THE APPROVED 2022 BUDGET

RESILIENT | RESPONSIVE | RE-EMERGENT

THE CITY OF Fargo FAR MORE

CITY OF FARGO, NORTH DAKOTA
2022 APPOVED BUDGET TABLE
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THE OFFICE OF THE MAYOR, DR. TIMOTHY J. MAHONEY

Members of the Fargo community and Fargo City Commissioners,

The City of Fargo's 2022 Approved Budget is being presented for your review and consideration. I would like to express my appreciation to the department heads, division heads, Commissioners and the budget team for their excellent work in arriving at a budget plan that will work for Fargo.

During our departmental meetings, many ideas, recommendations and conversations occurred to create the document before you today. Throughout this process, we have all remained devoted to providing the high quality of services our residents have come to expect, while also continuing our commitment to being fiscally mindful of taxpayers' money.

In just the last few years, Fargo has been nationally recognized with many honors. The following is just a sampling of these rankings:

- #1 Housing Market in North Dakota {Insurify, 2021}
- #1 Most Healthy People Per Capita {WalletHub, 2021}
- #3 Happiest City in the United States {WalletHub, 2021}
- #4 Best Place for Renters in the United States {WalletHub, 2021}
- Top Ten Best Place to Retire {Forbes, 2011-2021}

We all should be especially proud of the "most healthy people per capita" ranking. The health of our community's residents is the backbone of our existence; as a surgeon, this is especially poignant.

Through the work of this team, along with our excellent public employees, residents, businesses and community partners, Fargo continues to be the regional leader across the board. We are proud of our role in the metro and what we do for our people and the neighboring communities that rely on us. We are also on the national scene as a crown jewel in the Upper Midwest – there's no question about this. Fargo is mentioned in the same sentence as other high-performing cities in our region and beyond.

Throughout our community's history, our resiliency has been tried and proven true again and again. When this community faces a test, it steps up and meets the moment. The responsiveness of this organization is without question. We respond every day, in good times and in difficult ones, when our citizens and neighbors need us. Now, I'm proud to report that Fargo is re-emerging after the last 18 months of challenges brought on by the COVID-19 virus.

We are getting back to the priorities and initiatives that make us Fargo and make our citizens proud to live here. A city's budget is a reflection of its goals and its objective. Fargo's budget reflects our purpose and what we want to achieve for our residents. It is a budget *about* Fargo and *for* Fargo.

I spent a great deal of time thinking about my fellow Commissioners and the various goals you have communicated to me, our City Administrators and department heads over the past year as I was crafting this budget to arrive at something I feel is a reflection of our collective values and priorities.

With that in mind, I'd like to provide you with a sense of the big projects and major initiatives on the horizon for 2022. We worked hard to centralize our efforts on six thoughtful objectives, which will challenge us to think beyond today to be aspirational in reaching the next level:

- Attracting and Retaining a Talented Team
- Funding Essential Infrastructure
- Reinforcing Our Strong Commitment to Public Safety
- Supporting Community Equity Initiatives
- Funding Delayed Requests Due to COVID-19
- Efficient and Effective Use of Federal Funds

Those six objectives are interwoven in many projects, priorities and recommendations within this budget. I'd like to focus on six main initiatives for this budget:

1. Implementation of the Core Neighborhoods Plan
2. Body-Worn Camera Integration at the Fargo Police Department
3. Investments in Street-Level Excellence
4. Harm Reduction and Homeless Support
5. An Emphasis on Code Enforcement
6. Ensure Continued Vitality and Success at the FARGODOME

In consideration of all of these factors and with the input of the Fargo City Commission, the budget team feels the Approved 2022 Budget addresses the needs of a community that has placed itself on the radar as one of the Midwest's most vibrant urban centers while also being financially cognizant of the uncertainty caused by the COVID-19 virus.

THE GENERAL FUND

The General Fund is a summation of the costs associated with executing our daily bread and butter activities to provide the citizens of Fargo the services they need and deserve. This is the primary fund for the proceeds of property taxes, which is why the Budget Team is laser-focused on maximizing resident impact on this piece of the budget. These numbers represent a thoughtful reflection of the overall themes and objectives of this budget.

The recommended 2022 General Fund Budget is about $104 million. Of that figure, 77.7% is devoted to the salaries and benefits of Team Fargo. I've said it before and I'll say it again – we cannot forget, in all these numbers, that we are people-focused first and foremost. I come to work here every day, so incredibly proud of Team Fargo and the services we offer to this community. I hope we never lose sight of how fortunate we are to have this caliber of people serving our city. They are truly second to none.

We received requests for 38 new employees funded through the General Fund and I am recommending the addition of 18 new employees (eight in public safety and ten in non-public safety areas. In our enterprise funds (which are not funded through the General Fund, we saw requests for four new employees and I am recommending the addition of two. Due to the uncertainties associated with COVID-

19, City staff received no competitive wage adjustment (COWA) for 2021. In consideration of that and the goal to attract and retain the best, I am recommending a 3.5% COWA in the 2022 budget.

General Fund revenues are estimated at about $104.5 million in 2022. This indicates a fully-funded and balanced budget to meet our needs. It includes increased tax revenue from building/construction activity, organic growth in real estate property values (which is a positive sign for any urban community with growth aspirations), increasing revenues from the State of North Dakota brought about by an improving economy and revenue replacement funding from the Metro City American Recovery Plan (ARP).

I know we oftentimes dive into the nuances of government expenses and it can sometimes lead to information overload. In consideration of that, I asked our Finance Team to conduct an analysis with a different view on our spending. That is, how much is the cost of local government to our taxpayers? If you think of a dollar bill as representing 100% of the average Fargo household's gross income, the cost that household pays for City services amounts to just five cents. I'm proud to say that our households in Fargo are getting their value out of this resilient, responsive and re-emergent local government as we strive to meet and exceed our commitment to the Fargo community.

The budget team is not recommending any increase in tax mills for 2022. The City has had a stable City mill levy history for the past several years; in fact, mills have been reduced by 5.25 since 2013. For utility fee increases, we are only recommending one increase for the upcoming year. We are recommending increases to account for costs in the Stormwater section of our organization. This change would result in a $1 per month increase in the residential rates and a $3 per month increase (with variables) in the non-residential rate.

FARGO: THE BIG CITY WITH AN EVEN BIGGER HEART

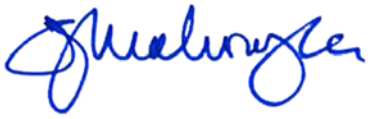
We are fortunate to serve the citizens of Fargo in our roles as elected leaders. We are grateful for the vital ingredients that allow us to achieve great things in our community. Among these are a strong tax base fueled by economic activity, steady population growth, robust activity in the construction sector and street level excellence at reasonable rates. When combined, these factors produce a synergy that makes Fargo a community where people choose to live, work and play.

This is Fargo. This is our story of success. We are proud of our public employees, grateful to our citizens, appreciative of our neighboring communities, gratified by our community partners and thankful to our visitors. These are the ingredients that allow us to be The Big City with an Even Bigger Heart. Fargo remains the envy of the Upper Midwest. Together, let's take this community to even greater heights.

We are grateful and honored to be given the opportunity to lead this community and provide it with the high-quality services it deserves.

As a team, let's work together to get this budget done and to deliver for the Fargo community in 2022!

Sincerely,



Dr. Timothy J. Mahoney, Mayor of the City of Fargo

THE BOARD OF FARGO CITY COMMISSIONERS

DR. TIM MAHONEY
Mayor

Elected: 2005, 2006, 2010, 2014, 2015, 2018

Term Expires: June 2022

Department Liaison: City Commission, City Finance, Human Resources, Public Works and Police

Committee Liaison: Ambulance Service Oversight, Cass County Planning Commission, Community Development, Diversion Authority, Finance, Greater F-M Economic Development Corporation, Lake Agassiz Water Authority, Position Evaluation, Public Works Projects Evaluation, Tax Exempt Review, Utility and Vector Control

DAVE PIEPKORN
Deputy Mayor & Commissioner

Elected: 2008, 2014, 2018

Term Expires: June 2022

Department Liaison: Engineering, FARGODOME, Inspections and Strategic Planning & Research

Committee Liaison: Diversion Authority, Fargo Dome Authority Finance, City Finance, Greater F-M Economic Development Corporation, Alternate to Lake Agassiz Water Authority, Metropolitan Council of Governments, Position Evaluation, Renaissance Zone Authority and Tax Exempt Review

Board Liaison: Auditorium, Downtown Community Partnership, Fargo Dome Authority, Parking, Red River Basin and Special Assessment

TONY GEHRIG
Commissioner

Elected: 2015, 2018

Term Expires: June 2022

Department Liaison: Buildings & Grounds, Enterprise/Utilities, Fire, Information Services and Library

Committee Liaison: Alternate to Diversion Authority, Liquor Control, Metropolitan Council of Governments and Utility

Board Liaison: Fargo Youth Initiative, Library and Red River Basin

ARLETTE PRESTON
Commissioner

Elected: 2020

Term Expires: June 2024

Department Liaison: Health and Planning

Committee Liaison: Cass Clay Food Commission, Alternate to Diversion Authority, Metro Area Transit Coordinating Board, Metropolitan Council of Governments and Renaissance Zone Authority

Board Liaison: Adjustments, Appeals, Civil Service, Health and Historic Preservation

JOHN STRAND
Commissioner

Elected: 2016, 2020

Term Expires: June 2024

Department Liaison: Communications & Governmental Affairs and Transit

Committee Liaison: Community Development, Diversion Authority, Metro Area Transit Coordinating Board, Metropolitan Council of Governments and Traffic Technical Advisory

Board Liaison: Airport Authority, Arts & Culture, Civil Service, Housing Authority, Human Relations and Native American

PRINCIPAL OFFICIALS FOR THE CITY OF FARGO

ELECTED OFFICIALS

Dr. Tim Mahoney	*Mayor*	Term Expires in June of 2022
Dave Piepkorn	*Deputy Mayor*	Term Expires in June of 2022
Tony Gehrig	*Commissioner*	Term Expires in June of 2022
Arlette Preston	*Commissioner*	Term Expires in June of 2024
John Strand	*Commissioner*	Term Expires in June of 2024
Steve Dawson	*Municipal Judge*	Term Expires in June of 2024

THE MAYOR'S CABINET

Bruce P. Grubb	*City Administrator*
Michael J. Redlinger	*Assistant City Administrator*
Kember Anderson	*Executive Assistant to the Commission*
Julie Bommelman	*Transit Director*
Kent Costin	*Director of Finance*
Nicole Crutchfield	*Director of Planning & Development*
Brenda Derrig	*City Engineer*
Timothy Dirks	*Library Director*
Steve Dirksen	*Fire Chief*
Ben Dow	*Director of Operations (Public Works)*
Desi Fleming	*Director of Fargo Cass Public Health*
James Gilmour	*Director of Strategic Planning & Research*
Ron Gronneberg	*Chief Information Officer*
Troy Hall	*Water Utility Director*
Jim Hausauer	*Waste Water Utility Director*
Dr. Terry Hogan	*Director of Diversity, Equity and Inclusion*
Terry Ludlum	*Solid Waste Utility Director*
Jill Minette	*Director of Human Resources*
Gregg Schildberger	*Director of Communications & Governmental Affairs*
Rob Sobolik	*General Manager of the FARGODOME*
Bruce Taralson	*Inspections Director*
David Zibolski	*Chief of Police*
Vacant	*Director of Facilities Management*

THE CITY OF Fargo FAR MORE

Updated July 2021

THE RESIDENTS OF FARGO

The Board of Fargo City Commissioners

- Mayor — Dr. Tim Mahoney
- Deputy Mayor — Dave Piepkorn
- Commissioner — Tony Gehrig
- Commissioner — Arlette Preston
- Commissioner — John Strand

Department portfolio denoted with

City Administrator
Bruce P. Grubb

Hector Intl. Airport (Municipal Airport Authority)

City Attorney's Office
Erik Johnson

Assistant City Administrator
Michael J. Redlinger

Department portfolio denoted with

Diversity, Equity & Inclusion
Dr. Terry Hogan

Commission Office
Kember Anderson

Communications & Governmental Affairs
Gregg Schildberger
Director of Communications & Governmental Affairs

Division Leadership
- Community Engagement — Anders Johnson
- Creative Services — Brian Sellin
- Public Information — Ty Filley

Engineering
Brenda Derrig
City Engineer

Division Leadership
- Construction Services — Tom Knakmuhs
- Diversion — Nathan Boerboom
- Engineering Services — Kevin Gorder
- Storm Sewer — Jody Bertrand
- Traffic Engineering — Jeremy Gorden

Facilities Management
Vacant
Director of Facilities Management

FARGODOME
Rob Sobolik
General Manager

Division Leadership
- Fargo Civic Center — Vacant
- Finance — Susan Thompson
- Management — Bernie Larson
- Marketing & Sales — Sarah Dykema

Inspections
Bruce Taralson
Inspections Director

Division Leadership
- Code Enforcement — Laura Langdahl
- Inspections, Permitting, Plan Review — Chris Rose
- Rental Inspections — Bill Yates

Public Works
Ben Dow
Director of Operations

Division Leadership
- Central Garage — Allan Erickson
- Forestry — Scott Liudahl
- Mains & Hydrants, Streets & Sewers — Paul Fiechtner

Solid Waste
Terry Ludlum
Utility Director

Division Leadership
- Collections — Dave Rheault
- Household Hazardous Waste, Recycling — Jen Pickett
- Landfill — Scott Anderson

Transit (MATBUS)
Julie Bommelman
Transit Director

Division Leadership
- Fixed Route — Cole Swingen
- Metro Transit Garage — Jordan Smith
- Paratransit — Shaun Crowell

Water
Troy Hall
Utility Director

Division Leadership
- Laboratory — Matt Amundson
- Operations, Transmission — Brian Ward
- Towers — Dale Tretter

Water Reclamation
Jim Hausauer
Utility Director

Division Leadership
- Effluent Reuse — Jeff Hoff
- Laboratory — Mark Blonigen
- Lift Stations — Wayne Offerdahl
- Operations — Matt Moltzan
- Sump Pump — Jay Drechsel

Finance
Kent Costin
Director of Finance

Division Leadership
- Assessors — Michael Splonskowski
- Auditors — Steve Sprague
- Municipal Court — Shiloh Hanson

Fire
Steve Dirksen
Fire Chief

Division Leadership
- Admin/Support Services — Craig Nelson
- Emergency Operations Center — Vacant
- Fire Marshall — Ryan Erickson
- Operations — Tim Binfet

Fargo Cass Public Health
Desi Fleming
Director

Division Leadership
- Environmental Health — Grant Larson
- Harm Reduction — Jan Eliassen
- Health Protection & Promotion — Larry Anenson
- Nursing — Suzanne Schaefer
- Women & Infant Care — Kim Vance

Human Resources
Jill Minette
Director of Human Resources

Division Leadership
- Benefits and Leave — Melissa Lura
- Compensation and Payroll — Camila Van Dyke
- Performance and Employee Engagement — Beth Wiegman
- Safety — Luke Lindberg
- Talent Acquisition and Employment — Jen Kraiter
- Training — Mike Mitchell

Information Services
Ron Gronneberg
Chief Information Officer

Division Leadership
- Business Services, Desktop Services — Dave Hokstad
- Geographic Information Systems — Daryl Masten
- Midrange Services — Mark Doll
- Network, Public Safety — Nick Lindhag

Library
Tim Dirks
Library Director

Division Leadership
- Administration — Beth Postema
- Branches — Lori West

Planning & Development
Nicole Crutchfield
Director of Planning & Development

Division Leadership
- Assistant Director — Mark Williams
- Community Development — Tia Braseth
- Current Planning — Donald Kress
- Long-Range Planning — Aaron Nelson
- Urban Planning — Open

Police
David Zibolski
Police Chief

Division Leadership
- Assistant Chief — Travis Stefonowicz
- Criminal Investigations — Chris Helmick
- Neighborhood Services — Joe Anderson
- Professional Standards — George Vinson

Strategic Planning & Research
Jim Gilmour
Director of Strategic Planning & Research

City of Fargo Budget Development Process

A budget timeline and related budget development tasks are summarized in the chart below:

Overview of Budget Process	Jan	Feb	Mar.	April	May	June	July	Aug	Sept.	Oct.	Nov.	Dec.
Reporting Financial Results												
Prepare Annual Financial Report and Complete Audit	**********	**********	**********	**********	**********	**********					**********	**********
Present Financial Results to City Commission						**********						
Submission for GFOA Certificate of Excellence in Reporting Award							**					
Publish Annual Financial Report and Post to Municipal Disclosure Repository								****				
Ongoing Strategic Planning												
Assessment of Community Needs	**********	**********	**********	**********	**********	**********	**********	**********	**********	**********	**********	**********
Update of Utility Infrastructure Master Plan		**********	**********	**********								
Update of Capital Improvement Plans	**********	**********	**********	**********	**********	**********	**********	**********	**********	**********	**********	**********
Budget Development Activities												
Monitor Revenues and Expenditures	**********	**********	**********	**********	**********	**********	**********	**********	**********	**********	**********	**********
Assessment of Economic Conditions	**********	**********	**********	**********	**********	**********	**********	**********	**********	**********	**********	**********
Board of Equalization Property Tax Valuations			********									
Finance Department Revenue Projections				**********	**********	**********	**********					
Departmental Budget Instructions / Calendar Set				********								
Departmental Budget Proposals Developed					**********	**********						
Budget Team Meetings with Department Heads					********							
Preparation of Mayor's Preliminary Budget				**********	**********	**********	**********					
Mayor's Preliminary Budget Message Finalized								******				
Budget Adoption Process												
Mayor's Preliminary Budget Filed with Commission							**					
Commission Adoption of Preliminary Budget								**				
Notice of Budget Hearings Published									**			
Public Hearings on Tax Levies and Preliminary Budget									**			
Approval of Final Budget (October 7th)										**		
Certification of Tax Levies and Final Budget										**		

CITY OF FARGO
BUDGETED FUNDS STRUCTURE

GOVERNMENTAL FUNDS				PROPRIETARY FUNDS		TRUST FUNDS	CUSTODIAL FUNDS
GENERAL (1)	SPECIAL REVENUE (17)	DEBT SERVICE (5)	CAPITAL PROJECTS (10)	MAJOR ENTERPRISE (6)	NON-MAJOR ENTERPRISE (5)	PENSION TRUST (2)	(4)
General (Major Fund)	City Share Assessments	Tax Increment	**General Infrastructure (Major Fund)**	**Water (Major Fund)**	SE Cass Sewer	City Employee	Park District Special Assmts.
	Noxious Weed Control	**Improvement Bonds (Major Fund)**	Building Fund	Wastewater	Vector Control	Police	FM Diversion Authority
	Convention Bureau	Sidewalks	General Capital	Storm Sewer	Street Lighting		Red River Regional Dispatch
	Regional Training Center	**Sales Tax Bonds (Major Fund)**	Grant Equipment	Solid Waste	Forestry		Police Custodial Fund
	Court Forfeits	Other Revenue Debt	Disaster Recovery	FargoDome	Civic Center		
	SWAT Team		Street Infrastructure	Transit			
	Skyway Maintenance		Water Infrastructure				
	Parking Authority		Wastewater Infrastructure				
	Parking Repairs		Flood Sales Tax				
	Community Development		FM Diversion Sales Tax				
	HUD Home Program						
	HUD Home Participating Jurisdiction						
	Downtown BID						
	NRI Loans						
	COVID-19 Emergency						
	American Rescue Plan						
	Baseball Stadium						

Budgeted Funds Information:

- North Dakota Century Code (NDCC) 40-40 requires budget approval for General, Special Revenue and Debt Service Funds

- City of Fargo budgets for funds required in NDCC 40-40 plus enterprise funds, and pension trust funds

- Capital project funds are not budgeted as projects are authorized in capital improvement plans or as developed and approved individually

- Custodial Funds are not budgeted

- Major funds are identified in the chart above and are categorized based upon being more than 10% of the consolidated budget total as further described on the next page

- All capital project and debt service funds are consolidated in the presentation of our Comprehensive Annual Financial Report (CAFR)

Major Fund Descriptions:

General Fund:
The General Fund accounts for all financial resources not allocated to other funds. Majority of revenues derived from State Intergovernmental revenues, property taxes, and charges for services.

Debt Service:

Improvement Bond Fund:
This sub fund accounts for all refunding improvement bond funds required by bond covenants from individual Refunding Improvement Bond issues. It accounts for all special assessments levied for the payment of bonded indebtedness.

Sales Tax Bonds Fund:
The Sales Tax Bond sub Fund accounts for all resources and related debt payments associated with sales tax revenue bonds. This fund is structured to comply with various bond covenants associated with individual sales tax backed debt issues. Sales tax resources are voter approved and have been authorized for a twenty to sixty year period. Three authorizations are currently outstanding.

Water Fund:
This fund accounts for the activities (revenues, operating and capital expenses) of the City's water system. The City receives user fee revenues derived from sale of water and other related services to the general public. Sales taxes are also allocated to this function.

City of Fargo, North Dakota Summary of All Budgeted Funds FY 2022	Governmental Funds			Proprietary Funds		Fiduciary Funds	
	General Fund	Special Revenue	Debt Service	Water Utility	Non Major Utilities	Pension Funds	Consolidated Totals
Revenues & Transfers In							
Property Taxes	$ 32,249,600	$ 760,000	$ 1,255,000	$ -	$ -	$ -	$ 34,264,600
Sales Taxes	-	-	13,198,500	-	-	-	13,198,500
Other Taxes	-	1,881,984	-	-	-	-	1,881,984
Special Assessments	-	655,000	45,126,600	-	30,000	-	45,811,600
Franchise Fees	5,304,800	-	-	-	-	-	5,304,800
Licenses & Permits	6,044,400	-	-	-	-	-	6,044,400
Federal Intergovernmental	2,473,317	12,644,523	-	-	7,315,311	-	22,433,151
State/Local Intergovernmental	18,915,012	87,132	-	-	1,059,000	-	20,061,144
Charges for Services	13,087,847	2,445,826	-	-	7,305,059	-	22,838,732
Fines & Forfeits	2,378,500	100,000	-	-	49,520	-	2,528,020
Investment Income	2,660,000	3,600	369,000	24,745	3,326,871	10,300,000	16,684,216
Miscellaneous	4,130,560	686,356	811,602	15,252	362,500	-	6,006,270
Transfers In	17,276,857	541,545	11,656,778	1,126,560	1,871,490	-	32,473,230
Public Utility Revenue	-	-	-	25,517,500	42,565,900	-	68,083,400
Utility Byproduct Sales	-	-	-	-	1,918,940	-	1,918,940
Pension Contributions	-	-	-	-	-	6,312,000	6,312,000
Total Revenues & Transfers In	**104,520,893**	**19,805,966**	**72,417,480**	**26,684,057**	**65,804,591**	**16,612,000**	**305,844,987**
Financial Uses:							
General Government	21,406,853	2,000,000	-	-	-	-	23,406,853
Public Safety	44,116,130	327,247	-	-	-	-	44,443,377
Public Works	13,310,587	757,250	-	-	-	-	14,067,837
Public Health & Welfare	13,013,300	-	-	-	-	-	13,013,300
Recreation & Culture	5,080,825	2,676,984	-	-	7,064,603	-	14,822,412
Urban Development	-	2,790,164	-	-	-	-	2,790,164
Public Transportation	-	1,352,760	-	-	9,888,979	-	11,241,739
Economic Development	497,500	-	-	-	-	-	497,500
General Support	1,297,509	-	-	-	-	-	1,297,509
Unallocated	1,997,445	-	-	-	-	-	1,997,445
Public Utilities	-	-	-	14,850,284	22,470,328	-	37,320,612
Capital Outlay	349,210	5,188,500	-	822,000	7,948,700	-	14,308,410
Debt Service Normal Redemption	-	-	29,792,114	2,468,700	2,581,600	-	34,842,414
Debt Service Early Redemption	-	-	48,695,000	-	-	-	48,695,000
Debt Service - Interest & Fees	-	-	24,206,463	2,822,750	3,009,316	-	30,038,529
Plan Administration	-	-	-	-	-	617,500	617,500
Plan Benefits	-	-	-	-	-	8,141,000	8,141,000
Transfers Out	3,451,534	11,015,309	15,425,500	6,051,360	13,934,876	-	49,878,579
Total Financial Uses	**104,520,893**	**26,108,214**	**118,119,077**	**27,015,094**	**66,898,402**	**8,758,500**	**351,420,180**
Surplus (Deficit)	-	(6,302,248)	(45,701,597)	(331,037)	(1,093,811)	7,853,500	(45,575,193)
Fund/Equity Balance, Beginning	**37,817,736**	**18,316,972**	**147,609,123**	**215,106,434**	**627,691,893**	**148,737,008**	**1,195,279,166**
Fund/Equity Balance, Ending	**$ 37,817,736**	**$ 12,014,724**	**$ 101,907,526**	**$ 214,775,397**	**$ 626,598,082**	**$ 156,590,508**	**$ 1,149,703,973**

Notes:
- NDCC 40-40 defines Municipal Budget laws
- Non Major Utility Funds includes Wastewater, Storm Sewer, Solid Waste, Street Lighting, Forestry, Vector Control, SE Cass, Fargodome, Transit, and Civic. Budget approval required pursuant to City Home Rule Charter
- All Debt Service fund balances are restricted for future debt payments in accordance with bond covenants
- Capital project funds are considered non budgeted funds pursuant to NDCC 40-40
- Proprietary Fund Equity = Total Net Assets
- Depreciation of Net Assets is not a budgeted item

City of Fargo, North Dakota Three Year Summary of All Funds (In Thousands of Dollars)	GOVERNMENTAL FUNDS											
	General Fund (Major Fund)			Debt Service Fund (Major Fund)			Non Major Funds			Total Governmental Funds		
	2020 Actual	2021 Budget	2022 Budget	2020 Actual	2021 Budget	2022 Budget	2020 Actual	2021 Budget	2022 Budget	2020 Actual	2021 Budget	2022 Budget
Revenues & Transfers In												
Property Taxes	$ 29,223.3	$ 31,545.0	**$ 32,249.6**	$ 1,935.6	$ 2,376.0	**$ 1,255.0**	$ 640.4	$ 721.0	**$ 760.0**	$ 31,799.3	$ 34,642.0	**$ 34,264.6**
Sales Taxes	-	-	**-**	12,286.7	12,570.0	**13,198.5**	-	-	**-**	12,286.7	12,570.0	**13,198.5**
Other Taxes	-	-	**-**	-	-	**-**	1,268.4	1,265.4	**1,882.0**	1,268.4	1,265.4	**1,882.0**
Special Assessments	-	-	**-**	48,152.8	39,814.1	**45,126.6**	52.9	534.0	**655.0**	48,205.7	40,348.1	**45,781.6**
Franchise Fees	4,920.4	5,276.2	**5,304.8**	-	-	**-**	-	-	**-**	4,920.4	5,276.2	**5,304.8**
Licenses & Permits	5,737.6	6,091.4	**6,044.4**	-	-	**-**	-	-	**-**	5,737.6	6,091.4	**6,044.4**
Federal Intergovernmental	25,798.0	2,825.5	**2,473.3**	-	-	**-**	8,314.7	12,345.8	**12,644.5**	34,112.6	15,171.3	**15,117.8**
State/Local Intergovernmental	17,660.9	16,809.7	**18,915.0**	6,889.5	-	**-**	90.7	87.1	**87.1**	24,641.1	16,896.8	**19,002.1**
Charges for Services	14,388.8	13,574.1	**13,087.8**	-	-	**-**	1,905.8	1,982.0	**2,445.8**	16,294.6	15,556.1	**15,533.7**
Fines & Forfeits	1,637.9	1,722.5	**2,378.5**	-	-	**-**	516.1	100.0	**100.0**	2,154.0	1,822.5	**2,478.5**
Investment Income	4,458.5	2,554.2	**2,660.0**	952.5	708.0	**369.0**	-	3.6	**3.6**	5,411.0	3,265.8	**3,032.6**
Miscellaneous	1,279.6	2,929.7	**4,130.6**	704.8	504.6	**811.6**	297.6	9,686.4	**686.4**	2,282.0	13,120.6	**5,628.5**
Transfers In	14,533.7	11,309.4	**17,276.9**	3,478.9	3,942.5	**11,656.8**	1,204.3	127.9	**541.5**	19,216.8	15,379.9	**29,475.2**
Public Utility Revenue	-	-	**-**	-	-	**-**	-	-	**-**	-	-	**-**
Utility Byproduct Sales	-	-	**-**	-	-	**-**	-	-	**-**	-	-	**-**
Loans/Bonds/Capital Leases Issued	-	-	**-**	94,700.4	-	**-**	-	-	**-**	94,700.4	-	**-**
Capital Contributions	-	-	**-**	-	-	**-**	-	-	**-**	-	-	**-**
Total Revenues & Transfers In	**119,638.5**	**94,637.6**	**104,520.9**	**169,101.3**	**59,915.2**	**72,417.5**	**14,290.8**	**26,853.2**	**19,806.0**	**303,030.6**	**181,406.0**	**196,744.3**
Financial Uses:												
General Government	18,868.1	20,607.2	**21,406.9**	-	-	**-**	468.9	-	**2,000.0**	19,337.0	20,607.2	**23,406.9**
Public Safety	41,073.2	43,172.7	**44,116.1**	-	-	**-**	262.7	251.5	**327.2**	41,335.9	43,424.2	**44,443.4**
Public Works	12,550.9	12,947.5	**13,310.6**	13.4	-	**-**	1,117.2	379.5	**757.3**	13,681.5	13,327.0	**14,067.8**
Public Health & Welfare	11,782.4	13,775.8	**13,013.3**	-	-	**-**	6,041.3	-	**-**	17,823.7	13,775.8	**13,013.3**
Recreation & Culture	5,277.8	4,968.2	**5,080.8**	-	-	**-**	1,889.4	2,025.4	**2,677.0**	7,167.2	6,993.6	**7,757.8**
Urban Development	-	-	**-**	42.6	-	**-**	1,550.3	2,258.3	**2,790.2**	1,592.9	2,258.3	**2,790.2**
Public Transportation	8,382.9	-	**-**	-	-	**-**	1,780.6	1,277.8	**1,352.8**	10,163.5	1,277.8	**1,352.8**
Economic Development	100.0	457.5	**497.5**	-	-	**-**	-	-	**-**	100.0	457.5	**497.5**
General Support	1,228.9	1,269.4	**1,297.5**	-	-	**-**	-	-	**-**	1,228.9	1,269.4	**1,297.5**
Unallocated	-	(1,317.0)	**1,997.4**	-	-	**-**	-	-	**-**	-	(1,317.0)	**1,997.4**
Public Utilities	-	-	**-**	-	-	**-**	-	-	**-**	-	-	**-**
Capital Outlay	785.0	1,456.2	**349.2**	-	-	**-**	944.4	150.0	**5,188.5**	1,729.5	1,606.2	**5,537.7**
Debt Service Normal Redemption	113.7	-	**-**	34,458.0	34,138.0	**29,792.1**	-	-	**-**	34,571.6	34,138.0	**29,792.1**
Debt Service Early Redemption & Refinancing	-	-	**-**	-	33,535.0	**48,695.0**	-	-	**-**	-	33,535.0	**48,695.0**
Debt Service - Interest & Fees	8.9	-	**-**	26,390.6	23,040.2	**24,206.5**	-	-	**-**	26,399.5	23,040.2	**24,206.5**
Non Operating Expenses	-	-	**-**	-	-	**-**	-	-	**-**	-	-	**-**
Transfers Out	7,208.6	5,585.5	**3,451.5**	9,479.0	15,523.0	**15,425.5**	773.8	1,933.7	**11,015.3**	17,461.3	23,042.2	**29,892.3**
Total Financial Uses	**107,380.3**	**102,922.9**	**104,520.9**	**70,383.5**	**106,236.2**	**118,119.1**	**14,828.7**	**8,276.2**	**26,108.2**	**192,592.5**	**217,435.3**	**248,748.2**
Surplus (Deficit)	12,258.3	(8,285.3)	**-**	98,717.8	(46,321.0)	**(45,701.6)**	(537.9)	18,577.0	**(6,302.2)**	110,438.2	(36,029.3)	**(52,003.8)**
Fund/Equity Balance, Beginning	**33,684.7**	**45,943.0**	**37,657.7**	**95,212.3**	**193,930.1**	**147,609.1**	**277.9**	**(260.0)**	**18,317.0**	**129,175.0**	**239,613.1**	**203,583.8**
Intra-fund Transfer	**-**		**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Fund/Equity Balance, Ending	**$ 45,943.0**	**$ 37,657.736**	**$ 37,657.7**	**$ 193,930.1**	**$ 147,609.1**	**$ 101,907.5**	**$ (260.0)**	**$ 18,317.0**	**$ 12,014.7**	**$ 239,613.1**	**$ 203,583.8**	**$ 151,580.0**

City of Fargo, North Dakota	PROPRIETARY FUNDS									CONSOLIDATED TOTALS		
Three Year Summary of All Funds	Water Utility (Major Fund)			Non Major Utilities			Total Proprietary Funds			GOVERNMENTAL & PROPRIETARY FUNDS		
(In Thousands of Dollars)	2020 Actual	2021 Budget	2022 Budget	2020 Actual	2021 Budget	2022 Budget	2020 Actual	2021 Budget	2022 Budget	2020 Actual	2021 Budget	2022 Budget
Revenues & Transfers In												
Property Taxes	$ -	$ -	$ -	$ 1,159.8	$ 1,188.6	$ -	1,159.8	$ 1,188.6	$ -	$ 32,959.1	$ 35,830.6	$ 34,264.6
Sales Taxes	-	-	-	-	-	-	-	-	-	12,286.7	12,570.0	13,198.5
Other Taxes	-	-	-	-	-	-	-	-	-	1,268.4	1,265.4	1,882.0
Special Assessments	-	-	-	-	14.0	30.0	-	14.0	30.0	48,205.7	40,362.1	45,811.6
Franchise Fees	-	-	-	-	-	-	-	-	-	4,920.4	5,276.2	5,304.8
Licenses & Permits	-	-	-	-	-	-	-	-	-	5,737.6	6,091.4	6,044.4
Federal Intergovernmental	-	-	-	15,060.1	25,522.6	7,315.3	15,060.1	25,522.6	7,315.3	49,172.7	40,693.9	22,433.2
State/Local Intergovernmental	-	-	-	244.1	1,315.0	1,059.0	244.1	1,315.0	1,059.0	24,885.2	18,211.8	20,061.1
Charges for Services	-	-	-	8,560.6	13,298.6	7,305.1	8,560.6	13,298.6	7,305.1	24,855.2	28,854.8	22,838.7
Fines & Forfeits	-	-	-	-	60.0	49.5	-	60.0	49.5	2,154.0	1,882.5	2,528.0
Investment Income	4.5	29.3	24.7	5,221.4	2,634.2	3,326.9	5,225.9	2,663.5	3,351.6	10,637.0	5,929.3	6,384.2
Miscellaneous	4.8	15.3	15.3	1,374.2	521.5	362.5	1,379.0	536.8	377.8	3,661.0	13,657.3	6,006.3
Transfers In	48.3	946.6	1,126.6	300.0	5,117.5	1,871.5	348.3	6,064.1	2,998.1	19,565.1	21,443.9	32,473.2
Public Utility Revenue	23,773.7	25,517.5	25,517.5	38,842.0	40,902.0	42,565.9	62,615.7	66,419.5	68,083.4	62,615.7	66,419.5	68,083.4
Utility Byproduct Sales	-	-	-	1,415.9	1,597.0	1,918.9	1,415.9	1,597.0	1,918.9	1,415.9	1,597.0	1,918.9
Loans/Bonds/Capital Leases Issued	-	-	-	-	-	-	-	-	-	94,700.4	-	-
Capital Contributions	7,162.8	-	-	15,552.8	-	-	22,715.6	-	-	22,715.6	-	-
Total Revenues & Transfers In	**30,994.1**	**26,508.6**	**26,684.1**	**87,730.8**	**92,171.0**	**65,804.6**	**118,724.9**	**118,679.6**	**92,488.6**	**421,755.6**	**300,085.6**	**289,233.0**
Financial Uses:												
General Government	-	-	-	-	-	-	-	-	-	19,337.0	20,607.2	23,406.9
Public Safety	-	-	-	-	-	-	-	-	-	41,335.9	43,424.2	44,443.4
Public Works	-	-	-	-	-	-	-	-	-	13,681.5	13,327.0	14,067.8
Public Health & Welfare	-	-	-	-	-	-	-	-	-	17,823.7	13,775.8	13,013.3
Recreation & Culture	-	-	-	-	6,510.9	7,064.6	-	6,510.9	7,064.6	7,167.2	13,504.5	14,822.4
Urban Development	-	-	-	-	-	-	-	-	-	1,592.9	2,258.3	2,790.2
Public Transportation	-	-	-	-	15,367.8	9,889.0	-	15,367.8	9,889.0	10,163.5	16,645.7	11,241.7
Economic Development	-	-	-	-	-	-	-	-	-	100.0	457.5	497.5
General Support	-	-	-	-	-	-	-	-	-	1,228.9	1,269.4	1,297.5
Unallocated	-	-	-	-	-	-	-	-	-	-	(1,317.0)	1,997.4
Public Utilities	15,589.5	14,341.9	14,850.3	33,237.4	20,583.9	22,470.3	48,826.9	34,925.9	37,320.6	48,826.9	34,925.9	37,320.6
Capital Outlay	-	630.0	822.0	-	26,671.7	7,948.7	-	27,301.7	8,770.7	1,729.5	28,907.9	14,308.4
Debt Service Normal Redemption	-	2,399.0	2,468.7	-	2,371.5	2,581.6	-	4,770.5	5,050.3	34,571.6	38,908.5	34,842.4
Debt Service Early Redemption & Refinancing	-	-	-	-	-	-	-	-	-	-	33,535.0	48,695.0
Debt Service - Interest & Fees	2,493.2	2,875.7	2,822.8	1,808.4	2,274.8	3,009.3	4,301.7	5,150.6	5,832.1	30,701.2	28,190.8	30,038.5
Depreciation	7,601.8	-	-	24,888.8	-	-	32,490.6	-	-	32,490.6	-	-
Non Operating Expenses	-	-	-	289.9	-	-	289.9	-	-	289.9	-	-
Transfers Out	8,120.1	6,222.3	6,051.4	16,034.4	16,029.2	13,934.9	24,154.6	22,251.5	19,986.2	41,615.9	45,293.7	49,878.6
Total Financial Uses	**33,804.7**	**26,469.0**	**27,015.1**	**76,259.0**	**89,809.920**	**66,898.4**	**110,063.6**	**116,278.9**	**93,913.5**	**302,656.1**	**333,714.3**	**342,661.7**
Surplus (Deficit)	(2,810.6)	39.6	**(331.0)**	11,471.8	2,361.1	**(1,093.8)**	8,661.3	2,400.7	**(1,424.8)**	119,099.5	(33,628.6)	**(53,428.7)**
Fund/Equity Balance, Beginning	**217,877.4**	**215,066.8**	**215,106.4**	**613,859.0**	**625,330.8**	**627,691.9**	**831,736.3**	**840,397.6**	**842,798.3**	**960,911.3**	**1,080,010.8**	**1,046,382.2**
Intra-fund Transfer	-	-	-	-	-	-	-	-	-	-	-	-
Fund/Equity Balance, Ending	**$ 215,066.8**	**$ 215,106.4**	**$ 214,775.4**	**$ 625,330.8**	**$ 627,691.9**	**$ 626,598.1**	**$ 840,397.6**	**$ 842,798.3**	**$ 841,373.5**	**$ 1,080,010.8**	**$ 1,046,382.2**	**$ 992,953.5**

Major Revenue Sources Review and Discussion

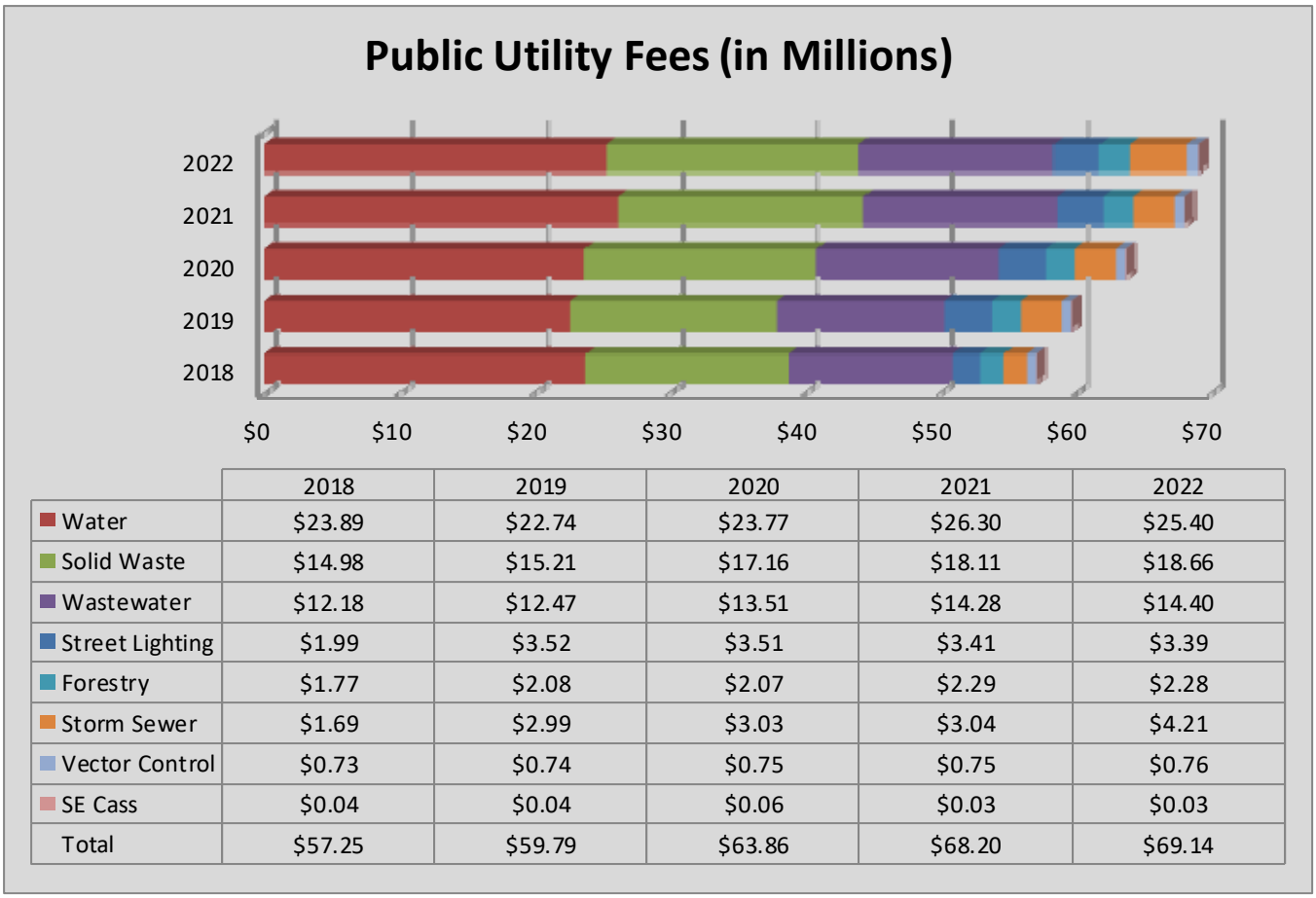
The Government Finance Officers Association (GFOA) best budget practices guidance recommends a discussion of major revenue source as an integral part of the budget document. A discussion of each major revenue source is provided to assist budget users in understanding where our funding is derived and how it is predicted in the annual budget process. The revenue categories are listed in order by the amount from largest to smallest and this discussion covers 74% of City-wide revenues.

