17,705	19,163	21,080	23,083
Horace	983	1,996	2,650	2,999	3,600	3,937	4,338
Casselton	1,241	1,318	1,571	1,816	1,893	1,969	2,014
Mapleton	384	550	665	821	933	1,066	1,196
Kindred	307	387	417	430	439	467	495
Moorhead	16,798	18,929	19,448	20,687	21,957	23,424	25,267
Dilworth	1,874	2,021	2,164	2,293	2,421	2,548	2,676
Barnesville	957	997	1,071	1,110	1,142	1,171	1,200
Glyndon	459	487	516	521	525	527	527
Hawley	841	877	911	945	980	1,014	1,048

Net +43,754 households over next 25-30 years

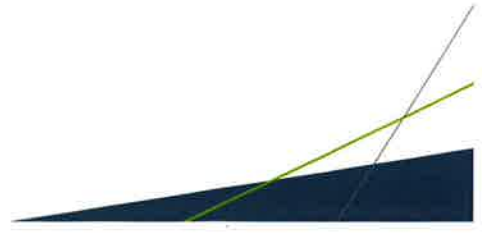
Most Likely Employment Forecast for FM MSA

	2020	2025	2030	2035	2040	2045	2050	Percent Change
Construction	13,673	14,807	15,580	16,477	17,351	18,275	19,404	1.40%
Education and health services	35,743	39,433	42,225	45,410	48,585	51,951	55,963	1.89%
Financial activities	17,701	19,060	19,941	20,974	21,970	23,019	24,319	1.25%
Information	4,991	4,991	4,830	4,678	4,488	4,280	4,085	-0.61%
Leisure and hospitality	21,393	22,700	23,408	24,271	25,063	25,892	26,973	0.87%
Manufacturing	15,537	16,261	16,535	16,901	17,201	17,507	17,963	0.52%
Natural resources and mining	674	722	751	786	819	854	897	1.10%
Other services	6,099	6,279	6,275	6,298	6,287	6,270	6,297	0.11%
Professional and business services	23,417	24,445	24,791	25,269	25,642	26,020	26,614	0.46%
Trade, transportation, and utilities	44,128	46,434	47,477	48,803	49,958	51,154	52,811	0.66%
TOTAL	183,356	195,132	201,813	209,867	217,364	225,222	235,326	0.94%

**Net +51,970 jobs
over next 25-30
years**



2022 Metro Profile



- ▶ Snapshot of the metro area based on data from the previous year
- ▶ Metrics to be tracked annually
- ▶ Available at: fmmetrocog.org/resources/metro-profile



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COMMUNITY PROFILE

Overview

Percent population change (2020-2021)

FM MSA **0.91%**
United States **0.13%**

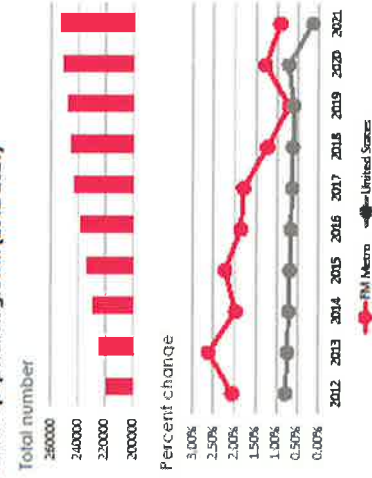
Population of FM MSA in 2021 **252,136**
 New residents in MSA in 2021 **+2,293**

Population by jurisdiction in 2021



Change from 2020: **-0.1%** (Fargo), **+0.2%** (Moorhead), **+0.1%** (West Fargo)

Annual population growth (2012-2021)



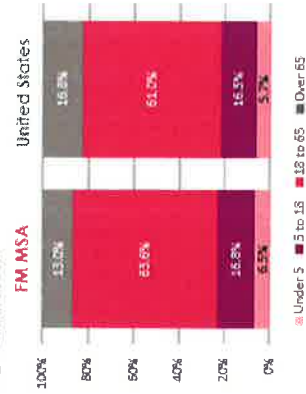
Sources in this section: Census data, American Community Survey (ACS) estimates, Federal Reserve Bank, Home Builders Association of Fargo-Moorhead
2022 METROPOLITAN PROFILE | 10

COMMUNITY PROFILE

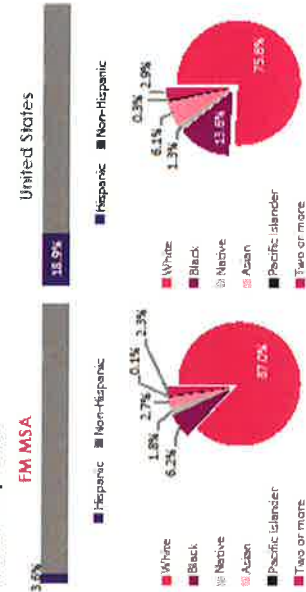
Demographics



Age distribution

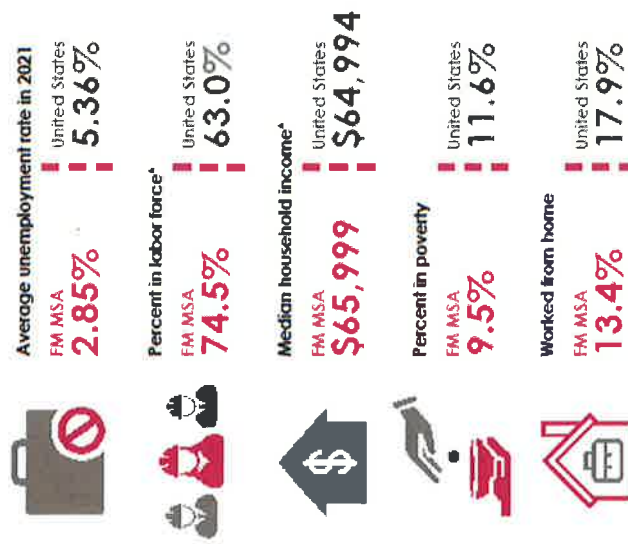


Racial composition



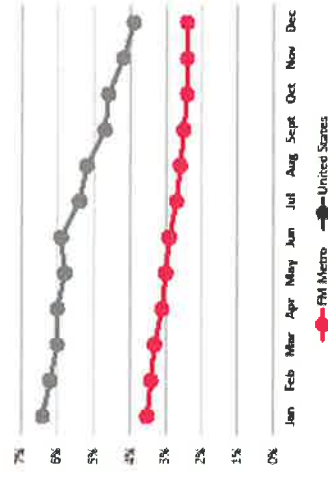
*2020 data was the most recent available
*2016-2020 American Community Survey (ACS) 5-year estimates

COMMUNITY PROFILE
Employment



*2016-2020 American Community Survey (ACS) 5-year estimates
2022 METROPOLITAN PROFILE | 12

Unemployment rate in 2021 by month



Top 10 industries ranked by employment



NOTE: For full industry jobs and more comprehensive economic profile, see "Economic Profile" in Additional Resources.



