FARGO CITY COMMISSION AGENDA
Monday, February 22, 2021 - 5:00 p.m.

City Commission meetings are broadcast live on TV Fargo Channel 56 and online at www.FargoND.gov/streaming. They are rebroadcast Mondays at 5:00 p.m., Thursdays at 7:00 p.m. and Saturdays at 8:00 a.m. They are also included in the video archive at www.FargoND.gov/citycommission.

A. Pledge of Allegiance.

B. Roll Call.

C. Approve Order of Agenda.

D. Minutes (Regular Meeting, February 8, 2021 and Special Meeting, February 17, 2021).

CONSENT AGENDA – APPROVE THE FOLLOWING:

1. Receive and file an Ordinance Relating to the Electrical Code.

2. Applications for Games of Chance:
   a. St. Mary's Cathedral for a raffle on 5/2/21.
   b. USA Wrestling of North Dakota for a raffle on 7/22/21.
   c. NDSU Lions Club for a raffle on 4/14/21.

3. Site Authorization for Metro Sports Foundation Inc. at Radisson Blu.

4. Extension of the Class "A" Alcoholic Beverage License for Irish Hospitality, LLC d/b/a Hennessey's Irish Pub until 6/30/22.

5. Purchase Agreement with Susan M. Rydell a/k/a Susan M. Montplaisir for property located at 739 Royal Oaks Drive North (Project No. FM-19-B).

6. Liability Acknowledgment and Agreement for Temporary Water Service Installation for Uptown Lofts LLC.

7. Contract Amendment No. 2 with Houston Engineering in the amount of $57,500.00 for Project No. FM-19-A0.

8. Contract Amendment No. 2 with Houston Engineering in the amount of $53,000.00 for Project No. FM-19-E0.

9. Amendment No. 3 with Houston Engineering in the amount of $233,000.00 for Project No. FM-19-F0.

10. Bid advertisement for Project Nos. FM-19-F and SR-21-A.

11. Notice of Grant Award from the ND Department of Emergency Services - Division of Homeland Security for the FY 20 State Homeland Security Grant Program (CFDA #97.067).

12. Addition of two outdoor warning sirens to the bid with MidStates Wireless in the amount of $60,213.44 (RFP20049).

13. Bid awards for 2021 contracted forestry services:
    a. Tree and stump removal (RFP21023)
    b. Landscape Maintenance Services (RFP17025)
    c. Tree Injection (RFP19008).
    d. Brush Chipping (RFP19038).

14. Agreement for Services with F-M Ambulance Service, Inc.

15. City Attorney directed to review the proposed requirements to the Therapeutic Massage Program, Article 13-17.

16. Sublease Agreement with Sanford Medical Center Fargo.

17. Resolution approving Plat of West Park Fourth Addition.

18. Bid award for water main materials, miscellaneous materials, fire hydrants and fire hydrant parts, and miscellaneous street materials (RFP21030).

19. Bid award for aggregate materials, concrete, asphalt and emulsified asphalt (RFP21031).

20. Bid award for an EV Charging Station at City Hall (AFB20142).

21. Task Order No. 2 with KLJ for Public Works Campus Master Plan Phase II (RFP19127).

22. Bid award for one 125 HP utility tractor with front mount snow blower (RFP21041).

23. Bid award for the Metro Transit Garage lighting replacement project (AFB20132).

24. Bills.

25. Create Improvement District Nos. BN-21-F, BR-21-E and PR-21-C.

26. Contract and bond for Improvement District No. AN-20-E1.

REGULAR AGENDA:

27. **RESIDENT COMMENTS (Fargo residents will be offered 2.5 minutes for comment with a maximum of 30 minutes total for all resident comments. Residents who would like to address the Commission, whether virtually or in person, must sign-up at FargoND.gov/VirtualCommission).**

28. ***Public Input Opportunity* - PUBLIC HEARINGS - 5:15 pm:**
    a. CONTINUED to 3/22/21 – Application for a Class "CW" Alcoholic Beverage License for The White House & Vintage Rental d/b/a The Ivy & Rose Warehouse to be located at 22 14 1/2 Street North.

    b. Application for a Class "GH" Alcoholic Beverage License for Adibon African European Cuisine Catering d/b/a Adibon A & E Fusion Cuisine to be located at 3017 13th Avenue South.

    c. Annexation of Part of Sections 3, 4 and 10, Township 138 North, Range 49 West containing 251.10 acres more or less.

d. South Ridge First Addition (2365 and 2445 65th Avenue South); approval recommended by the Planning Commission on 2/2/21:
   1. Growth Plan Amendment.
   2. Zoning Change from MR-3, Multi-Dwelling Residential to LC, Limited Commercial with a C-O, Conditional Overlay on Lots 5 and 6, Block 3.
   3. 1st reading of rezoning Ordinance.

29. COVID-19 Update:
   a. Fargo Cass Public Health Update.

30. Update from the Greater Fargo Moorhead Economic Development Corporation.

31. Update on the North Broadway Bridge.

32. Recommendation from Commissioner Preston for implementation of Voting At Home (VAH) for the 2022 Primary Election.

33. Recommendation from the Liquor Control Board to discuss a proposal to remove the 100 foot rule and expansion of the Class "B" Alcoholic Beverage License.

34. Legislation Matters:
   a. Recommendation from Commissioner Gehrig on City staff's position on legislative bills.
   b. Recommendation from Mayor Mahoney on a policy for Interaction with the State Legislature.

35. Applications for property tax exemptions for improvements made to buildings:
   a. Erik and Lisa Nordeng, 1608-1610 8th Street North (5 year).
   b. Michael A. Hanson, 1802 13th Avenue South (5 year).
   c. Rodney and Karen Hardie, 2472 Lilac Lane North (5 year).

36. Appointments to the Sustainability and Resiliency Committee.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Commission Office at 701.241.1310. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo website at www.FargoND.gov/citycommission.

THE CITY OF Fargo FAR MORE

AUDITOR'S OFFICE
Fargo City Hall
225 4th Street North
PO Box 2471
Fargo, ND 58108
Phone: 701.241.8108 | Fax: 701.241.8184
www.FargoND.gov

286

MEMORANDUM

TO: Board of City Commissioners

FROM: Steven Sprague, City Auditor

SUBJECT: Liquor License Application – Adibon A-E Fusion Cuisine

DATE: February 17, 2021

The following application for a liquor license was received by the Auditor's office and reviewed by the Liquor Control Board:

License Class:	GH Beer and wine, food sales must exceed alcohol sales, no bar
Business Name:	Adibon A-E Fusion Cusine
Location:	3017 13th Avenue South
Applicants:	Sifa Ntivy-Bisimwa

Being no significant concerns, the Liquor Control Board voted to approve the issuance of a Class GH alcoholic beverage license to Adibon African Cuisine Catering d/b/a Adibon A-E Fusion Cusine. The complete application is available for review in the Auditor's Office.

Recommended Motion:
Move to approve the issuance of a Class GH alcoholic beverage license to Adibon African Cuisine Catering d/b/a Adibon A-E Fusion Cuisine.

Fargo Police Department

To: Chief David Zibolski
From: Sergeant Matt Christensen (Narcotics) MDC
Date: January 25th, 2021
RE: Liquor License Application (Adibon African European Cuisine)

Application for a Class "GH" Alcoholic Beverage License for Adibon African European Cuisine Catering d/b/a: Adibon A&E Fusion Cuisine to be located at 3017 13th Ave S Fargo, ND.

In accordance with Section 25-1505 of the Fargo Municipal Code, I have conducted an investigation into the character, reputation and fitness of the applicant(s) listed on the supplied application.

During this investigation I questioned the applicant's criminal background, credit history, past residence history as well as any interaction they have had with law enforcement in any state.

The following information was discovered through this investigation:

Ntivu-Bisimwa, Sifa – Owner

Criminal History- No areas of concern

Credit History- No areas of concern

Investigation Notes

This application is for a class "GH" Alcoholic Beverage License which allows the licensee to sell beer, wine and sparkling wine in an "on sale" capacity at a table or booth with no bar and 50% food sales. Adibon A&E Fusion Cuisine will be a restaurant geared towards African style cuisine, which would like the ability to serve alcohol to customers to accompany their meals. The investigation into the criminal and credit history of the applicant, Sifa Ntivu-Bisimwa, did not find any issues related to criminal activity or problems with their credit.

They appear to have a plan in place to avoid being over capacity with patrons as well as ensuring minors are not served alcohol. Every customer ordering alcohol would have to provide identification showing their age. Minors will be allowed into the restaurant to eat.

This restaurant does not provide live entertainment, so noise complaints should not be a concern for the surrounding businesses.

Received 1/20/2021
DC Anderson
Ref: Chief Zibolski

Fargo Police Department

Business Location

Adibon A&E Fusion Cuisine will be located at 3017 13th Avenue South, Fargo, ND. Other businesses in the area with an alcoholic beverage license include: Borrowed Buck's Roadhouse, Chuck E. Cheese, Spirit Shop, Cashwise Liquor, Sports Bubble, Applebee's, Fargo Suites, Ramada Hotel & Conference Center, and Crooked Pint Ale House.

Conclusion

I believe I have discovered all information related to the listed applicant(s) and all information related to the issuance of the requested liquor license. I have provided this completed background investigation to Fargo Police Chief David Zibolski for his review and recommendation.

Sergeant Matt Christensen
Fargo Police Department
Narcotics Unit

RECEIVED
FARGO POLICE DEPARTMENT
JAN 29 2021
DAVID B ZIBOLSKI
CHIEF OF POLICE
REF: LIQUOR CONTROL BOARD
* Approved

cc: Chief's file

(286)

MEMORANDUM

TO: City Commission

FROM: Donald Kress, current planning coordinator DK

DATE: February 18, 2021

RE: ANNEXATION OF PROPERTY – Part of Sections 3, 4 and 10, Township 138 North, Range 49 West of the Fifth Principal Meridian, Cass County, North Dakota

On January 11th, 2021, the City Commission adopted a resolution to annex approximately 251.10 acres of land within the city's four-mile extra-territorial jurisdiction to support new commercial and residential development, a new multi-purpose sports complex, and the necessary street and drainage right of way. The proposed annexation area is located in part of Sections 3, 4 and 10, Township 138 North, Range 49 West of the Fifth Principal Meridian, Cass County, North Dakota.

The resolution set the date for the sufficiency of protest hearing for the February 22nd, 2021 City Commission agenda. The purpose of the hearing is to determine if protests to the annexation have been filed. In the absence of protests filed by the owners of more than one-fourth of the territory proposed to be annexed as of the date of adoption of the resolution, the territory described in the resolution becomes a part of the City of Fargo.

Pursuant to annexation statutes(North Dakota Century Code Section 40-51.2), the resolution has been noticed. As of the time of publication of this memo, no protests have been received.

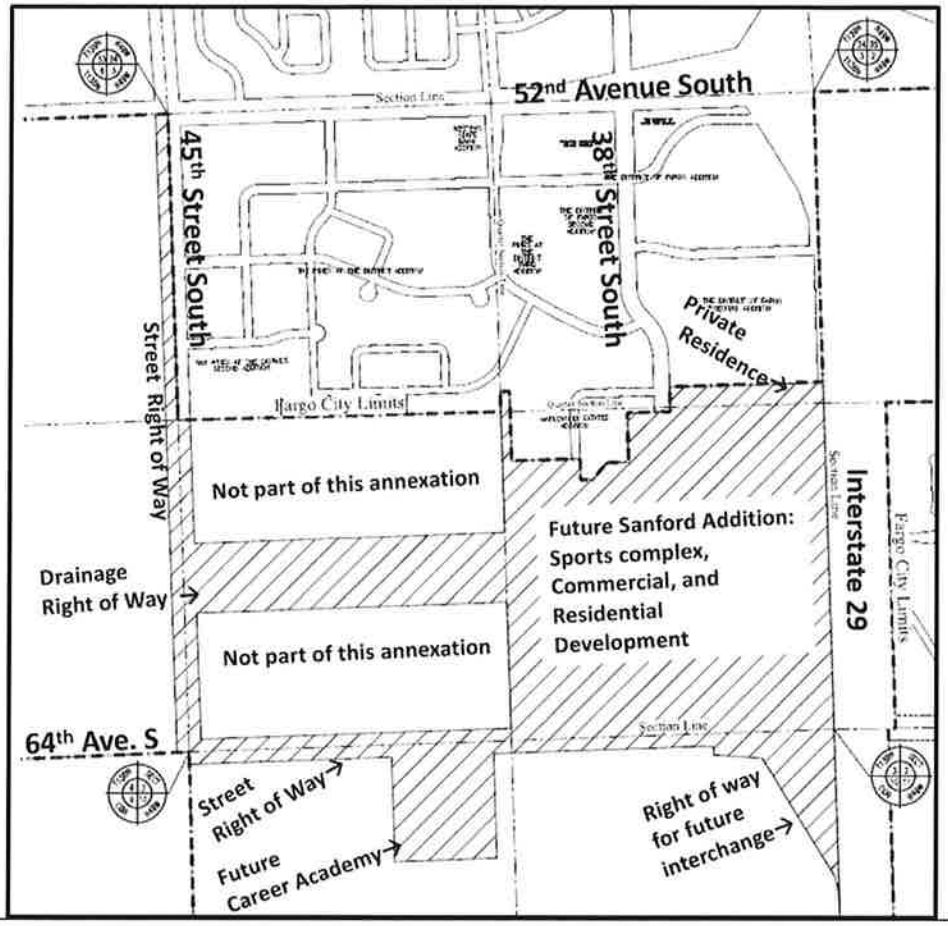
SUGGESTED MOTION:
To declare that there is insufficient protest to the proposed annexation and, therefore, said land shall become a part of the city in accordance with NDCC §40-51.2-07, and move to direct staff to file and record with the Cass County Recorder a copy of the Resolution of Annexation and an accurate map of the annexed area, certified by the executive officer of the city.

City of Fargo Staff Report			
Title:	Annexation of Part of Sections 3, 4 and 10, Township 138 North, Range 49 West of the Fifth Principal Meridian, Cass County, North Dakota,	**Date:** **Updated:**	1/7/2021 2/18/2021
Location:	South of current Fargo city limits; west of I-29; along and east of 45th Street South; along and south of 64th Avenue South	**Staff Contact:**	Donald Kress, current planning coordinator
Legal Description:	Part of Sections 3, 4 and 10, Township 138 North, Range 49 West of the Fifth Principal Meridian, Cass County, North Dakota,		
Owner(s)/Applicant:	City-initiated	**Engineer:**	City of Fargo
Entitlements Requested:	Annexation		
Status:	City Commission hearing February 22nd, 2021		

Existing	**Proposed**
Land Use: Undeveloped	**Land Use:** No change proposed with this annexation.
Zoning: AG: Agricultural: Allows detached houses, parks and open space, safety services, basic utilities, and crop production. GC, General Commercial. Allows colleges, community service, daycare centers of unlimited size, detention facilities, health care facilities, parks and open space, religious institutions, safety services, adult entertainment centers, offices, off-premise advertising, commercial parking, outdoor recreation and entertainment, retail sales and service, self storage, vehicle repair, limited vehicle service, aviation, surface transportation, and major entertainment events. *NOTE: The area of GC zoning is in a strip along the west side of 45th Street that is for right of way for 45th Street and is not intended for development.*	**Zoning:** No change proposed with this annexation
Maximum Allowable Density: AG allows 1 dwelling unit per 10 acres **Maximum Allowable Lot Coverage:** GC allows 85% maximum lot coverage (continued on next page)	**Maximum Allowable Density:** No change proposed with this annexation. **Maximum Allowable Lot Coverage:** No change proposed with this annexation.

Proposal:

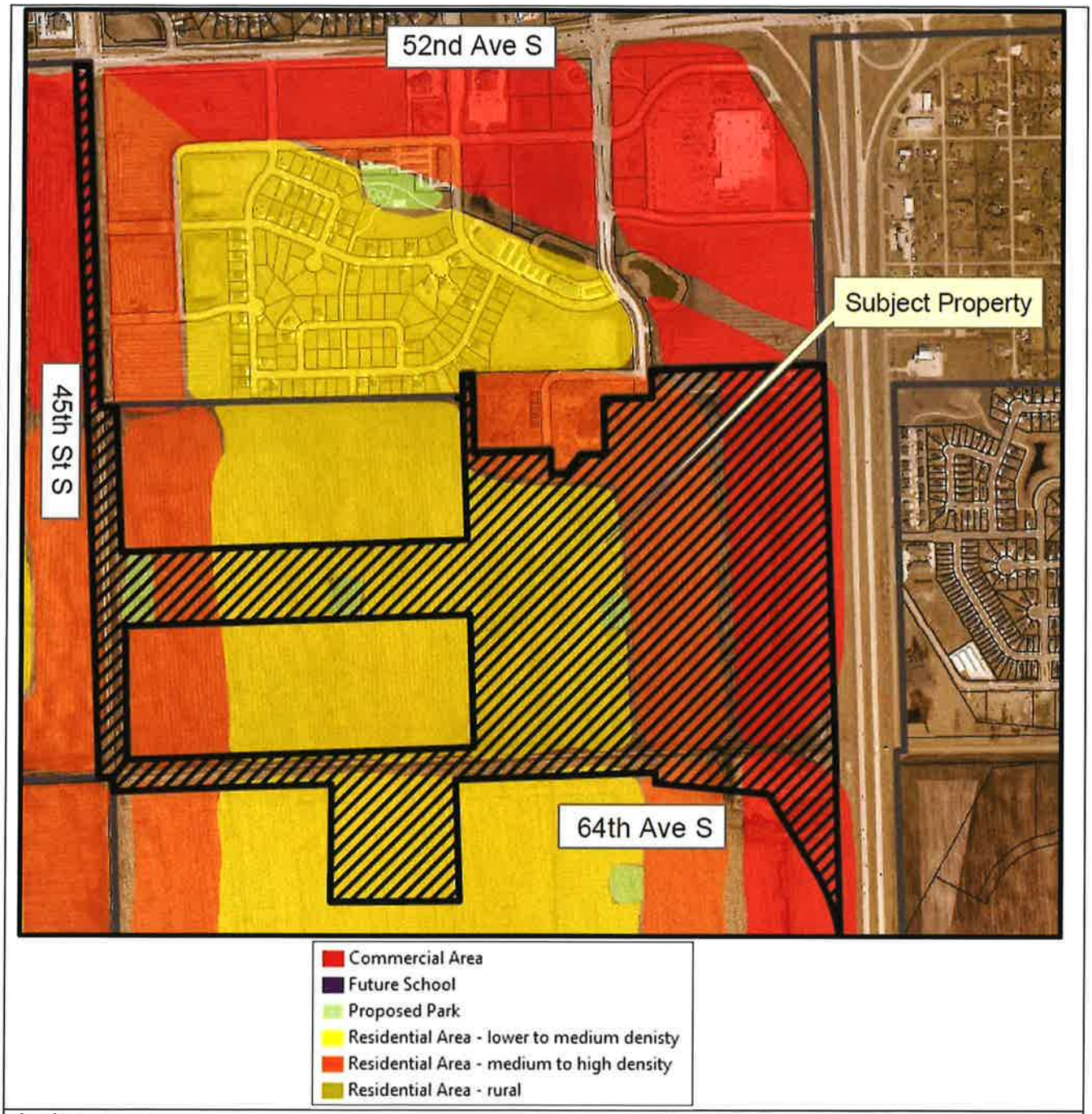
The applicant, City of Fargo, proposes to annex approximately 251.10 acres of land within the city's four-mile extra-territorial jurisdiction. The graphic below depicts the annexation area and the general uses intended for that area.



Area Plans:

The proposed annexation area is included in the 2007 Growth Plan. The proposed annexation area is depicted on the South Fargo Tier 1 West map of the 2007 Growth Plan. The area included in the annexation is designated as "Residential Area—Lower to Medium Density (yellow color);" "Residential Area—Medium to High Density (orange color);" "Commercial (red color);" and "Proposed Park (green color)" on that plan, as shown on the graphic below.

(continued on next page)



Staff Analysis:

This project was reviewed by the City's Planning and Development, Engineering, Public Works, and Fire Departments ("staff") and recommended for approval by the Public Works Project Evaluation Committee (PWPEC).

The proposed annexation area is depicted on the South Fargo Tier 1 West map of the 2007 Growth Plan. That plan describes the "Tier 1" designation as the "Intended Growth Sector" for the city of Fargo. The proposed annexation area is adjacent to the current Fargo city limits and along the routes designated for the extension of major arterials—45th Street South and 64th Avenue South—which will provide access and

utilities. 38th Street South will also be extended through the property from its current terminus at the Fargo city limits to 64th Avenue South.