Public Utility Revenue

Utility Fees

The City provides municipal utilities including water, wastewater, solid waste, storm sewer, street lighting, vector control and forestry services. All fees are established by resolution of the City Commission and are set at levels to sustain our utility services. We anticipate collecting $69.14 million in public utility fees in 2022, up from $68.20 in 2021. In 2019, Fargo became a wastewater service provider to the City of West Fargo. Budgeting methodology for public utility fees include historical analysis of growth and demand for new services as new subdivisions develop. The City is a regional water service provider to Cass Rural Water Users District that operates in our southern areas as well as providing water services to smaller cities adjacent to Fargo, including West Fargo.

We are also cognizant of what other cities charge for these utility services and participate in a regional rate study each year that compares several rate structures in other nearby cities as well as using innovative methods to keep our rates as low as possible. Our Water and Wastewater functions are the benefactor of voter approved sales tax revenues that help offset expensive infrastructure capital projects. Current allocations of sales tax revenue include a ¼ cent for water and a ¼ cent for wastewater. This has a significant impact on keeping our core utility services affordable since not all costs are rate funded. The current sales tax authorization expires in 2028.



	2018	2019	2020	2021	2022
Water	$23.89	$22.74	$23.77	$26.30	$25.40
Solid Waste	$14.98	$15.21	$17.16	$18.11	$18.66
Wastewater	$12.18	$12.47	$13.51	$14.28	$14.40
Street Lighting	$1.99	$3.52	$3.51	$3.41	$3.39
Forestry	$1.77	$2.08	$2.07	$2.29	$2.28
Storm Sewer	$1.69	$2.99	$3.03	$3.04	$4.21
Vector Control	$0.73	$0.74	$0.75	$0.75	$0.76
SE Cass	$0.04	$0.04	$0.06	$0.03	$0.03
Total	$57.25	$59.79	$63.86	$68.20	$69.14

Byproduct Revenue

Fargo has been a leader in innovation by leveraging our utility operations to maximum benefit. Innovative projects include converting methane gas from our landfill to electricity, selling surplus methane gas to a local business, and reusing wastewater for ethanol production. All of these initiatives are producing additional revenue as byproducts of our traditional utility operations. Long-term agreements are in place and these operations continued to be a mutual benefit to our citizens and private partners. A total of $1.9 million is being budgeted for 2022. This revenue projection is derived from historical trending.

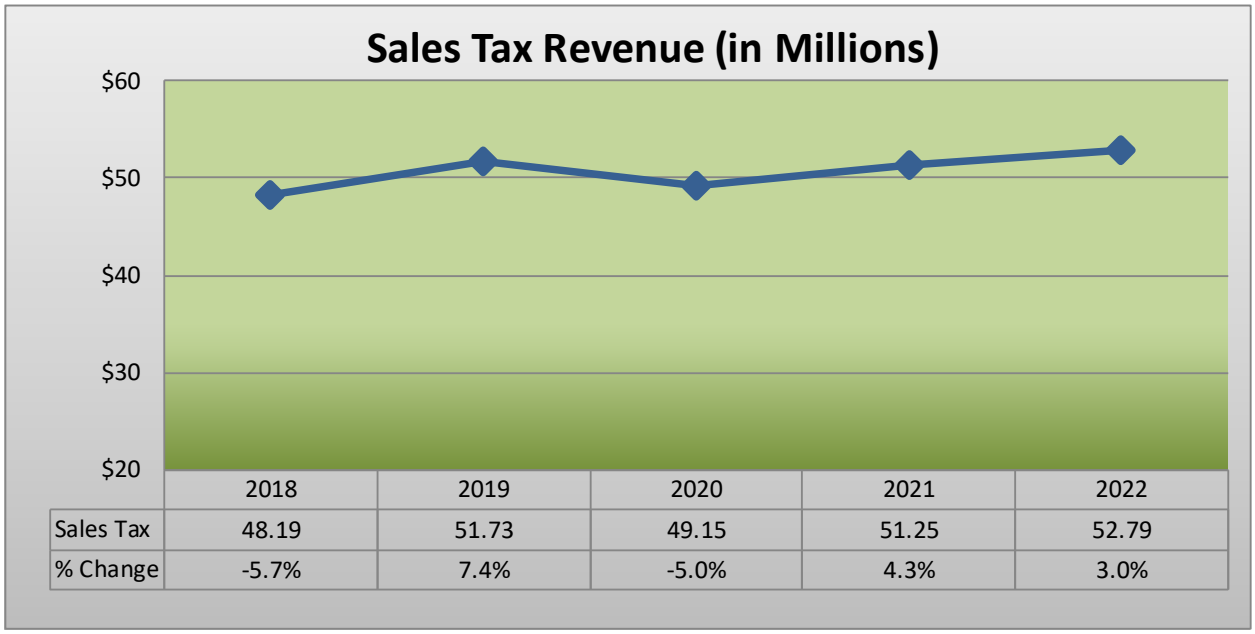
Sales Taxes

Sales taxes have been voter approved and are managed in accordance with the City's Home Rule Charter sections 3(S), (T) and (U). All sales tax collected are dedicated by Charter for infrastructure projects and financing. Section 3(T) and (U) are dedicated for exclusive use on flood risk mitigation projects while section 3(S) has a broader definition of infrastructure. The combined sales tax rate levied by the City of Fargo is 2%. The State of North Dakota currently levies 5% sales and use tax and Cass County collects another .5% for flood risk mitigation. The State Tax Commission's Office collects local sales tax revenues under contract with the City and is remitted monthly. The City uses historical trending and a local economic assessment process in projecting future sales tax revenues. The City uses the same sales tax exemptions methodology as deployed by the State of North Dakota. We are forecasting revenue of $52.79 million in 2022.

As of June 30, 2021 were are experiencing significant growth in our sales tax projections as our local economy is recovering out of the COVID-19 state. Collections have increased mid-year by approximately 9% over the 2020 levels.

All sales tax resources are dedicated for infrastructure funding. A portion of our sales tax revenue is pledged to long term debt repayment for projects already constructed. Of the total expected sales tax revenue of $52.79 million, $13.2 million is budgeted in the debt service funds and the remaining amount of $39.59 is allocated to the capital project fund. North Dakota State law does not require that capital project funds be included in our annual budget so the portion allocated to this fund group is not shown in our consolidated budget totals.

In November, 2016 the citizens of the City of Fargo voted to extend our sales tax authority for HRC Sections 3(T) and 3(U) until 2084. This will provide a long-term funding source for the FM Area Diversion Project which was approved by the Army Corp of Engineers in July, 2016. The City also dedicated an additional ½ cent sales tax, HRC Section 3(U), for flood control commencing January 1, 2017. The sales tax will be dedicated through the life of the project.



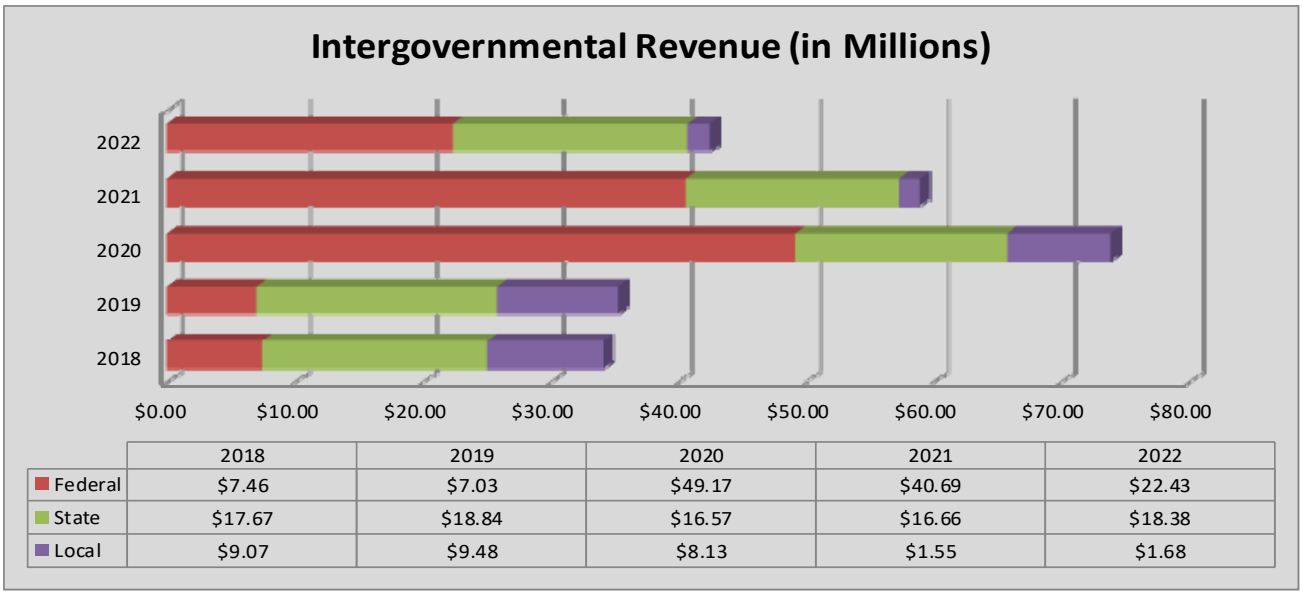
	2018	2019	2020	2021	2022
Sales Tax	48.19	51.73	49.15	51.25	52.79
% Change	-5.7%	7.4%	-5.0%	4.3%	3.0%

Intergovernmental Revenues

Intergovernmental revenues come directly from other governmental units. Funding is received from federal, state and local agencies. Revenues are commonly received in the form of grants for specific purposes or may be more general in nature.

There are certain State shared revenues that we are able to project in our revenue budget. We have increased State aid and Municipal Highway funding due to improving economic conditions at the State level. Our projections are formulated off of the State of North Dakota's Office of Management and Budget legislative updates from March, 2021.

The American Rescue Plan Act of 2021 (ARPA) was passed by Congress on March 11, 2021. This bill provides additional relief to address the continued impact of COVID-19 on the economy, public health, state and local governments, individuals, and businesses. ARPA grant awards received to date for Metro Cities and HUD total $21,904,034. A summary of appropriations have been recommended at $12.7M. Final decisions have not yet been made on the $9.2M remaining. These funds can be expended over four fiscal years and have certain eligibility criteria. Due to the broad nature of this legislation we anticipate these funds will be fully expended by 2024.



	2018	2019	2020	2021	2022
Federal	$7.46	$7.03	$49.17	$40.69	$22.43
State	$17.67	$18.84	$16.57	$16.66	$18.38
Local	$9.07	$9.48	$8.13	$1.55	$1.68

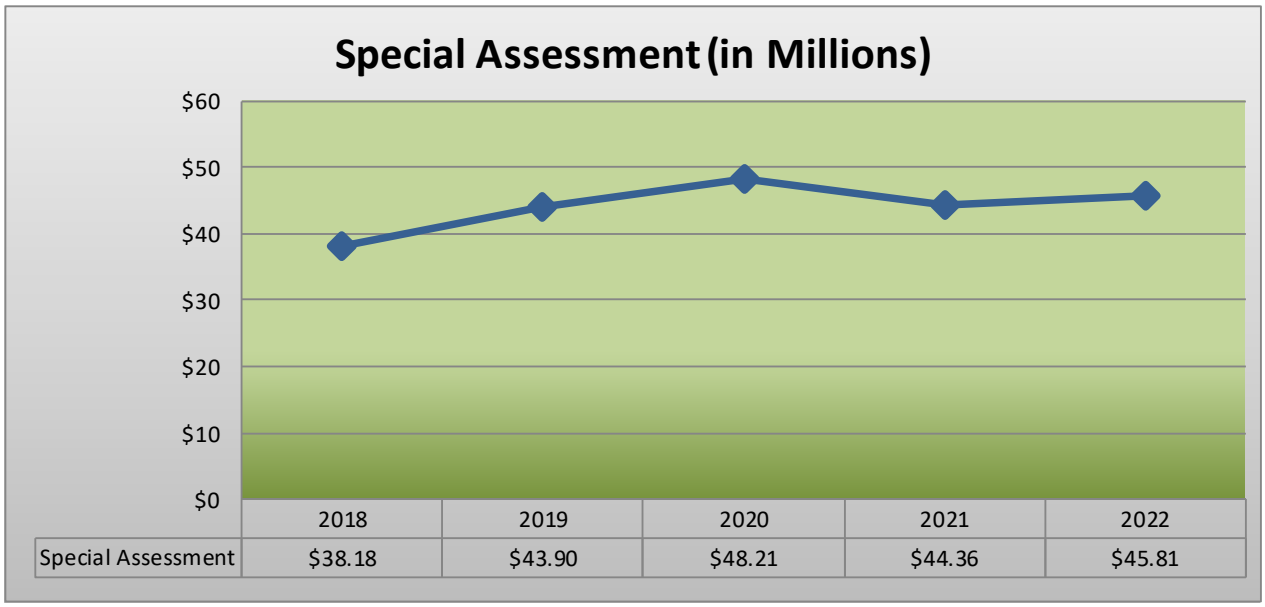
The City budgets for grant revenue based upon approved grant agreements. Budgets are modified during the year as new grants are awarded and approved by the Board of City Commissioners. State intergovernmental revenues are estimated based upon financial statistics reported by the State of North Dakota or other entities, historical trending and an assessment of the statewide economy. We do not use an external economist to predict State revenues sources; however, our existing budget process contains a mid-year revenue revision if needed. The City has an excellent record of accomplishment in overall revenue budgeting results.

Special Assessments

Special assessments are a widely used method of funding infrastructure projects in North Dakota.

Those who benefit from infrastructure projects help pay for these capital improvements. Special assessment benefit districts are established during the project planning phase and final project costs are allocated to property parcels after the projects are completed based upon the benefits they receive. Assessments are accounted for on a project specific basis and therefore we are able to predict our certified assessment revenues with a high degree of certainty. Most assessments are collected over a twenty-five-year period that mirrors the useful life of the infrastructure asset. A property owner may choose to prepay their entire assessment. Accumulated prepaid assessments are restricted within debt service funds for the payment of long-term debt.

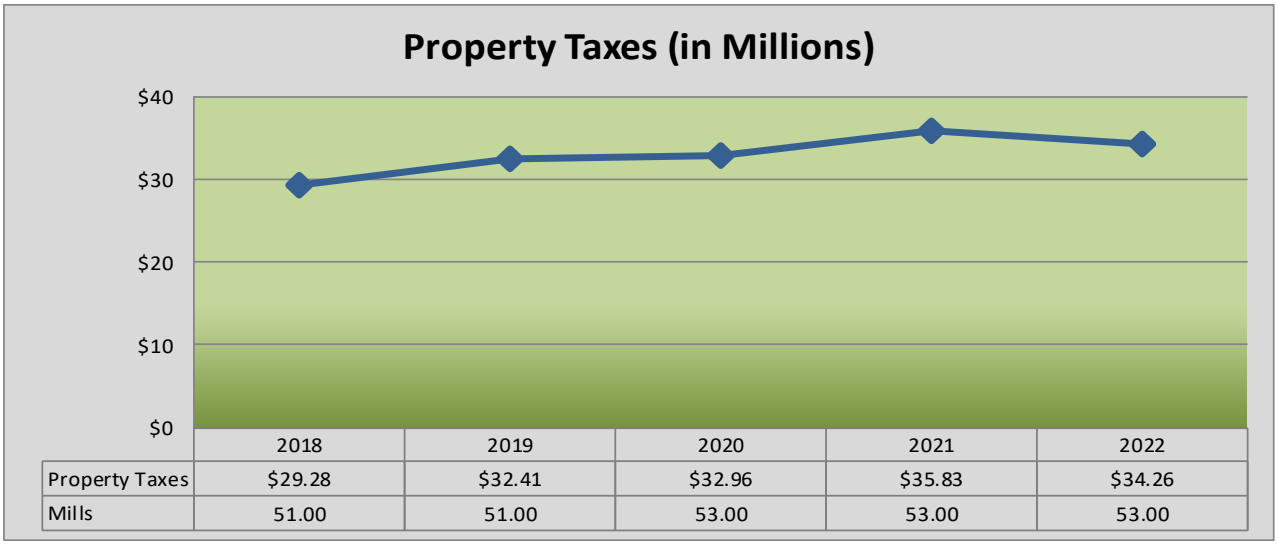
The amount budgeted for special assessment revenue in 2022 of $45.81 million is based upon projects currently on the assessment rolls and an allowance for assessment prepayments. This revenue source will continue to rise as our community continues to grow. Funds collected from certified assessment collections (annual payments) plus assessment prepayment accumulations are sufficient to cover our annual debt service requirements.



	2018	2019	2020	2021	2022
Special Assessment	$38.18	$43.90	$48.21	$44.36	$45.81

Property Taxes

The City's Home Rule Charter contains a tax mill cap of 64 mills. The 2022 budget recommends keeping the mill levy the same. The City Commission reduced the mill levy in 2016, 2017 and 2018 at times when market values increased faster than our normal property tax growth rates. Tax collections are based upon the mill levy established by the Board of City Commissioners which is evaluated as part of our annual budget process. Tax collections are estimated based upon the final property tax rolls and are collected by Cass County and remitted to the City as they become due in February. We are projecting total property tax collections of $34.26 million. There is no change in the tax mill rate recommended for 2022. The Municipal Airport Authority has been removed from our budget document since they will operate autonomously starting in 2022. They have requested a tax levy of two mills that are not included in this analysis.

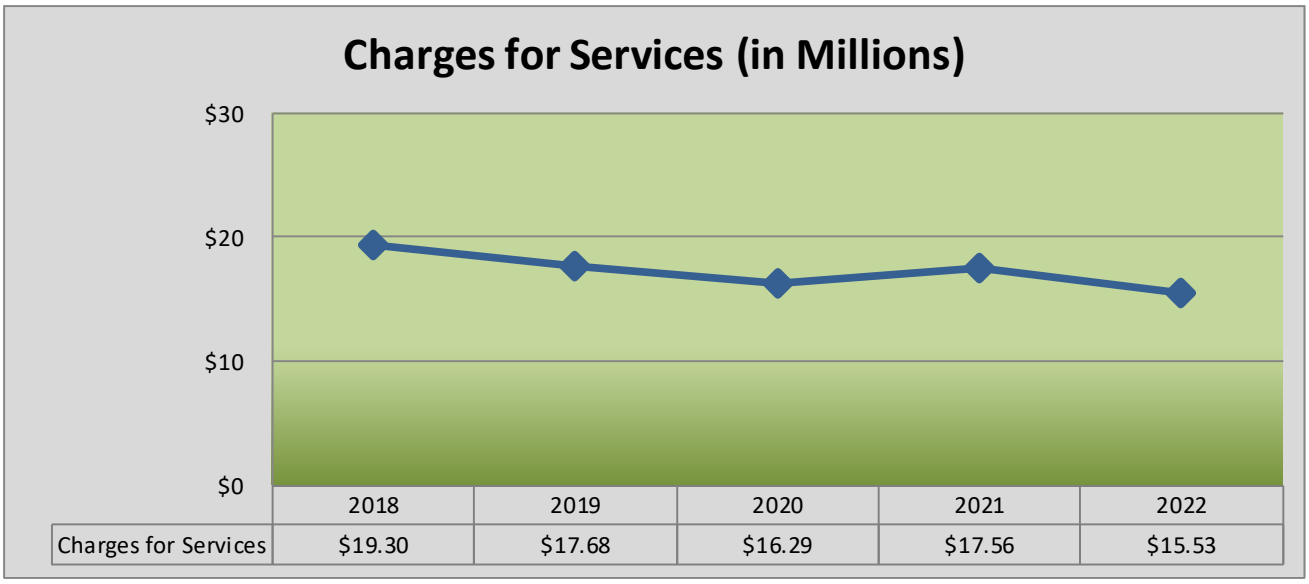


	2018	2019	2020	2021	2022
Property Taxes	$29.28	$32.41	$32.96	$35.83	$34.26
Mills	51.00	51.00	53.00	53.00	53.00

Charge for Services

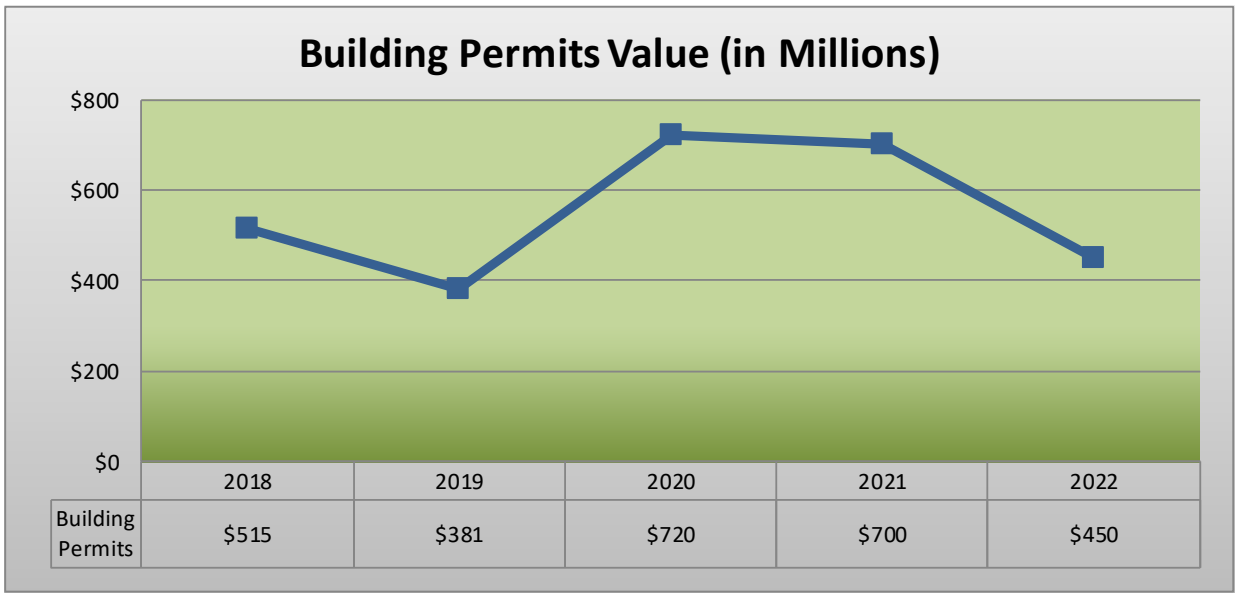
Charge for Services

The trend for all governmental charge for services revenue accounts is shown in the following graph. We anticipate overall revenue levels to decrease slightly due to a smaller than normal infrastructure capital improvement plan resulting from a change in our infrastructure funding policy amended in 2019.



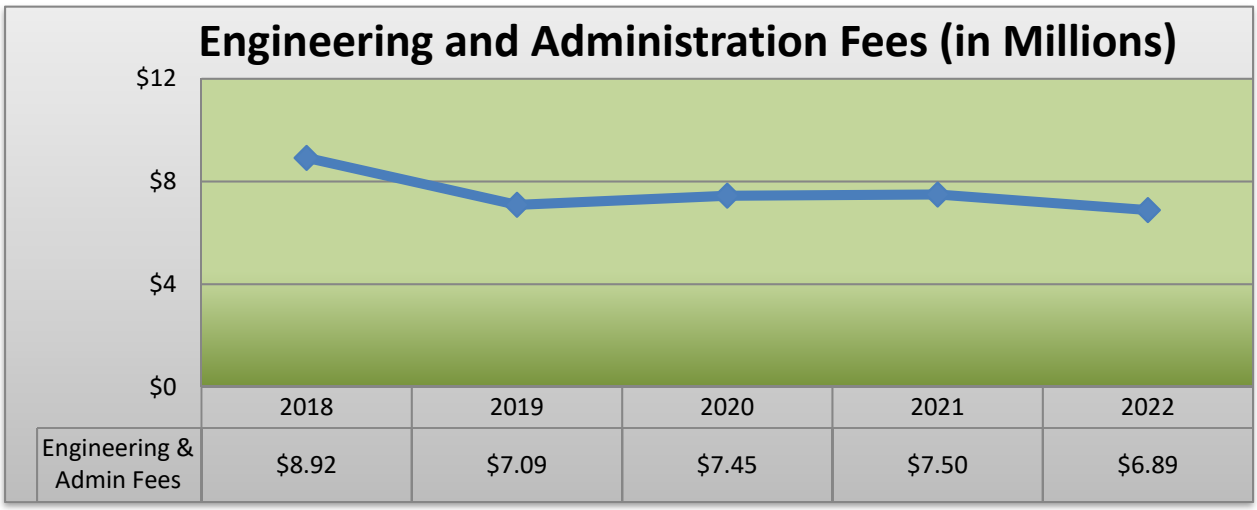
Building Permits

The City charges a variety of fees associated with the delivery of services to our citizens. Building permits are one of the most prominent of our fees. They are an important indicator of our economic strength and the level of construction activity in our local economy. Fees are established by the City Commission and are updated periodically. The City of Fargo is currently experiencing a very high level of construction activity. City building officials anticipate a return to normal level of building activity in 2022 since our current year permit projections include the construction of an Amazon fulfillment center currently under construction.



Capital Project Engineering and Administrative Fees

Engineering and administrative fees are charged for the management and delivery of capital projects. These fees are part of our base revenues associated with the design, development, construction and administration of our infrastructure deployment programs. The table below shows the trend of this revenue source. We expect revenue sources to decline based upon our preliminary level of capital projects programming in 2022. A multi-year water treatment plant expansion was completed in 2020 which lowers our overall capital project spend and associated capital project administration fees. Federally funded infrastructure grants will increase this revenue in 2022 if the bi-partisan funding bill is approved in 2021. Amount of funding is currently being debated in the Federal legislature.



	2018	2019	2020	2021	2022
Engineering & Admin Fees	$8.92	$7.09	$7.45	$7.50	$6.89

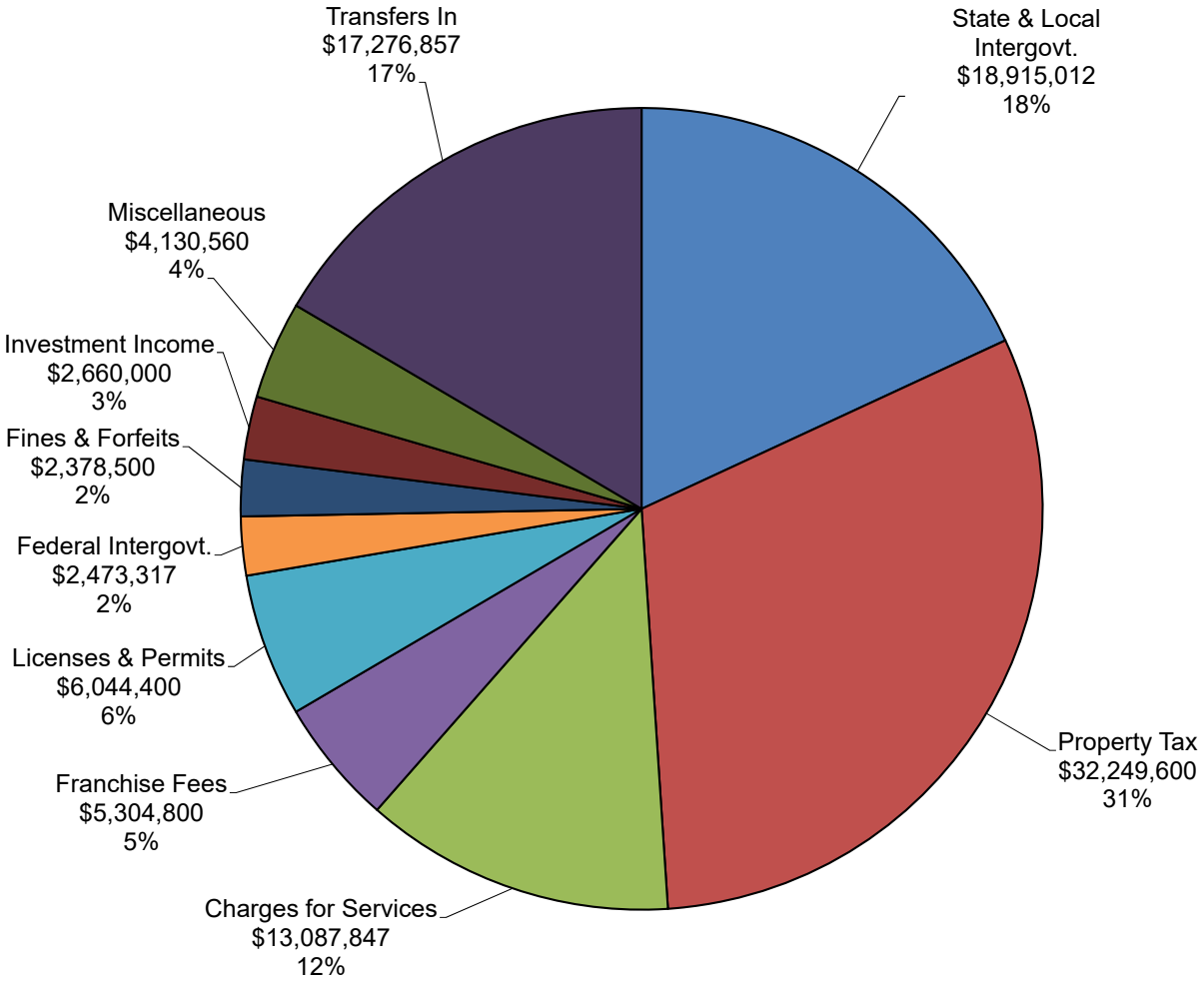
Fund Balance Definitions	Fiscal Trends and Comments
Fund balance is the difference between assets and liabilities and is one of many measurements of an entities overall financial strength. Pursuant to the Governmental Accounting Standards Board standard fund balances are categorized as follows: **Non-spendable** – Cannot be spent as is legally restricted. **Restricted** – Subject to externally imposed restrictions, laws, bond covenants or other means. **Committed** – Constrained by action of the Board of City Commissioners. Cannot be used for other purposes unless approved at the same level of authority. **Assigned** – Intended to be used for a specific purpose. Intent can be expressed by City Commission or someone to whom authority has been delegated. **Unassigned** – Unrestricted and available to appropriate.	• The City maintains reserves in accordance with our fund balance policies. • The Revenue Stabilization Fund is currently $1 million that represents the minimum reserve required by policy. There are no draws upon this fund in the 2022 budget. • There continues to be significant accumulation of resources in our Debt Service funds associated with the prepayment of special assessments. • A schedule of projected changes in governmental fund balances is included in the following pages by fund type. Capital project funds have been excluded since they are not required to be included in the budget pursuant to North Dakota budget law. • The format used to present this section of the budget follows the Government Finance Association's Best Budget Practices and is designed to provide reader a high-level overview of our financial trends over multiple fiscal years.

Schedule of Changes in Governmental Fund Balances

Fund	Year	Fund Balance January 1	Revenues & Transfers In	Expenditures & Transfers Out	Intra-fund Transfer	Fund Balance December 31	Increase / (Decrease)	% Change In Fund Balance
General Fund								
	2018	37,846,574	96,930,254	98,794,511	(443,296)	35,539,021	(2,307,553)	-6%
	2019	35,539,021	99,281,378	101,135,674	-	33,684,725	(1,854,296)	-5%
	2020	33,684,725	119,638,542	107,380,275	-	45,942,992	12,258,267	36%
	2021	45,942,992	94,637,643	102,922,899	-	37,657,736	(8,285,256)	-18%
	2022	37,657,736	104,520,893	104,520,893	-	37,657,736	-	0%
Special Revenue Funds								
	2018	893,987	6,536,566	6,978,519	-	452,034	(441,953)	-49%
	2019	452,034	7,136,611	7,310,712	-	277,933	(174,101)	-39%
	2020	277,933	14,290,771	14,828,699	-	(259,995)	(537,928)	-194%
	2021	(259,995)	26,853,206	8,276,239	-	18,316,972	18,576,967	-7145%
	2022	18,316,972	19,805,966	26,108,214	-	12,014,724	(6,302,248)	-34%
Debt Service Funds								
	2018	81,009,992	71,800,839	78,164,627	-	74,646,204	(6,363,788)	-8%
	2019	74,646,204	87,345,204	66,779,113	-	95,212,295	20,566,091	28%
	2020	95,212,295	169,101,335	70,383,486	-	193,930,144	98,717,849	104%
	2021	193,930,144	59,915,169	106,236,190	-	147,609,123	(46,321,021)	-24%
	2022	147,609,123	72,417,480	118,119,077	-	101,907,526	(45,701,597)	-31%
Total All Budgeted Governmental Funds								
	2018	119,750,553	175,267,659	183,937,657	(443,296)	110,637,259	(9,113,294)	-8%
	2019	110,637,259	193,763,193	175,225,499	-	129,174,953	18,537,694	17%
	2020	129,174,953	303,030,648	192,592,460	-	239,613,141	110,438,188	85%
	2021	239,613,141	181,406,018	217,435,328	-	203,583,831	(36,029,310)	-15%
	2022	203,583,831	196,744,339	248,748,184	-	151,579,986	(52,003,845)	-26%

Fund Description	Fiscal Trends
The General Fund accounts for all revenues and expenditures of the City of Fargo that are not accounted for in other funds and is the largest and most important operating fund. Our revenue sources include a diverse blend of taxes, licenses & permits, intergovernmental revenues, charges for services, fines and forfeits, interest and other revenues. Major functional programs include General Governmental Services, Public Safety, Public Works, Public Health and Welfare, Recreation & Culture, Economic Development, General Support, and Capital Outlay.	• Budget strategy is focused on continuation of providing high quality services and lowering the budget growth and modest use of fund balance in 2021. • The most significant portion of our General Fund is compensation of existing staff, adding new staff, and funding an increased share of our employee health insurance cost. This budget strategy focus on our employees since workforce attraction and retention is becoming an issue across the country. • Construction activity and building permits are spiking to higher levels in 2021. • There are consistent demands upon our allocable resources for items related to growth adequate staffing, municipal facilities, increasing operational costs. • Revenues have been increased by $2.5 million resulting from a direct transfer of American Rescue Plan resources received in 2021. • Revenues have also been increased by $5 million relating to a sale of a parking ramp in our Downtown. • Mid-year budgeted revenue adjustments are listed on page 188. • General Fund balance goals will be maintained in this budget in accordance with our fund balance policies.

CITY OF FARGO, NORTH DAKOTA
2022 GENERAL FUND BUDGETED REVENUES



Total Budgeted Revenues = $104,520,893

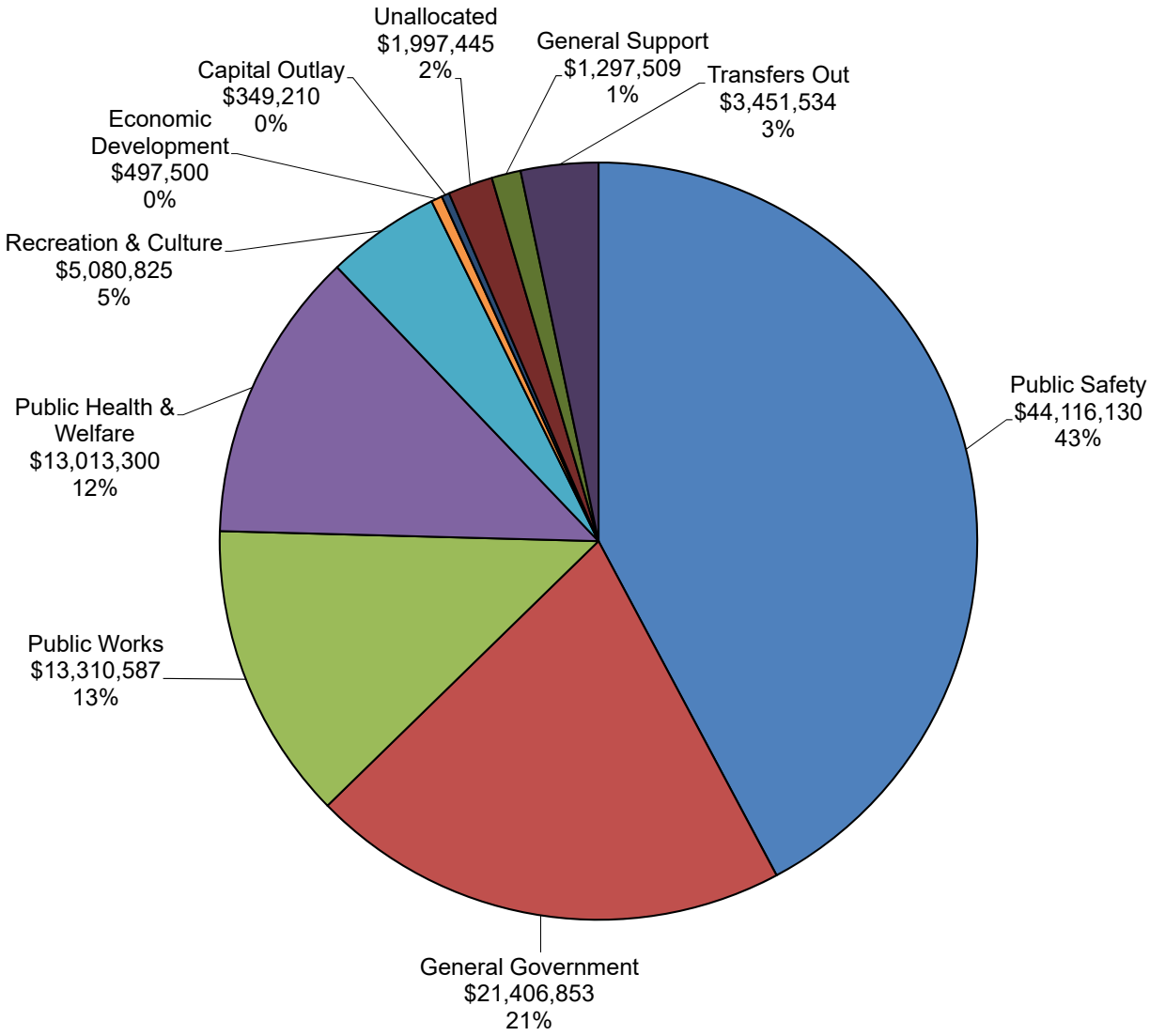
CITY OF FARGO, NORTH DAKOTA
GENERAL FUND REVENUE ANALYSIS
BY SOURCE

Revenue Source	2021 Approved Budget	2022 Proposed Budget	$ Change	% Change
Property Taxes	$ 30,665,000	$ 32,249,600	1,584,600	5.2%
Franchise Fees	5,326,200	5,304,800	(21,400)	-0.4%
Licenses & Permits	5,724,400	6,044,400	320,000	5.6%
Federal Grants	1,666,500	2,473,317	806,817	48.4%
State Share Revenues	15,284,761	17,323,643	2,038,882	13.3%
Local Grant Revenues	1,513,276	1,591,369	78,093	5.2%
Charges for Services	15,574,112	13,087,847	(2,486,265)	-16.0%
Fines	2,267,500	2,378,500	111,000	4.9%
Interest	3,279,200	2,660,000	(619,200)	-18.9%
Miscellaneous	3,929,650	4,130,560	200,910	5.1%
Transfers In	11,309,401	17,276,857	5,967,456	52.8%
Totals	**$ 96,540,000**	**$ 104,520,893**	**$ 7,980,893**	**8.3%**

CITY OF FARGO, NORTH DAKOTA
GENERAL FUND RESOURCES HISTORY

REVENUE SOURCES	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 APPROVED BUDGET	2022 PROPOSED BUDGET
Property Tax	$ 24,550,955	$ 26,124,467	$ 29,223,327	$ 30,665,000	$ 32,249,600
	29.4%	**30.5%**	**27.9%**	**36.0%**	**37.1%**
Franchise Fees	5,264,570	5,074,869	4,920,359	5,326,200	5,304,800
	6.3%	**5.9%**	**4.7%**	**6.2%**	**6.1%**
Licenses & Permits	5,198,722	4,493,214	5,737,597	5,724,400	6,044,400
	6.2%	**5.2%**	**5.5%**	**6.7%**	**6.9%**
Federal Intergovt.	4,729,401	4,983,530	25,797,966	1,666,500	2,473,317
	5.7%	**5.8%**	**24.5%**	**2.0%**	**2.8%**
State & Local Intergovt.	19,013,601	20,284,886	17,660,854	16,798,037	18,915,012
	22.8%	**23.7%**	**16.8%**	**19.7%**	**21.7%**
Charges for Services	17,214,422	15,792,219	14,388,776	15,574,112	13,087,847
	20.6%	**18.4%**	**13.7%**	**18.3%**	**15.0%**
Fines & Forfeits	2,095,543	1,858,190	1,637,896	2,267,500	2,378,500
	2.5%	**2.2%**	**1.6%**	**2.7%**	**2.7%**
Investment Income	4,444,435	5,821,119	4,458,511	3,279,200	2,660,000
	5.3%	**6.8%**	**4.2%**	**3.8%**	**3.0%**
Miscellaneous	978,005	1,293,432	1,279,605	3,929,650	4,130,560
	1.2%	**1.5%**	**1.2%**	**4.6%**	**4.7%**
Total Revenues	**$ 83,489,654**	**$ 85,725,926**	**$ 105,104,891**	**$ 85,230,599**	**$ 87,244,036**
	100.0%	**100.0%**	**100.1%**	**100.0%**	**100.0%**
Operating Transfers In	13,440,600	13,555,452	14,533,651	11,309,401	17,276,857
Total Revenues & Transfers In	**$ 96,930,254**	**$ 99,281,378**	**$ 119,638,542**	**$ 96,540,000**	**$ 104,520,893**

