2016 Mayor's Approved Budget

CITY OF Fargo

City of Fargo, North Dakota
September 28, 2015

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CITY OF FARGO, NORTH DAKOTA
2016 PRELIMINARY BUDGET
TABLE OF CONTENTS

Introductory Section

Mayor's Budget Message 1
Fargo Mayor and Commissioners 4
Listing of Principal Officials 5
City of Fargo Organization Chart 6
City of Fargo Budget Development Process 8
City of Fargo Budgeted Funds Structure 10
Consolidated Budget Summary - All Budgeted Funds 12
Consolidated Budget Summary - Three Year Summary of All Budgeted Funds 14
Major Revenue Sources - Review and Discussion 16
Fund Balance Reporting 25
Schedule of Changes in Governmental Fund Balances 26

General Fund

Summary Budget Data

General Fund Fiscal Tends and Comments 29
General Fund Budget Summary (NDCC 40-40 Format) 30
General Fund Revenue Pie Chart by Source 31
General Fund Revenue Analysis by Source 32
General Fund Resource Trends Last Five Years 33
General Fund Expenditure Pie Chart by Function 34
General Fund Expenditure Analysis by Cost Category 35
General Fund Expenditure History Last Five Years 36
General Fund Mid-Year Budget Adjustment Recommendations 37
General Fund Budget Accuracy - Revenues for Last Ten Years 38

Departmental Data and Budget History

City Administrator 40
Human Resources 42
Information Services 44
Public Information 46
City Attorney 48
City Prosecution 50
Baseball Stadium 52
City Auditor 54
Municipal Court 56
Incarceration 58
City Assessor 60
General Support 62
Buildings & Grounds 64
Planning and Development 66
Inspections 68
Transit (all Divisions) 70
Engineering Department 78
Traffic Engineering 82
Street Department 84
Central Garage 86
Fire Department 88
Police Department 92
Fargo Cass Public Health 94
Fargo Public Library 96
City Commission 100
Fargo Civic Center 102
Social Service Allocation 104
Capital Outlay 106
Vehicle Replacement 108
Unallocated 110
Transfers to Other Funds 112

TABLE OF CONTENTS, CONTINUED

Special Revenue Funds

Special Revenue Funds Fiscal Tends and Comments 115
Special Revenue Funds Summary 116
FM Convention and Visitors Bureau Operating Budget 118
FM Convention and Visitors Bureau Capital Budget 121

Debt Service and Capital Projects Funds

Debt Service Funds Fiscal Trends and Budget Comments 123
Debt Service Funds Summary of Source and Uses of Funds 124
Refunding Improvement Bonds 125
Sales Tax Revenue Bonds 126
Other Governmental Debt 127
Tax Increment Financing District Obligations 128
Capital Project Funds Fiscal Trends and Budget Comments 129

Proprietary Funds

Summary Budget Data

Proprietary Funds Fiscal Trends and Budget Comments 131
Proprietary Funds Revenue Analysis 132
Proprietary Funds Expenditure Analysis by Fund 133
Proprietary Funds Expense Analysis by Cost Category 134
Municipal Airport Authority Budget 135
Fargodome Operating Budget 136
Fargodome Capital Budget 137

Departmental Data and Budget History

Water Treatment 138
Water Mains & Hydrants 140
Water Meters 142
Water Revenue Bond 144
Wastewater Treatment 146
Southeast Cass Sewer 150
Storm Sewer 152
Vector Control 156
Street Lighting 158
Solid Waste 160
Forestry 162
Fargo Airport Authority 164
FARGODOME 166

Pension Trust Funds

Pension Trust Funds Fiscal Trends and Budget Comments 169
Pension Trust Fund Revenues 170
Pension Trust Fund Expenditures 171

Statistical Section

Statistical Section Fiscal Trends and Budget Comments 173
Population Trends 174
Demographic Data 175
Building Permit History 176
Property Tax Valuation Trends 177
Major Employers 178
General Fund Balance History 179
Sales Tax Revenue Trends 180
State Intergovernmental Revenue History 181

TABLE OF CONTENTS, CONTINUED

General Fund Operational Requests

Operating Requests 182

Personnel Requests

Personnel Requests/Funding Recommendations 183

Capital Outlay Requests

Capital Outlay Requests/Funding Listing 184

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CITY OF Fargo

Mayor Timothy J. Mahoney
200 3rd Street North
Fargo, North Dakota 58102
Phone (701) 241-1310
Fax (701) 476-4136

To the Citizens of Fargo and the Fargo City Commissioners:

The preliminary budget for 2016 is being presented for your review and consideration. I want to thank the Budget Team, Commissioners and Department and Division Heads who worked hard on this budget with good insight and recommendations. We tried new methods on this budget and will continue to refine our process. Many factors go into a budget and I think we considered all requests thoughtfully. Please look over the budget and see the opportunities and changes we have made.

SUMMARY

The City of Fargo is continuing to grow, with many challenges and opportunities. We are growing at a faster rate than predicted and we need to work closely with our Department Heads to take care of our citizens. The normal operations of the City could be managed with our growth but we have to look at flood control and strong infrastructure. As we become more urbanized, the people are demanding more services from Police, Fire and Public Works. The total General Fund budget is $94.1 million which is up 4.7% from last year. Although personnel requests and operational expenditures are up, capital requests were reduced by 22%. We have worked hard to have a balanced budget.

PERMANENT FLOOD PROTECTION

Permanent flood protection continues to be a key initiative. We have set the table for local and state support for the project and need to continue to push for federal funding. It is important to have a plan with a timetable, since FEMA will remap again in 5 years. All of us need to work together to move forward on this project for the prosperity of the community. Protection is essential and we will need to move forward on a projected timeline as well as having open communications so we move forward in a transparent fashion.

CITY HALL AND PARKING

With the growth of the City and the services we provide it is time to build a new City Hall. City services are hard to provide with a structure that was built 55 years ago. Think of all the changes that have happened since then. People want quick, efficient services with modern technology. We are a City that continues to win awards for being forward thinking and innovative. A new City Hall will help to spur downtown development with a larger tax base that can help to cover our revenue issues in the future. We have a design to make it more user friendly and help our citizens in any transactions they have with the City. Our consumers expect excellent service and competency. In addition, there are needs for parking in our urban area so people can enjoy their time and not be concerned about a parking ticket. Finances are in place to handle this challenge and we need to move forward. People will be very pleased with the result of a well thought out City Hall.

Printed on Recycled paper.

CAPITAL INVESTMENT

We reviewed many capital requests and were able to fund 78% of departmental requests. We reviewed our current replacement practices for vehicles and heavy equipment in our fleet as well as the frequency of replacing technology infrastructure. Extending the useful lives of our equipment will help us save money. We continue to fund essential street maintenance projects as a high priority in the capital budget, as well as the capital equipment for departmental operations. While capital funding was reduced in the 2016 budget the City Commission did approve supplemental appropriations in 2014 in the amount of $1 million.

We have just finished the Health Building with a Police station in the center of the City. At the same time, we need to refurbish Fire Station #1 to help serve the community. We are excited about the changes and think people will be pleased with the results. We have to figure out what to do with the Civic Center as an Events Center to get the most out of its presence in our community. I have many fond memories of events in the Civic Center and we need to repurpose it for the future. We will look at a Capital Improvement Plan so we can budget our capital needs for the next 10 years. It will be similar to the water plans for the future. Our infrastructure will need continued funding.

BUDGETED RESOURCES

A total of 17 new positions are recommended in the budget for 2016. There were many more requests which were not funded at this time. We continue to expand Police and Fire to handle the increased needs and calls throughout the City. With increased staffing in the Police Department, we will continue to manage increased drug and gang activity in the City.

A cost of living wage adjustment was approved effective July 1, 2015 and we may need to make a future adjustment on January 1, 2016 if the economy heats up. Health insurance premiums have jumped 15% and had to be addressed. We continue to monitor the Affordable Care Act so we follow all the rules.

PROPERTY TAX AND FEE CHANGES

I am recommending that the mill levy drop 2.25 mills to a level of 55.00 mills. With the help from the State of North Dakota and the changes in the mill levies of the County and the Park District, people should see a reduction in their taxes. The County has benefited by legislative changes and has some revenue we do not have access to. We have some liabilities going forward that we have to be aware of and want to have a margin if needed. We have a strong commercial base (51%) that helps us with our property tax.

We do not recommend any fee changes but we need to monitor that. We will look at this closely because of increasing costs of lighting, Forestry and water. We will benefit from our water agreement with West Fargo. We need to continue to look at ways of working with our neighbors on mutually beneficial arrangements.

Parking and transit continue to grow and we need to look at opportunities to capture some revenue. We have changed our parking management and are pleased with the results.

MID-YEAR BUDGET CHANGES

Last year we benefited from positive revenue and decreased expenses. We will continue to look for opportunities and set priorities in our budget adjustments. State revenue is doing better than expected in some areas but other areas are lagging.

COMMUNITY OUTLOOK

Fargo continues to prosper, with good jobs and wage growth, along with continued increase in our population. There has been a significant expansion of our regional health care facilities which will continue to provide top quality services not only to our citizenry, but many from other areas. A recent population growth projection was completed and it was reported that our growth rate is accelerating over past years. City leaders strive to provide excellent municipal services to assure that all of our City needs are being met.

Flood control continues to be one of our highest priorities for our community. We are investing in flood control infrastructure with the help of the State of North Dakota and are working diligently on the FM Diversion project which could gain final approve in late 2016 or 2017. Permanent and sustainable flood control will make our local economy continue to flourish and expand. The quality of life in Fargo is remarkable and our citizens have great opportunity to enjoy the many amenities that we offer, along with good quality jobs, education, health care and recreation.

CLOSING COMMENTS

In closing, I look forward to further discussion on the budget and final completion in September and would like to thank all who have actively participated in this process.

Sincerely,

Timothy J. Mahoney
Mayor

Subsequent Commission Action - 9/28/2015

The City Commission conducted a public hearing and approved the 2016 preliminary budget as the final budget.

Fargo Mayor and Commissioners

Mayor Tim Mahoney

Elected: 2005, 2006, 2010, 2014, 2015

Department Liaison: Police, Operations, City Commission, Finance, Health, Human Resources

Committee Liaison: Greater Fargo-Moorhead Economic Development Corporation, Tax Exempt Review, Finance, Vector Control, Ambulance Committee, Diversion Authority, Position Evaluation, Community Development, Lake Agassiz Water Authority

Board Liaison: Board of Health

Commissioner Mike Williams

Elected: 2004, 2008, 2012

Department Liaison: Fire, Information Services

Committee Liaison: Metropolitan Council of Governments, Finance, Traffic Technical Advisory, Parking, Utility, Cable Review, Metro Area Transit Coordinating Board, Renewable Energy and Conservation, Diversion Authority

Board Liaison: Library, Auditorium, Red River Basin Board

Commissioner Tony Gehrig

Elected: 2015

Department Liaison: Enterprise/ Utilities

Committee Liaison: Metropolitan Council of Governments, Metro Area Transit Coordinating Board, Liquor Control, Utility, Alternate to Diversion Authority

Board Liaison: Airport Authority, Human Relations, Housing Authority

Commissioner Melissa Sobolik

Elected: 2012

Department Liaison: Planning

Committee Liaison: Metropolitan Council of Governments, Cass County Planning, Community Development, Renaissance Zone, Diversion Authority

Board Liaison: Planning, Board of Adjustment, Historic Preservation, Native American, Downtown Community Partnership, Board of Appeals, Fargo Youth Initiative, Arts and Culture

Commissioner Dave Piepkorn

Elected: 2008, 2014

Department Liaison: Engineering

Committee Liaison: Metropolitan Council of Governments, Greater Fargo-Moorhead Economic Development Corporation, Liquor Control, Position Evaluation, Renaissance Zone, Tax Exempt Review, Fargodome Finance Committee, Alternate to Diversion Authority

Board Liaison: Fargo Dome Authority, Special Assessment, Civil Service

*Mayor and Commissioners serve four year terms.

CITY OF FARGO, NORTH DAKOTA
PRINCIPAL OFFICIALS

ELECTED OFFICIALS

		Term Expires
Tim Mahoney	Mayor	June, 2018
Mike Williams	Commissioner	June, 2016
Tony Gehrig	Commissioner	June, 2018
Melissa Sobolik	Commissioner	June, 2016
Dave Piepkorn	Commissioner	June, 2018
Steve Dawson	Municipal Judge	June, 2016

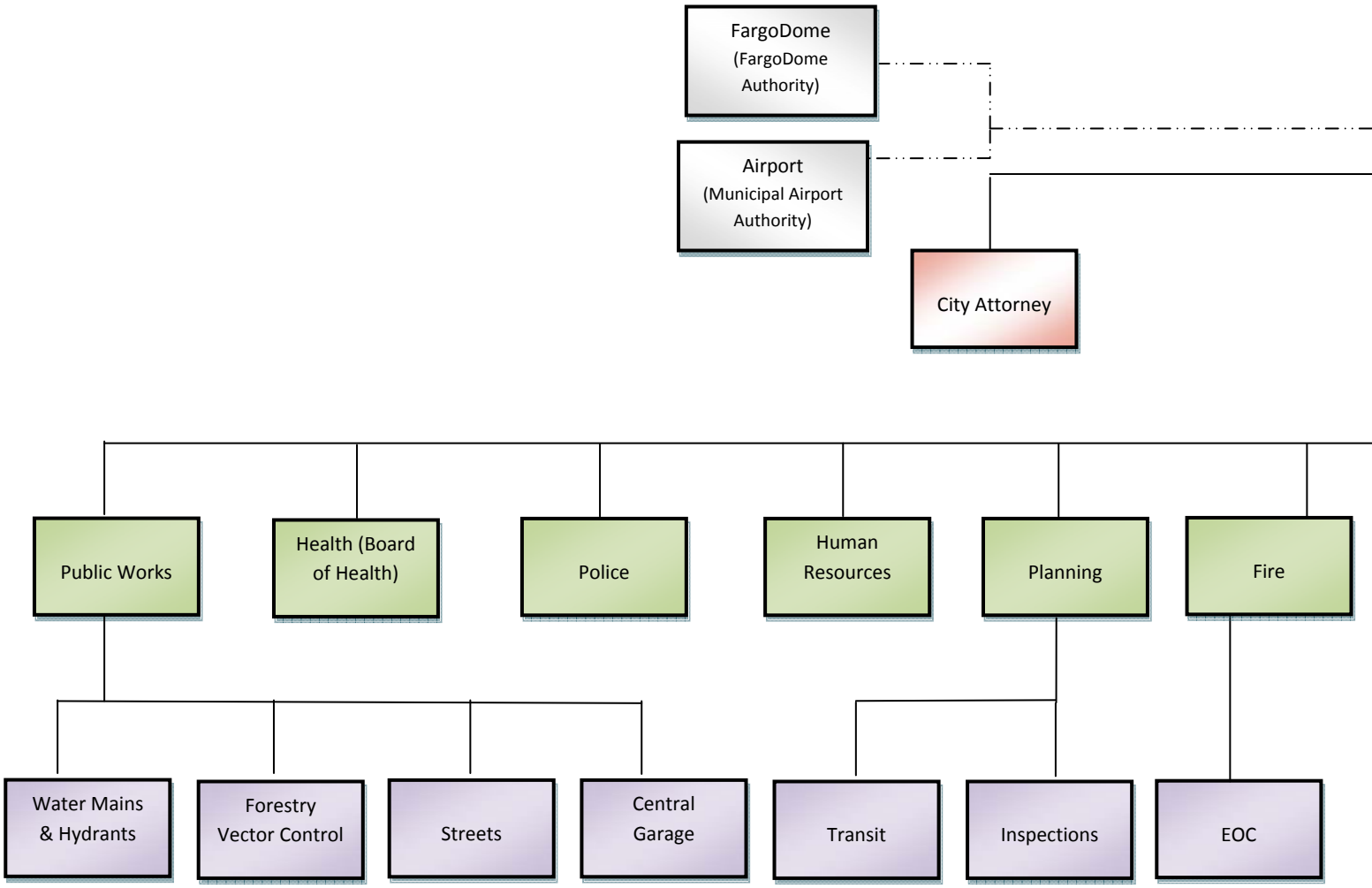
MAYOR'S CABINET

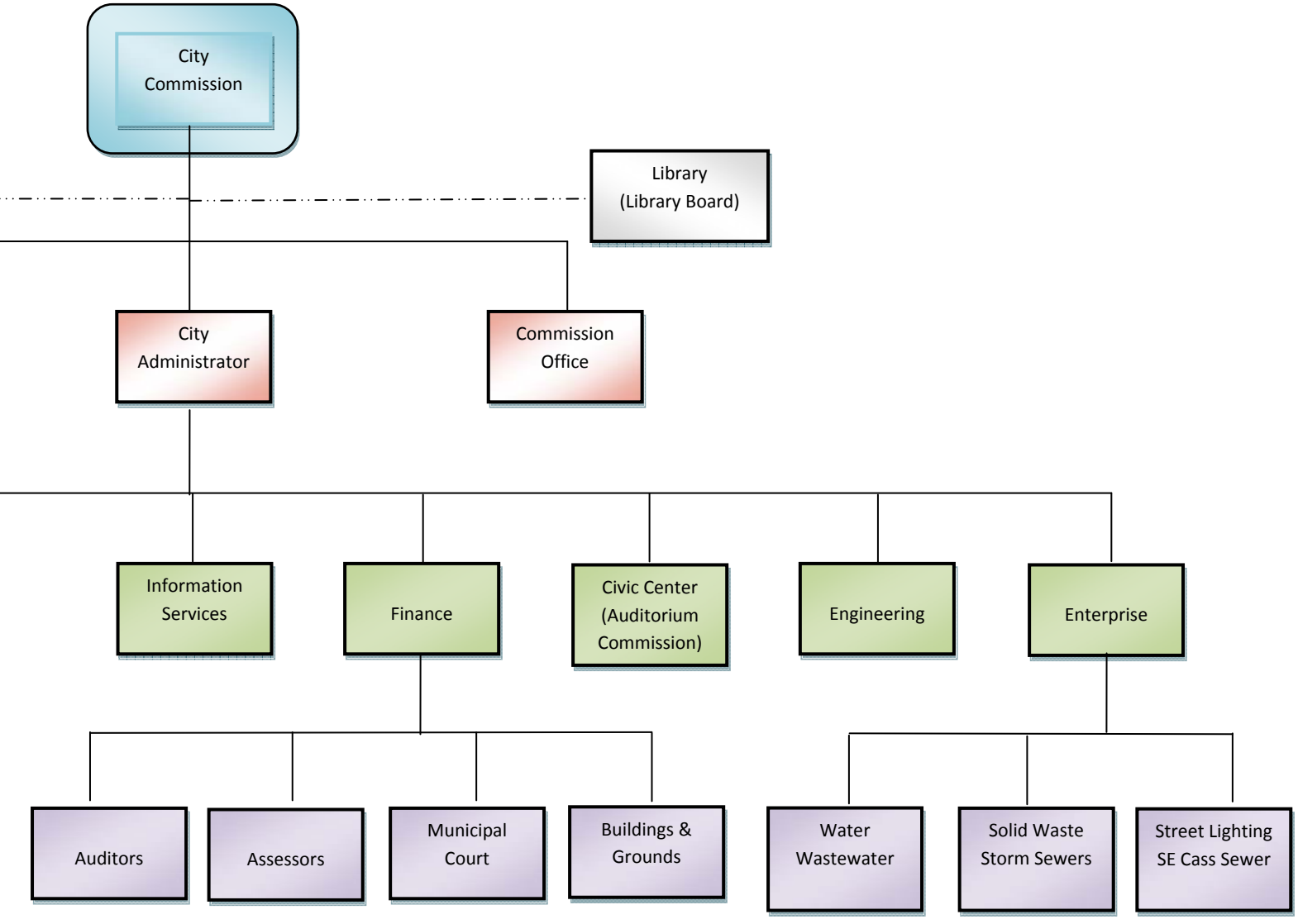
Bruce Grubb	Interim City Administrator
Kent Costin	Director of Finance
Ron Gronneberg	Chief Information Officer
Jill Minette	Director of Human Resources
Sharon Odegaard	Commission Executive Assistant
James Gilmour	Director of Planning and Development
Steve Dirksen	Fire Chief
David Todd	Interim Chief of Police
Mark Bittner	Director of Engineering
April Walker	City Engineer
Ben Dow	Public Works Operations Manager
Ruth Bachmeier	Director of Fargo Cass Public Health
Timothy Dirks	Library Director

APPOINTED OFFICIALS

Shawn Dobberstein	Airport Executive Director
Ben Hushka	City Assessor
Erik Johnson	City Attorney
Steve Sprague	City Auditor
Scott Liudahl	City Forester
Bob Getz	Civic Memorial Auditorium
Susan Thompson	Clerk of Municipal Court
Harold Pedersen	Fleet Services Manager
Ron Strand	Head of Inspections
Karena Carlson	Communications Manager
Terry Ludlum	Solid Waste Utility Director
Jeremy Gorden	Traffic Engineer
Julie Bommelman	Transit Administrator
Jim Hausauer	Waste Water Utility Director
Don Tucker	Waste Water Treatment Plant Superintendent
Troy Hall	Water Utility Director
Mark Peterson	Water Treatment Plant Superintendent