OWNERS
The annexation area includes property owned by seven different owners:

1. Sanford North
2. A & T Land Company LLC
3. Dabbert Custom Homes, LLC
4. North Dakota State College of Science
5. Fred M. Hector Jr. Revocable Trust, et. al.
6. Brian W. Dekkers
7. Maplewood Estates, LLC
8. City of Fargo

PLANNING COMMISSION REVIEW
At the February 2nd, 2021 Planning Commission meeting, that Commission review the proposed annexation and found it to be consistent with the 2007 Growth Plan.

VIRTUAL MEETING FOR PROPERTY OWNERS:
Planning staff notified the property owners included in the annexation as required by state statute and also notified them of the opportunity to attend a virtual meeting on the annexation with Planning staff on February 4th, 2021. None of the property owners participated in the meeting.

RESOLUTION OF ANNEXATION
A resolution of annexation was adopted by the City Commission at the January 11, 2021 City Commission meeting. The resolution includes a detailed legal description of the proposed annexation area and sets the date for the hearing on the sufficiency of protests for the February 22, 2021 City Commission agenda.

PROTESTS RECEIVED:
Staff has not received any protests from the landowners affected by the annexation.

Staff Recommendation:

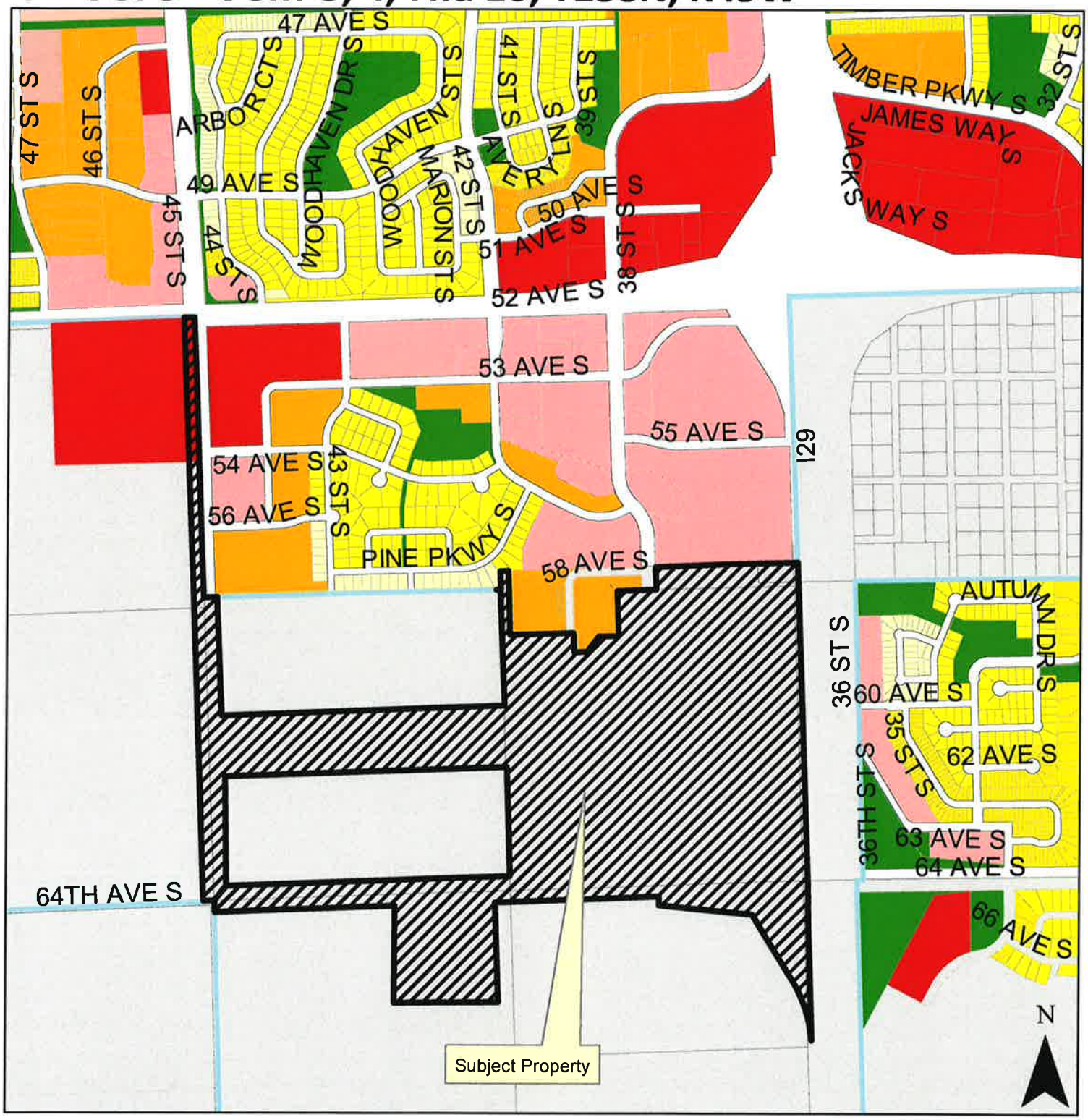
To declare that there is insufficient protest to the proposed annexation and, therefore, said land shall become a part of the city in accordance with NDCC §40-51.2-07, and move to direct staff to file and record with the Cass County Recorder a copy of the Resolution of Annexation and an accurate map of the annexed area, certified by the executive officer of the city.

Attachments:

1. Zoning Map
2. Location Map
3. Map of proposed annexation area
4. Resolution of annexation (includes legal description)

Annexation

Part of Sections 3, 4, and 10, T138N, R49W



THE CITY OF Fargo FAR MORE

Legend

AG, LC, MHP, SR-2, DMU, LI, NC, SR-3, GC, MR-1, NO, SR-4, GI, MR-2, P/I, SR-5, GO, MR-3, UMU, City Limits

0.25 Miles

Fargo Planning Commission
February 2, 2021

Annexation

Part of Sections 3, 4, and 10, T138N, R49W

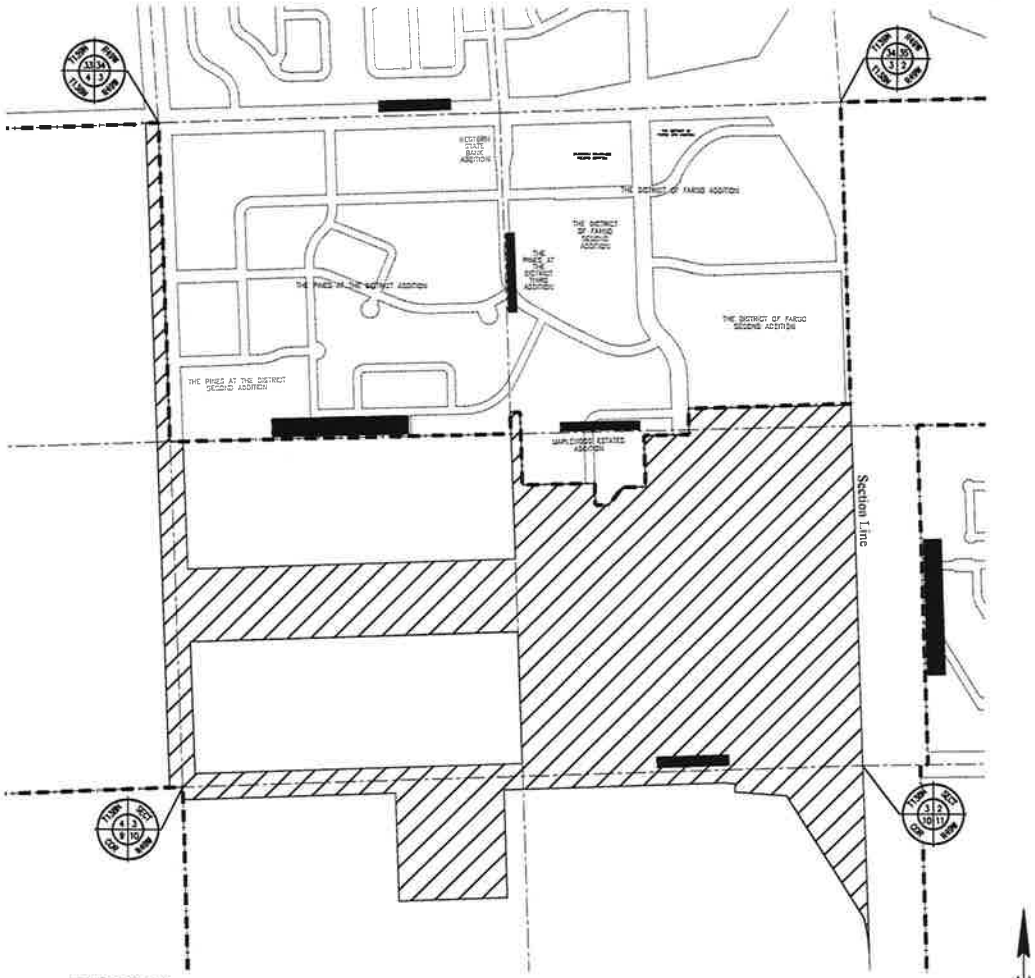
THE CITY OF Fargo FAR MORE

0.25 Miles

Fargo Planning Commission
February 2, 2021

ANNEXATION PLAT

TO THE CITY OF FARGO, CASS COUNTY, NORTH DAKOTA



Prepared by:

Fargo Engineering Department
FARGO, NORTH DAKOTA

ANNEXATION PLAT OF:

Part of Sections 3, 4 and 10, Township 138 North, Range 49 West of the Fifth Principal Meridian, Cass County, North Dakota, being more fully described as:

Beginning at the northwest corner of said Section 3; thence along the existing City of Fargo corporate limits along the following courses; thence southerly along the west line of the Northwest Quarter of said Section 3 to the southwest corner of said Northwest Quarter; thence easterly along the south line of said Northwest Quarter to a point lying 100.00 feet easterly of, as measured perpendicular to, the west line of said Section 3; thence southerly, leaving the existing City of Fargo corporate limits, parallel with the west line of said Section 3 to a point lying 1990.00 feet northerly of, as measured perpendicular to, the south line of said Section 3; thence easterly, parallel with the south line of said Section 3, to a point on the east line of the Southwest Quarter of said Section 3; thence northerly, along the east line of the Southwest Quarter of said Section 3, to the southeast corner of said Northwest Quarter and the existing City of Fargo corporate limits; thence along the existing City of Fargo corporate limits along the following courses; thence northerly along the east line of said Northwest Quarter to a point lying 165 feet northerly of, as measured perpendicular to, the south line of the North Half of said Section 3; thence easterly, parallel with the south line of the North Half of said Section 3, to the northwest corner of a tract of land described in the City of Fargo annexation plat on file as document 1440667 at the Cass County Recorder's Office; thence southerly, easterly, southerly, easterly, northeasterly, easterly, northerly, easterly and northerly, along the boundary of said City of Fargo annexation plat, to the northeast corner of said boundary being a point lying 165 feet northerly of, as measured perpendicular to, the south line of the North Half of said Section 3; thence easterly, parallel with the south line of the North Half of said Section 3, to a point on the east line of said Section 3; thence southerly, leaving the existing City of Fargo corporate limits, along the east line of said Section 3 to the northeast corner of said Section 10; thence southerly along the east line of said Section 10 a distance of 1472.41 feet to the southeast corner of a tract of land described as "Tract A" in document 1509716 on file at the Cass County Recorder's Office; thence northerly along the east line of said "Tract A" to a point of intersection with the westerly right of way line of the 33-foot statutory road easement along the east line of said Section 10; thence northwesterly, westerly, northerly and westerly along the westerly and southerly boundary of a tract of land described as "Tract 2" in document 1607915 on file at the Cass County Recorder's Office to a point lying 100.00 feet southerly of, as measured perpendicular to, the north line of said Section 10; thence westerly, parallel with the north line of said Section 10, to the northeast corner of a tract of land, "Tract B" as referred to herein, known as the south 849.00 feet of the north 949.00 feet of the west 839.50 feet of the east 989.50 of the Northwest Quarter of said Section 10; thence southerly, westerly and northerly along the boundary of said "Tract B" to the northwest corner of said "Tract B", a point lying 100.00 feet southerly of, as measured perpendicular to, the north line of said Section 10; thence westerly, parallel with the north line of said Section 10, to a point on the west line of said Section 10 and the existing City of Fargo corporate limits; thence along the existing City of Fargo corporate limits along the following courses; thence northerly along the west line of said Section 10 to the northwest corner of said Section 10; thence westerly along the south line of said Section 4 to a point lying 100.00 feet westerly of, as measured perpendicular to, the east line of said Section 4; thence northerly, leaving the existing City of Fargo corporate limits, parallel with the east line of said Section 4, to a point on the north line of said Section 4 and the existing City of Fargo corporate limits; thence easterly, along the north line of said Section 4 and the existing City of Fargo corporate limits to the northwest corner of said Section 3, the point of beginning.

LESS

The northerly 1025.00 feet of the southerly 1125.00 feet of the Southwest Quarter of said Section 3, less the westerly 100.00 feet thereof.

Said part of Sections 3, 4 and 10 contains 251.10 acres, more or less

CERTIFICATE OF ACCURACY:

I, Brent W. Wache, Professional Land Surveyor, under the laws of the State of North Dakota, hereby certify that this annexation plat is a true and correct representation of the area annexed; that said plat shows the City of Fargo corporate limits contiguous to the annexed property.

Brent W. Wache, PLS
North Dakota Registration No. LS-5068

State of North Dakota)
) SS
County of Cass)

On this ____ day of _____, 20__, before me, a notary public with and for said county, personally appeared:

Brent W. Wache, Professional Land Surveyor

Known to me to be the person described in and who executed the foregoing instrument and acknowledged that they executed the same as a free act and deed.

Notary Public Cass County
My commission expires _____.

CITY ENGINEER'S APPROVAL:

Approved by the Fargo City Engineer this ____ day of _____, 20__.

Brenda E. Derrig, City Engineer, P.E.
North Dakota Registration No. PE-5833

State of North Dakota)
) ss.
County of Cass)

On this ____ day of _____, 20__, before me, a notary public with and for said county, personally appeared:

Brenda E. Derrig, City Engineer: City of Fargo

Known to me to be the persons described in and who executed the foregoing instrument and acknowledged that they executed the same as a free act and deed.

Notary Public Cass County
My commission expires _____.

FARGO CITY COMMISSION APPROVAL:

Approved by the Board of City Commissioners of Fargo, North Dakota, and ordered filed this ____ day of _____, 20__.

Timothy J. Mahoney, Mayor

Steve Sprague, City Auditor

State of North Dakota)
) SS
County of Cass)

On this ____ day of _____, 20__, before me, a notary public with and for said county, personally appeared:

Timothy J. Mahoney, Mayor; City of Fargo
Steve Sprague; City Auditor; City of Fargo

Known to me to be the persons described in and who executed the foregoing instrument and acknowledged that they executed the same as a free act and deed.

Notary Public Cass County
My commission expires _____.

RESOLUTION OF ANNEXATION

BE IT RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF FARGO:

WHEREAS, the City of Fargo, Cass County, North Dakota, is a municipal corporation, organized and existing under the laws of the State of North Dakota, with approximately one hundred twenty-four thousand (124,000) inhabitants; and

WHEREAS, there is contiguous and adjacent to the City of Fargo, a tract or parcel of land hereinafter specifically described, containing approximately 251.10 acres, more or less, which tract or parcel of land is not presently a part of the City of Fargo.

NOW, THEREFORE, BE IT RESOLVED, By the Board of City Commissioners of the City of Fargo, North Dakota, that the boundaries of the City of Fargo be, and they hereby are, extended so as to include and incorporate within the corporate limits of the City of Fargo, Cass County, North Dakota, all the land described as follows:

Part of Sections 3, 4 and 10, Township 138 North, Range 49 West of the Fifth Principal Meridian, Cass County, North Dakota, being more fully described as:

Beginning at the northwest corner of said Section 3; thence along the existing City of Fargo corporate limits along the following courses; thence southerly along the west line of the Northwest Quarter of said Section 3 to the southwest corner of said Northwest Quarter; thence easterly along the south line of said Northwest Quarter to a point lying 100.00 feet easterly of, as measured perpendicular to, the west line of said Section 3; thence southerly, leaving the existing City of Fargo corporate limits, parallel with the west line of said Section 3 to a point lying 1690.00 feet northerly of, as measured perpendicular to, the south line of said Section 3; thence easterly, parallel with the south line of said Section 3, to a point on the east line of the Southwest Quarter of said Section 3; thence northerly, along the east line of the Southwest Quarter of said Section 3, to the southeast corner of said Northwest Quarter and the existing City of Fargo corporate limits; thence along the existing City of Fargo corporate limits along the following courses; thence northerly along the east line of said Northwest Quarter to a point lying 165 feet northerly of, as measured perpendicular to, the south line of the North Half of said Section 3; thence easterly, parallel with the south line of the North Half of said Section 3, to the northwest corner of a tract of land described in the City of Fargo annexation plat on file as document

1440667 at the Cass County Recorder's Office; thence southerly, easterly, southerly, easterly, northeasterly, easterly, northerly, easterly and northerly, along the boundary of said City of Fargo annexation plat, to the northeast corner of said boundary being a point lying 165 feet northerly of, as measured perpendicular to, the south line of the North Half of said Section 3; thence easterly, parallel with the south line of the North Half of said Section 3, to a point on the east line of said Section 3; thence southerly, leaving the existing City of Fargo corporate limits, along the east line of said Section 3 to the northeast corner of said Section 10; thence southerly along the east line of said Section 10 a distance of 1472.41 feet to the southeast corner of a tract of land described as "Tract A" in document 1599716 on file at the Cass County Recorder's Office; thence northerly along the east line of said "Tract A" to a point of intersection with the westerly right of way line of the 33-foot statutory road easement along the east line of said Section 10; thence northwesterly, westerly, northerly and westerly along the westerly and southerly boundary of a tract of land described as "Tract 2" in document 1607915 on file at the Cass County Recorder's Office to a point lying 100.00 feet southerly of, as measured perpendicular to, the north line of said Section 10; thence westerly, parallel with the north line of said Section 10, to the northeast corner of a tract of land, "Tract B" as referred to herein, known as the south 849.00 feet of the north 949.00 feet of the west 839.50 feet of the east 989.50 of the Northwest Quarter of said Section 10; thence southerly, westerly and northerly along the boundary of said "Tract B" to the northwest corner of said "Tract B", a point lying 100.00 feet southerly of, as measured perpendicular to, the north line of said Section 10; thence westerly, parallel with the north line of said Section 10, to a point on the west line of said Section 10 and the existing City of Fargo corporate limits; thence along the existing City of Fargo corporate limits along the following courses; thence northerly along the west line of said Section 10 to the northwest corner of said Section 10; thence westerly along the south line of said Section 4 to a point lying 100.00 feet westerly of, as measured perpendicular to, the east line of said Section 4; thence northerly, leaving the existing City of Fargo corporate limits, parallel with the east line of said Section 4, to a point on the north line of said Section 4 and the existing City of Fargo corporate limits; thence easterly, along the north line of said Section 4 and the existing City of Fargo corporate limits to the northwest corner of said Section 3, the point of beginning.

LESS

The northerly 1025.00 feet of the southerly 1125.00 feet of the Southwest Quarter of said Section 3, less the westerly 100.00 feet thereof.

Said part of Sections 3, 4 and 10 contains 251.10 acres, more or less.

BE IT FURTHER RESOLVED, By the Board of City Commissioners of the City of Fargo, North Dakota, that this Resolution be published in the official newspaper for the City of Fargo once each week for two successive weeks, and a hearing be held on the 22nd day of February, 2021, at 5:15 p.m., in the Commission Chambers, City Hall, Fargo, North Dakota.

CERTIFICATE

STATE OF NORTH DAKOTA)
)ss.
COUNTY OF CASS)

I, Timothy J Mahoney, the duly elected, qualified and acting Mayor of the City of Fargo, North Dakota; and

I, Steven Sprague, the duly appointed, qualified, and acting City Auditor of the City of Fargo, North Dakota,

DO HEREBY CERTIFY:

That the foregoing is a full, true, and correct copy of the original Resolution and the whole thereof annexing a tract of land consisting of approximately 251.10 acres, which Resolution was duly adopted by the Board of City Commissioners of the City of Fargo, North Dakota, at the meeting of the Board held January 11, 2021, at which meeting Commissioners Gehrig, Piepkorn, Preston, Strand and Mahoney were present in person, and none *was absent, and* Gehrig *and* Piepkorn *voted in favor of the adoption of the Resolution and* none *voted against the adoption of the Resolution; and*

That such Resolution is now a part of the permanent records of the City of Fargo, as filed in the Office of the City Auditor.