CITY OF FARGO, NORTH DAKOTA
2022 GENERAL FUND BUDGETED EXPENDITURES



Total Budgeted Expenditures = $104,520,893

CITY OF FARGO, NORTH DAKOTA
GENERAL FUND EXPENDITURES
BY OBJECT

Expense Category	2021 Approved Budget	2022 Proposed Budget	% of Total	Change from 2021 Approved Budget to 2022 Proposed Budget	
				$	%
Salaries	$ 55,744,532	$ 61,256,218	**58.6%**	$ 5,511,686	**9.9%**
Benefits	19,386,701	20,020,033	**19.2%**	633,332	**3.3%**
Other Services	7,283,866	7,722,896	**7.4%**	439,030	**6.0%**
Capital Outlay	346,090	349,210	**0.3%**	3,120	**0.9%**
Transfer For Debt Service	3,363,532	3,324,989	**3.2%**	(38,543)	**-1.1%**
Other Transfers	76,545	126,545	**0.1%**	50,000	**65.3%**
Major Cost Categories	86,201,266	92,799,891	**88.8%**	6,598,625	**7.7%**
Energy	1,852,567	1,867,788	**1.8%**	15,221	**0.8%**
Repairs and Maintenance	3,174,391	3,437,199	**3.3%**	262,808	**8.3%**
General Supplies	2,624,008	2,752,343	**2.6%**	128,335	**4.9%**
Rentals	1,434,281	1,456,769	**1.4%**	22,488	**1.6%**
Major Supplies	731,676	733,876	**0.7%**	2,200	**0.3%**
Miscellaneous	557,755	564,100	**0.5%**	6,345	**1.1%**
Travel	170,000	208,390	**0.2%**	38,390	**22.6%**
Education	493,219	512,150	**0.5%**	18,931	**3.8%**
Insurance	570,699	583,399	**0.6%**	12,700	**2.2%**
Telecommunications	413,348	544,846	**0.5%**	131,498	**31.8%**
Advertising and Printing	217,790	242,590	**0.2%**	24,800	**11.4%**
Unallocated	(1,000,000)	(1,182,448)	**-1.1%**	(182,448)	**18.2%**
Minor Cost Categories	11,239,734	11,721,002	**11.2%**	481,268	**4.3%**
Totals	**$ 97,441,000**	**$ 104,520,893**	**100.0%**	**$ 7,079,893**	**7.3%**

CITY OF FARGO, NORTH DAKOTA

GENERAL FUND EXPENDITURES AND TRANSFERS HISTORY

FUNCTIONAL COST CATEGORY	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 APPROVED BUDGET	2022 PROPOSED BUDGET
General Government	$ 17,159,027 **18.4%**	$ 17,981,222 **18.6%**	$ 18,868,072 **18.8%**	$ 20,239,725 **21.5%**	$ 21,406,853 **21.2%**
Public Safety	37,462,432 **40.2%**	38,545,250 **39.8%**	41,073,153 **41.0%**	42,955,011 **45.7%**	44,116,130 **43.6%**
Public Works	11,285,970 **12.1%**	12,998,730 **13.4%**	12,550,904 **12.5%**	12,963,251 **13.8%**	13,310,587 **13.2%**
Public Health & Welfare	11,380,244 **12.2%**	11,623,812 **12.0%**	11,782,363 **11.8%**	12,565,910 **13.4%**	13,013,300 **12.9%**
Recreation & Culture	5,297,412 **5.7%**	5,505,097 **5.7%**	5,277,791 **5.3%**	4,913,917 **5.2%**	5,080,825 **5.0%**
Unallocated	- **0.0%**	- **0.0%**	- **0.0%**	(1,653,490) **-1.8%**	1,997,445 **2.0%**
Public Transportation	7,892,018 **8.5%**	8,385,961 **8.7%**	8,382,883 **8.4%**	- **0.0%**	- **0.0%**
Economic Development	- **0.0%**	- **0.0%**	100,000 **0.1%**	457,500 **0.5%**	497,500 **0.5%**
General Support	1,192,789 **1.3%**	1,069,637 **1.1%**	1,228,890 **1.2%**	1,213,009 **1.3%**	1,297,509 **1.3%**
Capital Outlay	1,503,034 **1.6%**	630,765 **0.7%**	907,630 **0.9%**	346,090 **0.4%**	349,210 **0.3%**
Total Expenditures	**100.0%** **$ 93,172,926**	**100.0%** **$ 96,740,474**	**100.0%** **$ 100,171,686**	**100.0%** **$ 94,000,923**	**100.0%** **$ 101,069,359**
Transfers Out to Other Funds	6,064,881	4,395,200	7,208,589	3,440,077	3,451,534
Total Expenditures and Transfers Out	**$ 99,237,807**	**$ 101,135,674**	**$ 107,380,275**	**$ 97,441,000**	**$ 104,520,893**

City of Fargo
General Fund Revenue Projection Accuracy (In Millions)
Summary of Last Ten Fiscal Years

Fiscal Year	Original Budget	Revised Budget	Actual	Variance $	Variance %
2020	103.2	106.0	119.6	13.6	12.8%
2019	98.5	100.6	99.0	(1.6)	-1.6%
2018	95.1	95.6	96.9	1.3	1.4%
2017	91.6	92.8	92.6	(0.2)	-0.2%
2016	94.3	94.0	94.4	0.4	0.4%
Five Year	482.7	489.0	502.5	13.5	2.8%
2015	90.0	92.1	92.5	0.4	0.4%
2014	84.9	88.2	92.9	4.7	5.3%
2013	80.5	89.7	90.1	0.4	0.4%
2012	75.7	80.4	81.7	1.3	1.6%
2011	69.9	77.2	80.7	3.5	4.5%
Five Year	401.0	427.6	437.9	10.3	2.4%
Ten Year	**$ 883.7**	**$ 916.6**	**$ 940.4**	**$ 23.8**	**2.6%**

Analysis Notes:

Revenue variance for 2020 results from unanticipated CARES Act federal funds.

Larger variances shown in 2010 and 2011 are a result of rapidly increasing State intergovernmental revenues derived from a very strong North Dakota economy which were unprecedented and very difficult to predict.

Larger variance shown in 2014 was the result of a record year for building permits issued. The total value of building permits issued was $1.012 billion which is an all time record for the City. There was also a large increase in charges for services due to a large volume and demand for infrastructure in new housing developments.

Data has been extracted from audited financial statements which are posted online @ www.fargond.gov

City of Fargo
General Fund Expense Projection Accuracy (In Millions)
Summary of Last Ten Fiscal Years

Fiscal Year	Original Budget	Revised Budget	Actual	Variance $	Variance %
2020	$ 103.2	$ 106.1	$ 107.4	$ (1.3)	-1.2%
2019	98.2	101.5	101.1	0.4	0.4%
2018	96.4	100.3	99.3	1.0	1.0%
2017	95.7	98.6	94.2	4.4	4.5%
2016	94.1	97.8	94.2	3.6	3.7%
Five Year	487.6	504.3	496.2	8.1	1.6%
2015	89.8	95.0	90.8	4.2	4.4%
2014	84.9	93.5	89.4	4.1	4.4%
2013	80.8	93.9	90.8	3.1	3.3%
2012	75.0	85.4	82.7	2.7	3.2%
2011	69.8	78.2	73.6	4.6	5.9%
Five Year	400.3	446.0	427.3	18.7	4.2%
Ten Year	**$ 887.9**	**$ 950.3**	**$ 923.5**	**$ 26.8**	**2.8%**

Analysis Notes:

Expenditure variances have decreased from 2017 through 2019 due to more conservative budgeting strategies.

Data has been extracted from audited financial statements which are posted online @ www.fargond.gov

Description of Service Provided	Current or Emerging Issues
The City Administrator's office serves in the lead staff position responsible for policy and overall operations of the City. It also serves as the primary liaison position between Departments and the City Commission. The administrative staff included in this budget consists of the City Administrator, Assistant City Administrator and Strategic Planning Director which are appointed positions. Responsibilities include leadership, direction and ongoing support for City operations including economic development initiatives. In addition, administrative staff represent the City on numerous other Agencies and Authorities including: **External:** FM Diversion Authority Lake Agassiz Water Authority Local Governmental & Educational Units Metropolitan Council of Governments Fargodome Building Committee Newman Outdoor Field Management Committee Red River Valley Dispatch Center North Dakota Water Coalition Devils Lake Outlet Management Committee **Internal:** Mayor's Budget Team Mayor's Cabinet Finance Committee Public Works Projects Evaluation Committee Utility Committee Position Evaluation Committee Tax Exempt Review Committee Renaissance Zone Committee Community Development Committee Parking Commission Other ad hoc committees assigned by the Mayor and City Commissioners.	In early 2021, the North Dakota Legislature will began another legislative session in advance of the 2021-2023 biennium. A considerable amount of time is anticipated to be spent by staff monitoring bills and participating in the session, particularly with respect to changes in law and state funding. **Major goals in 2022 include the following:** • Continue construction of FM Diversion Project including In-City Flood Protection • Begin early out construction of certain components of the Red River Valley Water Supply Project • Increased focus on public safety and community engagement • Completion and implementation of the Core • Neighborhood Plan • Increased focus on neighborhoods • Increased focus on workforce and affordable housing • Redevelopment planning for the former MidAmerican Steel site • Increased focus on economic development opportunities • Continue construction of a Wastewater Treatment Plant expansion • Utilization of converted landfill gas to natural gas • Etc.

City Administration

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 569,412	$ 575,622	$ 575,622	$ 648,797
Benefits	115,161	127,177	126,500	153,661
Other Services	30,000	40,200	40,200	20,200
Repairs and Maintenance	107	500	500	500
Rentals	-	-	-	-
Insurance	1,625	730	730	730
Communications	1,614	1,400	1,400	1,400
Advertising and Printing	-	1,900	1,900	1,900
Travel	317	5,175	5,175	5,175
Education	3,086	8,600	8,600	8,600
Energy	-	-	-	-
General Supplies	491	2,600	2,600	2,600
Major Supplies	-	-	-	-
Miscellaneous	1,141	2,500	2,500	2,500
Capital Outlay	3,674	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 726,628	$ 766,404	$ 765,727	$ 846,063

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	3	3	3	3
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	3	3	3	3

Description of Service Provided	Current or Emerging Issues
The Human Resources Department is responsible for the direction of all human resource programs including the following: • Recruiting and Promotional Processes • New Employee Onboarding & Orientation • Compensation • Job Classification • Job Descriptions • Benefit Administration • Leave Administration • Policy Development • Performance Management • Employee Relations • Employee Engagement • Safety and WSI Administration • Training and Development • Compliance with Federal, state and local laws and regulations	• **Employee Engagement** A critical need exists to begin to measure the level of engagement and satisfaction for City of Fargo employees through an employee engagement survey. The survey results would give administration, HR and department heads the data needed to determine focus areas for continuous improvement in the employment experience. • **Performance Management** The HR Team plans to focus on performance management, reinforcing the importance of on-going feedback in order for employees to be engaged and successful in their positions, ultimately providing the best service possible to our citizens. A Performance Management Platform provides a tool to automate the performance management process, creating efficiencies for managers and a more engaging, impactful experience for employees. • **Employee Wellness** In collaboration with the Wellness Committee, the HR Team will continue to develop a Wellness Initiative for all City of Fargo Employees including employee education and access to wellness screenings.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Total Employees	1,700	1,740	1,800
Total Positions Posted	113	120	130
Total Applicants	2,472	2,800	2,900

Human Resources

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 663,319	$ 687,212	$ 687,212	$ 746,112
Benefits	164,495	183,797	182,433	221,948
Other Services	173,377	254,050	414,050	274,550
Repairs and Maintenance	861	-	-	-
Rentals	3,582	4,500	4,500	4,500
Insurance	2,618	2,185	2,185	2,185
Communications	3,622	4,600	4,600	4,600
Advertising and Printing	33,230	34,450	34,450	36,450
Travel	541	3,375	3,375	4,875
Education	31,474	46,600	46,600	47,900
Energy	-	-	-	-
General Supplies	6,464	6,400	6,400	6,400
Major Supplies	-	-	-	-
Miscellaneous	22,202	51,500	51,500	37,500
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 1,105,785	$ 1,278,669	$ 1,437,305	$ 1,387,020

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	8	8	8	9
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	1	-
TOTAL	8	8	9	9

Description of Service Provided	Current or Emerging Issues
The Information Services Department provides technology innovations, solutions, services, and support to all City of Fargo Departments and the Red River Regional Dispatch Center. The major services delivered are: • Security across all our hardware, software & communications technologies. • Support end users with the Helpdesk services to all technology needs. • Maintain and support hardware and software systems and lifecycle deployments. • Administer network infrastructure, servers, phone and deliver expansion for growth. • Manage the systems and software of all departments, including off-the-shelf and custom build software, integrations and data. • Manage and support the Public Safety software system used by all law enforcement and fire agencies in Cass and Clay Counties. • Lead and design custom-built software solutions for internal business process and public services. • Provide, maintain and analyze GIS solutions, maps, aerial imagery, and data sets used throughout the city and regional area for city, regional, state, and federal projects. • Support and maintain the H.T.E. Accounting system on the IBM midrange platform. • Plan and support the technology needs for all city departments, the dispatch center, and Family HealthCare.	• Security issues across all devices and software platforms. • Managing Tablets and Smart Phones. • Mobility of applications and access to software. • Security for the mobile workplace. • Cloud/Software-as-a-Service (SAAS) services and solutions changing the software being used and solutions being provided. • Increase dependency on GIS information and applications to support workflow processes in the field. • Data Privacy/Transparency. • Increased demands for greater bandwidth (both wireless and wired). • Use of Internet-of-Things (IOT) devices. • Emergence of Artificial Intelligence and Machine Learning. • Use of Data Analytics tools.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Help Desk Tickets	13,732	13,352	12,972

Information Services

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 1,812,077	$ 1,835,127	$ 1,835,127	$ 1,838,140
Benefits	476,579	529,552	525,502	525,326
Other Services	37,814	15,000	15,000	42,000
Repairs and Maintenance	978,631	1,166,392	1,166,392	1,236,392
Rentals	-	1,000	1,000	1,000
Insurance	8,345	5,895	5,895	5,895
Communications	149,304	130,560	130,560	154,300
Advertising and Printing	94	-	-	-
Travel	75	4,500	4,500	4,500
Education	5,249	6,850	6,850	6,850
Energy	488	703	703	703
General Supplies	10,695	13,000	13,000	13,000
Major Supplies	-	-	-	-
Miscellaneous	203	4,550	4,550	4,550
Capital Outlay	40,357	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 3,519,911	$ 3,713,129	$ 3,709,079	$ 3,832,656

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	24	24	24	24
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	24	24	24	24

Description of Service Provided	Current or Emerging Issues
The Department of Communications & Governmental Affairs provides **proactive administrative and technical assistance** to the Mayor, Commissioners, department & division leaders and members of the media. The office also plans, coordinates and provides management direction to other departmental public information officers (PIOs) regarding the timely dissemination of information, while serving as communication advisors for each department without its own dedicated PIO. Communications & Governmental Affairs oversees **external communications** for The City of Fargo, including media relations, multimedia promotional campaigns, City websites, overall web presence, social media outlets, branding, citizen engagement platforms, organizational communication policies, printed publications and the operation of government access TV & streaming channels. The department also manages **internal communications**, including the intranet site, electronic communications and printed publications. It also maintains the City's **crisis communication plan** and directs communications efforts across departments during City emergencies. **Major services delivered include:** • Citizen engagement • Media relations • Employee outreach • Promotional campaigns • City websites • FargoOne mobile app • Social media • Communication policies • Publications • Operation of government access TV channels, including production of 25+ monthly meetings • Operating and generating content for City Hall's external and internal public information displays • Creation of educational videos and Public Service Announcements (PSAs) • Oversight of external communications contractors working on behalf of the City	• **With more than 40 social media platforms,** it is vital for the City to consider its unified presence while also encouraging each department or division to share creative content with its citizens. This involves planning, scheduling, engaging, responding and analyzing results. • **Social listening** activities are vitally important in realizing and addressing potential challenges in real-time. • The restructuring of the department (and the addition of the **Community Engagement Division**) has allowed the team to place a greater emphasis on proactive communication avenues for the City to reach its citizens via interactive approaches and new outlets. • **Brand cohesiveness** continues to be a challenge across the various departments of the City. This department will continually reinforce efforts to solidify the City's commitment to a unified brand. • The process for submitting and processing **Freedom of Information Act (FOIA) requests** has been streamlined to improve efficiencies and effectiveness of information distribution both internally and externally. **Department goals for 2022:** • **Residential engagement** – A focus will be placed on the cultivation of communications that educate and inspire residents to become involved, engaged and aware of the services and opportunities the City offers. • **Enhanced multimedia capabilities** – Opportunities will be analyzed and incorporated to provide citizens with in-depth knowledge of the services which are available to them, but may not be as readily known. • **Videography services** – The Team will foster relationships within the organization and community to produce vivid and impactful videos for its platforms. • **Social media programming** – Efforts will continue to maximize the curation, planning and execution of engaging content across the City's platforms to maximize engagement and public comment activations. • **Employee internal communications –** The City's greatest asset is its employees and this department will integrate new communication approaches to educate, motivate and activate its team members through information dissemination.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Website Hits	2,991,319	3,260,537	3,553,986
Unique Website Users	838,52	922,407	1,014,647
COF Facebook Followers	15,941	18,332	21,082
COF Twitter Followers	14,116	15,175	16,313

Communications & Governmental Affairs

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 288,460	$ 353,312	$ 438,778	$ 568,698
Benefits	69,832	102,156	115,774	127,966
Other Services	106,850	104,820	104,820	134,900
Repairs and Maintenance	-	175,000	175,000	207,480
Rentals	-	-	-	-
Insurance	957	730	730	730
Communications	3,391	2,350	2,350	5,000
Advertising and Printing	11,664	3,250	3,250	3,250
Travel	857	4,000	4,000	13,500
Education	4,855	4,400	4,400	11,000
Energy	-	-	-	-
General Supplies	469	1,000	1,000	2,000
Major Supplies	-	-	-	-
Miscellaneous	10,147	15,000	15,000	15,000
Capital Outlay	33,880	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 531,362	$ 766,018	$ 865,102	$ 1,089,524

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	4	5	6	8
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	2	-
TOTAL	4	5	8	8

Description of Service Provided	Current or Emerging Issues
General legal services – upon request by all departments and elected officials. **Litigation oversight:** • Coordinate and support legal defense of claims against (and by) the city • NDIRF covers most claims (Serkland) **Additional affiliated or related services:** • FargoDome Authority • FM HRA • FM Diversion Authority • Flood Property Acquisitions • Red River Regional Dispatch Center	• Demand for legal services growing substantially including need for assistance on large projects • City Attorney Office continues to respond to significant demand for legal services for Code Enforcement including dangerous buildings, hoarding issues, etc., and for open record assistance • City staff turnaround continues to shorten and this creates greater urgency for advice and legal services

City Attorney

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ -	$ -	$ -	$ -
Benefits	-	-	-	-
Other Services	866,319	758,000	758,000	808,000
Repairs and Maintenance	-	-	-	-
Rentals	-	-	-	-
Insurance	-	-	-	-
Communications	-	-	-	-
Advertising and Printing	-	-	-	-
Travel	-	-	-	-
Education	-	-	-	-
Energy	-	-	-	-
General Supplies	-	-	-	-
Major Supplies	-	-	-	-
Miscellaneous	-	-	-	-
Capital Outlay	-	-	-	-
Claims	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 866,319	$ 758,000	$ 758,000	$ 808,000

City Prosecution

Description of Service Provided	Current or Emerging Issues
Prosecution of all violations of city ordinance in Municipal Court and Cass County District Court (occasional appeals to ND Supreme Court) Includes: • Health Department matters (tobacco compliance and alcohol serving compliance) • Limited advising of police officers	• Since 2015, have had only one full-time prosecutor, rather than two, with assistance from contracted lawyers and from City Attorney office. • Onboarding of body-worn cameras by Police Department in second half of 2021 will generate considerable volume of additional audio-video evidence to be managed—providing "discovery" to defendants, preparing for trial and introducing at trial. • It is expected that the Police Department will be sending greater volume of cases for prosecution.

City Prosecution

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ -	$ -	$ -	$ -
Benefits	-	-	-	-
Other Services	351,758	390,460	390,460	415,460
Repairs and Maintenance	-	-	-	-
Rentals	-	-	-	-
Insurance	794	900	900	900
Communications	-	-	-	-
Advertising and Printing	-	-	-	-
Travel	-	-	-	-
Education	-	-	-	-
Energy	-	-	-	-
General Supplies	-	-	-	-
Major Supplies	-	-	-	-
Miscellaneous	-	-	-	-
Capital Outlay	112	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 352,664	$ 391,360	$ 391,360	$ 416,360

Baseball Stadium

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ -			
Benefits	-			
Other Services	-			
Repairs and Maintenance	3,559			
Rentals	-			
Insurance	6,719			
Communications	-			
Advertising and Printing	-			
Travel	-			
Education	-			
Energy	-			
General Supplies	-			
Major Supplies	-			
Miscellaneous	-			
Capital Outlay	5,079			
Debt Service	3,133			
Transfers	-			
Unallocated	-			
TOTAL	$ 18,490	$ -	$ -	$ -

Reclassification of Baseball Stadium to a Special Revenue Fund in 2021.

Description of Service Provided	Current or Emerging Issues
The Auditor's Office provides fiscal administration services in support of our governmental functions. It also provides services to the Red River Regional Dispatch Center, Hector International Airport, and the FM Diversion Authority pursuant to fiscal services agreements. The major services delivered include: • General Accounting and Payroll • Budgeting • Capital Financing & Debt Management • Comprehensive Annual Financial Report • Treasury Management • Insurance and Risk Management • Auditing and Financial Reporting • Special Assessments • City Utility Billing • Licenses & Permits • Records Management • Defined Benefit Pension Administration • Financial Policy Development • Fiscal Agent for the FM Diversion • Fiscal Agent for the Red River Dispatch Center	• We delivered our Comprehensive Annual Financial Report and related independent audit report with a clean opinion and no audit findings. We expect the same results going forward. Fargo earned the GFOA Certificate of Excellence in Financial Reporting award for the past 22 years. • Investment returns are historically low due to the current economic environment. • We implemented a new state of the art utility billing system in late 2020. Many new customer friendly features are included as a way of improving our customer experience and becoming more efficient managing our utility business functions. • Future software updates include replacement of outdated legacy systems used in defined benefit pension administration and our core financial and budgeting systems. Funds have been included in the 2022 budget to begin a comprehensive planning process for this large scale project. • Our credit card bill payment method business strategy continues to grow producing a rebate of $224,000 in 2020. Life to date rebates received total $1,691,636. Fargo is a national leader in the implementation of this business strategy.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Credit Card Payments	$22.6 million	$20 million	$18million
Credit Card Annual Rebate	$301,748	$270,000	$240,000
Number of Bond Issues	3	1	1
Bond Issuance Amounts	$132.2M	$37.3 million	$40 million

City Auditor

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 1,097,943	$ 1,084,757	$ 1,126,757	$ 1,215,522
Benefits	284,794	316,267	313,964	303,991
Other Services	83,257	88,900	88,900	87,900
Repairs and Maintenance	2,277	1,450	1,450	1,450
Rentals	3,153	2,760	2,760	2,760
Insurance	3,091	3,500	3,500	3,500
Communications	1,012	540	540	540
Advertising and Printing	6,778	10,500	10,500	10,500
Travel	2,506	5,900	5,900	5,900
Education	3,120	3,955	3,955	3,955
Energy	-	-	-	-
General Supplies	8,984	10,000	10,000	10,000
Major Supplies	-	-	-	-
Miscellaneous	835	1,000	1,000	1,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 1,497,750	$ 1,529,529	$ 1,569,226	$ 1,647,018

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	12	12	12	13
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	12	12	12	13

Description of Service Provided	Current or Emerging Issues
The Fargo Municipal Court has jurisdiction over criminal and non-criminal violations of Fargo City Ordinances. These include class B misdemeanors, infractions, and traffic violations (as defined by the Fargo Municipal Code) that occur within the City of Fargo. Municipal Court currently holds 5-6 court sessions per day on Tues, Wed and Thurs, and 1 session per day on Monday and Friday. Courtroom appearances can total over 100 per day. The Clerk's office is responsible for administration of court records according to state and local statute, rules and policies. The major services delivered include: • Court Case Management • Filing of Court Cases and Documents • Management of the Court Calendar • Court Policy Development • Court Sentence Programming • Monitoring of Court Sentences • Payments of Traffic Tickets • Fine Collection • Management of Warrants and Summons • Online access to court cases. Public terminal provides access to scanned court documents.	Municipal Court is operating at full capacity without restrictions following the vaccinations of its employees and the relaxation of COVID-19 restrictions and guidelines. The renewal of required in-person appearances are now resulting in more issuances of bench warrants. Three new hate crime ordinances came into effect: 10-0321.1 Criminal Mischief-Hate Crime, 10-0322.1 Harassment-Hate crime, and 10-0323.1 Simple Assault-Hate Crime. Minor alcohol violations are now being charged out as infractions instead of B misdemeanors, allowing for less strict sentences. The age of majority for minor tobacco violations is changing from 18 to 21.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Warrants Issued	2,610	2,774	2,600
Total collections	$1.1 million	$1.1 million	$1.1 million
Cases filed	10,252	12,672	13,000
# of Documents Filed and Scanned	101,086	114,344	115,000
Hearings Scheduled	11,649	12,882	13,000

Municipal Court

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 494,967	$ 518,118	$ 518,118	$ 519,905
Benefits	140,294	167,303	165,677	166,799
Other Services	203,863	224,010	224,010	251,510
Repairs and Maintenance	2,771	4,400	4,400	4,900
Rentals	-	-	-	3,000
Insurance	1,927	685	685	685
Communications	-	-	-	-
Advertising and Printing	291	1,500	1,500	1,500
Travel	-	650	650	650
Education	923	2,410	2,410	2,410
Energy	23,916	26,500	26,500	26,500
General Supplies	2,852	3,640	3,640	3,640
Major Supplies	-	-	-	-
Miscellaneous	130	1,200	1,200	1,200
Capital Outlay	-	-	82,445	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 871,934	$ 950,416	$ 1,031,235	$ 982,699

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	7	7	7	7
Part Time Benefited	1	1	1	1
Contracted Employees	-	-	-	-
TOTAL	8	8	8	8

Description of Service Provided	Current or Emerging Issues
Class B misdemeanors are the only offenses under Fargo Municipal Code subject to imprisonment. These carry a maximum imprisonment penalty of 30 days. Most offenses do not carry a minimum mandatory imprisonment. Mandatory sentencing means the Judge does not have the choice to impose a lesser sentence. Offenses requiring mandatory minimum imprisonment include: • Driving Under Suspension – suspension a result of a DUI requires 4 days imprisonment. • DUI – second offense within 7 years requires 10 days imprisonment. Incarceration services are provided by Cass County and Centre Inc. The City funds these costs from General Fund appropriation based upon incarceration service agreements in place. Centre Inc provides minimum security incarceration at a lesser cost to the City than traditional jail. Centre inmates are sometimes assessed court costs if there is an indication that the person has the ability to pay, which further reduces the cost to the City. In-home electronic monitoring is an additional option which is self pay by the defendant.	Current trends are to sentence first time offenders to incarceration at Centre or electronic monitoring. A majority of these include DUI and DUS sentences. Sentences served on electronic monitoring are generally of a short duration due to being self pay in advance. The majority of sentences served in the Cass County Jail are repeat offenders and those arrested on warrants for failing to comply with their sentences. Fargo Police Department enforces State rules regarding intoxicated individuals who refuse to go to detox. When these individuals refuse detox, they must be housed in the Cass County Jail to ensure their safety, as well as the public's safety. Fargo Police Officers have begun booking people back into the Cass County Jail on outstanding warrants as availability allows.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Days served in Cass County Jail	4,012 (454 served in intox and 131 on GPS)	2,094	3,000
Days served in Centre	781	662	750
Days served on electronic monitoring	957	616	650

Incarceration

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ -	$ -	$ -	$ -
Benefits	-	-	-	-
Other Services	445,728	760,000	718,000	685,000
Repairs and Maintenance	-	-	-	-
Rentals	-	-	-	-
Insurance	-	-	-	-
Communications	-	-	-	-
Advertising and Printing	-	-	-	-
Travel	-	-	-	-
Education	-	-	-	-
Energy	-	-	-	-
General Supplies	-	-	-	-
Major Supplies	-	-	-	-
Miscellaneous	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 445,728	$ 760,000	$ 718,000	$ 685,000

Description of Service Provided	Current or Emerging Issues
The City Assessor's Office is responsible for maintenance and circulation of all property ownership and legal description boundary information in the City of Fargo. The Assessor's Office also appraises the value of property in the city as well as administers all property tax exemptions. The major services delivered include: • Assist the public in understanding and utilizing available tax exemptions. • Assist and coordinate valuation efforts of proposed projects for future development & private/public financing concerns. • Provide the legislature information on assessment valuation, procedure, and administration matters. • Provide projected valuation information to local taxing jurisdictions for budgeting and levying purposes.	• Work processes are continually being analyzed and modified to create positive, productive, and efficient outcomes. • We are currently advancing our efforts in using technology for field data collection, remote data access/editing, and developing extended mass appraisal capabilities for commercial property valuation. • Effects of the current pandemic have affected field operations resulting in developing temporary innovative means of collecting needed property data. • Recent and current retirements of long term staff in the department will affect operations until replacements are in place and proficient in department operations.

Operational Measures

Description	2019 Actual	2020 Actual	2021 Projected
True & Full Property Valuation	$15,746,231,000	$16,360,528,340	$17,381,711,270
Taxable Valuation	$600,315,296	$623,593,633	$660,433,873
Estimated Property Taxes Generated	$163,569,717	$170,955,248	$189,701,343
Estimated City Taxes Generated	$30,225,012	$31,590,735	$35,002,995
Number of Parcels	34,785	34,933	35,323

- These amounts will differ somewhat due to timing of value estimates, mill levy calculations, and actual tax payments.
- Current year projected taxes to be generated are based on the previous year certified mill levy.
- Taxable Valuation represents 9% of True & Full Value for residential property and 10% of True & Full for all other property classes.

City Assessor

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 870,918	$ 914,674	$ 914,674	$ 961,130
Benefits	249,967	271,293	269,808	250,910
Other Services	8,060	23,040	23,040	1,500
Repairs and Maintenance	-	1,200	1,200	1,200
Rentals	4,121	5,112	5,112	4,600
Insurance	4,050	5,000	5,000	4,700
Communications	4,364	4,920	4,920	4,320
Advertising and Printing	23	840	840	840
Travel	122	7,150	7,150	5,150
Education	10,351	7,630	7,630	9,630
Energy	596	1,200	1,200	1,400
General Supplies	10,957	11,100	11,100	12,000
Major Supplies	-	-	-	-
Miscellaneous	29	600	600	500
Capital Outlay	32,255	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 1,195,813	$ 1,253,759	$ 1,252,274	$ 1,257,880

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	11	11	11	12
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	11	11	11	12

Description of Service Provided	Current or Emerging Issues
General Support is a Divisional cost center that pools costs that have not been allocated to other General Fund departmental budgets. Cost categories include worker's compensation, communications, auditing fees, banking fees, credit card fees, security services, automobile and animal impounding, insurance, investment management fees, office supplies, publishing and other administrative costs. The Finance Department manages this cost center.	• The auditing budget will provide for proactive forensic auditing procedures to be developed and applied to our financial data. This is in addition to our normal annual financial audit process. • Insurance costs will increase with the addition of new City facilities and adding and new policies. The cost of cyber insurance coverage is increasing in 2022 as cyber-crime is becoming more prevalent. • City staff continue to refine our digital records management processes to reduce the cost of records administration. Electronic management of records reduces our administrative and supply costs. • Work continues to make accounting and financial reporting more efficient by investing in state of the art report writing software.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Workers Compensation Premiums	$330,429	$375,000	$430,000
Independent Audit Services	57,047	70,000	70,000
Animal Impounding	143,167	150,000	155,000
Automobile Impounding	35,427	35,000	36,500

General Support

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ -	$ -	$ -	$ -
Benefits	272,391	430,000	430,000	430,000
Other Services	442,957	369,800	426,146	423,800
Repairs and Maintenance	5,851	9,000	9,000	26,500
Rentals	-	-	-	-
Insurance	219,733	255,209	255,209	268,209
Communications	(840)	-	-	-
Advertising and Printing	21,941	28,000	28,000	28,000
Travel	-	-	-	-
Education	-	-	-	-
Energy	-	-	-	-
General Supplies	65,662	95,000	95,000	95,000
Major Supplies	-	-	-	-
Miscellaneous	13,653	26,000	26,000	26,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 1,041,348	$ 1,213,009	$ 1,269,355	$ 1,297,509

Description of Service Provided	Current or Emerging Issues
Buildings & Grounds (Facilities Management) oversees all maintenance functions at: • City Hall • Civic Center/Sky Commons & DCP/BID/Diversion/Interstate Offices • Main, Carlson, and Northport Libraries • Municipal Court • Police Department HQ • BSE White Building/IT • Fargo Cass Public Health • Public Safety Building • Skyway • (2) vacant buildings – Old School / Health B&G maintains a 24-hour on call status 365 days a year for all facilities listed above and below and provides after hours coverage for meetings and special events. B&G also assists with troubleshooting, consultations, responds to emergency maintenance issues, and contractor selection at: • Downtown Engagement Center 222 4th • Gladys Ray/Detox/Harm Reduction • Ground Transportation Center • (7) fire stations • RoCo, Island Park, Radisson, GTC, and Mercantile parking ramps • Newman Outdoor Field Maintenance functions include but not limited to: HVAC systems, plumbing, electrical, mechanical, inspections, testing, security, service for alarm systems, sprinkler systems, emergency generators, fire extinguishers, elevators, grounds-keeping, sidewalks, cleaning, and parking lots. We are also available for consultation with all City Departments regarding maintenance, roofs, asbestos, indoor air quality concerns, recommended vendors, etc.	Building maintenance work requests have become automated and integrated into the City's centralized asset management (CityWorks). The Work Order system was developed in-house with IS, Public Works and B&G. This system was launched in July 2020. The system allows for a work request to be entered electronically and routed to B&G staff via CityWorks. This will allow for proper assignment, prioritization, cost allocation, and provide a historical record. Staff shortage – B&G currently has (5) vacant FTE. Current structure: • (4) Maintenance Attendant III – City Hall • (2) Maintenance Attendant II – City Hall • (1) Maintenance Attendant I – FCPH • (2) Maintenance Attendant I – CH • (1) Maintenance Attendant I – unpaid lv Vacant FTE Positions • Facilities Director • (4) Maintenance Attendant I

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Number of Buildings Serviced	15	15	15
Building Repairs	$106,000	$107,000	$122,000
Energy	$280,000	$315,000	$282,000

Buildings & Grounds

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 610,746	$ 743,486	$ 743,486	$ 856,611
Benefits	203,725	325,549	321,882	322,793
Other Services	681,719	846,978	846,978	846,978
Repairs and Maintenance	194,977	213,000	213,000	228,000
Rentals	30,193	18,000	18,000	18,000
Insurance	5,451	5,210	5,210	5,210
Communications	4,826	4,200	4,200	4,200
Advertising and Printing	318	-	-	-
Travel	1,240	1,000	1,000	1,000
Education	-	3,200	3,200	3,200
Energy	191,559	282,000	282,000	282,000
General Supplies	108,209	193,430	193,430	193,430
Major Supplies	-	-	-	-
Miscellaneous	32,899	15,000	15,000	15,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 2,065,862	$ 2,651,053	$ 2,647,386	$ 2,776,422

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	15	15	15	16
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	15	15	15	16

Description of Service Provided	Current or Emerging Issues
The department's primary focus is to consolidate our planning activities into an annual work plan that reflects the cross-sector work needed to support other departments and agencies and the public. Three divisions currently prioritize work as follow: **Long-Range Planning** – Integrate comprehensive planning strategies to include: transportation, utilities, demographic analysis, neighborhood planning, park plans, and area plans. Coordinate with governmental agencies; such as, school districts, the Fargo Park District, Cass County, FM MetroCOG and other state and local entities. **Current Planning** –Entitlement processing for land development, including tracking applications for annexations, text amendments, map amendments, conditional use permits, variances, and alternative access plans. Administration includes providing information and customer service to follow predictable processing. **Community Development Planning** –Oversees policies related to homeless prevention, supportive housing and non-profit network development for social services. Includes the administration and implementation of housing and community development programs funded by HUD grants. **Urban Development Planning -** Oversees activities for physical development, such as design standards, incentive programs, bicycle and pedestrian planning, ROW amenities, park amenities, site plan review and arts and culture. **Special Commissions & Boards** – Staff supports several boards and commissions: City Commission, Planning Commission, Community Development Committee, Historic Preservation Commission, Human Relations Commission, Native American Commission, Arts and Culture Commission, Fargo Youth Initiative, Downtown Task Force, House Moving Board, Board of Adjustment, Parking Commission and Renaissance Zone Authority.	• Draft and issue Request for Proposals for both the Land Development Code rewrite and Growth Plan update, implementing the first steps of the Land Development Code Diagnostic work plan recommendation. • Create work plans for the first phase of implementation of The Core Neighborhood Plan, following 2021 adoption. • Work with regional infrastructure and land use planning in collaboration with the Engineering Department for orderly growth management. • Undertake a regional housing study. • Guide entitlement development • Implement the adopted consolidated 5-year plan (2020-2025) in the Fall 2020. Primary goals focus on housing and COVID-19 recovery. • Two new affordable housing projects und and three single or duplex housing projects will break ground with city sponsored HUD activities. • The first EPA Brownfield grant is completed Spring of 2021. Demolition of the Mid-America Steel site is scheduled for Summer of 2021. • Fargo Housing Authority's senior high-rise will be decommissioned by December 2021. • Integration of more technology, especially with digital plan review software and ability to work mobile. • Increased communication and coordination is required to fully support our boards and commissions. We are working on integrating a universal work plan for the entire department. • Collaborate with service providers and Public Health to streamline administration and allocation of funds to focus on homeless support for supportive housing • Integrate knowledge about the housing continuum in which the Planning Department supplies data and information to share

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Planning Commission Cases	60	66	63
Site Plans	274	300	320
Renaissance Zone Applications	4	5	5
Pre-development Meetings	48	35	42
Parking Spaces in City Facilities	1,762	1,802	2,222

Planning and Development

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 1,003,678	$ 1,027,928	$ 1,027,928	$ 1,168,006
Benefits	252,378	283,108	280,866	323,295
Other Services	771,409	424,000	503,045	459,000
Repairs and Maintenance	-	-	-	-
Rentals	2,364	2,500	2,500	2,500
Insurance	3,667	4,000	4,000	4,000
Communications	1,649	2,300	2,300	2,300
Advertising and Printing	8,720	8,100	8,100	8,600
Travel	1,126	9,400	11,950	15,040
Education	5,354	8,300	8,300	10,950
Energy	-	-	-	-
General Supplies	2,515	3,500	9,500	3,500
Major Supplies	-	-	-	-
Miscellaneous	2,201	2,000	2,000	2,000
Capital Outlay	3,226	-	-	-
Debt Service	711	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 2,058,998	$ 1,775,136	$ 1,860,489	$ 1,999,191

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	15	16	16	17
Part Time Benefited	1	-	-	-
Contracted Employees	1	1	1	1
TOTAL	17	17	17	18

Inspections

Description of Service Provided	Current or Emerging Issues
The Inspections Division provides building inspection, zoning and code enforcement services through review of building plans and the issuance of permits of various types for construction approval. Types of permits issued include building construction, energy, electrical, plumbing, HVAC, and signs. This is a law enforcement function of the City. The Inspections Division also provides rental housing apartment inspections and other services. Services provided: • Review of construction plans • Permit issuance- Building, mechanical, plumbing, electrical, signs, etc. • Construction inspections • Inspections of existing residential rentals of all types • Inspections for junk and junked vehicle complaints • Interpretations of code requirements • Day care and zoning inspections • Code enforcement working on complaint response- Junk, vehicle, parking surface, zoning, signs, misc. • Certificate of Occupancy issuance • Records retention • Working with citizens, architects, engineers and contractors on building code issues, residential zoning issues, fences, detached accessory structures, all building systems issues, etc. An all-pervasive issue is the scope, diversity, and number of building projects coming into the community as well as the need to maintain the resources to provide the expected service in a manner that satisfies demand effectively and assures the continued safety of our built community. Increasing geographic distance adds to the complexity of providing inspections in the timely and thorough manner to which our customers and citizens are accustomed. Another current issue is maintenance of the city's stock of existing buildings through enforcement of its minimum standards. Downtown growth along with existing and affordable homes continue to be a major issue.	• Rental inspections are a priority for the Inspections Department. We are currently looking for new ways to find new rental properties not currently being inspected. Categories of inspections are expected to increase, and Inspections has added a Code Enforcement Inspector in 2019. • An increasing reliance on digital records requires more connectivity on the parts of our inspectors. New software allows customers to submit permit applications and inspection requests on-line. Flexible digital tools are being reviewed for digital plans and plan review. The public coming to expect digital and online services. We continue to offer new and additional online services. This is currently progressing and under consideration for future upgrades. We are looking for ways to eliminate all paper and function on a total digital platform. We currently store paper project plan records but have reduced that by 75% as of end of 2020. We hope to eliminate this altogether including storage expense by end of 2021. Digital plan review and storage of plans are being implemented now. • The area south of Interstate 94 and West of 45th Street will continue to develop rapidly with a wide variety of hotel, apartment, retail, and service industry projects intended to serve both the new hospital and the large amount of residential development in the southern end of the city. The downtown area has grown exponentially in recent years. There are many large multi-use projects underway. There are also large projects taking place on the fringe of downtown, all causing an increase in population. • Large businesses such as Amazon have come to Fargo in 2021. This will bring additional population and traffic to the North side of Fargo creating a need for development and a potential change to the landscape in years to come. Residential development may follow. • The Covid-19 Pandemic appeared to slow construction throughout the country, however, the Inspections Department saw its second highest year in plan review and permit activity. The Minneapolis Federal Reserve Bank published a "feel-good" economic story about Fargo in August of 2020.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Plan Reviews	884*	890	900
Permits (all types)	9,841	9,900	9,800
Inspections (all types)	27,184	27,400	27,600
Day Care Inspections	39	40	42
Apartment Inspections	20,480 units	20,500 units	20,500 units
Vehicle Violation Notices	75	76	76
Vehicles Ticketed	38	40	40
Vehicles Towed	35**	33	30
Code Enforcement Cases	848***	850	870
Dangerous Buildings (DB)	9	10	10
Unsafe Structures (US)	5	5	4
Demolition of DB - City	3	2	2
Demolition of DB - Owner	4	5	4
Structures Repaired	5	4	4
DB Cases to Commission	5	7	6

*Includes Major Commercial and Residential Plan Reviews. All projects are reviewed to some degree.