Organizational Chart

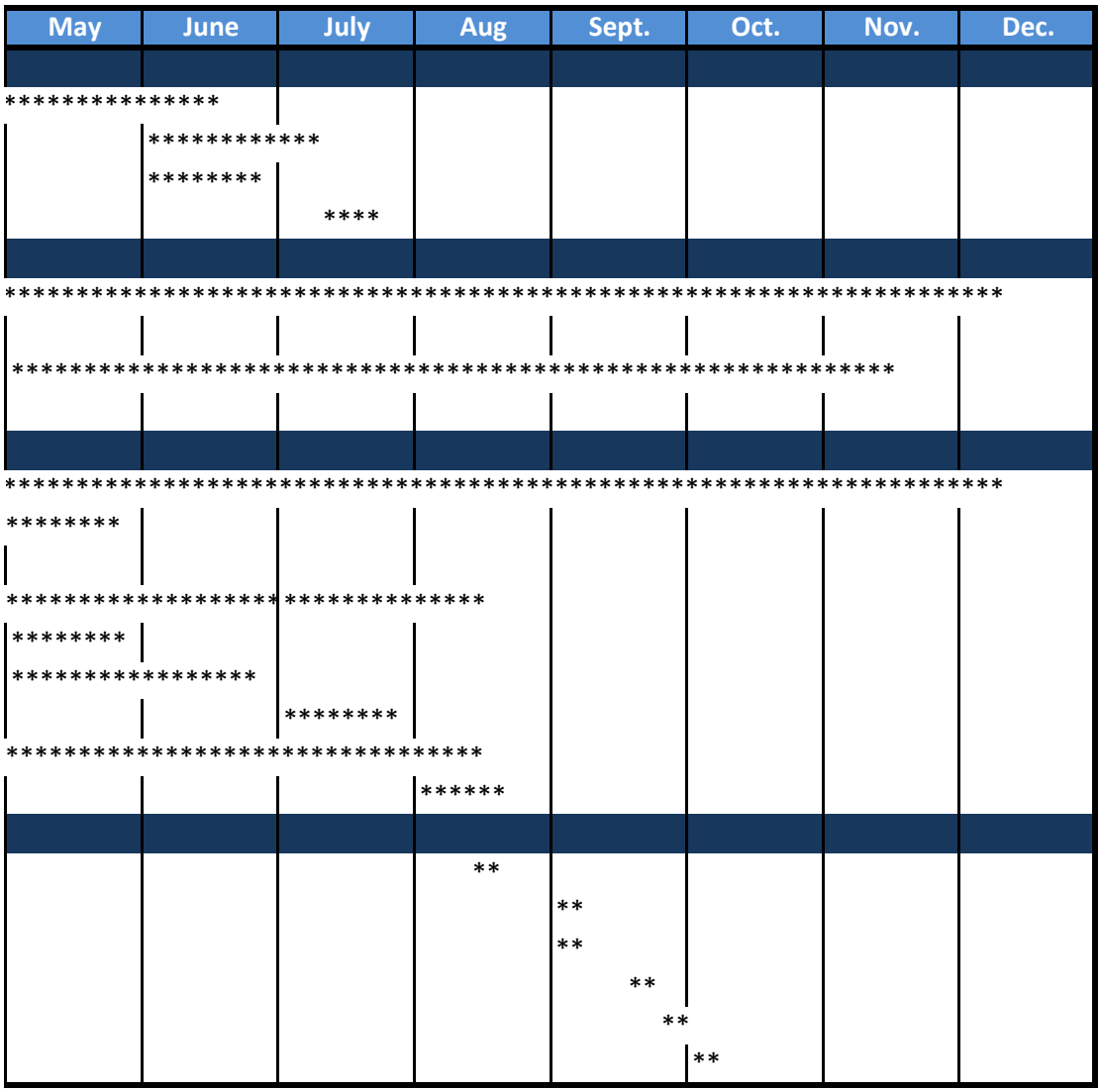



City Commission
Library (Library Board)
City Administrator
Commission Office
Information Services
Finance
Civic Center (Auditorium Commission)
Engineering
Enterprise
Auditors
Assessors
Municipal Court
Buildings & Grounds
Water Wastewater
Solid Waste Storm Sewers
Street Lighting SE Cass Sewer

City of Fargo Budget Development Process

A budget timeline and related budget development tasks are summarized in the chart below:

Overview of Budget Process	Jan	Feb	Mar.	April
Reporting Financial Results				
Prepare CAFR and Complete Audit	**********	**********	**********	**********
Present Financial Results to City Commission				
GFOA Certificate of Excellence in Reporting Award				
Publish CAFR and Post to Municipal Disclosure Repository				
Ongoing Strategic Planning				
Assessment of Community Needs	**********	**********	**********	**********
Update of Utility Infrastructure Master Plan		**********	**********	
Update of Capital Improvement Plans				
Timelines Developed for Long Term Financings	********			
Budget Development Activities				
Monitor Revenues and Expenditures	**********	**********	**********	**********
Assessment of Economic Conditions			*********	*********
Board of Equalization Property Tax Valuations			********	
Finance Department Revenue Projections				*********
Departmental Budget Instructions / Calendar Set				
Departmental Budget Proposals Developed				
Budget Team Meetings with Department Heads				
Preparation of Mayor's Preliminary Budget				*********
Mayor's Preliminary Budget Message Finalized				
Budget Adoption Process				
Mayor's Preliminary Budget Filed with Commission				
Commission Adoption of Preliminary Budget				
Notice of Budget Hearings Published				
Public Hearings on Tax Levies and Preliminary Budget				
Approval of Final Budget (October 7th)				
Certification of Tax Levies and Final Budget				


May
June
July
Aug
Sept.
Oct.
Nov.
Dec.

CITY OF FARGO
BUDGETED FUNDS STRUCTURE

GOVERNMENTAL FUNDS			
GENERAL (1)	**SPECIAL REVENUE (18)**	**DEBT SERVICE (5)**	**CAPITAL PROJECTS (9)**
General (Major Fund)	City Share Assessments	Tax Increment	**General Infrastructure (Major Fund)**
	Noxious Weed	**Improvement Bonds (Major Fund)**	Building Fund
	Emergency 911		Grant Equipment
	Convention Bureau	Sidewalks	Disaster Recovery
	Regional Training Center	**Sales Tax Bonds (Major Fund)**	Street Infrastructure
	Transit Capital Escrow		Water Infrastructure
	Court Forfeits	Other Revenue Debt	Wastewater Infrastructure
	Skyway Maintenance		Flood Sales Tax
	Parking Authority		FM Diversion Sales Tax
	Parking Repairs		
	Parking Surplus		
	Community Development		
	HUD Home Program		
	Neighborhood Stabilization		
	HUD Home Participating Jurisdiction		
	Downtown BID		
	NRI Loans		
	Baseball Stadium		

Budgeted Funds Information:

- North Dakota Century Code (NDCC) 40-40 requires budget approval for General, Special Revenue and Debt Service Funds
- City of Fargo budgets for funds required in NDCC 40-40 plus enterprise funds, and pension trust funds
- Capital project funds are not budgeted as projects are authorized in capital improvement plans or as developed and approved individually
- Agency Funds are not budgeted
- Major funds are identified in the chart above and are categorized based upon being more than 10% of the consolidated budget total as further described on the next page
- All capital project and debt service funds are consolidated in the presentation of our Comprehensive Annual Financial Report (CAFR)

PROPRIETARY FUNDS		TRUST FUNDS	AGENCY FUNDS
MAJOR ENTERPRISE (6)	NON-MAJOR ENTERPRISE (4)	PENSION TRUST (2)	(4)
Water (Major Fund)	SE Cass Sewer	City Employee	Performance Deposits
Wastewater	Vector Control	Police	Park District Special Assmts.
Storm Sewer	Street Lighting		FM Diversion Authority
Solid Waste	Forestry		Red River Regional Dispatch
FargoDome			
Municipal Airport			

Major Fund Descriptions:

General Fund:
The General Fund accounts for all financial resources not allocated to other funds. Majority of revenues derived from State Intergovernmental revenues, property taxes, and charges for services.

Improvement Bond Fund:
This fund accounts for all refunding improvement bond funds required by bond covenants from individual Refunding Improvement Bond issues. It accounts for all special assessments levied for the payment of bonded indebtedness.

Sales Tax Bonds Fund:
The Sales Tax Bond Fund accounts for all resources and related debt payments associated with sales tax revenue bonds. This fund is structured to comply with various bond covenants associated with individual sales tax backed debt issues. Sales tax resources are voter approved and have been authorized for a twenty year period.

Water Fund:
This fund accounts for the activities (revenues, operating and capital expenses) of the City's water system. The City receives user fee revenues derived from sale of water and other related services to the general public.

City of Fargo, North Dakota Summary of All Budgeted Funds FY 2016	Governmental Funds General Fund	 Debt Service	 Special Revenue
Revenues & Transfers In			
Property Taxes	$ 21,936,000	$ 3,318,000	$ 468,000
Sales Taxes	-	26,082,000	-
Other Taxes	-	-	2,519,850
Special Assessments	-	26,099,650	294,000
Franchise Fees	5,332,000	-	-
Licenses & Permits	4,580,000	-	-
Federal Intergovernmental	3,873,000	-	1,748,000
State/Local Intergovernmental	24,645,000	-	49,699
Charges for Services	17,217,850	-	1,404,300
Fines & Forfeits	2,641,000	-	100,000
Investment Income	1,957,000	150,000	8,100
Miscellaneous	1,117,150	-	264,900
Transfers In	10,996,000	9,682,351	99,845
Public Utility Fees	-	-	-
Utility Byproduct Sales	-	-	-
Loans/Bonds Issued	-	-	-
Capital Contributions	-	-	-
Employee/Employer Contributions	-	-	-
Total Revenues & Transfers In	**94,295,000**	**65,332,001**	**6,956,694**
Financial Uses:			
General Government	15,929,468	-	-
Public Safety	34,929,918	-	140,534
Public Works	11,214,525	-	302,000
Public Health & Welfare	10,692,534	-	63,886
Recreation & Culture	4,353,070	-	2,821,850
Urban Development	-	-	1,929,769
Public Transportation	7,821,638	-	1,037,679
General Support	1,020,150	-	-
Unallocated	(806,303)	-	-
Public Utilities	-	-	-
Capital Outlay	7,166,000	-	100,000
Debt Service Normal Redemption	-	23,962,000	-
Debt Service Early Redemption	-	2,780,000	-
Debt Service - Interest & Fees	-	20,420,234	-
Plan Administration	-	-	-
Plan Benefits	-	-	-
Non Operating Expenses	-	-	-
Transfers Out	1,794,000	21,124,400	390,691
Total Financial Uses	**94,115,000**	**68,286,634**	**6,786,409**
Surplus (Deficit)	180,000	(2,954,633)	170,285
Fund/Equity Balance, Beginning	**34,971,681**	**44,196,859**	**2,099,155**
Fund/Equity Balance, Ending	**$ 35,151,681**	**$ 41,242,226**	**$ 2,269,440**

Notes:
- NDCC 40-40 defines Municipal Budget laws
- Non Major Utility Funds includes Wastewater, Storm Sewer, Solid Waste, Street Lighting, Forestry, Vector Control, SE Cass, Fargodome and Airport Authority. Budget approval required pursuant to City Home Rule Charter
- All Debt Service fund balances are restricted for future debt payments in accordance with bond covenants
- Capital project funds are considered non budgeted funds pursuant to NDCC 40-40
- Proprietary Fund Equity = Total Net Assets
- Depreciation of Net Assets is not a budgeted item

Proprietary Funds		Fiduciary Funds	
Water Utility	Non Major Utilities	Pension Funds	Consolidated Totals
$ -	$ 824,000	$ -	$ 26,546,000
-	-	-	26,082,000
-	-	-	2,519,850
-	8,000	-	26,401,650
-	-	-	5,332,000
-	-	-	4,580,000
-	10,000,000	-	15,621,000
-	140,000	-	24,834,699
-	-	-	18,622,150
-	-	-	2,741,000
139,300	3,088,800	6,900,000	12,243,200
35,000	1,140,500	-	2,557,550
3,962,050	2,616,475	-	27,356,721
22,255,700	41,432,196	-	63,687,896
-	1,185,000	-	1,185,000
-	-	-	-
-	-	-	-
-	-	6,083,000	6,083,000
26,392,050	**60,434,971**	**12,983,000**	**266,393,716**
-	-	-	15,929,468
-	-	-	35,070,452
-	-	-	11,516,525
-	-	-	10,756,420
-	7,735,014	-	14,909,934
-	-	-	1,929,769
-	19,835,594	-	28,694,911
-	-	-	1,020,150
-	-	-	(806,303)
11,274,003	24,658,771	-	35,932,774
-	-	-	7,266,000
3,650,000	-	-	27,612,000
-	-	-	2,780,000
299,212	-	-	20,719,446
-	-	315,700	315,700
-	-	5,809,000	5,809,000
-	-	-	-
10,950,050	7,457,000	-	41,716,141
26,173,265	**59,686,379**	**6,124,700**	**261,172,387**
218,785	748,592	6,858,300	5,221,329
180,272,299	**482,031,389**	**94,627,623**	**838,199,006**
$ 180,491,084	**$ 482,779,981**	**$ 101,485,923**	**$ 843,420,335**

City of Fargo, North Dakota Three Year Summary of All Funds (In Thousands of Dollars)	GOVERNMENTAL FUNDS											
	General Fund (Major Fund)			Debt Service Fund (Major Fund)			Non Major Funds			Total Governmental Funds		
	2014 Actual	2015 Budget	2016 Budget	2014 Actual	2015 Budget	2016 Budget	2014 Actual	2015 Budget	2016 Budget	2014 Actual	2015 Budget	2016 Budget
Revenues & Transfers In												
Property Taxes	$ 19,354.5	$ 20,458.0	**$ 21,936.0**	$ 4,666.5	$ 3,003.0	**$ 3,318.0**	$ 383.6	$ 420.0	**$ 468.0**	$ 24,404.6	$ 23,881.0	**$ 25,722.0**
Sales Taxes	-	-	**-**	34,501.5	25,200.0	**26,082.0**	-	-	**-**	34,501.5	25,200.0	**26,082.0**
Other Taxes	-	-	**-**	-	-	**-**	3,855.7	4,597.0	**2,519.9**	3,855.7	4,597.0	**2,519.9**
Special Assessments	-	-	**-**	32,161.0	24,417.0	**26,099.7**	332.2	294.0	**294.0**	32,493.2	24,711.0	**26,393.7**
Franchise Fees	5,177.3	5,249.0	**5,332.0**	-	-	**-**	-	-	**-**	5,177.3	5,249.0	**5,332.0**
Licenses & Permits	7,224.6	3,877.0	**4,580.0**	-	-	**-**	-	-	**-**	7,224.6	3,877.0	**4,580.0**
Federal Intergovernmental	4,020.3	3,999.4	**3,873.0**	329.1	-	**-**	1,347.0	1,678.0	**1,748.0**	5,696.4	5,677.4	**5,621.0**
State/Local Intergovernmental	22,327.4	23,493.0	**24,645.0**	-	-	**-**	50.9	49.2	**49.7**	22,378.3	23,542.2	**24,694.7**
Charges for Services	19,161.3	18,502.6	**17,217.9**	-	-	**-**	1,508.6	1,073.6	**1,404.3**	20,669.9	19,576.3	**18,622.2**
Fines & Forfeits	2,265.2	2,658.0	**2,641.0**	-	-	**-**	44.6	100.0	**100.0**	2,309.8	2,758.0	**2,741.0**
Investment Income	2,724.2	1,957.0	**1,957.0**	335.8	150.0	**150.0**	1.8	8.1	**8.1**	3,061.9	2,115.1	**2,115.1**
Miscellaneous	1,039.6	940.5	**1,117.2**	56.8	-	**-**	290.7	274.9	**264.9**	1,387.1	1,215.4	**1,382.1**
Transfers In	9,744.2	10,356.0	**10,996.0**	491.5	9,682.5	**9,682.4**	3,089.0	437.2	**99.8**	13,324.6	20,475.7	**20,778.2**
Public Utility Fees	-	-	**-**	-	-	**-**	-	-	**-**	-	-	**-**
Utility Byproduct Sales	-	-	**-**	-	-	**-**	-	-	**-**	-	-	**-**
Loans/Bonds/Capital Leases Issued	244.9	-	**-**	35,495.2	-	**-**	-	-	**-**	35,740.2	-	**-**
Capital Contributions	-	-	**-**	-	-	**-**	-	-	**-**	-	-	**-**
Total Revenues & Transfers In	**$ 93,283.5**	91,490.5	94,295.0	108,037.4	62,452.5	65,332.0	10,904.2	8,932.0	6,956.7	212,225.1	162,875.0	166,583.7
Financial Uses:												
General Government	14,255.8	16,099.0	**15,929.5**	-	-	**-**	-	-	**-**	14,255.8	16,099.0	**15,929.5**
Public Safety	31,097.9	33,134.0	**34,929.9**	-	-	**-**	2,264.8	2,390.0	**190.5**	33,362.6	35,524.0	**35,120.5**
Public Works	9,646.1	10,699.8	**11,214.5**	740.8	-	**-**	249.2	302.0	**302.0**	10,636.0	11,001.8	**11,516.5**
Public Health & Welfare	9,647.2	10,711.6	**10,692.5**	-	-	**-**	42.9	50.0	**63.9**	9,690.1	10,761.6	**10,756.4**
Recreation & Culture	4,364.4	4,371.3	**4,353.1**	-	-	**-**	3,122.7	2,837.5	**2,821.9**	7,487.2	7,208.8	**7,174.9**
Urban Development	-	-	**-**	753.07	3,003.0	**-**	1,722.0	1,867.0	**1,879.8**	2,475.0	4,870.0	**1,879.8**
Public Transporation	7,162.2	7,486.5	**7,821.6**	-	-	**-**	618.1	739.8	**1,037.7**	7,780.3	8,226.2	**8,859.3**
General Support	1,000.6	999.5	**1,020.2**	-	-	**-**	-	-	**-**	1,000.6	999.5	**1,020.2**
Unallocated	-	(400.7)	**(806.3)**	-	-	**-**	-	-	**-**	-	(400.7)	**(806.3)**
Public Utilities	-	-	**-**	-	-	**-**	-	-	**-**	-	-	**-**
Capital Outlay	3,710.6	9,716.9	**7,166.0**	-	-	**-**	363.7	-	**100.0**	4,074.3	9,716.9	**7,266.0**
Debt Service Normal Redemption	179.44	-	**-**	46,388.1	19,402.0	**23,962.0**	-	-	**-**	46,567.6	19,402.0	**23,962.0**
Debt Service Early Redemption	-	-	**-**	53,710.0	14,420.0	**2,780.0**	-	-	**-**	53,710.0	14,420.0	**2,780.0**
Debt Service - Interest & Fees	6.03	-	**-**	18,237.2	19,552.1	**20,420.2**	-	-	**-**	18,243.2	19,552.1	**20,420.2**
Non Operating Expenses	-	-	**-**	-	-	**-**	-	-	**-**	-	-	**-**
Transfers Out	8,263.8	931.0	**1,794.0**	29,988.1	22,973.4	**21,124.4**	1,079.7	467.7	**390.7**	39,331.7	24,372.1	**23,309.1**
Total Financial Uses	**89,334.1**	**93,748.9**	**94,115.0**	**149,817.3**	**79,350.5**	**68,286.6**	**9,463.0**	**8,654.0**	**6,786.4**	**248,614.3**	**181,753.3**	**169,188.0**
Surplus (Deficit)	3,949.5	(2,258.4)	**180.0**	(41,779.8)	(16,898.0)	**(2,954.6)**	1,441.2	278.0	**170.3**	(36,389.2)	(18,878.3)	**(2,604.3)**
Fund/Equity Balance, Beginning	**33,280.6**	**37,230.0**	**34,971.7**	**102,874.7**	**61,094.9**	**44,196.9**	**379.95**	**1,821.1**	**2,099.2**	**136,535.2**	**100,146.0**	**81,267.7**
Fund/Equity Balance, Ending	**37,230.0**	**34,971.7**	**35,151.7**	**$ 61,094.9**	**$ 44,196.9**	**$ 41,242.2**	**$ 1,821.1**	**$ 2,099.2**	**$ 2,269.4**	**$ 100,146.0**	**$ 81,267.7**	**$ 78,663.3**

City of Fargo, North Dakota Three Year Summary of All Funds (In Thousands of Dollars)	PROPRIETARY FUNDS									CONSOLIDATED TOTALS		
	Water Utility (Major Fund)			Non Major Utilities			Total Proprietary Funds			GOVERNMENTAL & PROPRIETARY FUNDS		
	2014 Actual	2015 Budget	2016 Budget	2014 Actual	2015 Budget	2016 Budget	2014 Actual	2015 Budget	2016 Budget	2014 Actual	2015 Budget	2016 Budget
Revenues & Transfers In												
Property Taxes	$ -	$ -	**$ -**	$ 693.0	$ 735.0	**$ 824.0**	693.0	$ 735.0	**$ 824.0**	$ 25,097.5	24,616.0	**$ 26,546.0**
Sales Taxes	-	-	**-**	-	-	**-**	-	-	**-**	34,501.5	25,200.0	**26,082.0**
Other Taxes	-	-	**-**	-	-	**-**	-	-	**-**	3,855.7	4,597.0	**2,519.9**
Special Assessments	-	-	**-**	-	8.0	**8.0**	-	8.0	**8.0**	32,493.2	24,719.0	**26,401.7**
Franchise Fees	-	-	**-**	-	-	**-**	-	-	**-**	5,177.3	5,249.0	**5,332.0**
Licenses & Permits	-	-	**-**	-	-	**-**	-	-	**-**	7,224.6	3,877.0	**4,580.0**
Federal Intergovernmental	-	-	**-**	-	20,753.8	**10,000.0**	-	20,753.8	**10,000.0**	5,696.4	26,431.1	**15,621.0**
State/Local Intergovernmental	-	-	**-**	-	288.0	**140.0**	-	288.0	**140.0**	22,378.3	23,830.2	**24,834.7**
Charges for Services	-	-	**-**	-	-	**-**	-	-	**-**	20,669.9	19,576.3	**18,622.2**
Fines & Forfeits	-	-	**-**	-	-	**-**	-	-	**-**	2,309.8	2,758.0	**2,741.0**
Investment Income	83.6	60.0	**139.3**	2,631.9	2,873.4	**3,088.8**	2,715.5	2,933.4	**3,228.1**	5,777.4	5,048.5	**5,343.2**
Miscellaneous	152.0	15.0	**35.00**	(101.1)	565.0	**1,140.5**	50.9	580.0	**1,175.5**	1,438.0	1,795.4	**2,557.6**
Transfers In	1,510.0	5,262.1	**3,962.1**	1,105.0	4,932.9	**2,616.5**	2,615.0	10,195.0	**6,578.5**	15,939.6	30,670.6	**27,356.7**
Public Utility Fees	18,311.2	18,751.7	**22,255.7**	42,977.6	40,320.2	**41,432.2**	61,288.8	59,071.9	**63,687.9**	61,288.8	59,071.9	**63,687.9**
Byproduct Sales	-	-	**-**	1,147.9	1,185.0	**1,185.0**	1,147.9	1,185.0	**1,185.0**	1,147.9	1,185.0	**1,185.0**
Loans/Bonds Issued	-	-	**-**	-			-	-	**-**	35,740.2	-	**-**
Capital Contributions	9,878.3	-	**-**	27,046.9			36,925.2	-	**-**	36,925.2	-	**-**
Total Revenues & Transfers In	**29,935.2**	**24,088.8**	**26,392.1**	**75,501.1**	**71,661.3**	**60,435.0**	**105,436.3**	**95,750.1**	**86,827.0**	**317,661.4**	**258,625.0**	**253,410.7**
Financial Uses:										-	-	
General Government	-	-	**-**	-	-	**-**	-	-	**-**	14,255.8	16,099.0	**15,929.5**
Public Safety	-	-	**-**	-	-	**-**	-	-	**-**	33,362.6	35,524.0	**35,120.5**
Public Works	-	-	**-**	-	-	**-**	-	-	**-**	10,636.0	11,001.8	**11,516.5**
Public Health & Welfare	-	-	**-**	-	-	**-**	-	-	**-**	9,690.1	10,761.6	**10,756.4**
Recreation & Culture	-	-	**-**	5,750.6	6,121.2	**7,735.0**	5,750.6	6,121.2	**7,735.0**	13,237.8	13,330.0	**14,909.9**
Urban Development	-	-	**-**	-	-	**-**	-	-	**-**	2,475.0	4,870.0	**1,879.8**
Public Transporation	-	-	**-**	4,364.6	30,879.7	**19,835.6**	4,364.6	30,879.7	**19,835.6**	12,144.9	39,105.9	**28,694.9**
General Support	-	-	**-**	-	-	**-**	-	-	**-**	1,000.6	999.5	**1,020.2**
Unallocated	-	-	**-**	-	-	**-**	-	-	**-**	-	(400.7)	**(806.3)**
Public Utilities	9,459.3	10,371.7	**11,274.0**	16,798.5	21,596.1	**24,658.8**	26,257.8	31,967.8	**35,932.8**	26,257.8	31,967.8	**35,932.8**
Capital Outlay	-	-	**-**		-	**-**	-	-	**-**	4,074.3	9,716.9	**7,266.0**
Debt Service Normal Redemption	-	3,146.0	**3,650.0**	-	3,174.4	**-**	-	6,320.4	**3,650.0**	46,567.6	25,722.4	**27,612.0**
Debt Service Early Redemption	-	-	**-**	-	-	**-**	-	-	**-**	53,710.0	14,420.0	**2,780.0**
Debt Service - Interest & Fees	602.4	864.6	**299.2**	1,004.3	829.4	**-**	1,606.6	1,693.9	**299.2**	19,849.9	21,246.0	**20,719.4**
Depreciation	4,050.5	-	**-**	17,054.7	-	**-**	21,105.1			21,105.1	-	**-**
Non Operating Expenses	-	-	**-**	-	-	**-**	-	-	**-**	-	-	**-**
Transfers Out	4,500.6	10,168.1	**10,950.1**	7,701.9	11,068.9	**7,457.0**	12,202.4	21,237.0	**18,407.1**	51,534.1	45,609.1	**41,716.1**
Total Financial Uses	**18,612.7**	**24,550.3**	**26,173.3**	**52,674.6**	**73,669.7**	**59,686.4**	**71,287.3**	**98,220.0**	**85,859.7**	**319,901.6**	**279,973.3**	**255,047.7**
Surplus (Deficit)	11,322.5	(461.5)	**218.8**	22,826.5	(2,008.4)	**748.6**	34,149.0	(2,469.9)	**967.4**	(2,240.2)	(21,348.2)	**(1,637.0)**
Fund/Equity Balance, Beginning	**169,411.3**	**180,733.8**	**180,272.3**	**461,213.2**	**484,039.8**	**482,031.4**	**630,624.6**	**664,773.6**	**662,303.7**	**767,159.8**	**764,919.6**	**743,571.4**
Fund/Equity Balance, Ending	**$ 180,733.8**	**$ 180,272.3**	**$ 180,491.1**	**$ 484,039.8**	**$ 482,031.4**	**$ 482,780.0**	**$ 664,773.6**	**$ 662,303.7**	**$ 663,271.1**	**$ 764,919.6**	**$ 743,571.4**	**$ 741,934.4**