ROADWAYS Overview

Vehicle miles traveled (VMT) in 2020
2.4 billion+
 Change from year previous
+4.93%

VMi per capita
 FM Metro **9,700.1**
 United States **9,728.5**

Average commute time in minutes*
 FM Metro **17.6**
 United States **26.9**

Auto Travel Time Reliability (Interstate)

ND Portion of the MPA **100%**
 MN Portion of the MPA **100%**

Auto Travel Time Reliability (Non-Interstate)

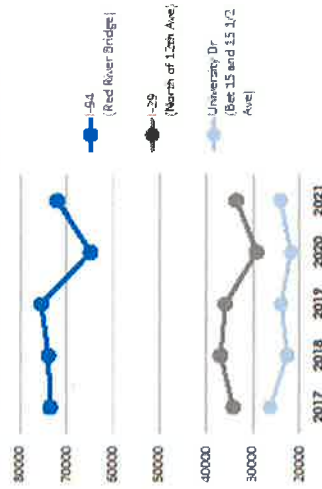
ND Portion of the MPA **94%**
 MN Portion of the MPA **90%**

NOTE: For more information, see "Performance Measures" in Additional Resources.

Sources in this section: MDOT, MnDOT, American Community Survey (ACS) estimates
 *2016-2020 American Community Survey (ACS) 5-year estimates

- + Roadway projects
- + Safety and pavement condition
- + Functional classification

Average Daily Traffic on I-94, I-29 and University Dr



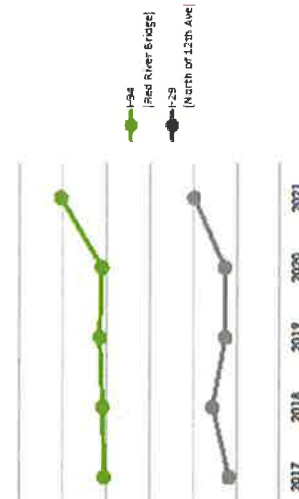
FREIGHT Overview



Air cargo total landed weight in 2021 (lbs)
420 million

Change from year previous
+0.02%

Truck ADT on I-94 and I-29



Sources in this section: Hector International Airport, NDDOT, NIMRDS, Amtrak
2022 METROPOLITAN PROFILE | 18



Truck Travel Time Reliability Index (TTTR)

Fargo-Moorhead MPA
1.19

Minneapolis-St Paul MPA
1.49

TTTR target 2021
1.50

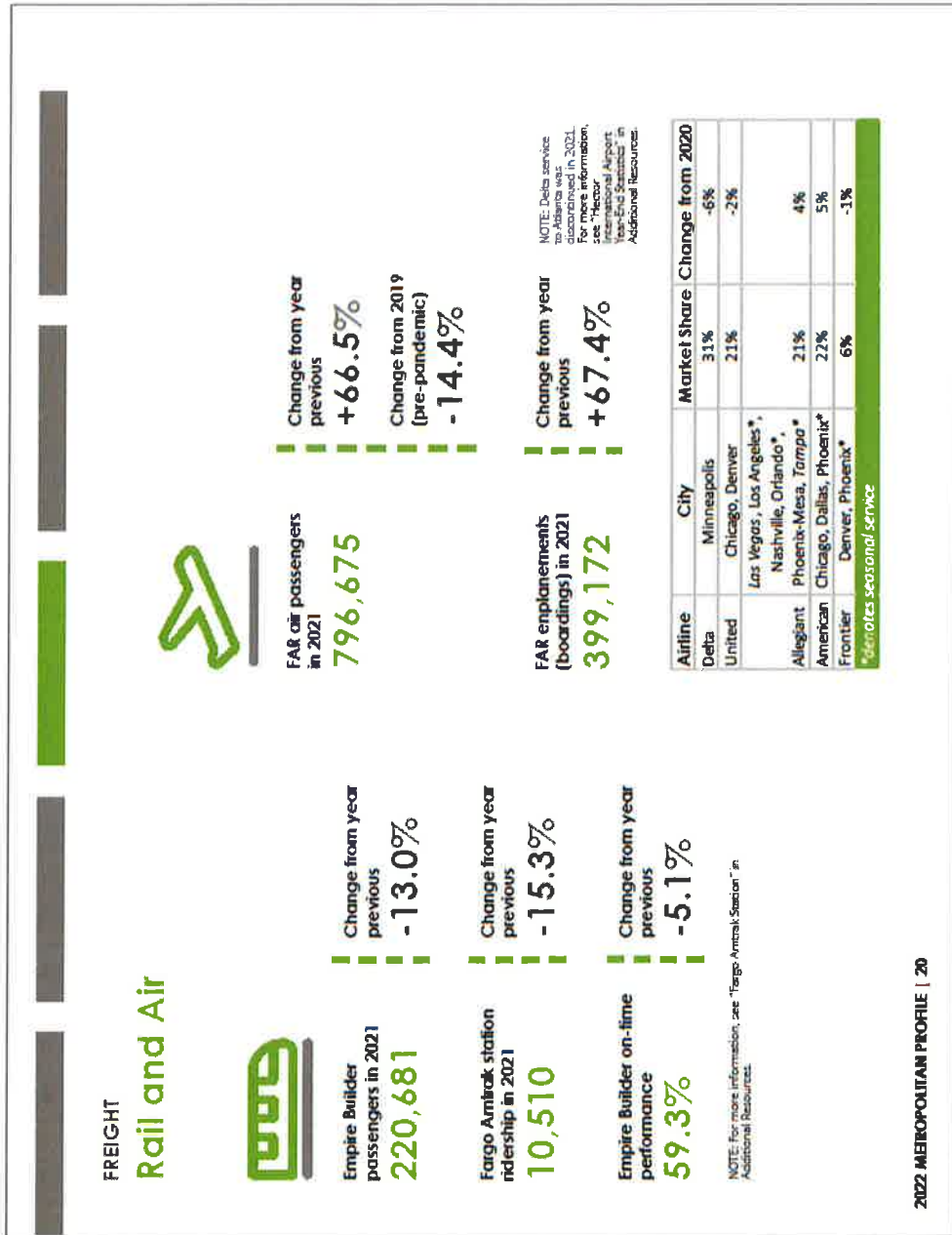
TTTR Actual vs Target



NOTE: For more information, see "Performance Measures" in Additional Resources.