** This number increased from 6 in 2019.

*** Types of Code Enforcement Cases include: junked vehicle, yard parking, yard junk, building maintenance, unsafe buildings, dangerous buildings, work without permit, signs, zoning/land development, etc.

Inspections

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 1,655,659	$ 1,761,045	$ 1,761,045	$ 1,878,314
Benefits	504,880	585,086	580,076	571,209
Other Services	79,486	10,150	10,150	10,150
Repairs and Maintenance	-	500	500	500
Rentals	2,899	2,000	2,000	2,000
Insurance	9,388	8,565	8,565	8,565
Communications	11,580	17,000	17,000	14,000
Advertising and Printing	1,382	2,000	2,000	2,000
Travel	10,477	12,650	12,650	17,000
Education	25,887	13,850	13,850	21,350
Energy	16,432	14,475	14,475	16,475
General Supplies	17,758	8,000	8,000	14,500
Major Supplies	-	-	-	-
Miscellaneous	10,311	6,000	6,000	8,000
Capital Outlay	3,653	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 2,349,792	$ 2,441,321	$ 2,436,311	$ 2,564,063

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	25	25	25	26
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	25	25	25	26

Transit Service Fixed Route

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 293,891			
Benefits	77,197			
Other Services	3,034,890			
Repairs and Maintenance	3,933			
Rentals	-			
Insurance	168,866			
Communications	21,545			
Advertising and Printing	2,948			
Travel	2,081			
Education	400			
Energy	3,134			
General Supplies	1,964			
Major Supplies	-			
Miscellaneous	-			
Capital Outlay	-			
Debt Service	-			
Transfers	-			
Unallocated	-			
TOTAL	$ 3,610,849	$ -	$ -	$ -

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	4			
Part Time Benefited	-			
Contracted Employees	-			
TOTAL	4	-	-	-

Reclassification of Transit to an Enterprise Fund in 2021.

Paratransit

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 131,361			
Benefits	37,160			
Other Services	654,856			
Repairs and Maintenance	18,772			
Rentals	-			
Insurance	13,850			
Communications	8,873			
Advertising and Printing	-			
Travel	996			
Education	-			
Energy	70,933			
General Supplies	3,354			
Major Supplies	-			
Miscellaneous	84			
Capital Outlay	-			
Debt Service	-			
Transfers	-			
Unallocated	-			
TOTAL	$ 940,239	$ -	$ -	$ -

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	3			
Part Time Benefited	-			
Contracted Employees	-			
TOTAL	3	-	-	-

Reclassification of Transit to an Enterprise Fund in 2021.

Ground Transportation Terminal

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 2,274			
Benefits	396			
Other Services	459,264			
Repairs and Maintenance	9,795			
Rentals	-			
Insurance	4,365			
Communications	315			
Advertising and Printing	-			
Travel	-			
Education	-			
Energy	16,203			
General Supplies	24,635			
Major Supplies	-			
Miscellaneous	475			
Capital Outlay	-			
Debt Service	-			
Transfers	-			
Unallocated	-			
TOTAL	$ 517,722	$ -	$ -	$ -

Reclassification of Transit to an Enterprise Fund in 2021.

Transit Planning

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 42,293			
Benefits	12,005			
Other Services	28,667			
Repairs and Maintenance	-			
Rentals	-			
Insurance	-			
Communications	-			
Advertising and Printing	-			
Travel	-			
Education	-			
Energy	-			
General Supplies	-			
Major Supplies	-			
Miscellaneous	-			
Capital Outlay	-			
Debt Service	-			
Transfers	-			
Unallocated	-			
TOTAL	$ 82,965	$ -	$ -	$ -

Reclassification of Transit to an Enterprise Fund in 2021.

Transit Maintenance Organization

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 83,094			
Benefits	23,780			
Other Services	(10)			
Repairs and Maintenance	-			
Rentals	-			
Insurance	-			
Communications	1,003			
Advertising and Printing	-			
Travel	521			
Education	-			
Energy	-			
General Supplies	311			
Major Supplies	-			
Miscellaneous	-			
Capital Outlay	-			
Debt Service	-			
Transfers	-			
Unallocated	-			
TOTAL	$ 108,699	$ -	$ -	$ -

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	1			
Part Time Benefited	-			
Contracted Employees	-			
TOTAL	1	-	-	-

Reclassification of Transit to an Enterprise Fund in 2021.

Transit Maintenance Facility

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 950,794			
Benefits	270,790			
Other Services	47,006			
Repairs and Maintenance	949,917			
Rentals	112			
Insurance	17,019			
Communications	19,475			
Advertising and Printing	4,522			
Travel	1,416			
Education	1,626			
Energy	789,561			
General Supplies	46,152			
Major Supplies	-			
Miscellaneous	23,674			
Capital Outlay	347			
Debt Service	-			
Transfers	-			
Unallocated	-			
TOTAL	$ 3,122,411	$ -	$ -	$ -

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	15			
Part Time Benefited	2			
Contracted Employees	-			
TOTAL	17	-	-	-

Reclassification of Transit to an Enterprise Fund in 2021.

Description of Services Provided	Current or Emerging Issues
This Divisional cost center was established in 2021 to improve our budget transparency over funding of Economic Development Initiatives. The City of Fargo partners with the Greater Fargo-Moorhead Economic Development Corporation and others to assist in the development of our business communities and workforce.	This budget includes the following appropriations: GFMEDC – Fuel the Future Campaign $100,000 Workforce Academy - $300,000 GFMEDC Grant - $50,000 Emerging Prairie - $30,000 Economic Development Software $10,000 ND State School of Science Membership $7,500 The first two items listed above relate to a multi-year commitment approved by the City Commission to address our most urgent Community economic development needs.

Economic Development

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ -	$ -	$ -	$ -
Benefits	-	-	-	-
Other Services	100,000	457,500	457,500	497,500
Repairs and Maintenance	-	-	-	-
Rentals	-	-	-	-
Insurance	-	-	-	-
Communications	-	-	-	-
Advertising and Printing	-	-	-	-
Travel & Education	-	-	-	-
Energy	-	-	-	-
General Supplies	-	-	-	-
Major Supplies	-	-	-	-
Miscellaneous	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 100,000	$ 457,500	$ 457,500	$ 497,500

Description of Service Provided	Current or Emerging Issues
Engineering	
Municipal infrastructure inventory and long-range planning	Many miscellaneous areas of requests for information and for assistance. This area is consistent each year.
Citizen support services including property line, fence, sanitary sewer issues and inquiries, etc.	
Coordination and management of cross functional agreements with other units of local, state, and federal government	Efforts are ongoing to improve access to digital records.
Maintains infrastructure records in excess of 100 years old	
Special Assessments-Benefit Calculations and spreading of those benefits	This policy was updated in 2019. Continue to review and evaluate current policy for potential improvements.
Manage and update Infrastructure Funding Policies	Service provided for both new developments and reconstruction projects, including within the downtown area. Needs in this area have been escalating to keep up with the demand. Increased coordination with the City Attorney's office to assist in the development of boilerplate and one-off agreements.
Right of Way Acquisition, including permanent and temporary easements	
Annual Reporting	We continue to work to streamline this process.
Engineering Services Division	
Support platting process with technical analysis of proposed plats	Redevelopment requests keep increasing which often means new plats for existing areas must be reviewed. City services in these areas need to be upgraded to meet the demands of redevelopment. The outlook for 2022 is that the new developments will continue at similar levels with redevelopment staying higher.
Pre development support for Developers	
Site plan reviews	
Provides mapping support City-wide	Engineering Services is more involved with redevelopment projects and we work with developers as they impact the right of way when they build to the lot lines. Many of the infill projects require the removal of sidewalks and use of the right of way to complete the project. We also work with them to coordinate their building projects with existing utilities. Additional time is needed for coordination and in many cases use of the right of way requires additional agreements.
Surveying, building, lawn grades, and sidewalk	
Right of way occupancy and encroachment management including the development of appropriate agreement documents	
Excavation permitting	
Small Cell Ordinance	

Mapping utility locations & providing field locates for City owned utilities Sidewalk construction and reconstruction program IT communication and software support	Survey has been increasingly busy as we continue to support elevation certificates as needed for insurance purposes along with the numerous construction projects and sidewalks, driveways, and rear yard grades. More ROW encroachments are being processed as a result of reconstruction projects and redevelopment of zero setback lots. There are more large construction projects that require extensive right of way use agreements with the owner/developer. The number of remodel projects in the core area of Fargo is increasing and requires agreements or permits so the contractor can use the right of way to stage their activities, especially in zero setback areas. In some areas, developers are asking for vacation of right of way or modification of existing easements which require new agreements. Construction activity, redevelopment, along with City growth, have increased our responsibilities in permitting and locating. There has been a continuous demand for Right of Occupancy Requests associated with private utilities. The increase of Excavation Permits supports new services for redevelopment and our Small Cell Permits. With the new Small Cell Ordinance, we have approved attachment agreements with Mobilitie and Verizon. Mobilitie has installed four small cells and they provide additional capacity on T-Mobiles 4G network. Verizon will be installing approximately 15 small cells in the downtown area and they will include 5G service. Small Cell installations started in 2019 and we expect the rate of installations will increase every year as providers start building their network in cities our size. There is additional staff time required to review pole details and routing fiber and power to the Small Cell. We are also seeing a high number of right of way route requests to support the increase in service for internet based activities. Two contract employees are still working on locates and inspection of work in the right of way. There continues to be a large need to keep both contract employees for an additional year as we evaluate the Small Cell roll out along with locating and routing demands. In addition, Xcel gas has indicated that they have older gas pipes in the ground that will need to be replaced over the next few years. Xcel power has indicated that they need to upgrade some of their system to support the growing downtown. We have not expanded our locating department with permanent staff since the inception of ONE CALL over 17 years ago. We continue to support walkability in our City by adding new sidewalks in areas and rehabilitating sidewalks that do not meet ADA and safety standards. We also continue to support sidewalk construction in redevelopment areas. As the City implements new programs, we need staff that is trained to manage and assist other staff with questions. This is crucial in keeping up with the demand whether it be project related, survey requests, locates, inspections, or resident question support.

Description of Service Provided	Current or Emerging Issues
Design and Construction Division	
Design and construction administration	Responsible for consistency of practices in the design and installation of infrastructure.
Bidding process	Currently live stream all bid openings and working to implement online bidding.
Construction specifications and standards	Primary responsibility for keeping City construction practices up with industry standards.
Reconstruction and rehabilitation of municipal infrastructure New Development – Design and Construction Administration and Construction Inspection Oversight of Consultants that have been hired to perform Design, Construction Administration, and Construction Inspection	There is an ever-growing demand for greater communication with the public about upcoming projects as well as during the project design and construction phases. We have implemented initiatives to enhance this communication, the most important being the communication of upcoming projects in our 4-year CIP. We have also been able to modify our process which now allows for our project managers to work on project design a year prior to construction. This also allows us to communicate and resolve potential design issues with property owners sooner.
Pavement Management Program	These projects are driven by developer requests for infrastructure.
Oversight and management of a strategy for Water Main Replacement Coordination of Sewer Spot Repair projects with Public Works	This area continues to be demanding as development requests have remained strong and the areas being developed are established areas that do not have infrastructure or are on the perimeters of our existing infrastructure.
Day to day implementation and management of sewer repair policy	The overall pavement condition index for the City is good. However, to preserve an acceptable rating, we need to continue to invest in the Pavement Rehabilitation Program.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Excavation Permits	2,528	2,000	2,100
Right of Occupancy Permits	24	32	40
One Call Tickets	17,683	19,000	20,000
Elevation Certificate Surveys	475	500	400
Sidewalk Survey	322	400	425
Approach Survey	403	450	450
Yard Grades	190	250	300
Sidewalk Inspections	376	400	475
Approach Inspections	440	375	425
Encroachment Agreements	10	12	15
ROW Use Agreement	8	15	20

Engineering

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 3,653,335	$ 4,054,781	$ 4,054,781	$ 4,077,419
Benefits	953,869	1,072,166	1,064,873	1,039,035
Other Services	34,419	53,500	53,500	63,500
Repairs and Maintenance	27,729	32,800	32,800	32,800
Rentals	1,003	2,500	2,500	2,500
Insurance	20,442	21,935	21,935	21,935
Communications	25,073	37,300	37,300	37,300
Advertising and Printing	12,456	14,850	14,850	18,850
Travel	2,639	16,600	16,600	23,850
Education	12,918	22,646	22,646	30,755
Energy	17,254	22,537	22,537	30,000
General Supplies	23,888	56,750	56,750	56,750
Major Supplies	-	-	-	-
Miscellaneous	506	12,100	12,100	12,900
Capital Outlay	3,239	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 4,788,770	$ 5,420,465	$ 5,413,172	$ 5,447,594

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	39	39	39	39
Part Time Benefited	1	1	1	1
Contracted Employees	2	2	2	2
TOTAL	42	42	42	42

Traffic Engineering

Description of Service Provided	Current or Emerging Issues
The Traffic Engineering Department includes the City Transportation Engineer. The Department is jointly operated and managed as part of the City's Engineering Department. The Traffic Engineering Department is responsible for the following activities: • Design, operation, and management of the City's traffic signal & intelligent transportation system • Conducting traffic studies & traffic calming program • Construction administration of traffic signals, pavement markings and traffic safety devices • Coordinate and staff the City's Traffic Technical Advisory Committee • Review traffic related features of site plans, plats and long-range plans, most notably access control for driveways and intersections to City roadways. • Coordination & planning with NDDOT & Metro COG federal Aid transportation improvement projects • Coordination with contractors on lane/road closures, and other entities for special event traffic control • Responsible for shared use path planning and construction • Responsible for management of city bridges • Six full time staff, all located in City Hall	• Improved intersection traffic controls at intersections, whether it be flashing yellow left turn arrows at traffic signals or it be roundabouts at other intersections, will continue to be recommended for implementation. • The Complete Street design concept, or streets planned and designed for all users, will continue to be recommended for implementation, as recommended in the GO2030 comp plan.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Salaries	$608,448	$605,457	$625,906
MetroCOG Local Match	$108,091	$167,168	$145,281
Truck Regulatory Revenues	$357,395	$365,000	$350,000

Traffic Engineering

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 614,909	$ 611,875	$ 611,875	$ 615,909
Benefits	138,594	150,189	149,240	150,070
Other Services	108,091	167,168	167,168	160,281
Repairs and Maintenance	-	-	-	-
Rentals	-	-	-	-
Insurance	5,692	3,645	3,645	3,645
Communications	5,648	5,500	5,500	5,500
Advertising and Printing	373	-	-	-
Travel	-	3,400	3,400	3,400
Education	1,015	3,950	3,950	3,950
Energy	11,305	5,000	5,000	5,000
General Supplies	280	400	400	400
Major Supplies	-	-	-	-
Miscellaneous	2,557	12,150	12,150	12,150
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 888,464	$ 963,277	$ 962,328	$ 960,305

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	6	6	6	6
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	6	6	6	6

Description of Services Provided	Current or Emerging Issues

The Public Works Street Department strives diligently to preserve and enhance the social and environmental quality of life in the City of Fargo. Through effective, efficient, and quality service, the department not only maintains but also focuses on improving public infrastructure that will assist in safeguarding the health, safety and welfare of all citizens.
 	
The Street Department provides a wide range of services essential to the public, which can vary from street and utility repair to fighting major floods and snowstorms. Overall, the department's primary responsibilities can be categorized into the following activities:
• Street & Bridge Maintenance:
  o Asphalt & Concrete Street Repair
  o Mudjacking
  o Gravel Street & Alley Maintenance including dust control
  o Sweeping
  o Snow Removal & Anti Ice Measures for all Public Streets
  o Maintenance & Snow Removal of all City Owned Sidewalks
• Gravity Sanitary Sewer System Maintenance & Televising
• Storm Sewer System Maintenance & Televising
• Right-of-Way Grooming
• Street Sign Designation Replacement & Repair
• Sidewalk Ordinance Enforcement
• Parking Restriction Enforcement
	• Retention and recruitment of staff is a growing issue. Recent market studies show that the City of Fargo salaries for equipment operators is not competitive within our current market. Many times, it requires multiple postings and many months to find a qualified candidate for a single position.
	
	• With continuous growth of new development and infrastructure across the city, the Street Department is struggling to keep pace with demands. Finding new and creative ways to offer more with less is becoming extremely difficult. The level of service that residents and business owners expect are not obtainable with current staffing and equipment.
	
	• Aging infrastructure is deteriorating faster than replacements and reconstruction can take place. No longer is proactive maintenance able to be performed; only reactive repairs are occurring causing infrastructure to fail prematurely.
	  o

Operational Measures

Description	2020 Actual	2021 Expected Based on Capital Improvement Projects	2022 Projected
Miles of Roadway Maintained	506 miles	5 miles	7 miles
Miles of Sanitary Sewer Maintained	415 miles	2.85 miles	3 miles
Sanitary Manholes Maintained	9,113	95	80
Miles of Storm Sewer Maintained	512 miles	5.64 miles	4 miles
Storm Sewer Manholes Maintained	10,229	105	130
Storm Lifts Stations Maintained	81 lift stations	1 lift station	1 lift station
Acres Mowed	757	0 acres	0 acres
Sidewalks Plowed	34	3 miles	2 miles

Street Department

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 3,574,066	$ 3,731,504	$ 3,731,504	$ 3,853,497
Benefits	1,029,017	1,153,744	1,145,280	1,137,558
Other Services	1,536,696	605,570	605,570	771,570
Repairs and Maintenance	30,160	64,600	64,600	62,100
Rentals	332,165	317,106	317,106	327,106
Insurance	53,051	65,295	65,295	65,295
Communications	11,443	10,800	10,800	13,800
Advertising and Printing	141	500	500	500
Travel	25	5,500	5,500	5,500
Education	1,036	6,400	6,400	9,300
Energy	321,288	441,141	441,141	441,141
General Supplies	373,209	412,250	412,250	437,250
Major Supplies	562,962	705,676	705,676	709,676
Miscellaneous	25,188	22,700	22,700	28,700
Capital Outlay	372	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 7,850,819	$ 7,542,786	$ 7,534,322	$ 7,862,993

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	57	58	58	60
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	57	58	58	60

Description of Service Provided	Current or Emerging Issues

Central Garage provides a wide range of services to the City of Fargo by operating a maintenance facility as well as parts storeroom at the Public Works campus. Overall the department's primary responsibilities can be categorized into the following activities:
• Vehicle and Equipment Procurement
• Developing and managing the vehicle and equipment replacement schedule
• Liquidation of assets
• Preventative Maintenance Program
• Vehicle and Equipment Repairs
• Major Repair Outsourcing
• Road Service Assistance
• Vehicle Title and Licensing
• Insurance Claim Processing
• Fuel Contract Purchases
• Fuel Sales to other Governmental Agencies
• Fueling Site Operation and Maintenance at Public Works
• Tracking Lifecycle Costs for Vehicles and Equipment
• DOT inspections, aerial equipment certification, Fire apparatus pump tests
• Parts Storeroom
  o Perform inventory control procedures
  o Ensure parts are processed to the work orders
  o Provide monthly billing reports
  o Reconcile purchasing documentation
	• Vehicle uptime issues related to replacement part availability due to Covid-19.
	• The nationwide technician shortage is still in effect. The trend is expected to continue, as the number entering the workforce is not keeping up with the number of technicians retiring.
	• Outsourcing technical repairs to outside vendors are taking longer due to technician shortage
	• We are experiencing substantial increases in costs associated with equipment maintenance, especially related to diesel emissions.
	• Key to overall Fleet condition is to have an adequately funded Vehicle Replacement Fund. A well-managed replacement program will reduce maintenance and fuel costs as well as reducing down time. The General Fund Departments account for over $35,000,000 in vehicles and equipment. Assuming a 15-year life cycle, to maintain this schedule requires a budget of $2,330,000 per year.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Repairs less than 1 day	80%	78%	78%
Repairs 1 to 2 days	8%	8%	8%
Repairs more than 2 days	12%	13%	13%
Fleet Availability	94%	93%	93%
Billable Labor Hours	22,880	24,960	26,760
Number of Work Orders Generated	9,000	9,000	9,000
Fuel Contract Savings	$98,408	$276,000	Unknown

Central Garage

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 1,438,738	$ 1,560,970	$ 1,560,970	$ 1,590,561
Benefits	496,269	570,668	566,214	501,511
Other Services	27,981	41,900	41,900	47,900
Repairs and Maintenance	1,134,307	1,075,752	1,025,752	1,130,752
Rentals	13,444	13,393	13,393	13,393
Insurance	9,962	11,150	11,150	11,150
Communications	3,898	4,300	4,300	4,300
Advertising and Printing	1,577	400	400	400
Travel	-	5,650	5,650	5,650
Education	2,747	9,500	9,500	9,500
Energy	(45,387)	197,794	197,794	197,794
General Supplies	16,354	41,850	41,850	49,650
Major Supplies	-	-	-	-
Miscellaneous	13,365	26,000	26,000	26,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 3,113,255	$ 3,559,327	$ 3,504,873	$ 3,588,561

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	24	24	24	24
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	24	24	24	24

Description of Service Provided	Current or Emerging Issues
The fire department provides fire prevention, emergency medical response and fire suppression response to the citizens, businesses, and visitors to the City of Fargo. 1. The Fire Marshal oversees the **Fire Prevention** division. Six Deputy Fire Marshals are assigned the duties of inspections, fire investigations, plan review, and public education. Public education provides fire and life safety programs to area schools and business. 2. An Assistant Fire Chief oversees the **Operations** division. 108 (One hundred eight) personnel assigned to this division perform the duties of emergency medical services, fire suppression, hazardous materials, technical rescue response, and other response activities. The Operations personnel also perform annual commercial building inspections and hydrant flushing for the nearly 7,000 fire hydrants in Fargo. 3. An Assistant Fire Chief oversees the **Support Services** division. Two fire captains and the emergency manager assist in carrying out the duties of training, planning, personnel administration, accreditation, and emergency management.	**2022 Departmental Goals** 1. Respond to all Emergency calls within 6:20 from the time a citizen calls 911. 2. Contain fires to the room of origin 90% of the time. 3. Study opportunities to improve Emergency Medical Service in an effective yet efficient manner. 4. Develop a plan for hydrant flushing to reduce maintenance and fuel costs. 5. Begin work on Fire Station 8. 6. Implement career development programs for all promotable positions. 7. Conduct a Training Facility Assessment and look at future options. **Critical Issues** • Fire Station 2 is in need of an update. It was recommended by the accreditation team in 2015 that we look to move the station. There is not a suitable area for the station to be moved to. A remodel of the building is needed. • Calls for assistance continue to increase. The increase is most noticeable in the downtown and South Fargo areas. Station 8 site work and building will begin. • Alternative response models for EMS responses need to be assessed. • All Self Contained Breathing Apparatus (SCBA) that were purchased on a grant in 2007 are reaching the end of life. SCBA have a 15 year life span based on the air bottles and the new technology. We have applied for an Assistance to Firefighters Grant. If we are not successful a major purchase of $700,000 will need to be made in 2022 and 2023. **Emerging Issues** • The fire burn building located with Station 4 is in need of repairs. The building is over 55 years old and the interior protective coating is starting to fall off. The facility needs to be made usable in the interim but a new facility is needed. • With the community growth we continue to • Using new technologies to provide a safer work environment. • Ensure full operational status of the UAS program. • Complete Citywide Integrated Preparedness Plan for disaster training.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Calls for Service	12,973	12,250	13,000
Number of Stations	7	7	7
Number of Apparatus	16	16	16
Property Preserved	$331,495,076	$169,050,000	$170,000,000
Property Lost	$5,826,939	$2,300,000	$3,000,000
Call to 1st Unit Arrival at 90th Percentile	8 min 47 sec (goal)	6 min 20 sec (goal)	6 min 20 sec
Percentage of Time Goal is Met	90%	90%	90.1%
Hydrants Flushed	7,150	7,150	7,200
Suppression Inspections	5,500	5,500	5,500
Bureau Inspections	1,425	1,425	1,450
ISO Rating	1	1	1

Fire Department

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 9,568,159	$ 9,876,243	$ 9,900,043	$ 10,331,658
Benefits	3,765,942	4,170,421	4,145,048	3,927,996
Other Services	79,403	149,500	177,500	155,000
Repairs and Maintenance	166,700	178,000	183,638	191,000
Rentals	9,547	9,000	9,000	10,000
Insurance	43,996	42,200	42,200	42,200
Communications	19,242	20,000	20,000	24,500
Advertising and Printing	4,980	7,500	7,500	10,000
Travel	7,203	15,000	15,000	21,000
Education	21,917	36,250	36,250	50,000
Energy	202,056	200,092	200,092	208,250
General Supplies	136,997	126,100	147,838	134,900
Major Supplies	-	-	-	-
Miscellaneous	135,927	153,000	153,000	172,500
Capital Outlay	1,200	-	87,500	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 14,163,269	$ 14,983,306	$ 15,124,609	$ 15,279,004

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	124	124	124	126
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	124	124	124	126

Description of Service Provided	Current or Emerging Issues
The Fargo Police Department provides the community with a wide range of basic, complex and emergency policing services, which includes investigating and resolving crime, enforcing the city's traffic regulations, responding to calls-for-service received from the public and mitigating public-safety concerns coming to our attention. The Fargo Police Department is divided into three operational divisions, each of which is commanded by a Captain: **The Neighborhood Services Division** consists of the four Patrol Shifts, Truck Regulatory Officer, Municipal Court Bailiff, Airport Officers, School Resource Officers, Community Engagement Team, and Community Service Officers. The Field Services Division is divided into two districts. A Lieutenant is designated as Shift Commander who is responsible for police operations during their shift. Each district is further divided into patrol beats where the officers assigned in each area are supervised by a police sergeant. **The Criminal Investigations Division** consists of the following teams: Personal Crimes, Property Crimes, Financial Crimes, Crimes Against Children, Intelligence, Narcotics and Street Crimes, and Evidence Management. **The Professional Standards Division** consists of the Professional Accountability Unit, Training and Development, Quartermaster, and the Records Division. A newly created position for Axon Body Worn Cameras (BWC) will also report to the records division. The department utilizes processes known as "Intelligence Led Policing". These processes facilitate the use of data and intelligence information to assess when and where department resources are deployed, thus making the most effective and efficient use of those resources.	As Fargo continues its rapid and vibrant expansion the public-safety issues associated with this growth will continue to increase as well. The department is in the process of implementing the Axon Body Worn Camera (BWC), the in car Fleet 3 camera system, and interview room integration for further transparency and improve information sharing with our Law Enforcement partners. In order to maintain a relatively low crime rate throughout the city, the police department will need to add both sworn and non-sworn personnel at a rate that meets the city's growth rate. In addition to adding personnel to keep up with the city's growth, the department's on-going initiatives to mitigate crime through engagement/public interaction, prevention education, and public awareness will be the best approach in maintaining and improving the existing quality of life status throughout the city. These methods will continue to promote effective crime reduction while building public trust. The Fargo Police Department is committed to providing the highest level of service through community partnerships, being a well-trained police department, and forward thinking policing to improve the quality of life for all.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Calls-for-Service	87,629	93,867	96,068
Total Offenses	11,704	12,154	12,726
Traffic Crashes	2,488	3,499	3,435

Police Department

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 15,632,267	$ 15,777,549	$ 15,810,682	$ 16,979,737
Benefits	4,834,067	5,420,374	5,371,006	5,074,771
Other Services	394,829	238,850	241,358	285,728
Repairs and Maintenance	156,036	151,531	149,531	162,559
Rentals	936,785	958,200	958,200	958,200
Insurance	103,960	85,000	85,000	85,000
Communications	152,987	145,648	144,256	144,256
Advertising and Printing	15,291	34,500	22,500	41,500
Travel	2,016	250	250	-
Education	63,327	179,578	154,500	150,900
Energy	412,509	388,157	385,557	385,557
General Supplies	246,832	244,115	180,800	185,050
Major Supplies	-	-	-	-
Miscellaneous	136,299	183,355	170,805	174,500
Capital Outlay	497,452	-	215,000	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 23,584,657	$ 23,807,107	$ 23,889,445	$ 24,627,758

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	209	209	209	215
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	209	209	209	215

Description of Service Provided	Current or Emerging Issues
Vision: Healthy People in Healthy Communities Mission: To prevent disease and injury, promote wellness, and protect community health Routine services provided include: • **Environmental Health**: Aquatic facilities, Body art, Restaurant inspections, Childcare Centers, Pet stores, Hotels, Tanning facilities, Mobile home parks. • **PH Emergency Preparedness & Response** • **WIC Nutritional Supplement Program** • **Health Promotion**: Substance use prevention, Obesity prevention, Tobacco prevention, Worksite Wellness, Breastfeeding education and support • **Clinic based services**: Family Planning, Immunizations, Women's Way, Ryan White • **Nursing**: Adult Health, Maternal Child Health, Nurse Family Partnership, School Nursing, Correctional Health, Disease Control / Immunizations • **Employee Health** • **Harm Reduction**: Gladys Ray Shelter, Withdrawal Management, Syringe Services, Mobile Outreach, Downtown Homeless Outreach • **Administration**: Grants management, Quality Improvement, Performance Management	Currently there are 171 employees of Fargo Cass Public Health (107 FT, 29 PT, 35 variable) working across eight division areas. An increase of 19 staff is mainly due to COVID response. Looking ahead to 2022, our focus areas for the health department, as well as current or emerging issues are as follows: Since March of 2020, Fargo Cass Public Health continues in pandemic response, although in a more maintenance capacity. Ongoing roles for FCPH: • Logistics for testing • Contract tracing • Vaccine administration • Quarantine/Isolation for those experiencing homelessness/ Mobile Outreach • Public education/messaging We will adapt to changing needs for pandemic response if the status of our County changes. Our Harm Reduction Division continues to see the impacts of substance use/abuse within our community. The Coroner's overdose death statistics for Cass County reported 15 opioid-related overdoses and 24 meth-related overdoses in 2019, along with 55 alcohol-related deaths. Since the beginning of the pandemic we have seen an increase in substance use. As of February 2020, there were 19 opioid-related overdoses, 42 meth-related overdoses, and 72 alcohol-related deaths. Naloxone distribution increased by 39% over the past year. Harm Reduction is working to expand Mobile Outreach to assist with COVID efforts for Quarantine/Isolation support for those with limited resources, as well as adding staffing resources for increased mobile services to address ongoing vulnerable population challenges. The hiring and retention of staff remains challenging in our competitive job market. Mental health services and local coordination continue to present challenges and access issues. Throughout the pandemic, mental health needs have become more apparent across many sectors.

	Binge drinking among adults and young adults in Cass County remains one of the highest in the country. We have historically had messaging and education around youth use, but have more difficulty addressing adult use as it has become a societal norm in our community. We would like to apply harm reduction strategies to alcohol use going forward. Vaping continues to be a public health issue as well. Obesity rates are continually climbing in our area, for younger and older age groups, leading to increased rates of a variety of chronic health diseases. HIV/Hepatitis C and sexually transmitted infections continue to rise in our community, especially throughout the pandemic. We have added locations and increased our rapid testing efforts, to improve access and encourage ongoing testing. We are in the process of working with our health care partners with the Community Health Needs Assessment and completing stakeholder meeting. Identified needs and gaps will be explored with goals and objectives to address the issues. A Community Health Improvement Plan will be developed based on identified needs. This collaborative approach helps us to meet the needs of our diversely growing population. In addition, Fargo Cass Public Health will be working on a Health Equity Strategy for our agency, along with Strategic Planning tentatively by early 2022.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Federal Grants Managed by FCPH	24	25	25
State Aid Percentage for LPH	5%	5%	5%
Clinic and Nursing encounters	43,727	43,874	44,000
WIC encounters	16,365	16,000	16,200
Syringe Services participants	714	892	1,000
Environmental Health Licenses	1,986	1,781	1,900

Fargo Cass Public Health

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 8,045,112	$ 8,012,900	$ 8,030,586	$ 8,491,347
Benefits	2,193,751	2,514,493	2,500,439	2,442,654
Other Services	692,960	720,440	729,490	642,440
Repairs and Maintenance	51,426	23,900	23,900	32,200
Rentals	15,846	18,210	18,210	21,210
Insurance	28,956	25,365	25,365	25,365
Communications	37,262	46,480	46,480	46,480
Advertising and Printing	(4,496)	15,500	15,500	14,300
Travel	30,721	45,800	45,800	52,200
Education	28,002	34,800	34,800	37,200
Energy	99,536	103,304	103,304	103,304
General Supplies	427,928	509,100	561,850	609,000
Major Supplies	17,216	26,000	26,000	24,200
Miscellaneous	890	1,000	1,000	2,000
Capital Outlay	30,457	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 11,695,567	$ 12,097,292	$ 12,162,724	$ 12,543,900

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	97	97	97	99
Part Time Benefited	35	35	35	35
Contracted Employees	-	-	-	-
TOTAL	132	132	132	134

Description of Service Provided	Current or Emerging Issues
Technology Access to include Public Internet, Wireless Internet and Printing: All Library locations provide public Internet stations, wireless access and printing for a small fee. Staff is also available to assist patrons with technology related questions. **Access to Books and AV Materials:** The library provides collections of current and diverse print and audiovisual items for all ages. **Access to Statewide E-Content:** The library is part of a statewide E-book consortia known as Library 2GO. Our membership allows the citizens of Fargo to have access to E-content from twenty-eight different libraries statewide. City of Fargo residents also have access to the Hoopla. **Community Engagement Programming:** The library staff have aggressively attended numerous community events in order to reach the wider community. We are able to provide remote library services to include card registration, item checkout, and both adult and children's programming. **Children's Early Literacy Programming:** The library's children's department provides a number of programs designed to promote early literacy skills such as Baby Rhyme Time, Story time for Preschoolers and Toddlers as well as Ready to Read workshops for parents and guardians. **Cultural Events:** The library provides a wide variety of cultural events such as the Fall Jazz Concert series, author visits, story tellers and film series. **Inter-Library Loan Services:** Fargo residents are able to receive materials from other libraries around the country through our Inter-library loans services.	**Current and ongoing impacts of the COVID 19 pandemic:** The Fargo Public Library is experiencing significant impacts to its traditional service model due to pandemic. The reopening plan identifies the phased return to full service. **Continued growth of the community and user expectations:** The continued growth of the community adds the challenge of expanding programming and collections with limited resources. The citizens of Fargo continue to request additional programming and services. We have expanded our community engagement programming in order to intersect with the diverse and growing population of Fargo. Additional monies are being requested in the 2022 budget to ensure that we have adequate resources to maintain the desired level of programming expected by the community. **Continue Growth in the demand for Electronic Content i.e. E-books:** The continued growth of the number of mobile devices in our community has fueled the continued demand for more E-book and E-Audio book offerings from our Library 2GO consortia and Hoopla Digital. Econtent saw a thirty percent increase in usage in 2020. Fargo Public Library strives to be a leader in providing high demand collections in the many formats available. To be successful in this regard the library will need to continue to expand the breadth and size of its electronic collections. **Continued challenges with serving vulnerable populations.** The library continues to seek proactive solutions to the challenges of serving citizens who suffer from various forms of mental illness and addiction. The library will continue to partner with community resources to identify solutions.

Access to Electronic Databases: The library provides a wide variety of online resources. The topics include: Auto Repair, Books and Reading, Encyclopedias, Genealogy, Health Resources, Investing, Language Learning, Legal Resources, Library Catalogs, Local History, Magazines and Newspapers, Non Profits, Research, Small Business, Teachers and Educators, Test Preparation and Skill Improvements. **Reference and Readers Advisory Services:** The library provides staff dedicated to assisting patron's informational needs. **Community Gathering Spaces:** Each library location has meeting/program space available for community businesses, organizations and individual citizens. **Recreational and Educational Programming for all Ages:** Along with the cultural programs discussed above, the library continually provides the community a diverse offering of programs for all ages. http://www.cityoffargo.com/CityInfo/Departments/Library/CalendarofEvents **Outreach Services:** The library provides library materials to citizens to over twenty retirement and assistant living facilities and also to a number of homebound individuals.	

Operational Measures

Description	2020 Actual*	2021 Expected*	2022 Projected
E Content Circulation	205,683	236,536	298,000
Items Circulated	486,689	584,027	890,000
Library Visits	208,427	281,468	490,000
Program Attendance	17,895	22,190	28,000

*2020 & 2021 usage decreases due to the COVID19 Pandemic closing.

Fargo Public Library

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 2,607,657	$ 2,594,912	$ 2,594,912	$ 2,696,289
Benefits	756,639	826,718	820,960	825,149
Other Services	168,759	153,529	153,529	157,629
Repairs and Maintenance	71,531	75,866	75,866	83,366
Rentals	70,654	74,000	74,000	79,000
Insurance	27,268	21,555	21,555	21,555
Communications	45,456	70,450	70,450	73,050
Advertising and Printing	18,333	27,000	27,000	37,000
Travel	3,310	8,500	8,500	8,500
Education	4,784	8,200	8,200	8,600
Energy	133,943	169,664	169,664	169,664
General Supplies	866,591	881,423	881,423	918,923
Major Supplies	-	-	-	-
Miscellaneous	1,022	2,100	2,100	2,100
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 4,775,947	$ 4,913,917	$ 4,908,159	$ 5,080,825

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	32	32	33	34
Part Time Benefited	22	22	21	21
Contracted Employees	-	-	-	-
TOTAL	54	54	54	55

Description of Service Provided	Current or Emerging Issues
The City Commission Office provides administrative services to support the governing body including the Mayor, City Commissioners, City Administrator, Assistant City Administrator, Director of Communications and Governmental Affairs and to the Director of Strategic Planning and Research. The Office also serves as the contact between constituents and their elected officials. **The major services delivered include:** • City Commission agenda creation • Compilation of agenda packets to include review of recommended motions to assure appropriate action by Commission • Preparation of on-line agenda packet to link agenda items with background information • Preparation of City Commission minutes • Proper follow-up of City Commission actions taken at meetings • Ensure proper media notification of meetings is met to conform with open meeting laws • Liaison between City departments and the Commissioners • Liaison between the public and Commissioners • Arrange meetings for the Mayor, City Commissioners, the City Administrator and Assistant City Administrator. • Preparation of Proclamations Preparation of various documents for the Mayor, Commissioners, City Administrator, Assistant City Administrator and Director of Strategic Planning and Research	• In June of 2022 our office will be swearing in two City Commissioners and a Mayor. • In June, the City Commission approved the appointment of Dr. Terry Hogan as the Director of Diversity, Equity and Inclusion.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Agenda Preparation	26	26	26
Minute Preparation	26	26	26
Number of Calls	1,764	1,850	1,900

City Commission

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 392,651	$ 485,894	$ 485,894	$ 416,673
Benefits	126,237	183,636	181,868	145,391
Other Services	12,063	11,000	11,000	11,000
Repairs and Maintenance	107	500	500	35,500
Rentals	3,808	6,000	6,000	7,000
Insurance	1,424	1,945	1,945	1,945
Communications	3,600	5,000	5,000	5,000
Advertising and Printing	24,623	27,000	27,000	27,000
Travel	1,732	15,500	15,500	15,500
Education	59,942	86,100	86,100	86,100
Energy	-	-	-	-
General Supplies	1,961	4,350	4,350	4,350
Major Supplies	-	-	-	-
Miscellaneous	9,332	20,000	20,000	20,000
Capital Outlay	10,058	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 647,538	$ 846,925	$ 845,157	$ 775,459

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	3	4	4	5
Part Time Benefited	5	5	5	5
Contracted Employees	1	-	1	-
TOTAL	9	9	10	10

Fargo Civic Center

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 118,381			
Benefits	53,442			
Other Services	2,092			
Repairs and Maintenance	21,463			
Rentals	-			
Insurance	1,074			
Communications	314			
Advertising and Printing	-			
Travel	-			
Education	-			
Energy	114,419			
General Supplies	3,163			
Major Supplies	6,526			
Miscellaneous	(69)			
Capital Outlay	-			
Debt Service	-			
Transfers	-			
Unallocated	-			
TOTAL	$ 320,805	$ -	$ -	$ -

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	3			
Part Time Benefited	-			
Contracted Employees	-			
TOTAL	3	-	-	-

Reclassification of Civic to an Enterprise Fund in 2021.