(SEAL)

CITY OF FARGO CORPORATE SEAL INCORPORATED 1875 STATE OF NORTH DAKOTA

Timothy J. Mahoney, Mayor
City of Fargo, North Dakota

ATTEST:

Steven Sprague, City Auditor

On this 11 day of January, 2021, before me, Michelle Vanyo, a Notary Public in and for Cass County in the State of North Dakota, personally appeared TIMOTHY J. MAHONEY, known to me to be the Mayor of the Board of City Commissioners and STEVEN SPRAGUE, known to me to be the City Auditor of the City of Fargo, a municipal corporation under the laws of the State of North Dakota, and they acknowledged to me that they executed the foregoing instrument.

MICHELLE R. VANYO
Notary Public
State of North Dakota
My Commission Expires Oct. 26, 2021

Notary Public
Cass County, North Dakota
My Commission Expires: 10/26/21

28d

City of Fargo Staff Report			
Title:	South Ridge First Addition	**Date:** **Updated:**	1/27/2021 2/18/2021
Location:	2365 and 2445 65th Avenue South	**Staff Contact:**	Donald Kress, planning coordinator
Legal Description:	Lots 5 and 6, Block 3, South Ridge First Addition		
Owner(s)/Applicant:	Fargo Investments, LLC / Blake Carlson—Christianson Companies	**Engineer:**	None
Entitlements Requested:	**Zoning Change** (from MR-3, Multi-Dwelling Residential to LC, Limited Commercial); **Growth Plan Amendment** (amend the 2007 Tier 1 Southeast Land Use Plan from "Residential Area—Medium to High Density" to "Commercial" for the subject properties.)		
Status:	City Commission Public Hearing: February 22nd, 2021		

Existing		Proposed
Land Use: Undeveloped		**Land Use:** Commercial
Zoning: MR-3, Multi-Dwelling Residential		**Zoning:** LC, Limited Commercial
Uses Allowed: MR-3, Multi-Dwelling allows detached houses, attached houses, duplexes, multi-dwelling structures, daycare centers up to 12 children or adults, group living, parks and open space, religious institutions, safety services, schools, and basic utilities.		**Uses Allowed:** LC – Limited Commercial. Allows colleges, community service, daycare centers of unlimited size, health care facilities, parks and open space, religious institutions, safety services, offices, off premise advertising signs, commercial parking, retail sales and service, self service storage, vehicle repair, limited vehicle service **with a conditional overlay (C-O) to regulate signs, restrict land uses, and provide design standards**
Maximum Density Allowed: MR-3 allows a maximum of 24 dwelling unit per acre		**Maximum Building Coverage Allowed:** 55%

Proposal:

The applicant requests two entitlements:

1. A **zoning change** from MR-3, Multi-Dwelling Residential to LC, Limited Commercial ; and
2. A **growth plan amendment** to amend the 2007 Tier 1 Southeast Land Use Plan from "Residential Area—Medium to High Density" to "Commercial" for the subject properties.

No replatting of the subject properties is proposed at this time.

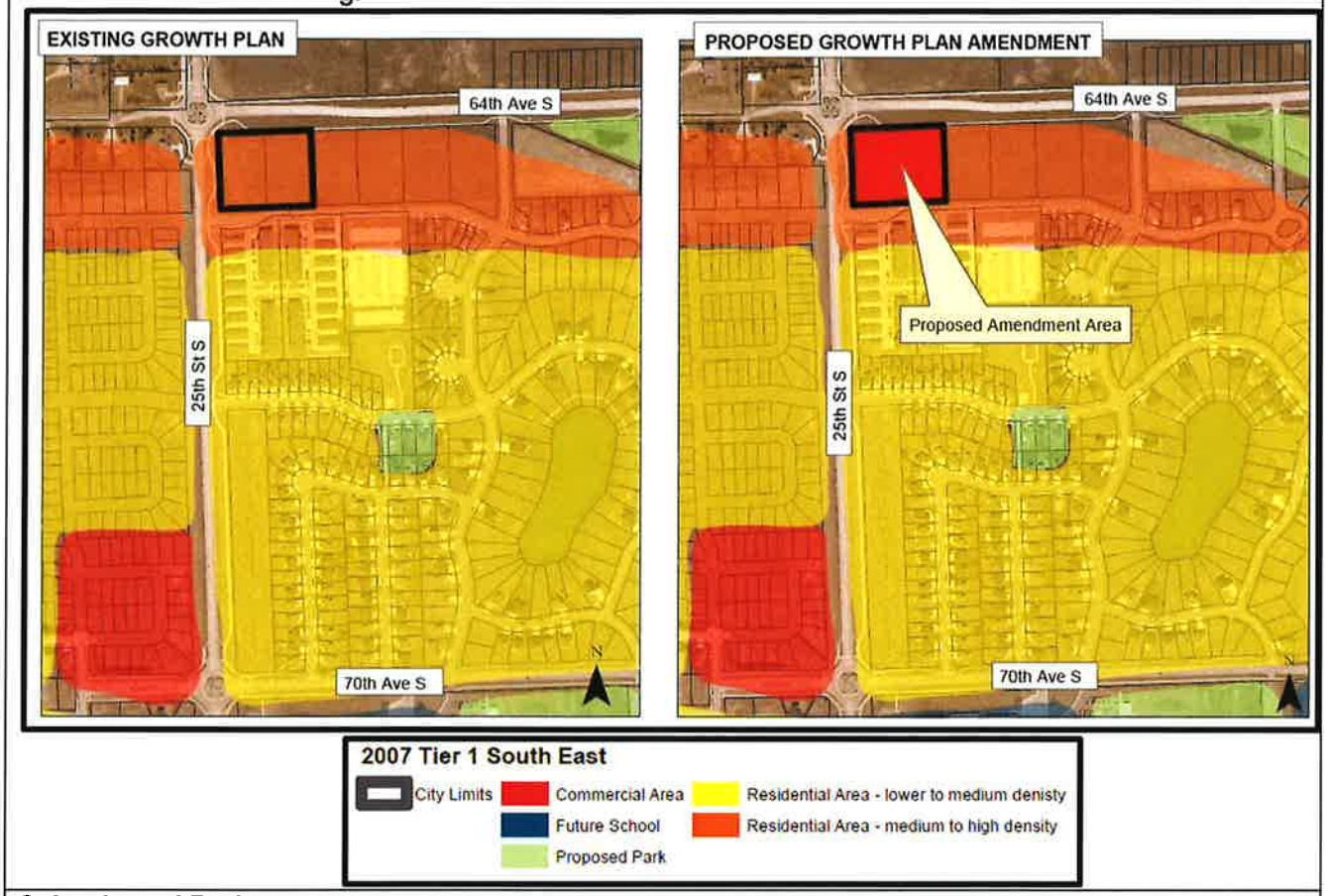
This project was reviewed by the City's Planning and Development, Engineering, Public Works, and Fire Departments ("staff"), whose comments are included in this report.

Surrounding Land Uses and Zoning Districts:

- North: LC, undeveloped
- East: MR-3, undeveloped
- South: MR-3, with multi-dwelling residences
- West: SR-2, Single-Dwelling Residential and SR-3, Single-Dwelling Residential

Area Plans:

The subject property is located within the 2007 Tier 1 Southeast Future Land Use Plan. This plan designates the subject proeprty as "Residential Area—Medium to High Density." This land use designation includes the proposed MR-3, Multi-Dwelling Residential zoning. The applicant proposes to amend this plan to designate the subject properties as "Commercial," which includes the proposed LC, Limited Commercial zoning.



Schools and Parks:

Schools: The subject property is located within the Fargo School District, specifically within the Bennett, Elementary, Discovery Middle and Davies High schools.

Neighborhood: The subject property is located within the Davies neighborhood.

Parks: Legacy Park, located at 6297 22nd Street South, is approximately 450 feet northeast of the subject property and provides amenities of basketball court, grill, picnic tables, playground, recreational trails and a shelter

Pedestrian / Bicycle: An off-road multi-use trail is adjacent to the west side and north sides of the subject property, within the right of way for 25th Street South and 64th Avenue South, which is a component of the metro area bikeways system.

Staff Analysis:

The subject properties were zoned MR-3 when they were platted in 2016. These properties have never been developed. The applicant proposes to change the growth plan land use designation from "Residential Area—Medium to High Density" to "Commercial" and the zoning from MR-3, Multi-Dwelling Resiential to LC, Limted Commercial to facilitate future development. As this property is on the corner of two arterials---25th Street South and 64th Avenue South---Planning staff can support this requested change from multi-dwelling residential to commecial.

No replat of these two lots is proposed at this time, and existing utility connections and access locations will not change.

CONDITIONAL OVERLAY

The zone change includes a conditional overlay, that will regulate signs, prohibit certain land uses on the property, and provides design standards for the development of the site. The conditional overlay is appropriate for this area that is along two arterials yet still close to multi-dwelling and single-dwelling residential. The applicant has reviewed and agreed to the conditional overlay. A copy is attached. The conditional overlay is part of the zone change ordinance included in the Commission packet.

GROWTH PLAN AMENDMENT NEIGHBORHOOD MEETING

Pursuant to Land Development Code Section 20-0905.E, a public open house is required for a proposed growth plan amendment to allow residents and property owners in the area an opportunity to review and comment on the proposed Growth Plan Amendment with Planning staff and the applicant. Notice of this open house was included in the newspaper advertising and individual property owner letters. This meeting was held virtually on Thursday, January 28th, 2021. No residents or property owners in the area participated in this open house.

Growth Plan Evaluation Criteria: Section 20-0905(H) of the LDC states that the Planning Commission and City Commission shall consider whether the Growth Plan is consistent with and serves to implement adopted plans and policies of the city.

The 2007 Growth Plan sets forth the following criteria that should be used to evaluate any proposed growth plan amendment:

1. **Is the proposed change consistent with surrounding land uses, both existing and future?** The proposed growth plan amendment is generally consistent and compatible with the city's 2007 Growth Plan, which generally supports smaller areas of commercial uses on the intersection of two arterials to allow for retail and service uses to surround the existing residential neighborhood. **(Criteria Satisfied)**

2. **Does the proposed change involve a street alignment or connection? If so, how does this change affect the transportation system and the land uses in the surrounding area, both existing and future.** There has been no change in the existing street layout and alignment with this application. Staff believes that the growth plan amendment would continue to be consistent with city adopted plans and policies.
(Criteria Satisfied)

3. **How does the proposed change work with the larger area in terms of land use balance and other factors that could influence the proposed change? Are there physical features or developments in the vicinity that make the change positive or negative for the City and the area in general**? The proposed amendment will provide an appropriate land use transition into adjacent land uses (both platted and future land uses as set forth within the growth plan) by providing for commercial land uses on the corner of two arterial streets (25th Street and 64th Avenue South). This proposed change will also provide an area for local retail to develop, which would serve the surrounding single-dwelling and multi-dwelling residential areas
(Criteria Satisfied)

4. **How does the proposed change impact the long term sustainability of the city? Does the change contribute to or detract from the walkability and livability of the city?** Staff has no evidence to suggest the land use change would negatively impact the long term sustainability of the city. The amendment would positively impact the livability of the City by providing an opportunity to develop retail and service uses to serve the surrounding residential neighborhood. **(Criteria Satisfied)**

Zoning
Section 20-906. F (1-4) of the LDC stipulates the following criteria be met before a zone change can be approved:

1. **Is the requested zoning change justified by a change in conditions since the previous zoning classification was established or by an error in the zoning map?**
   Staff is unaware of any error in the zoning map as it relates to this property. The property is currently zoned MR-3, Multi-Dwelling Residential. This zoning dates from the original platting in 2016. The proposal to rezone these two properties to LC, Limited Commercial is consistent with proposed amendment to the underlying growth plan that would designate this area for "Commercial" land uses. The LC zoning will include a conditional overlay (C-O) that regulates signs, prohibits certain land uses, and provides design standards for the development of the site **(Criteria Satisfied)**

2. **Are the City and other agencies able to provide the necessary public services, facilities, and programs to serve the development allowed by the new zoning classifications at the time the property is developed?**
   City staff and other applicable review agencies have reviewed this proposal. Staff finds no deficiencies in the ability to provide all of the necessary services to the site. The subject property fronts on and existing, developed public right-of-way, which provide access and public utilities to serve the development. **(Criteria satisfied)**

3. **Will the approval of the zoning change adversely affect the condition or value of the property in the vicinity?**
   Staff has no documentation or evidence to suggest that the approval of this zoning change would adversely affect the condition or value of the property in the vicinity. Written notice of the proposal was sent to all property owners within 300 feet of the subject property. To date, Planning staff has received no public comment. As noted above, a public open house was held. Staff finds that the approval of the zoning change will not adversely affect the condition or value of the property in the vicinity.**(Criteria satisfied)**

4. **Is the proposed amendment consistent with the purpose of this LDC, the Growth Plan, and other adopted policies of the City?**
   The LDC states "This Land Development Code is intended to implement Fargo's Comprehensive Plan and related policies in a manner that protects the health, safety, and general welfare of the citizens of Fargo." The Growth Plan that applies to this property is the 2007 Growth Plan. As this zoning will be consistent with the proposed growth plan amendment and will provide an area for development of retail sales and services convenient to the surrounding residential neighborhoods. The proposed conditional overlay will mitigate the impacts of commercial development in relation to the surrounding residential neighborhoods. Additionally, this commercial area will be convenient to the multi-use trails that intersect at this corner of 25th Street and 64th Avenue South.
   (Criteria satisfied)

Staff Recommendation:

Suggested Motion: "To accept the findings and recommendations of the Planning Commission and staff and move to approve the proposed 1) amendment to the 2007 Tier 1 Southeast Land Use Plan from "Residential Area—Medium to High Density" to "Commercial" and 2) zoning Change from MR-3, Multi-Dwelling Residential to LC, Limited Commercial with a conditional overlay (C-O) as the proposal complies with the Go2030 Fargo Comprehensive Plan, 2007 Growth Plan, Section 20-0906.F (1-4) and 20-0905.H (1-4) of the LDC and all other applicable requirements of the LDC."

Planning Commission Recommendation: February 2nd, 2021

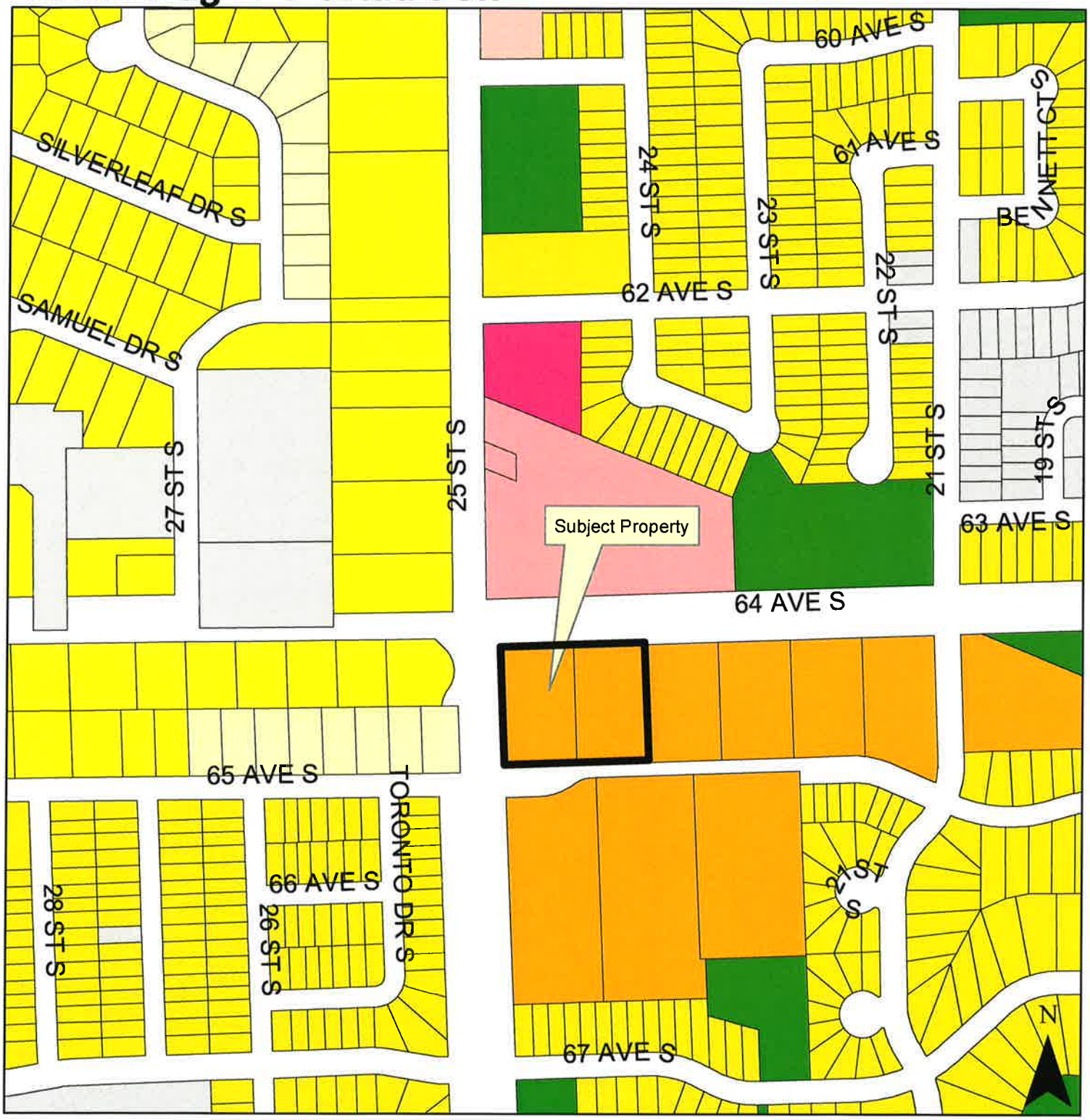
At the February 2nd, 2021, Planning Commission meeting, by a vote of 6-0 with three Commissioners absent and two Commission seats vacant, the Planning Commission moved to accept the findings and recommendations of staff and recommended approval to the City Commission of the proposed 1) amendment to the 2007 Tier 1 Southeast Land Use Plan from "Residential Area—Medium to High Density" to "Commercial" and 2) zoning Change from MR-3, Multi-Dwelling Residential to LC, Limited

Commercial with a conditional overlay (C-O) as the proposal complies with the Go2030 Fargo Comprehensive Plan, 2007 Growth Plan, Section 20-0906.F (1-4) and 20-0905.H (1-4) of the LDC and all other applicable requirements of the LDC.
Attachments:
1. Zoning map 2. Growth Plan map 3. Location map 4. Conditional overlay

Growth Plan Amendment & Zone Change (MR-3 to LC)