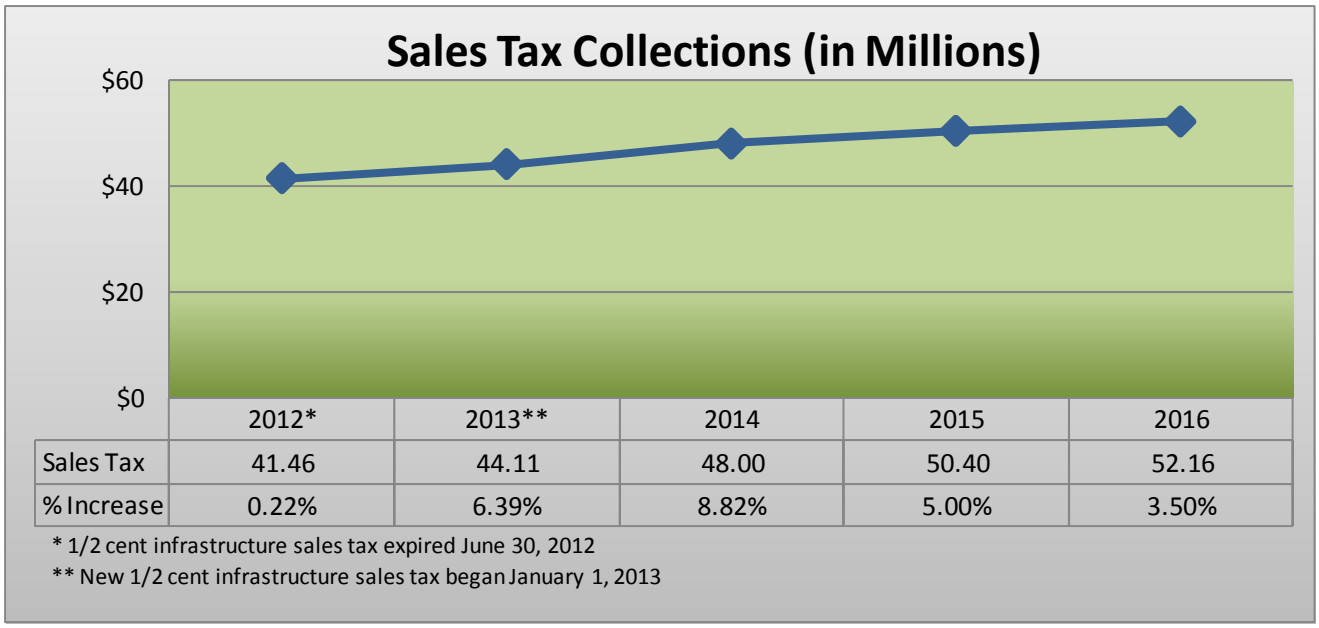
Major Revenue Sources Review and Discussion

The Government Finance Officers Association (GFOA) best budget practices guidance recommends a discussion of major revenue source as an integral part of the budget document. A discussion of each major revenue source is provided to assist budget users in understanding where our funding is derived and how it is predicted in the annual budget process. The revenue categories are listed in order by the amount from largest to smallest and this discussion covers 70% of City-wide revenues.

Sales Taxes

Sales taxes have been voter approved and are managed in accordance with the City's Home Rule Charter sections 3(S), (T) and (U). All sales tax collected are dedicated by Charter for infrastructure projects and financing. Section 3(T) is dedicated for exclusive use on flood risk mitigation projects while section 3(S) and (U) have a broader definition of infrastructure. The combined sales tax rate levied by the City of Fargo is 2%. The State of North Dakota currently levies 5% sales and use tax and Cass County collects another .5%. All collections are administered by the State Tax Commission's Office under contract with the City. Collections are remitted monthly as collected by the State. The City uses historical trending and a local economic assessment process in projecting future sales tax revenues. The City uses the same sales tax exemptions methodology as deployed by the State of North Dakota. We are forecasting collections of $52 million in 2016 and a continuation of consistent growth in the future due to the strength of our overall economic conditions. A 3.5% growth assumption has been applied to the sales tax revenue forecast based upon past practices and monitoring of our long term collection trends.

All sales tax resources are dedicated for infrastructure funding. A portion of our sales tax revenue is pledged to long term debt repayment for projects already constructed. Of the total expected sales tax collection of $52 million, $26.1 million is budgeted in the debt service funds and the remaining amount of $25.9 is allocated to the capital project fund which is not budgeted as required by NDCC 40-40.



	2012*	2013**	2014	2015	2016
Sales Tax	41.46	44.11	48.00	50.40	52.16
% Increase	0.22%	6.39%	8.82%	5.00%	3.50%

* 1/2 cent infrastructure sales tax expired June 30, 2012
** New 1/2 cent infrastructure sales tax began January 1, 2013

Public Utility Fees

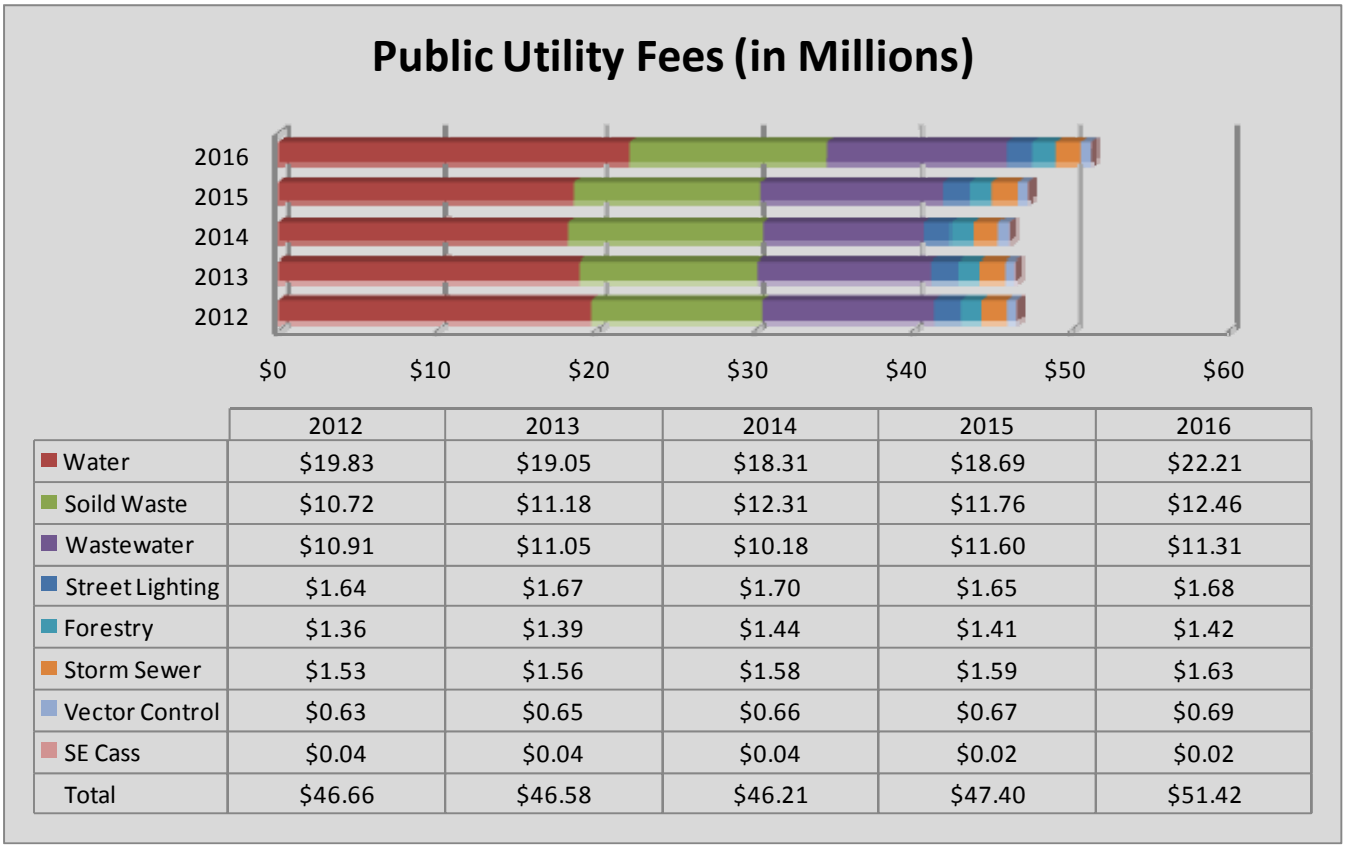
Utility Fees

The City provides municipal utilities including water, wastewater, solid waste, storm sewer, street lighting, vector control and forestry services. All fees are established by resolution of the City Commission and are set at levels to sustain our utility services. We anticipate collecting about $51.4 million in public utility fees in 2016, up from $47.4 in 2015. There are no rate increases anticipated for 2016. A primary driver of increased revenues relates to Fargo becoming water service provider to the City of West Fargo which was approved in July, 2015.

Budgeting methodology for public utility fees include historical analysis of growth and demand for new services as new subdivisions develop. The City is a regional water service provider to Cass Rural Water Users District that operates in our southern areas as well as providing wastewater services to smaller cities adjacent to Fargo.

We are also cognizant of what other cities charge for these utility services and participate in a rate study each year that compares several rate structures in different cities in the region as well as using innovative methods to keep our rates as low as possible. Long term master planning for both operational and capital planning is updated annually. Sales tax resources are used to fund expensive infrastructure which allows us to keep utility rates stable.

Fargo has been a leader in innovation by leveraging our utility operations to maximum benefit. Innovative projects include capturing and selling methane gas from our municipal landfill, converting methane gas to electricity and selling to an electric distribution cooperative. We are also recycling wastewater discharge for sale to an ethanol production facility. All of these initiatives are producing additional revenue as byproducts of our traditional utility operations.



	2012	2013	2014	2015	2016
Water	$19.83	$19.05	$18.31	$18.69	$22.21
Soild Waste	$10.72	$11.18	$12.31	$11.76	$12.46
Wastewater	$10.91	$11.05	$10.18	$11.60	$11.31
Street Lighting	$1.64	$1.67	$1.70	$1.65	$1.68
Forestry	$1.36	$1.39	$1.44	$1.41	$1.42
Storm Sewer	$1.53	$1.56	$1.58	$1.59	$1.63
Vector Control	$0.63	$0.65	$0.66	$0.67	$0.69
SE Cass	$0.04	$0.04	$0.04	$0.02	$0.02
Total	$46.66	$46.58	$46.21	$47.40	$51.42

Byproduct Revenues

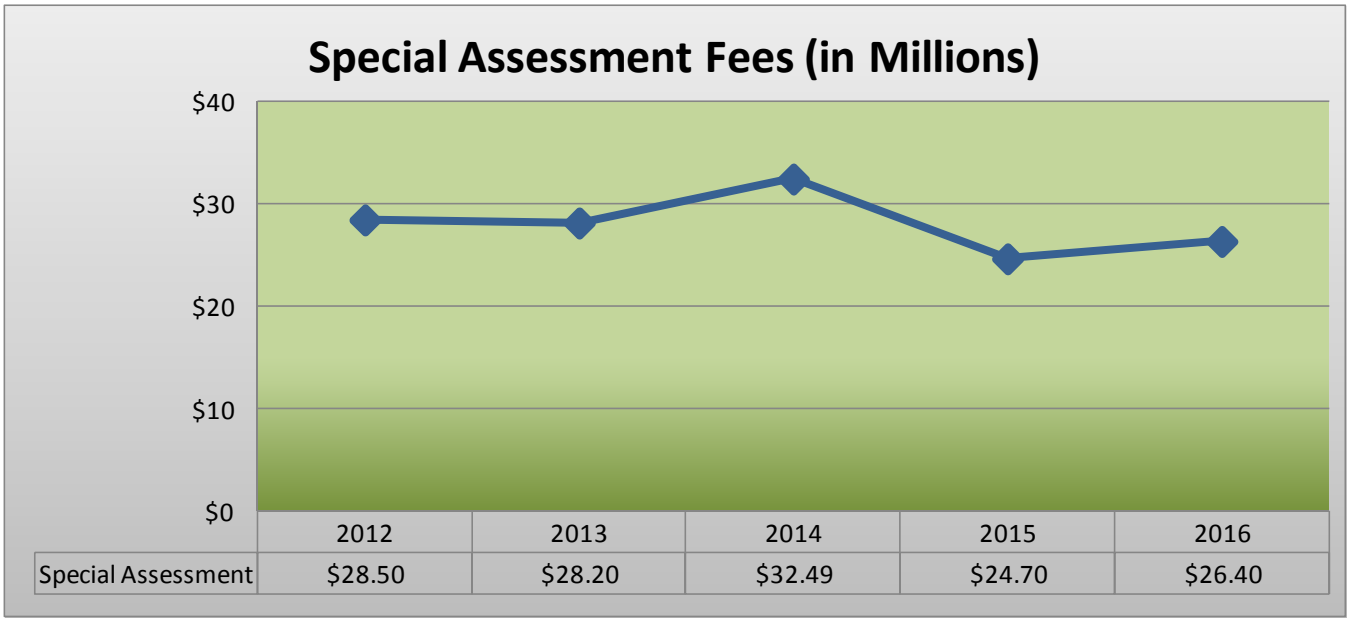
Fargo has been a leader in innovation by leveraging our utility operations to maximum benefit. Innovative projects include converting methane gas from our landfill to electricity, selling surplus methane gas to a local business, and reusing wastewater for ethanol production. All of these initiatives are producing additional revenue as byproducts of our traditional utility operations. Long term agreements are in place and these operations continued to be a mutual benefit to our citizens and private partners. A total of $1.19 million is being budgeted for 2016.

Special Assessments

Special assessments are a widely used method of funding infrastructure projects in North Dakota.

Those who benefit from infrastructure projects help pay for these improvements. Special assessment benefit districts are established during the project planning phase and final project costs are allocated to property parcels after the projects are completed. Assessments are accounted for on a project specific basis and therefore we are able to predict our certified assessment revenues with a high degree of certainty. Generally, they are collected over a 25 year period. A property owner may choose to prepay their entire assessment and funds accumulated are restricted within debt service funds for the payment of long term debt.

The amount budgeted in 2016 of $26.4 million is based upon projects currently on the assessment rolls and an allowance for assessment prepayments. This revenue source will rise as our community growth continues. Funds collected plus prepayment accumulations are sufficient to cover our debt service requirements.



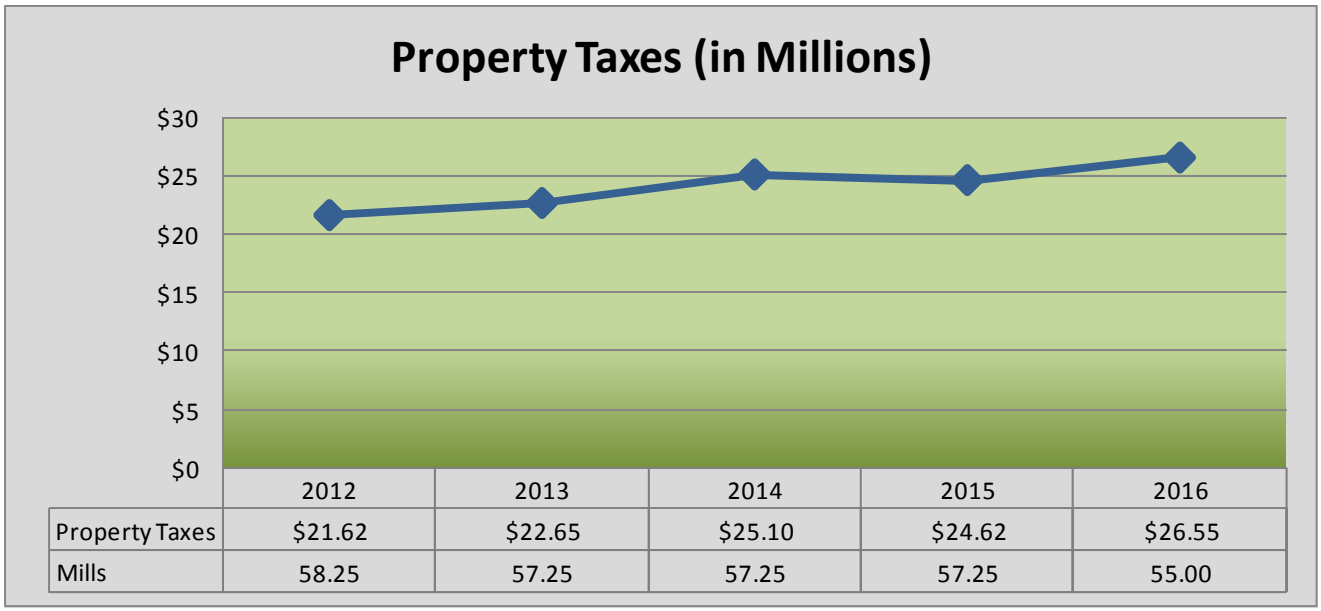
	2012	2013	2014	2015	2016
Special Assessment	$28.50	$28.20	$32.49	$24.70	$26.40

Property Taxes

Property taxes provide about 24% of our overall General Fund revenues. The City's Home Rule Charter contains a tax mill cap of 64 mills. The 2016 preliminary budget recommends a tax mill reduction of two mills. The proposed mill rate of 55.0 leaves unused taxing capacity of 9.00 mills. Tax collections are based upon the mill levy established by the Board of City

Commissioners which is evaluated as part of our overall revenues during the annual budget process. Tax collections are estimated based upon the final property tax rolls and are collected by Cass County and remitted to the City as they become due. We are projecting total property tax collections of $26.5 million for next year which is an increase of 7.6%.

Tax mills were reduced in the 2014 budget by one mill and this year's budget will contain a reduction of two more mills.

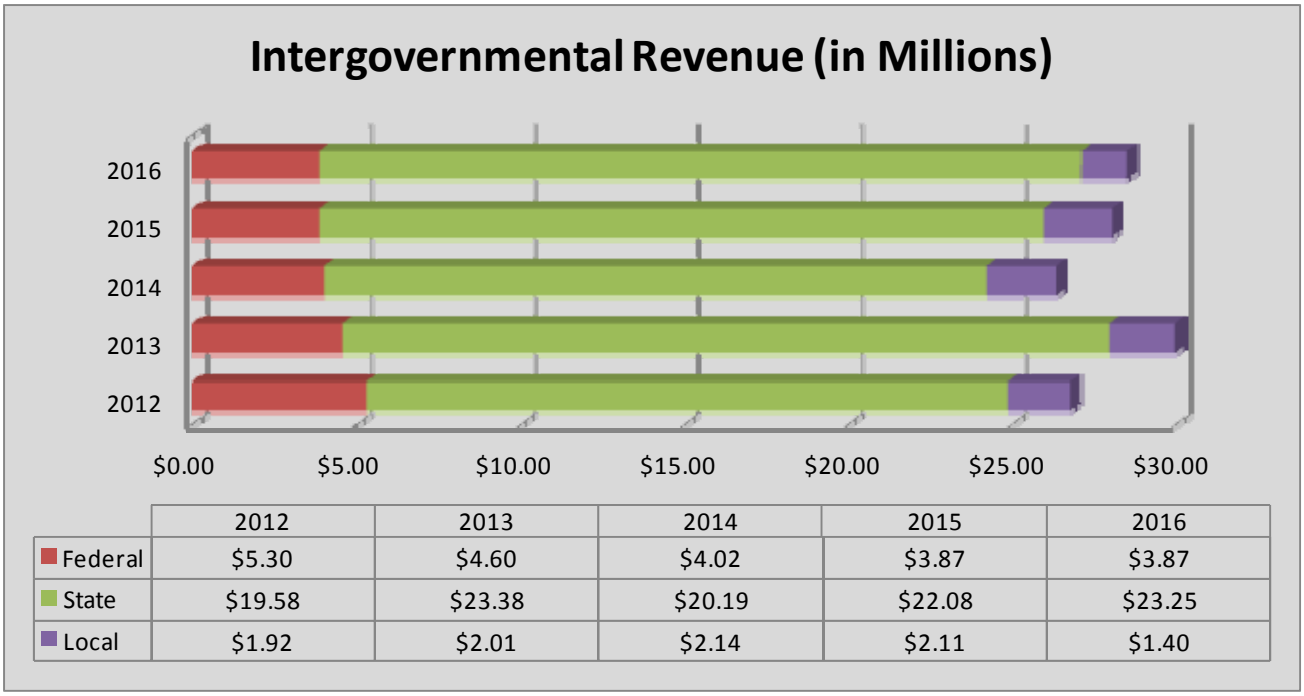


	2012	2013	2014	2015	2016
Property Taxes	$21.62	$22.65	$25.10	$24.62	$26.55
Mills	58.25	57.25	57.25	57.25	55.00

Intergovernmental Revenues

Intergovernmental revenues come directly from other governmental units. Funding is received from federal, state and local agencies. Revenues are commonly received in the form of grants for specific purposes or may be more general in nature.