Description of Service Provided	Current or Emerging Issues
The City of Fargo Planning and Development Department, through the Community Development Division and Urban Development Division, oversees this fund. This fund has provided financial assistance to not-for-profit organizations that benefit youth, arts, human services and others. In 2016, Social Services and Arts were separated into their own allocations (line items). Historically these funds were allocated from a percentage of the mill levy. Currently they is a set dollar amount that has been allocated to this fund for approximately 5 years. Between 2016-2020, there have been shifts and modernization of the programs. The driving factor is a result of changes in HUD rules and the desire to continue these programs (such as special assessment assistance). In addition, as staff learns about the social service system gaps and regional coordination needs, focus has shifted from a grants allocation program to a system analysis model with the underlying goal of capacity building through social infrastructure for eventual regional scaling. In 2021 additional line items were created to formalize partnerships with The Arts Partnership, Indigenous Association, Special Assessment Assistance Program, Event Support, and Cass-Clay Community Land Trust. This allows the consolidation of citizen advisory boards work and unified work plan for the Planning Department.	• The Social Service funds grant program was not fully activated in 2020 due to the need for HUD reprioritization and to focus on the HUD allocations due to timeliness warnings. Community members and organizations are also misunderstanding the difference between the HUD programs and the Social Service program revisions. As such, staff needs to develop and administer new grant guidance and community training. • One current issue continuing to come forward is the identification of barriers and access to equity, work, transportation and housing. The Planning Department staff supports, facilitates, and collaborates with members of our community to implement strategies to overcome these barriers; however, resources are limited. • In 2021, the City piloted a partnership with FM Area Foundation to support the community granting in lieu of the City administrating a grants program. This allows for a metropolitan area approach and simplification for applicants and staff to avoid duplicity.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Social Services			
Amount of Awards	$253,000	$253,000	$253,000
Number of Partners	2	5	7
Number of Programs	3	6	8
Arts			
Amount of Awards	$150,000	$150,000	$150,000
Number of Partners	1	2	4
Number of Programs	0	2	4

Social Service & Arts

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ -	$ 7,214	$ 7,214	$ -
Benefits	-	3,004	2,969	-
Other Services	266,673	458,400	1,674,891	469,400
Repairs and Maintenance	-	-	-	-
Rentals	-	-	-	-
Insurance	-	-	-	-
Communications	-	-	-	-
Advertising and Printing	-	-	-	-
Travel	-	-	-	-
Education	-	-	-	-
Energy	-	-	-	-
General Supplies	-	-	-	-
Major Supplies	-	-	-	-
Miscellaneous	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	-	-	-
TOTAL	$ 266,673	$ 468,618	$ 1,685,074	$ 469,400

General Fund Capital Outlay

Description of Service Provided	Current or Emerging Issues
Capital assets are a key part of providing quality services to our citizens. Resources need to be allocated in amounts sufficient to meet the demands of our growing City. All General Fund capital outlay requests are accumulated in a capital outlay division for ease of budgeting and tracking. There is a detailed schedule of capital outlay requests and related funding in later section of this document. Department Heads are responsible to forecast their need for capital items to include buildings, heavy equipment, vehicles, equipment, software and other items that may be unique to their service delivery. The Budget Team reviews all capital requests and allocates budgetary resources for the highest priority initiatives. In some cases, a fixed dollar amount is allocated and Department Heads can determine which items will be purchased.	General Fund capital outlay is funded at levels commensurate with the 2021 budget. Additional capital funding has been included in our capital project fund. Management continues to evaluate equipment replacement schedules to determine optimum useful life strategies. Replacement lives have been extended in prior budget cycles due to fiscal constraint on our overall budget process.

Capital Outlay

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
City Auditor	$ 92,409	$ -	$ 113,590	$ -
City Assessor	-	5,250	5,250	3,250
Buildings & Grounds	-	-	-	-
Transit	-	-	-	-
Planning	70,000	5,000	5,000	5,000
Inpsections	-	18,000	18,000	45,000
Engineering	25,704	49,000	49,000	22,000
Streets & Sewers	-	-	-	-
Central Garage	-	5,000	5,000	-
Fire Department	17,075	102,500	102,500	65,000
Police Department	24,678	-	395,000	32,500
Health Department	-	10,000	10,000	16,500
Public Library	13,396	30,000	30,000	60,000
City Commission	-	62,000	62,000	-
Human Resources	29,281	-	-	9,400
Municipal Court	344	54,340	54,340	560
Civic	-	-	-	-
Public Information	25,001	-	-	-
Miscellaneous General Capital	300,748	-	573,500	-
Citywide Initiatives	-	-	-	90,000
City Administration	1,669	5,000	5,000	-
Grant Funded Items	2,940	-	-	-
Reimburseable Expense	9,339	-	-	-
IT Capital Pool	144,525	-	28,000	-
TOTAL	$ 757,109	$ 346,090	$ 1,456,180	$ 349,210

Unallocated Costs

Description of Service Provided	Current or Emerging Issues
The Unallocated Division is used during the budget process to posit budgetary resources that will be categorized into Divisional budgets after the budget has been approved. This procedure allows for efficient completion of the preliminary budget and integration of the approved budget into our core budget system. Reclassification of unallocated items occurs after the final budget has been approved by the Board of City Commissioners.	• Departments generally spend below approved budget levels by 2% - 3% each year. This is attributed generally to salary savings due to normal staff turnover. We believe that this trend will continue as part of our normal operations, and therefore this estimate these savings have been accounted for in this cost center. This method of estimating cost savings during the initial budget process allows for a more accurate measure of anticipated spend each year.

Unallocated

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ -	$ (470,591)	$ (267,391)	$ 1,801,893
Benefits	200,000	-	133,319	1,378,000
Other Services	-	(82,899)	(82,899)	-
Repairs and Maintenance	-	-	-	-
Rentals	-	-	-	-
Insurance	-	-	-	-
Communications	-	(100,000)	(100,000)	-
Advertising and Printing	-	-	-	-
Travel	-	-	-	-
Education	-			
Energy	-	-	-	-
General Supplies	-	-	-	-
Major Supplies	-	-	-	-
Miscellaneous	(12,456)	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
Unallocated	-	(1,000,000)	(1,000,000)	(1,182,448)
TOTAL	$ 187,544	$ (1,653,490)	$ (1,316,971)	$ 1,997,445

Transfers To Other Funds

Description of Service Provided	Current or Emerging Issues
Fund transfers move General Fund resources to other governmental funds for specific purposes as appropriated by the Board of City Commissioners. Specific uses include local share of capital grants, debt service obligations, special revenue funding and municipal facility projects. Certain budgeted expenditures are reclassified during the Comprehensive Annual Financial Report as transfers to other funds.	Transfers for debt service obligations total $2,773,989 to finance the following facilities: City Hall, Osgood Fire Station, Fargo Cass Public Health. Debt service transfers were increased by $376,000 in anticipation that bonds will be issued for certain intended uses in our Building Fund. Capital project transfers of $270,000 have been included in the budget to provide some pay-go-funding for our Building Funds. Our intended use for proposed municipal facilities totals $6,581,145 that includes the construction of Fire Station # 8 and remodeling Fire Station # 2. These projects have not been approved in the budget but are likely to occur in 2023.

Transfers To Other Funds

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
To Special Revenue Funds	$ 1,121,310	$ 76,545	$ 121,946	$ 126,545
To Debt Service Funds	2,468,763	2,812,532	2,436,732	2,773,989
To Capital Project Funds	3,618,516	551,000	926,800	551,000
To Enterprise Funds	-	-	2,100,000	-
TOTAL	$ 7,208,589	$ 3,440,077	$ 5,585,478	$ 3,451,534

Fund Description	Fiscal Trends and Comments
There are seventeen Special Revenue Funds maintained by the City of Fargo. Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditures of a particular purpose. A new Special Revenue funds is created in the 2022 budget to track resources associated with the American Rescue and Recovery Plan. The City of Fargo is an entitlement City has been allocated $20.2 million in federal funds that will be received in 2021 and 2022. Various purposes are authorized in this new legislative funding. Separate allocations of ARRP funding totaling $1.697 million were awarded by HUD. These funds will be managed by our Planning Department and will be allocated over the next few fiscal years.	• The Robert Street parking facility (ROCO) is providing much needed parking capacity in the Downtown area. The Parking Authority fund absorbed some of the construction costs incurred in 2018 that created a fund balance deficit. Parking revenues will restore this fund balance in future fiscal years. • The Mercantile ramp project became operational in Downtown Fargo in October 2020. This mixed-use facility will increase our parking capacity to meet the growing needs of businesses in our Downtown. • The City will sell the Island Park Ramp in Downtown Fargo. The proceeds of this sale will restore fund balances in the Parking Authority Operations and the Parking Authority Repair and Replacement Funds.

CITY OF FARGO, NORTH DAKOTA
SPECIAL REVENUE FUNDS 2022 BUDGET SUMMARY

Fund Name	Fund	1/1/2021 Fund Balance	2021 Budgeted Revenues	2021 Mid Year Revenue Adjustments	2021 Budgeted Expenditures	2021 Mid Year Expenditure Adjustments	1/1/2022 Projected Fund Balance	2022 Budgeted Revenues	2022 Budgeted Expenditures	1/1/2023 Projected Fund Balance
City Share of Special Assessments	202	$ 450,183	$ 659,000	$ -	$ (799,000)	$ -	$ 310,183	$ 697,000	$ (679,000)	$ 328,183
Noxious Weed Control	203	(7,674)	62,000	-	(46,750)	-	7,576	63,000	(46,750)	23,826
Convention & Visitors Bureau Operating	206	7,234	1,265,400	-	(1,265,400)	-	7,234	1,881,984	(1,881,984)	7,234
Regional Law Enforcement Training Center	208	330,204	100,000	-	(100,000)	-	330,204	100,000	(100,000)	330,204
Court Forfeits	215	54,886	100,000	-	(100,000)	-	54,886	100,000	(100,000)	54,886
SWAT Team	216	-	91,534	-	(91,535)	-	(1)	96,133	(127,247)	(31,115)
Skyway Maintenance	219	135,410	91,000	-	(204,000)	-	22,410	120,000	(166,000)	(23,590)
Downtown Business Improvement District	221	173,709	486,000	-	(500,000)	-	159,709	578,000	(535,000)	202,709
NRI Loan Program	230	170,448	41,500	-	(8,650)	-	203,298	41,500	(8,650)	236,148
Community Development	231	5,306	1,754,538	-	(1,753,420)	-	6,424	780,298	(858,923)	(72,201)
HUD HOME Program	233	28,782	10,000	-	-	-	38,782	1,310,000	(1,300,000)	48,782
Home Participating Jurisdiction	239	55,295	596,234	-	(497,690)	-	153,839	569,708	(624,091)	99,456
Parking Authority	240	(406,229)	2,973,200	8,303,800	(2,670,073)	-	8,200,698	2,749,826	(7,778,069)	3,172,455
Parking Authority Repair & Replacement	241	(119,231)	-	-	(33,721)	-	(152,952)	400,000	(95,000)	152,048
COVID-19 Emergency	250	(126,532)	-	-	-	-	(126,532)	-	-	(126,532)
American Rescue Plan	255	-	-	10,103,000	-	-	10,103,000	10,102,517	(11,439,000)	8,766,517
Baseball Stadium	268	(1,011,786)	216,000	-	(206,000)	-	(1,001,786)	216,000	(368,500)	(1,154,286)
Total Special Revenue Funds		$ (259,995)	$ 8,446,406	$ 18,406,800	$(8,276,239)	$ -	$18,316,972	$ 19,805,966	$ (26,108,214)	$ 12,014,724

2020 - 2022 FM CVB OPERATING BUDGET

	2021 - 2022 Budget	2020 - 2021 Budget	2019 - 2020 Budget
REVENUES			
Fargo Lodging Tax	$ 1,257,000	$ 843,600	$ 1,554,100
In-Kind Contribution	125,000	125,000	125,000
Moorhead Lodging Tax	125,000	90,415	169,000
West Fargo Lodging Tax	168,500	108,500	192,200
Gift Shop Revenue	44,950	44,700	76,050
FMVG Advertising Revenue	11,500	12,500	12,500
Interest Income	3,900	10,910	12,008
Housing Bureau Revenue	306,461	271,160	296,145
Miscellaneous	-	2,500	2,500
Spending from Reserves	-	-	54,400
Experiences	-	7,200	7,200
TOTAL REVENUES	**2,042,311**	**1,516,485**	**2,501,103**
EXPENDITURES			
Salaries	871,860	884,426	1,005,095
Administration	370,920	383,317	456,041
Convention Sales	110,418	61,469	116,856
Tourism Sales	-	11,060	9,000
Marketing Sales	330,589	315,961	455,103
Athletic Sales	75,036	62,540	94,510
Housing Bureau	258,205	233,860	250,625
Event Services	35,740	31,525	46,732
Event Services	-	31,180	46,505
TOTAL EXPENDITURES	**2,052,768**	**2,015,338**	**2,480,467**
SURPLUS (DEFICIT)	**$ (10,457)**	**$ (498,853)**	**$ 20,636**

2020 - 2022 FMCVB CAPITAL BUDGET

	2021 - 2022 BUDGET	2020 - 2021 BUDGET	2019 - 2020 BUDGET
REVENUES			
Fargo Lodging Tax *	$ 624,984	$ 421,800	$ 777,050
West Fargo Lodging Tax **	83,400	54,250	96,100
Interest Income	27,264	27,300	7,067
TOTAL REVENUES	**735,648**	**503,350**	**880,217**
EXPENDITURES			
Furnishings - Asset (Unknown)	-	3,000	3,000
Technology Purchases - Asset	6,000	6,000	6,000
Bldg & Grounds Improv. - Asset	-	-	40,000
Vehicle - Asset (trade-in)	-	-	30,000
Capital Grant Program	453,235	150,000	430,000
Insurance (City Policies)	6,350	6,350	6,350
Telecommunications Expense	3,300	4,500	9,000
Technology Maintenance/Upgrades	27,060	44,350	47,350
Building Repair/Maintenance/Upgrades	9,700	30,150	32,950
Office Repair/Maintenance/Upgrades	1,950	2,400	3,600
Grounds Maintenance	35,200	35,600	35,600
Maintenance Contracts - Office & Equip	31,700	32,550	32,550
Depreciation	44,500	73,200	73,200
Real Estate Specials and Drains	1,300	1,300	1,300
Bid Fees/Event Assistance	101,925	110,450	87,400
TOTAL EXPENDITURES	**722,220**	**499,850**	**838,300**
SURPLUS (DEFICIT)	**$ 13,428**	**$ 3,500**	**$ 41,917**

* Fargo Lodging Tax based on 1/2 of 2% estimate on operating budget

** West Fargo Lodging Tax based on 1/2 of 2% estimate on operating budget

Fund Description	Fiscal Trends and Comments
Debt Service Funds are used to accumulate resources for the payment of long-term debt. Financial resources are provided from various sources depending upon what type of debt is issued and what revenue streams are pledged for debt repayment. The City of Fargo has several different debt types currently outstanding and routinely issues additional bonds for infrastructure capital financing. Fargo is highly rated by Moody's Investors Service. Moody's currently assigns an Aa2 rating for Fargo's refunding improvement bonds. Their credit rating reports cite strong economic data and consistently managed financial results.	• Adequate financial resources are available to pay all scheduled debt service payments and maintain the City's bond covenant requirements. • Future debt issuance include continuation of Refunding Improvement Bonds for the growth and expansion of City infrastructure in 2022. The amount issued is dependent upon projects authorized by the City Commission and the status of their completion. We typically issue this type of debt in amounts in the $30 to $40 million annually. These bonds are supported by special assessment levies. • A direct bank loan of $100 million interim financing for the FM Diversion project was defeased in 2021 by the Cass County Joint Water Resources District. • The City anticipates the maintenance of our existing bond ratings with our rating agencies based upon the overall strength of our economy. • We have budgeted and intend exercise our call options for Refunding Improvement Bonds that are callable in 2021 and 2022. • Certain bond maturities that were refinanced in prior fiscal years from crossover refinancing transactions will be defeased as planned in 2022. As a result the overall debt service requirements will rise significantly next year. Funds are currently held in escrow accounts in anticipation of the future call dates.

CITY OF FARGO, NORTH DAKOTA
GOVERNMENTAL DEBT SERVICE FUNDS
SUMMARY BUDGET DATA

Sources & Uses of Funds	Approved Budget 2021	Proposed Budget 2022
Revenues:		
Tax Increment District Property Taxes	$ 2,376,000	$ 1,255,000
Special Assessments Certified	35,126,000	39,306,000
Special Assessment Prepayments	3,460,100	5,820,600
Sales Taxes	12,570,000	13,198,500
Developer Bond Repayment (Block Nine)	504,563	811,602
Interest on Debt Service Reserves	708,000	369,000
Transfer In From General Fund for GO Debt	2,812,532	2,773,989
Transfer In From Special Revenue	1,129,974	1,075,309
Transfer in From Debt Service	2,081,600	1,912,600
Transfer For Sales Tax Bond Payments and Reserves	5,899,877	5,894,880
Total Revenues	**$ 66,668,646**	**$ 72,417,480**
Expenditures & Transfers:		
General Obligation Bond Principal	1,874,000	1,934,000
General Obligation Bond Interest & Fees	1,226,165	1,127,726
Annual Appropriation Bond Principal	445,000	560,000
Annual Appropriation Bond Interest & Fees	1,114,547	1,099,786
Non Appropriation Bonds Principal	357,538	362,632
Non Appropriation Bonds Interest and Fees	93,819	83,756
Refunding Improvement Bond Principal	20,805,000	21,040,482
Refunding Improvement Bond Early Defeasance	20,125,000	48,695,000
Refunding Improvement Bond Interest & Fees	17,376,279	20,510,315
Sales Tax Revenue Bonds and Notes Principal	4,510,000	4,640,000
Sales Tax Revenue Bonds and Notes Interest & Fees	1,389,877	1,254,880
Tax Increment District Development Obligations	2,376,000	1,255,000
Debt Residual Expenditures	130,000	130,000
Transfer Debt Residuals	550,000	1,000,000
Transfer To Debt Service Funds	6,393,477	7,113,480
Transfer Sidewalk and Sewer Assessments to Capital Project Fund	535,000	507,000
Transfer Sales Tax Surplus to Capital Project Funds	6,176,523	6,805,020
Total Expenditures & Transfers	**$ 85,478,225**	**$ 118,119,077**

CITY OF FARGO, NORTH DAKOTA
2022 DEBT SERVICE BUDGET
REFUNDING IMPROVEMENT (SPECIAL ASSESSMENT) BONDS

BOND ISSUES	FUND	CERTIFIED SPECIAL ASSMT.	UNCERTIFIED SPECIAL ASSMT.	INTEREST	OTHER SOURCES	TRANSFER IN	TOTALS
Revenues:							
General Debt Service	310	$ 321,000	$ 48,150	$ 3,000	$ -	$ 720,000	$ 1,092,150
General Sidewalk	379	73,000	-	5,000	-	-	78,000
General Sewer	388	429,000	-	-	-	-	429,000
2000 Storm Sewer SRF	342	60,000	9,000	-	-	-	69,000
2005 RIB Refunding Series (2014D)	355	1,110,000	166,500	41,000	-	-	1,317,500
2016 RIB Series B (Refunding)	362	1,946,000	291,900	23,000	-	-	2,260,900
2010 B RIB (2014 E RIB)	363	1,274,000	191,100	21,000	-	-	1,486,100
2010 RIB Series C	364	375,000	56,250	-	-	-	431,250
2011 RIB Series C	366	1,027,000	154,050	8,000	-	-	1,189,050
2011 RIB Series B	324	315,000	47,250	-	-	-	362,250
2011 RIB Series D	325	626,000	93,900	-	-	-	719,900
2011 RIB Series E (Refunding)	367	698,000	104,700	26,000	-	-	828,700
2012 RIB Series A (Refunding 03D,04C,04E)	368	2,673,000	400,950	-	187,000	-	3,260,950
2014 RIB Series D	370	2,601,000	390,150	14,000	-	-	3,005,150
2014 RIB Series F	371	2,283,000	342,450	21,000	-	-	2,646,450
2014 Taxable RIB Series G	372	495,000	74,250	3,000	-	-	572,250
2014 Taxable RIB Series G	373	1,735,000	260,250	38,000	-	-	2,033,250
2015 RIB A Refunding (2006B & 2007B)	374	1,703,000	255,450	17,000	-	-	1,975,450
2015 RIB Series D	375	2,015,000	302,250	-	-	-	2,317,250
2016 RIB Series C	326	2,551,000	382,650	29,000	-	-	2,962,650
2017 RIB Series C	328	2,409,000	361,350	35,000	-	-	2,805,350
2017 RIB Series D (Refunding 2013C)	369	1,115,000	167,250	16,000	-	-	1,298,250
2018 RIB Series D	329	2,548,000	382,200	31,000	-	-	2,961,200
2018 RIB Series F (BND)	332	807,000	121,050	2,000	-	-	930,050
2019 RIB Series A	333	1,688,000	253,200	21,000	-	-	1,962,200
2019 RIB Series B (Refunding 2011A)	365	1,091,000	163,650	2,000	-	-	1,256,650
2019 Storm Sewer SRF Series C	334	-	-	-	-	26,800	26,800
2019 Storm Sewer SRF Series D	334	-	-	-	-	471,800	471,800
2020 RIB Series B	336	1,478,000	221,700	13,000	-	-	1,712,700
2020 RIB Series C (Refunding 11C, 12A, 14D, & 14F)	337	-	-	-	-	-	-
2021 RIB Series A	341	2,860,000	429,000	-	-	-	3,289,000
2022 RIB Series A (Future Issue)	343	1,000,000	150,000	-	-	-	1,150,000
TOTAL RIB FUND REVENUES		**$ 39,306,000**	**$ 5,820,600**	**$ 369,000**	**$ 187,000**	**$ 1,218,600**	**$ 46,901,200**

BOND ISSUES	FUND	ORIGINAL ISSUE	ANNUAL PRINCIPAL	ANNUAL INTEREST	ESCROW DEFEASANCE	PAYING AGENT	TRANSFERS OUT	TOTALS
Expenditures & Transfers :								
General Debt Service	310	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000
General Sidewalk	379	-	-	-	-	-	78,000	78,000
General Sewer	388	-	-	-	-	-	429,000	429,000
2005 RIB Refunding Series (2014D)	355	12,640,000	810,000	328,875	-	2,000	-	1,140,875
2016 RIB Series B (Refunding 2009C)	362	27,485,000	1,380,000	739,287	-	2,000	-	2,121,287
2010 B RIB (2014 E RIB)	363	19,440,000	790,000	505,132	-	2,000	-	1,297,132
2010 RIB Series C	364	8,250,000	595,000	140,500	-	2,000	-	737,500
2011 RIB Series C	366	19,400,000	610,000	573,888	15,410,000	2,000	-	16,595,888
2011 RIB Series E (Refunding)	367	8,385,000	670,000	133,144	-	2,000	720,000	1,525,144
2012 RIB Series A (Refunding 03D,04C,04E)	368	34,180,000	-	581,725	-	2,000	-	583,725
2013 RIB Series C	369	16,705,000	-	549,399	-	2,000	-	551,399
2014 RIB Series D	370	52,400,000	1,390,000	1,339,650	33,285,000	2,000	-	36,016,650
2014 RIB Series F	371	40,445,000	1,320,000	1,487,300	-	2,000	-	2,809,300
2014 Taxable RIB Series G	372	8,355,000	280,000	258,476	-	2,000	-	540,476
2015 RIB A Refunding (2006B & 2007B)	373	18,250,000	1,280,000	457,512	-	2,000	-	1,739,512
2015 RIB Series B (Refunding 2008E)	374	15,325,000	1,500,000	420,562	-	2,000	-	1,922,562
2015 RIB Series D	375	34,675,000	-	1,027,394	-	2,000	-	1,029,394
2016 RIB Series C	326	41,745,000	1,325,000	1,233,126	-	2,000	-	2,560,126
2017 RIB Series C	328	39,850,000	1,320,000	1,153,750	-	2,000	-	2,475,750
2017 RIB Series D (Refunding 2013C)	369	11,340,000	-	424,782	-	2,000	-	426,782
2018 RIB Series D	329	42,965,000	1,275,000	1,404,643	-	2,000	-	2,681,643
2018 RIB Series F (BND)	332	15,000,000	420,482	242,576	-	2,000	-	665,058
2019 RIB Series A	333	37,260,000	1,125,000	1,248,375	-	2,000	-	2,375,375
2019 RIB Series B (Refunding 2011A)	365	13,940,000	810,000	332,185	-	2,000	-	1,144,185
2019 Storm Sewer SRF Series C	334	500,000	15,000	9,800	-	2,000	-	26,800
2019 Storm Sewer SRF Series D	334	10,500,000	265,000	204,800	-	2,000	-	471,800
2020 RIB Series B	336	29,565,000	725,000	793,819	-	2,000	-	1,520,819
2020 RIB Series C (Refunding 11C, 12A, 14D, & 14F)	337	91,015,000	2,670,000	1,808,540	-	2,000	-	4,480,540
2021 RIB Series A	341	38,100,000	465,000	1,697,075	-	2,000	-	2,164,075
2022 RIB Series A (Future Issue)	343	40,000,000	-	1,360,000	-	2,000	-	1,362,000
TOTAL EXPENDITURES & TRANSFERS			**$ 21,040,482**	**$ 20,456,315**	**$ 48,695,000**	**$ 54,000**	**$ 2,227,000**	**$ 92,472,797**

CITY OF FARGO, NORTH DAKOTA
2022 DEBT SERVICE REVENUES AND EXPENDITURES
SALES TAX REVENUE DEBT SERVICE FUNDS BUDGETS

BOND FUNDS:	FUND	SALES TAX COLLECTIONS	OTHER * SOURCES	TOTALS
REVENUES				
SRF UTILITY WATER PROJECTS BONDS	607	$ 6,599,250	$ -	$ 6,599,250
SRF UTILITY WASTEWATER PROJECTS BONDS	608	6,599,250	-	6,599,250
TOTAL SALES TAX COLLECTIONS		**$ 13,198,500**	**$ -**	**$ 13,198,500**

BOND ISSUES OUTSTANDING:	FUND	ORIGINAL ISSUANCE	ANNUAL PRINCIPAL	ANNUAL INTEREST	STATE ADMIN. FEE	PAYING AGENT	TRANSFER OUT	TOTALS
EXPENDITURES & TRANSFERS								
SRF UTILITY PROJECTS WATER BONDS	607		-	-	-	-	$ 5,714,370	$ 5,714,370
SRF UTILITY PROJECTS WASTEWATER BONDS	608		-	-	-	-	1,090,650	1,090,650
SRF STORM SEWER RIB REPAYMENT	608		-	-	-	-	498,600	498,600
SRF NOTES: (UTILITY INFRASTRUCTURE)								
SALES TAX REVENUE BONDS, SERIES 2008A	630	45,467,409	3,605,000	801,500	160,300	2,000	-	4,568,800
SALES TAX REVENUE BONDS, SERIES 2008B	610	7,380,422	545,000	138,180	24,500	2,000	-	709,680
SALES TAX REVENUE BONDS, SERIES 2008C	632	1,630,000	95,000	18,375	3,675	2,000	-	119,050
SALES TAX REVENUE BONDS, SERIES 2008D	612	2,270,000	145,000	23,500	4,700	2,000	-	175,200
SALES TAX REVENUE BONDS, SERIES 2010A	634	699,374	40,000	1,675	1,675	2,000	-	45,350
SALES TAX REVENUE BONDS, SERIES 2010D	636	3,486,075	210,000	54,000	10,800	2,000	-	276,800
TOTAL SRF SALES TAX BONDS		**60,933,280**	**4,640,000**	**1,037,230**	**205,650**	**12,000**	**-**	**5,894,880**
TOTAL SALES TAX OBLIGATIONS		**$ 60,933,280**	**$ 4,640,000**	**$ 1,037,230**	**$ 205,650**	**$ 12,000**	**$ 6,805,020**	**$ 13,198,500**

REVENUE BOND DEBT SERVICE COVERAGE RATIOS:		DEBT COVERAGE %
SRF SALES TAX REVENUE WATER (2 issues)	Water	**746%**
SRF SALES TAX REVENUE WASTEWATER (4 issues)	Wastewater	**132%**

REVENUE BOND RESERVE REQUIREMENTS:			FINANCING RESERVE REQUIRED	RESERVE BALANCE 1/1/2022	DEPOSITS	DEPOSIT NO.	RESERVE BALANCE 12/31/2022
SALES TAX REVENUE BONDS, SERIES 2008A	631	Wastewater	$ 4,540,750	$ 4,540,750	-	5 of 5	4,540,750
SALES TAX REVENUE BONDS, SERIES 2008B	611	Water	704,317	704,317	-	5 of 5	704,317
SALES TAX REVENUE BONDS, SERIES 2008C	633	Wastewater	118,375	118,375	-	5 of 5	118,375
SALES TAX REVENUE BONDS, SERIES 2008D	613	Water	173,250	173,250	-	5 of 5	173,250
SALES TAX REVENUE BONDS, SERIES 2010A	635	Wastewater	47,794	47,794	-	5 of 5	47,794
SALES TAX REVENUE BONDS, SERIES 2010D	637	Wastewater	281,875	281,875	-	5 of 5	281,875
STATUS OF BOND RESERVE FUNDING			**$ 5,866,361**	**$ 5,866,361**	**$ -**		**$ 5,866,361**

CITY OF FARGO, NORTH DAKOTA
2022 OTHER GOVERNMENTAL DEBT

Obligations	FUND	OTHER SOURCES	TRANSFER IN	TOTALS
Revenues & Transfers:				
General Obligation Bonds				
2009 G.O. Development Bond (Fire Station # 7)	384	$ -	$ 192,363	$ 192,363
2015 G.O. Development Bond, Series E (ROCO Parking)	376	-	734,125	734,125
2016 G.O. Development Bond Series A (City Hall)	396	-	1,759,238	1,759,238
2022 G.O. Development Bond - (City Projects)	3XX	-	376,000	376,000
Total G.O. Development Bonds		**-**	**3,061,726**	**3,061,726**
Annual Appropriation Bonds				
2018 Taxable Annual Appropriations Bonds, Series E (Block 9)	391	811,602	357,000	1,168,602
2020 Taxable Annual Appropriation Bonds, Series A (Mercantile)	335	150,000	341,184	491,184
Total Annual Appropriation Bonds		**961,602**	**698,184**	**1,659,786**
Non Appropriation Bonds				
2014 US Bank Direct Loan (Public Health Building)	390	-	446,388	446,388
Total Non Appropriation Bonds		**-**	**446,388**	**446,388**
TOTAL REVENUES		**$ 961,602**	**$ 4,206,298**	**$ 5,167,900**

BOND ISSUES	FUND	ORIGINAL ISSUE	PRINCIPAL	INTEREST	PAYING /FISCAL	TRANSFER OUT	TOTALS
Expenditures & Transfers:							
General Obligation Bonds							
2009 G.O. Development Bonds (Fire Station # 7)	384	2,875,000	145,000	45,363	2,000	-	192,363
2015 G.O. Development Bond, Series E (ROCO Parking)	376	10,230,000	470,000	262,125	2,000	-	734,125
2016 G.O. Development Bond, Series A (City Hall)	396	25,640,000	1,100,000	657,238	2,000	-	1,759,238
2022 G.O. Development Bond - (City Projects)	3XX	5,375,000	219,000	155,000	2,000	-	376,000
Total G.O. Development Bonds		**44,120,000**	**1,934,000**	**1,119,726**	**8,000**	**-**	**3,061,726**
Annual Appropriation Bonds							
2018 Taxable Annual Appropriation Bonds, Series E (Block 9)	391	17,315,000	460,000	706,602	2,000	-	1,168,602
2020 Taxable Annual Appropriation Bonds, Series A (Mercantile)	335	11,525,000	100,000	389,184	2,000	-	491,184
Total Annual Appropriation Bonds		**28,840,000**	**560,000**	**1,095,786**	**4,000**	**-**	**1,659,786**
Non Appropriation Bonds							
2014 US Bank Direct Loan (Public Health Building)	390	6,000,000	362,632	81,756	2,000	-	446,388
Total Non Appropriation Bonds		**6,000,000**	**362,632**	**81,756**	**2,000**	**-**	**446,388**
TOTAL EXPENDITURES & TRANSFERS		**$ 78,960,000**	**$ 2,856,632**	**$ 2,297,268**	**$ 14,000**	**$ -**	**$ 5,167,900**

CITY OF FARGO, NORTH DAKOTA
2022 TAX INCREMENT FINANCING REVENUE AND DISTRICT OBLIGATIONS

TAX INCREMENT DISTRICTS	FUND	CURRENT MARKET VALUE	BASE YEAR MARKET VALUE	YEAR STARTED	TIF PROPERTY TAXES
Revenues:					
TAX INCREMENT (GREAT NORTHERN DEPOT)	303	$ 1,424,200	$ 284,700		$ 16,000
TAX INCREMENT 2002-01 (ND HORSEPARK)	306	14,288,000	86,040	2002	187,000
TAX INCREMENT 2006-01 (BRISTOL ON BDWY)	311	7,217,200	408,100	2006	90,000
TAX INCREMENT 2007-01 (FM DEVELOPMENT PHASE I)	314	2,633,000	208,080	2007	33,000
TAX INCREMENT 2007-02 (FEDER 12TH AVE N)	315	2,385,600	316,980	2007	29,000
TAX INCREMENT 2008-01 (FM DEVELOPMENT II)	320	4,254,000	334,140	2008	54,000
TAX INCREMENT 2016-03 (JUNCTION 9)	330	2,636,800	1,011,000	2018	23,000
TAX INCREMENT 2015-01 (710 LOFTS)	304	1,835,800	163,400	2016	23,000
TAX INCREMENT 2014-01 (BUTLER BUSINESS PARK)	302	16,360,200	2,117,700	2016	188,000
TAX INCREMENT 2015-03 (ROBERT STREET PARKING RAMP)	307	1,312,000	236,000	2016	15,000
TAX INCREMENT 2016-01 (BLOCK 9)	327	30,897,100	4,367,089	2019	357,000
TAX INCREMENT 2015-02 (MERCANTILE)	316	12,371,900	1,576,300	2022	150,000
TAX INCREMENT 2019-02A (ROERS/NEWMAN A)	338	2,563,000	449,000	2022	29,000
TAX INCREMENT 2019-02B (ROERS/NEWMAN B)	339	4,932,000	533,000	2022	61,000
TAX INCREMENT 2020-01 (RIVERFRONT)	308	60,807,100	63,200,000	2022	-
TOTAL TAX INCREMENT REVENUES		**$ 165,917,900**	**$ 75,291,529**		**$ 1,255,000**

TAX INCREMENT DISTRICTS	FUND	PAYMENT OF OBLIGATIONS
Expenditures & Transfers :		
TAX INCREMENT (GREAT NORTHERN DEPOT)	303	$ 16,000
TAX INCREMENT 2002-01 (ND HORSEPARK)	306	187,000
TAX INCREMENT 2006-01 (BRISTOL ON BDWY)	311	90,000
TAX INCREMENT 2007-01 (FM DEVELOPMENT PHASE I)	314	33,000
TAX INCREMENT 2007-02 (FEDER 12TH AVE N)	315	29,000
TAX INCREMENT 2008-01 (FM DEVELOPMENT II)	320	54,000
TAX INCREMENT 2016-03 (JUNCTION 9)	330	23,000
TAX INCREMENT 2015-01 (710 LOFTS)	304	23,000
TAX INCREMENT 2016-01 (BUTLER BUSINESS PARK)	302	188,000
TAX INCREMENT 2015-03 (ROBERT STREET PARKING RAMP)	307	15,000
TAX INCREMENT 2016-01 (BLOCK 9)	327	357,000
TAX INCREMENT 2015-02 (MERCANTILE)	316	150,000
TAX INCREMENT 2019-02A (ROERS/NEWMAN A)	338	29,000
TAX INCREMENT 2019-02B (ROERS/NEWMAN B)	339	61,000
TAX INCREMENT 2020-01 (RIVERFRONT)	308	-
TOTAL EXPENDITURES & TRANSFERS		**$ 1,255,000**

Fund Description and Purpose	Fiscal Trends and Comments
Capital Project funds are used to account for ongoing investment in municipal capital assets. Currently, the State of North Dakota's budget law does not require a budget for capital project funds, and therefore none is presented. Fargo is a large regional economic center that requires quality infrastructure. Continued and systematic expansion of the City creates the need for extended collector roadways, local neighborhood streets, bridges, flood control assets, sanitary sewer, storm sewer, and water and wastewater infrastructure. Because of continued need for infrastructure, voters have approved a local sales tax to help fund these expensive projects. Sales taxes are our largest single revenue source. A formalized and long-term capital improvement plan that spans a twenty-year planning horizon is updated annually for all municipal utility water and wastewater systems assets. A master planning effort links the needs of critical infrastructure projects to funding sources. Projects related to the utility master plan are incorporated into the budget approval process, and are listed on the capital request lists in this document. General infrastructure planning for streets & roadways, subdivision underground utilities, pavement management, sidewalk construction, flood control projects, and other non-utility projects are administered by the City Engineering Department. A capital improvement plan is prepared annually at year-end, which provides authorization to proceed with the subsequent year's construction season. This is approved by the Board of City Commission outside of the annual budget process. All assets in excess of $5,000 with an expected life of at least two years are capitalized and reported in the annual financial statements.	• The State Legislature passed a funding bill called "Prairie Dog" in the last session that will help fund our critical infrastructure. Unfortunately, the State's economic resources have declined and projected funding will not materialize until 2023 or 2024. • Work continues on a multi-year flood control capital improvement plan to raise our flood levees to a higher level and seeking a permanent long-term solution to protecting ourselves from flooding. • Voters approved a long-term extension of our sales taxes dedicated to flood control in Fargo and Cass County to fund the FM Diversion project in 2016. Existing tax authorizations were extended until 2084. • A large P3 contract award was approved in June, 2022 to construct the FM Diversion project. This flood control project will be completed over the next five to six years. • Local sales tax resources in addition to other City funds and special assessments provide a majority of funding for the capital project needs of our Community. • There is currently bi-partisan discussion in the Federal government about funding an infrastructure bill. We believe this will have a very positive impact on ability to replace aging infrastructure.

Fund Description	Fiscal Trends and Comments
The City of Fargo operates thirteen Enterprise Funds to provide traditional municipal utility services to our citizens and other business like operations. There are approximately 43,000 customers serviced in our municipal utility services. They include Water, Wastewater, Solid Waste, Forestry, Street Lighting, Storm Sewer, Vector Control, Southeast Cass Sewer, Transit, Civic Center, Municipal Airport and the FargoDome. The Water fund is the largest municipal utility and is shown as a major fund in this budget document. Enterprise funds are operated on a business-like basis and each fund carries all assets within the fund with final measurement of net assets. The Board of City Commissioners monitor utility rates that are adjusted as needed to sustain our enterprise operations. Revenue adequacy models are prepared for Water and Wastewater funds and are used as a guide for establishing rates.	• Fargo became a regional water services provide under contract with the City of West Fargo beginning in June, 2016, and became a wastewater provider for West Fargo and Horace in 2020. Revenues will increase in proportion to this new customer base. • A recent comparison of Fargo's utility bill for an average household for water, wastewater and storm sewer fees showed that Fargo's fees were in the lower quadrant of fees charged by other North Dakota cities. • Local sales tax revenues and utility rate revenues pay for capital projects associated with utility infrastructure and, as a result, Fargo has been able to keep utility rates constant for the past several years. Our sales tax authorization for this use run through 2028. • Transit and the Civic Center business functions have been reclassified as enterprise funds in 2021 to create an improved transparency. Previously, they were accounted for in the General Fund. This improves administrative efficiency and a greater ability to monitor operating performance. • Pursuant to mutual agreement, the Airport Authority will be independent of the City and reported as a component unit as of January 1, 2022. • A water treatment plant expansion was completed in 2019 that will increase Fargo's treatment and distribution capacity to 45 mgd. • A major wastewater treatment plant expansion is currently under construction and will be financed by State Revolving Fund loans. • The Fargodome long-term capital fund is currently $49 million. This is reserved for the long-term care, expansion and maintenance of the Dome.

CITY OF FARGO, NORTH DAKOTA
PROPRIETARY FUNDS REVENUE ANALYSIS BY FUND

Utility Funds	2021 Approved Budget	2022 Proposed Budget	$ Change	% Change
Water	$ 26,462,068	$ 25,737,497	$ (724,571)	-2.7%
Water Debt Service Reserve	946,560	946,560	-	0.0%
Total Major Utility Funds	**27,408,628**	**26,684,057**	**(724,571)**	**-2.6%**
Non Major Utility Funds:				
Airport	22,503,387	-	(22,503,387)	-100.0%
Solid Waste	18,441,000	19,080,000	639,000	3.5%
Water Reclamation Utility	15,517,940	14,907,711	(610,229)	-3.9%
Transit	12,887,363	11,615,958	(1,271,405)	-9.9%
Fargodome	7,927,562	8,873,422	945,860	11.9%
Street Lighting	3,582,000	3,564,000	(18,000)	-0.5%
Forestry	2,632,000	2,631,000	(1,000)	0.0%
Storm Sewer	3,035,000	4,212,000	1,177,000	38.8%
Vector Control	754,000	760,000	6,000	0.8%
Civic Center	126,500	126,500	-	0.0%
Southeast Cass	34,000	34,000	-	0.0%
Total Other Utility Funds	**87,440,752**	**65,804,591**	**(21,636,161)**	**-24.7%**
Total All Utility Funds	**$ 114,849,380**	**$ 92,488,648**	**$ (22,360,732)**	**-19.5%**

Pursuant to mutual agreement, the Airport Authority will be independent of the City as of January 1, 2022.

CITY OF FARGO, NORTH DAKOTA
PROPRIETARY FUNDS REVENUE ANALYSIS BY SOURCE

Revenue Source	2021 Approved Budget	2022 Proposed Budget	$ Change	% Change
Property Taxes	$ 1,188,550	$ -	$ (1,188,550)	-100.0%
Special Assessments	30,000	30,000	-	0.0%
Federal Grants	22,876,356	7,315,311	(15,561,045)	-68.0%
State and Local Revenues	1,315,000	1,059,000	(256,000)	-19.5%
Charges for Services	13,298,646	7,305,059	(5,993,587)	-45.1%
Fines & Forfeits	60,000	49,520	(10,480)	N/A
Investment Income	2,663,526	3,351,616	688,090	25.8%
Miscellaneous	536,752	377,752	(159,000)	-29.6%
Transfer In	3,964,050	2,998,050	(966,000)	-24.4%
Public Utility Revenue	67,319,500	68,083,400	763,900	1.1%
Byproduct Sales	1,597,000	1,918,940	321,940	20.2%
Total	**$ 114,849,380**	**$ 92,488,648**	**$ (22,360,732)**	**-19.5%**

Pursuant to mutual agreement, the Airport Authority will be independent of the City as of January 1, 2022.