South Ridge First Addition

2365 & 2445 65th Ave S



THE CITY OF Fargo FAR MORE

Legend

AG, DMU, GC, GI, GO, LC, LI, MR-1, MR-2, MR-3, MHP, NC, NO, P/I, UMU, SR-2, SR-3, SR-4, SR-5, City Limits

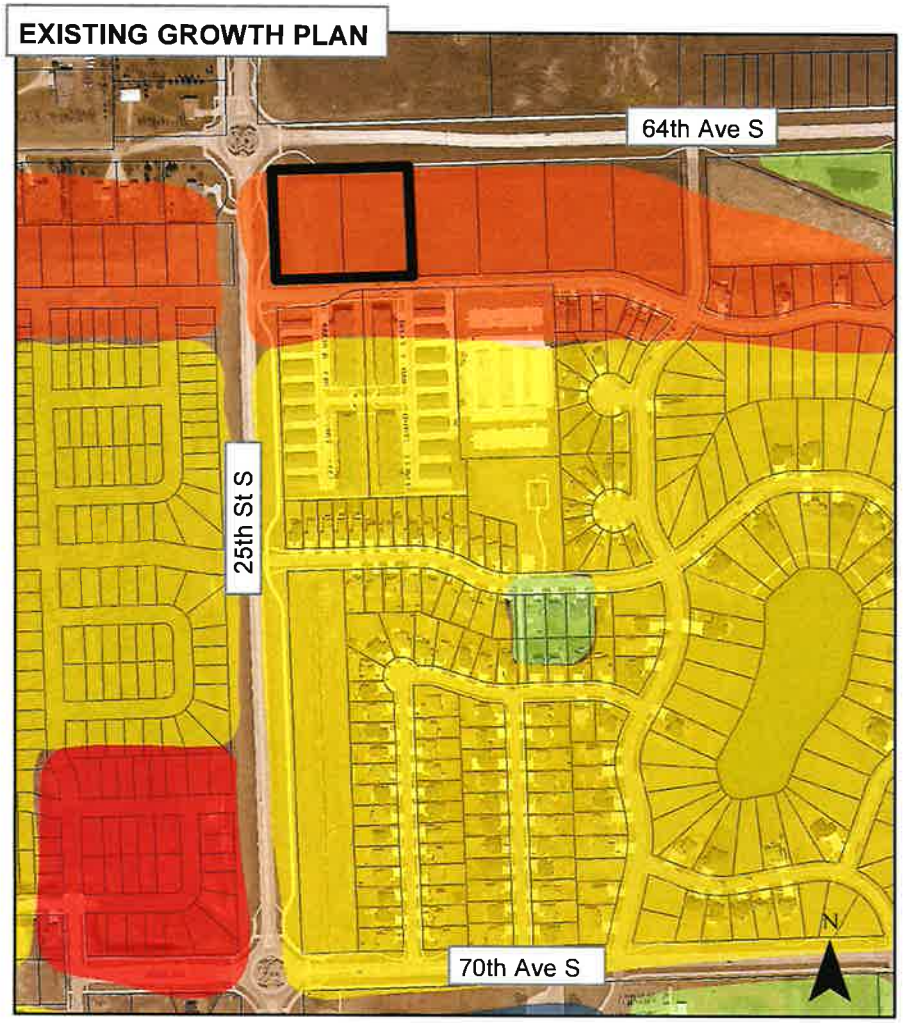
500 Feet

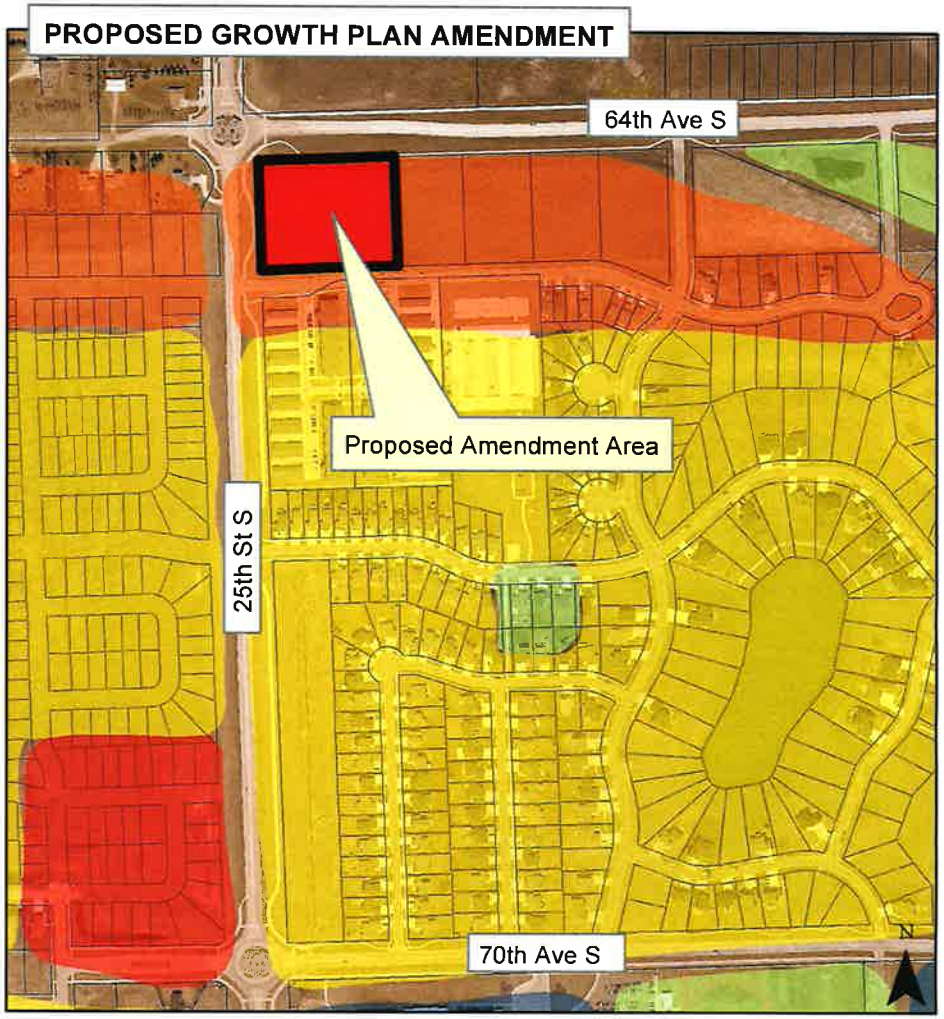
Fargo Planning Commission
February 2, 2021

Growth Plan Amendment

South Ridge First Addition

2365 & 2445 65th Avenue South





THE CITY OF Fargo FAR MORE

2007 Tier 1 South East

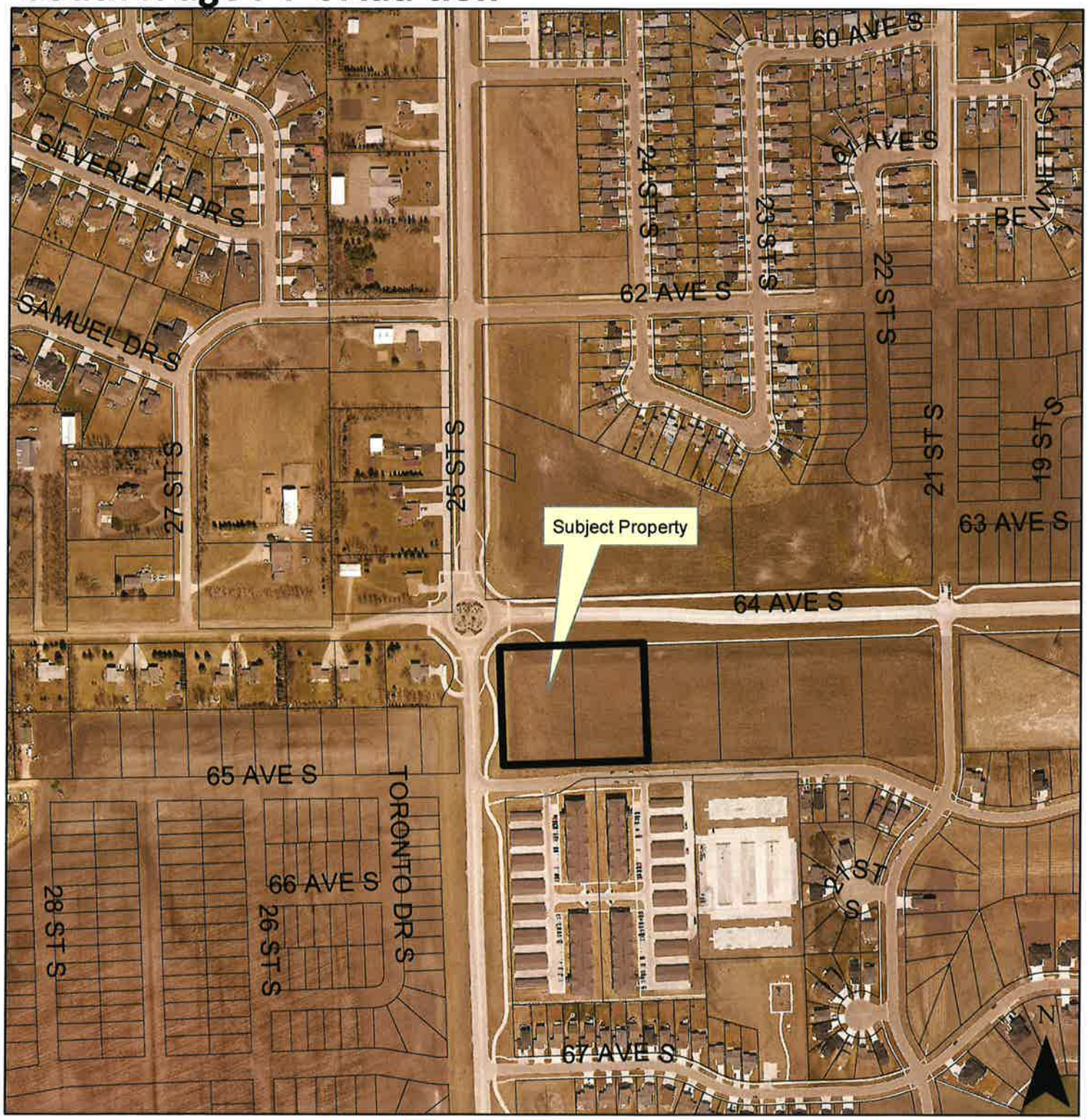
- City Limits
- Commercial Area
- Future School
- Proposed Park
- Residential Area - lower to medium denisty
- Residential Area - medium to high density

Fargo Planning Commission
February 2, 2021

Growth Plan Amendment & Zone Change (MR-3 to LC)

South Ridge First Addition

2365 & 2445 65th Ave S



THE CITY OF Fargo FAR MORE

500 Feet

Fargo Planning Commission
February 2, 2021

CONDITIONAL OVERLAY FOR SOUTH RIDGE FIRST ADDITION 2 Feb 21
(Reviewed by Planning staff and applicant Blake Carlson)

1. This Conditional Overlay is intended to provide for a higher quality of design than is afforded by the City of Fargo Land Development Code regarding future commercial and residential development within the described property.

2. All primary buildings shall be constructed or clad with materials that are durable, economically-maintained, and of a quality that will retain their appearance over time, including but not limited to natural or synthetic stone; brick; stucco; integrally-colored, textured or glazed concrete masonry units; high-quality pre-stressed concrete systems; EIFS (exterior insulation finishing system), glass, metal panes similar to 'Aluco Bond' and synthetic panels similar to 'Trespa'. Natural wood or wood paneling shall not be used as a principal exterior wall material, but durable synthetic materials with the appearance of wood may be used. Horizontal metal lap siding and vertical metal batten shall be allowed on residential and commercial structures but shall not exceed 75% of the building elevation for residential structures and 50% for commercial.

3. All building façades greater than 150 feet in length, measured horizontally, shall incorporate wall plane projections or recesses having a depth of at least three percent of the length of the façade and extending at least 20 percent of the length of the façade. No uninterrupted length of any façade shall exceed 150 horizontal feet. An articulated façade would emphasize elements on the face of a wall including change in setback, materials, roof pitch or height.

4. Ground floor façades that face public streets shall have arcades, display windows, entry areas, awnings, variation of material type that projects at least 6" in plane or other such features along no less than 50 percent of their horizontal length. If the façade facing the street is not the front, it shall include similar features and/or landscaping features in scale with the façade that shall include a variety of trees and shrubs types and sizes within fifteen feet of the building facade.

5. Flat roofs and rooftop equipment, such as HVAC units, shall be totally screened when viewing angle is from the finish floor elevation, measured 150' from the exterior wall or provided with a parapet or screening wall half the height of the equipment, including but not limited to the back of the structure.

6. Loading and/or services areas/facilities shall be located at the side or rear of buildings and screened from public streets by structures and/or landscaping, with a minimum opacity of 50%.

7. Dumpsters and outdoor storage areas must be completely screened from view. Collection area enclosures shall contain permanent walls on at least three (3) sides The fourth side shall incorporate a metal gate to visually screen the dumpster or compactor; however, if the service side does not face 25th Street South or 64th Avenue South or residentially zoned property the metal gate shall not be required.

8. Separate vehicular and pedestrian circulation systems shall be provided. An on-site system of pedestrian walkways shall be designed to provide direct access and connections to and between the following:

a) the primary entrance or entrances to each commercial building, including pad site buildings.
b) any sidewalks or walkways on adjacent properties that extend to the boundaries shared with the commercial development.
c) parking areas or structures that serve such primary buildings.

d) connections between the on-site (internal) pedestrian walkway network and any public sidewalk system located along adjacent perimeter streets shall be provided at regular intervals along the perimeter street as appropriate to provide easy access from the public sidewalks to the interior walkway network.
e) any public sidewalk system along the perimeter streets adjacent to the commercial development.
f) where practical and appropriate, adjacent land uses and developments, including but not limited to residential developments, retail shopping centers, office buildings.

9. The cumulative open space (green space) of each property shall consist of at least 10% of the total property acreage.

10. The following uses are prohibited.
    a) Detention Facilities
    b) Adult Entertainment Center
    c) Off-Premise Advertising Signs (directional signs that are less than 50 square feet in size are exempt for this prohibition)
    d) Portable Signs
    e) Vehicle Repair
    f) Industrial Service
    g) Manufacturing and Production
    h) Warehouse and Freight Movement
    i) Aviation/Surface Transportation

11. On-premise signs
    a) Every structure and complex should be designed with a precise concept for adequate signing. Provisions for sign placement, sign scale in relationship with the building, and sign readability should be considered in developing the signing concept.
    b) Signage size, color, and form should complement the architecture of the building and should not compete with or become the focal point of the building form.
    c) Signage must not extend vertically or horizontally past the building.
    d) Signage text should be legible from arterial streets; use of recognizable imagery can be substituted for legibility of text. Sign should not be larger than necessary to achieve this legibility from the street.
    e) Sign surface areas must be less than 10 percent of the building surface
    f) Signs should be located above first floor doors and windows, on awnings, or adjacent to building entrances if mounted on a wall.
    g) Corporate logos should be appropriately scaled.
    h) Separate pedestrian-oriented signs should be provided when pedestrians cannot see the façade signage which is oriented to the street.
    i) Each development site should be appropriately signed to give directions to loading and receiving areas, visitor parking, and other special areas.
    j) Multi-tenant buildings or developments may have one monument or ground mounted sign per street frontage listing all of the tenants. Monument or ground-mounted signs for individual businesses in multi-tenant buildings or developments are prohibited. Monument-type signs are the preferred alternative for business identification whenever possible.
    k) Signs should advertise a specific building or business, not products, trademarks, or special events.

l) Window signs used for shop fronts or mixed-use buildings are permitted, provided that the aggregate total of all window signs for each business shall not exceed 25% of its respective window area.

OFFICE OF THE CITY ATTORNEY
FARGO, NORTH DAKOTA

ORDINANCE NO. _____

2nd 3

AN ORDINANCE REZONING A CERTAIN PARCEL
OF LAND LYING IN SOUTH RIDGE FIRST ADDITION
TO THE CITY OF FARGO, CASS COUNTY, NORTH DAKOTA

WHEREAS, the Fargo Planning Commission and the Board of City Commissioners of the City of Fargo have held hearings pursuant to published notice to consider the rezoning of certain parcels of land lying in South Ridge First Addition to the City of Fargo, Cass County, North Dakota; and,

WHEREAS, the Fargo Planning Commission recommended approval of the rezoning request on February 2, 2021; and,

WHEREAS, the rezoning changes were approved by the City Commission on February 22, 2021,

NOW, THEREFORE,

Be It Ordained by the Board of City Commissioners of the City of Fargo:

Section 1. The following described property:

Lots Five (5) and Six (6), Block Three (3) of South Ridge First Addition to the City of Fargo, Cass County, North Dakota;

is hereby rezoned from "MR-3", Multi-Dwelling Residential, District to "LC", Limited Commercial, District, with a "C-O" Conditional Overlay, District as follows:

1. This Conditional Overlay is intended to provide for a higher quality of design than is afforded by the City of Fargo Land Development Code regarding future commercial and residential development within the described property.

2. All primary buildings shall be constructed or clad with materials that are durable, economically-maintained, and of a quality that will retain their appearance over time, including but not limited to, natural or synthetic stone; brick; stucco; integrally-colored, textured or glazed concrete masonry units; high-quality pre-stressed concrete systems; EIFS (Exterior Insulation

OFFICE OF THE CITY ATTORNEY
FARGO, NORTH DAKOTA

ORDINANCE NO. _____

Finishing System); glass; metal panes similar to 'Aluco Bond' and synthetic panels similar to 'Trespa'. Natural wood or wood paneling shall not be used as a principal exterior wall material, but durable synthetic materials with the appearance of wood may be used. Horizontal metal lap siding and vertical metal batten shall be allowed on residential and commercial structures but shall not exceed 75% of the building elevation for residential structures and 50% for commercial.

3. All building façades greater than 150 feet in length, measured horizontally, shall incorporate wall plane projections or recesses having a depth of at least three percent of the length of the façade and extending at least 20 percent of the length of the façade. No uninterrupted length of any façade shall exceed 150 horizontal feet. An articulated façade would emphasize elements on the face of a wall including change in setback, materials, roof pitch or height.

4. Ground floor façades that face public streets shall have arcades, display windows, entry areas, awnings, variation of material type that projects at least six (6) inches in plane or other such features along no less than 50 percent of their horizontal length. If the façade facing the street is not the front, it shall include similar features and/or landscaping features in scale with the façade that shall include a variety of trees and shrubs types and sizes within fifteen feet of the building façade.

5. Flat roofs and rooftop equipment, such as HVAC units, shall be completely screened when the viewing angle is from the finish floor elevation, measured 150 feet from the exterior wall or provided with a parapet or screening wall half the height of the equipment, including but not limited to the back of the structure.

6. Loading and/or services areas/facilities shall be located at the side or rear of buildings and screened from public streets by structures and/or landscaping, with a minimum opacity of 50 percent.

7. Dumpsters and outdoor storage areas must be completely screened from view. Collection area enclosures shall contain permanent walls on at least three (3) sides. The fourth side shall incorporate a metal gate to visually screen the dumpster or compactor; however, if the service side does not face 25th Street South or 64th Avenue South or residentially zoned property, the metal gate shall not be required.

8. Separate vehicular and pedestrian circulation systems shall be provided. An on-site system of pedestrian walkways shall be designed to provide direct access and connections to

OFFICE OF THE CITY ATTORNEY
FARGO, NORTH DAKOTA

ORDINANCE NO. _____

and between the following:

a) the primary entrance or entrances to each commercial building, including pad site buildings;
b) any sidewalks or walkways on adjacent properties that extend to the boundaries shared with the commercial development;
c) parking areas or structures that serve such primary buildings;
d) connections between the on-site (internal) pedestrian walkway network and any public sidewalk system located along adjacent perimeter streets shall be provided at regular intervals along the perimeter street as appropriate to provide easy access from the public sidewalks to the interior walkway network;
e) any public sidewalk system along the perimeter streets adjacent to the commercial development; and
f) where practical and appropriate, adjacent land uses and developments, including but not limited to residential developments, retail shopping centers, office buildings.

9. The cumulative open space (green space) of each property shall consist of at least ten (10) percent of the total property acreage.

10. The following uses are prohibited:

a) Detention Facilities;
b) Adult Entertainment Centers;
c) Off-Premise Advertising Signs (directional signs that are less than 50 square feet in size are exempt for this prohibition);
d) Portable Signs;
e) Vehicle Repair;
f) Industrial Service;
g) Manufacturing and Production;
h) Warehouse and Freight Movement; and
i) Aviation/Surface Transportation.

OFFICE OF THE CITY ATTORNEY
FARGO, NORTH DAKOTA

ORDINANCE NO. _____

11. The following shall apply to on-premise signs:

a) Every structure and complex should be designed with a precise concept for adequate signing. Provisions for sign placement, sign scale in relationship with the building, and sign readability should be considered in developing the signing concept.

b) Signage size, color, and form should complement the architecture of the building and should not compete with or become the focal point of the building form.

c) Signage must not extend vertically or horizontally past the building.

d) Signage text should be legible from arterial streets; use of recognizable imagery can be substituted for legibility of text. Sign should not be larger than necessary to achieve this legibility from the street.

e) Sign surface areas must be less than 10 percent of the building surface.

f) Signs should be located above first floor doors and windows, on awnings, or adjacent to building entrances if mounted on a wall.

g) Corporate logos should be appropriately scaled.

h) Separate pedestrian-oriented signs should be provided when pedestrians cannot see the façade signage which is oriented to the street.

i) Each development site should be appropriately signed to give directions to loading and receiving areas, visitor parking, and other special areas.

j) Multi-tenant buildings or developments may have one monument or ground mounted sign per street frontage listing all of the tenants. Monument or ground-mounted signs for individual businesses in multi-tenant buildings or developments are prohibited. Monument-type signs are the preferred alternative for business identification whenever possible.

k) Signs should advertise a specific building or business, not products, trademarks, or special events.

l) Window signs used for shop fronts or mixed-use buildings are permitted, provided that the aggregate total of all window signs for each business shall not exceed 25% of its respective window area.

Section 2. The City Auditor is hereby directed to amend the zoning map now on file in his office so as to conform with and carry out the provisions of this ordinance.

OFFICE OF THE CITY ATTORNEY
FARGO, NORTH DAKOTA

ORDINANCE NO. _____

Section 3. This ordinance shall be in full force and effect from and after its passage and approval.