+ Truck unreliable road segments

+ Rail and air map

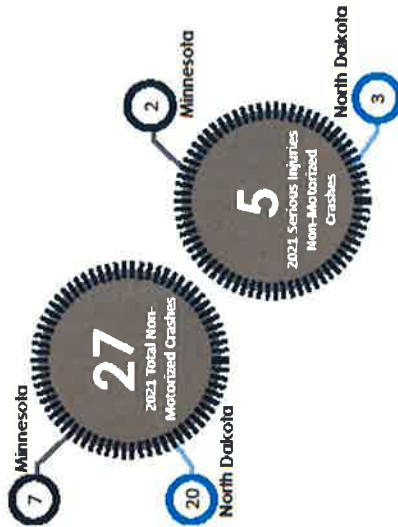


BIKE & PEDESTRIAN Overview



Bike trips taken in 2021 on Strava
34,483

Change from year previous
-17.9%



0 Fatal Non-Motorized Crashes in 2021 in the MPA

NOTE: For more information, please click here or see Performance Measures in additional resources.

Sources in this section: MNDOT, MnDOT, Strava Metro
2022 METROPOLITAN PROFILE | 22

Cass County, ND
Total Trips: 22,856
Lapses: 0%

Clay County, MN
Lapses: 0.3%

Wounded by hour



Wounded by day of week



Wounded by month of year



Cass County, ND
Total Trips: 22,856
Lapses: 0%

Clay County, MN
Lapses: 0.3%

Wounded by hour



Wounded by day of week



Wounded by month of year



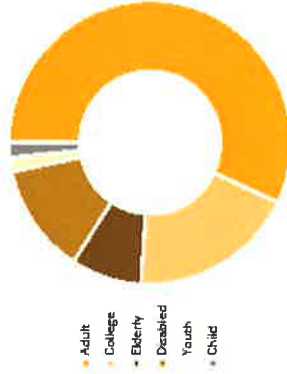
- + Bike and ped projects
- + Bike network map
- + Annual bike & ped counts

TRANSIT Overview



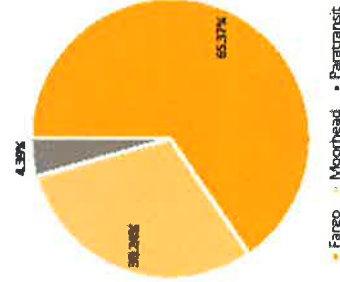
Total MATBUS passengers in 2021
1,202,680

Change from year previous
-8.8%



Fargo/West Fargo passengers in 2021
786,152

Change from year previous
-8.1%



Moorhead/Delworth passengers in 2021
363,726

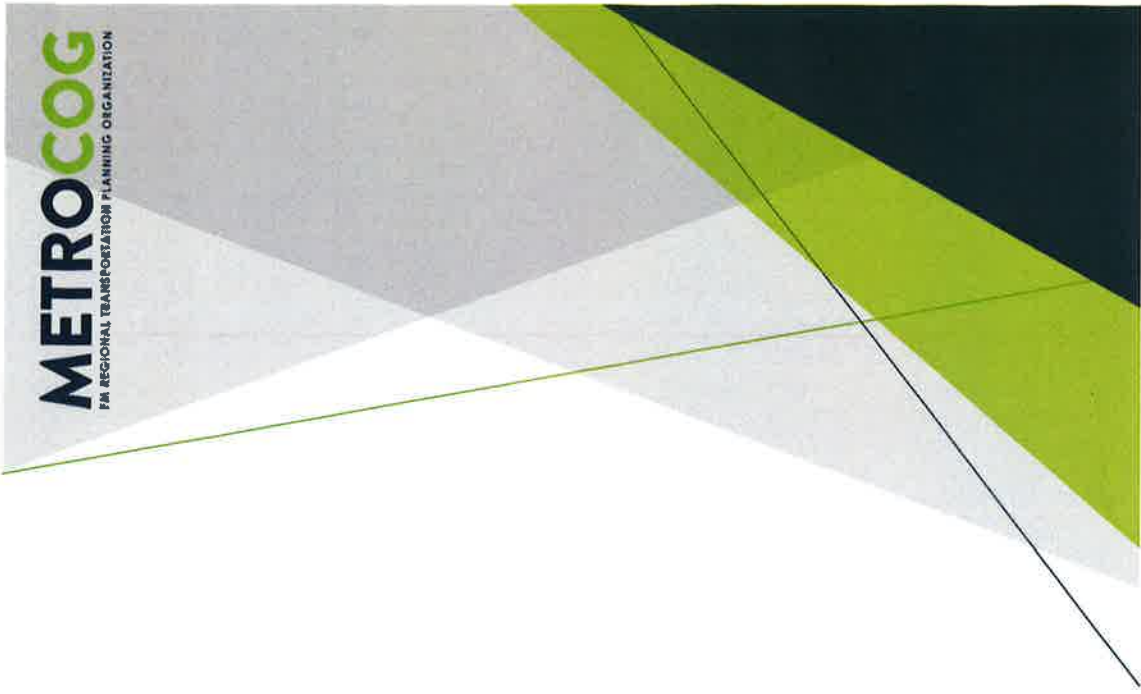
Change from year previous
-14.6%

Paratransit passengers in 2021
52,802

Change from year previous
+42.2%

Sources in this section: MATBUS
2022 METROPOLITAN PROFILE | 24

- + Transit projects – route changes, fares, marketing and studies
- + Route map
- + Fleet inventory, purchases and facility improvements



Questions?






31

MEMORANDUM

TO: BOARD OF CITY COMMISSIONERS

FROM: DESI FLEMING 
DIRECTOR OF PUBLIC HEALTH

DATE: MARCH 15, 2023

**RE: 2022 CITY OF FARGO 911 RESPONSE DATA REVIEW BY
SANFORD AMBULANCE, FARGO**

Please see the attached presentation that will be provided by F-M Ambulance Inc. d/b/a Sanford Ambulance-Fargo. They will cover information regarding their organization and the services they have delivered to our community throughout 2022.