CITY OF FARGO, NORTH DAKOTA
PROPRIETARY FUNDS EXPENDITURE ANALYSIS BY FUND

Utility Funds	2021 Approved Budget	2022 Proposed Budget	$ Change	% Change
Major Fund:				
Water	$ 26,377,505	$ 27,015,094	$ 637,589	2.4%
Water SRF Debt Service Reserve	-	-	-	0.0%
Total Major Utility Fund	**26,377,505**	**27,015,094**	**637,589**	**2.4%**
Other Utility Funds:				
Airport	20,447,057	-	(20,447,057)	-100.0%
Solid Waste	16,671,475	17,324,143	652,668	3.9%
Water Reclamation Utility	16,000,635	16,880,413	879,778	5.5%
Transit	12,906,572	13,764,979	858,407	6.7%
Fargodome	6,968,711	7,325,897	357,186	5.1%
Street Lighting	3,703,291	3,979,449	276,158	7.5%
Forestry	2,590,573	2,586,186	(4,387)	-0.2%
Storm Sewer	2,383,812	3,025,742	641,930	26.9%
Vector Control	711,971	1,465,171	753,200	105.8%
Civic Center	458,078	465,302	7,224	1.6%
Southeast Cass	55,684	81,120	25,436	45.7%
Total Other Utility Funds	**82,897,859**	**66,898,402**	**(15,999,457)**	**-19.3%**
Total All Utility Funds	**$ 109,275,364**	**$ 93,913,496**	**$ (15,361,868)**	**-14.1%**

Pursuant to mutual agreement, the Airport Authority will be independent of the City as of January 1, 2022.

CITY OF FARGO, NORTH DAKOTA
PROPRIETARY FUNDS EXPENSE ANALYSIS BY COST CATEGORY (ALL FUNDS)

Expense Category	2021 Approved Budget	2022 Proposed Budget	$ Change	% Change
Salaries	$ 17,602,132	$ 16,036,176	(1,565,956)	-8.9%
Benefits	5,355,904	4,581,554	(774,350)	-14.5%
Other Services	14,318,613	13,463,514	(855,099)	-6.0%
Repairs and Maintenance	4,595,595	4,365,396	(230,199)	-5.0%
Rentals/ Leases	1,310,966	1,506,520	195,554	14.9%
Insurance	1,038,239	943,258	(94,981)	-9.1%
Communications	156,629	153,849	(2,780)	-1.8%
Advertising / Printing	388,463	105,025	(283,438)	-73.0%
Travel	111,025	66,410	(44,615)	-40.2%
Education	170,152	133,366	(36,786)	-21.6%
Energy	7,642,705	7,313,752	(328,953)	-4.3%
General Supplies	1,953,478	1,752,178	(201,300)	-10.3%
Major Supplies	3,822,725	3,657,725	(165,000)	0.0%
Miscellaneous	291,821	195,471	(96,350)	-33.0%
Capital Outlay	18,344,325	8,770,700	(9,573,625)	-52.2%
Debt Service	9,921,112	10,882,366	961,254	9.7%
Transfers To Other Funds	22,251,480	19,986,236	(2,265,244)	-10.2%
Totals	**$ 109,275,364**	**$ 93,913,496**	**$ (15,361,868)**	**-14.1%**

Pursuant to mutual agreement, the Airport Authority will be independent of the City as of January 1, 2022.

Description of Service Provided	Current or Emerging Issues
The Water Treatment Plant (WTP) is responsible for operating and maintaining a state-of-the-art 45 million gallon per day (MGD) surface water treatment facility and all reserve storage facilities that supplement the City's water distribution system. The reserve storage facilities include 11 elevated storage tanks and 2 ground storage reservoirs and pumping stations with a total capacity of 20 million gallons. The water treatment plant supplies safe drinking water to the City of Fargo, portions of the Cass Rural Water Users District (consecutive user), and the City of West Fargo as of June 1, 2016. The City's surface water treatment facility utilizes water from the Red and Sheyenne Rivers. River water is piped to the WTP from pumping stations located on both the Red and Sheyenne Rivers. At the WTP, the water goes through a series of treatment processes through two different plants. The lime softening plant including pretreatment, lime and soda ash softening, ozone disinfection and filtration. The membrane plant includes pretreatment, Ultrafiltration membranes (UF), Reverse Osmosis (RO), and ozone with Granular Activated Carbon (GAC) filters. Following treatment, the finished water is pumped through the City's water distribution system to meet the daily and peak demand of consumers.	In 2019, the City completed construction on a WTP expansion project. The membrane plant is now operational with a Reverse Osmosis (RO) system in service since September 2018. The project involved installation of a parallel membrane treatment plant, which expanded the overall treatment capacity to 45 MGD. The capital expense associated with the WTP expansion was financed with a low-interest State Revolving Fund (SRF) loan. The ND State Water Commission (SWC) provided $30 million in grant funds toward design and construction. The SRF loan payment replaced the paid off lime softening plant loan and is overall budget neutral. The Water Utility is realizing water production cost efficiencies using the new WTP expansion. The 2022 WTP operations budget request is an increase of about 1.5% compared to the previous year. Over the past few years, the water quality in the Red River has been the poorest on record from a high hardness perspective. The membrane plant with Reverse Osmosis has been extremely useful for both water quality and production cost efficiency during this period of poor river water quality. There are several regionalization-related capital projects under construction in 2021. The Water Utility has been awarded about $44 million in grant funding for capital projects since 2012. In 2020, two grants have been awarded from the SWC and FEMA in the amounts of $2.81 million and $3.57 million, respectively.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Average Day Demand	15,500,000 gallons	15,900,000 gallons	15,600,000 gallons
Peak Day Demand	30,200,000 gallons (2016)	29,500,000 gallons	29,500,000 gallons
Total Water Produced	5,650,000,000 gallons	5,800,000,000 gallons	5,700,000,000 gallons
Consecutive User Demand	1,350,000,000 gallons	1,400,000,000 gallons	1,400,000,000 gallons
Water Meter Count	29,767	29,900	30,000
Ultraviolet System Install	0% Complete	90% Complete	100% Complete
Downtown Water Tower	0% Complete	30% Complete	80% Complete

Water Treatment

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 2,446,177	$ 2,452,473	$ 2,452,473	$ 2,730,017
Benefits	812,369	929,095	929,095	923,997
Other Services	1,807,199	1,735,000	1,735,000	1,890,000
Repairs and Maintenance	457,912	398,000	398,000	463,000
Rentals	3,288	5,000	5,000	5,000
Insurance	134,775	133,000	133,000	133,000
Communications	15,540	18,000	18,000	18,000
Advertising and Printing	15,529	19,000	19,000	19,000
Travel	899	7,500	7,500	7,500
Education	16,252	35,500	35,500	35,500
Energy	1,627,213	1,522,000	1,522,000	1,662,000
General Supplies	407,681	292,000	292,000	294,000
Major Supplies	2,813,425	2,900,000	2,900,000	2,700,000
Miscellaneous	18,757	23,500	23,500	20,500
Capital Outlay	125,271	77,000	77,000	54,000
Debt Service	382	-	-	-
Transfers	8,004,480	6,222,310	6,222,310	6,051,360
TOTAL	$ 18,707,149	$ 16,769,378	$ 16,769,378	$ 17,006,874

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	34	35	34	34
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	34	35	34	34

Description of Service Provided	Current or Emerging Issues
The Mains and Hydrants Department provides a wide range of services essential to the public, which can vary from fire hydrant repair to repair of broken water mains and even assisting with flood/snow events. The major services delivered include: • Repair of Water Main Failures • Fire Hydrant Maintenance Program • Water Main Valve Exercising Program • Water Main Valve Maintenance • Street Patch Repair • Water Service Inspection • New Construction/Rehab Inspection • Boulevard Restoration and Repair • Water Service Repairs • Water Main & Service Locations • Water Main Tapping Service • Water Transmission Line Valve Maintenance • Assisting other Departments	• Retention and recruitment of staff is a growing issue. Recent market studies show that the City of Fargo salaries for equipment operators is not competitive within our current market. Many times, it requires multiple postings and many months to find a qualified candidate for a single position. • Mains & Hydrants has become more proactive in day-to-day operations. Water service lines prone to freezing are being lowered. In addition, lead service lines that need maintenance are being replaced instead of repaired. • New Environmental Protection Agency (EPA) lead water line protocols for water testing and service line replacement now requires water testing in schools and childcare facilities and includes new triggers for jumpstarting lead service line mitigation programs

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Water Main Breaks	28	20	39
Service Leaks/Frozen/Replaced	60/0/18	65	97
Water Main Valves Repaired	30	48	34
Water Main Taps	71	70	67
Hydrant Repair/Replaced	134	102	173
Water Service Inspections	471	624	388
Water Main Gates Exercised	3	50	65

Water Mains & Hydrants

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 723,221	$ 832,383	$ 832,383	$ 796,494
Benefits	249,146	284,322	284,322	276,584
Other Services	154,830	195,000	195,000	220,000
Repairs and Maintenance	36,525	47,800	47,800	47,800
Rentals	121,450	112,300	112,300	137,500
Insurance	-	-	-	-
Communications	6,951	7,600	7,600	10,100
Advertising and Printing	112	1,175	1,175	1,175
Travel	3,121	3,500	3,500	3,500
Education	1,682	6,050	6,050	6,050
Energy	81,595	74,069	74,069	94,069
General Supplies	246,633	177,900	177,900	212,900
Major Supplies	124,866	144,500	144,500	154,500
Miscellaneous	9,738	9,612	9,612	12,112
Capital Outlay	498,791	212,525	297,025	323,000
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 2,258,661	$ 2,108,736	$ 2,193,236	$ 2,295,784

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	12	12	12	13
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	12	12	12	13

Description of Service Provided	Current or Emerging Issues
The Water Meters division is responsible for procuring and installing all public water meters in the City of Fargo ranging in size from 5/8-inches to 10-inches. The division is also responsible for the replacement, calibration and maintenance of all public water meters in the City. At the request of the Auditor's Office, the division conducts all water service shut-off or turn-on activities. In addition, the Auditor's Office also requests the division to assist with gathering monthly meter reading data for billing purposes. The meter count at the end of 2020 was as follows: **Meter Size** — **Count** 5/8 — 13,379 3/4 — 12,486 1 — 874 1-1/2 — 1,360 2 — 1,244 3 — 300 4 — 90 6 — 20 8 — 4 10 — 10 **TOTAL** — **29,767**	The Water Meters division currently obtains (reads) individual monthly meter data via manual reads, handheld touch pad devices or mobile radio devices. At this time, the meter reading technology distribution is as follows: Manual Read Meters — 3 Touch Pad Read Meters — 18,481 Mobile Read Meters — 11,190 The meters division has been researching/evaluating newer technology for obtaining monthly meter data. The newer technology is referred to as a fixed network where all meter data can be obtained from a central location. The division is researching a migrateable system to allow continued use of the City's existing radio read meters.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
New Meters	93	137	110
Meters Replaced	30	20	20
Registers Replaced	135	125	125
R900's Replaced	107	110	110
Frozen Meters	55/69/79/29	40	40
Total Meter Count	29,767	29,900	30,000

Water Meters

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 283,625	$ 277,630	$ 277,630	$ 278,882
Benefits	104,517	115,288	115,288	119,547
Other Services	9,048	10,000	10,000	10,000
Repairs and Maintenance	26,460	29,800	29,800	44,800
Rentals	27,600	27,600	27,600	27,600
Insurance	-	-	-	-
Communications	2,151	2,149	2,149	2,149
Advertising and Printing	-	500	500	400
Travel	-	-	-	-
Education	-	-	-	-
Energy	12,395	13,000	13,000	12,500
General Supplies	6,059	5,950	5,950	5,850
Major Supplies	-	-	-	-
Miscellaneous	1,387	2,400	2,400	2,400
Capital Outlay	179,527	256,000	256,000	170,000
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 652,769	$ 740,317	$ 740,317	$ 674,128

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	4	4	4	4
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	4	4	4	4

Description of Service Provided	Current or Emerging Issues
Utility Billing Services provides revenue administration, analysis, and payment processing services for the city's utility bills. • Water Meter Reading & Analysis • Utility Bill Account Assessment and Production The City of Fargo is servicing approximately 35,000 utility accounts. Fargo is a regional provider of water to the City of West Fargo serving 11,000 utility customers. Customer payment options include EFT debits, credit cards, and online. Automated payment options are available. In 2019 Storm Sewer utility started billing based on impervious surface. This resulted in an increase in active utility accounts.	• The City of Fargo replaced our legacy utility billing system in 2020 with a state of the art billing system that provides several new features to improve our customer service levels. The system has been operating smoothly since being installed in November, 2020. • There is significant, steady growth in the use of automatic payments. Our management strategy is to promote automated payment methods. • We anticipate continued steady growth in our utility fund revenues as our population increases over time. • Additional regional customer opportunities exist. The City of West Fargo and the City of Harwood are new water and wastewater customers. • A rate increase is recommended for our Storm Sewer utility funds to help fund planned infrastructure projects.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Utility Accounts Active	45,054	46,000	47,000
Total Utility Revenue	$62,615,686	$67,423,008	$70,926,208

Utility Billing Services

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 297,149	$ 293,278	$ 293,278	$ 299,598
Benefits	96,728	107,877	107,877	121,066
Other Services	172,438	(123,000)	(116,000)	(94,000)
Repairs and Maintenance	1,610	40,500	40,500	90,600
Rentals	-	-	-	-
Insurance	-	-	-	-
Communications	257	-	-	-
Advertising and Printing	-	-	-	-
Travel	-	-	-	-
Education	-	-	-	-
Energy	-	-	-	-
General Supplies	699	2,000	2,000	2,000
Major Supplies	-	-	-	-
Miscellaneous	304	2,000	2,000	2,000
Capital Outlay	188,668	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 757,853	$ 322,655	$ 329,655	$ 421,264

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	6	6	6	6
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	6	6	6	6

Water Operating

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ -	$ -	$ -	$ -
Benefits	600	-	-	-
Other Services	1,504,966	665,476	665,476	665,476
Repairs and Maintenance	-	-	-	-
Rentals	-	-	-	-
Insurance	48,623	43,118	43,118	43,118
Communications	-	-	-	-
Advertising and Printing	-	-	-	-
Travel	-	-	-	-
Education	-	-	-	-
Energy	-	-	-	-
General Supplies	-	-	-	-
Major Supplies	-	-	-	-
Miscellaneous	12,361	12,000	12,000	12,000
Capital Outlay	5,344,454	-	-	-
Debt Service	2,492,860	5,274,725	5,274,725	5,291,450
Transfers	-	-	-	-
TOTAL	$ 9,403,864	$ 5,995,319	$ 5,995,319	$ 6,012,044

Infrastructure Projects

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ -	$ -	$ -	$ -
Benefits	-	-	-	-
Other Services	1,096,318	441,100	441,100	330,000
Repairs and Maintenance	-	-	-	-
Rentals	-	-	-	-
Insurance	-	-	-	-
Communications	-	-	-	-
Advertising and Printing	-	-	-	-
Travel	-	-	-	-
Education	-	-	-	-
Energy	-	-	-	-
General Supplies	-	-	-	-
Major Supplies	-	-	-	-
Miscellaneous	-	-	-	-
Capital Outlay	812,409	-	-	275,000
Debt Service	-	-	-	-
Transfers	115,667	-	-	-
TOTAL	$ 2,024,394	$ 441,100	$ 441,100	$ 605,000

Description of Service Provided	Current or Emerging Issues
The Regional Water Reclamation Utility (RWRU) is responsible for the treatment of all residential and industrial wastewater before discharging back to the Red River. The Reclamation Facility has the design capacity to treat an average daily flow of 17.5 million gallons per day (MGD), with a hydraulic peak flow of 29 (MGD). The average daily plant discharge in 2020 was 14.64 MGD, 2019 average was 12.28 MGD. Measured increases from West Fargo make up the drastic increases. The total volume of wastewater treated and discharged from the plant and lagoon in 2020 was 5.358 Billion Gallons. The RWRU, employs both physical and biological processes to treat wastewater. The treated effluent is then returned to the Red River of the North. Biosolids (solids) accumulated and generated in the wastewater process are treated using a process known as anaerobic digestion. One of the beneficial byproducts of the digestion process is methane biogas. This biogas is used to heat the WWTP digesters and buildings. Stabilized biosolids are then dewatered. Dewatered biosolids are disposed of in the city's landfill. The total amount of bio-solids disposed of in 2020 was 7,456 Wet Metric Tons an increase from 6,612 WMT in 2019. The Utilities Collection Operators maintain 69 sanitary lift stations, 89 miles of force main, a chemical feed injection station (odor management), and separate meter vaults for West Fargo and Horace. The Southeast Cass sewer system, includes 52 grinder pumps and 9 Lift Stations. The City of Fargo RWRU is a regional provider of treatment for numerous surrounding communities in the FM metro area. The Wastewater Compliance group, in addition to its sump pump inspection. They have expanded to include investigation of fats, oils and grease (FOG) issues, odor complaints and Industrial Pretreatment. The WWTF staff also operate the Effluent Reuse Facility (ERF). In 2020, an average of 1.11 mgd of treated effluent is diverted to the ERF and further treated to be sold to Tharaldson Ethanol plant. Since 2007, the ERF has sold over 4.33 billion gallons of reclaimed water.	<u>WWTP Phase IIB Expansion</u> The utility is currently 2 years into a 5 year scheduled expansion. On April 11, 2020 the utility opened bids on a contract to construct the new processes set forth in the facility plan from early 2018. This phase will construct the IFAS (Integrated Fixed Film Activated Sludge), two additional Final Clarifiers, new headworks building, and additional sludge dewatering facilities. This contract will construct a new treatment train within the footprint of the existing plant. The new process will have a capacity of 17 MGD. The contract bid price was $123,950,000. <u>Future Considerations</u> The RWRU Expansion will address regional population growth and will provide the ability to adequately and safely treat wastewater well in to the future. Nutrient reduction recommendations for both the existing WWTP and proposed future plant expansion were addressed in the updated facility plan. The facility plan also included applicable technologies and costs to address nutrients in the WWTP effluent, and will provide staff a single document for Commissioners and Funding Agencies to illustrated that the Fargo Wastewater Utility is well prepared if additional effluent limits are implemented in the future. The WWTP historically has operated 24/7 with a January 2015, the WWTP began to automate the processes so as not to have staff 24/7. Currently a call-out alarm system has successfully been implemented along with the installation of a security gate. These changes have allowed the plant to reduce staffing to 18 hours per day. The goal is to reduce staffing even further in the near future. Currently the Utility operates with 23 FTE.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Treated Wastewater	5.358 billion gallons	5.289 billon gallons	5.395 billion gallons
Reclaimed Wastewater	406.1 million gallons	410 million gallons	410 million gallons
Communities, subdivisions, and sewer districts served	Fargo, N. Highland, Reiles Acres, Oxbow, Roundhill, Harwood, Lake Shur, SE Cass, Frontier, N. River, Prairie Rose, Briarwood, West Fargo, Horace	Fargo, N. Highland, Reiles Acres, Oxbow, Roundhill, Harwood, Lake Shur, SE Cass, Frontier, N. River, Prairie Rose, Briarwood, West Fargo, Horace	Fargo, N. Highland, Reiles Acres, Oxbow, Roundhill, Harwood, Lake Shur, SE Cass, Frontier, N. River, Prairie Rose, Briarwood, West Fargo, Horace

Water Reclamation Utility

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 1,705,359	$ 1,746,351	$ 1,746,351	$ 1,807,212
Benefits	498,490	609,406	609,406	612,931
Other Services	4,899,123	956,450	956,450	2,523,450
Repairs and Maintenance	1,059,659	1,174,500	1,174,500	1,217,000
Rentals	424	55,000	55,000	165,000
Insurance	77,168	66,325	66,325	66,325
Communications	15,090	18,000	18,000	18,000
Advertising and Printing	477	3,750	3,750	3,750
Travel	542	5,550	5,550	5,550
Education	644	2,000	2,000	2,000
Energy	1,329,832	1,165,568	1,165,568	1,165,568
General Supplies	80,078	71,200	71,200	87,700
Major Supplies	739,796	612,500	612,500	637,500
Miscellaneous	290,709	13,701	13,701	13,701
Capital Outlay	2,759,922	245,000	245,000	245,000
Debt Service	735,741	2,003,604	2,003,604	2,513,020
Transfers	8,911,460	7,251,730	7,251,730	5,796,706
TOTAL	$ 23,104,514	$ 16,000,635	$ 16,000,635	$ 16,880,413

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	21	21	22	22
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	21	21	22	22

Description of Service Provided	Current or Emerging Issues
The Southeast Cass Sewer District provides wastewater collection and treatment services to the following. The Southeast Cass Sewer District consists of the following communities; • Briarwood • Frontier • North River • Prairie Wood • Numerous Rural Sub-divisions Pursuant to the sewer agreements, operation, maintenance and monitoring of the SE Cass infrastructure is provided by the City of Fargo. The Southeast Cass collection system consists of six lift stations and over 52 grinder pumps. Southeast Cass residents are charged the prevailing rate that City of Fargo residents pay for sewer services as well as a surcharge to provide budgetary resources for their share of maintenance costs provided by the City. Those surcharges generate $47,100 annually.	The number of lift stations, grinder pumps, and service connections is expected to slowly decrease due to flood protection buyouts and land annexed by the City of Fargo, resulting in infrastructure being converted to municipal standards. As per the agreement with the City of Fargo and Frontier, Prairie Rose, North River, Briarwood and rural SE Cass, user rates were increased in 2021 to match the prevailing rate of Fargo users, from $16.50 to $19.00 per month. With the increase in electricity, labor and materials, the monthly surcharge remains at $9.35per month to cover costs, as well matching surcharges charged to other outside users. Finally, a $3.15 charge per user/mo. has been implemented to establish a Capital Repair Fund to cover the costs of unexpected large capital failures and or repairs. In 2019, the utility started tracking staff hours associated with operating within the District. This metric will continue in the future and will help gauge the true cost of operation the District. The SE Cass Sewer District was established in 1989 and expectation of large capital repairs with aging infrastructure will become more common.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Units Served	314	314	305^
Fargo Prevailing Rate $19.00 (same as Fargo residents)	$62,172	$71,592	$69,540
Surcharge $9.35/month (SE Cass O/M)	$35,231	$35,231	$34,174
Capital Repair Fee $3.15/month (Large Capital Repairs)	$11,869	$11,869	$11,513

^assume 3% reduction of users

Southeast Cass Sewer

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 12,626	$ 5,985	$ 5,985	$ 6,389
Benefits	2,467	999	999	1,031
Other Services	-	-	-	-
Repairs and Maintenance	37,988	1,500	1,500	26,500
Rentals	-	-	-	-
Insurance	-	-	-	-
Communications	-	-	-	-
Advertising and Printing	-	-	-	-
Travel	-	-	-	-
Education	-	-	-	-
Energy	30,224	12,863	12,863	12,863
General Supplies	16,168	21,337	21,337	21,337
Major Supplies	-	-	-	-
Miscellaneous	-	13,000	13,000	13,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 99,473	$ 55,684	$ 55,684	$ 81,120

Description of Service Provided	Current or Emerging Issues
Site plan reviews – Floodplain-Stormwater (retention & quality for new development). **Floodplain Management & Mitigation**: • Flood protection projects (design/manage) • Determinations & verifications of building elevations (pre / post construction) • Issuance of Elevation Certificates • LOMC administration, Approvals (review), GIS & archive • Regulate/enforce restrictions on use of floodway and river setback ordinance • Enforce Special Flood Hazard Area (SFHA) & 41' Water Surface Elevation Inundation Area (WSEIA) Administer the NFIP/Community Rating System (CRS) programs **Stormwater Management (MS4):** Create and administer Storm System maintenance programming and corresponding projects. • Administer and update City of Fargo Stormwater Management Program addressing the six minimum control measures mandated in the state MS4 discharge permit. **Storm Sewer Utility:** Develop concepts for long-term handling of storm water in areas of growth with Master Drainage Plan (MDP). • Maintain Storm Sewer Design Manual and Standards. • Develop and maintain comprehensive Storm Sewer Lift Station Operations and Maintenance Manuals • Devise and implement utility fee rate structure to adequately fund the MDP. • Develop concepts to relieve system stresses from rapid growth, aging utility systems and normal maintenance along with ongoing concerns of localized drainage issues. • Research, develop and gain continual approval for Storm Sewer Utility Fee to fund the MDP • New ND Department of Environmental Quality (NDDEQ) Storm Water Discharge Permit for 2021-2025 • Increased site plan submittals require substantial staff review time. Review time commitment is greater than one full time employee. • Administration of the (SFHA & 41 WSEIA) continues to present challenging and complex enforcement issues requiring increasing staff time commitments.	• The 37' flood projects list was created, adding 5 new protection areas to be designed and constructed as buyouts are completed. • Future considerations due to the scope change from construction to maintenance/operation/reporting of flood protection projects will require additional staff time and funding. • Survey monument installations (2021 through 2023) will be necessary for the elevation monitoring of the complete levee system. • Due to rapid growth on the City's south side, a study for future storm trunk lines contributing to Drain 27 and Drain 53 drainage areas has been commissioned for storm sewer lift stations and flood protection options. This master planning will be very beneficial in the future planning of new developments in the south area of the City. • A 5 year Capital Improvement Plan for Lift Station rehabilitation with supporting storm sewer system improvements updated annually. • Emergency repairs are encountered each year and have major impacts on the capital improvement plan scheduled projects for each year due to existing revenue collections. • A new rate adjustment will be implemented in 2022. The proposed fees are based on storm water runoff impacts based on impervious area and size of each parcel versus the previous flat rate water meter criteria. It is anticipated the fee formula will need to be adjusted every three years to keep up with increased rehabilitation construction costs and inflation.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Stormwater Violations	250	156	175
Stormwater Permits	350	400	425
Floodplain Violations/Waivers	2	2	2
Floodplain Permits	15	15	15
LOMA	25	25	20
LOMR-F	30	30	35
Resident Calls (Drainage, Floodplain, Flood Insurance, etc.)	75	71	50
Total # Buildings in “Current” System	1,470	1,500	1,700
Building Elevation in Post Shot Status	833	900	975
ECs Issued	163	78	170
Number of Storm Lift Stations	82	82	82

Storm Sewer

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 527,029	$ 539,364	$ 539,364	$ 567,885
Benefits	122,519	137,342	137,342	148,024
Other Services	317,415	133,832	133,832	161,832
Repairs and Maintenance	84,516	87,500	87,500	100,000
Rentals	-	-	-	-
Insurance	18,200	19,695	19,695	19,695
Communications	3,207	3,250	3,250	3,250
Advertising and Printing	824	4,400	4,400	9,400
Travel	-	3,900	3,900	3,900
Education	1,027	6,075	6,075	6,075
Energy	160,540	157,452	157,452	159,752
General Supplies	4,904	6,941	6,941	6,941
Major Supplies	-	-	-	-
Miscellaneous	88,557	5,761	5,761	6,111
Capital Outlay	5,576,557	73,300	73,300	60,000
Debt Service	163,205	-	-	272,500
Transfers	1,450,508	1,205,000	1,205,000	1,500,377
TOTAL	$ 8,519,008	$ 2,383,812	$ 2,383,812	$ 3,025,742

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	5	5	5	5
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	5	5	5	5

Description of Service Provided	Current or Emerging Issues
The City of Fargo Vector Control program focuses on the widespread prevention of mosquitoes. Through aggressive adulticide management along with the use of both truck and aerial ULV applications, the Vector Control program has been successful in providing the residents of Fargo relief from the annoying bite of our northern mosquito. Integrated mosquito management methods employed by the Vector Control program have been specifically tailored to safely counteract each stage of the mosquito life cycle. Larval control through water management and source reduction is a prudent pest management alternative as is the use of the environmentally friendly EPA-registered larvicides. Without the Vector Control program within the City of Fargo we would see: • Parents having to console their child as they attempt to fall asleep with 30 fresh mosquito bites from playing in the backyard for 15 minutes earlier in the evening. • Residents having to stay indoors on glorious, warm, balmy evenings; constantly lathering up with sticky repellents; or wearing long-sleeves and long pants during hot weather.	• Through the expansion of neighborhood developments along with the growth of the city's extraterritorial limits the Vector Control program continues to increase efforts on standing water pretreatments as a proactive measure. • The Zika Virus is still a concern nationwide, human infections are continuing to be present with limited data being produced on control measures. • With more conscious mosquito efforts taking place by other communities, resources needed for aerial applications have become more difficult to schedule. Timing around migration periods of other insects has become a priority within the community.

Operational Measures

Description	2020 Actual	202 Expected	2022 Projected
Application of Pesticide Cost	$259,882	$196,250	$200,000
Total Vector Control Expenditures	$358,154	$222,250	$300,000
ULV Truck Cost Per Application	$3,000	$3,000	$3,000
ULV Aerial Cost Per Application	$53,800	$53,800	$53,800
ULV Truck Applications Per Year	5	0	4
ULV Aerial Applications Per Year	2	0	2

Vector Control

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ -	$ -	$ -	$ -
Benefits	-	-	-	-
Other Services	289,904	406,210	406,210	410,210
Repairs and Maintenance	-	-	-	-
Rentals	-	-	-	-
Insurance	1,665	3,020	3,020	3,020
Communications	-	-	-	-
Advertising and Printing	-	-	-	-
Travel	-	-	-	-
Education	-	-	-	-
Energy	-	7,216	7,216	7,216
General Supplies	-	-	-	-
Major Supplies	98,273	144,725	144,725	144,725
Miscellaneous	203	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	150,000	150,800	150,800	900,000
TOTAL	$ 540,045	$ 711,971	$ 711,971	$ 1,465,171

Description of Service Provided	Current or Emerging Issues
The Street Light & Traffic Control Device System Utility (SLTCDU) includes seven employees. The Department is jointly operated and managed as part of the City's Engineering Department. The SLTCDU is responsible for the following activities: • Operation and maintenance of the City's street lighting system and traffic signal system • Scheduling and coordinating repairs utilizing contractors • Meeting with suppliers on the latest trends in street lighting and traffic signals • 7 full time staff, all located at Public Safety Building • Maintain approximately 14,000 City owned street lights and 156 traffic signals • Coordinate, along with Xcel Energy and Cass County Electric Cooperative, the maintenance of over 1600 utility company owned street lights • Maintain over 425 street light feed points • Maintain over 450 miles of underground wire	• LED technology continues to be the new street light fixture of choice as we continue to design and construct new roadways in town. • Street lights continue to be knocked over by vehicles at an alarming rate. For the past number of years, we have had more than 125 street lights knocked over and destroyed. In 50% of these knockdowns, the responsible vehicle drives off, with the SLTCDU Fund paying for the material and labor to replace the pole and fixture, at an average of $2000 per knockdown to fix.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Salaries	$523,966	$536,317	$554,135
Street Light & Traffic Control Devices Maintenance	$1,130,704	$1,050,750	$1,632,300
Electricity	$1,007,329	$1,100,300	$1,320,800

Street Lighting

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 541,526	$ 549,587	$ 549,587	$ 578,311
Benefits	140,208	154,487	154,487	167,197
Other Services	244,757	43,917	43,917	62,917
Repairs and Maintenance	211,693	270,750	270,750	325,750
Rentals	-	-	-	-
Insurance	9,180	-	-	-
Communications	1,728	2,000	2,000	2,000
Advertising and Printing	22	50	50	50
Travel	-	625	625	625
Education	554	775	775	775
Energy	1,188,247	1,327,300	1,327,300	1,327,300
General Supplies	249,178	300,000	300,000	350,000
Major Supplies	-	-	-	-
Miscellaneous	(8,658)	800	800	800
Capital Outlay	1,949,106	480,000	480,000	627,000
Debt Service	-	-	-	-
Transfers	1,412,539	573,000	573,000	536,724
TOTAL	$ 5,940,080	$ 3,703,291	$ 3,703,291	$ 3,979,449

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	7	7	7	7
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	7	7	7	7

Description of Service Provided	Current or Emerging Issues
The Division of Solid Waste is responsible for managing and directing all aspects of waste collection, disposal, and materials recycling which occurs in the City of Fargo (public and private). Specifically, the Division provides solid waste services in the following areas: • Administration • Residential Collection • Commercial Collection • Roll-off Collection • Municipal Solid Waste (MSW) Landfill – to include Renewable Energies • Recycling • Household Hazardous Waste •	• Single Stream Recycling – Phase I offered to all single-family residents, Phase II optional service to commercial account including businesses and multi-family dwellings. • Reclamation and reuse of the former landfill involves removal of the existing waste and placement in a newly constructed cell at the site. The intent is for additional future landfill capacity and elimination of potential environmental liability due to off-site migration of contaminants. • Renewable Energy Expansion – Completed Phase I of project, which is converting the landfill gas to natural gas quality. Begin Phase II, which will include utilizing the converted gas as a potential fuel source for the Solid Waste fleet. In addition, continue to explore other renewable energy markets for the sale of captured and converted landfill gas. • Roll Off activity decreased due to increased licensed competition. • Moving forward with Landfill Capital Improvement Projects being financed through a North Dakota Clean Water Revolving Loan Fund Program. • January 1, 2020 landfill tipping fee increase of $3.00/ton or 7%. This was a routine three-year increase and was a result of a regional market study. • The increased landfill tipping fee also increased revenue components of commercial collection services. Commercial services have been flat in 2020 and 2021 due to Covid19 issues, closed businesses/schools. • Implemented a comingled recycling collection program for single-family residences in 2017 and for commercial in 2018. The program is funded by a monthly fee to all users. Effective January 1, 2020, all users had monthly service fees increased by $1.00. This increase was due to the increased price of processing recycled materials.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Residential Accounts	25,848	26,106	26,367
Single Stream Recycling	22,020 accounts	22,240 accounts	22,340 accounts
Commercial Accounts	1,103	1,100	1,100
Roll Off Activity (Pulls)	4,071	4,000	4,000
Landfill Tonnage	235,548	238,000	240,000
Old Landfill Reclamation	20% Complete	25% Complete	30% Complete
Renewable Energy Expansion (LFG-CNG)	95%	100% Complete	-

Solid Waste

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 3,242,248	$ 3,342,443	$ 3,342,443	$ 3,376,974
Benefits	1,207,893	1,294,917	1,294,917	1,264,533
Other Services	2,091,687	1,390,923	1,390,923	1,464,923
Repairs and Maintenance	719,964	660,005	660,005	671,370
Rentals	23,378	1,068,908	1,068,908	1,091,258
Insurance	131,305	125,895	125,895	125,895
Communications	11,787	11,270	11,270	11,270
Advertising and Printing	4,535	19,450	19,450	19,450
Travel	1,313	9,760	9,760	9,760
Education	2,075	14,875	14,875	14,875
Energy	701,019	839,976	839,976	839,976
General Supplies	581,585	554,600	554,600	554,600
Major Supplies	-	-	-	-
Miscellaneous	333,079	44,876	44,876	44,876
Capital Outlay	2,349,348	2,621,000	4,876,899	2,877,000
Debt Service	562,499	1,612,427	1,612,427	1,740,289
Transfers	3,530,913	3,060,150	3,060,150	3,217,094
TOTAL	$ 15,494,628	$ 16,671,475	$ 18,927,374	$ 17,324,143

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	49	49	49	49
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	49	49	49	49

Description of Service Provided	Current or Emerging Issues
The Forestry Division works aggressively to promote and maintain a safe, healthy, and continuously progressive urban forest for the benefit of all residents. • Increased storm resistance due to regular street tree pruning and maintenance • Insect and disease management • Planting: in-house and contracted • Residential Planting Assistance Program • Removals and diversification • Public education, workshops, & presentations • Volunteer coordination for forestry projects • Annual risk assessment • Respond to residential tree health requests • Planting beds and small tree maintenance • Residential Brush Chipping Program • Annual Arbor Day celebration • Annual Reforest The Red volunteer project with our partners – Fargo Park District, River Keepers, and Cass County Soil Conservation District • Wood waste utilization – partner with local businesses to produce higher value wood products other than woodchips	• Preparation efforts for the arrival of Emerald Ash Borer continue. This includes aggressive diversification, in-fill of vacant street tree locations, contractor agreements, public education opportunities, and partnerships with the ND Dept. of Agriculture and the ND Forest Service. Currently there are 14,201 ash street trees that make up 23.9% of the entire population. At this time, our goal is under 20%. • In 2020, Dutch Elm Disease caused the removal of about 210 city property elm trees. It is anticipated that 2021 and 2022 will be approximately the same. • Land Development Code requires that street trees be planted. Enforcement efforts are on-going in new residential areas. • Median and enhanced landscaping requests are becoming increasingly common from developers and planning. Additional funds for either in-house or contracted staff will be necessary to keep up with required maintenance of these areas. Examples include 45th St S, 52nd Ave S, South University Dr., and Veterans Boulevard. • The cost to sustain the Residential Brush Chipping Program continues to outpace revenue. In 2020, the cost to perform the service totaled $215,000.

Operational Measures

Description	2019 Actual	2020 Expected	2021 Projected
Trees Pruned	8,835	9,000	11,000
Trees Planted	251 (Covid challenges)	2,000	1,200
Trees Removed	693	750	800
Service Volunteers	190 hours	600	700

Forestry

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 812,026	$ 914,005	$ 914,005	$ 960,034
Benefits	283,424	332,444	332,444	339,470
Other Services	743,849	534,864	534,864	541,864
Repairs and Maintenance	46,347	55,000	55,000	55,000
Rentals	18,222	21,000	21,000	71,662
Insurance	13,896	11,940	11,940	11,940
Communications	2,508	2,500	2,500	2,500
Advertising and Printing	246	650	650	650
Travel	1,965	3,900	3,900	3,900
Education	6,817	8,550	8,550	8,550
Energy	36,123	46,038	46,038	46,038
General Supplies	63,181	59,600	59,600	61,600
Major Supplies	-	-	-	-
Miscellaneous	7,728	8,016	8,016	8,016
Capital Outlay	143,076	150,000	150,000	110,000
Debt Service	-	3,066	3,066	2,477
Transfers	439,000	439,000	439,000	362,485
TOTAL	$ 2,618,408	$ 2,590,573	$ 2,590,573	$ 2,586,186

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	12	12	12	12
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	12	12	12	12

Description of Service Provided	Current or Emerging Issues
Transit provides transportation services on the fixed route bus system and the complementary paratransit system (service for people with disabilities unable to navigate the fixed route system). Over the past four to five years the Transit Department has gradually emerged into a large department consisting of several dynamic employees with extensive experience, foresight and innovative talent; the Finance Department assists with grant management; the IS Department has been a critical resource. Overall, Transit's responsibilities fall into the following categories: • Provide safe, efficient mass transportation within the community. • Fiscally responsible management of local, state and federal funding. • Market the Transit system to attract choice riders and still serve needs of transit dependent. • Develop and maintain relationships with partners. • Seek out grant opportunities to continually assist in financing the transit system. • Demonstrate the technical capacity to provide grants administration and fiscal cash management. • Participate in program management and coordinated plans within the region and at the state levels. • Ensure adequate oversight of contractors and lessees. • Work closely with Maintenance to ensure proper oversight of federally funded assets. • Develop programs and guidelines to ensure compliance with ADA and Civil Rights (i.e. Title VI and DBE). • Procurement to ensure all local, state and federal requirements and certifications are met. • Satisfactory continuing control of all Transit assets estimated at approximately $40 million. • Ensure public comment processes are followed for service and fare changes, Transit Plans and projects. • Ensure the federal criteria are met for fare structures. • Ensure there is a concerted effort to develop and maintain an environment focused on Safety and Security to the local Transit system. • Develop, adopt and implement a Drug & Alcohol Policy which meets Federal Transit Requirements. This includes being responsible for the program and oversight of any contractors and lessees.	• The COVID-19 pandemic significantly impacted Transit ridership and expenses. In addition, the Transit system revenues from fares/pass sales were impacted by the reduction in riders, but we also adopted a 'fare-free' system late Mar 2020 to Apr 2021. • The changes in funding when the FM metro area reaches the 200,000 population. The funding is currently formula for operating, when the population reaches 200,000 (likely Oct 1, 2022), funding for operating changes and the City needs to position itself as a form of a Transit Authority to preempt funding changes and impacts. Four dispatchers from the current contractor were acquired Jan 1, 2021 to improve customer service and increase depth of dispatch and reservationist staffing. • There will be a new 5-year Transit Development Plan by the end of summer 2021. We anticipate the identification of gaps in service and various needs requiring attention and funding. • Pursuing options for micro-mobility opportunities is critical. The current TapRide services at NDSU and the Fargo Industrial Park are excellent examples of innovative micro-mobility services. However, during COVID, use of the TapRide service to the Industrial Park and NDSU dropped significantly. • An on-going concern is the lack of adequate administrative staffing to entirely address the needs of the Transit system. Existing staff has been able to *minimally* keep pace with all the requirements of the system. Additional staffing would foster a healthy growth and a more proactive approach. • Capital investments are catching up. Access to discretionary funding for capital expenses has been drastically reduced, so as opportunities arise, we must be flexible enough to take advantage. • The Metro Transit Garage (MTG) was built in late 2006. The facility was built 25% larger than the current need identified, now the need exceeds the MTG capacity and will require an expansion. • The Ground Transportation Center (GTC) was built in 1984 and acts as the main hub/transfer center for both Fargo and Moorhead. The GTC renovation will finally address the extensive concerns with the state of disrepair the facility was in. Interior renovations were complete late Fall 2020 and exterior renovations started mid-June 2021. • Federal funding's current transportation bill expired September 2020, leaving an uncertain and unpredictable funding future. However, COVID relief funding of $7,98,024 plus ARPA funding of $3,130,087, have significantly assisted with expenses. • The West Acres transit hub relocation remains a need.