_____
Timothy J. Mahoney, M.D., Mayor

(SEAL)

Attest:

First Reading:
Second Reading:
Final Passage:

_____
Steven Sprague, City Auditor

30

FARGO MOORHEAD
ECONOMIC DEVELOPMENT

ANNUAL REPORT 2020

Stronger Together

gfmedc.com

ANNUAL 20
REPORT 20

Annual Report

Annual Report

GFMEDC.COM

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CEO & Chair Letter

Joe Raso,
President & CEO, GFMEDC

Randy Gerhold,
Chair, GFMEDC

In our 2019 annual report, we shared with you significant changes to the organization during our first full year of leadership as CEO and Board Chair. We don't think any of us could have foreseen that 2020 would present us with even more impactful change as we've all worked to address the economic and health impacts of COVID-19. Yet, here we are approaching the conclusion of 2020, and as we reflect on the year, we are proud to share with you numerous accomplishments and the impact on our regional economy.

Our work in 2020 consisted of substantial progress on our three-year (2019-2021) goals of 85 assisted projects, 1,500 new jobs, $250 million additional capital investment, and the utilization of nearly one million square feet of commercial/industrial space throughout the region. Check out the details within the Results portion of this report, but as a sneak preview, we are very excited to announce that we have exceeded nearly all of our stretch goals within the first two years of our three-year campaign.

The Business and Community Development sections of the report provide a wealth of information on our activities and impacts this year, but behind the immediate results is a focus and commitment on continuing to build the key partnerships that will multiply the economic benefits for decades to come. It is our strategic partnerships in education, the public sector, and our three closest non-profit partners – Fueling Our Future (The FMWF Chamber), Valley Prosperity Partnership (Grand Forks Region EDC), and Emerging Prairie – for which we want to share our achievements and continued focus on relationships that create real value for our investors, citizens and all who work and live in our region.

It is with a heartful thank you that we recognize the efforts of so many this year who have gone far beyond the call to position our region beyond this pandemic and toward a brighter future.

And, as always, please let us know how we can continue to support the growth of one of the nation's most vibrant economies.

Primary-Sector Primer

The EDC Supports Primary-Sector Job Growth.

A primary-sector business is one that brings new wealth into the community through the sales of its goods and services outside the trade area. The new wealth circulates and supports all other sectors of the local economy, thus making the primary sector the principal driver of economic and community growth. A growing primary sector ensures the health of the local economy and affects every other sector and every occupation in the community.

We support recruitment, retention and expansion of primary-sector companies. Since primary-sector companies sell outside the trade area, they are not tied to the local customer base. Primary-sector companies include John Deere, Microsoft and Bobcat that choose to do work here when they could choose any market in the world.

recruitment

retention

expansion

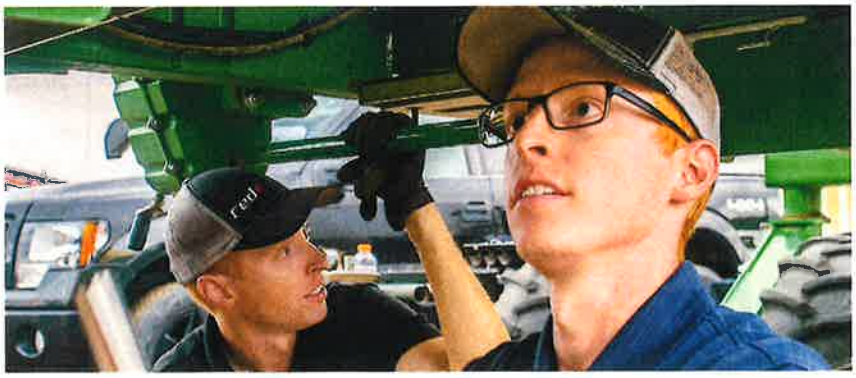
Connections for Growth

Put simply, we make connections. And every connection supports company success.

One-on-one help to companies, asking them questions and connecting them to resources or answers. It's usually long-term, behind the scenes and without a lot of fanfare. Advances in technology are making it easier for us to tell our story, allowing us to track all the steps we help companies take toward success.

One example is the eight-year old mechanical engineering services firm, Red E. The firm specializes in aftermarket air seeding and planter solutions. Their services include product design, manufacturing support, reverse engineering, 3D printing, prototyping, component and part sourcing, and advanced engineering. And while they deserve the credit for their success, we are proud to have had the opportunity to work with the promising young company investing in its future in the region.

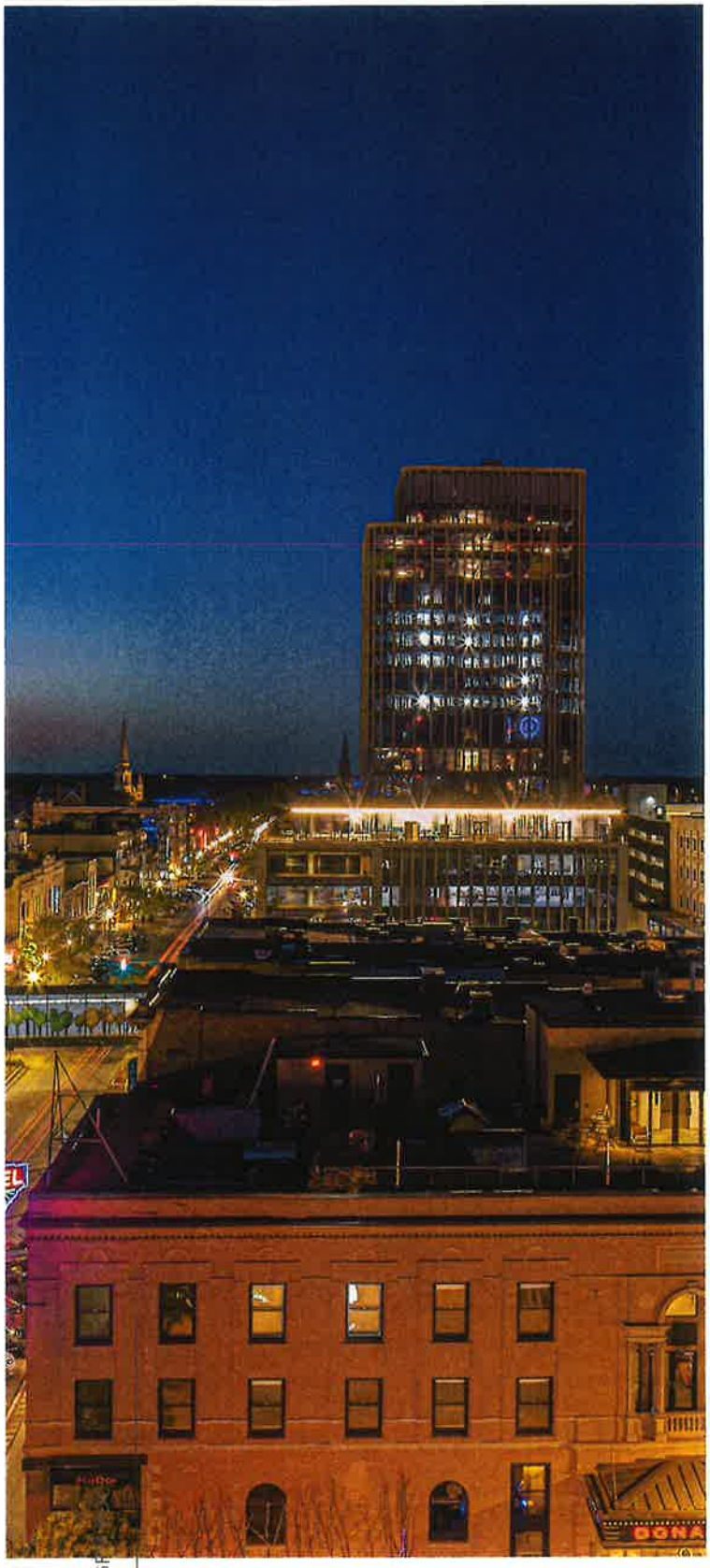
The EDC spent several months working closely with Red E founders, Jesse and Matt Faul, to navigate and qualify for a number of state and local resources that have allowed them to pump capital back into the company to expand their engineering team and hire additional support staff. Red E expects to hire ten new positions over the next few years.



CASE STUDY

After years of business development efforts, Red E's brand and services are gaining traction across the U.S. and an expanding international market. As sales continue to grow, Red E is moving into new production and office space this month that will almost quadruple their previous operations.

Our work with Red E included helping them become primary-sector certified. That certification allowed them to access additional incentives like a local property tax exemption and a North Dakota New Jobs Training Program grant (for adding new positions). They also qualified for the Bank of North Dakota's PACE program, low interest financing they accessed through the EDC-managed Growth Initiative Fund. With the loan, Red E purchased and updated their new building.



The GFMEDC's Partnerships

An important part of building a diverse, vibrant economy is supporting the entrepreneurial ecosystem. Each startup holds the potential to become a profitable business that contributes to the region's economy. At the EDC, we engage the community and look for ways to foster engagement. We support and connect, leading each entrepreneur to the next phase in their company's development. A critical partner in that effort is Emerging Prairie.

Fueling Our Future (FOF), the GFMEDC's partnership with the FMWF Chamber of Commerce along with several community leaders, continues to move forward at lightning speed. This concept, spearheaded by the late Chamber CEO, Craig Whitney, is making tremendous headway across all three pillars of People, Prosperity and Place.

Valley Prosperity Partnership, led by our EDC and the Grand Forks Region Economic Development Corporation and business leaders across the Red River Valley, focuses on legislative issues that matter to the business community.

Strategic Partnerships

As we continue to evolve in our programming and service, the one variable that hasn't changed (and in many ways has been heightened) is our commitment to collaborations with regional and Red River Valley partners. These are reflected in our continuing work with the Valley Prosperity Partnership, and our new regional initiative with the FMWF Chamber, known as Fueling Our Future. We know the rewards from these partnerships, and others, may take years to materialize, but the EDC is committed to seeing them through to fruition.

Project Force: Amazon

Amazon announced its first fulfillment center in the state of North Dakota in Fargo. The site, which is anticipated to launch in 2021, will create 500 full-time jobs with industry leading pay and comprehensive benefits starting on day one.

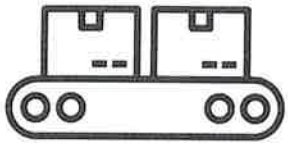
Amazon is coming to the greater FM region.

At the new 1.3 million square-foot fulfillment center, employees will pack and ship large customer purchases such as sports equipment, patio furniture, fishing rods, pet food, kayaks, bicycles and other household goods.

The GFMEDC was integrally involved from the beginning of this exciting project, serving as the lead facilitator with Amazon and its facility developer, Ryan Companies.

BEHIND THE SCENES...BRINGING AMAZON TO THE GREATER FM REGION.

Our organization met with Ryan Companies more than a dozen times, showing them potential sites in Cass and Clay Counties. Once they narrowed it down to one site, we connected them to the City of Fargo continuing to work with the city and Ryan Companies. For example, we coordinated and participated in discussions regarding permitting, rezoning and replatting the land. When a critical issue arose relating to wetland issues, we reached out to Senator Hoeven's office. Hoeven's team coordinated efforts with the Army Corp of Engineers. The wetlands permit was approved in eight days versus the normal 30-day process. Finally, we helped coordinate the press announcement along with Amazon and the City of Fargo.

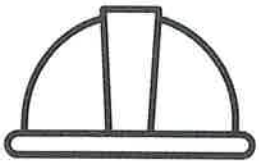


Effects of On-Going/Annual Operations in FM MSA

820
Total jobs will be created in our region

$33.7M
New payroll/benefits flowing through the region

$110M
In sales to regional businesses growing the economy and spurring tax revenue



Effects of One-Time Construction and Capital Spending in FM MSA

600
Jobs supported by construction and capital spending

$38.6M
Supported payroll/benefits through the region

$221M
In one-time sales spurring tax revenue for the public sector

*Source for Impact Data: Bangsund, Dean A. 2020. Analysis of Amazon on FM Area Economy.

CLEARING THE PATH TO GROWTH

Wealth creation remains at the heart of our mission. Whether it's a new business, an expansion or a startup, it's about supporting economic growth. Our one-on-one work with companies, providing access to critical programs and services, often plays an important role in the scope, scale and speed of their growth. Here are a just a few highlights:

GOLDEN PATH SOLUTIONS

Golden Path Solutions (GPS) is a startup that connects students, employers and schools in a more deliberate and collaborative way. Their new application "Compass" helps students prepare for their future, assists employers to connect with future talent, and enables schools to be at the center of it all, GPS was the first recipient of the EDC's new microloan, accessing $20,000 to support growth and gain access to other funding sources.

CI APPAREL

CI Apparel is a national supplier of apparel and promotional goods. This project included the initial investment of more than $6.5 million into new equipment and the purchase and renovation of a 73,000 square foot building in Fargo. This expansion increases their space by 45%, and provides the ability to add an additional 75,000 square foot building on the property at a later date. CI Apparel anticipates creating 33 new positions.

SOLID COMFORT

Solid Comfort in Fargo manufactures wood and veneer furniture and cabinetry for the hospitality industry. The company invested roughly $7 million, adding 73,000 square feet of new space and plans to create 30 new jobs. The project provides the company capacity to capitalize on growth opportunities and address prior facility and operational constraints.

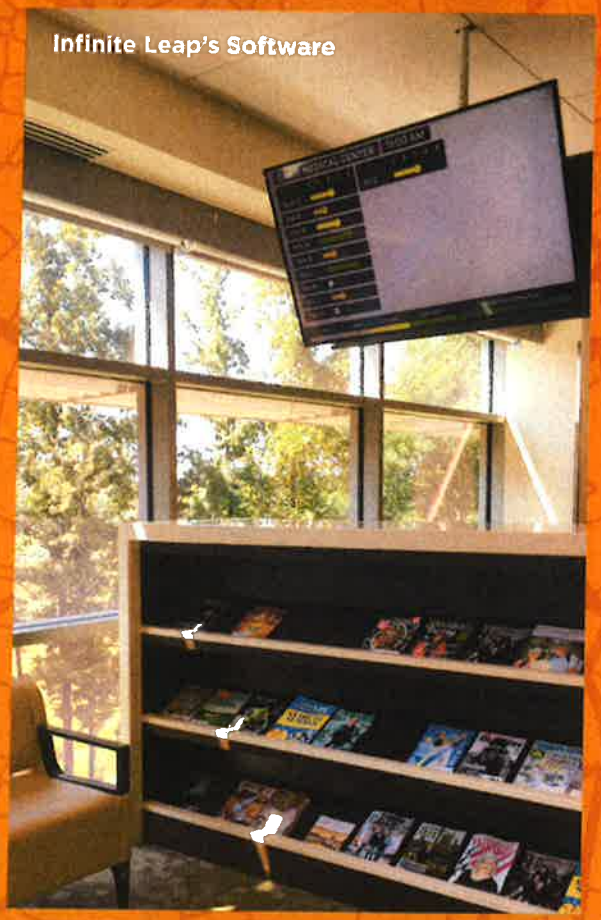
ACCESS POINT TECHNOLOGIES

Access Point Technologies (APT) is a global supplier of innovative medical devices focused on the cardiovascular market and electrophysiology (EP). APT chose to expand to the Greater Fargo Moorhead area opening a new research and design facility to develop, test and manufacture innovative medical devices. They are expected to create ten new positions with existing projects and additional projects being planned. APT will occupy a custom built 6,000 square foot building of lab and office spaces in Horace ND.

ABBIAMO PASTA COMPANY

The Abbiamo Pasta Company in Casselton is a pasta processor with a current capacity to produce 55 million pounds of pasta per year. Formed in 2013, Abbiamo purchases all their raw materials from ND companies and sells their product to customers across the United States. Abbiamo's expansion added a third production line doubling their capacity adding 94,000 square feet to their existing facility. This expansion is expected to create 26 new positions.

Solid Comfort Furniture


Infinite Leap's Software

INFINITE LEAP

Infinite Leap, headquartered in Fargo, is a software and services company focused on IOT (Internet of Things)/RTLS (Real Time Location Solutions) primarily for the healthcare industry. Infinite Leap was founded in 2011 and currently has 45 employees with roughly 15 in Fargo Moorhead. The company was on track to continue a strong growth trend until the impacts of COVID derailed much of that momentum in 2020. The company is now resuming its growth trajectory and plans to inject $3 million into hiring and new equipment as it increases sales and rolls out several new technology solutions. The company plans to hire 10-15 new technical positions to support sales growth and new market penetration. Because of their strong technology and commercialization plans, Infinite Leap was able to secure $1 million in LIFT funds in June 2020.

Economic Impact

154 successfully supported GFMEDC primary sector projects from 2014-2019 had the following effects in the FM economy.

$2.7B
Total sales within the local economy

5,709
Total jobs

$1.3B
Total Payroll

$459.6M
Total capital investment

1.9M
Total square feet used directly by project companies

*Source for Impact Data: Bangsund, Dean A. 2019-2020. Analysis of Recent GFMEDC Business Expansions on FM Area Economy

ECONOMIC IMPACT CONTINUED

In addition to the economic impacts noted above, one-time impacts from construction/capital spending are also part of our projects' impact.

439

Supported Jobs

in construction and other sectors

$477.3M

Local Sales

supported one-time sales of goods/services in the FM economy of $477.3M

$127.1M

Compensation

one-time employment compensation supported by capital investment spending and construction activities

*Source for Impact Data: Bangsund, Dean A. 2019-2020. Analysis of Recent GFMEDC Business Expansions on FM Area Economy

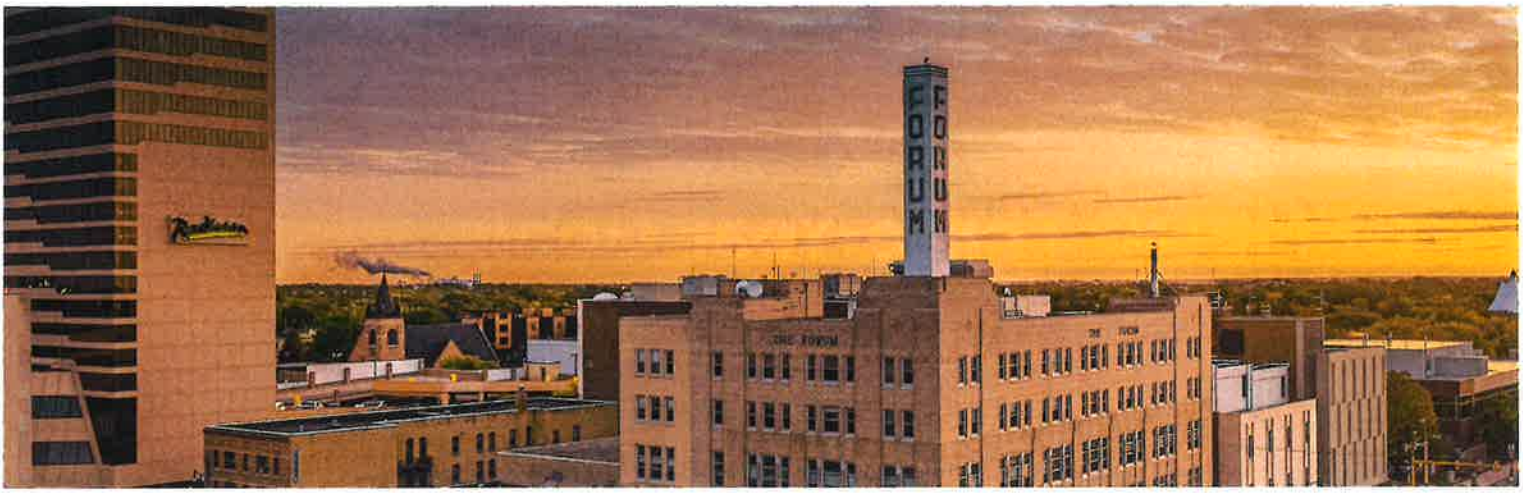
GFMEDC Three-Year Goals

GFMEDC's progress toward three-year goals (2019-2021) as of November 2020:

Project Completion	Completed 48 projects towards goal of 85.
Investment Goal	Supported company investments of $322M exceeding $250M capital investment goal by $82M.
Job Creation	Companies committed to create 1,400 jobs towards 1,500 new jobs goal.
Company Expansions	Supported company expansions utilizing 2.2M square feet exceeding goal of 900,000 square feet.

[1] As of 11/16/2020

GROWTH INITIATIVE FUND ACTIVITY



THE GFMEDC APPROACH TO GROWTH INITIATIVE

The Growth Initiative Fund (GIF) Activity Report highlights a strong 2019 and 2020 reflective of the region's growth. The GIF is an $8.5 million revolving loan fund formed in 1993 by the EDC and administered by staff.