Intergovernmental revenues have been increasing as a percentage of our overall revenue base in the past few years due to rapidly increasing state resources during a time when federal revenues are declining. About 30% of our General Fund revenues come from intergovernmental sources. The largest single State intergovernmental revenue source is from state aid that is derived from statewide sales tax collections. Overall increase in State intergovernmental resources budgeted for 2016 is 5.3%. Growth in intergovernmental revenues in governmental funds is shows in the following chart.



	2012	2013	2014	2015	2016
Federal	$5.30	$4.60	$4.02	$3.87	$3.87
State	$19.58	$23.38	$20.19	$22.08	$23.25
Local	$1.92	$2.01	$2.14	$2.11	$1.40

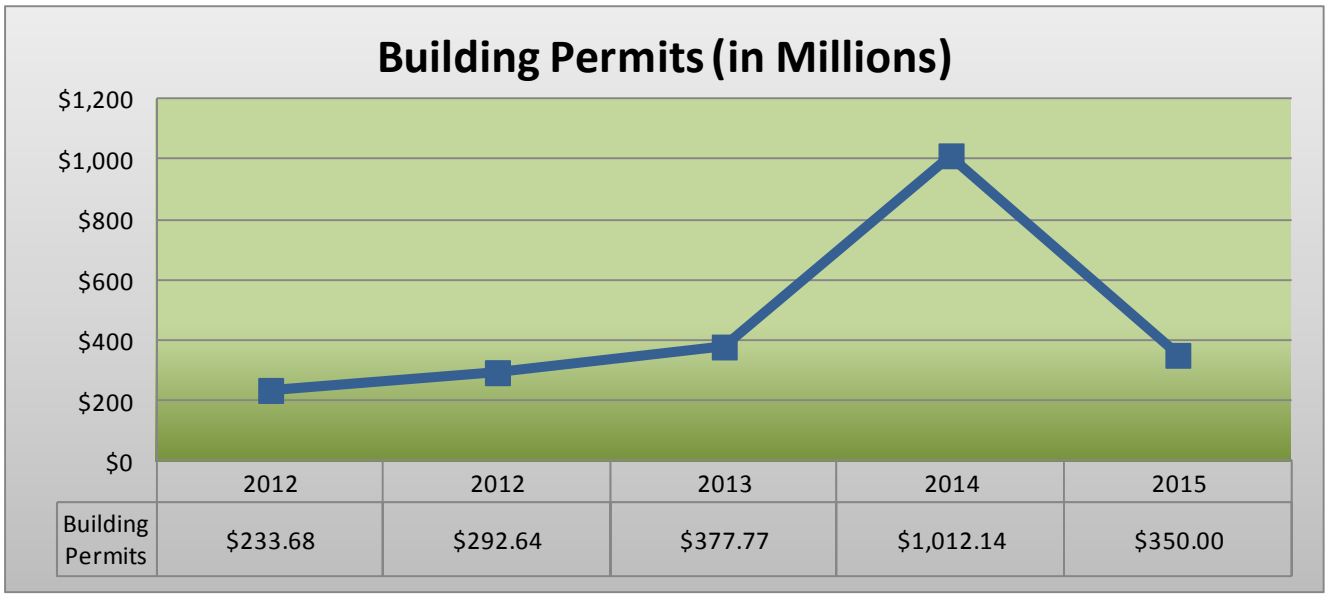
The City budgets for grant revenue based upon approved grant agreements. Budgets are modified during the year as new grants are awarded and approved by the Board of City Commissioners. State intergovernmental revenues are estimated based upon financial statistics reported by the State of North Dakota or other entities, historical trending and an assessment of the statewide economy. We do not use an external economist to predict State revenues sources; however, our existing budget process contains a mid-year revenue revision if needed. State intergovernmental revenues were adjusted down slightly due to a decline of actual collection levels experienced during the first six month of 2015.

Charge for Services

Building Permits

The City charges a variety of fees associated with the delivery of services to our citizens. Building permits are one of the most prominent of our fees. They are an important indicator of our economic strength and the level of construction activity in our local economy. Fees are established by the City Commission and are updated periodically.

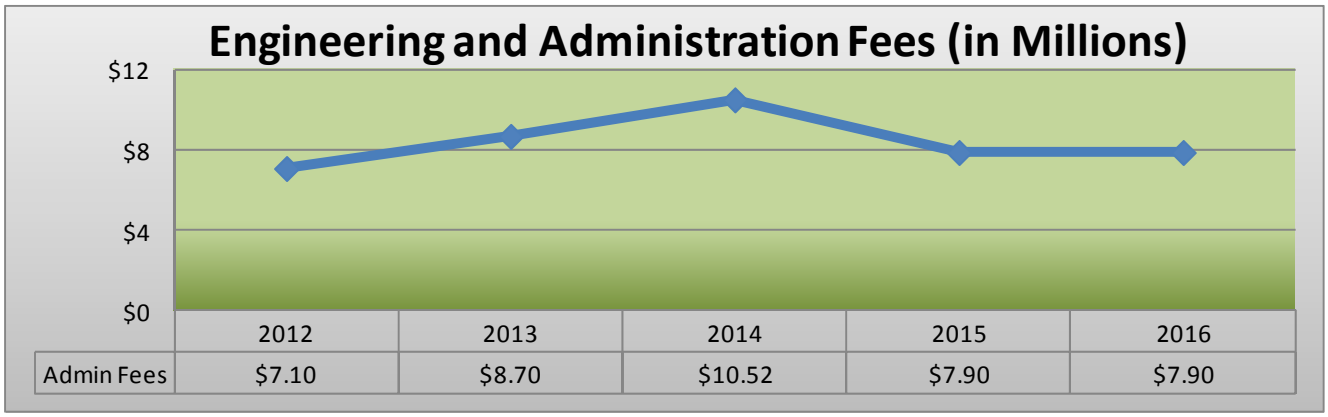
Fargo set an all time record level of building activity in 2014 with permit values exceeding $ 1 billion. Significant expansions are occurring in our health services sector with Sanford and Essentia Hospitals building more or expanded capacity to meet the needs of the region. The 2016 budget anticipates a continued strong demand for housing and we are using revenue projections commensurate with years preceding 2014 due to the surge in permits related to large projects experienced in 2014.



	2012	2012	2013	2014	2015
Building Permits	$233.68	$292.64	$377.77	$1,012.14	$350.00

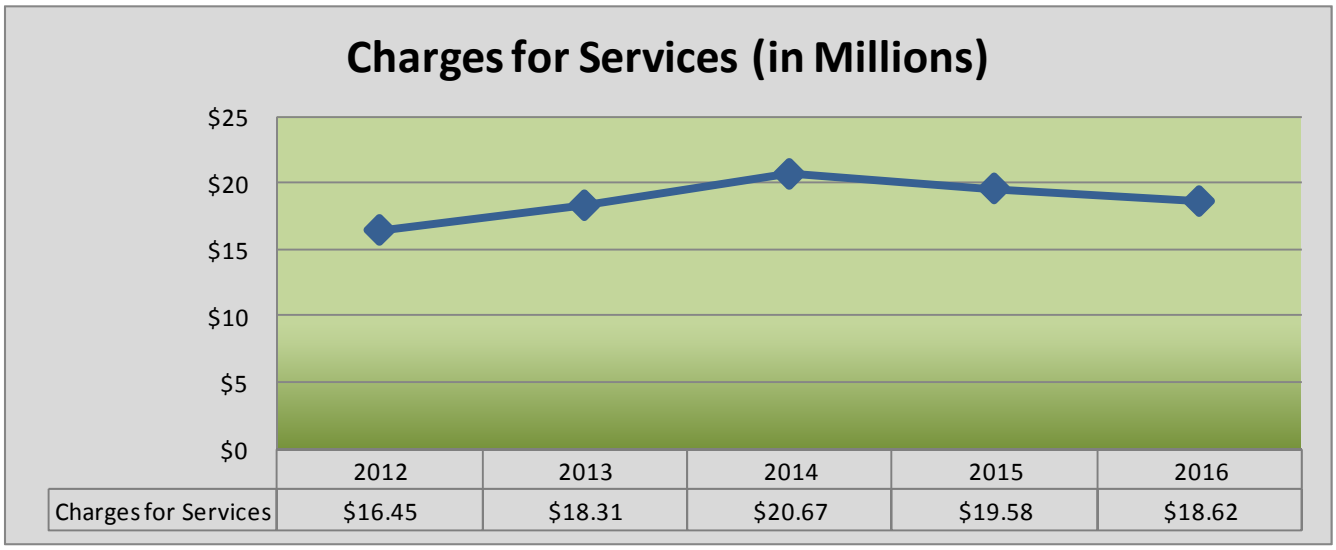
Capital Project Engineering and Engineering Fees

Engineering and administrative fees are charged for the management and delivery of capital projects. These fees are part of our base revenues associated with the design, development, construction and administration of a robust infrastructure deployment program. The table below shows the trend of this revenue source.



	2012	2013	2014	2015	2016
Admin Fees	$7.10	$8.70	$10.52	$7.90	$7.90

The trend for all charge for services revenue accounts is shown in the following graph. We anticipate overall revenue levels to be similar to the 2015 budgeted levels.



	2012	2013	2014	2015	2016
Charges for Services	$16.45	$18.31	$20.67	$19.58	$18.62

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Fund Balance Definitions	Fiscal Trends and Comments
Fund balance is the difference between assets and liabilities and is one of many measurements of an entities overall financial strength. Pursuant to the Governmental Accounting Standards Board standard fund balances should be categorized as follows: **Non-spendable** – Cannot be spent as is legally restricted. **Restricted** – Subject to externally imposed restrictions, laws, bond covenants or other means. **Committed** – Constrained by action of the Board of City Commissioners. Cannot be used for other purposes unless approved at the same level of authority. **Assigned** – Intended to be used for a specific purpose. Intent can be expressed by City Commission or someone to whom authority has been delegated. **Unassigned** – Unrestricted and available to appropriate.	• General Fund Balances are maintained in this budget in accordance with the City's fund balance policies. • The General Fund balance is projected to increase by $180,000 in 2016. • There continues to be significant accumulation of resources in our Debt Service funds associated with the prepayment of special assessments. • A schedule of projected changes in governmental fund balances is included in the following pages by fund type. Capital project funds have been excluded since they are not required to be included in the budget pursuant to North Dakota budget law.

Schedule of Changes in Governmental Fund Balances

Fund	Year	Fund Balance January 1	Revenues & Transfers In	Expenditures & Transfers Out
General Fund				
	2012	33,625,606	81,822,294	82,759,560
	2013	32,688,340	90,072,673	90,876,563
	2014 (Revised)	33,280,588	93,283,503	89,334,053
	2015 (Revised Budget)	37,230,038	91,490,496	93,748,853
	2016	34,971,681	94,295,000	94,115,000
Special Revenue Funds				
	2012	489,965	9,185,640	9,433,798
	2013	241,807	8,263,452	8,125,310
	2014	379,949	10,904,165	9,462,966
	2015	1,821,148	8,932,000	8,654,000
	2016	2,099,148	6,956,694	6,786,409
Debt Service Funds				
	2012	83,267,593	100,470,671	80,129,922
	2013	103,608,342	73,935,525	74,669,179
	2014	102,874,688	108,037,441	149,817,276
	2015	61,094,853	62,452,456	79,350,450
	2016	44,196,859	65,332,001	68,286,634
Total All Budgeted Governmental Funds				
	2012	117,383,164	191,478,605	172,323,280
	2013	136,538,489	172,271,650	173,671,052
	2014	136,535,225	212,225,109	248,614,295
	2015	100,146,039	162,874,952	181,753,303
	2016	81,267,688	166,583,695	169,188,043

Fund Balance December 31	Increase / (Decrease)	% Change In Fund Balance	Changes Explained
32,688,340	(937,266)	-3%	Pay Go Capital Financing
31,884,450	(803,890)	-2%	Pay Go Capital Financing
37,230,038	3,949,450	0%	Pay Go Capital Financing
34,971,681	(2,258,357)	-6%	
35,151,681	180,000	1%	
241,807	(248,158)	-51%	
379,949	138,142	57%	
1,821,148	1,441,199	379%	
2,099,148	278,000	15%	
2,269,433	170,285	8%	
103,608,342	20,340,749	24%	Funds Escrowed for Refinancing
102,874,688	(733,654)	-1%	Funds Escrowed for Refinancing
61,094,853	(41,779,835)	-41%	
44,196,859	(16,897,994)	-28%	
41,242,226	(2,954,633)	-7%	One Time Bond Defeasance Planned
136,538,489	19,155,325	16%	
135,139,087	(1,399,402)	-1%	
100,146,039	(36,389,186)	-27%	
81,267,688	(18,878,351)	-19%	
78,663,340	(2,604,348)	-3%	

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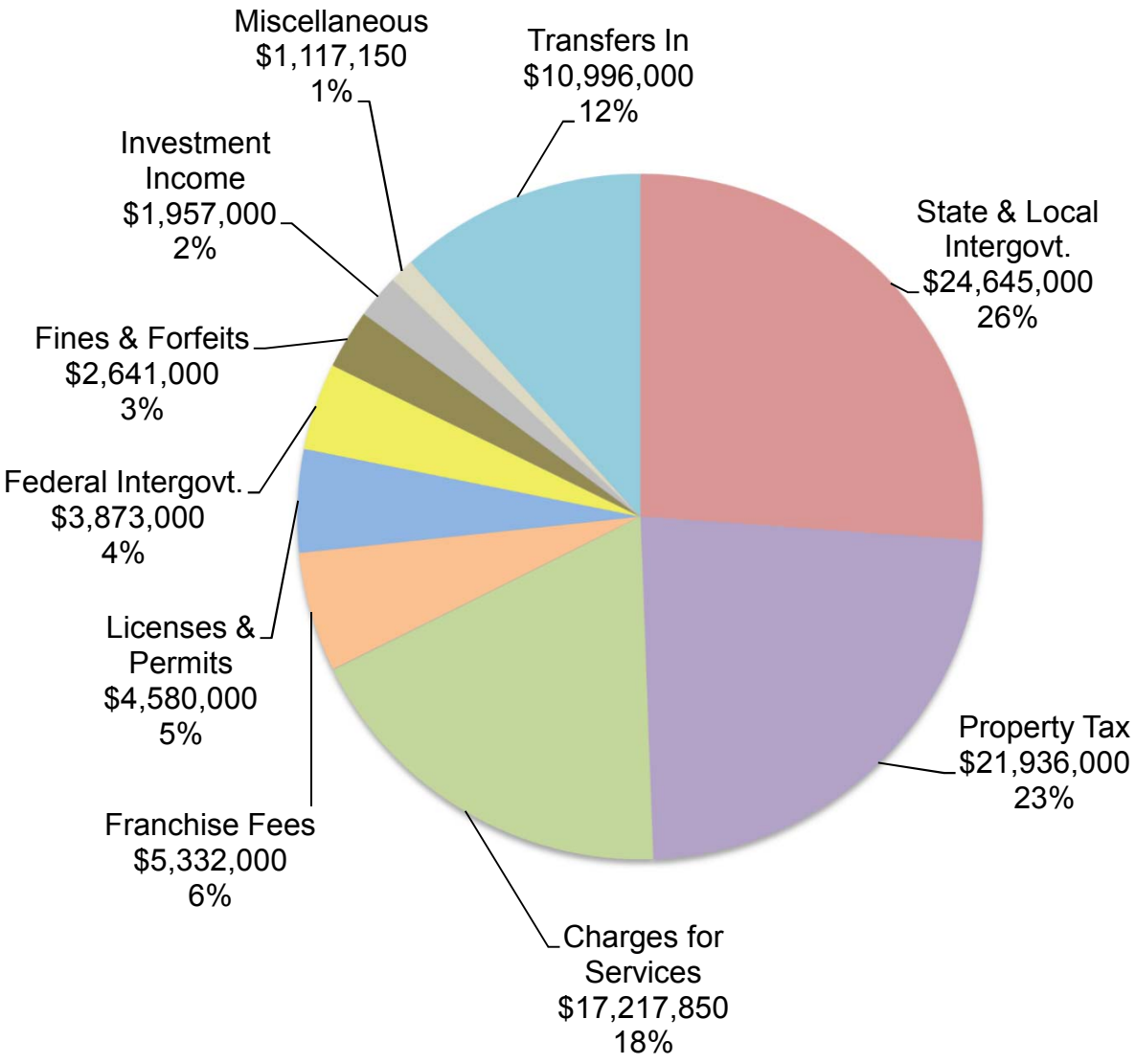
Fund Description	Fiscal Trends
The General Fund accounts for all revenues and expenditures of the City of Fargo which are not accounted for in other funds and is the largest and most important operating fund. Our revenue sources include a diverse blend of taxes, licenses & permits, intergovernmental revenues, charges for services, fines and forfeits, interest and other revenues. Major functional programs include General Governmental Services, Public Safety, Public Works, Public Health and Welfare, Recreation & Culture, Public Transportation, General Support, and Capital Outlay.	• Property tax values continue to increase as a result of a high level of residential and commercial construction. • State revenue continues to increase, however the rate of growth is slowing. We anticipate future growth to continue in this revenue source. • Construction activity and building permit revenues remain strong after a record setting 2014. • There are consistent demands upon our allocable resources for items related to growth such as municipal facilities, staffing and operational costs. • Budget strategy is focused on maintenance of fund balances and allocation of resources at levels to sustain our operations. • Largest increases in budget authority are for Public Safety, Public Works, and Debt Service transfers due to the continued growth of the City. • We are planning to build a new City Hall in 2016 / 2017. • General Fund balance goals will be maintained in accordance with our fund balance policies.

CITY OF FARGO, NORTH DAKOTA
GENERAL FUND
2016 BUDGET SUMMARY
(NDCC 40-40 Compliance Format)

2015	
Fund Balance, Beginning of Year	**$ 37,230,038**
Original Budgeted Resources	90,063,000
Revenue Revisions Approved Y-T-D	(792,504)
Mid-Year Revenue Adjustment Recommendations	2,220,000
REVISED RESOURCES AVAILABLE	**91,490,496**
Original Budget Expenditures & Transfers	(89,857,000)
Year End Budget Carryovers	(2,063,907)
Supplemental Budget Appropriations Y-T-D	(1,212,946)
Mid Year Budget Adjustment Recommendations	(615,000)
REVISED EXPENDITURES AND TRANSFERS	**(93,748,853)**
2016:	
Projected Fund Balance, Beginning of Year	**$ 34,971,681**
PROJECTED REVENUES & TRANSFERS	**94,295,000**
Projected Resources Available In 2016	129,266,681
PROJECTED EXPENDITURES & TRANSFERS	**(94,115,000)**
Projected Fund Balance - December 31, 2016	**$ 35,151,681**
Summary 2016 Totals	
Total Resources	**$ 94,295,000**
Total Expenditures & Transfers	**(94,115,000)**
General Fund Projected Surplus	**$ 180,000**

CITY OF FARGO, ND
2016 GENERAL FUND BUDGETED REVENUES



Total Budgeted Revenues = $94,295,000

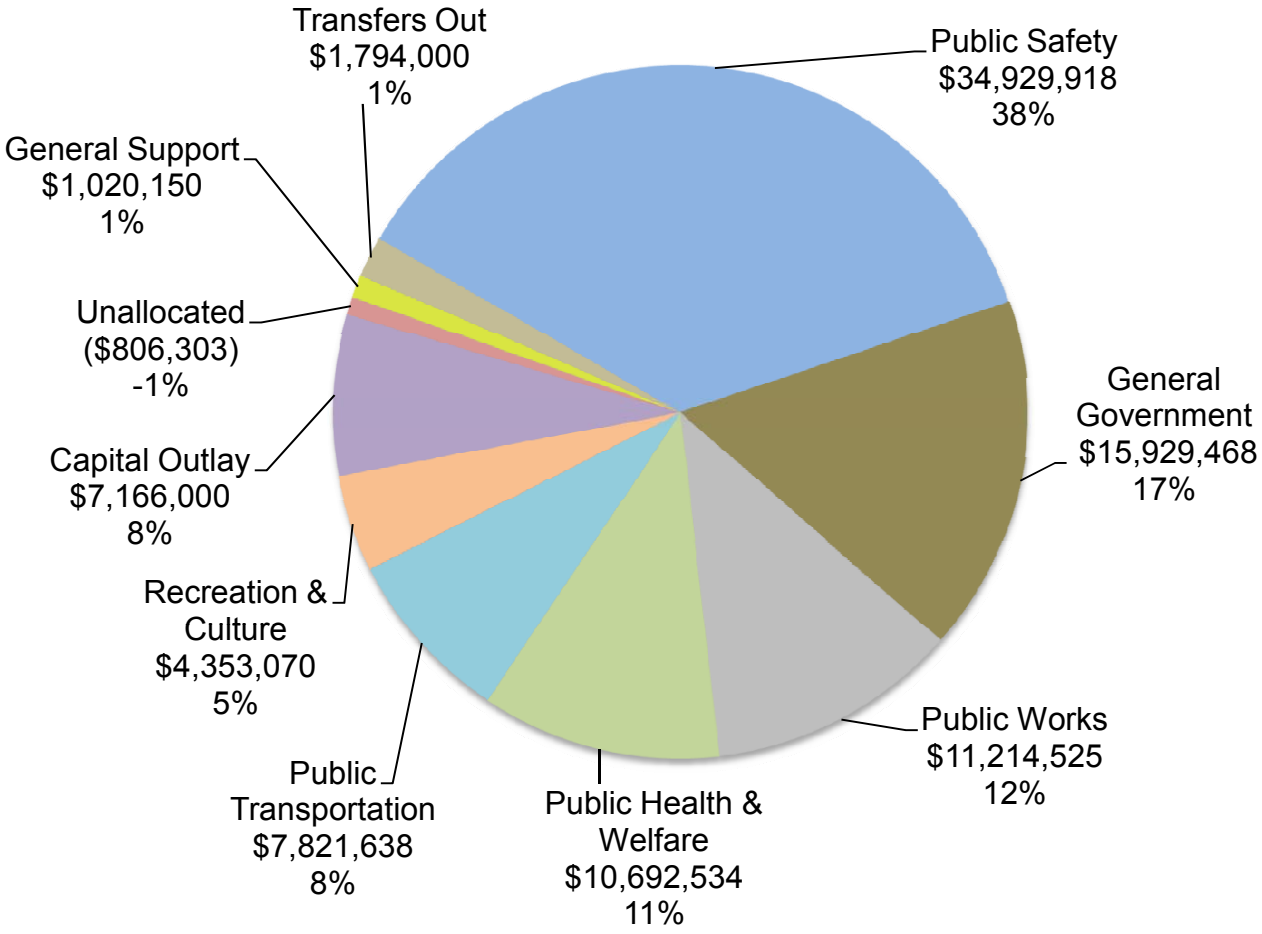
CITY OF FARGO, NORTH DAKOTA
GENERAL FUND REVENUE ANALYSIS
BY SOURCE

Revenue Source	2015 Approved Budget	2016 Proposed Budget	$ Change	% Change
Property Taxes	$ 20,458,000	$ 21,936,000	$ 1,478,000	7.2%
Franchise Fees	5,249,000	5,332,000	83,000	1.6%
Licenses & Permits	4,802,000	4,580,000	(222,000)	-4.6%
Federal Grants	3,873,000	3,873,000	-	0.0%
State Share Revenues	22,085,000	23,248,000	1,163,000	5.3%
Local Grant Revenues	2,108,000	1,397,000	(711,000)	-33.7%
Charges for Services	16,543,000	17,217,850	674,850	4.1%
Fines	2,658,000	2,641,000	(17,000)	-0.6%
Interest	1,957,000	1,957,000	-	0.0%
Miscellaneous	894,000	1,117,150	223,150	25.0%
Transfers In	9,436,000	10,996,000	1,560,000	16.5%
Totals	**$ 90,063,000**	**$ 94,295,000**	**$ 4,232,000**	**4.7%**