Operational Measures

Description	2020 Actual	2021 Expected	2022 Projected
Fixed Route Ridership	855,848	950,000	1,200,000
Paratransit Ridership	37,137	48,000	50,000
Peak number of buses in service in Fargo-West Fargo	39	39	40

Transit (consolidated)

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries		$ 1,759,542	$ 1,759,542	$ 1,978,018
Benefits		600,339	600,339	574,181
Other Services		4,665,226	4,665,226	4,904,895
Repairs and Maintenance		966,200	966,200	1,000,200
Rentals		-	-	-
Insurance		216,265	216,265	216,265
Communications		49,920	49,920	55,640
Advertising and Printing		18,800	18,800	16,150
Travel		9,850	9,850	12,450
Education		12,925	12,925	16,175
Energy		994,290	994,290	1,004,790
General Supplies		81,250	81,250	82,250
Major Supplies		-	-	-
Miscellaneous		27,965	27,965	27,965
Capital Outlay		2,920,000	7,576,162	3,230,000
Debt Service		-	-	-
Transfers		584,000	584,000	646,000
Unallocated		-	-	-
TOTAL	$ -	$ 12,906,572	$ 17,562,734	$ 13,764,979

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees		29	28	29
Part Time Benefited		1	2	2
Contracted Employees		-	-	-
TOTAL	-	30	30	31

Reclassification of Transit to an Enterprise Fund in 2021.

Transit Service Fixed Route

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries		$ 317,050	$ 317,050	$ 415,785
Benefits		87,656	87,656	95,331
Other Services		3,570,231	3,570,231	3,700,666
Repairs and Maintenance		10,700	10,700	10,700
Rentals		-	-	-
Insurance		183,865	183,865	183,865
Communications		19,000	19,000	21,000
Advertising and Printing		9,300	9,300	9,650
Travel		4,500	4,500	4,500
Education		8,700	8,700	8,700
Energy		2,000	2,000	2,000
General Supplies		2,600	2,600	2,600
Major Supplies		-	-	-
Miscellaneous		1,500	1,500	1,500
Capital Outlay		-	-	-
Debt Service		-	-	-
Transfers		584,000	584,000	646,000
Unallocated		-	-	-
TOTAL	$ -	$ 4,801,102	$ 4,801,102	$ 5,102,297

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees		4	4	4
Part Time Benefited		-	-	-
Contracted Employees		-	-	-
TOTAL	-	4	4	4

Reclassification of Transit to an Enterprise Fund in 2021.

Paratransit

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries		$ 132,776	$ 132,776	$ 52,988
Benefits		41,894	41,894	16,143
Other Services		836,165	836,165	887,561
Repairs and Maintenance		-	-	-
Rentals		-	-	-
Insurance		20,100	20,100	20,100
Communications		10,280	10,280	12,520
Advertising and Printing		-	-	-
Travel		1,250	1,250	1,250
Education		-	-	-
Energy		110,000	110,000	110,000
General Supplies		10,750	10,750	10,750
Major Supplies		-	-	-
Miscellaneous		900	900	900
Capital Outlay		-	-	-
Debt Service		-	-	-
Transfers		-	-	-
Unallocated		-	-	-
TOTAL	$ -	$ 1,164,115	$ 1,164,115	$ 1,112,212

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees		3	1	1
Part Time Benefited		-	-	-
Contracted Employees		-	-	-
TOTAL	-	3	1	1

Reclassification of Transit to an Enterprise Fund in 2021.

Ground Transportation Terminal

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries		$ 168,002	$ 168,002	$ 251,799
Benefits		83,733	83,733	95,836
Other Services		180,530	180,530	219,368
Repairs and Maintenance		23,500	23,500	23,500
Rentals		-	-	-
Insurance		3,180	3,180	3,180
Communications		4,680	4,680	5,160
Advertising and Printing		-	-	-
Travel		-	-	-
Education		-	-	-
Energy		27,808	27,808	27,808
General Supplies		20,000	20,000	20,000
Major Supplies		-	-	-
Miscellaneous		2,315	2,315	2,315
Capital Outlay		-	-	-
Debt Service		-	-	-
Transfers		-	-	-
Unallocated		-	-	-
TOTAL	$ -	$ 513,748	$ 513,748	$ 648,966

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees		4	6	6
Part Time Benefited		-	-	-
Contracted Employees		-	-	-
TOTAL	-	4	6	6

Reclassification of Transit to an Enterprise Fund in 2021.

Transit Planning

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries		$ 43,961	$ 43,961	$ 45,100
Benefits		13,966	13,966	15,619
Other Services		12,100	12,100	24,100
Repairs and Maintenance		-	-	-
Rentals		-	-	-
Insurance		-	-	-
Communications		-	-	-
Advertising and Printing		-	-	-
Travel		-	-	-
Education		-	-	-
Energy		-	-	-
General Supplies		-	-	-
Major Supplies		-	-	-
Miscellaneous		-	-	-
Capital Outlay		-	-	-
Debt Service		-	-	-
Transfers		-	-	-
Unallocated		-	-	-
TOTAL	$ -	$ 70,027	$ 70,027	$ 84,819

Reclassification of Transit to an Enterprise Fund in 2021.

Transit Maintenance Organization

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries		$ 82,778	$ 82,778	$ 86,308
Benefits		27,104	27,104	30,682
Other Services		-	-	-
Repairs and Maintenance		-	-	-
Rentals		-	-	-
Insurance		-	-	-
Communications		960	960	960
Advertising and Printing		6,000	6,000	3,000
Travel		1,500	1,500	1,500
Education		475	475	475
Energy		-	-	-
General Supplies		600	600	600
Major Supplies		-	-	-
Miscellaneous		-	-	-
Capital Outlay		-	-	-
Debt Service		-	-	-
Transfers		-	-	-
Unallocated		-	-	-
TOTAL	$ -	$ 119,417	$ 119,417	$ 123,525

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees		1	1	1
Part Time Benefited		-	-	-
Contracted Employees		-	-	-
TOTAL	-	1	1	1

Reclassification of Transit to an Enterprise Fund in 2021.

Transit Maintenance Facility

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries		$ 1,014,975	$ 1,014,975	$ 1,126,038
Benefits		345,986	345,986	320,570
Other Services		66,200	66,200	73,200
Repairs and Maintenance		932,000	932,000	966,000
Rentals		-	-	-
Insurance		9,120	9,120	9,120
Communications		15,000	15,000	16,000
Advertising and Printing		3,500	3,500	3,500
Travel		2,600	2,600	5,200
Education		3,750	3,750	7,000
Energy		854,482	854,482	864,982
General Supplies		47,300	47,300	48,300
Major Supplies		-	-	-
Miscellaneous		23,250	23,250	23,250
Capital Outlay		-	-	-
Debt Service		-	-	-
Transfers		-	-	-
Unallocated		-	-	-
TOTAL	$ -	$ 3,318,163	$ 3,318,163	$ 3,463,160

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees		17	16	17
Part Time Benefited		1	2	2
Contracted Employees		-	-	-
TOTAL	-	18	18	19

Reclassification of Transit to an Enterprise Fund in 2021.

Transit Capital

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries		$ -	$ -	$ -
Benefits		-	-	-
Other Services		-	-	-
Repairs and Maintenance		-	-	-
Rentals		-	-	-
Insurance		-	-	-
Communications		-	-	-
Advertising and Printing		-	-	-
Travel		-	-	-
Education		-	-	-
Energy		-	-	-
General Supplies		-	-	-
Major Supplies		-	-	-
Miscellaneous		-	-	-
Capital Outlay		2,920,000	7,576,162	3,230,000
Debt Service		-	-	-
Transfers		-	-	-
Unallocated		-	-	-
TOTAL	$ -	$ 2,920,000	$ 7,576,162	$ 3,230,000

Reclassification of Transit to an Enterprise Fund in 2021.

Description of Service Provided	Current or Emerging Issues
The Fargo Civic Center provides multi-purpose event space for small trade shows and corporate functions, along with some community/regional events. Event services provided by the Fargo Civic Center includes: • Staffing • Equipment set-up and rental	• Centennial Hall was decommissioned in March of 2015. Demolition of Centennial Hall began in July of 2016 to facilitate the construction of a new City Hall. The decommissioning resulted in a loss of 65% of the rentable square footage at the Civic Center. The Civic Center auditorium continues to schedule and host some small events. • On February 26, 2018, the City Commission approved the formation of a task force to consider next steps regarding the potential repurposing of the Civic Center to a performing arts venue. The task force members include both private and public representatives. The task force is considering location, building layout, cost estimates and funding options. This process continues with analysis of private fundraising potential and determining financial feasibility. • During this interim period limited events will be programmed and this function will be supervised by FARGODOME staff.

Civic Center

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries		$ 124,847	$ 124,847	$ 129,769
Benefits		30,691	30,691	32,993
Other Services		20,000	20,000	20,000
Repairs and Maintenance		10,000	10,000	10,000
Rentals		2,500	2,500	2,500
Insurance		1,000	1,000	1,000
Communications		540	540	540
Advertising and Printing		-	-	-
Travel		-	-	-
Education		-	-	-
Energy		115,000	115,000	115,000
General Supplies		5,500	5,500	5,500
Major Supplies		21,000	21,000	21,000
Miscellaneous		2,000	2,000	2,000
Capital Outlay		125,000	125,000	125,000
Debt Service		-	-	-
Transfers		-	-	-
Unallocated		-	-	-
TOTAL	$ -	$ 458,078	$ 458,078	$ 465,302

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees		1	1	1
Part Time Benefited		-	-	-
Contracted Employees		-	-	-
TOTAL	-	1	1	1

Reclassification of Civic to an Enterprise Fund in 2021.

FARGODOME

Description of Service Provided	Current or Emerging Issues
The FARGODOME is a City-owned 19,000 seat indoor entertainment arena. The venue is governed by the seven member Fargo Dome Authority (FDA) who are appointed by the Fargo City Commission from nominations from the City of Fargo (2), NDSU (2), the Fargo Park Board (1), the Fargo School Board (1), and the Cass County Commission (1). The FDA contracts with Spectra by Comcast Spectacor to manage FARGODOME Food & Beverage. Other than Spectra's onsite Director of Food & Beverage, FARGODOME full-time and part-time staff are employees of the City of Fargo. The FARGODOME is a multi-purpose facility. Events generally fall into one of the following categories: • Concerts • NDSU Football • Family Shows • Theatre Shows • Trade Shows • Festivals • Amateur Sports • Convention/Miscellaneous • Professional Sports • Motorsports • Meeting Rooms Management and the FDA strive to keep the FARGODOME efficient, modern and relevant through annual capital upgrades funded by the FARGODOME's escrow account.	Throughout its 25+ year history, the FARGODOME facility, staff, and the community have developed a strong reputation within the concert industry. Promoters know that the building will accommodate their exact specifications, staff will be attentive to their show and patron needs, and the region will purchase tickets. That said, entertainment venues are at the mercy of the often cyclical concert touring business: which artists are touring, what genres are being represented, how does the geographical routing line-up, etc. The FARGODOME maintains a solid line-up of recurring events, including primary tenant NDSU football, trade shows, Happy Harry's Ribfest, motorsports, and amateur sporting events. Since the FARGODOME relies on 700+ part-time employees, they are challenged to attract and retain part-time staff in Fargo's low unemployment environment. COVID-19 and the related cancellations and/or postponements of several concerts and other scheduled events negatively impacted 2020 net operating position, and will do the same for 2021's net operating position due to event cancellations primarily in 1Q and 2Q, and lack of touring events. Staff actively monitor the ongoing development of industry standards, along with national and regional health and community guidelines. We anticipate a cautious return to normal in 2022. We've developed a conservative 2022 budget due to uncertainty regarding the speed at which touring shows will return, and lasting ramifications of the pandemic.

Operational Measures

Description	2020 Actual	2021 Budget*	2022 Projected
Net Operating Income	($770,457)	$146,292	$49,256
Event Attendance	101,208	462,950	444,450
Event Days	34	89	84
Gross Ticket Revenues	$1,821,548	$6,253,040	$5,100,540
Gross Concessions Rev	$539,108	$2,252,071	$2,754,350

*** Due to the uncertainty of pending grant applications and fall 2021 touring events as a result of COVID-19, YE21 "expected" is not available. Depending upon the finalization of the fall 2021 event calendar - in addition to numerous event cancellations in 2021 - the estimated range of YE21 Net Operating Loss is $750,000 to $1.2 million, before possible grant revenues. The FARGODOME operating shortfall will be covered by FARGODOME operating cash on hand and FARGODOME escrow account.**

FARGODOME

Expenditures	2020 Actual	2021 Approved Budget	2021 Revised Budget	2022 Proposed Budget
Salaries	$ 2,328,182	$ 2,424,434	$ 2,424,434	$ 2,526,593
Benefits	-	-	-	-
Other Services	905,988	342,815	342,815	351,947
Repairs and Maintenance	488,478	309,040	309,040	313,376
Rentals	9,991	17,158	17,158	6,000
Insurance	262,668	290,381	290,381	323,000
Communications	29,929	30,400	30,400	30,400
Advertising and Printing	588	35,088	35,088	35,000
Travel	2,253	24,740	24,740	19,225
Education	47,545	42,602	42,602	43,366
Energy	561,384	823,783	823,783	866,680
General Supplies	41,823	86,300	86,300	67,500
Major Supplies	-	-	-	-
Miscellaneous	138,769	85,690	85,690	29,990
Capital Outlay	4,340,788	553,500	553,500	674,700
Debt Service	284,441	927,290	927,290	1,062,630
Transfers	50,000	975,490	975,490	975,490
TOTAL	$ 9,492,827	$ 6,968,711	$ 6,968,711	$ 7,325,897

Authorized Positions	2020 Actual	2021 Approved	2021 Revised	2022 Proposed
Full Time Employees	24	24	24	24
Part Time Benefited	1	1	1	1
Contracted Employees	-	-	-	-
TOTAL	25	25	25	25

FARGODOME

2022 APPROVED BUDGET

Operating Revenues	**$**	**4,647,932**
Operating Expenditures		
Labor		2,512,192
Operations		1,313,856
Management Fee		155,177
General and Administrative		484,811
Miscellaneous		132,640
Total Expenditures		**4,598,676**
Net Income	**$**	**49,256**

FARGODOME

2022 CAPITAL BUDGET

Description	Project #	Amount
Architectural services for football turf	FD2201	100,000
Chiller overhaul/eddy current testing	FD2202	40,000
Valve installation on building water loops	FD2203	105,000
Chiller pumps 9 & 10 - VFT replacement	FD2204	56,700
Vibration/Timing/Alignment analysis on AHU pumps & motor	FD2205	20,000
Sound system processors	FD2206	15,000
Lighting in football turf storage pit	FD2207	12,000
Computer/networks	FD2208	15,000
Keyless entry & security cameras	FD2209	150,000
Equipment -- food service	FD2210	40,000
Staging	FD2211	25,000
Taping tables	FD2212	10,000
Pallet racking & pallet jacks	FD2213	16,000
Radio communication equipment	FD2214	25,000
Unallocated capital	FD2215	45,000
		$ 674,700

Fund Description	Fiscal Trends and Comments
A defined benefit pension option is offered to all full-time employees of the City. Currently, the City administers two plans and has employee membership in two other plans that are maintained by other agencies. The pension plans include: City Employee (City Managed) Police (City Managed) North Dakota Public Employee Retirement System Fire Relief Association The Board of City Commissioners have administrative control over the City Employee and Police pension systems, while the Fire Relief and the NDPERS is maintained by other governmental bodies. City-administered plans are managed by elected Pension Board members who are City employees. Discretion includes asset management and investment policy recommendations. Accounting and financial reporting is handled by the City Finance Department. In addition to defined benefit pension plans, voluntary employee elective contributions to Section 457 deferred compensation plans are available. These plans allow employees to save for retirement on a pre-tax basis.	• The City Commission adopted a defined benefit pension funding policy in 2012 that increased employee and employer contributions to sustainable levels with the goal of fully funding the actuarial determined contribution (ADAC). Funding of our ADAC requirements continues allowing us to improve our overall funded status. • A twenty-year amortization period is in place with the goal of achieving a 100% funded status with revised contribution levels for City sponsored plans. Significant improvement in our overall funded status has occurred since the approval of our pension funding policy. • The funded status of each plan as of as of the most recent actuarial study (12/31/2020) is: City Employee 100.2% Police 90.8% Fire Relief Assn. 78.1%

CITY OF FARGO, NORTH DAKOTA
PENSION TRUST FUNDS REVENUE ANALYSIS

Plans Administered	2021 Approved Budget	2022 Proposed Budget
City Employees Pension: (Closed Membership)		
Investment Income	$ 4,120,000	$ 4,500,000
City - Employer Normal Contribution	691,000	609,000
Park - Employer Normal Contribution	85,000	70,000
City Supplemental ADC Contribution	1,364,399	675,000
Park Supplemental ADC Contribution	160,000	100,000
City Employee Contribution	394,000	330,000
Park Employee Contribution	85,000	60,000
Total City Employee Pension	**6,899,399**	**6,344,000**
Police Pension: (Open Membership)		
Investment Income	4,422,500	5,800,000
Employer Normal Contribution	2,200,000	2,227,000
Employer Supplemental ADC Contribution	1,148,309	675,000
Employee Contribution	1,547,000	1,566,000
Total Police Pension	**9,317,809**	**10,268,000**
Total City Administrated Plans	**$ 16,217,208**	**$ 16,612,000**

CITY OF FARGO, NORTH DAKOTA
PENSION TRUST FUNDS EXPENDITURE ANALYSIS

Plans Administered	2021 Approved Budget	2022 Proposed Budget
City Employees Pension:		
Plan Administration	$ 242,500	$ 277,000
Plan Benefits	3,671,000	3,821,000
Total City Employee Pension	**3,913,500**	**4,098,000**
Police Pension:		
Plan Administration	285,500	340,500
Plan Benefits	4,225,000	4,320,000
Total Police Pension	**4,510,500**	**4,660,500**
Total Pension Funds	**$ 8,424,000**	**$ 8,758,500**

CITY OF FARGO, NORTH DAKOTA
2021 MID-YEAR BUDGET ADJUSTMENTS ALL FUND TYPES

Adjustment Detail	Explanation	Type	Amounts	Reason For Adjustments
Recommended Revenue Adjustments:				
General Fund:				
Taxes	Delinquent property taxes	TX	(120,000)	Current Trend
Taxes	Property taxes	TX	1,000,000	Close out TIF
Franchise Fees	Cable one	TX	(50,000)	Declining revenues
Licenses & Permits	Building Permits	LP	567,000	Strong building permits
Licenses & Permits	Liquor licenses	LP	(200,000)	COVID-19 recovery
Federal Intergovernmental	CARES Aid	IG	600,000	COVID-19 Health CARES aid
Charges for Service	Capital Admin Fees	CS	(2,000,000)	CIP programming levels
Fines & Forfeits	Library fines	FN	(60,000)	Library fines waved
Fines & Forfeits	Municipal court fines	FN	(500,000)	Current trend
Investment Income	Earnings on cash reserves	INV	(725,000)	Interest rates declining
Miscellaneous	Sale of Assets	MS	(1,000,000)	Budgeted sales deferred
Total General Fund Revenues			**$ (2,488,000)**	
Special Revenue Funds:				
American Rescue Plan (ARP)	ARP Federal Stimulus	IG	10,103,000	ARP Federal Allocations
Parking Authority	Island Park Ramp	CS	(73,000)	COVID-19 recovery
Parking Authority	Civic Center Ramp	CS	(75,000)	COVID-19 recovery
Parking Authority	Robert Street Ramp	CS	(72,000)	COVID-19 recovery
Parking Authority	GTC Underground Ramp	CS	(166,000)	COVID-19 recovery
Parking Authority	Mercantile Ramp	CS	(241,200)	Revised revenue projection & COVID-19
Parking Authority	4th St Lot	CS	(69,000)	COVID-19 recovery
Parking Authority	Sale of Fixed Asset	MS	9,000,000	Sale of parking ramp
Total Special Revenue Funds			**$ 18,406,800**	
Utility Funds:				
Water	Hookup fees for Horace and West Fargo	CS	(900,000)	Hookup up fees
Transit	Transfer from General Fund for Transit	TF	2,100,000	Transit Aid
Total Utility Funds			**$ 1,200,000**	

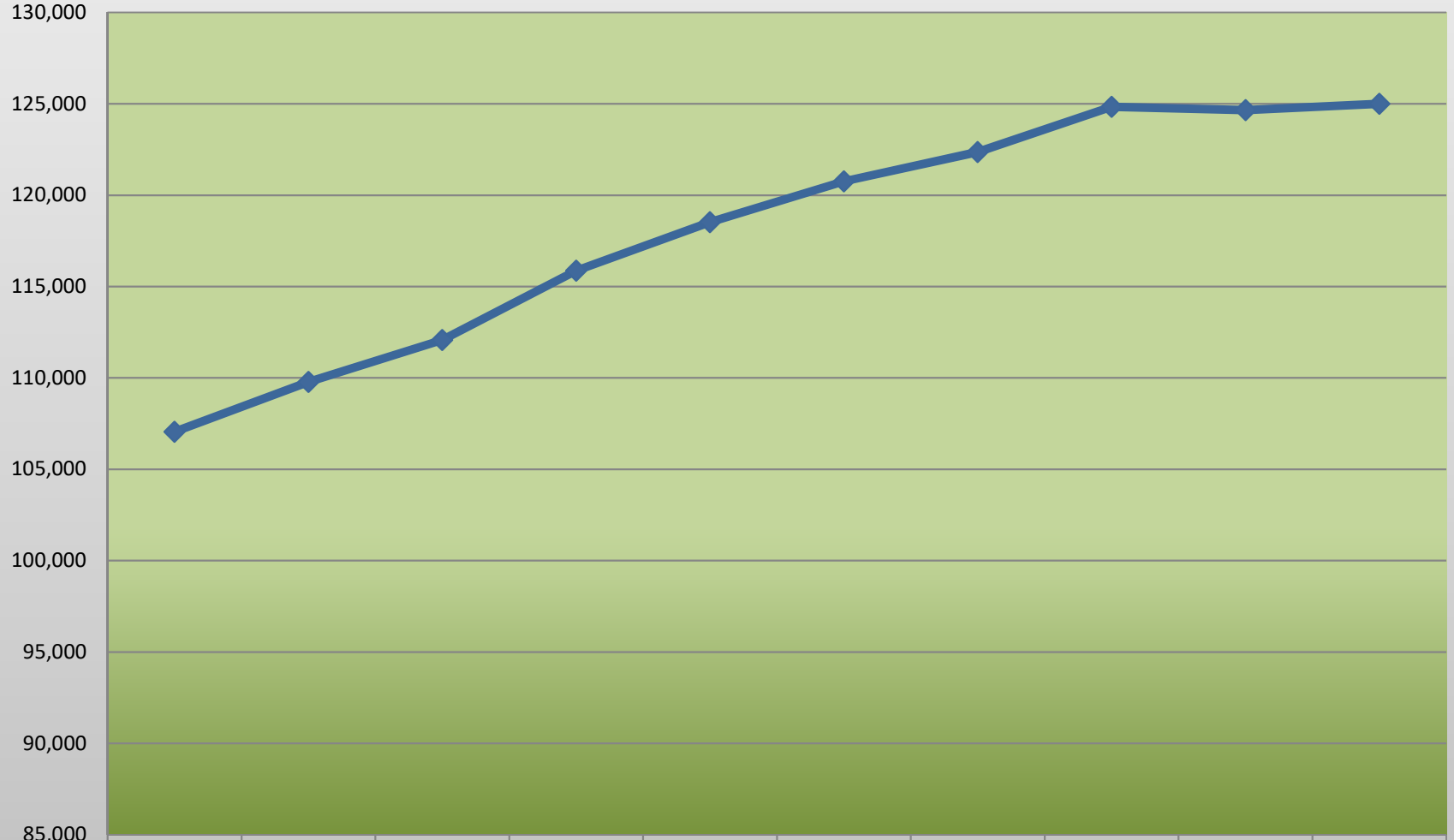
CITY OF FARGO, NORTH DAKOTA
2021 MID-YEAR BUDGET ADJUSTMENTS ALL FUND TYPES

Adjustment Detail	Explanation	Amounts	Reason For Adjustments
Recommended Expenditure Adjustments:			
General Fund:			
Capital Outlay	Police Protective Equipment	90,000	Cares Federal Funding
Capital Outlay	Engagement Center Roof	75,000	Cares Federal Funding
Capital Outlay	Engagement Center Chiller	31,000	Cares Federal Funding
Capital Outlay	City Hall Capital	342,500	Cares Federal Funding
Capital Outlay	Emergency Operations Center Electronics Upgrades	125,000	Cares Federal Funding
Operating Expenditures	Contractual Multimedia Designer	39,200	Divisional Request
Operating Expenditures	Position Evaluation Committee Mid-Year Review	203,200	Compensation Recommendations
Operating Expenditures	Wage Market Study	160,000	City Commission Request
Transfers	CARES Aid for Transit	2,100,000	Transit local share funding
Total General Fund Expenditures		**$ 3,165,900**	
Debt Service Funds			
FMDA Debt	CFP Sales Tax Revenue Bond, Series 2013A	3,008,100	Payoff of FM Diversion Authority debt
FMDA Debt	CFP Sales Tax Revenue Bond, Series 2014B	2,088,820	Payoff of FM Diversion Authority debt
FMDA Debt	2019 Wells Fargo Loan, Metro Flood Diversion Financing*	165,230	Payoff of FM Diversion Authority debt
RIB Debt	2012 RIB Series A (Refunding 03D,04C,04E)	13,410,000	Escrow defeasance
Total Debt Service Funds		**$ 18,672,150**	

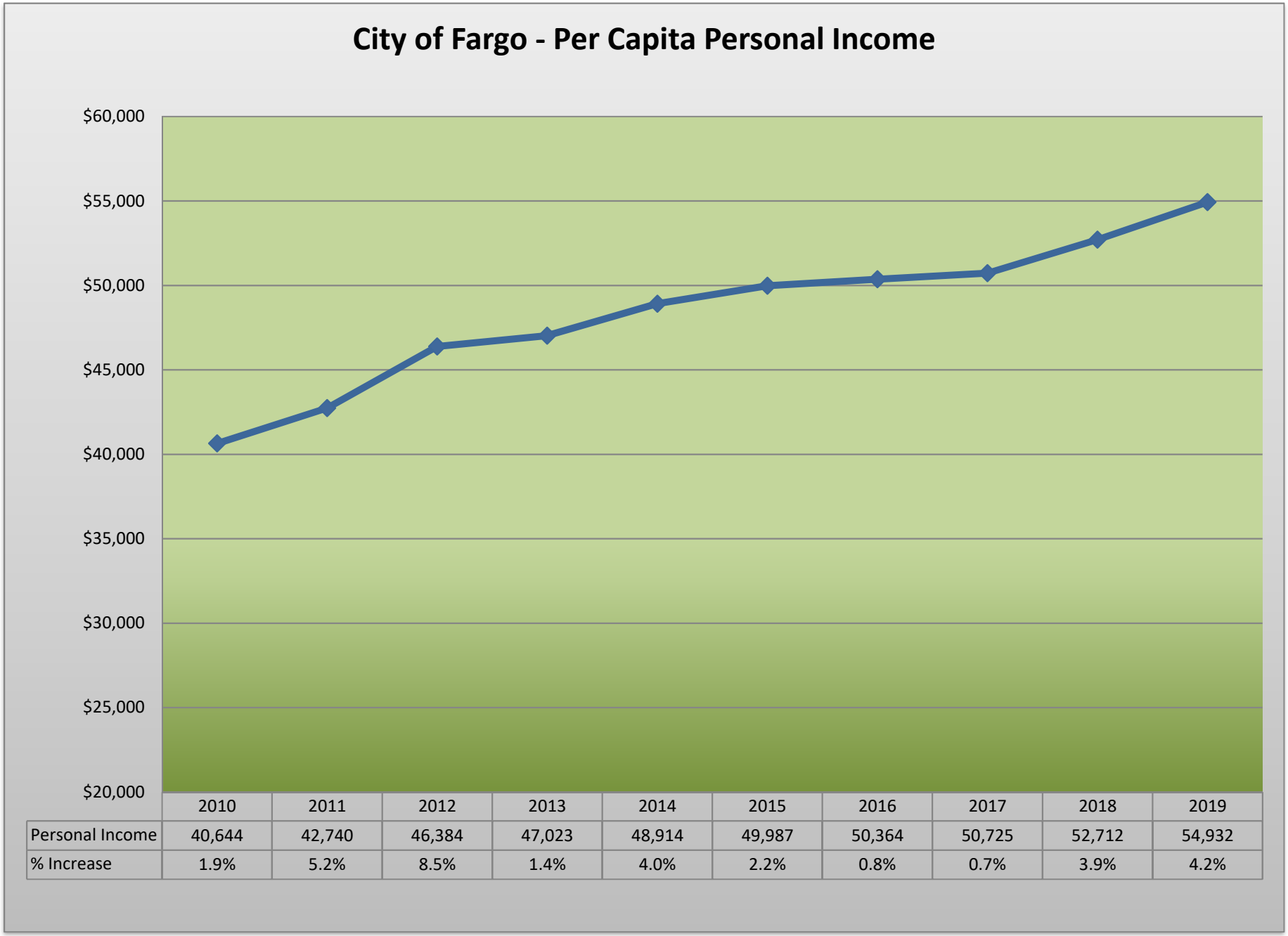
*The Debt service on the Wells Fargo loan is being reimbursed to the City by the Metro Flood Diversion Authority.

Description	Fiscal Trends and Comments
The statistical section of the budget is designed to give budget readers a longer-term view of significant financial and economic trends of the City over time. Several long-term data table and charts are included for review that helps readers to understand the consistent strength in our economy and the City's financial performance. Fargo has a long-standing track record of a consistently growing regional economy with a sound and growing employment base. The growth trends are evident and ongoing with population, income and property values. A more robust statistical section compiled in conformance with GFOA standards of reporting is included in the City's Comprehensive Annual Financial Report (CAFR) that can be accessed on our City web site at www.cityoffargo.com. Readers are encouraged to visit this section of the report as a compliment to the statistics compiled in this section of the budget.	The statistical section provides long term trend data for the following items: • Population • Per Capita Income • Labor Force • Building Permit Values • Property Value Trends • Major Employers • General Fund Balance Levels • Sales Tax Revenue • State Intergovernmental Revenues

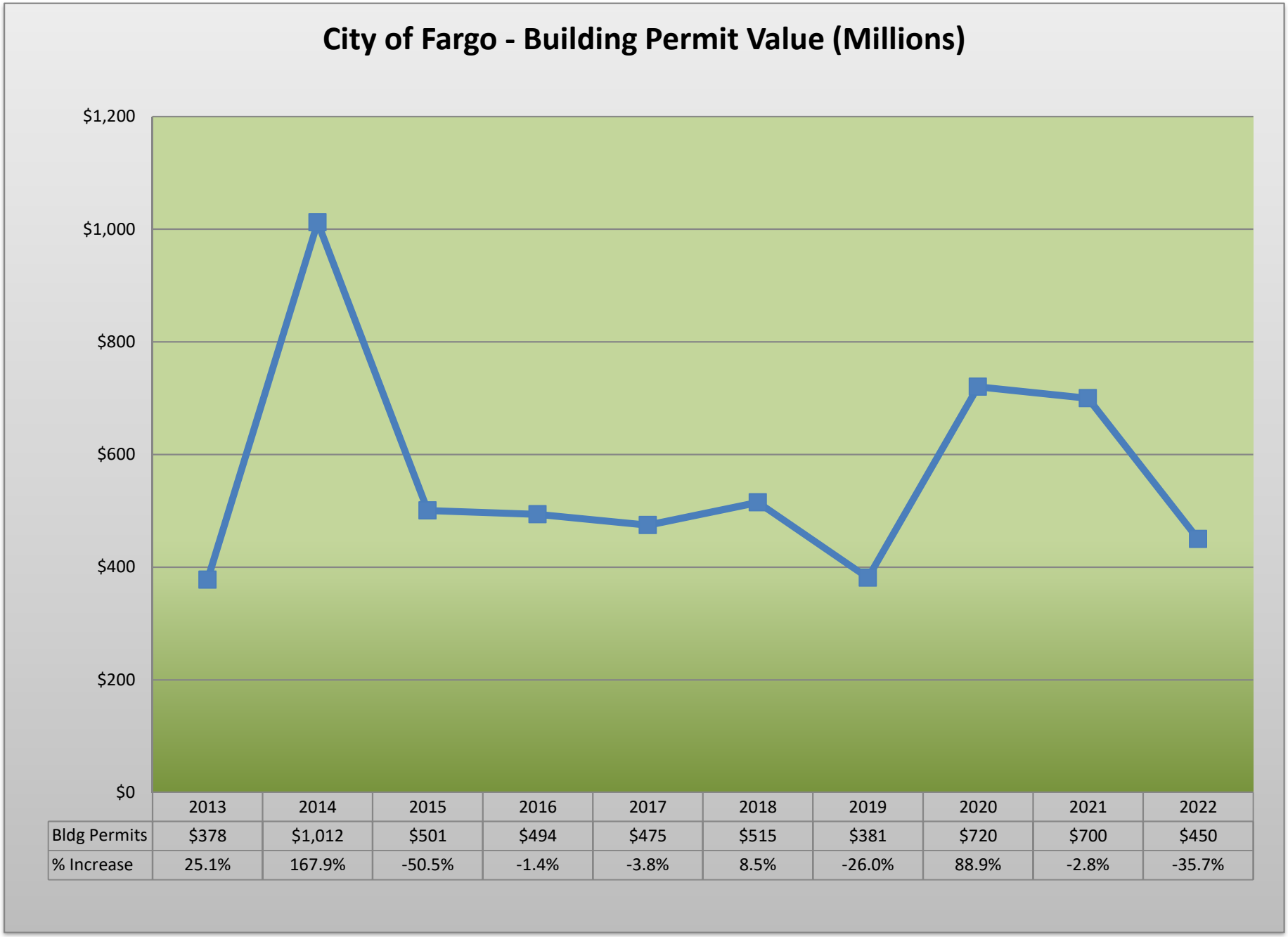
City of Fargo - Population



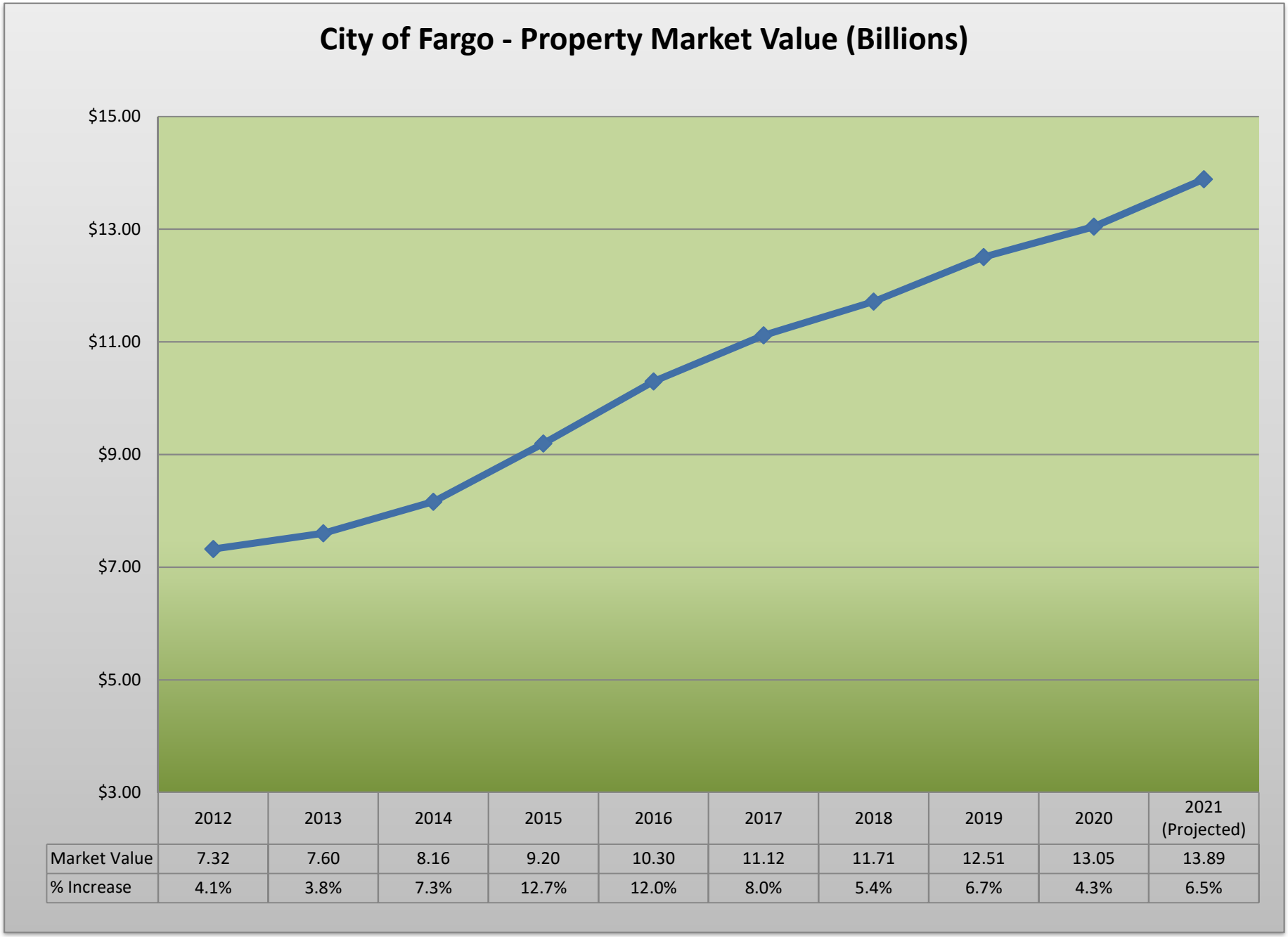
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Population	107,054	109,779	112,075	115,863	118,523	120,762	122,359	124,844	124,662	124,999
% Increase	1.4%	2.5%	2.1%	3.4%	2.3%	1.9%	1.3%	2.0%	-0.1%	0.3%



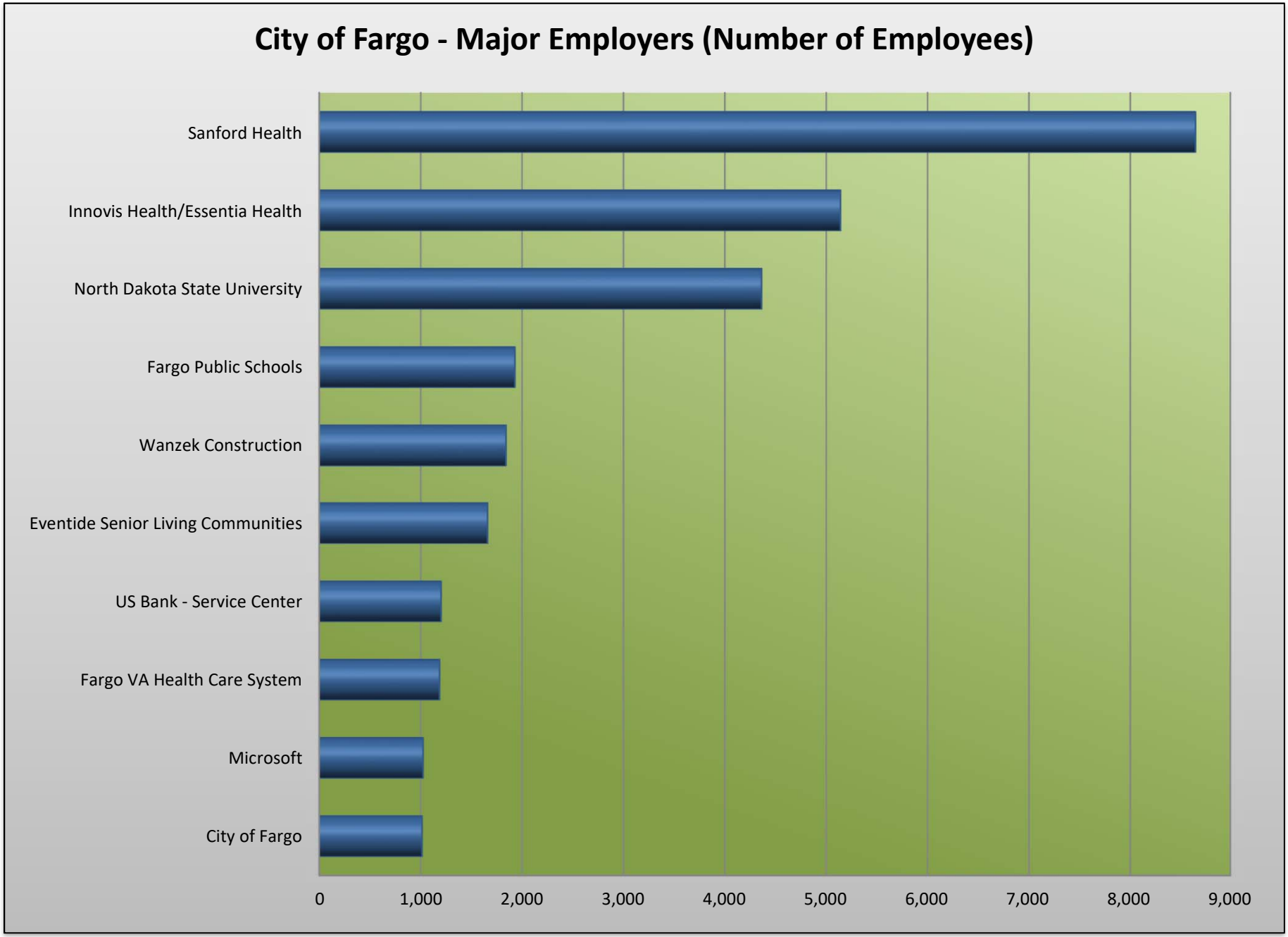
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Personal Income	40,644	42,740	46,384	47,023	48,914	49,987	50,364	50,725	52,712	54,932
% Increase	1.9%	5.2%	8.5%	1.4%	4.0%	2.2%	0.8%	0.7%	3.9%	4.2%