The fund has supported 246 loans as of November 2020 totaling $15.7 million. These projects were part of roughly $540 million in total expenditures.

246

Loans as of November 2020.

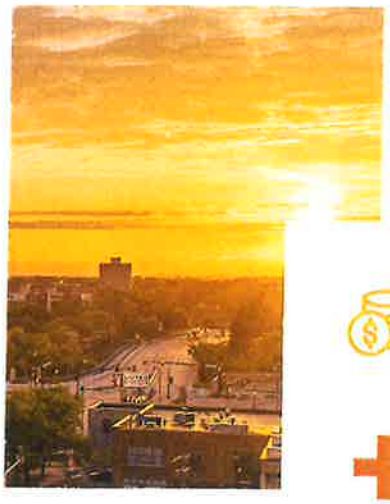
$15.7

Million dollars in GIF loans.

$540

Million in total project expenditures.

YEAR	LOANS #	LOANS $	CAPITAL INVESTMENT OF PROJECTS	JOBS	SQ FT	LEVERAGED GRANT FUNDS
2015-2020	75	$5,471,243	$142,037,000	678	997,000	$9,114,000
Lifetime of GIF	246	$15,678,000	$539,273,000	6,200	5,131,000	$26,549,000



Key Facts & Data

+$15.7M

2019 continued a four-year trend of strong activity

The fund had 18 loan approvals totaling of $1.36 million. These 18 loans were part of more than $26.4 million in total expenditures by the borrowers, increasing jobs by 155 and total square feet by almost 200,000 square feet. The GIF's participation as the "community" buy-down partner in the PACE and Flex PACE programs has allowed the primary-sector companies to access approximately $2.5 million in matching state grant funds to offset interest expense.

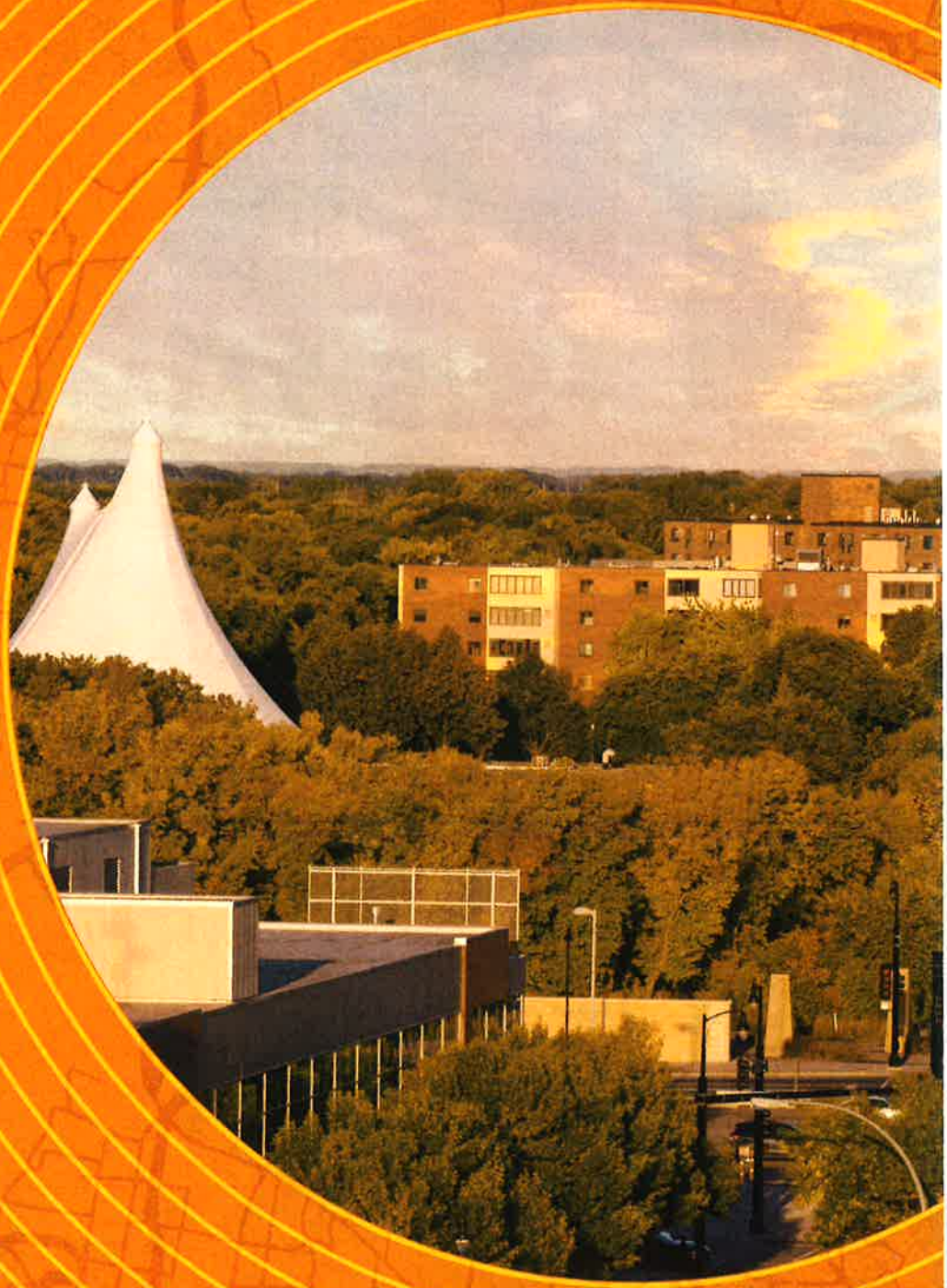
The GIF is governed by seven board directors appointed by GFMEDC, Cass County, City of Fargo and City of West Fargo. The GIF received a large part of its early funding from contributions by the three public entities. The primary function of the GIF has been serving as the community portion for the Bank of North Dakota PACE and Flex PACE programs.

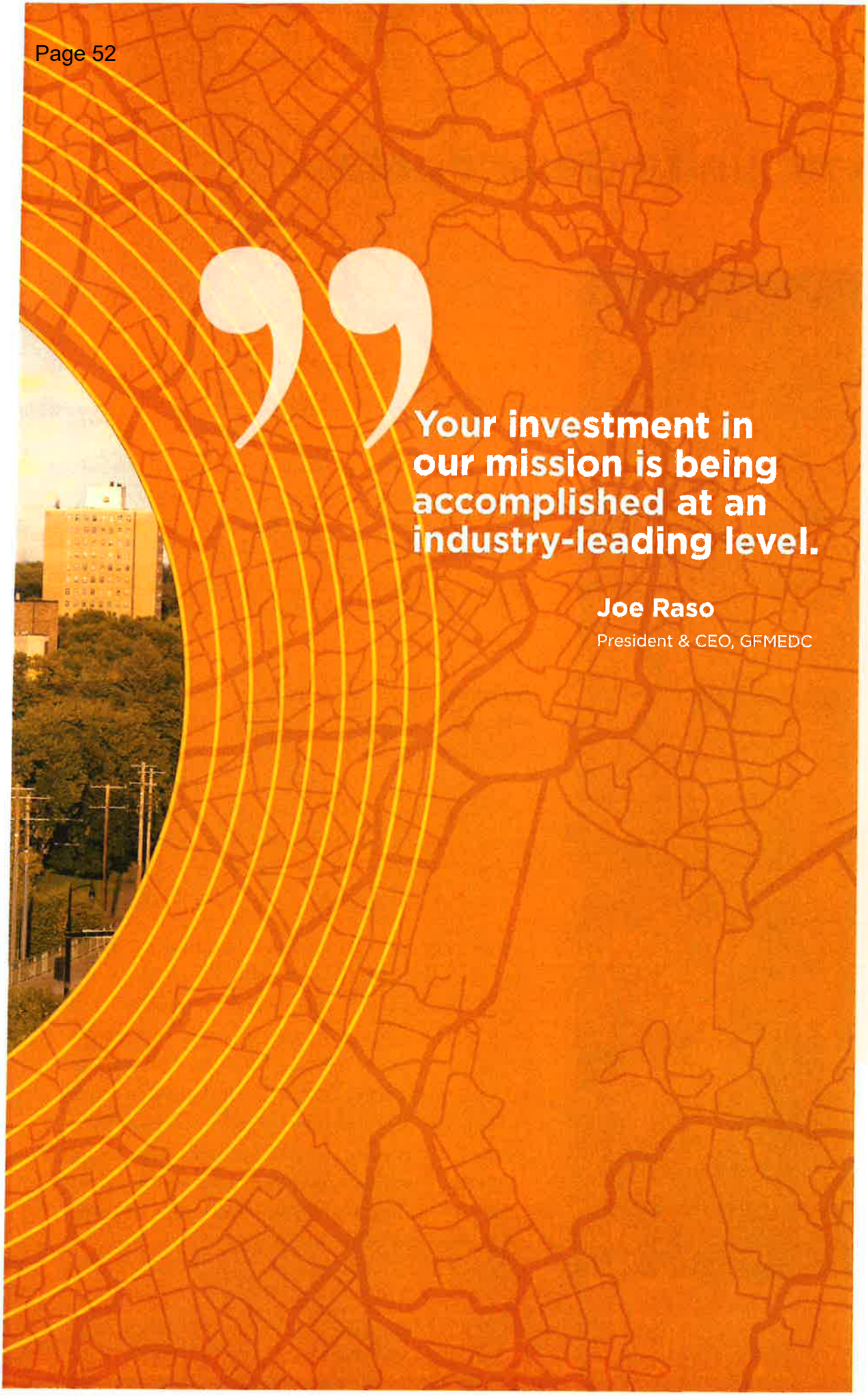
$1.36

Million in loan approvals

$2.5

Million in matched state grant funds

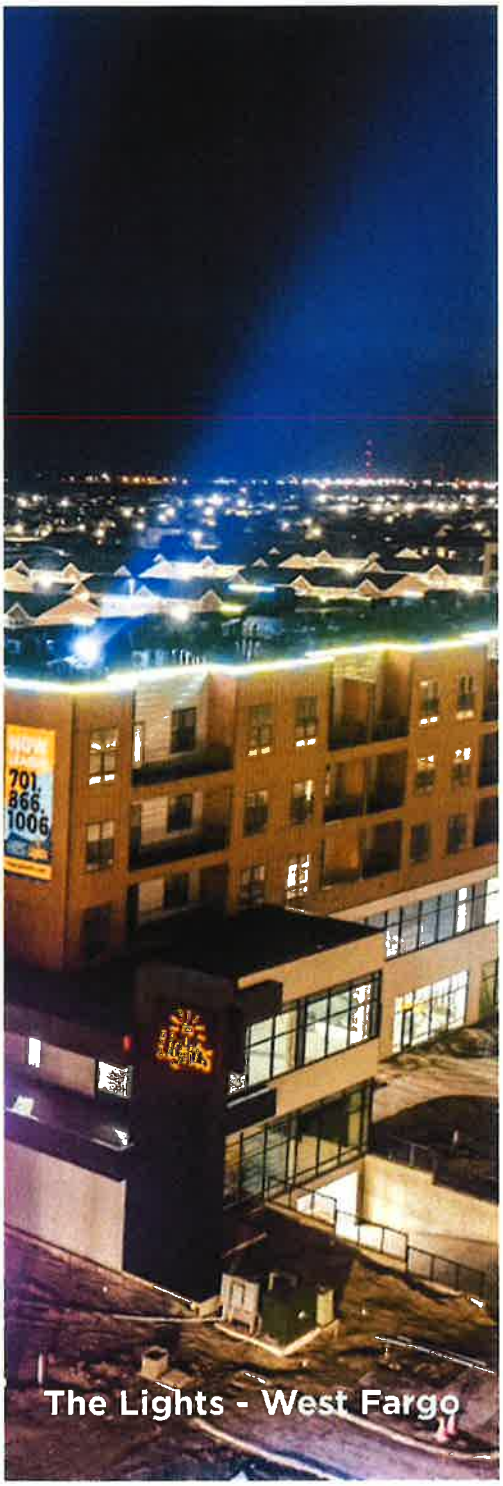




Your investment in our mission is being accomplished at an industry-leading level.

Joe Raso
President & CEO, GFMEDC

Community Development



The Lights - West Fargo

Recruiting all Resources to Help Workforce Development

If we're only as great as our community, the Greater FM area is in luck. Like any good community, there are challenges to overcome and opportunities to be even better. Our organization thrives on those challenges and we have taken the lead, supported others and partnered with organizations to tackle every one that comes our way.

Arguably, one of the biggest challenges is selling the region to potential candidates who often hold misperceptions. When it comes to regional marketing, the EDC works with companies directly to tackle their challenges. Some solutions include the Live in Fargo website or the FM Welcome Party. We also make connections to partners like Job Service or we might provide them data to make a more informed decision.

As we focus on our core mission, COVID has challenged us to think about ways to offer our programs and initiatives differently and it's made them better. Prior to COVID, our FM Welcome Party was an in-person event that moved to a virtual format. The virtual format reached more than 1,000 people and can live on our website and social platforms for others to enjoy. We've paused our in-person community tours, and we are building a new virtual tour format. The virtual tour will enhance the tours, allowing candidates outside the area to experience a tour.

FM Welcome Party

What is it?

It's a party to welcome people who are new to the area. In the past it's been in person and in 2020, we took it virtual for the first time. The virtual party reached more than 1,000 people *and is accessible on our YouTube channel and website.*

What's the goal?

Our goal is to welcome people, provide information and connections. While we focus on people who have recently moved here, it benefits everyone, even people who have grown up here.

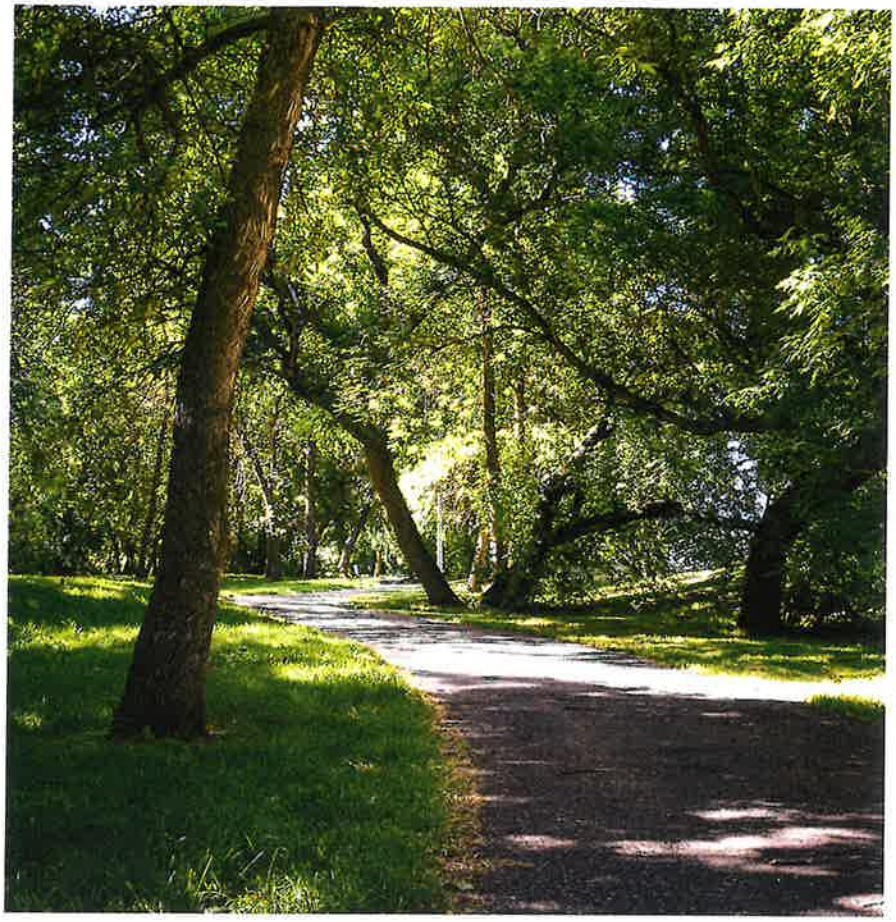
GOING VIRTUAL

What is it?

The organization offers a Live in Fargo Moorhead Community Tour. An EDC team member drives a candidate around and shares information about the FM area so the candidate can see firsthand what Fargo Moorhead West Fargo offers. COVID has pushed us to get creative and in 2020, we began creating a virtual tour.

What's the goal?

The goal is to provide candidates a sense of what the area has to offer. Often times, people carry with them misperceptions about the region. These tours help dispel those misperceptions giving the candidate an accurate view of our community. The virtual tour will expand that to candidates all over the world.



ONE-ON-ONE HELP

A primary focus is helping primary-sector companies with workforce development challenges. That might mean connecting them to the services the EDC offers or to partner organizations who offer just what the company needs.

Recruiting all Resources to Support Workforce Development

Supporting companies with demand-driven workforce development is a primary focus of the EDC. We connect companies to programs and services to enhance their recruitment efforts. If we can't help, we'll find the organization that can.

Here are a few examples of ways we've supported companies:

Aldevron – Supported recruitment efforts by providing community tours. We provided data to support recruitment efforts and employees have attended the in-person FM Welcome Parties.

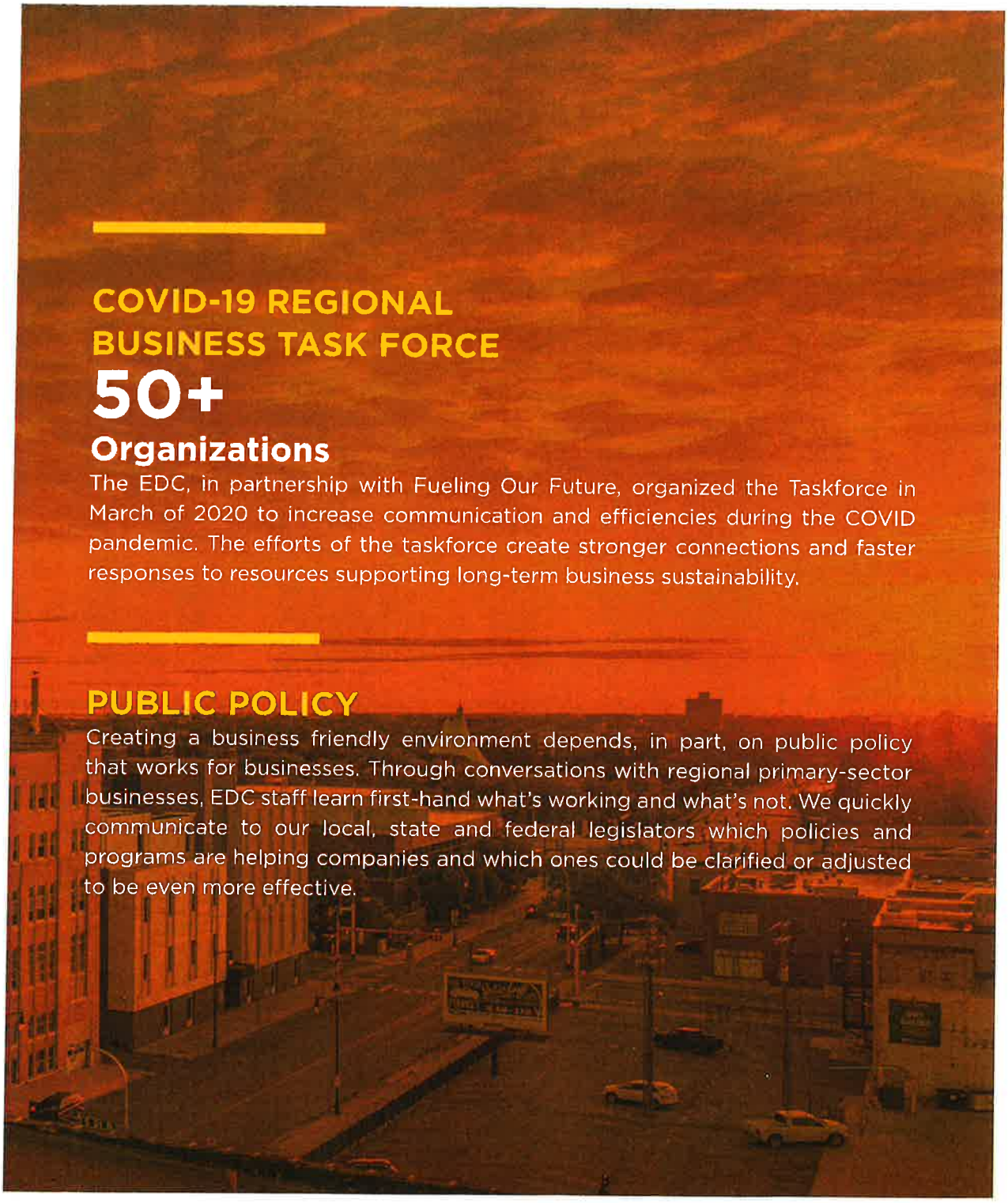
Dakota Air Parts – Supported their efforts identifying qualified candidates, resulted in them hiring software development and business development positions to establish their presence in Fargo.