DF/ls
Attachment

2022 CITY OF FARGO 911 RESPONSE DATA

SANFORD AMBULANCE

SANFORD[®]
HEALTH

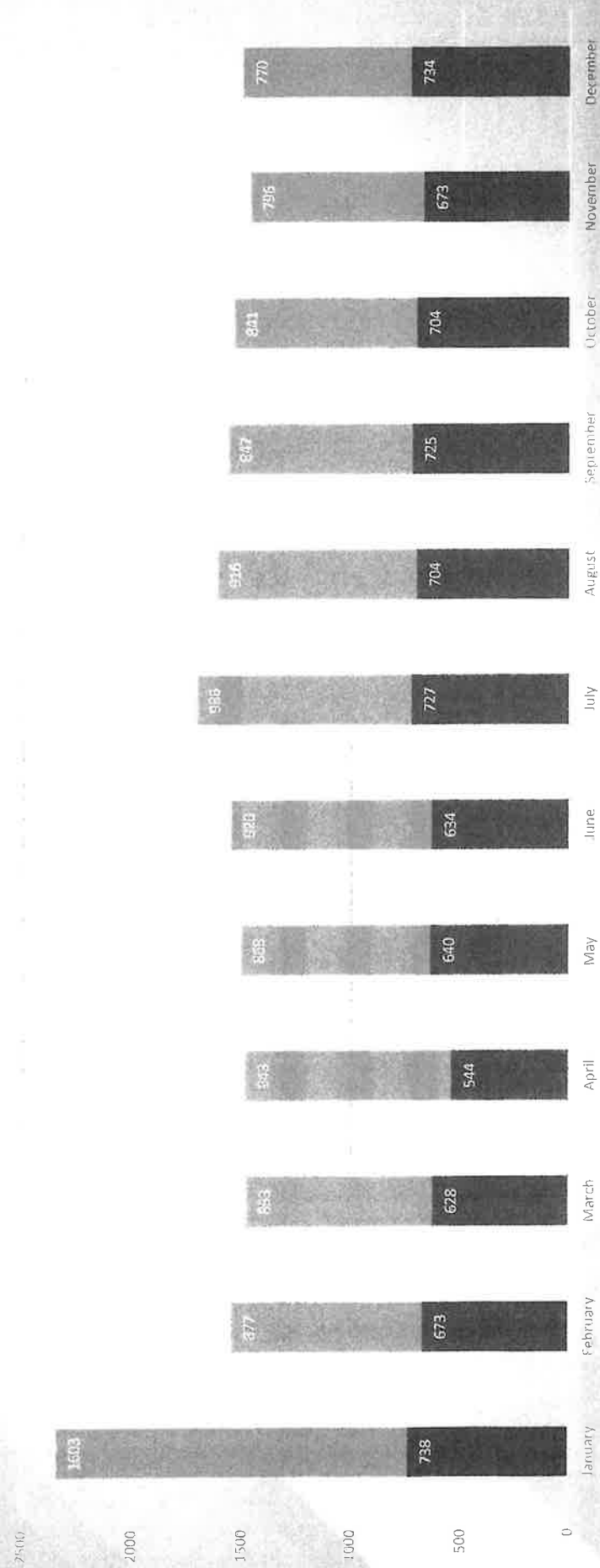
OUR FAMILY

136 Team Members