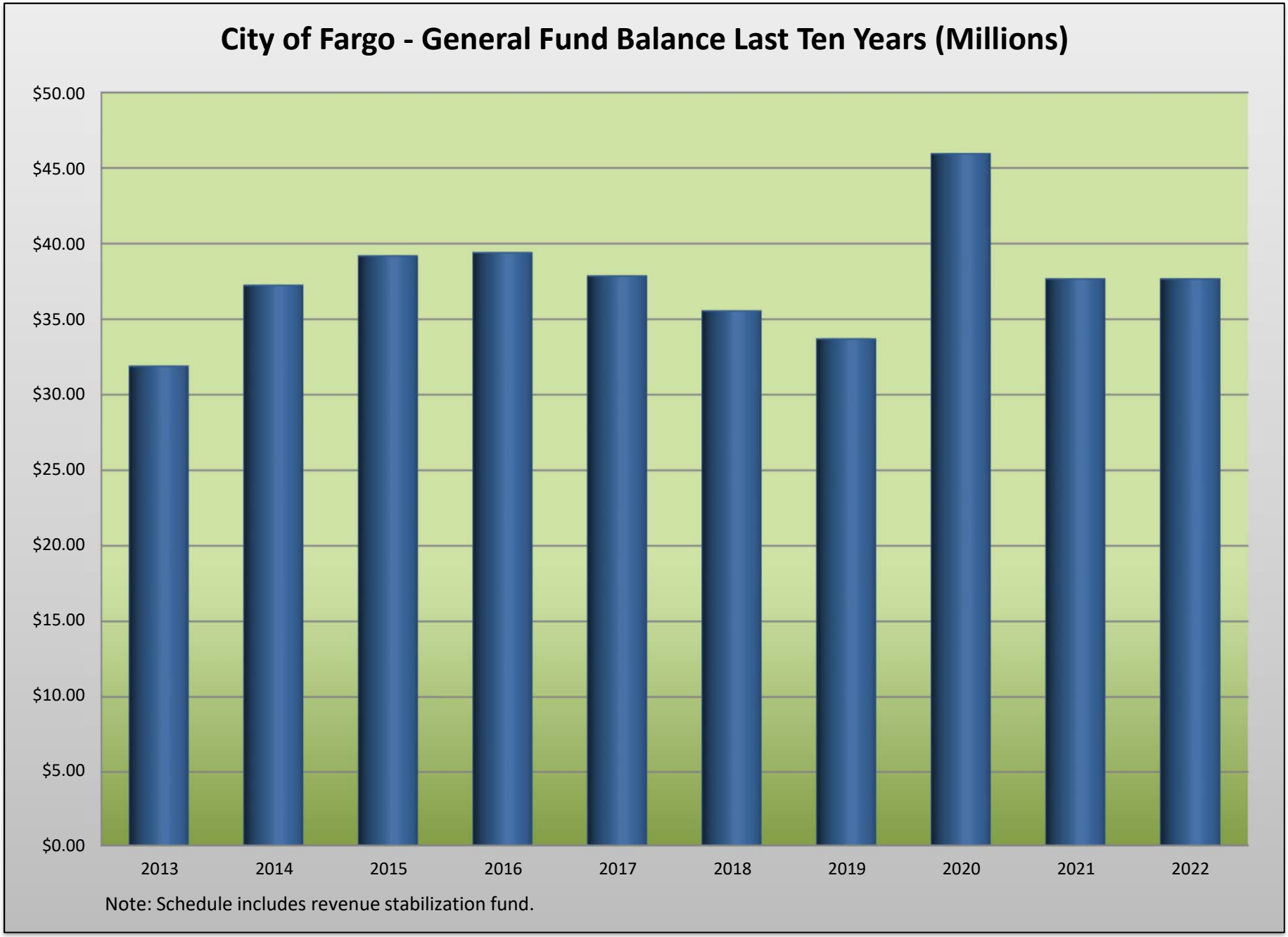


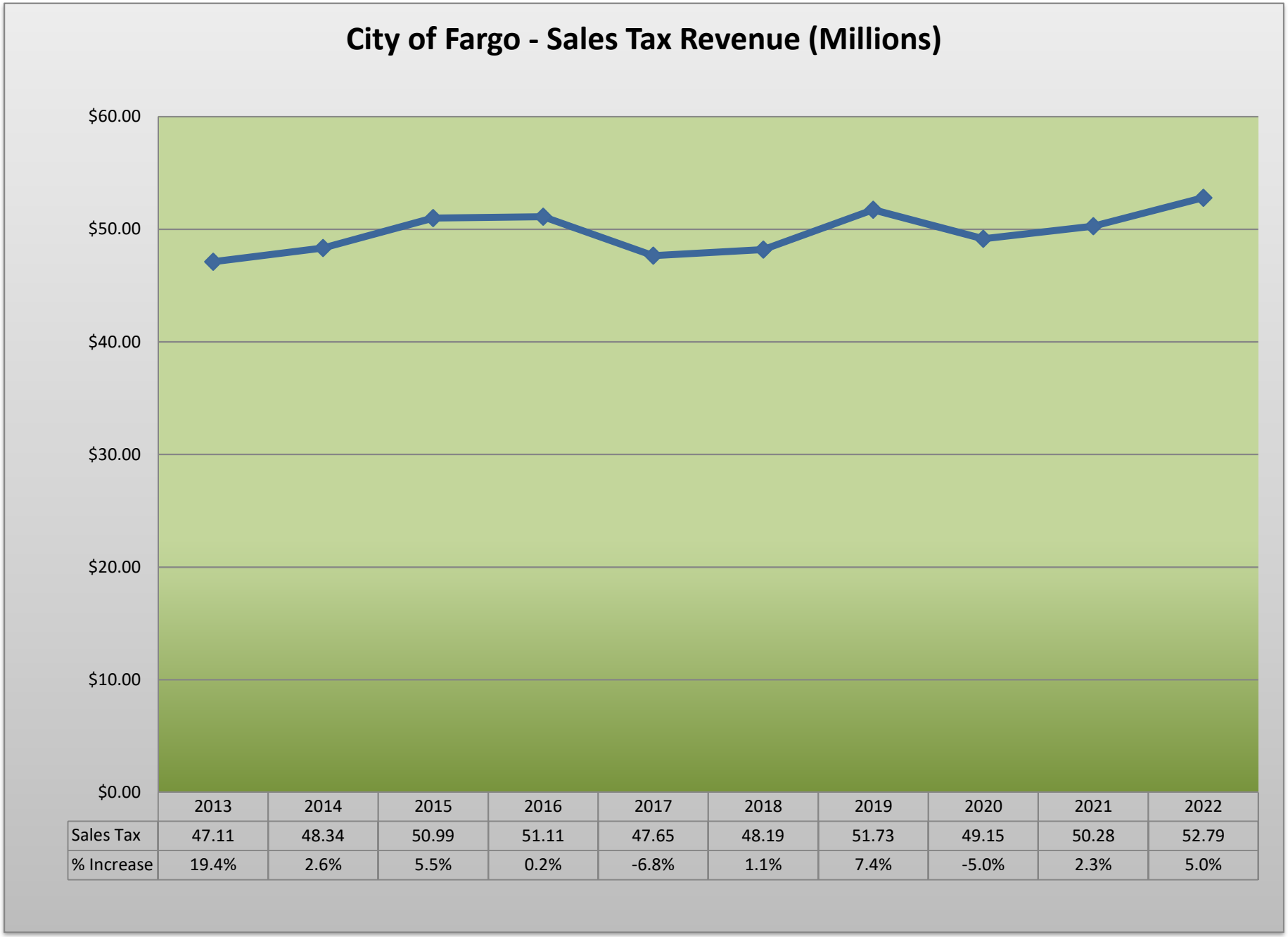
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Bldg Permits	$378	$1,012	$501	$494	$475	$515	$381	$720	$700	$450
% Increase	25.1%	167.9%	-50.5%	-1.4%	-3.8%	8.5%	-26.0%	88.9%	-2.8%	-35.7%



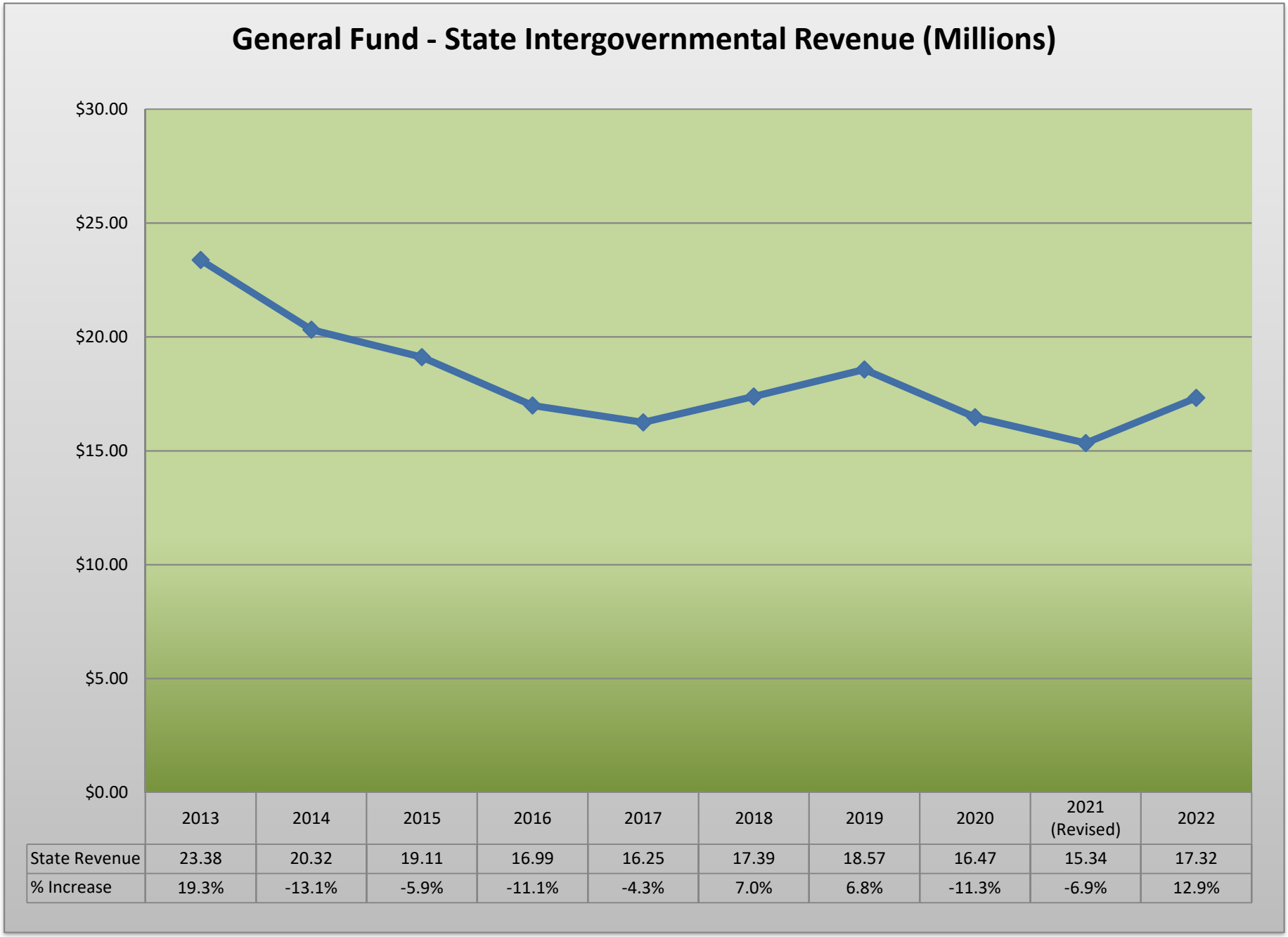
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021 (Projected)
Market Value	7.32	7.60	8.16	9.20	10.30	11.12	11.71	12.51	13.05	13.89
% Increase	4.1%	3.8%	7.3%	12.7%	12.0%	8.0%	5.4%	6.7%	4.3%	6.5%


City of Fargo - Major Employers (Number of Employees)
Sanford Health
Innovis Health/Essentia Health
North Dakota State University
Fargo Public Schools
Wanzek Construction
Eventide Senior Living Communities
US Bank - Service Center
Fargo VA Health Care System
Microsoft
City of Fargo
0
1,000
2,000
3,000
4,000
5,000
6,000
7,000
8,000
9,000


City of Fargo - General Fund Balance Last Ten Years (Millions)
$50.00
$45.00
$40.00
$35.00
$30.00
$25.00
$20.00
$15.00
$10.00
$5.00
$0.00
2013
2014
2015
2016
2017
2018
2019
2020
2021
2022
Note: Schedule includes revenue stabilization fund.



	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Sales Tax	47.11	48.34	50.99	51.11	47.65	48.19	51.73	49.15	50.28	52.79
% Increase	19.4%	2.6%	5.5%	0.2%	-6.8%	1.1%	7.4%	-5.0%	2.3%	5.0%



	2013	2014	2015	2016	2017	2018	2019	2020	2021 (Revised)	2022
State Revenue	23.38	20.32	19.11	16.99	16.25	17.39	18.57	16.47	15.34	17.32
% Increase	19.3%	-13.1%	-5.9%	-11.1%	-4.3%	7.0%	6.8%	-11.3%	-6.9%	12.9%

CITY OF FARGO, NORTH DAKOTA
CAPITAL OUTLAY REQUESTED AND FUNDED FOR 2022

DEPARTMENT	ACCOUNT NUMBER	DESCRIPTION OF REQUEST	AMOUNT REQUESTED	DIVISIONAL TOTALS	2022 PROPOSED PROJECT EXPENSE	2022 PROPOSED CASH OBLIGATION
GENERAL FUND						
City Assessor	101-8550-510.77-03	Office Chairs	$ 2,000			
	101-8550-510.77-03	Office Equipment	500			
	101-8550-510.77-03	Appraisal Equipment	750	$ 3,250	**$ 3,250**	**$ 3,250**
Planning	101-8550-510.77-06	Computer and furniture	5,000	5,000	**5,000**	**5,000**
Inspections	101-8550-510.77-07	Computer software	40,000			
	101-8550-510.77-07	Furniture & Fixtures	5,000	45,000	**45,000**	**45,000**
Engineering	101-8550-510.77-09	Copier	7,000			
	101-8550-510.77-09	Software	15,000	22,000	**22,000**	**22,000**
Fire	101-8550-510.77-13	Mobileyes Software	45,000			
	101-8550-510.77-13	RRVUAS Capital Equipment Fund	20,000	65,000	**65,000**	**65,000**
Police	101-8550-510.77-14	Crime Scene Investigation camera replacement	17,500			
	101-8550-510.77-14	CSI Truck computer upgrade	7,000			
	101-8550-510.77-14	(1) DJI Dual enterprise UAS and accessories	8,000	32,500	**32,500**	**32,500**
Health Department	101-8550-510.77-15	Refrigerators	3,000			
	101-8550-510.77-15	Light Notification System WIC	7,500			
	101-8550-570.77-15	Printer/Copier WIC/Clinic	6,000	16,500	**16,500**	**16,500**
Library	101-8550-510.77-16	Facilities Master Planning	60,000	60,000	**60,000**	**60,000**
HR	101-8550-510.77-18	Identification Badge Printer Replacement	4,000			
	101-8550-510.77-18	Laptop Replacement for training, remote benefit enrollments, etc.	4,500			
	101-8550-510.77-18	Desktop Scanner	900	9,400	**9,400**	**9,400**
Municipal Court	101-8550-510.77-19	Laser printers courtroom (1)	160			
	101-8550-510.77-19	Judicial robe (2)	400	560	**560**	**560**
General Support	101-8550-510.77-26	City Hall exterior artwork panels	40,000			
	101-8550-510.77-26	City Hall interior artwork curating	50,000	90,000	**90,000**	**90,000**
TOTAL GENERAL FUND			**$ 349,210**	**$ 349,210**	**$ 349,210**	**$ 349,210**
SPECIAL REVENUE FUNDS						
SKYWAY MAINTENANCE	219-1050-461.74-10	Skyway - section of roof replacement	40,000			
	219-1050-461.74-10	Skyway - HVAC replacement	32,000	72,000	**72,000**	**72,000**
Total Skyway Maintenance			**72,000**	**72,000**	**72,000**	**72,000**
PARKING REPAIR AND REPLACEMENT	241-2101-492.74-10	Software Update ROCO and Mercantile	15,000	15,000	**15,000**	**15,000**
Total Parking Repair and Replacement Fund			**15,000**	**15,000**	**15,000**	**15,000**
AMERICAN RESCUE PLAN						
Information Services	255-0520-409.74-12	Multiple factor software (cyber security)	100,000			
	255-0520-409.74-12	24/7 Network monitoring	25,000			
	255-0520-409.74-11	Server/SAN equipment	664,000	789,000	**789,000**	**789,000**
Auditors	255-1010-405.74-12	ERP Software Replacement Software Vendor	1,000,000			
	255-1010-405.74-12	ERP Software Project Management Consultant	250,000	1,250,000	**1,250,000**	**1,250,000**
Planning	255-2010-409.73-20	Mid-America environmental cleanup	500,000	500,000	**500,000**	**500,000**
Public Works	255-3025-423.74-10	Southside fueling annex	1,500,000	1,500,000	**1,500,000**	**1,500,000**
Water	255-3051-441.74-10	Ultrafiltration membrane buildout	900,000	900,000	**900,000**	**900,000**
Fund 402 Capital	255-9001-555.90-40	Fund 402 building capital	2,000,000	2,000,000	**2,000,000**	**2,000,000**
Total American Rescue Plan Fund			**6,939,000**	**6,939,000**	**6,939,000**	**6,939,000**
NEWMAN OUTDOOR FIELD	268-1003-464.74-50	Concrete & masonry repair	6,000			
	268-1003-464.74-50	Stadia expansion joints	16,000			
	268-1003-464.74-50	Dugout/stadia drainage	30,000			
	268-1003-464.74-50	Press box window replacement	24,000			
	268-1003-464.74-50	Seal building control joints	15,000			
	268-1003-464.74-50	Repair generator and transformer pads	4,000			
	268-1003-464.74-50	RTU replacements	67,500	162,500	**162,500**	**162,500**
Total Newman Outdoor Field			**162,500**	**162,500**	**162,500**	**162,500**
TOTAL SPECIAL REVENUE FUNDS			**$ 7,188,500**	**$ 7,188,500**	**$ 7,188,500**	**$ 7,188,500**

CITY OF FARGO, NORTH DAKOTA
CAPITAL OUTLAY REQUESTED AND FUNDED FOR 2022 (CONTINUED)

DEPARTMENT	ACCOUNT NUMBER	DESCRIPTION OF REQUEST	AMOUNT REQUESTED	DIVISIONAL TOTALS	2022 PROPOSED PROJECT EXPENSE	2022 PROPOSED CASH OBLIGATION
CAPITAL PROJECT FUNDS						
CAPITAL EQUIPMENT FUND						
IS	475-8552-510.76-35	Computers (Desktops, Laptops, tablets, etc.)	$ 309,500			
	475-8552-510.76-35	MDCs & associated accessories	55,000			
	475-8552-510.76-35	Office Licenses	20,540			
	475-8552-510.76-35	Network Switches	88,400			
	475-8552-510.76-35	Wireless Communications Equipment	24,000			
	475-8552-510.76-35	Security Firewall	25,500			
	475-8552-510.76-35	UPS Equipment	10,000			
	475-8552-510.76-35	NVR Devices	1,200			
	475-8552-510.76-35	Computer Equipment	25,000			
	475-8552-510.76-35	Computer Software	12,000	$ 571,140	**$ 511,640**	**$ 511,640**
Communications & Governmental Affairs	475-0525-510.74-10	Servers to store video	30,000			
	475-0525-510.74-10	High-definition cameras, lenses, audio	27,500	57,500	**57,500**	**57,500**
Municipal Court	475-1025-510.74-30	Front counter glass and speak through	20,000	20,000	**20,000**	**20,000**
Buildings and Grounds	475-1050-510.73-20	City Hall - lower level parking concrete seal	70,000			
	475-1050-510.73-20	City Hall - parking deck seal & repairs	25,000			
	475-1050-510.73-20	Police Dept HQ - HVAC upgrades	80,000			
	475-1050-510.73-20	Public Safety Building - lighting	20,000			
	475-1050-510.73-20	Public Safety Building - carpeting	18,000			
	475-1050-510.73-20	Public Safety Building - HVAC	20,000			
	475-1050-510.73-20	Municipal Court - RTU replacement	20,000			
	475-1050-510.73-20	Municipal Court - exterior windows	15,000			
	475-1050-510.73-20	Main Library - HVAC/boiler	80,000	348,000	**348,000**	**348,000**
Inspections	475-2040-510.74-20	Vehicles (2)	50,000	50,000	**50,000**	**50,000**
Engineering	475-3015-510.74-10	Misc. equipment (locator tools, wheels, ect.)	7,000			
	475-3015-510.74-10	Digital survey level	6,000			
	475-3015-510.74-10	Pickup vehicle	20,000	33,000	**33,000**	**33,000**
Engineering - One call	475-3017-510.74-10	GPS Equipment	12,000			
	475-3017-510.74-10	Locator	7,000	19,000	**19,000**	**19,000**
Street Department	475-3025-510.74-10	Motor grader for new plow zone in association with city growth	288,000			
	475-3025-510.74-10	Ant-Ice Roll off Skid	45,000			
	475-3025-510.74-10	Ipad expansion for sewer cleaning trucks	5,000	338,000	**338,000**	**338,000**
Central Garage	475-3030-510.74-10	Parts room workspace reconfiguration	10,000			
	475-3030-510.74-10	Shop Safety Equipment	15,000			
	475-3030-510.74-10	Removal of paint booth and work space refit	5,000			
	475-3030-510.74-10	BS IT lot paving and site improvements	150,000	180,000	**180,000**	**180,000**
Fire	475-4010-510.74-10	SCBA Replacement - end of life	750,000			
	475-4010-510.74-20	Staff Vehicle for Assistant Fire Marshal	25,000			
	475-4010-510.74-20	Staff Vehicle for Training Captain	25,000			
	475-4010-510.74-10	Annual Equipment Replacement - Outfit 2 apparatus	200,000			
	475-4010-510.74-10	Concrete Replacement	15,000			
	475-4010-510.74-10	Computers	5,000			
	475-4010-510.74-10	Office Equipment	7,500	1,027,500	**1,000,000**	**1,000,000**
Police	475-5010-510.74-20	Squad Car Equipment set up	100,000	100,000	**100,000**	**100,000**
Street Department Vehicles	475-8551-510.78-06	Track Loader (2)	10,000			
	475-8551-510.78-06	Tool Cat (3)	15,000			
	475-8551-510.78-06	Three Wheeled Street Sweeper (2)	400,000			
	475-8551-510.78-06	Motorgrader	237,000			
	475-8551-510.78-06	Loader Mounted Snowblower	192,000			
	475-8551-510.78-06	Riding Mowers (2)	21,882			
	475-8551-510.44-20	Motorgrader 2020 Lease (debt payment)	44,118	920,000	**920,000**	**920,000**
Central Garage Vehicles	475-8551-510.78-07	City Motorpool Sedans	92,000			
	475-8551-510.78-07	City Motorpool Small SUV's	163,000			
	475-8551-510.78-07	Engineering Truck	30,000			
	475-8551-510.78-07	City Motorpool Van's	90,000	375,000	**375,000**	**375,000**
Fire Vehicles	475-8551-510.78-08	Fire Pumper Truck	260,000			
	475-8551-510.78-08	Fire Rescue Truck	100,000			
	475-8551-510.78-08	Fire 3/4 Ton Bat Vehicle	40,000	400,000	**400,000**	**400,000**
Police Vehicles	475-8551-510.78-09	Police Patrol Vehicles	400,000	400,000	**400,000**	**400,000**
Total Capital Equipment Fund			**4,839,140**	**4,839,140**	**4,752,140**	**4,752,140**
CITY BUILDING PROJECTS						
Central Garage	402-3030	Roof section J	100,000			
	402-3030	CG Generator Replacement	125,000	225,000		
Fire	402-4010	Fire Station #8 Design/Construction (debt financing)	5,000,000			
	402-4010	Fire Truck for Station #8	800,000			
	402-4010	Fire Station #2 Addition and Remodel	350,000	6,150,000		
Police	402-5010	Ballistic Window upgrade	115,000			
	402-5010	Downtown Cameras	42,612	157,612		
Planning & Development	402-2010	New elevator at GTC	48,533	48,533		
Total City Building Projects			**6,581,145**	**6,581,145**	**-**	**-**
GIS DEVELOPMENT FUND	403-0520-409.74-12	GIS Software and related Equipment	50,000	50,000	**50,000**	**50,000**
Total GIS Development Fund			**50,000**	**50,000**	**50,000**	**50,000**

CITY OF FARGO, NORTH DAKOTA
CAPITAL OUTLAY REQUESTED AND FUNDED FOR 2022 (CONTINUED)

DEPARTMENT	ACCOUNT NUMBER	DESCRIPTION OF REQUEST	AMOUNT REQUESTED	DIVISIONAL TOTALS	2022 PROPOSED PROJECT EXPENSE	2022 PROPOSED CASH OBLIGATION
CAPITAL PROJECT FUNDS - CONTINUED						
SALES TAX FUNDS						
Water - Sales Tax	Sales Tax Funded	Water Facility Renewal & Rehab	600,000			
	Sales Tax Funded	Lead Service Line Replacement Program	500,000			
	Sales Tax Funded	Red River Pump Station Improvements	1,350,000			
	Sales Tax Funded	Ozone Improvements - Phase 2	500,000			
	Sales Tax Funded	Lime Softening GAC Conversion	2,000,000			
	Sales Tax Funded	WTP Facility Plan - Phase 2	300,000			
	Sales Tax Funded	LSWTP Softening Basin Rehab	2,000,000			
	Sales Tax Funded	LAWA Cost Share Contribution	700,000			
	Sales Tax Funded	Residuals Management Facility	150,000			
	Sales Tax Funded	Downtown Water Tower Replacement	4,500,000			
	Sales Tax Funded	Engineering CIP - Water Main Replacement	3,543,818	16,143,818	**16,143,818**	**9,243,818**
Wastewater - Sales Tax	Sales Tax Funded	Wastewater Treatment/Effluent Reuse Facility Rehab and Renewal	400,000			
	Sales Tax Funded	West Side Interceptor Assessment/Rehab	400,000			
	Sales Tax Funded	Emergency Interceptor Repairs	150,000			
	Sales Tax Funded	Lift Station #58 Improvements	100,000			
	Sales Tax Funded	Lift Station Rehab and Renewal	300,000			
	Sales Tax Funded	Wastewater Treatment Flood Protection	1,000,000			
	Sales Tax Funded	Effluent Force Main Rehab/Improvements	100,000			
	Sales Tax Funded	Regional NW/SW/Horace Planning	500,000			
	Sales Tax Funded	Wastewater System GIS	50,000	3,000,000	**3,000,000**	**2,250,000**
Total Sales Tax Funds			**19,143,818**	**19,143,818**	**19,143,818**	**11,493,818**
TOTAL CAPITAL PROJECTS			**$ 30,614,103**	**$ 30,614,103**	**$ 23,945,958**	**$ 16,295,958**
ENTERPRISE FUNDS						
WATER						
Water Treatment Plant	501-3051-441-74-10	Water plant 10-year CIP	54,000	$ 54,000	**$ 54,000**	**$ 54,000**
Water Mains/Hydrants	501-3052-441.74-10	Articulating Loader	156,000			
	501-3052-441.74-10	Mid-Sized Excavator	110,000			
	501-3052-441.74-10	Skid Steer	19,000			
	501-3052-441.74-11	1/2 Ton Pickup	30,000			
	501-3052-441.74-20	Trimble R2 GPS Unit	6,000			
	501-3052-441.74-20	Ipad Tablets	2,000	323,000	**323,000**	**323,000**
Water Meters	501-3053-441-74-20	Water meter 10-year CIP	170,000	170,000	**170,000**	**170,000**
Water Transfers	501-3054-441.90-40	Water distribution GIS	40,000	40,000	**40,000**	**40,000**
Water Infrastructure Projects Cash	501-3055-441-33-05	Planning master plan update	150,000			
	501-3055-441.73-62	Water meter pilot study	125,000			
	501-3055-441.73-62	System extension improvements	150,000	425,000	**425,000**	**425,000**
Total Water			**1,012,000**	**1,012,000**	**1,012,000**	**1,012,000**
WASTEWATER						
Wastewater Treatment	521-3061-442.74-10	Wastewater Plant 10 year CIP	25,000	25,000	**25,000**	**25,000**
Wastewater Transfers	521-3062-442-90-40	Sanitary sewer infrastructure (engineering lead projects)	2,815,164	2,815,164	**2,815,164**	**2,815,164**
Wastewater Infrastructure Projects SRF Financed	521-3065-442-73-63	Phase II expansion	37,400,000	37,400,000	**37,400,000**	**3,907,020**
Wastewater Infrastructure Projects Cash	521-3065-442.73-63	Lift Station Wear Items	120,000			
	521-3065-442.73-63	Harwood/Regional Rehab and Renewal	100,000	220,000	**220,000**	**220,000**
Total Wastewater			**40,460,164**	**40,460,164**	**40,460,164**	**6,967,184**
STORM SEWER	524-3064-443.90-40	Capital projects	1,036,350			
	524-3064-443.74-50	SCADA Systems for Lift Stations	60,000	1,096,350	**1,096,350**	**1,096,350**
Total Storm Sewer			**1,096,350**	**1,096,350**	**1,096,350**	**1,096,350**
STREET LIGHTING	528-3035-415.73-60	Street Lighting	667,000			
	528-3035-415.73-60	Conversion of lights to LED and repair project	427,000			
	528-3035-415.74-20	Vehicle Replacement	200,000	1,294,000	**627,000**	**627,000**
Total Street Lighting			**1,294,000**	**1,294,000**	**627,000**	**627,000**

CITY OF FARGO, NORTH DAKOTA
CAPITAL OUTLAY REQUESTED AND FUNDED FOR 2022 (CONTINUED)

DEPARTMENT	ACCOUNT NUMBER	DESCRIPTION OF REQUEST	AMOUNT REQUESTED	DIVISIONAL TOTALS	2022 PROPOSED PROJECT EXPENSE	2022 PROPOSED CASH OBLIGATION
PROPRIETARY FUNDS - CONTINUED						
SOLID WASTE						
Solid Waste - Admin	531-3071-431.72-20	Building remodeling	50,000			
	531-3071-431.73-20	Site improvements	50,000			
	531-3071-431.74-30	Furniture & fixtures	6,000	106,000	**106,000**	**106,000**
Solid Waste - Residential	531-3072-432.74-10	Route Optimization Equipment	100,000			
	531-3072-432.74-10	Residential Carts	75,000			
	531-3072-432.74-10	Residential ASL Truck - Garbage	225,000	400,000	**400,000**	**400,000**
Solid Waste - Commercial	531-3073-432-74-10	Commercial Rearload Truck (25% grant funded)	176,000			
	531-3073-432-74-10	Rearload Containers - Garbage	40,000	216,000	**216,000**	**172,000**
Solid Waste - Landfill	531-3074-433.73-10	East landfill improvements	1,500,000			
	531-3074-433.74-10	Annual Replacement Rate for new skid steer	5,000			
	531-3074-433.74-20	Landfill Vehicles	30,000			
	531-3074-433.80-11	LFG Conversion to CNG (debt financed)	3,500,000	5,035,000	**5,035,000**	**1,835,000**
Solid Waste - Roll Off	531-3075-432.74-10	Roll Off Containers	30,000			
	531-3075-432.74-10	Roll Off Truck (25% grant funded)	160,000	190,000	**190,000**	**150,000**
Solid Waste - Recycling	531-3076-432.74-10	Residential ASL truck	225,000			
	531-3076-432.74-10	Rear load containers	55,000			
	531-3076-432.74-10	Front load containers	95,000	375,000	**375,000**	**375,000**
Solid Waste - SRF Financed	531-3078	Waste Excavation	2,300,000			
	531-3078	Cell 20 Construction Project	2,300,000	4,600,000	**4,600,000**	**600,000**
Solid Waste - Hazardous Waste	531-3079-433-72-20	Building improvements	5,000	5,000	**5,000**	**5,000**
Total Solid Waste			**10,927,000**	**10,927,000**	**10,927,000**	**3,643,000**
FORESTRY	541-3081-440.44-10	Non-CDL required chip truck (3 year lease)	75,000			
	541-3081-440.74-20	Crew cab 1/2 ton short bed pick up	30,000			
	541-3081-440.74-52	Reforestation/Trees	80,000	185,000	**185,000**	**137,300**
Total Forestry			**185,000**	**185,000**	**185,000**	**137,300**
TRANSIT	552-2561-510.74-10	West Acres Shelter (Local Share)	2,000,000			
	552-2561-510.74-10	Misc. Support Equipment (Local Share)	100,000			
	552-2561-510.74-10	Replace 5 2010 Buses (Local Share)	2,875,000			
	552-2561-510.74-10	Replace 3 Paratransit Buses (Local Share)	255,000	5,230,000	**3,230,000**	**646,000**
Total Transit			**5,230,000**	**5,230,000**	**3,230,000**	**646,000**
CIVIC CENTER	554-8005-461.73-20	Replace roof at Civic (includes south offices and sky commons)	570,000			
	554-8005-461.74-10	Replace boilers at Civic	125,000	695,000	**125,000**	**125,000**
Total Civic Center			**695,000**	**695,000**	**125,000**	**125,000**
FARGODOME BUILDING	570-7003-461.74-10	Architectural services for football turf	100,000			
	570-7003-461.74-10	Chiller overhaul/eddy current testing	40,000			
	570-7003-461.74-10	Valve installation on building water loops	105,000			
	570-7003-461.74-10	Chiller pumps 9 & 10 - VFT replacement	56,700			
	570-7003-461.74-10	Vibration/Timing/Alignment analysis on AHU pumps & motor	20,000			
	570-7003-461.74-10	Sound system processors	15,000			
	570-7003-461.74-10	Lighting in football turf storage pit	12,000			
	570-7003-461.74-10	Computer/networks	15,000			
	570-7003-461.74-10	Keyless entry & security cameras	150,000			
	570-7003-461.74-10	Equipment -- food service	40,000			
	570-7003-461.74-10	Staging	25,000			
	570-7003-461.74-10	Taping tables	10,000			
	570-7003-461.74-10	Pallet racking & pallet jacks	16,000			
	570-7003-461.74-10	Radio communication equipment	25,000			
	570-7003-461.74-10	Unallocated capital	45,000	674,700	**674,700**	**674,700**
Total Fargodome			**674,700**	**674,700**	**674,700**	**674,700**
Total Proprietary Fund Capital Requests			**$ 61,574,214**	**$ 61,574,214**	**$ 58,337,214**	**$ 14,928,534**
TOTAL CAPITAL OUTLAY REQUESTS			**$ 99,726,027**	**$ 99,726,027**	**$ 89,820,882**	**$ 38,762,202**

CITY OF FARGO, NORTH DAKOTA
DEPARTMENTAL PERSONNEL REQUESTS FOR 2022

Department	Div. No.	ADDITIONAL PERSONNEL REQUESTS / DESCRIPTION	FTE's	GRADE	Amount	PROPOSED FUNDING	
GENERAL FUND							
HR	101-0515	Human Resources Manager (Full Time)	1.00	14	$ 88,927	1.00	88,927
	101-0515	Human Resources Manager (Contract)	(1.00)	14	(88,927)	(1.00)	(88,927)
IS	101-0520	Help Desk Associate	1.00	11	73,398		
	101-0520	PEC Request(s)			5,088		
Communications & Governmental Affairs	101-0525	Public Information Officer (PIO) (Health Grant Funded 25%) (Full time)	1.00	13	83,372	1.00	83,372
	101-0525	Public Information Officer (PIO) (Health Grant Funded 25%) (Contract)	(1.00)	13	(83,372)	(1.00)	(83,372)
	101-0525	Multimedia Designer (Full time)	1.00	12	82,068	1.00	82,068
	101-0525	Multimedia Designer (Contract)	(1.00)	12	(82,068)	(1.00)	(82,068)
	101-0525	PEC Request(s)			10,176		10,176
Auditor	101-1010	Accountant	1.00	12	78,276		
	101-1010	Senior Accountant	1.00	15	101,438	1.00	101,438
	101-1010	PEC Request(s)			30,566		28,489
Assessors	101-1030	Property Appraiser II	2.00	13	166,744	1.00	83,372
	101-1030	PT Seasonal No Benefits			25,640		
Buildings and Grounds	101-1050	Facilities Electrician	1.00	14	88,927		
	101-1050	Maintenance Attendant III	2.00	11	146,797	1.00	73,399
	101-1050	PEC Request(s)			12,418		12,418
Planning	101-2010	Planner	2.00	14	177,854	1.00	88,927
	101-2010	PEC Request(s)			6,100		6,100
Inspectors	101-2040	Building Inspector - I	2.00	12	156,552	1.00	78,276
	101-2040	Office Associate III	1.00	9	65,017		
	101-2040	PEC Request(s)			4,533		3,702
Streets and Sewers	101-3025	Equipment Operator II	3.00	9	195,053	2.00	130,035
	101-3025	Equipment Operator I	1.00	7	57,676	1.00	57,676
	101-3025	Public Works Service Manager	(1.00)	18	(120,444)	(1.00)	(120,444)
	101-3025	Night Shift Differential			42,000		42,000
	101-3025	Full Time Staff - Overtime			50,000		
	101-3025	PT Seasonal No Benefits			15,000		
Central Garage	101-3030	PEC Request(s)			66,288		11,857
Fire	101-4010	Assistant Fire Marshal	1.00	17F	108,302	1.00	108,302
	101-4010	Fire Captain/Training	1.00	15F	94,783	1.00	94,783
	101-4010	Firefighter	6.00	11X	440,313		
	101-4010	PEC Request(s)			12,788		3,473
Police	101-5050	Police Officer	3.00	12P	234,395	3.00	234,395
	101-5051	Office Manager	1.00	13	83,217		
	101-5051	Police Support Specialist	1.00	8	61,096	1.00	61,096
	101-5052	Crime Analyst	2.00	12	156,264	2.00	156,264
	101-50XX	Overtime			266,456		
	101-50XX	PEC Request(s)			137,297		134,000
Public Health	101-6010	Office Associate II	1.00	6	54,440		
	101-6013	Medical Coding and Billing Specialist	1.00	9	65,017	1.00	65,018
	101-6013	Public Health Nurse - Harm Reduction	1.00	13	83,372	1.00	83,372
	101-6013	Harm Reduction Specialist	1.00	9	45,344		
	101-6013	Harm Reduction Program Coordinator	1.00	11	52,936		
	101-6013	Temporary/Seasonal			(98,280)		(83,372)
	101-6013	Temporary/Seasonal (Grant Funded)			304,382		304,382
	101-6013	Shift Diff			20,770		20,770
	101-6090	PEC Request(s)			19,327		18,542
Library	101-7010	Reference Associate LAIII	2.00	9	136,073	1.00	68,036
	101-7010	Temporary/Seasonal			16,160		
Commission	101-8001	Director of Diversity, Equity & Inclusion (Full Time)	1.00	16	101,438	1.00	101,438
	101-8001	Director of Diversity, Equity & Inclusion (Contract)	(1.00)	16	(101,438)	(1.00)	(101,438)
Total General Fund			**38.00**		**3,749,549**	**18.00**	**1,876,482**

CITY OF FARGO, NORTH DAKOTA
DEPARTMENTAL PERSONNEL REQUESTS FOR 2022 (CONTINUED)

Department	Div. No.	ADDITIONAL PERSONNEL REQUESTS / DESCRIPTION	FTE's	GRADE	Amount	PROPOSED FUNDING	
CAPITAL PROJECTS FUNDS							
Auditors	4XX-1010	Accountant	1.00	12	78,276		
Auditors	4XX-1010	Senior Accountant	1.00	15	101,438		
Total Capital Projects Funds			**1.00**		**101,438**	**-**	**-**
ENTERPRISE FUNDS							
Water	501-3051	Public Works Services Manager	1.00	18	120,444	1.00	120,444
	501-3051	Full time wages - pay differential			8,320		8,320
	501-3051	PEC Request(s)			5,547		
Wastewater	521-3061	Full Time-Overtime			20,000		
Forestry	541-3081	Temporary/Seasonal			5,572		
	541-3081	Full time wages - pay differential			4,160		4,160
Transit	551-2569	Fleet Services Attendant Lead	1.00	10	69,051		
	551-2569	Maintenance Attendant - Bus Cleaner	1.00	8	61,202		
	551-2569	Equipment Technician II	1.00	11	73,398	1.00	73,398
	551-256X	Temporary/Seasonal			67,040		
	551-256X	PEC Request(s)			101,198		40,872
Total Enterprise Funds			**4.00**		**535,932**	**2.00**	**247,194**
TOTAL PERSONNEL REQUESTS			**43.00**		**$ 4,386,919**	**20.00**	**$ 2,123,676**

CITY OF FARGO, NORTH DAKOTA
GENERAL FUND DEPARTMENTAL OPERATING BUDGET FOR 2022

DEPARTMENT	2021 APPROVED BUDGET	2022 PROPOSED BUDGET	$ CHANGE	% CHANGE
City Administrator	$ 63,605	$ 43,605	$ (20,000)	-31%
Human Resources	407,660	418,960	11,300	3%
IS	1,348,450	1,469,190	120,740	9%
Communications & Governmental Affairs	310,550	392,860	82,310	27%
City Attorney	758,000	808,000	50,000	7%
City Prosecutor	391,360	416,360	25,000	6%
Auditors	128,505	127,505	(1,000)	-1%
Municipal Court	264,995	295,995	31,000	12%
Incarceration	760,000	685,000	(75,000)	-10%
City Assessor	67,792	45,840	(21,952)	-32%
General Support	782,800	867,509	84,709	11%
Buildings and Grounds	1,582,018	1,597,018	15,000	1%
Planning	464,100	507,890	43,790	9%
Inspections	95,190	114,540	19,350	20%
Economic Development	457,500	497,500	40,000	N/A
Engineering	233,018	270,140	37,122	16%
Engineering - One Call	60,500	61,000	500	1%
Traffic Engineering	201,213	194,326	(6,887)	-3%
Street Department	2,667,538	2,871,938	204,400	8%
Central Garage	1,427,689	1,496,489	68,800	5%
Fire	936,642	1,019,350	82,708	9%
Police	2,609,184	2,573,250	(35,934)	-1%
Health Department	1,569,899	1,609,899	40,000	3%
Library	1,491,487	1,558,587	67,100	4%
City Commission	177,395	213,395	36,000	20%
Social Services	458,400	469,400	11,000	2%
Unallocated	(182,899)	-	182,899	-100%
TOTAL GENERAL FUND OPERATING BUDGET	**$ 19,532,591**	**$ 20,625,546**	**$ 1,092,955**	**5.6%**