City of Fargo, North Dakota
General Fund Resources Trends

REVENUE SOURCES	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 APPROVED BUDGET	2016 PROPOSED BUDGET
Property Tax	$ 17,611,749	$ 20,328,451	$ 21,009,268	$ 20,458,000	$ 21,936,000
	24.3%	**25.4%**	**25.1%**	**25.4%**	**26.3%**
Franchise Fees	4,360,497	4,789,000	5,177,263	5,249,000	5,332,000
	6.0%	**6.0%**	**6.2%**	**6.5%**	**6.4%**
Licenses & Permits	3,195,162	3,672,167	7,224,633	4,802,000	4,580,000
	4.4%	**4.6%**	**8.6%**	**6.0%**	**5.5%**
Federal Intergovt.	5,300,559	4,603,373	4,603,373	3,873,000	3,873,000
	7.3%	**5.8%**	**5.5%**	**4.8%**	**4.6%**
State & Local Intergovt.	21,500,134	23,849,002	20,221,659	24,193,000	24,645,000
	29.7%	**29.8%**	**24.2%**	**30.0%**	**29.6%**
Charges for Services	15,171,281	16,883,991	19,161,288	16,543,000	17,217,850
	20.9%	**21.1%**	**22.9%**	**20.5%**	**20.7%**
Fines & Forfeits	2,617,015	2,458,979	2,265,238	2,658,000	2,641,000
	3.6%	**3.1%**	**2.7%**	**3.3%**	**3.2%**
Investment Income	1,824,198	2,320,162	2,724,205	1,957,000	1,957,000
	2.5%	**2.9%**	**3.3%**	**2.4%**	**2.3%**
Miscellaneous	837,761	1,067,674	1,152,319	894,000	1,117,150
	1.2%	**1.3%**	**1.4%**	**1.1%**	**1.3%**
Total Revenues	**$ 72,418,356**	**$ 79,972,799**	**$ 83,539,246**	**$ 80,627,000**	**$ 83,299,000**
	100.0%	**100.0%**	**100.0%**	**100.0%**	**100.0%**
Operating Transfers In	9,403,938	10,099,874	9,744,167	9,436,000	10,996,000
Total Revenues & Transfers In	**$ 81,822,294**	**$ 90,072,673**	**$ 93,283,413**	**$ 90,063,000**	**$ 94,295,000**

CITY OF FARGO, ND
2016 GENERAL FUND BUDGETED EXPENDITURES



Total Budgeted Expenditures = $94,115,000

CITY OF FARGO, NORTH DAKOTA
GENERAL FUND EXPENDITURES BY CATEGORY
2016 vs. 2015

Expense Category	2015 Approved Budget	2016 Proposed Budget	% of Total	$ Change	% Change
Salaries	$ 44,763,275	$ 46,254,137	**49%**	$ 1,490,862	**3.3%**
Benefits	15,083,473	16,397,418	**17%**	1,313,945	**8.7%**
Other Services	9,110,744	9,844,388	**10%**	733,644	**8.1%**
Capital Outlay	7,603,600	7,166,000	**8%**	(437,600)	**-5.8%**
Major Cost Categories	76,561,092	79,661,943	**85%**	3,100,851	**4.1%**
Transfers	931,000	1,794,000	**2%**	863,000	**92.7%**
Energy	3,362,051	3,132,019	**3%**	(230,032)	**-6.8%**
Repairs and Maintenance	2,930,954	3,371,357	**4%**	440,403	**15.0%**
General Supplies	2,459,117	2,525,976	**3%**	66,859	**2.7%**
Miscellaneous	914,318	1,043,243	**1%**	128,925	**14.1%**
Travel & Education	833,949	782,576	**1%**	(51,373)	**-6.2%**
Insurance	606,647	609,947	**1%**	3,300	**0.5%**
Communications	481,890	492,971	**1%**	11,081	**2.3%**
Rentals	441,122	370,758	**0%**	(70,364)	**-16.0%**
Advertising and Printing	273,360	283,910	**0%**	10,550	**3.9%**
Major Supplies	61,500	44,200	**0%**	(17,300)	**-28.1%**
Debt Service	-	2,100	**0%**	2,100	**0.0%**
Minor Cost Categories	13,295,908	14,453,057	**15%**	1,157,149	**8.7%**
Totals	**$ 89,857,000**	**$ 94,115,000**	**100%**	**$ 4,258,000**	**4.7%**

GENERAL FUND EXPENDITURES AND TRANSFERS

FUNCTIONAL COST CATEGORY	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 APPROVED BUDGET	2016 PROPOSED BUDGET
General Government	$ 12,839,223	$ 13,227,490	$ 14,255,796	$ 14,699,507	$ 15,929,468
	17.4%	**17.2%**	**17.6%**	**16.5%**	**17.3%**
Public Safety	26,611,782	29,191,990	31,097,859	32,992,024	34,929,918
	36.0%	**37.8%**	**38.4%**	**37.2%**	**37.8%**
Public Works	8,094,587	8,989,463	9,646,066	10,699,811	11,214,525
	11.0%	**11.7%**	**11.9%**	**12.0%**	**12.1%**
Public Health & Welfare	8,975,046	9,487,094	9,647,197	10,711,567	10,692,534
	12.2%	**12.3%**	**11.9%**	**12.0%**	**11.6%**
Recreation & Culture	3,944,312	4,095,944	4,364,445	4,371,319	4,353,070
	5.4%	**5.3%**	**5.4%**	**4.9%**	**4.7%**
Unallocated	-	-	-	(537,166)	(806,303)
	0.0%	**0.0%**	**0.0%**	**-0.6%**	**-0.9%**
Public Transportation	6,256,802	7,032,387	7,162,185	7,386,450	7,821,638
	8.5%	**9.1%**	**8.8%**	**8.3%**	**8.5%**
General Support	1,200,633	1,214,200	1,000,608	999,488	1,020,150
	1.6%	**1.6%**	**1.2%**	**1.1%**	**1.1%**
Capital Outlay	5,790,364	3,832,405	3,896,102	7,603,000	7,166,000
	7.9%	**5.0%**	**4.8%**	**8.5%**	**7.8%**
	100.0%	**100.0%**	**100.0%**	**99.9%**	**100.0%**
Total Expenditures	**$ 73,712,749**	**$ 77,070,973**	**$ 81,070,258**	**$ 88,926,000**	**$ 92,321,000**
Transfers Out to Other Funds	9,046,811	13,805,590	8,263,795	931,000	1,794,000
Total Expenditures and Transfers Out	**$ 82,759,560**	**$ 90,876,563**	**$ 89,334,053**	**$ 89,857,000**	**$ 94,115,000**

CITY OF FARGO, NORTH DAKOTA
2015 General Fund Mid-Year Budget Adjustments

Adjustment Detail	Fund/Department	Type	Amounts	Accounts	Reason For Adjustments
General Fund Revenue Adjustments:					
Capital Project Engineering & Adm.	Engineering/ Utilities	CHG	2,000,000	101-0000-348-05-10	Strong Project Schedule
State Aid & Highway Funds	General	IG	(700,000)	101-0000-335-21-00	Lagging Budget Projections
Utility Transfer In	General	TR	920,000	101-0000-391-40-00	Litigation Settlement
Total General Fund Revenues			**$ 2,220,000**		
General Fund Expenditure Adjustments:					
New World Software Maint.	Police & Fire		125,000	101-4010/5010-43-50	Public Safety Software Maintenance
City Administrator Salary	City Administrator		(80,000)	101-0510-403-11-01	Staff Turnover
Workers Compensation	General Support		230,000	101-1040-505-26-00	Increased Premiums
New Boiler in Fire Station	Fire Department		50,000	101-8550-510-77-13	Disfunctional Boiler
Downtown Master Planning	Planning		330,000	101-2010-409-33-15	Master Planning Project
Prosecution Services	Legal		(40,000)	101-0530-403-33-25	Efficiency Cost Savings
Total General Fund Expenditures			**$ 615,000**		

City of Fargo
General Fund Revenue Projection Accuracy (In Millions)
Summary of Last Ten Fiscal Years

Fiscal Year	Original Budget	Revised Budget	Final Results	Variance	Variance %
2014	$ 75.9	$ 78.8	$ 83.2	$ 4.4	5.6%
2013	70.5	79.5	79.9	0.4	0.5%
2012	66.0	71.0	72.4	1.4	2.0%
2011	60.3	67.4	73.1	5.7	8.5%
2010	58.9	62.8	66.8	4.0	6.4%
2009	56.2	62.6	63.5	0.9	1.4%
2008	52.1	56.1	58.7	2.6	4.6%
2007	48.1	52.9	51.6	(1.3)	-2.5%
2006	49.7	51.6	49.7	(1.9)	-3.7%
2005	43.8	47.1	48.0	0.9	1.9%
Ten Year	**$ 581.5**	**$ 629.8**	**$ 646.9**	**$ 17.1**	**2.5%**

Analysis Notes:

Larger variances shown in 2010 and 2011 are a result of rapidly increasing State intergovernmental revenues derived from a very strong North Dakota economy which were unprecedented and very difficult to predict.
Larger variance shown in 2014 was the result of a record year for building permits issued. The total value of building permits issued was $1.012 billion which is an all time record for the City. There was also a large increase in charges for services due to a large volume and demand for infrastructure in new housing developments.

Data has been extracted from audited financial statements which are posted online @ www.cityoffargo.com

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City Administrator

Description of Service Provided	Current or Emerging Issues
The City Administrator is the lead staff person responsible for policy and overall operations of the City and is the primary liaison between Departments and the City Commission. The City Administrator is an appointed position. Services include providing leadership, direction and ongoing support for City operations in addition to representation on several other Agencies or Authorities including: **External Agencies** FM Diversion Authority Lake Agassiz Water Authority North Dakota Water Coalition Fargodome Building Committee Metropolitan Council of Governments Red River Valley Dispatch Center Local Governmental & Educational Units State Legislature **Internal Activities & Committees** Budget Team, Public Works Evaluation, Personnel Evaluation, Utilities, CDBG, Building Authority, Emergency Management, Chair of Mayor's Cabinet, and other ad hoc committees assigned by the Mayor and City Commissioners.	After 37 years with the City of Fargo, Pat Zavoral announced his retirement in July of 2015. Mr. Zavoral has had a remarkable career with the City and he will be extremely difficult to replace in light of his vast institutional knowledge, vision, and leadership skills. Assistant City Administrator, Bruce Grubb, has proposed a reorganization of the City Administrator's Office to retain the assistant position as a new FTE in 2016. It is further suggested that the day-to-day departmental administrative duties be shared between the City Administrator and Assistant City Administrator through departmental liaison assignments. Ongoing issues in 2016 include the following: FM Diversion In-City Flood Protection Red River Valley Water Supply Project Central Fire Station Project New City Hall Civic Center Renovation Downtown Parking Ramp(s) Downtown Redevelopment Water Plant Expansion Wastewater Plant Expansion New Solid Waste Landfill Regionalization of Services Public Safety Staffing Fargodome Management Contract Southside Area Planning Etc.

City Administrator

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 179,480	$ 179,694	$ 179,694	$ 181,919
Benefits	36,498	40,932	40,932	42,449
Other Services	8,350	55,200	55,200	15,200
Repairs and Maintenance	-	500	500	500
Rentals	-	-	-	-
Insurance	746	730	730	730
Communications	925	800	800	1,400
Advertising and Printing	630	1,900	1,900	1,900
Travel & Education	9,050	9,550	9,550	13,550
Energy	-	-	-	-
General Supplies	-	5,100	5,100	5,100
Major Supplies	-	-	-	-
Miscellaneous	-	1,050	1,050	1,050
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 235,679	$ 295,456	$ 295,456	$ 263,798

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	1	1	1	1
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	1	1	1	1

Description of Service Provided	Current or Emerging Issues
The Human Resources Department is responsible for the direction of all human resource programs including the following: • Recruiting and Promotional Processes • New Employee Orientation • Compensation • Job Classification • Job Descriptions • Benefit Administration • Policy Development • Performance Management • Employee Relations • Safety and WSI Administration • Training and Development • Compliance with Federal, state and local laws and regulations.	• **Benefit and Leave Administration** Based on pension eligibility projections, increased Affordable Care Act (ACA) Compliance requirements and the workload associate with leave of absences, the need for a Benefit and Leave Coordinator has become more evident. The development of a coordinator role would allow the HR Generalists to work more closely with their primary departments on employee engagement, employee relations, recruitment, performance management and succession planning. • **Training & Development** A critical need exists to formalize a training program for new and current employees, as well as supervisors in order to develop and maintain a well trained, highly skilled workforce and ensure compliance with state and federal law. • **Job Application System** The current job application system does not allow for comprehensive upgrades without rebuilding the system entirely. In consultation with an IS Manager, it has been determined the most efficient and effective path forward would be to purchase a system from a vendor.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Total Employees	1,066	1,081	1,096
Total Positions Posted	114	130	150
Total Applicants	3,353	4,000	4,250
Employment Actions Processed	503	530	560

Human Resources

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 407,931	$ 430,885	$ 429,485	$ 503,398
Benefits	120,853	126,927	122,857	146,039
Other Services	148,924	139,760	139,760	144,760
Repairs and Maintenance	-	-	-	-
Rentals	6,418	9,506	9,506	9,506
Insurance	2,432	2,185	2,185	2,185
Communications	1,391	3,110	3,110	3,110
Advertising and Printing	29,807	31,000	31,000	33,000
Travel & Education	31,702	58,325	58,325	58,325
Energy	-	-	-	-
General Supplies	4,959	5,877	5,877	5,877
Major Supplies	-	-	-	-
Miscellaneous	22,742	76,300	76,300	77,500
Capital Outlay	1,781	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 778,940	$ 883,875	$ 878,405	$ 983,700

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	6	6	6	7
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	6	6	6	7

Description of Service Provided	Current or Emerging Issues
The Information Services Department provides technology innovations, solutions, services, and support to all City of Fargo Departments and the Red River Regional Dispatch Center. IS also provided the same services to the Family HealthCare. The major services delivered are: • Support end users with the Helpdesk services to all technology needs. • Maintain and support hardware and software systems and lifecycle deployments. • Administer network infrastructure, servers, phone and deliver expansion for growth. • Manage the systems and software of all departments, including off-the-shelf and custom build software, integrations and data. • Manage and support the Public Safety software system used by all law enforcement and fire agencies in Cass and Clay Counties. • Lead and design custom built software solutions for internal business process and public services. • Provide, maintain and analyze GIS solutions, maps, aerial imagery, and data sets used throughout the city and regional area for city, regional, state, and federal projects. • Support and maintain the H.T.E. Accounting system on the IBM midrange platform. • Plan and support the technology needs for all city departments, the dispatch center, and Family HealthCare.	• Managing Tablets and Smart Phones. • Mobility of applications and access to software. • Security for the mobile trending workplace. • Cloud/Software-as-a-Service (SAAS) services and solutions changing the software being used and solutions being provided. • Increase dependency on GIS information and applications to support workflow processes in the field. • Data Privacy/Transparency. • Increased demands for greater bandwidth (both wireless and wired).

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Help Desk Tickets	9,800	10,000	11,000
Personal Computing Devices	1,501	1,584	1,645

Information Services

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 1,389,736	$ 1,423,602	$ 1,416,582	$ 1,531,575
Benefits	409,670	429,833	427,186	501,864
Other Services	35,785	21,000	21,000	21,000
Repairs and Maintenance	638,030	630,179	630,179	776,392
Rentals	-	1,000	1,000	1,000
Insurance	7,567	5,895	5,895	5,895
Communications	154,322	85,560	85,560	85,560
Advertising and Printing	-	-	-	-
Travel & Education	15,179	36,000	36,000	36,000
Energy	1,728	1,813	1,330	1,443
General Supplies	16,678	19,000	19,000	19,000
Major Supplies	-	-	-	-
Miscellaneous	529	4,550	4,550	4,550
Capital Outlay	102,511	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 2,771,735	$ 2,658,432	$ 2,648,282	$ 2,984,279

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	22	22	22	23
Part Time Benefited	1	1	1	1
Contracted Employees	-	-	-	-
TOTAL	23	23	23	24

Description of Service Provided	Current or Emerging Issues
The Communications Manager manages external communications for the City of Fargo and assists with internal communications. **Major services delivered include:** • media relations • promotions • city website • Mobile app • social media • web and social media related policies • publications • operation of public and government access television channels • creation of educational videos	• The new city website is currently under construction and will be live in 2016. The transfer of content to the new site will begin in the coming months. The new site will include new features such as: o Language translation o Adjustable font sizes o Intuitive information architecture • We have contracted with PublicStuff for a mobile citizen reporting app. This app will integrate with City Works which is currently being tested internally by Public Works and Engineering. The service will also be available via desktop computers. The app will be launched publicly in September. • The need for graphic design assistance for logo creation, web graphics, print ads, and inserts into departmental reports and presentations continues to grow. An annual budget of $12,000 was requested starting in 2016 to help fulfill this need. • A rising interest in internet TV is emerging. This option allows users to watch movies and some television channels on their TV, via the internet, without the expense of a monthly cable or satellite TV subscription. We are following this trend to determine if it would be of value to stream the city cable access channels on internet TV.

Operational Measures

Description	2012 Actual	2013 Actual	2014 Actual
Website Hits	1,220,404	1,269,295	1,272,993
Unique Visitors	620,800	716,763	745,192

Public Information

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 95,005	$ 98,246	$ 98,246	$ 110,447
Benefits	21,348	22,306	22,306	24,745
Other Services	1,343	7,600	7,600	40,000
Repairs and Maintenance	-	-	-	-
Rentals	-	-	-	-
Insurance	358	730	730	730
Communications	148	-	-	-
Advertising and Printing	-	450	450	450
Travel & Education	2,763	3,970	3,970	3,970
Energy	-	-	-	-
General Supplies	299	-	-	-
Major Supplies	-	-	-	-
Miscellaneous	10,460	15,000	15,000	15,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 131,724	$ 148,302	$ 148,302	$ 195,342

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	2	2	2	2
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	2	2	2	2

City Attorney

Description of Service Provided	Current or Emerging Issues
General legal services – upon request by all departments and elected officials **Litigation oversight:** • Coordinate and support legal defense of claims against (and by) the city • NDIRF covers most claims (Serkland) **Additional affiliated or related services (billed separately):** • Diversion Authority • Bond Counsel services (w Paul Tietz) • FargoDome Authority • FM HRA • RRRDC (i.e. New World)	• Diversion Authority litigation oversight and coordination extensive (but may be winding down soon) • Diversion Authority Public Private Partnership (PPP) involvement to continue • Diversion Authority acquisitions-involvement even with CCJWD taking lead • City (non-D.A.) flood acquisitions will be extensive • Starting in transition for changes in Prosecution and Police such that replacement of lost employee may not occur immediately.

City Attorney

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ -	$ -	$ -	$ -
Benefits	-	-	-	-
Other Services	605,212	512,000	512,000	528,000
Repairs and Maintenance	-	-	-	-
Rentals	-	-	-	-
Insurance	-	-	-	-
Communications	-	-	-	-
Advertising and Printing	-	-	-	-
Travel & Education	-	-	-	-
Energy	-	-	-	-
General Supplies	-	-	-	-
Major Supplies	-	-	-	-
Miscellaneous	-	-	-	-
Capital Outlay	-	-	-	-
Claims	442	-	920,000	-
Transfers	-	-	-	-
TOTAL	$ 605,654	$ 512,000	$ 1,432,000	$ 528,000

City Prosecution

Description of Service Provided	Current or Emerging Issues
Prosecution of all violations of city ordinance in Municipal Court and Cass County District Court (occasional appeals to ND Supreme Court) **Includes:** • Code enforcement • Health Department matters (tobacco compliance and alcohol serving compliance) • Limited advising of police officers	Trends / issues / or upcoming initiatives: • Attempting to optimize city's share of fines by remanding cases from District Court. • Numbers still down – traffic ticket numbers and more serious driving violations down • Last year we adjusted to lower volume by replacing a departing staff member with part-time legal assistant. • Last year we adjusting to lower volume by assigning some "city attorney" work to prosecutors (i.e. Jodi Bass on Liquor Control Board matters). Recently; however, we opted to replace loss of all existing lawyers in prosecution office with single full-time prosecutor (Casey W. Moen) and with contracted lawyers (Ian McLean and Dan Phillips) • Still new ordinance – marijuana

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
City Prosecution	$321,875	$327,730	$256,730

City Prosecution

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ -	$ -	$ -	$ -
Benefits	-	-	-	-
Other Services	321,000	327,000	327,000	256,000
Repairs and Maintenance	-	-	-	-
Rentals	-	-	-	-
Insurance	895	730	730	730
Communications	-	-	-	-
Advertising and Printing	-	-	-	-
Travel & Education	-	-	-	-
Energy	-	-	-	-
General Supplies	-	-	-	-
Major Supplies	-	-	-	-
Miscellaneous	-	-	-	-
Capital Outlay	420	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 322,315	$ 327,730	$ 327,730	$ 256,730

Baseball Stadium

Description of Service Provided	Current or Emerging Issues
The City of Fargo constructed a 4,500 seat baseball stadium located on the campus of North Dakota State University (NDSU). It is home the FM-Redhawks baseball team, a member of the Northern League. The stadium is also leased to North Dakota State University for use by their college baseball program. The original cost of the stadium was $5.2 million and this cost has been recovered by stadium suite rentals pursuant to a lease agreement with Fargo Baseball, LLC. This recreational and entertainment facility continues to provide top quality events for our citizens to enjoy during the summer season.	All stadium financial activity has been reclassified into the General Fund for the 2016 budget since all of the original capital costs have been recovered. The remaining fund balance deficit will be recovered in future years from transfers from the General Fund. The amount of transfers will be determined in the annual budget development process. Maintenance costs are trending higher due to the age of the facility that was built in 1995. A more formalized capital maintenance plan will be assembled in 2016. Capital improvements have been made recently to expand the handicapped accessibility to the Stadium. Revenue sharing formulas were modified in 2014 pursuant to our lease agreements. Less revenue is now realized as a result of this change.