123 Patient Care Providers



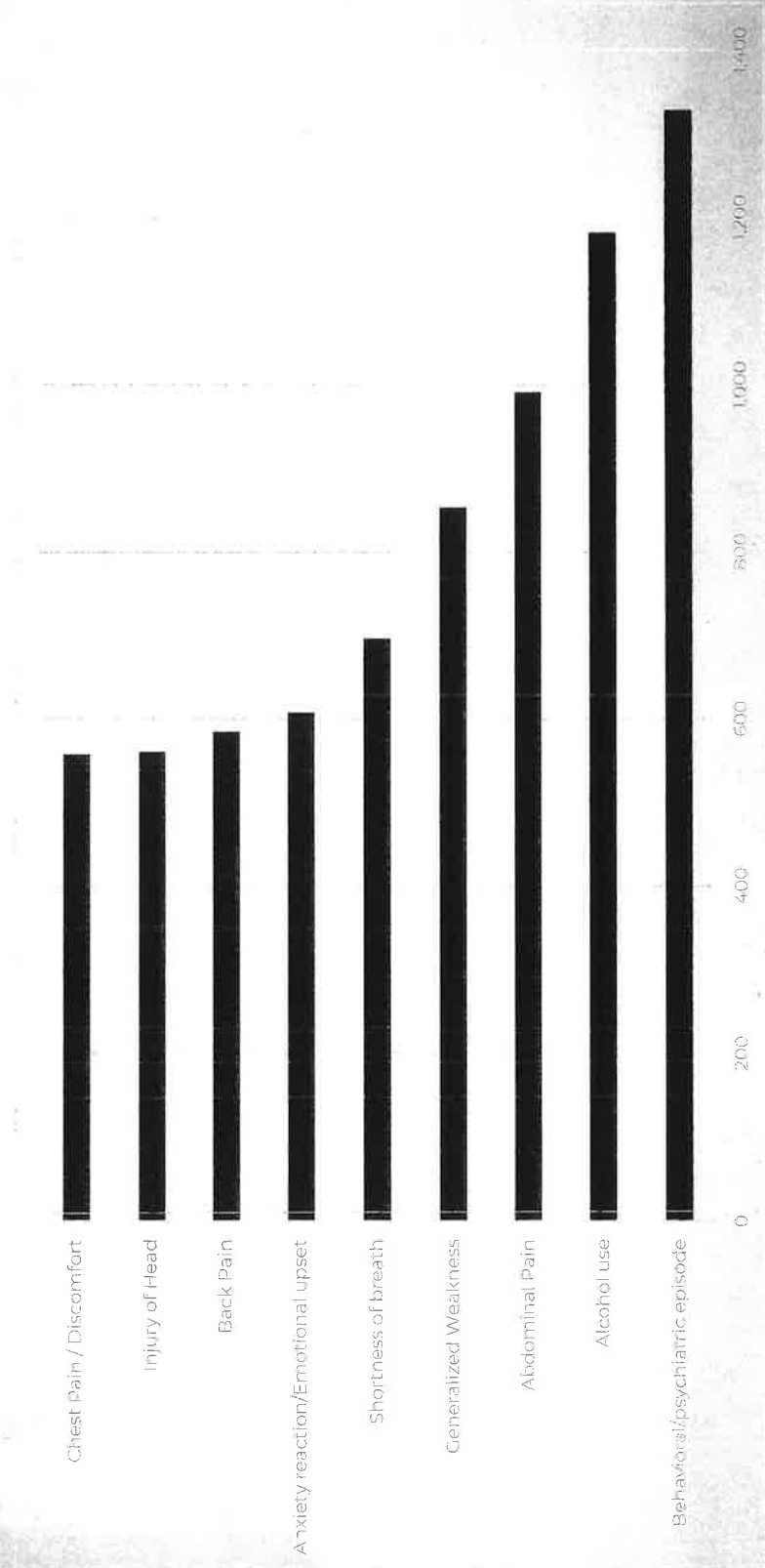
3
Dual
Certified

RESPONSE VOLUMES

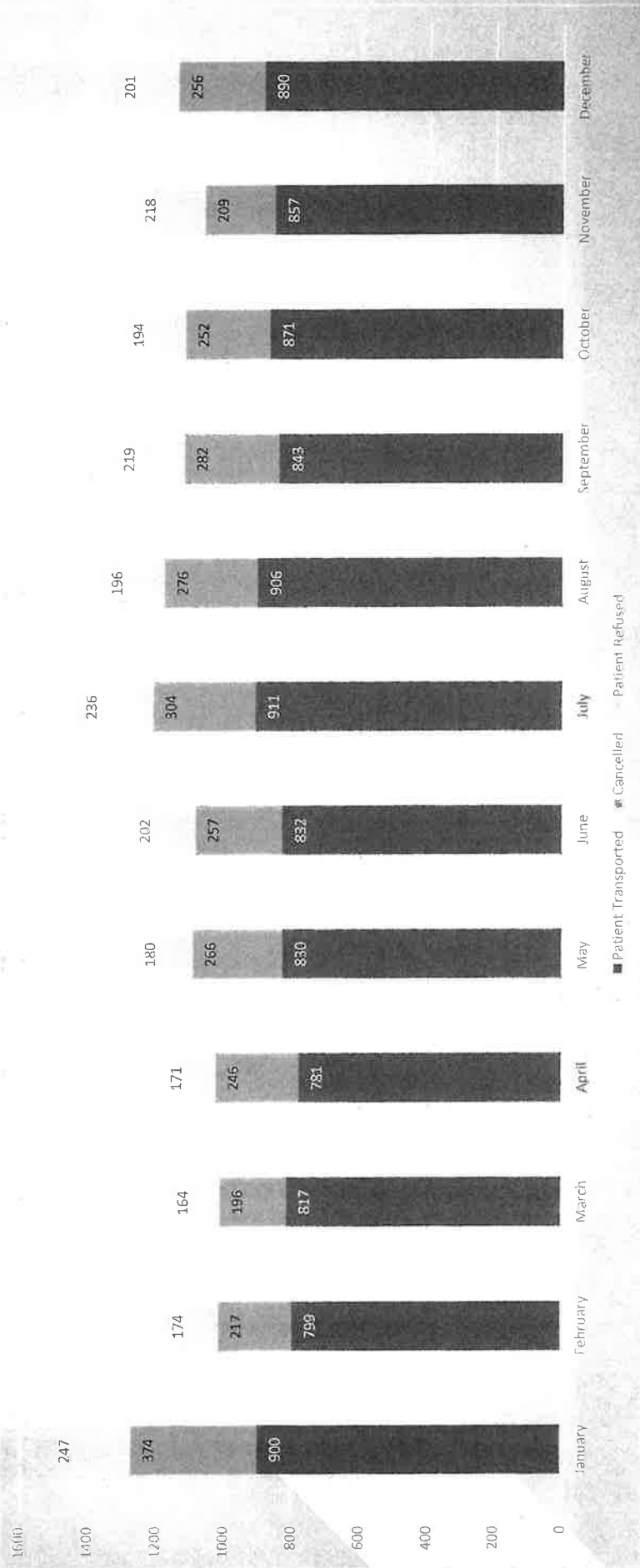


■ Emergent Response ■ Non-Emergent Response