Space Age Synthetics – Connected them to F5 resulting in hiring two employees.

Elinor Coatings – Provided workforce data information to help their recruiting efforts; assisted a new hire get connected to the community.

ACCURATE DATA DRIVES GOOD DECISIONS

Survey tools, CRM systems and data tools are part of our tool kit. When we add in our robust technology, we have all we need to support local business. While the tools can get complicated, the reason for them is simple – to support primary-sector businesses and stimulate the economy.



COVID-19 REGIONAL BUSINESS TASK FORCE

50+

Organizations

The EDC, in partnership with Fueling Our Future, organized the Taskforce in March of 2020 to increase communication and efficiencies during the COVID pandemic. The efforts of the taskforce create stronger connections and faster responses to resources supporting long-term business sustainability.

PUBLIC POLICY

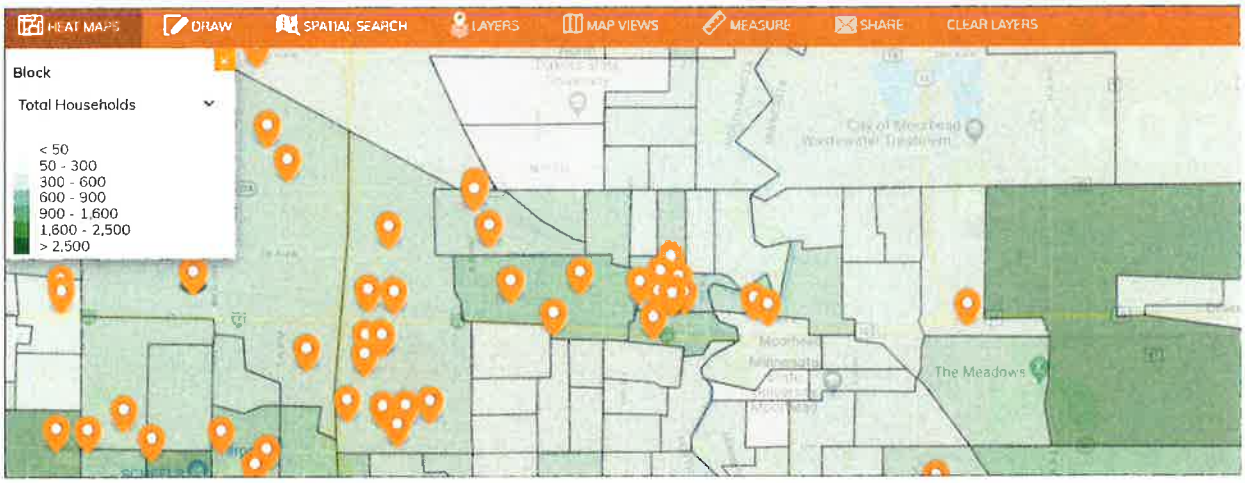
Creating a business friendly environment depends, in part, on public policy that works for businesses. Through conversations with regional primary-sector businesses, EDC staff learn first-hand what's working and what's not. We quickly communicate to our local, state and federal legislators which policies and programs are helping companies and which ones could be clarified or adjusted to be even more effective.

Finding the Right Fit

Tooled Up to Find the Perfect Commercial Property

Location One Information Systems (or LOIS), an online commercial property database, allows any prospective business to look for available properties. With the ability to layer on demographic and regional data, a prospective buyer can find the property that best fits their needs.

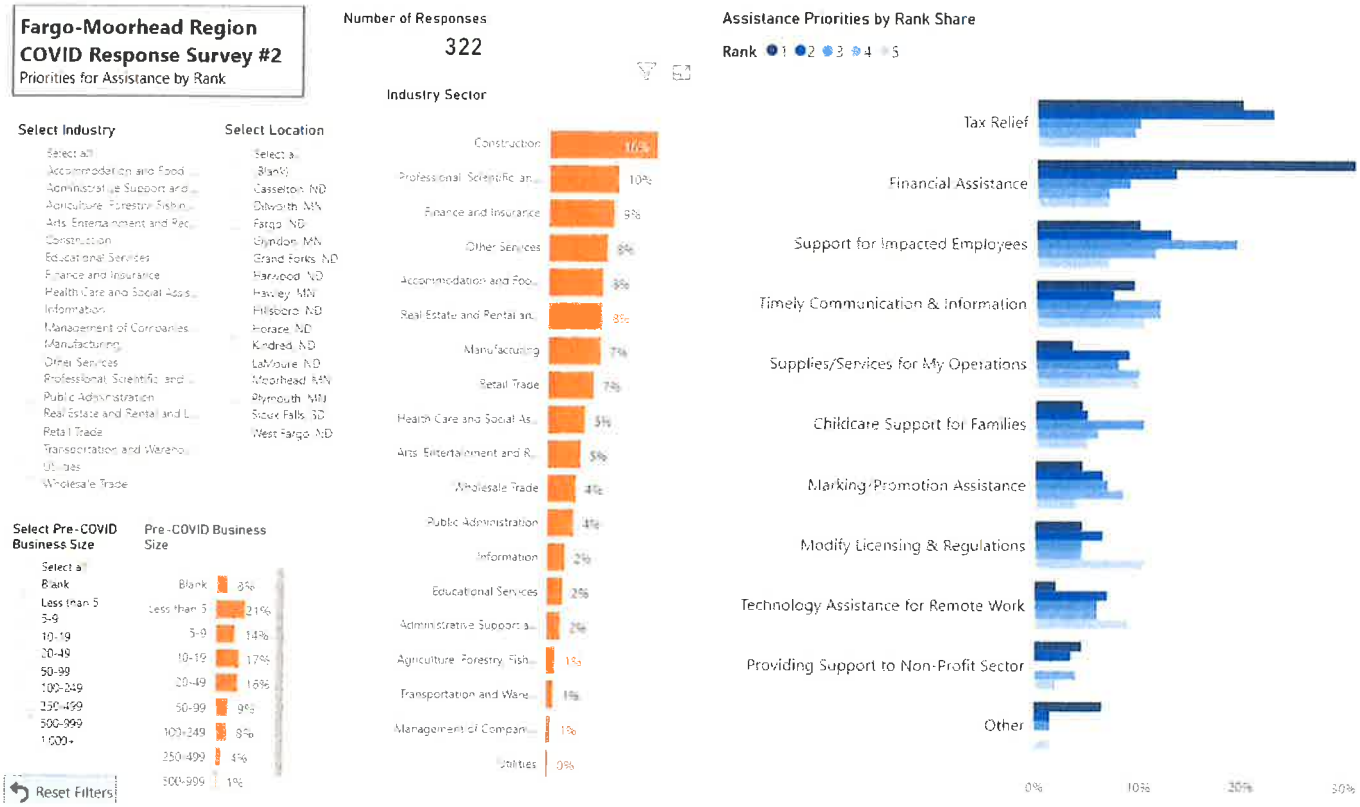
"We appreciate our relationship with the Great Fargo Moorhead EDC and the ability to have the most up to date listing information available to potential businesses looking to come to our market. The LOIS system provides great demographic information for us when recruiting new businesses to the area."
-Claire O. Smith, COMEX President



Survey Tool Enhances Regional Response During Covid-19

With the EDC's Qualtrics survey software, the Covid-19 Business Taskforce deployed two surveys to get a snapshot of the business climate at crucial points: the effect on businesses at the start of the pandemic and second, whether business needs were met after several economic relief aid programs had been deployed.

We received more 1,000 responses combined from two surveys. We partnered with other organizations to reach out and support businesses with critical issues and communicated key assistance programs that could help businesses.



*Data analysis provided by Mark Schill, Praxis Group

The Greater Fargo Moorhead Economic Development Group Deploys Software Calculations to Understand Regional Trends.

Weekly Taskforce calls created a forum to understand overall business impact (not just primary sector) broadening our data. An additional tool allowed the group to easily analyze the results. Finally, we collaborated with national efforts to align survey questions contributing to national survey results.

INVESTORS

See our investors at: www.gfmedc.com/investor-benefits/current-investors

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Chief Technology Officer
Bushel

Denise Kolpack (Secretary)
SVP Communications/Brand Strategy
BCBSND

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Senior Region President
Bremer Bank

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Moorhead Area Public Schools

Dr. Rupak Gandhi
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John Machacek
Chief Innovation Officer

Lisa Gulland-Nelson
Chief Communication Officer

Tifanie Gelinske
Sr. Vice President of Workforce Development

Sammi Rowe
Vice President Research and
Project Management

Ryan Aasheim
Chief Business Development Officer

Libby Larson
Finance and HR Manager

Arica Murphy
Executive Assistant to the President/CEO
& Office Manager

FARGO MOORHEAD
ECONOMIC DEVELOPMENT

51 Broadway, Suite 500 • Fargo, ND 58102 • 701-364-1900 • www.gfmedc.com

Local businesses benefit from GFMEDC's successful projects in 2019 and 2020.

FARGO MOORHEAD ECONOMIC DEVELOPMENT

In 2019 and 2020, the Greater Fargo Moorhead Economic Development Corporation successfully supported 50 projects which created 1,358 direct jobs, utilized 2.2M square feet of space and injected $338M in capital investment into the region.

Using economic impact modeling software, we can better understand the direct, indirect and induced ripple effects of this primary sector growth (on-going operations impacts + construction impacts) on our region. Because of the GFMEDC's successful projects, the industries below will see the following increase in their sales once expansion projects are at the full employment capacity and construction activities are concluded. While varying somewhat by economic sector, recurring impacts year after year represent about 63% of the sales values shown below.

The data below represents economic impacts from 2019 projects ($298M), residual impacts from 2019 projects that carried over into 2020 ($298M) and impacts from 2020 projects ($292M) as well as one-time construction and capital expenditure impacts for 2019 and 2020 (combined $528M). These impacts extend beyond the primary sector and have the following impacts across secondary and tertiary sectors as noted below.

Accommodations	$540,000
Administrative & Support Services	$29,200,000
Air Transportation	$1,300,000
Ambulatory Health Care	$13,300,000
Amusement/Gambling/Recreation	$2,500,000
Broadcasting	$2,800,000
Building Materials & Garden Dealers	$12,400,000
Clothing & Accessories Stores	$1,900,000
Construction	$281,100,000
Credit Intermediation & Related	$2,900,000
Data Processing, Hosting & Related Services	$2,400,000
Educational Services	$7,200,000
Electronics & Appliances Stores	$3,500,000
Food & Beverage Stores	$6,700,000
Food Services & Drinking Places	$8,900,000
Funds/Trusts/Other Financial	$21,600,000
Furniture & Home Furnishings	$19,300,000
Gasoline Stations	$2,300,000
General Merch Stores	$7,600,000
Government	$2,900,000
Health & Personal Care Stores	$1,200,000
Hospitals	$11,100,000
Insurance Carriers & Related	$13,400,000
Lessor Nonfinance Intangible	$1,900,000
Misc. Store Retailers	$2,700,000

Motor Vehicle & Parts Dealers	$6,600,000
Museums/Historical Sites & Similar	$650,000
Non-store Retailers	$4,400,000
Nursing & Residential Care	$8,500,000
Other Information Services	$3,500,000
Performing Arts & Spectator Sports	$15,500,000
Personal & Laundry Services	$11,800,000
Professional/Scientific/Tech Services	$74,100,000
Publishing Industries	$52,600,000
Rail Transportation	$3,100,000
Real Estate	$51,200,000
Religious/Grantmaking/Civic/Professional	$6,900,000
Rental & Leasing Services	$23,100,000
Repair & Maintenance	$6,300,000
Scenic and Sightseeing Transportation	$2,200,000
Securities, Commodity Contracts & Other Financial	$6,200,000
Social Assistance	$3,000,000
Sports/Hobby/Book/Music	$1,400,000
Telecommunications	$7,800,000
Transit & Ground Passenger Transportation	$3,600,000
Truck Transportation	$8,000,000
Utilities	$13,700,000
Waste Management & Remediation Services	$800,000
Water Transportation	$680,000
Wholesale Trade	$61,000,000

Source: Bangsund, Dean. A. 2020-2021. Analysis of Recent GFMEDC Business Expansions on FM Area Economy.
All economic impacts were estimated without considerations for Covid-19 disruptions in the local economy.

THE CITY OF Fargo FAR MORE

Engineering Department
225 4th Street North
Fargo, ND 58102
Phone: 701.241.1545 | Fax: 701.241.8101
Email feng@FargoND.gov
www.FargoND.gov

(31)

February 18, 2021

Honorable Board of
City Commissioners
City of Fargo
225 North Fourth Street
Fargo, ND 58102

Re: North Broadway Bridge Update

Dear Commissioners:

I would like to provide a quick presentation regarding the North Broadway Bridge closure at the February 22, 2021 City Commission meeting.

Respectfully,

Brenda E. Derrig, P.E.
City Engineer

SRF

Memorandum

SRF No.11371

To: Brenda Derrig - City of Fargo, ND
David Overbo - Clay County, MN

From: Jamison Beisswenger, PE (MN, ND, WI)

Date: February 10, 2021

Subject: North Broadway Bridge Pier Movement – Bridge No. FRGO12/14524

Summary

Initial Monitoring and Study

In 2018, SRF was contracted by the city of Fargo to study the North Broadway Bridge (NDDOT Bridge FRGO12/MnDOT Bridge 14524), which carries North Broadway Drive/CSAH 1 over the Red River of the North, and its associated embankment soils. The purpose of the study was to gain an understanding of how the movement of the north embankment affects the substructures of the North Broadway Bridge. Bridge and soil monitoring were conducted over a 19-month period.

At the conclusion of this 19-month period, SRF performed a structural evaluation of the bridge and developed both long-term and short-term recommendations. Long-term recommendations included seeking funding to rehabilitate or replace the bridge. Short-term, while funding for repair/replacement was being sought, SRF recommended the following:

1. Oversize/overweight permit loads should be prohibited from the structure.

2. Flood debris should be removed regularly near the bridge to lessen the scour risk at the north pier.

3. The tilt angle of the north pier should be surveyed or monitored at intervals no less than shown in the table below:

East Edge Tilt Angle ϕ (deg.)	West Edge Tilt Angle ϕ (deg.)	Maximum Monitoring Interval	Bridge Status
$\phi < 2.05°$	$\phi < 3.25°$	Monthly	Open
$2.05° \leq \phi < 2.3°$	$3.25° \leq \phi < 3.50°$	Weekly	Open
$2.30° \leq \phi$	$3.50° \leq \phi$	Weekly	CLOSE BRIDGE

A baseline tilt measurement of the north pier was determined at the end of the monitoring period and used to establish the criteria for the recommended monitoring intervals in the table above. The baseline tilt of the north pier was approximately 2.51-degrees and 1.80-degrees at the west and east edges of the pier, respectively.

Current Monitoring Results

On February 3, Clay County staff performed a survey of the north pier in accordance with the recommendations of SRF's previous study. Clay County provided the data from this survey to SRF on February 4 for evaluation and interpretation.

The evaluation of the data found that the tilt angle on the east side of the pier has increased by 0.44-degrees, resulting in a measured tilt angle of 2.24-degrees, while the west side has remained constant at 2.51 degrees. Though the tilt angle of the east edge of the pier is now within the recommended limits for weekly monitoring, it is only 0.06-degrees away from the threshold for a complete closure of the bridge.

Recommendations

The behavior of the north pier at the North Broadway Bridge is inherently unpredictable due to the presence of weak clay soils. While the initial monitoring of the soils indicated a relatively gradual movement of the soil towards the river, the current monitoring results have demonstrated the potential for instances of more rapid movement at this site. It is this soil movement, towards the river, that is directly responsible for the observed tilting of the north pier.

Based on the previous structural evaluation performed by SRF, the rate at which the east end of the north pier has moved (0.44-degrees in one year), the proximity to the threshold for complete closure, and the need to protect the travelling public, SRF recommends that the North Broadway Bridge over the Red River be closed to all vehicular and pedestrian traffic.

Furthermore, we recommend that methods (such as fencing, barriers, and signage) to prevent the public from accessing the areas below the bridge be implemented.

Certification Statement

I hereby certify that this report was prepared by me or under my direct supervision, and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.

Digitally signed by Jamison Beisswenger
DN: C=US, E=jbeisswenger@srfconsulting.com, O="SRF Consulting Group, Inc.", CN=Jamison Beisswenger
Date: 2021.02.10 17:10:28-06'00'

(Jamison Beisswenger)
Date: 2/10/2021 Lic. No. 44648

REGISTERED PROFESSIONAL ENGINEER
JAMISON BEISSWENGER
PE-5634
DATE 2/10/21
NORTH DAKOTA

(32)

ARLETTE PRESTON, CITY COMMISSIONER
Fargo City Hall
225 4th Street North
Fargo, ND 58102-4817
Phone: 701.715.2862 | Fax: 701.476.4136
www.FargoND.gov

MEMORANDUM

TO: **BOARD OF CITY COMMISSIONERS**

FROM: **COMMISSIONER ARLETTE PRESTON**

DATE: **FEBRUARY 16, 2021**

SUBJECT: **VOTING AT HOME FARGO CITY ELECTION**

In 2017, the ND State Legislature passed a statute allowing counties to convert to voting at home (VAH). Since then, 33 of 53 counties have implemented it for every election.

In the 2018 primary election, the voter turnout in Fargo was extremely low - only 11% of eligible voters participated in that election (13% in Cass County). Low voter turnout has a far-reaching impact on local city commissions, school boards and parks boards, since those board positions are filled in the primary election.

Due to the coronavirus concerns, the Governor issued an executive order requiring all counties to administer only voting by mail for the 2020 primary election. The voter participation rate in Cass County was much higher – 20%. However, due to the existence of a major pandemic, that may not be a legitimate comparison.

One can look at experiences in other counties, compared to Cass, as well as what has happened in other states. Since the voter participation is considerably lower for primary elections, the largest increase in participation with VAH happens with the primary election.

For the 2018 ND primary election, the participation rate for VAH counties was 30.73% and for non-VAH counties was 17.07%. In 2018, Montana had a 61% voter participation in VAH counties and just a 19% participation rate in counties where voters had to go to the polls. The GAO performed an analysis of all the studies done on voting practices and found "that voting by mail increases turnout" (https://www.gao.gov/assets/680/678131.pdf).

Since city elections are decided in the primary elections, it's important to encourage voter participation to the greatest extent possible. A decision to administer future elections with voting at home for the entire county is a County decision, but the City contracts with the County to administer the City election and can work with the County to implement VAH in the City and County.

SUGGESTED MOTION: That the Fargo City Commission designate a Commissioner(s) and staff to work with the County to:

1. Implement voting by mail for the 2022 June City election by sending out absentee voter applications as was done for the 2020 primary.
2. Ensure Election Day has at least one site for in-person voting and additional in-person early voting sites as was done for the 2020 general election.
3. Provide secure drop boxes in the City for people to deliver their ballots.
4. Investigate the success of applications and ballots getting delivered to voters in the 2020 election and address any problems identified.

THE CITY OF Fargo FAR MORE

(33)

AUDITOR'S OFFICE
Fargo City Hall
225 4th Street North
PO Box 2471
Fargo, ND 58108
Phone: 701.241.8108 | Fax: 701.241.8184
www.FargoND.gov

MEMORANDUM

TO: Board of City Commissioners

FROM: Steven Sprague, City Auditor

SUBJECT: Liquor License Modification

DATE: February 17, 2021

The Liquor Control Board at its February 17, 2021 meeting discussed the removal of the 100-foot rule where in 25-1508 E it states no license shall be issued to a premise that is within 100 feet of a grocery store, drug store or gasoline service station.

Commissioner Gehrig raised the issue of the 100-foot rule. He feels the 100-foot rule is obsolete in the current environment. Auditor Sprague mentioned all the ordinances come about for a reason that is appropriate at that time and place. He commented that the 100-foot rule might no longer be pertinent.

The Liquor Control Board recommended forwarding to the City Commission for discussion the proposal to remove the 100-foot rule.