Operational Measures

Description	2013 Actual	2014 Actual	2015 Expected
Number of Seats	4513	4422	4422
RedHawks Attendance	195,387	189,796	185,000 – 190,000

Baseball Stadium

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ -	$ -	$ -	$ -
Benefits	-	-	-	-
Other Services	-	-	-	10,000
Repairs and Maintenance	-	-	-	35,900
Rentals	-	-	-	-
Insurance	-	-	-	5,000
Communications	-	-	-	-
Advertising and Printing	-	-	-	-
Travel & Education	-	-	-	-
Energy	-	-	-	-
General Supplies	-	-	-	-
Major Supplies	-	-	-	-
Miscellaneous	-	-	-	2,000
Capital Outlay	-	-	-	25,000
Debt Service	-	-	-	2,100
Transfers	-	-	-	-
TOTAL	$ -	$ -	$ -	$ 80,000

Description of Service Provided	Current or Emerging Issues
The Auditor's Office provides fiscal administration services in support of our governmental functions. It also provides services to the Red River Regional Dispatch Center and the FM Diversion Authority pursuant to fiscal services agreements. The major services delivered include: • General Accounting and Payroll • Budgeting • Capital Financing & Debt Management • Comprehensive Annual Financial Report • Treasury Management • Insurance and Risk Management • Auditing and Financial Reporting • Special Assessments • City Utility Billing • Licenses & Permits • Records Management • Defined Benefit Pension Administration Financial Policy Development	• There is a trend toward alternative non-traditional payment methods. City offers interactive voice response, online web based, credit card payments, and traditional mail and window payments. Automated payment methods are increasing in volume. • The Federal Government has produced a new consolidated set of federal administrative regulations that will need to be reviewed and implemented in 2015 & 2016. This is referred to as the "Super Circular". • Significant effort is being expended on the fiscal services agreement for the FM Diversion project. City staffs are spending a larger share of their time on this activity. • Taxpayer transparency is becoming a bigger issue nationwide in the governmental sector. City will launch a web based financial portal that will allow users to view financial trend data for City operations.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Vendor Checks Processed	8,400	7,200	6,800
Credit Card Payments	$15 million	$17 million	$20 million
Utility Accounts Active	29,500	30,000	31,000
Utility Phone Calls	37,000	44,000	48,000
Internet & IVR Payments	54,414	67,200	76,000
Utility ACH & Autopay	101,500	106,000	141,000
Mail Utility Payments	168,000	156,000	155,000
# of Bond Issues	7	3	3
# of Financial Documents Digitized	150,000	165,000	180,000

City Auditor

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 969,129	$ 1,020,453	$ 1,018,399	$ 1,047,798
Benefits	293,584	316,952	309,154	318,100
Other Services	84,387	84,500	122,500	84,500
Repairs and Maintenance	-	1,500	1,500	1,000
Rentals	1,918	2,000	2,000	1,820
Insurance	3,838	4,370	4,370	3,370
Communications	1,552	1,000	1,000	1,000
Advertising and Printing	4,011	4,000	4,000	3,000
Travel & Education	11,505	17,100	17,100	17,100
Energy	-	-	-	-
General Supplies	11,134	16,400	16,400	16,400
Major Supplies	-	-	-	-
Miscellaneous	778	1,000	1,000	1,000
Capital Outlay	2,601	600	600	3,000
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 1,384,437	$ 1,469,875	$ 1,498,023	$ 1,498,088

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	16	16	16	16
Part Time Benefited	-	-	-	-
Contracted Employees	2	2	2	2
TOTAL	18	18	18	18

Municipal Court

Description of Service Provided	Current or Emerging Issues
The Fargo Municipal Court has jurisdiction over criminal and non-criminal violations of Fargo City Ordinances. These include class B misdemeanors, infractions, and traffic violations (as defined by the Fargo Municipal Code) that occur within the City of Fargo. Municipal Court currently holds 5-6 court sessions per day on Tues, Wed and Thurs, and 1 session per day on Monday and Friday. Courtroom appearances can total over 100 per day. The Clerk's office is responsible for administration of court records according to state and local statute, rules and policies. The major services delivered include: • Court Case Management • Filing of Court Cases and Documents • Management of the Court Calendar • Court Policy Development • Court Sentence Programming • Monitoring of Court Sentences • Payments of Traffic Tickets • Fine Collection • Management of Warrants and Summons • Online access to court cases. Public terminal provides access to scanned court documents.	• Municipal Court recently migrated to the North Dakota Supreme Court's case management program. Ongoing collaboration with the Supreme Court to enhance features, and improve reporting and programming. • Continual research and interpretation of city and state laws and pending legislation, court rules, judicial system policies and court operations; determining any changes in operational procedures necessary to comply with law. • There is a trend toward alternative non-traditional payment methods. Municipal Court offers phone payments, online web based payments, debit and credit card payments, and traditional mail and window payments.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Warrants Issued	2,049	2,500	2,300
Total collections	$1.7 million	$1.7 million	$1.7 million
Receipts Issued	23,922	19,756	23,000
Cases filed	24,154	21,000	24,000
# of Documents Filed and Scanned	87,123	95,818	90,000
Hearings Scheduled	12,498	13,872	14,000

Municipal Court

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 404,606	$ 419,066	$ 418,427	$ 433,599
Benefits	127,009	130,651	130,651	146,091
Other Services	199,365	203,344	203,344	203,344
Repairs and Maintenance	1,962	4,900	4,900	4,900
Rentals	-	30,000	30,000	30,000
Insurance	2,217	2,185	2,185	2,185
Communications	710	640	640	640
Advertising and Printing	951	1,500	1,500	1,500
Travel & Education	1,970	4,845	4,845	4,845
Energy	30,527	26,443	26,443	30,000
General Supplies	3,248	5,000	5,000	5,000
Major Supplies	-	-	-	-
Miscellaneous	124	3,100	3,100	3,100
Capital Outlay	9,589	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 782,278	$ 831,674	$ 831,035	$ 865,204

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	7	7	7	7
Part Time Benefited	1	1	1	1
Contracted Employees	-	-	-	-
TOTAL	8	8	8	8

Description of Service Provided	Current or Emerging Issues
Class B misdemeanors are the only offenses under Fargo Municipal Code subject to imprisonment. These carry a maximum imprisonment penalty of 30 days. Most offenses do not carry a minimum mandatory imprisonment. Mandatory sentencing means the Judge does not have the choice to impose a lesser sentence. Offenses requiring mandatory minimum imprisonment include: • Driving Under Suspension – suspension a result of a DUI requires 4 days imprisonment. • DUI – second offense within 7 years requires 10 days imprisonment. Incarceration services are provided by Cass County and Centre Inc. The City funds these costs from General Fund appropriation based upon incarceration service agreements in place. Centre Inc. provides minimum security incarceration at a lesser cost to the City than traditional jail. Centre inmates are sometimes assessed court costs if there is an indication that the person has the ability to pay, which further reduces the cost to the City. In-home electronic monitoring is an additional option which is self pay by the defendant.	Current trends are to sentence first time offenders to incarceration at Centre or electronic monitoring. A majority of these include DUI and DUS sentences. Sentences served on electronic monitoring are generally of a short duration due to being self pay in advance. The majority of sentences served in the Cass County Jail are repeat offenders and those arrested on warrants for failing to comply with their sentences. Changes in DUS laws will result in fewer convictions and fewer sentences of incarceration.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Days served in Cass County Jail	6,954	8,500	8,500
Days served in Centre Inc.	2,666	2,600	2,600
Days served on electronic monitoring	2,084	2,000	2,000

Incarceration

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ -	$ -	$ -	$ -
Benefits	-	-	-	-
Other Services	706,206	767,000	767,000	767,000
Repairs and Maintenance	-	-	-	-
Rentals	-	-	-	-
Insurance	-	-	-	-
Communications	-	-	-	-
Advertising and Printing	-	-	-	-
Travel & Education	-	-	-	-
Energy	-	-	-	-
General Supplies	-	-	-	-
Major Supplies	-	-	-	-
Miscellaneous	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 706,206	$ 767,000	$ 767,000	$ 767,000

Description of Service Provided	Current or Emerging Issues
The City Assessor's Office is responsible for maintenance and circulation of all property ownership and legal description boundary information in the City of Fargo. The Assessor's Office also appraises the value of property in the city as well as administers all property tax exemptions. The major services delivered include: • Assist the public in understanding and utilizing available tax exemptions. • Provide property tax and valuation estimates to developers, real estate professionals, and taxpayers. • Assist and coordinate valuation efforts of proposed projects for future development & private/public financing concerns. • Provide the legislature information on assessment valuation, procedure, and administration matters. • Provide projected valuation information to local taxing jurisdictions for budgeting and levying purposes.	• Ongoing legislative concerns and actions relating to property tax levels, transparency, and administration continues to evolve. This has an impact on the conditions and requirements our department operates within to deliver services to the public. • Functional support is ongoing to assist in assuring expedient and equitable property acquisitions in City and Diversion flood protection efforts. • Staff turnover in the past couple years has produced an opportunity to evaluate some work processes creating positive, productive, and efficient outcomes. • The recent increase in market valuations of properties has been more significant than in the prior several years. This has increased the value appeal workload and the amount of valuation notices to some of the highest levels ever. In response, cross training and alternative work processes are constantly being brainstormed. Appraisal staff exposure to continuing educational offerings has also been increased.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
True & Full Property Valuation	$9,144,332,000	$10,818,566,700	$11,946,935,000
True & Full Exempt Valuation	$1,728,163,700	$2,475,349,900	$2,577,248,618
Taxable Valuation (% of T&F)	360,271,576	$387,008,093	$433,751,388
Estimated Property Taxes Generated	$98,097,987	$105,286,132	$118,002,715
Estimated City Taxes Generated	$17,242,958	$18,522,594	$20,760,000
Number of Parcels	33,123	34,278	35,194

- Due to the fact that property taxes are paid in arrears, the valuations presented are for the assessment year prior to the column headings.
- These amounts will differ somewhat due to timing of value estimates, mill levy calculations, and actual tax payments.

City Assessor

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 717,982	$ 781,874	$ 778,943	$ 797,390
Benefits	225,190	238,247	236,820	256,387
Other Services	10,606	9,320	24,320	15,620
Repairs and Maintenance	45	6,700	6,700	6,700
Rentals	45,876	47,298	59,298	71,320
Insurance	4,285	4,505	4,505	4,505
Communications	-	880	880	160
Advertising and Printing	283	2,040	2,040	2,040
Travel & Education	19,894	20,880	20,880	22,180
Energy	3,736	3,003	2,204	16,893
General Supplies	3,596	8,000	8,000	13,100
Major Supplies	-	-	-	-
Miscellaneous	46	1,100	1,100	1,100
Capital Outlay	670	-	-	8,800
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 1,032,209	$ 1,123,847	$ 1,145,690	$ 1,216,195

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	11	11	11	11
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	11	11	11	11

Description of Service Provided	Current or Emerging Issues
General Support is a divisional cost center that pools costs that have not been allocated to other General Fund departmental budgets. Cost categories include workers compensation, communications, auditing fees, banking fees, credit card fees, security services, automobile and animal impounding, insurance, investment management fees, office supplies, publishing and other administrative costs.	Workers' compensation premiums are increasing by $143k as a result of program changes including raising the base for which premiums are charged and lowering of the annual policy dividend. Overtime costs associated with reimbursed Police Department special detail have been increased and reclassified into the Police Department budget since they are not categorically General support costs and should be detailed as Public Safety costs. Insurance coverage has been added for cybercrime events to help reduce the risk of losses in this area. Communication costs previously reported in this cost center have been reclassified into the Information Services budget.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Workers Compensation Premiums	$240,000	$479,000	$393,000
Credit Card Fees	54,000	68,000	65,000

General Support

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 172,100	$ 75,000	$ -	$ -
Benefits	240,584	255,738	255,738	393,000
Other Services	295,517	369,400	369,400	328,800
Repairs and Maintenance	6,385	18,000	18,000	18,000
Rentals	-	-	-	-
Insurance	122,012	126,350	126,350	126,350
Communications	(206)	10,000	10,000	-
Advertising and Printing	42,933	45,000	45,000	54,000
Travel & Education	5,500	-	-	-
Energy	-	-	-	-
General Supplies	81,770	95,000	95,000	95,000
Major Supplies	-	-	-	-
Miscellaneous	9,601	5,000	5,000	5,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 976,196	$ 999,488	$ 924,488	$ 1,020,150

Description of Service Provided	Current or Emerging Issues
Buildings & Grounds is in charge of maintaining seven downtown structures, five "off-campus" facilities, a Public Safety Building, and the Fargo Cass Public Health facility. At these locations staff takes care of the HVAC systems, plumbing, electrical, and mechanical. In addition inspections, testing, and service for alarm systems, sprinkler systems, emergency generators, fire extinguishers, and elevators are provided. Buildings & Grounds employees oversee grounds keeping, sidewalks, and parking lots through the four seasons. Staff also assists one City Bus Terminal and seven Fire Stations with troubleshooting and consultations on maintenance related issues. Buildings & Grounds is available for consultation with all City Departments regarding maintenance, roofs, asbestos, indoor air quality concerns, recommended vendors, etc.	Construction has begun on the combined Public Health/Morgue/PD Substation, consisting of 60,000 sq. ft. in 2014. This is facility will be open and in use by September 1, 2015. Janitorial services for this large building were added into the 2016 budget. The new City Hall is in the planning stages, and will be 90,000 sq. ft. with an estimated construction during 2016 or 2017. This Division absorbed two full time employees previously funded by the Civic Center as a result of decommissioning of part of the Civic Memorial Auditorium in anticipation of City Hall construction. Newer facilities are moving toward: • Rapidly changing electrical upgrades (LED's, Ballasts, Auto Switches) resulting in higher initial costs but provide long life, low maintenance, and very high energy efficiency. • Compact, energy efficient boilers & updated chiller systems. • Computerized HVAC monitoring systems.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Number of Buildings Serviced	13	13	14
Number of Full Time Employees	7	7	9
Building Repair Costs	169,400	175,000	223,800
Contracted Janitorial Costs	405,600	402,000	585,140
Janitorial Supplies	57,500	72,000	94,830
Electricity	145,000	150,000	157,500

Buildings & Grounds

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 387,515	$ 365,345	$ 365,345	$ 467,037
Benefits	141,077	144,123	144,123	194,615
Other Services	488,947	457,644	457,644	664,140
Repairs and Maintenance	257,395	282,607	282,607	282,607
Rentals	75	10,700	10,700	10,700
Insurance	4,168	5,065	5,065	5,065
Communications	4,675	3,100	3,100	4,500
Advertising and Printing	-	-	-	-
Travel & Education	2,067	-	-	-
Energy	233,675	200,946	200,029	208,242
General Supplies	130,998	142,921	142,921	166,330
Major Supplies	-	-	-	-
Miscellaneous	8,396	8,500	8,500	8,500
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 1,658,988	$ 1,620,951	$ 1,620,034	$ 2,011,736

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	7	7	7	9
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	7	7	7	9

Description of Service Provided	Current or Emerging Issues
Land Use Planning - Responsibilities include comprehensive planning, growth plans, park plans, and special plans, studies, and regulations. **Development Review** – Responsibilities include review of applications for text amendments, map amendments, conditional use permits, variances, alternative access plans, and other applications provided for in the Land Development Code (LDC). Site plan reviews are done to check for compliance with the Land Development Code. **Land Development Code Administration** – Responsibilities include providing information on regulations and procedures to developers, builders, and property owners, and enforcement of the code. **Community Development Planning** – This includes the development of community development plans, housing plans, and neighborhood plans. **Community Development Program Administration** – This is the administration and implementation of housing and community development programs funded by HUD programs. **Downtown Development and Redevelopment** – Responsibilities consist of planning for and encouraging redevelopment. Programs include the Renaissance Zone program, storefront rehab/downtown projects, tax increment financing, and PILOT incentives. **Parking** – This is the planning and management of the downtown parking system, including parking ramps, the Ground Transportation Center, and surface lots. **Special Commissions & Boards** – Staff support is provided to the Planning Commission, Community Development Committee, Historic Preservation Commission, Human Relations Commission, Native American Commission, Arts and Culture Commission, Fargo Youth Initiative, efargo and other special task forces.	• The growth of Fargo will require annexations, land use plans, and utility extensions to allow for future growth in the city. • The larger number of requests for development review may cause delays in their review. The volume of requests also delays land use planning and special studies. • Redevelopment and infill projects continue to gain interest as land value increases and availability of green fields decreases. • There is a greater interest in neighborhood planning from older neighborhoods. • Decreasing federal resources makes it more difficult to address community development and housing needs. • There is a growing interest in new buildings in downtown, as many underutilized buildings have been redeveloped. This will require more parking. • All downtown parking facilities are at capacity, and parking will be lost because of the floodwall project. New buildings downtown are being built on surface parking lots, further removing surface parking spaces.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Planning Commission Cases	145	150	150
Site Plan Reviews	382	400	400
Parking	11	10	10

Planning and Development

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 730,738	$ 819,318	$ 816,048	$ 907,283
Benefits	199,748	235,162	231,275	269,068
Other Services	164,014	232,200	288,611	232,200
Repairs and Maintenance	-	-	-	-
Rentals	-	-	-	-
Insurance	3,152	2,695	2,695	2,695
Communications	1,597	2,400	2,400	2,400
Advertising and Printing	4,029	8,100	10,164	6,600
Travel & Education	24,867	20,250	20,250	21,750
Energy	106	304	223	242
General Supplies	1,454	3,000	3,000	2,000
Major Supplies	-	-	-	-
Miscellaneous	1,041	1,000	1,000	2,000
Capital Outlay	2,274	-	650	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 1,133,020	$ 1,324,429	$ 1,376,316	$ 1,446,238

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	11	11	11	12
Part Time Benefited	-	1	1	1
Contracted Employees	1	-	-	-
TOTAL	12	12	12	13

Description of Service Provided	Current or Emerging Issues
The Inspections Division provides code enforcement services through review of building plans and the issuance of permits of various types for construction approval. Types of permits issued include building construction, energy, electrical, plumbing, HVAC, and signs. This is a law enforcement function of the City. Services provided: • Review of construction plans • Permit issuance • Construction inspections • Inspections of existing buildings – residential rentals • Inspections for junk and junked vehicle complaints • Interpretations of code requirements • Day care inspections • Complaint response • Zoning Inspections • Certificate of Occupancy issuance • Records retention	An all-pervasive issue is the scope, diversity, and number of building projects coming into the community as well as the need to maintain the resources to provide the expected service in a manner that satisfies demand effectively and assures the continued safety of our built community. Increasing geographic distance adds to the complexity of providing inspections in the timely and thorough manner to which our customers and citizens are accustomed. Another current issue is maintenance of the city's stock of existing buildings through enforcement of its minimum standards. An increasing reliance on digital records requires more connectivity on the parts of our inspectors. New software allows customers to submit inspection requests on-line but more-flexible digital tools will be needed to offer the utility in permitting and payment that the public is coming to expect. The area south of Interstate 94 and west of 45th Street will continue to develop rapidly with a wide variety of hotel, apartment, retail, and service industry projects intended to serve both the new hospital and the large amount of residential development in the southern end of the city.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Plan reviews	315	400	425
Permits (all types)	8,594	9,500	10,000
Inspections (all types)	26,300	27,000	28,000
Day care inspections	41	52	46
Apartment inspections	5,828 units	6,903 units	7,273 units
Vehicle removals	159	130	145

Inspections

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 1,290,421	$ 1,363,081	$ 1,350,571	$ 1,409,220
Benefits	394,859	446,213	439,093	479,577
Other Services	283,930	259,150	359,150	310,150
Repairs and Maintenance	62	500	500	500
Rentals	1,453	2,000	2,000	2,000
Insurance	9,798	8,565	8,565	8,565
Communications	16,714	17,000	17,000	17,000
Advertising and Printing	1,429	1,750	1,750	1,750
Travel & Education	23,961	35,500	35,500	32,500
Energy	28,998	27,444	20,138	23,075
General Supplies	6,330	8,000	8,000	8,000
Major Supplies	-	-	-	-
Miscellaneous	4,168	6,500	6,500	8,500
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 2,062,123	$ 2,175,703	$ 2,248,767	$ 2,300,837

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	20	21	21	22
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	20	21	21	22

Description of Service Provided	Current or Emerging Issues
Transit provides transportation services on the fixed route bus system and the complementary paratransit system (service for people with disabilities unable to navigate the fixed route system). Transit works closely with the Central Garage Department for inventory control, technicians, building maintenance, and bus washers; the Finance Department assists with grant management; the IS Department has been a critical resource. Overall, Transit's responsibilities fall into the following categories: • Provide safe, efficient mass transportation within the community. • Fiscally responsible management of local, state and federal funding. • Market the Transit system to attract choice riders and still serve needs of transit dependent. • Develop and maintain relationships with partners. • Demonstrate the technical capacity to provide grants administration and fiscal cash management. • Participate in program management and coordinated plans within the region and at the state levels. • Ensure adequate oversight of contractors and lessees. • Work closely with Maintenance to ensure proper oversight of federally funded assets. • Develop programs and guidelines to ensure compliance with ADA and Civil Rights (i.e. Title VI and DBE). • Procurement to ensure all local, state and federal requirements and certifications are met. • Satisfactory continuing control of all Transit assets. • Ensure public comment processes are followed for service and fare changes, Transit Plans and projects. • Ensure the federal criteria are met for fare structures. • Ensure there is an element of Safety and Security to the local Transit system. • Develop, adopt and implement a Drug & Alcohol Policy which meets Federal Transit Requirements. This includes being responsible for the program and oversight of any contractors and lessees.	• The prevalent concern is the lack of adequate administrative staffing to entirely address the growing needs of the Transit system. Existing staff have achieved a measure of success, however, additional staffing would foster a healthy growth of the Transit system and a more proactive approach. The administrative staff has not increased since 2008 when the Mobility Manager position was moved from a half time position to a full time position. • Capital investments are struggling to keep pace with the growing system. The fixed route fleet and paratransit fleet status will be discussed in detail by Central Garage representatives. Please note access to discretionary funding for capital expenses has been drastically reduced. • The Metro Transit Garage (MTG) was built in late 2006. At the time, the facility was built 25% larger than the current need identified. This number has been exceeded and the MTG will require an expansion in the future. • The Ground Transportation Center (GTC) was built in 1984 and acts as the main hub/transfer center for both Fargo and Moorhead. Moving forward the GTC will require on-going upkeep. • Federal and State funding is unpredictable, as there is not an existing transportation bill. Allocations of formula money become available incrementally. • Fargo is a large regional destination for medical care. As the population ages and becomes unable to drive, transit becomes a viable option for residents and visitors. That aging population will be the largest generation to require services. • Technological advances are introduced industry-wide on a regular basis. It is essential to have staff capable of recognizing the needs, planning with the IS Department for the addition/introduction of necessary equipment/software, and follow the process to fruition.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Fixed Route Ridership	1,741,524	1,776,354	1,829,645
Paratransit Ridership	53,893	51,209	50,185
Peak number of buses in service in Fargo- West Fargo.	37	39	39

Transit Service Fixed Route

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 178,245	$ 164,037	$ 163,224	$ 227,268
Benefits	53,636	57,516	57,516	83,218
Other Services	2,084,635	2,254,577	2,341,795	2,507,950
Repairs and Maintenance	4,309	5,200	5,200	5,200
Rentals	-	-	-	-
Insurance	143,791	121,782	121,782	121,782
Communications	14,974	16,200	16,200	16,200
Advertising and Printing	13,432	26,300	28,300	26,300
Travel & Education	8,983	14,950	14,950	14,950
Energy	1,907	1,890	1,890	1,890
General Supplies	3,429	600	600	1,100
Major Supplies	-	-	-	-
Miscellaneous	472	1,000	1,000	1,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 2,507,813	$ 2,664,052	$ 2,752,457	$ 3,006,858