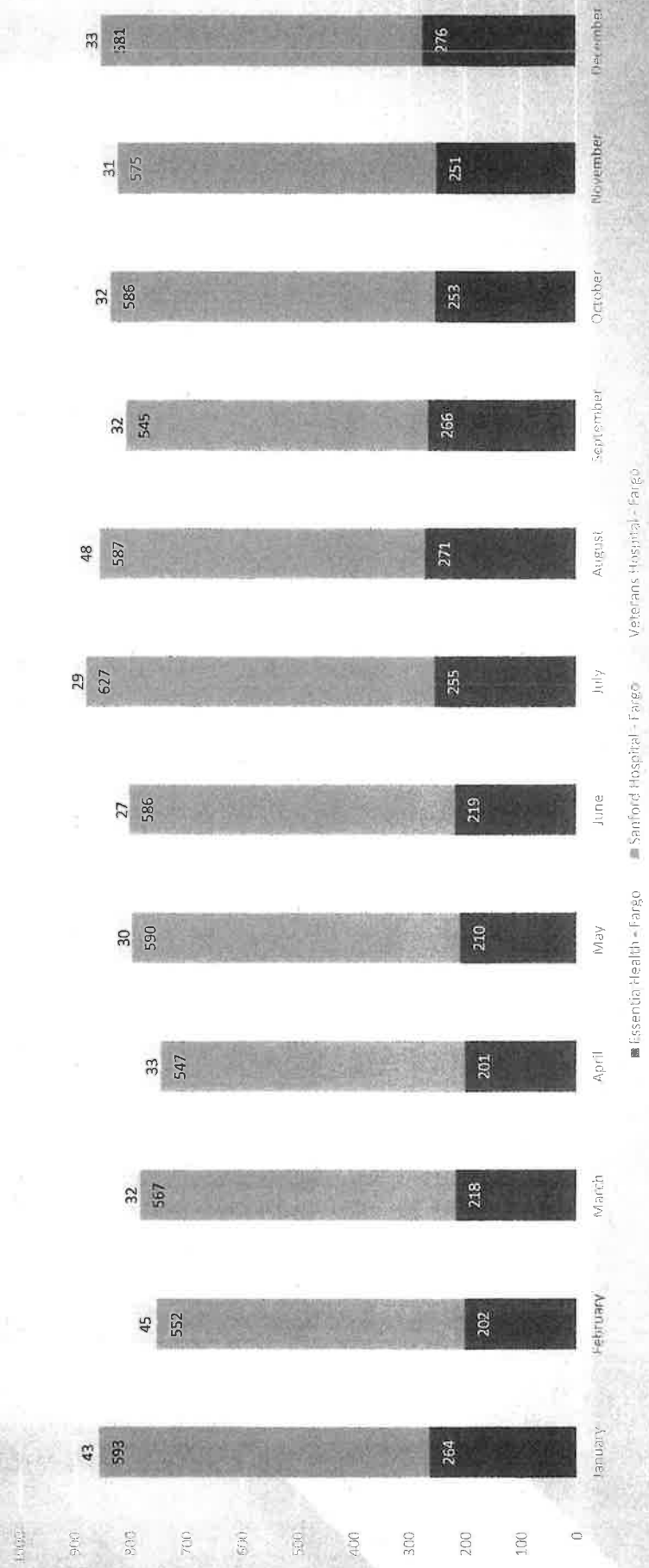
TOP 10 PRIMARY IMPRESSIONS



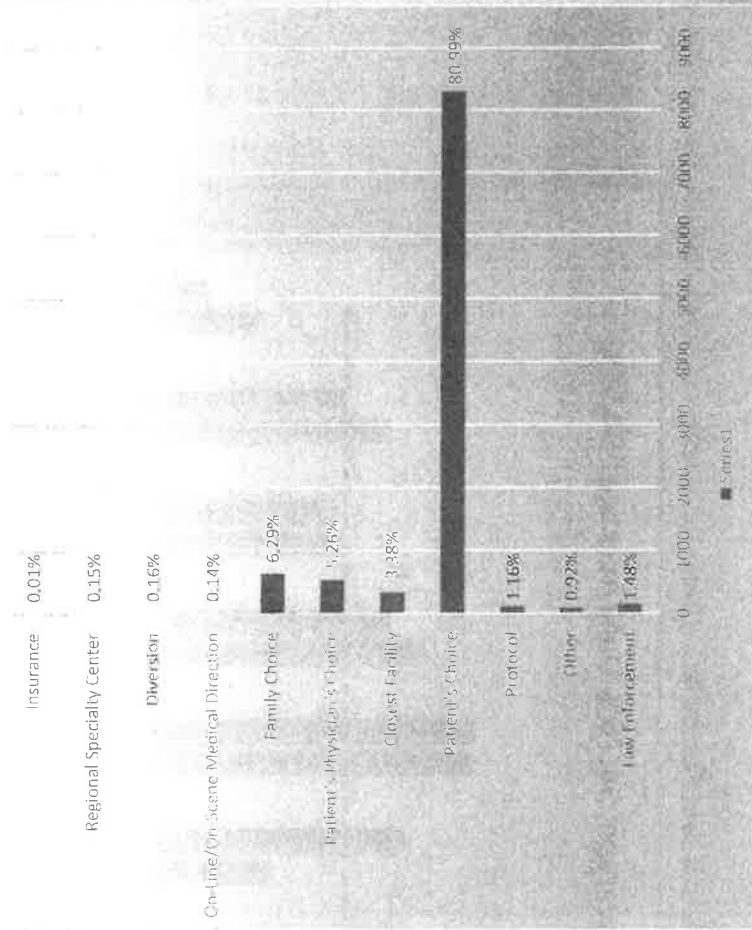
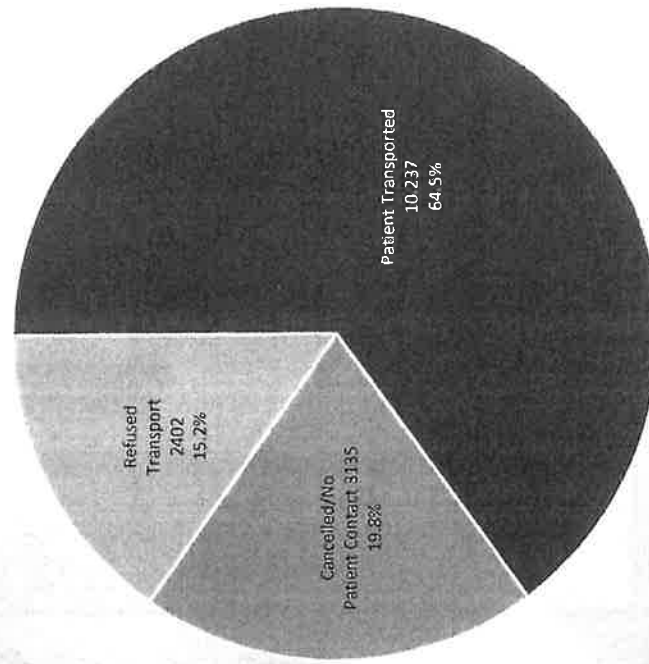
DISPOSITIONS