THE CITY OF Fargo FAR MORE

TONY GEHRIG, CITY COMMISSIONER
Fargo City Hall
225 4th Street North
Fargo, ND 58102-4817
Phone: 701.893.8185 | Fax: 701.476.4136
www.FargoND.gov

MEMORANDUM

TO: BOARD OF CITY COMMISSIONERS

FROM: COMMISSIONER TONY GEHRIG

DATE: FEBRUARY 18, 2021

SUBJECT: LIST OF LEGISLATIVE BILLS – DISCUSSION OF CITY STAFFS POSITION

I would appreciate your consideration of this proposal. As I have said in prior meetings, I would like all of us to be made aware of the bills that have been identified by City staff as requiring testimony, either written testimony or written and verbal testimony. At my request, a list of such bills has been prepared and is attached.

PROPOSAL. I propose that this list of bills be presented on the Regular Agenda and that the matter be handled as follows:

1. This list, containing the City staff's recommended position (i.e. opposed, support or monitor), will be presented on the REGULAR AGENDA.

2. The Chair will ask if any of the Commissioners wish to "pull" any of the bills on the list for a separate motion regarding the official position of the City on such bill or bills. Any of the listed bills must be pulled upon the request of the Mayor or any individual Commissioner.

3. "Pulled" Bills. The City Commission would first take up the matter of the "pulled" bills, either individually or in groups as determined by the commissioners, for motion, 2nd and discussion as to whether the City Commission wishes to modify or reverse the proposed position suggested by City staff. With respect to such "pulled" bills, to the extent that action is not taken by the City Commission on a particular bill, whether by failure of a motion to be made, failure of a 2nd of the motion to be made, or failure of a motion to receive sufficient number of votes to result in a determination, such bill will be returned to the "consent list" with action to be taken accordingly, below.

4. Consent List of Bills. With respect to those bills on the list that either have not been "pulled" or have been "pulled" but no action was taken, as described above, such bills shall be be approved with a motion such as follows:

SUGGESTED MOTION FOR BILLS ON "CONSENT LIST": Subject to those bills that have been pulled from the list of the bills presented, I move to approve staff's suggested positions on the list of bills, to authorize staff to present testimony on behalf of the City of

Fargo consistent with those recommendations and to propose, support, monitor or oppose amendments to such bills as may be consistent with City staff's recommendation.

5. During the early days of a legislative session, the above-described process may need to occur more than once, to address bills as they are introduced and as they are being acted upon by the Legislature; however, at some point in time during each legislative session (once the bill-introduction deadlines have expired), the City staff members will have had the opportunity to review and comment upon all the bills affecting the City, and will have identified which bills to be monitored, supported or opposed (or even opposed unless modified, for example). At that point in time, all of such bills will have been presented to the City Commission for review as described herein and no further City Commission review or action need be taken except as circumstances may require, such as a hog house amendment or the like.

I feel that the above procedure will permit the appropriate level of oversight and involvement by the City Commission. I would appreciate your support of this process. A suggested motion approving this process is as follows:

SUGGESTED MOTION on this proposal: To approve the proposal for the handling of legislative bills as presented.

City of Fargo 2021 Legislative Testimony

Revised: 2/17/21

Bill Number	Department	Position	Testimony Type	Status
HB 1123	Police	Oppose	Written + Virtual	Failed
HB 1130	City Attorney	Support	Written	Active
HB 1138	City Attorney	Oppose	Written	Failed
HB 1165	Auditor	Oppose	Written	Active
HB 1182	Auditor	Oppose	Written	Failed
HB 1192	Finance	Oppose	Written + Virtual	Failed
HB 1200	FInance	Oppose	Written + Virtual	Failed
HB 1248	City Attorney/Police	Oppose	Written + Virtual	Active
HB 1277	Finance	Oppose	Written	Active
HB 1287	Police/Health	Support	Written	Active
HB 1300	Finance	Oppose	Written + Virtual	Active
HB 1305	City Attorney	Oppose	Written + Virtual	Active
HB 1323	City Attorney	Oppose	Written + Virtual	Active
HB 1324	Engineering	Oppose	Written	Active
HB 1325	Finance	Oppose	Written	Active
HB 1339	Chiefs of Police	Oppose	Written	Active
HB 1348	Wastewater	Oppose	Written	Failed
HB 1367	Finance	Oppose	Written	Active
HB 1379	Finance	Support	Written	Active
HB 1431	FM Diversion	Support	Written	Active
HB 1443	Planning/HRC/Police	Support	Written	Failed
HB 1463	Fire	Oppose	Written	Active
SB 2046	Finance	Support	Written	Active
SB 2208	Engineering	Oppose	Written	Active
SB 2232	Planning/HRC/NDHRC	Support	Written	Active
SB 2270	NDLC	Oppose	Written	Failed
		7 Support		***18 Active***
		19 Oppose		***8 Failed***

Written Testimony Fileshare:
Link: https://fileshare.fargond.gov/index.php/s/C47bSfWm5xMoR84
Password: 2021Legislative!

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INTERACTION WITH THE STATE LEGISLATURE
(POSSIBLE POLICY)

- **Staff may recommend City position.** City Department Heads and other staff members who monitor bills, Resolutions and other activities that occur during the North Dakota Legislative Session and who typically prepare a summary of Bills and Resolutions before the Legislature that may affect the City of Fargo may periodically present to the City Commission a list of such Bills and Resolutions and such list may include the staff's suggestion as to whether or not the City of Fargo should support, oppose or monitor the particular bill or Resolution. Department Heads of the City are authorized to present testimony to the Legislature consistent with the staff recommendation unless the City Commission by vote, has determined to take a different position.

- **Any Commissioner may pull an item from the list for discussion and vote.** In considering said list of Bills and Resolutions, along with the recommendation of staff, any City Commissioner may request that a Bill or Resolution be pulled from the list for separate discussion or consideration by the City Commission. If the matter is voted upon, the position established by simple majority vote shall be the official position of the City of Fargo on the matter.

- **Disclosure to Legislature by Commissioners.** Individual Commissioners, when interacting with the Legislature or with individual Legislators must make clear whether they are representing the City of Fargo or whether they are speaking and acting as an individual.

CITY OF Fargo

ASSESSMENT DEPARTMENT

35a

February 5, 2021

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1608-1610 8 St N as submitted by Erik & Lisa Nordeng. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2021, 2022, 2023, 2024 & 2025.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about $1,525 with the City of Fargo's share being $260.

Sincerely,

Mike Splonskowski
City Assessor

bsb
attachment

225 4th Street N. • Fargo, ND 58102 • Phone (701) 241-1340 • Fax (701) 241-1339

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

North Dakota Century Code ch. 57-02.2

(File with the local city or township assessor)

Property Identification

1. Name of Property Owner Erik + Lisa Nordeng Phone No. 701/371-1576
2. Address of Property 1608-1610 8th St. N.

   City FARGO State ND Zip Code 58102
3. Legal description of the property for which the exemption is being claimed.

   Lot 2+3 Block 12 Chandlers Broadway
4. Parcel Number 01-0380-02590-000 Residential ☒ Commercial ☐ Central Business District ☐
5. Mailing Address of Property Owner 1608 8th St. N.

   City Fargo State ND Zip Code 58102

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary). Convert from Duplex to SFD + make a 22'x22' addition to back of house
7. Building Permit No. 20060048 8. Year Built 1965
9. Date of Commencement of making the improvement 6/10/20
10. Estimated market value of property before improvement $ 292,600
11. Cost of making the improvement (all labor, material and overhead) $ 100,000
12. Estimated market value of property after improvement $ 408,500

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.

    Applicant's Signature Erik Nordeng Date 2/3/2021

Assessor's Determination

14. The local assessor finds that the improvements in this application has ☑ has not ☐ met the qualifications for exemption for the following reason(s):

    Assessor's Signature [illegible] Date 2-8-2021

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied ☐ Approved ☐

    Approval subject to the following conditions:

    Chairman of Governing Body Date

CITY OF
Fargo

ASSESSMENT DEPARTMENT

356

February 5, 2021

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 1802 13 Ave S as submitted by Michael A Hanson. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2021, 2022, 2023, 2024 & 2025.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about $140 with the City of Fargo's share being $20.

Sincerely,

Mike Splonskowski
City Assessor

bsb
attachment

225 4th Street N. • Fargo, ND 58102 • Phone (701) 241-1340 • Fax (701) 241-1339

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

North Dakota Century Code ch. 57-02.2

(File with the local city or township assessor)

Property Identification

1. Name of Property Owner Michael A Hanson Phone No. 218-583-1013
2. Address of Property 1802 13 Ave S

   City FARGO State ND Zip Code 58103
3. Legal description of the property for which the exemption is being claimed. Lt 15, Blk 1, Sally Hilleboe
4. Parcel Number 01-1240-00150-000 Residential ☑ Commercial ☐ Central Business District ☐
5. Mailing Address of Property Owner Same

   City _____ State _____ Zip Code _____

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary). Add egress window & finish basement
7. Building Permit No. 20040260/20030071 8. Year Built 1970
9. Date of Commencement of making the improvement May 2020
10. Estimated market value of property before improvement $ 181,900
11. Cost of making the improvement (all labor, material and overhead) $ 10,000
12. Estimated market value of property after improvement $ 192,400

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.

    Applicant's Signature _____ Date 01/30/2021

Assessor's Determination

14. The local assessor finds that the improvements in this application has ☒ has not ☐ met the qualifications for exemption for the following reason(s): _____

    Assessor's Signature _____ Date 2-8-2021

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied ☐ Approved ☐

    Approval subject to the following conditions: _____

    Chairman of Governing Body _____ Date _____

CITY OF
Fargo

ASSESSMENT DEPARTMENT

(350)

February 5, 2021

Board of City Commissioners
City Hall
Fargo, ND 58102

Dear Commissioners:

Chapter 57-02.2 of the North Dakota Century Code provides for a property tax exemption for certain types of improvements made to existing buildings.

I have attached a copy of an application for real estate tax exemption of building improvements for the property at 2472 Lilac Ln N as submitted by Rodney & Karen Hardie. A description of the property involved, types of improvements to be made, and assessment information are indicated on the application.

It is my opinion that the value of some of the improvements, referred to in the application, qualifies for the exemption. This exemption would be for the years 2021, 2022, 2023, 2024 & 2025.

The estimated annual tax revenue lost by granting the exemption, based upon the estimated cost of the improvements, would be about $160 with the City of Fargo's share being $25.

Sincerely,

Mike Splonskowski
City Assessor

bsb
attachment

225 4th Street N. • Fargo, ND 58102 • Phone (701) 241-1340 • Fax (701) 241-1339

Application For Property Tax Exemption For Improvements To Commercial And Residential Buildings

North Dakota Century Code ch. 57-02.2

(File with the local city or township assessor)

Property Identification

1. Name of Property Owner Rodney + Karen Hardie Phone No. 701/238-5717
2. Address of Property 2472 Lilac Ln N

   City FARGO State ND Zip Code 58102
3. Legal description of the property for which the exemption is being claimed.

   Lot 8 Block 14 Woodcrest 3rd
4. Parcel Number 01-4060-00180-000 Residential ☒ Commercial ☐ Central Business District ☐
5. Mailing Address of Property Owner Same

   City State Zip Code

Description Of Improvements For Exemption

6. Describe the type of renovating, remodeling or alteration made to the building for which the exemption is being claimed (attach additional sheets if necessary).

   Remodel Bathroom
7. Building Permit No. 20070990 8. Year Built 1971
9. Date of Commencement of making the improvement 8/6/20
10. Estimated market value of property before improvement $ 327,500
11. Cost of making the improvement (all labor, material and overhead) $ 22,200
12. Estimated market value of property after improvement $ 339,700

Applicant's Certification and Signature

13. I certify that the above information is correct to the best of my knowledge and I apply for this exemption.

    Applicant's Signature [signature] Date 2-4-2021

Assessor's Determination

14. The local assessor finds that the improvements in this application has ☑ has not ☐ met the qualifications for exemption for the following reason(s):

    Assessor's Signature [signature] Date 2-8-2021

Action of Governing Body

15. Action taken on this application by local governing board of the county or city: Denied ☐ Approved ☐

    Approval subject to the following conditions:

    Chairman of Governing Body Date

THE CITY OF Fargo FAR MORE

DR. TIMOTHY J. MAHONEY, MAYOR
Fargo City Hall
225 4th Street North
Fargo, ND 58102
Phone: 701.241.1310 | Fax: 701.476.4136
www.FargoND.gov

36

MEMORANDUM

TO: BOARD OF CITY COMMISSIONERS

FROM: MAYOR TIMOTHY J. MAHONEY

DATE: FEBRUARY 22, 2021

SUBJECT: APPOINTMENTS TO THE SUSTAINABILITY AND RESILIENCY COMMITTEE

Commissioner Strand, City Administrator Bruce Grubb and I have reviewed the applications for the three public at-large appointments to the Sustainability and Resiliency Committee and are recommending that Casey Steele, Greta Gramig and Jennifer Sweatman be appointed. Their web applications are attached for your reference.

Your favorable consideration of these recommendations is greatly appreciated.

RECOMMENDED MOTION: Approve the appointment of the Casey Steele, Greta Gramig and Jennifer Sweatman as public at-large members on the Sustainability and Resiliency Committee.

mmappt21src

Kember Anderson

From: noreply@cityoffargo.com
Sent: Tuesday, January 12, 2021 12:58 PM
To: Commissions Applications
Subject: New Form Submission: Getting involved in government

Name:
[Casey Steele]
Mailing Address:
[1354 8th Street North]
City:
[Fargo]
State:
[ND]
Zip:
[58102]
Work Phone:
[7013881137]
Home Phone:
[7634398365]
E-mail:
[casey.j.steele@gmail.com]
Which boards or commissions would you like to be considered for?
[Sustainability and Resiliency Committee]
Briefly state why you would like to be on this panel:
[Since childhood I have had a passion and desire to leave this planet in better shape than I found it. Clearly, we have a lot of work to do! From focusing on sustainability in the Architecture program at NDSU (disclaimer: I am now in the food industry and do not practice Architecture) to managing my business with sustainability and minimal environmental impact in mind, this is something I will always pursue in both the personal and business aspects of my life.]
How many hours per month could you volunteer as a panel member?
[Up to 8 hours per month]
Please list any past experience you have with city government here or in other cities:
[Recently involved with the development of the Core Neighborhoods Master Plan representing the Madison-Unicorn neighborhood. Participated in the pilot phase of the boulevard garden project that was recently made a permanent option for Fargo residents. I own a small business that is very much tied to the start up food community in Fargo and work with the health department both locally and state wide on a regular basis.]
Please describe any professional experience you have related to the responsibilities of the panel you are interested in:
[Though it was a few years back, my passion in Architecture school was sustainable design and I did intern at a firm in St. Paul focusing solely on applying sustainable methods to the built environment. I've based my business in Fargo and have been operating for over 8 years, making improvements to the building and the neighborhood with more projects always in the works and plans to further our positive impact on this community. I love Fargo and though my entrepreneurial spirit took me away from Architecture, the built environment and sustainability are very much still important to me and factor into most every decision I make. This is a great place to live and has so much potential to pioneer the way for the rest of the state to follow our lead as we work towards providing a safe, clean future for the following generations.]

We will retain your application for three years and consider you for the board you have indicated interest in when a vacancy arises.

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Kember Anderson

From:	noreply@cityoffargo.com
Sent:	Monday, January 25, 2021 10:29 AM
To:	Commissions Applications
Subject:	New Form Submission: Getting involved in government
Attachments:	2020_Gramig_Biosketch.pdf

Name:
[Greta Gramig]
Mailing Address:
[1222 3rd St N]
City:
[Fargo]
State:
[ND]
Zip:
[58102]
Work Phone:
[7012318467]
Home Phone:
[7015408467]
E-mail:
[GGRAMIG@GMAIL.COM]
Which boards or commissions would you like to be considered for?
[Sustainability and Resiliency Committee]
Briefly state why you would like to be on this panel:
[I have a strong interest in sustainability and climate resiliency. I also would like to be more involved in my community. Fargo is growing, and I think that trend will accelerate as our climate warms. I am glad that Fargo city leaders see the need to plan for future sustainability, and I would like to be involved in those efforts.]
How many hours per month could you volunteer as a panel member?
[I could devote 6-10 hours per month toward panel duties. One challenge is that I am a professor at NDSU, and during the fall I teach during the meeting time, and I can't change that. I communicated with John Strand about this and he encouraged me to apply and make a note of the issue. This time conflict would only affect meetings held in Sept to Dec.]
Please list any past experience you have with city government here or in other cities:
[I don't have experience with city government. I presented for the Cass-Clay Food Commission last year, and that experience planted the seed that being more involved in city government might be worthwhile.]
Please describe any professional experience you have related to the responsibilities of the panel you are interested in:
[I have a PhD in Plant Sciences, and my research program is geared toward increasing agricultural sustainability. As a scientist, I am trained to think critically and evaluate evidence, skills that might be useful to the committee.]

We will retain your application for three years and consider you for the board you have indicated interest in when a vacancy arises.

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Kember Anderson

From: noreply@cityoffargo.com
Sent: Friday, January 15, 2021 9:18 AM
To: Commissions Applications
Subject: New Form Submission: Getting involved in government

Name:
[Jennifer Sweatman]
Mailing Address:
[1328 6th St. S]
City:
[Fargo]
State:
[ND]
Zip:
[58103]
Work Phone:
[2182993839]
Home Phone:
[3258298835]
E-mail:
[jsweatma@cord.edu]
Which boards or commissions would you like to be considered for?
[Sustainability and Resiliency Committee]
Briefly state why you would like to be on this panel:
[I have dedicated my life to sustainability. As a Fargo resident and mother of a small child, I want to see Fargo grow and develop into a community that values the future of our children by encouraging sustainable growth and development. As a sustainability scientist, I have a vested interest in environmental sustainability and resiliency. I have degrees in biology (PhD, MS, and BS) with experience investigating the impacts humans have on the environment. My overarching goal as a researcher has always been to ask and answer questions that could influence policy decisions, not simply to enhance knowledge. Currently, I teach classes in the environmental studies program and biology department at Concordia College. My main motivations as an educator are to foster an appreciation for the environment and to promote environmental stewardship. As such, I find teaching science to non-science majors particularly rewarding, because I get the opportunity to teach science and sustainability with a group of people that may not have thought such topics applied to them or their futures.]
How many hours per month could you volunteer as a panel member?
[up to 30]
Please list any past experience you have with city government here or in other cities:
[I do not have any experience working with city government; however, I did hold leadership roles in student organizations as a graduate student. As a faculty member at Concordia College I am a member of many committees and serve as a board member on the RiverKeepers Board of Directors.]
Please describe any professional experience you have related to the responsibilities of the panel you are interested in:
[At Concordia, I am a member of the President's Sustainability Council. Our role is to advise the president of the College on "forming policies for environmental sustainability in college operations and working with the president in the effective implementation of such policies." Through work from this Council, Concordia has signed on to the Integrated Climate Commitment, declaring our dedication to reducing the carbon footprint of campus operations. A part of my position as Sustainability scientist is to teach the capstone course for Environmental and Sustainability majors. A requirement of this course is that students engage with members of the community to address problems related to the environment. Such projects have included designing a native plant garden in the yard of Ecohouse - a residence for eco-minded students (students worked with Audubon Dakota in the initial project), certifying Concordia as a Bee Campus USA, laying some groundwork for the development of an Education Center in Fargo-Moorhead (with an environmental focus; students worked with Riverkeepers), establishing habitats to encourage native pollinator nesting on campus (student worked with facilities), formulating a community response to the environmental and social impacts of food waste (student

worked with Heart-n-Soul Community Café), and "Understanding the Connections and Narratives between Religion and Climate Change" (students developed an education night at Dilworth Lutheran Church). We were also invited to St. Joseph's Catholic Church in Fargo to teach the science of climate change. I coordinated a student panel to teach different topics related to the impacts climate change has on the environment and the resulting consequences felt by individuals and society as a whole. The project mentioned above that laid the groundwork for the Education Center in the Fargo-Moorhead region is one that inspired me to join the Riverkeepers Board of Directors, whose mission is "Advocating for safe and sustainable use of the Red River of the North." I expanded my role on the Board to include responsibilities as a member of the committee focused on planning the Education Center. This committee is one way in which I can contribute to furthering an appreciation for the environment and improving public understanding of sustainability. I have extensive experience with data analysis and have analyzed data sets related to my own research, but also have volunteered my time to analyze environmental data for groups such as the Cape Florida Banding Station (Miami, FL) and Riverkeepers (Fargo, ND). As a doctoral student I applied to and was awarded a Science Communication Fellowship through the Patricia and Phillip Frost Science Museum in Miami, FL. The central theme of this fellowship was to break down the barriers between scientists and the general population by teaching scientists to speak clearly and effectively about their research and science in general.]

We will retain your application for three years and consider you for the board you have indicated interest in when a vacancy arises.

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