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	3	3	3	3
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	3	3	3	3

Paratransit

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 104,683	$ 128,693	$ 120,394	$ 128,844
Benefits	34,185	49,638	46,475	46,114
Other Services	730,566	782,567	782,567	782,587
Repairs and Maintenance	-	-	-	-
Rentals	-	-	-	-
Insurance	33,029	35,425	35,425	35,425
Communications	6,957	7,500	7,500	8,175
Advertising and Printing	-	-	-	-
Travel & Education	-	1,500	1,500	1,500
Energy	41,713	37,348	27,406	33,193
General Supplies	4,867	7,300	7,300	9,800
Major Supplies	-	-	-	-
Miscellaneous	572	1,000	1,000	1,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 956,572	$ 1,050,971	$ 1,029,567	$ 1,046,638

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	2	3	3	4
Part Time Benefited	1	-	-	-
Contracted Employees	-	-	-	-
TOTAL	3	3	3	4

Ground Transportation Terminal

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ -	$ -	$ -	$ -
Benefits	-	-	-	-
Other Services	335,399	307,044	307,044	366,560
Repairs and Maintenance	19,933	14,000	14,000	24,000
Rentals	-	-	-	-
Insurance	2,276	3,180	3,180	3,180
Communications	-	-	-	-
Advertising and Printing	-	-	-	-
Travel & Education	-	-	-	-
Energy	28,145	24,819	24,819	24,819
General Supplies	14,343	19,000	19,000	19,000
Major Supplies	-	-	-	-
Miscellaneous	716	1,500	1,500	1,500
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 400,812	$ 369,543	$ 369,543	$ 439,059

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	-	-	-	-
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	-	-	-	-

Transit Planning

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 32,067	$ 33,147	$ 33,147	$ 38,142
Benefits	9,145	9,521	9,521	10,934
Other Services	-	20,100	20,100	20,100
Repairs and Maintenance	-	-	-	-
Rentals	-	-	-	-
Insurance	-	-	-	-
Communications	-	-	-	-
Advertising and Printing	-	-	-	-
Travel & Education	-	-	-	-
Energy	-	-	-	-
General Supplies	-	-	-	-
Major Supplies	-	-	-	-
Miscellaneous	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 41,212	$ 62,768	$ 62,768	$ 69,176

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	-	-	-	-
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	-	-	-	-

Transit Maintenance Organization

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 84,306	$ 68,696	$ 68,696	$ 61,220
Benefits	20,462	19,423	19,423	10,301
Other Services	931	12,000	12,000	4,000
Repairs and Maintenance	-	-	-	-
Rentals	-	-	-	-
Insurance	-	-	-	-
Communications	526	770	770	770
Advertising and Printing	3,325	8,500	8,500	8,500
Travel & Education	1,803	1,200	1,200	3,500
Energy	-	-	-	-
General Supplies	109	1,000	1,000	1,000
Major Supplies	-	-	-	-
Miscellaneous	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 111,462	$ 111,589	$ 111,589	$ 89,291

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	1	1	1	1
Part Time Benefited	-	-	-	-
Contracted Employees	1	-	-	-
TOTAL	2	1	1	1

Transit Maintenance Facility

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 667,108	$ 623,693	$ 619,309	$ 673,019
Benefits	200,492	204,370	204,370	229,241
Other Services	37,875	42,600	42,600	44,600
Repairs and Maintenance	914,464	830,500	839,500	920,204
Rentals	-	-	-	-
Insurance	9,744	9,120	9,120	9,120
Communications	8,332	12,500	12,500	12,500
Advertising and Printing	3,157	3,000	3,000	3,500
Travel & Education	5,178	4,700	4,700	4,700
Energy	1,234,401	1,332,294	980,609	1,207,482
General Supplies	40,597	42,500	42,500	44,000
Major Supplies	-	-	-	-
Miscellaneous	21,223	22,250	22,250	22,250
Capital Outlay	1,738	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 3,144,309	$ 3,127,527	$ 2,780,458	$ 3,170,616

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	12	12	12	13
Part Time Benefited	2	2	2	2
Contracted Employees	-	-	-	-
TOTAL	14	14	14	15

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Description of Service Provided	Current or Emerging Issues
General Division Municipal infrastructure inventory and long-range planning Citizen support services Sanitary Sewer Issues and Inquiries Coordination and management of cross functional agreements with other units of local, state, and federal government Maintains infrastructure records in excess of 100 years old Special Assessments-Benefit Calculations and spreading of those benefits. Manage and update Infrastructure Funding Policies.	Many miscellaneous areas of requests for information and for assistance. This area is fairly consistent each year. We are looking forward to the rollout of City Works to assist in the tracking of these requests. Efforts are ongoing to improve access to digital records. Need to create redundancy and provide cross training within this department. Policy was last updated in 2013 and is currently under review for changes to be implemented for 2016 construction projects.
Design and Construction Division Design and construction administration. Bidding process. Construction specifications and standards. New construction, reconstruction, and rehabilitation of municipal infrastructure. Oversight and management of a strategy for Watermain Replacement. Pavement Management Program. Sidewalk construction and reconstruction Program. Plan Review (In house- and Consultant designed) for New and Rehabilitation projects. Coordination of Sewer Spot Repair projects with Public Works. Day to day implementation and management of sewer repair policy.	Responsible for consistency of practices in the design and installation of infrastructure. Need for online bidding in near future. Primary responsibility for keeping City construction practices up with industry standards. These are currently suffering due to new development pressure driving up costs and taking contractors from the bidding pool, causing projects to be delayed and increasing the backlog of work to be completed. Over all City index is good, largely due to new streets that raise the average. However, to continue to maintain an acceptable rating a larger investment needs to be made in the Pavement Rehabilitation Program. This is driven completely by public requests and needs.

Description of Service Provided	Current or Emerging Issues
Engineering Services Division Support Platting Process with Technical Analysis of proposed plats Pre Development Support for Developers Site plan reviews Right of Way Acquisition, including permanent and temporary easements Annual Reporting Provides mapping support city-wide Surveying, building, and lawn grades, sidewalk. Row of Way Occupancy and Encroachment Management including the development of appropriate agreement documents Excavation permitting Mapping Utility locations & Providing field locates for City Owned Utilities New Development –Design and Construction Administration and Construction Inspection Oversight of Consultants that have been hired to perform Design, Construction Administration, and Construction Inspection of New Developments	We received a high numbers of requests for new developments in 2013, 2014 and 2015. With the number of plats we have a high level of coordination for pre development meetings and site plan reviews. This has taken staff away from the normal design activities. The size and complexity of Site Plans has increased the time needed for staff review. Service provided for both new developments and reconstruction projects. Needs in this area have been escalating and to keep up with the demand many duties have been pushed to the City Attorney's office. The rollout of Masterworks has made the annual reporting more efficient. Survey experienced some staffing challenges this year and consultants were brought in to support several construction projects. We have seen an increase in encroachment requests related to a heightened awareness by lenders requiring documentation of any encroachments found during alta surveys of property subject to mortgages. As construction activity grows permitting and locating responsibilities pick up as well. There has been a continuous demand for Right of Occupancy Requests associated with private utilities In addition with the aggressive rollout of Mid Continent we hired 3 contract employees for a period of 3 years (2014-2017) to assist us in keeping up with the effort. We are seeing a general increase in requests due to other construction projects including the in town levees associated with the Diversion and we will need an additional full time locator to continue to meet the demands of current construction along with continuous growth. We have not expanded our locating department since the inception of ONE CALL over 13 years ago. Driven by developer requests for infrastructure. Currently a heavy load. $24 Million has been bid to date in 2014 with an additional $10 Million expected by year end. This does not include carry over from2014. This area continues to be aggressively expanding.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Number of Projects Bid	75	51	60
Excavation Permits	3,540	4,500	5,720
Right of Occupancy Permits	9	10	12
One Call Tickets	$19,000	$19,820	$21,000
Elevation Certificate Surveys	238	800	600
Sidewalk Survey	309	370	445
Driveway Survey	325	355	410
Yard Grades	332	415	520
Encroachment Agreements	5 + 15 for 25th St	6 pending (not to CC yet)	7

- **One Call Tickets were $1.10 in 2014 and 2015.**
- **Midcontinent is now franchised which will reduce the Right of Occupancy Permits.**

Engineering

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 3,252,021	$ 3,511,995	$ 3,417,218	$ 3,571,421
Benefits	819,716	903,786	871,802	931,866
Other Services	35,826	80,500	80,500	88,300
Repairs and Maintenance	27,605	36,100	36,100	30,300
Rentals	1,893	2,000	2,000	2,000
Insurance	19,704	18,935	18,935	18,935
Communications	19,927	24,300	24,300	30,100
Advertising and Printing	13,486	18,600	18,600	18,350
Travel & Education	38,503	65,317	65,317	66,997
Energy	52,624	53,832	39,502	42,837
General Supplies	24,169	37,750	37,750	37,750
Major Supplies	-	-	-	-
Miscellaneous	7,384	14,500	14,500	17,700
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 4,312,858	$ 4,767,615	$ 4,626,524	$ 4,856,556

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	36	38	38	38
Part Time Benefited	1	1	1	1
Contracted Employees	5	3	3	3
TOTAL	42	42	42	42

Traffic Engineering

Description of Service Provided	Current or Emerging Issues
The Traffic Engineering Department includes the City Transportation Engineer and the Sign and Signal Shop Operations. The Department is jointly operated and managed as part of the City's Engineering Department. The Traffic Engineering Department is responsible for the following activities: • Design, operation, management and maintenance of the City's traffic signal & intelligent transportation system • Installation and maintenance of all regulatory, parking and warning signs (approx 25,000) • Conducting traffic studies & traffic calming program • Construction administration of traffic signals, pavement markings and traffic safety devices • Coordinate and staff the City's Traffic Technical Advisory Committee • Review traffic related features of site plans, plats and long range plans, most notably access control for driveways and intersections to city roadways. • Coordination & planning with NDDOT & Metro COG federal Aid transportation improvement projects • Coordination with contractors on lane/road closures, and other entities for special event traffic control • Responsible for shared use path planning and construction • Responsible for management of city bridges • 9 full time staff – 4 located in City Hall, 5 at Sign & Signal Shop	• Construction inflation costs continue to escalate in this economic climate in ND where work is plenty and contractors overburdened. Pavement markings and traffic signal costs are increasing 10-15% per year. • Improved intersection traffic controls at intersections, whether it be flashing yellow left turn arrows at traffic signals or it be roundabouts at other intersections, will continue to be recommended for implementation. • The Complete Street design concept, or streets planned and designed for all users, will continue to be recommended for implementation, as recommended in the GO2030 comp plan. • As the City continues to grow and how the traffic signal world becomes more technologically based, there will be a need in the future for a new FTE for a Traffic Signal Electronic Specialist to assist with maintaining the Citywide system.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Salaries	585,164	750,255	753,780
Pavement Markings	225,557	485,000	510,000
Traffic Signal Maintenance	169,238	175,000	200,000
Electricity	56,099	63,000	65,000

Traffic Engineering

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 627,684	$ 730,115	$ 803,751	$ 770,054
Benefits	166,649	202,167	227,631	205,673
Other Services	227,557	485,000	485,000	612,500
Repairs and Maintenance	5,620	7,000	7,000	17,000
Rentals	-	-	-	-
Insurance	5,974	6,240	6,240	6,240
Communications	5,398	5,850	5,850	5,850
Advertising and Printing	386	500	500	500
Travel & Education	9,591	13,500	13,500	13,500
Energy	72,530	81,692	77,069	78,145
General Supplies	169,238	156,400	156,400	176,400
Major Supplies	-	-	-	-
Miscellaneous	2,430	22,150	22,150	2,150
Capital Outlay	58,962	-	21,038	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 1,352,019	$ 1,710,614	$ 1,826,129	$ 1,888,012

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	9	10	10	10
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	9	10	10	10

Streets Department

Description of Service Provided	Current or Emerging Issues
The Public Works Street Department strives diligently to preserve and enhance the social and environmental quality of life in the City of Fargo. Through effective, efficient, and quality service the department not only maintains but focuses on improving public infrastructure that will assist in safeguarding the health, safety and welfare of all citizens. The Street Department provides a wide range of services essential to the public which can vary from street and utility repair to fighting major floods and snow storms. Overall the department's primary responsibilities can be categorized into the following activities: • Street & Bridge Maintenance: o Asphalt & Concrete Street Repair o Mudjacking o Gravel Street & Alley Maintenance including dust control o Sweeping o Snow Removal & Anti Ice Measures for all Public Streets o Maintenance & Snow Removal of all City Owned Sidewalks • Gravity Sanitary Sewer System Maintenance &Televising • Storm Sewer System Maintenance & Televising • Right-of-Way Grooming • Street Sign Designation Replacement & Repair • Sidewalk Ordinance Enforcement • Parking Restriction Enforcement	• The current rapid expansion in city development will have long term effects on departmental functions and without adequate additions to staffing a decline in levels of service will take place causing frustration for the taxpayer. • Both fleet expansion and increased equipment size has caused Public Works to quickly outgrow current facilities. Short term accommodations have been met through the rental of 30,000 square feet of building storage from the Fargo Park District but a long term solution will need to take place in the near future. Snow storage for snow removal and other required widening and hauling operations is quickly becoming a rising issue. The need to purchase and develop permanent city owned snow storage facilities continues to be a priority.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Lane Miles of Roadway Maintained	2,022	2,048	2,073
Miles of Sanitary Sewer Maintained	414.83	418.68	423.00
Miles of Storm Sewer Maintained	450.80	456.58	462.00
Storm Lifts Stations Maintained	76	76	78
Acres Mowed	1,057	1,057	1,067

Street Department

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 2,849,404	$ 3,146,237	$ 3,112,748	$ 3,196,699
Benefits	877,459	992,343	979,543	1,078,402
Other Services	174,176	205,100	205,100	469,100
Repairs and Maintenance	8,445	35,000	35,000	35,000
Rentals	159,105	195,256	195,256	145,256
Insurance	74,854	95,925	95,925	95,925
Communications	7,079	9,900	9,900	9,900
Advertising and Printing	467	900	900	900
Travel & Education	21,306	19,700	19,700	19,700
Energy	400,755	522,489	372,167	461,741
General Supplies	323,626	296,600	296,600	307,600
Major Supplies	476,902	395,046	395,046	515,046
Miscellaneous	14,305	17,700	17,700	22,700
Capital Outlay	4,779	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 5,392,662	$ 5,932,196	$ 5,735,585	$ 6,357,969

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	51	54	54	55
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	51	54	54	55

Central Garage

Description of Service Provided	Current or Emerging Issues
Along with its two divisions, Emergency Services and Transit, Central Garage provides a wide range of services to the City of Fargo departments. This is achieved by operating a maintenance facility and parts storeroom at both the Public Works building and the Metro Transit Garage. Overall the department's primary responsibilities can be categorized into the following activities: • Vehicle and Equipment Procurement • Developing and managing the vehicle and equipment replacement schedule • Liquidation of assets • Preventative Maintenance Program • Vehicle and Equipment Repairs • Major Repair Outsourcing • Road Service Assistance • Process Licensing Documents • Insurance Claim Processing • Fuel Contract Purchases • Fuel Sales to other Governmental Agencies • Fueling Site Operation and Maintenance at Public Works and Metro Transit Garage • Track Lifecycle Costs for Vehicles and Equipment • DOT inspections, breathing apparatus certification, aerial equipment certification • Parts Storeroom o Perform inventory control procedures o Ensure parts are processed to the work orders o Provide monthly billing reports o Reconcile purchasing documentation	• Our biggest challenge continues to be hiring and retaining qualified technicians. Nationwide there is a severe shortage of technicians and this is a trend that will continue for some time as the number entering the workforce is not keeping up to the technicians retiring. • The rising cost of vehicles and equipment is putting a strain on the vehicle replacement budget which replaces vehicles and equipment for the General Fund Departments. For those departments we have over $35,000,000 in vehicles and equipment. If we give everything a 15 year life cycle, to replace them on this 15 schedule we would need $2,330,000/year. • Finding room for vehicles and equipment is another area where we are challenged. We are forced to park some of this equipment outside where they are exposed to the elements. While this is okay for cars and pickups, leaving larger equipment exposed to the elements causes accelerated wear and increases repair costs. • Additional maintenance costs are being experienced with the mandate of cleaner emissions and utilization of advanced technology. It is not uncommon to see a $5,000 cost just for the diesel particulate filter and the diesel catalyst filter.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Repairs less than 1 day	83%	83%	85%
Repairs 1 to 2 days	6%	7%	8%
Repairs more than 2 days	11%	10%	7%
Fleet Availability	97%	97%	97%
Billable Labor Hours	30,453	31,091	32,000
Fuel Contract Savings	$233,553	$143,053	$250,000

Central Garage

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 1,154,270	$ 1,274,308	$ 1,260,163	$ 1,312,401
Benefits	377,466	413,923	407,188	437,093
Other Services	49,950	9,400	11,812	29,900
Repairs and Maintenance	825,903	853,402	900,470	865,652
Rentals	-	500	500	500
Insurance	11,495	8,840	8,840	8,840
Communications	4,037	5,000	5,000	5,000
Advertising and Printing	232	400	400	400
Travel & Education	16,833	22,300	22,300	28,300
Energy	8,342	218,950	182,855	193,434
General Supplies	32,762	29,400	29,400	32,400
Major Supplies		-	-	-
Miscellaneous	29,002	25,000	25,000	25,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 2,510,292	$ 2,861,423	$ 2,853,928	$ 2,938,920

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	23	23	23	23
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	23	23	23	23

Description of Service Provided	Current or Emerging Issues
The Fargo Fire Department is dedicated to providing the community with progressive, high quality preventive and emergency services. 121 full time employees provide fire prevention, safety, and emergency education as well as emergency response to medical, fire, hazardous material, and technical rescue response. The fire department operates out of seven fire stations strategically located throughout the city. The department staffs seven engine companies, two ladder companies, and two battalion vehicles. The fire department service is usually considered a public good that has traditionally been provided by the community for the benefit of its citizens. By publicly providing these services, citizens can have services that would be cost prohibitive for individuals to provide for themselves. Consistent with that philosophy, the Fargo Fire Department continually recognizes the value of serving the needs of the citizens. Firefighting forces are the assets that protect the community's economic and tax base as well as its health and welfare. This is a valuable asset that must be carefully provided and wisely managed. The FFD collaborates with many other fire protection agencies at the local, state, and federal levels. The department is organized into four divisions: Fire Administration, Fire Prevention/Inspection/ Investigation, Emergency Operations, and Support Services. Fire Administration is responsible for all department activities, liaison to other city departments, accreditation, human resource issues, and final determinant in all budgetary matters. Fire Prevention provides proactive prevention services, such as fire safety inspections of commercial and University property, site plan reviews, and fire prevention education.	• Community growth is requiring that we look at adding a fire station in South Fargo in the near future. We have seen a growth in call volume of 273% in the past 3 years. • Facilities are need of updating. Fire Headquarters is not set up for efficient and effective service delivery. The building continues to have plumbing, electrical, and roof issues. The City Commission approved remodeling this building in 2015. • The fire burn building located with Station 4 is in need of repairs. The building is over 30 years old and the interior protective coating is starting to fall off. The facility needs to be made usable in the interim but a new facility is needed. • With the community growth we continue to upgrade and add to our warning system. New sirens are needed as well as replacement. • Changes in fire department responses have caused us to evaluate how we would respond with Fargo PD to an active shooter situation. Additional protective equipment needs to be purchased to ensure firefighter safety in these situations. • Annual fire service business inspections continue. In an effort to be more efficient and effective we are working to transition into a paperless system.

Fire Support Services plans, develops, and coordinates in-house training activities through the assistance of two training captains. This division also oversees the City's Emergency Management program. The Assistant Chief of Support Services serves as the accreditation manager. The department recently became reaccredited by the Commission on Fire Accreditation international. Emergency operations services include emergency medical services, fire suppression, hazardous materials and technical rescue response. This division also oversees all facilities and equipment purchasing. This division all conducts commercial building inspections, hydrant flushing, and public education.	