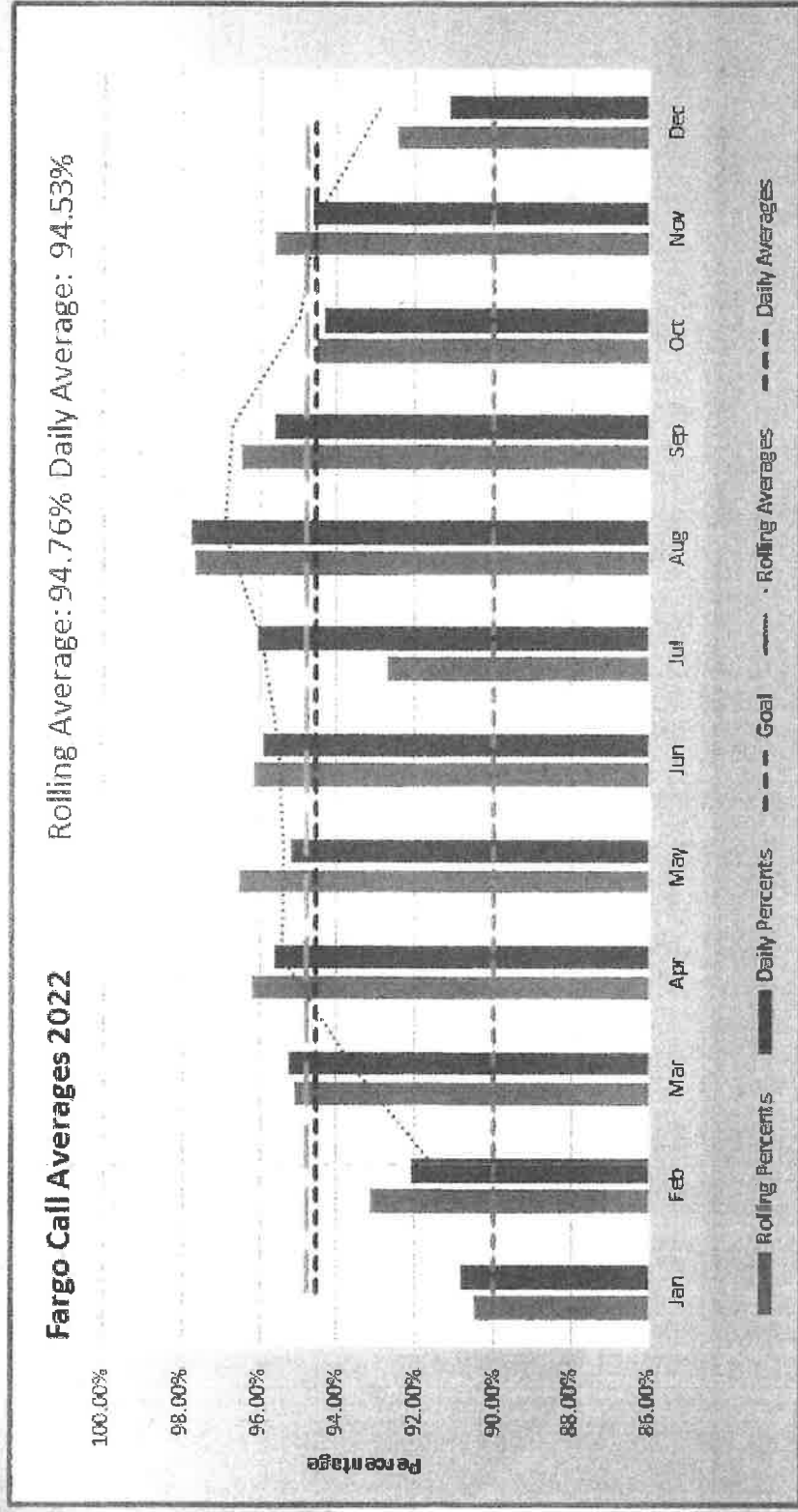
DESTINATIONS



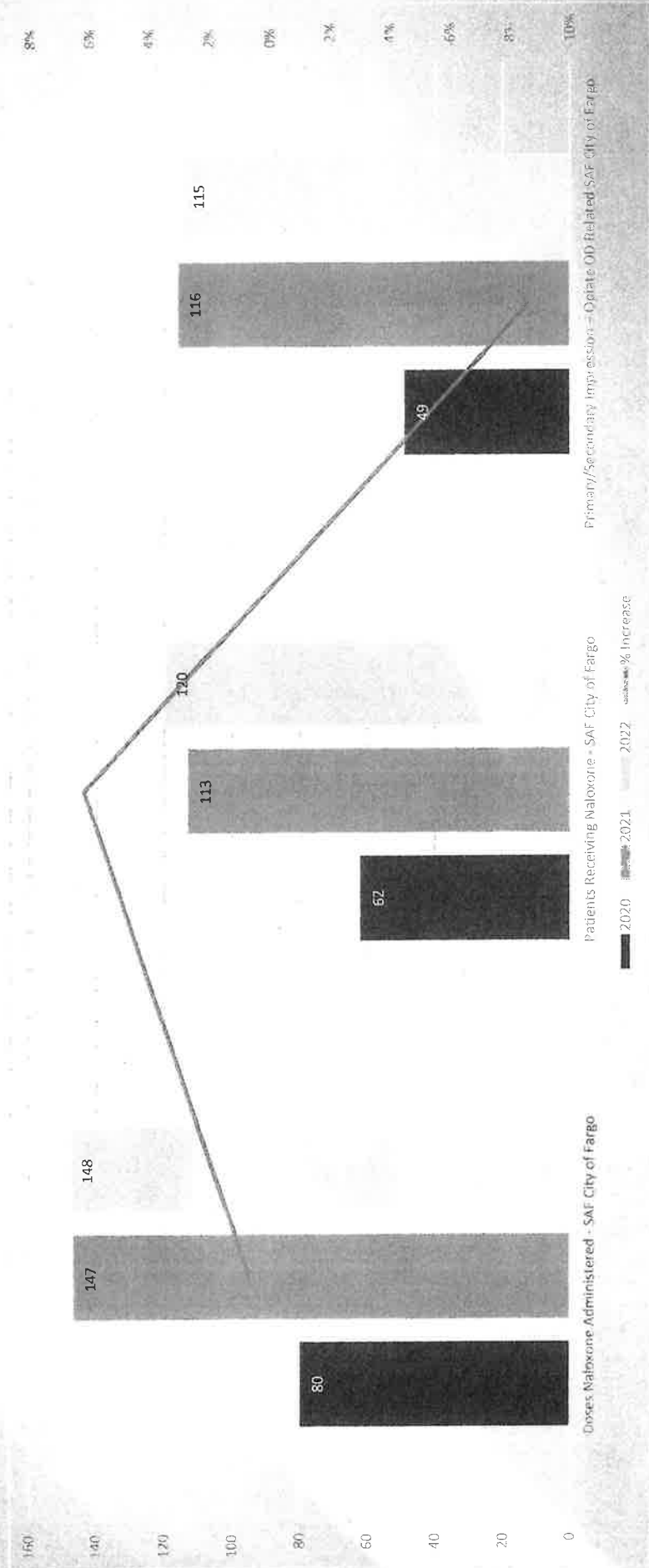
DESTINATION CHOICE



EMERGENT RESPONSE PERFORMANCE



OPIATES & NARCAN



THANK YOU



32



FARGO POLICE DEPARTMENT

A SAFE AND UNIFIED COMMUNITY BUILT ON TRUST, ACCOUNTABILITY AND INCLUSION

OFFICE OF THE CHIEF

MEMORANDUM

To: City Commission
From: Chief David B. Zibolski *DZ*
Date: March 16, 2023
RE: Agenda Request for 3/20/23 Commission meeting

I would like to present some department updates to the Commission as follows:

- 2021-2022 crime numbers
- Overdoses
- Mental health calls for service
- Victim advocate and crime free housing position
- Vacancy report and academy updates

A Power Point will be utilized and is being completed by the Communications team.

Thanks,

David B. Zibolski
Chief of Police

CC: Chief's file



349

February 22, 2023

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 823 9th St N as submitted by Achieve Revenue Center Inc. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$2,055 with the City of Fargo's share being \$349.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed LOT 9, BLOCK 12, HARWOODS 2ND

2. Address of Property 823 9 ST N

3. Parcel Number 01-1130-00310-000

4. Name of Property Owner ACHIEVE REVENUE CENTER INC Phone No. 701-425-4452

5. Mailing Address of Property Owner PO BOX 7 FARGO ND 58107

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). FULL INTERIOR REMODEL

7. Building permit No. 2202-0416 8. Year built (residential property) 1910

9. Date of commencement of making the improvements 04/07/2022

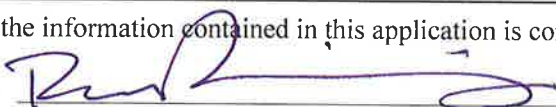
10. Estimated market value of property before the improvements \$ 114,700.00

11. Cost of making the improvement (all labor, material and overhead) \$ 69,000.00

12. Estimated market value of property after the improvements \$ 266,200.00


Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant  Date 2/3/23

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization  Date 2-24-2023

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____ Date _____



34b

February 13, 2023

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 3538 11 St S as submitted by Brandon and Danielle Schott. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$408 with the City of Fargo's share being \$69.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lot 21 Block 3
Addition Lemke

2. Address of Property 3538 11 St S

3. Parcel Number 01-1710-00280-000

4. Name of Property Owner Brandon & Danielle Schott Phone No. 701-361-1855

5. Mailing Address of Property Owner 3538 11 St S

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Kitchen remodel, window & flooring replacement on main floor

7. Building permit No. 21040027 8. Year built (residential property) ~~1994~~ 1974

9. Date of commencement of making the improvements April 2021


10. Estimated market value of property before the improvements \$ _____

11. Cost of making the improvement (all labor, material and overhead) \$ 60,000

12. Estimated market value of property after the improvements \$ _____


Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant  Date 6/6/2022

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization  Date 2-24-2023

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20____, 20____, 20____, 20____, 20____.

Chairperson _____ Date _____



34C

February 13, 2023

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1602 41 Ave S as submitted by Daniel and Sarah Deutsch. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$497 with the City of Fargo's share being \$84.

Sincerely,

A handwritten signature in black ink that reads "Mike Spionskowski".

Mike Spionskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lot 14; Block 2 Rosewood Park

2. Address of Property 1602 41st AVE S

3. Parcel Number 01-2490-00400-000

4. Name of Property Owner SARAH & DANIEL DEUTSCH Phone No. 701/371-6547

5. Mailing Address of Property Owner 1602 41st AVE S

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). REMODEL BASEMENT

7. Building permit No. 22050688 8. Year built (residential property) 1986

9. Date of commencement of making the improvements 06/30/2022

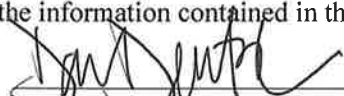
10. Estimated market value of property before the improvements \$ 642,400.00

11. Cost of making the improvement (all labor, material and overhead) \$ 100,000

12. Estimated market value of property after the improvements \$ 679,000.00


Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant  Date 2/4/2023

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization  Date 2-24-2023

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20___, 20___, 20___, 20___, 20___.

Chairperson _____ Date _____



34d

February 13, 2023

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 2215 11 St S as submitted by Cathy Orcutt. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$64 with the City of Fargo's share being \$11.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Lot N 16 Ft of 7 & All of 8, Blk 1, Schonbergs

2. Address of Property 2215 11 St S

3. Parcel Number 01-2710-00080-000

4. Name of Property Owner Cathy Orcutt Phone No. 701-523-1404

5. Mailing Address of Property Owner 2215 11 St S

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). New Windows

7. Building permit No. 2211-0863 8. Year built (residential property) 1964

9. Date of commencement of making the improvements 12-1-2022

10. Estimated market value of property before the improvements \$ 236,900.00

11. Cost of making the improvement (all labor, material and overhead) \$ 20,000.00

12. Estimated market value of property after the improvements ? \$ _____

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant Cathy R Orcutt Date 2/8/2023

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization Mike Spence Date 2-24-2023

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____

Exemption is allowed for years 20 __, 20 __, 20 __, 20 __, 20 __.

Chairperson _____ Date _____



34e

February 13, 2023

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1115 11 Ave N as submitted by Cullen Thiss. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for 5 years.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about \$140 with the City of Fargo's share being \$24.

Sincerely,

A handwritten signature in black ink that reads "Mike Splonskowski".

Mike Splonskowski
City Assessor

nlb
attachment

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

N.D.C.C. ch. 57-02.2

(File with the city assessor or county director of tax equalization)

Property Identification

1. Legal description of the property for which exemption is claimed Blk 1, Lot E 45 Ft of 13, 14 & 15,
Chapins

2. Address of Property 1115 11 Ave N

3. Parcel Number 01-0440-01450-000

4. Name of Property Owner Cullen Thiss Phone No. (952) 406-2951

5. Mailing Address of Property Owner 1115 11 Ave N

Description Of Improvements For Exemption

6. Describe type of renovating, remodeling, alteration or addition made to the building for which exemption is claimed (attach additional sheets if necessary). Bath Remodel

7. Building permit No. 2112-0221 8. Year built (residential property) 1921

9. Date of commencement of making the improvements Nov. 2021 - permit closed on Oct. 14TH, 2022

10. Estimated market value of property before the improvements \$ 198,600.00

11. Cost of making the improvement (all labor, material and overhead) \$ 15,000

12. Estimated market value of property after the improvements \$ 235,000 (Appraised / refinanced)

Applicant's Certification And Signature

13. I certify that the information contained in this application is correct to the best of my knowledge.

Applicant [Signature] Date 2/8/2023

Assessor's Determination And Signature

14. The assessor/county director of tax equalization finds that the improvements described in this application do do not meet the qualifications for exemption for the following reason(s): _____

Assessor/Director of Tax Equalization [Signature] Date 2-24-2023

Action Of Governing Body

15. Action taken on this application by the governing board of the county or city: Approved Denied

Approval is subject to the following conditions: _____


Exemption is allowed for years 20___, 20___, 20___, 20___, 20___.

Chairperson _____ Date _____

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MEMORANDUM

TO: BOARD OF CITY COMMISSIONERS

FROM: MAYOR TIMOTHY J. MAHONEY 

DATE: MARCH 20, 2023

SUBJECT: CIVIL SERVICE COMMISSION APPOINTMENTS

The terms of Nancy Jordheim and Mike Wenaas on the Civil Service Commission expired on June 30, 2022. Ms. Jordheim is willing to serve a partial term and Mr. Wenaas is willing to serve another full term; therefore, I am recommending their reappointment.

Your favorable consideration of this recommendation is greatly appreciated.

RECOMMENDED MOTION: To approve the following reappointments to the Civil Service Commission: Nancy Jordheim to a partial term ending September 30, 2023, and Mike Wenaas for a three-year term ending June 30, 2025.

mmappt23csc