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Calls for Service	6,984	8,500	9,200
Number of Stations	7	7	7
Number of Apparatus	16	16	16
Cost of Protective Gear	$2,200	$2,250	$2,500
Hydrants Flushed	6,380	6,500	6,700
Suppression Inspections	5,365	5,450	5,550
Bureau Inspections	1,187	1,350	1,500
Average Response Time	244 sec.	240 sec.	240 sec.
ISO Rating	3	2	2

Fire Department

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 7,565,045	$ 7,810,534	$ 7,751,498	$ 7,957,963
Benefits	2,679,482	2,870,326	2,839,133	3,313,206
Other Services	118,409	169,750	169,750	184,500
Repairs and Maintenance	80,524	87,000	87,000	122,500
Rentals	-	-	-	-
Insurance	41,814	35,020	35,020	35,020
Communications	14,686	28,250	28,250	21,500
Advertising and Printing	1,901	6,000	6,000	9,500
Travel & Education	82,424	59,062	59,062	62,612
Energy	255,344	243,661	214,763	232,492
General Supplies	94,839	95,100	95,100	105,100
Major Supplies	-	-	-	-
Miscellaneous	100,017	102,000	102,000	116,275
Capital Outlay	25,046	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 11,059,531	$ 11,506,703	$ 11,387,576	$ 12,160,668

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	121	121	121	122
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	121	121	121	122

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Description of Service Provided	Current or Emerging Issues
The Police Department provides the community with a wide range of both basic and emergency policing services, which include investigating and resolving crime, enforcing the city's traffic regulations, responding to calls-for-service received from the general public, and mitigating the other public-safety concerns coming to our attention. The department is divided into two operational divisions –Field Services (patrol) and Support Services (Investigations and Administrative Services) each of which is commanded by a deputy police chief. The Field Services Division is sub-divided into four patrol districts, each of which is managed by a police lieutenant who is responsible for police operations within their district. Each district is further divided into three patrol areas where the officers assigned each area are supervised by a police sergeant. The department utilizes processes known as "CompStat" and "Intelligence Led Policing" which facilitates the use of data to assess when and where department resources are deployed, thus making the most effective and efficient use of those resources. The primary services provided include: • Patrol • Investigations • Emergency Response • School Resource Officers • Downtown Resource Officers • Crimes Against Children Investigations • Cultural Liaison Officer • GLBT Liaison Officer • Native American Liaison Officer • Animal Control • Parking Enforcement • Crime Prevention • Records Management	As Fargo continues its rapid and vibrant expansion, the public-safety issues associated with such growth are likely to increase as well. In order to maintain a relatively low crime rate throughout the city, the police department will need to add both sworn and non-sworn personnel at a rate that meets or exceeds the city's growth rate (I have included spread sheets describing the necessary personnel needed for the future). In addition, the department's on-going initiatives to mitigate crime through prevention, public interaction and public awareness will be the best approach towards maintaining the existing quality of life status throughout the city. The rapid geographic and elongated growth of the city presents a significant challenge for the police department's response capabilities. The city is in the process of giving the police department the old health department building across the street when the health department vacates it. Although we are grateful for the much needed space and parking, I would like to see the city plan for a police station in the future. The city could consider three different options. • A stand alone Fargo Police station more centrally located in the city. • A combined effort with the Cass County Sheriff's Department for a joint law enforcement center. • Keep the current building downtown and add a second precinct station, moving approximately half of the department to a location in the southwest part of the city.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Calls-for-Service	65,682	69,000 – 70,000	74,000
Police Incident Reports	8,638	8,900	9,100
Traffic Crashes	3,948	3,950	4,000

Police Department

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 10,784,391	$ 11,346,525	$ 11,465,377	$ 12,119,309
Benefits	3,820,511	4,175,099	4,107,164	4,357,936
Other Services	173,212	154,340	179,090	154,100
Repairs and Maintenance	24,088	40,500	40,500	142,136
Rentals	12,980	38,056	22,000	22,000
Insurance	70,473	57,610	57,610	57,610
Communications	126,713	133,780	149,836	150,256
Advertising and Printing	38,758	36,500	36,500	36,500
Travel & Education	115,667	160,900	162,181	160,150
Energy	331,134	333,297	245,665	266,057
General Supplies	179,145	200,425	200,425	192,125
Major Supplies	-	-	-	-
Miscellaneous	131,459	154,972	154,972	155,222
Capital Outlay	210,285	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 16,018,816	$ 16,832,004	$ 16,821,320	$ 17,813,401

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	169	175	175	180
Part Time Benefited	-	-	-	-
Contracted Employees	1	3	3	3
TOTAL	170	178	178	183

Fargo Cass Public Health

Description of Service Provided	Current or Emerging Issues
Fargo Cass Public Health mission is to assure a healthy community for all people through ongoing assessment, education, advocacy, education, prevention and collaboration. Currently there are 134 employees equating to 121 FTE's , at this time there are 4 open positions (3.2FTE) The major services delivered include: • Environmental Health (food inspections, water quality, nuisance complaints, other) • PH Emergency Preparedness • WIC Nutritional Supplement Program • Health Promotion (obesity prevention, tobacco prevention, worksite wellness) • Clinic based services (family planning, immunizations) • Nursing: home based, school, correctional health • Disease Control (tuberculosis, sexually transmitted disease, HIV) • Gladys Ray Shelter • Fargo Detox Center • Grants management	• We continue to see a decrease in funds from existing federal and state grant sources. We need to continue to seek out alternative grant sources and position FCPH to be eligible for other funding sources. • The new building on 25th St and 13th Ave will be completed within the next month. The goal is to have all staff moved by September 1. • We are seeing an increase in grant funding that is being awarded on a regional basis and not per county. This trend has increased our need to work collaboratively with other counties in the SE region. I anticipate that this trend will increase as federal and state funding patterns change. • Transition from paper to electronic health records continues. • Preparation has begun to obtain National Public Health Accreditation. This will be a 12-18 month process. Doing so will allow us to be eligible for additional federal and state funding, as well as other private foundation funds.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Federal Grants	$1,463,075	$1,466,500	$1,491,000
State Grants	$559,381	$602,200	$321,500
State Aid	$500,974	$531,744	$571,505
% of Health Records converted to electronic	50% of identified programs	80% of identified programs	100% of identified programs
Self Pay revenue	$706,488	$715,000	$700,000
Environmental Health licenses issued	1,430	1,520	1,600

Fargo Cass Public Health

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 6,299,767	$ 6,819,669	$ 6,819,669	$ 6,934,090
Benefits	1,766,188	2,048,606	2,048,606	2,097,311
Other Services	516,797	693,550	693,550	475,720
Repairs and Maintenance	13,954	9,500	9,500	16,000
Rentals	48,355	42,610	42,610	15,960
Insurance	34,172	25,365	25,365	25,365
Communications	38,955	32,300	32,300	37,000
Advertising and Printing	13,657	19,600	19,600	17,100
Travel & Education	99,375	133,700	133,700	134,000
Energy	28,936	38,267	34,374	83,588
General Supplies	462,755	472,900	472,900	473,400
Major Supplies	19,256	12,500	12,500	20,000
Miscellaneous	1,419	1,000	1,000	1,000
Capital Outlay	15,574	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 9,359,160	$ 10,349,567	$ 10,345,674	$ 10,330,534

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	90	93	93	94
Part Time Benefited	26	26	26	27
Contracted Employees	2	2	2	1
TOTAL	117	121	121	122

Description of Service Provided	Current or Emerging Issues
Technology Access to include Public Internet, Wireless Internet and Printing: All Library locations provide public Internet stations, wireless access and printing for a small fee. Staff is also available to assist patrons with technology related questions. **Access to Books and AV Materials including non-English language resources:** The library provides both print and audio visual items for all ages to include a world language collection for non-English speaking residents. In 2014 Fargo Public Library circulated over 1 million items to local citizens and had over half a million. **Access to Statewide E-Content:** The library is part of a statewide E-book consortia know as Library 2GO. Our membership allows the citizens of Fargo to have access to E-content from twenty-eight different libraries statewide. **Technology Instruction/Programming:** We provide beginner computer and Internet classes to the public. We also provide beginner mobile device classes that give an overview of the many devices and how to use a mobile device to access E-books. We also provide programs related to emerging technologies such as 3D printing. **Children's Early Literacy Programming:** The library's children's department provides a number of programs designed to promote early literacy skills such as Baby Rhyme Time, **Story time for Preschoolers and Toddlers and Ready to Read workshops for parents and guardians.** **Cultural Events:** The library provides a wide variety of cultural events such as the Fall Jazz Concert series, author visits, story tellers and film series. **Inter-Library Loan Services:** Fargo residents are able to receive materials from other libraries around the country through our Inter-library loans services.	**Continued growth of the community and user expectations:** The continued growth of the community adds the challenge of expanding programming and collections with limited resources. The citizens of Fargo continue to request additional programming and services. Families have requested the expansion of children's programming to evenings and weekends. Newer retirement communities have requested to participate in our Outreach Services. At our current staffing levels we are unable to provide Outreach Services to additional agencies. Similarly, any significant expansion of weekend and evening programming would only be possible with limiting current programming. **Impact of the Ed Clapp Elementary School:** The planned opening of the Ed Clapp Elementary School in the fall of 2015 has the potential to greatly impact the Dr. James Carlson Library. The challenge will be to maintain the current level of services to current visitors while meeting the program, collection, and staff-time needs of the students. **Continue Growth in the demand for Electronic Content i.e. E-books:** The continued growth of the number of mobile devices in our community has fueled the continued demand for more E-book and E-Audio book offerings from our Library 2Go consortia.

Description of Service Provided	Current or Emerging Issues
Access to Electronic Databases: The library provides a wide variety of online resources. The topics include: Auto Repair, Books and Reading, Encyclopedias, Genealogy, Health Resources, Investing, Language Learning, Legal Resources, Library Catalogs, Local History, Magazines and Newspapers, Non Profits, Research, Small Business, Teachers and Educators, Test Preparation and Skill Improvements. **Reference and Readers Advisory Services:** The library provides staff dedicated to assisting patron's informational needs. **Community Gathering Spaces:** Each library location has meeting/program space available for community businesses, organizations and individual citizens. **Recreational and Educational Programming for all Ages:** Along with the cultural programs discussed above, the library continually provides the community a diverse offering of programs for all ages. http://www.cityoffargo.com/CityInfo/Departments/Library/CalendarofEvents **Outreach Services:** The library provides library materials to citizens in over twenty retirement and assistant living facilities to include a number of homebound individuals. **Job Seeker Services:** The library has provided classes for resume' building and interview skills.	

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Items Circulated	1,000,025	998,753	1,002,580
Library Visits	501,356	506,396	502,100
Program Attendance	19,991	21,500	20,000

Fargo Public Library

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 1,957,162	$ 1,966,988	$ 1,959,634	$ 2,089,867
Benefits	559,629	574,896	572,616	668,102
Other Services	111,359	85,400	85,400	86,200
Repairs and Maintenance	63,792	60,366	60,366	60,366
Rentals	52,432	56,196	56,196	56,196
Insurance	20,456	21,555	21,555	21,555
Communications	67,295	73,450	73,450	73,450
Advertising and Printing	25,684	-	27,000	27,000
Travel & Education	18,795	32,200	32,200	32,200
Energy	147,707	158,977	158,830	158,864
General Supplies	731,805	783,729	795,133	783,729
Major Supplies	-	-	-	-
Miscellaneous	1,648	2,100	2,100	2,100
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 3,757,764	$ 3,815,857	$ 3,844,480	$ 4,059,629

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	27	27	27	28
Part Time Benefited	12	12	12	12
Contracted Employees	-	-	-	-
TOTAL	39	39	39	40

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Description of Service Provided	Current or Emerging Issues
The City Commission Office provides administrative services in support of the governing body including the Mayor and City Commissioners as well as the City Administrator. The Office also serves as the contact between constituents and their elected officials. The major services delivered include: • City Commission agenda creation • Compilation of agenda packets to include review of recommended motions to assure appropriate action by Commission • Preparation of on-line agenda packets to link agenda items with background information • Preparation of City Commission minutes • Proper follow-up of City Commission actions taken at meetings • Review of pending legislation prior to and during Legislative sessions and work with Legislators and various Departments • Ensure proper media notification of meetings to conform with open meetings laws • Liaison between City departments and the Commissioners • Liaison between the public and Commissioners • Arrange meetings for the Mayor and City Commissioners and the City Administrator • Preparation of Proclamations • Preparation of various documents for the Mayor, Commissioners and City Administrator	• This department is currently involved in implementation of a new agenda and meeting management software program, ensuring that all legal requirements and proper procedures for minutes are included. It was expected to provide better information about agenda items and allow constituents to access discussion of specific agenda items on the meeting video without listening to the entire meeting. That part has worked out; however, the minute portion has been problematic. • This department has been assisting the HR Department with digitizing a substantial amount of documents

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Agenda Preparation	27	26	26
Minute Preparation	27	26	26
Legislative Bills Review	918	1,100	-
HR Document Scanning	-	1,000's	1,000's

City Commission

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 304,674	$ 316,474	$ 311,202	$ 321,072
Benefits	95,758	97,866	97,866	108,714
Other Services	55,169	62,698	62,698	64,557
Repairs and Maintenance	-	500	500	500
Rentals	-	-	-	-
Insurance	1,682	1,945	1,945	1,945
Communications	4,232	6,100	6,100	5,000
Advertising and Printing	21,801	30,200	30,200	31,000
Travel & Education	68,517	98,100	98,100	100,100
Energy	-	-	-	-
General Supplies	1,680	1,700	1,700	2,350
Major Supplies	-	-	-	-
Miscellaneous	21,227	26,000	26,000	26,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 574,740	$ 641,583	$ 636,311	$ 661,238

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	3	3	3	3
Part Time Benefited	3	5	5	5
Contracted Employees	-	-	-	-
TOTAL	6	8	8	8

Description of Service Provided	Current or Emerging Issues
The Fargo Civic Center provides event space for concerts, trade shows, sporting events, corporate functions and community and regional events. Event services provided by the Civic Center include: • Staffing • Equipment set-up and rental • Ticketing • Concessions	The Centennial Hall was decommissioned in March 2015. This will reduce rentable square footage by 50%. Options for future uses for the Civic Center are being evaluated.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Days occupied - Auditorium	99	74	77
Days occupied – Centennial Hall	121	34	-

Fargo Civic Center

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 302,636	$ 289,340	$ 287,227	$ 124,152
Benefits	94,339	96,205	94,730	47,372
Other Services	22,575	13,200	13,200	9,200
Repairs and Maintenance	1,157	7,000	7,000	6,000
Rentals	6,586	4,000	4,000	2,500
Insurance	1,458	1,700	1,700	1,000
Communications	2,752	1,500	1,500	1,500
Advertising and Printing	-	120	120	120
Travel & Education	-	400	400	400
Energy	83,192	54,582	54,582	67,582
General Supplies	14,848	6,415	6,415	4,415
Major Supplies	66,367	49,000	49,000	24,200
Miscellaneous	4,074	5,000	5,000	5,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 599,984	$ 528,462	$ 524,874	$ 293,441

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	5	5	5	3
Part Time Benefited	1	1	1	1
Contracted Employees	-	-	-	-
TOTAL	6	6	6	4

Description of Service Provided	Current or Emerging Issues
The City of Fargo provides financial assistance to certain not-for-profit organizations that benefit youth, arts, human services and others. Funds are appropriated in the annual budget process. This social services grant allocation process is managed by the Community Development Committee and final funding recommendations are approved by the City Commission. Funds are typically disbursed in February in conjunction with the Dakota Medical Foundation Giving Hearts Day event.	Our Social Services Grant program is recognized by Dakota Medical Foundation as a community gift. Agencies are now eligible to leverage their grant dollars by using social service funding from the City of Fargo. Approximately 60% of grants are made to human service agencies within the community. Arts funds have been segregated into its own budget line for 2016 in the amount of $108,600.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Number of Awards	23	26	24
Amount of Awards	$304,708	$347,000	$362,000

Social Service & Arts

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ -	$ -	$ -	$ -
Benefits	-	-	-	-
Other Services	304,708	362,000	347,000	362,000
Repairs and Maintenance	-	-	-	-
Rentals	-	-	-	-
Insurance	-	-	-	-
Communications	-	-	-	-
Advertising and Printing	-	-	-	-
Travel & Education	-	-	-	-
Energy	-	-	-	-
General Supplies	-	-	-	-
Major Supplies	-	-	-	-
Miscellaneous	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 304,708	$ 362,000	$ 347,000	$ 362,000

Capital Outlay

Description of Service Provided	Current or Emerging Issues
Capital assets are a key part of providing quality services to our citizens. Resources need to be allocated in amounts sufficient to meet the demands of our growing City. All General Fund capital outlay requests are accumulated in the Capital Outlay Division for ease of budgeting and tracking. There is a detailed schedule of capital outlay requests and related funding in later section of this document. Department Heads are responsible to forecast their need for capital items to include buildings, heavy equipment, vehicles, equipment, software and other items that may be unique to their service delivery. The Budget Team reviews all capital requests and allocates budgetary resources for the highest priority initiatives. In some cases a fixed dollar amount is allocated and Department Heads can determine which items will be purchased.	Capital outlay funding has been reduced slightly as a result of supplemental funding approved out of the 2014 General Fund surplus. A detailed schedule of capital requests can be found starting on page 173. Departmental requests total $ 9.1 million, while recommended funding levels were set at $7.26 million. This budget funds about 79% of the requested items. The Budget Review Team is recommending reductions in funding levels for vehicle and computer replacements due to a shift in life cycle strategies deployed in the past. This change will be evaluated as we move forward to assure that Departmental resources are adequate to fund required services. The largest item of capital outlay is for street repair and maintenance projects. A total of $4 million has been appropriated for this purpose. We anticipate a final decision on construction of a new City Hall by the end of 2015.

Capital Outlay

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
City Auditor	$ 157,719	$ -	$ 59,601	$ 75,000
City Assessor	4,436	67,588	149,587	-
Buildings & Grounds	53,075	74,546	117,421	-
Transit	-	-	-	141,000
Planning	74,295	-	-	25,000
Engineering	145,492	99,394	240,254	100,000
Streets & Sewers	536,595	596,364	865,356	159,000
Central Garage	108,408	69,576	147,766	95,000
Fire Department	82,836	139,152	382,530	118,000
Police Department	-	-	118,130	300,000
Health Department	19,475	-	50,000	8,000
Public Library	97,478	-	130,000	35,000
City Commission	-	-	62,642	25,000
Human Resources	-	4,970	35,000	3,000
Municipal Court	-	-	5,674	50,000
Civic	1,430	-	19,455	-
Street Rehabilitation	32,380	3,975,762	3,993,382	4,000,000
Miscellaneous General Capital	-	-	-	-
Traffic Engineering	-	42,739	92,739	53,000
Citywide Initiatives	123,556	-	104,800	-
Outdoor Warning Sirens	54,561	129,212	175,656	80,000
Public Works Sewer Inspect	-	-	220,911	-
Public Information	-	59,636	59,636	10,000
IT Capital Pool	570,309	646,061	646,061	600,000
TOTAL	$ 2,062,045	$ 5,905,000	$ 7,676,601	$ 5,877,000

Vehicle Replacement

Description of Service Provided	Current or Emerging Issues
The Fleet Purchasing Department provides a wide range of services essential to all departments by utilizing the City of Fargo Purchasing policy. Overall the department's primary responsibilities can be categorized into the following activities: • Product evaluations • Vendor demonstrations • Department Requests • Fleet justifications • Developing equipment specifications • Requesting Proposals • Asset Management • Auction Services • Equipment Liquidation Enterprise fund vehicles and equipment are charged directly to the fund that utilizes them and are not included in this Divisional budget. This cost center is used to track ongoing end of life unit replacement of our fleet. Significant funding is needed to replace unit on a timely basis. Failure to replace them in an optimal timeline drives up repair costs. A Vehicle Replacement Committee meets periodically to monitor replacement recommendations and strategies to get the most value from our investment in these assets.	• Rapid rise of equipment cost due to diesel engine emission changes (40% increases since 2007). • Both fleet expansion and staffing increases make equipment requests difficult to fulfill within the given budget. • Cost benefit of early cycle trading to keep up with inflation and equipment's useful life. • In the past some used units were purchased for our passenger cars and pickup trucks. As the cost of used cars has risen we have discontinued this practice and are purchasing new units. Expected future equipment cost. • Fire Truck (Ladder) $950,000 • Fire Truck (Pumper) $550,000 • Squad car w/equip $60,000 • Snow Plow Truck $170,000 • Motor grader $285,000 • Street Sweeper $240,000

Operational Measures

Description	Licensed Equipment General Fund	Description	Licensed Equipment Enterprise Fund
Street	82	Solid Waste	61
Police	86	Waste Water	10
Fire	43	Water Filtration	6
Central Garage	12	Water Meters	8
Engineering	52	Mains &Hydrants	21
Health	13	Forestry	19
Assessors/planning/other	28	Street Lighting	7
Total	**316**	Total:	**132**

Vehicle Replacement

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
City Engineering	$ 33,862	$ -	$ -	$ -
Traffic Engineering	-	-	-	-
Streets & Sewers	910,981	872,000	1,138,912	425,000
Central Garage	312,405	261,000	261,000	175,000
Fire Department	281,303	298,500	298,500	295,000
Police Department	214,090	266,500	389,370	394,000
TOTAL	$ 1,752,641	$ 1,698,000	$ 2,087,782	$ 1,289,000

Unallocated

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ -	$ (462,166)	$ 55,902	$ (661,050)
Benefits	-	-	-	-
Other Services	-	(75,000)	(75,000)	(75,000)
Repairs and Maintenance	-	-	-	-
Rentals	-	-	-	-
Insurance	-	-	-	-
Communications	-	-	-	-
Advertising and Printing	-	-	-	-
Travel & Education	-	-	-	(70,253)
Energy	-	-	-	-
General Supplies	-	-	-	-
Major Supplies	-	-	-	-
Miscellaneous	24,411	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 24,411	$ (537,166)	$ (19,098)	$ (806,303)

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Transfers To Other Funds

Description of Service Provided	Current or Emerging Issues
Fund transfers are used to move General Fund resources to other governmental funds for specific purposes. Specific uses include local share of capital grants, debt service, special revenue funding and capital projects. Certain budgeted expenditures are reclassified during the Comprehensive Annual Financial Report as transfers to other funds.	Fund transfers increased in the 2016 budget due to expected debt service payments on long term debt for the City Hall and Fire Station remodeling projects. General fund resources are being used to make the required debt payments. This new debt will be issued in late 2015 or 2016. The construction loan for the Fargo Cass Public Health facility remodeling project that was completed this year is scheduled for payment in in full by year end. Debt service requirements will increase in 2017 once bonds are issued for the new City Hall.

Transfers To Other Funds

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
To Special Revenue Funds	$ 1,853,045	$ 70,000	$ 70,000	$ 69,000
To Debt Service Funds	210,750	761,000	761,000	1,625,000
To Capital Project Funds	2,200,000	100,000	100,000	100,000
To Street Rehabiliation	4,000,000	-	-	-
TOTAL	$ 8,263,795	$ 931,000	$ 931,000	$ 1,794,000

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Fund Description	Fiscal Trends and Comments
There are seventeen Special Revenue Funds maintained by the City of Fargo. Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditures of a particular purpose.	• The Emergency 911 fund has been discontinued due to a change in tax collections that are now handled by Cass County, effective January 1, 2015. All costs related to the Red River Regional Dispatch Center are funded by Cass County. • The original cost of Newman Outdoor Stadium was fully recovered in 2014. The Baseball Stadium fund will be discontinued in 2016 and merged with the General Fund in a separate Division. • The Budget Team and the Parking Authority members are recommending increases in municipal parking fees in 2016 to help fund and expand our municipal parking operations.

CITY OF FARGO, NORTH DAKOTA

SPECIAL REVENUE FUNDS 2016 BUDGET SUMMARY

Fund Name	Fund	1/1/2015 Fund Balance	2015 Revenues	2015 Mid Year Adjustments
City Share of Special Assessments	202	$ 411,501	$ 383,000	$ -
Noxious Weed Control	203	128,691	37,000	-
Emergency 911	204	(20,931)	2,077,000	99,931
Convention & Visitors Bureau Operating	206	1,066	2,526,000	(1,066)
Regional Law Enforcement Training Center	208	131,481	105,000	-
Court Forfeits	215	141,652	100,000	-
Skyway Maintenance	219	215,797	100,000	-
Downtown Business Improvement District	221	176,203	194,000	-
NRI Loan Program	230	42,143	194,000	270,000
Community Development	231	76,685	683,000	-
HUD HOME Program	233	35,110	23,000	-
Neighborhood Stabilization	234	78,691	600,000	-
Home Participating Jurisdiction	239	99,605	453,000	-
Parking Authority	240	190,039	1,321,000	-
Parking Authority Repair & Replacement	241	400,646	36,000	-
Parking Authority Surplus Fund	242	935,592	-	-
Baseball Stadium	268	(1,222,823)	100,000	-
Total Special Revenue Funds		$ 1,821,148	$ 8,932,000	$ 368,865

Notes:

Fund 204 Emergency 911 was closed out in 2015, this function is now handled by Cass County after voter approval to consolidate this activity

Fund 268 Baseball Stadium accounting has been merged with the General Fund in 2016. Transfers will be made in the future to eliminate this deficit.

2015 Expenditures	1/1/2016 Projected Fund Balance	2016 Revenues	2016 Expenditures	1/1/2017 Projected Fund Balance
$ (359,000)	$ 435,501	$ 468,000	$ (400,000)	$ 503,501
(50,000)	115,691	-	(50,000)	65,691
(2,156,000)	-	-	-	-
(2,526,000)	-	2,525,850	(2,525,850)	-
(84,000)	152,481	105,544	(90,534)	167,491
(160,000)	81,652	100,000	(160,000)	21,652
(90,000)	225,797	100,000	(102,000)	223,797
(194,000)	176,203	194,000	(194,000)	176,203
(21,000)	485,143	194,000	(21,259)	657,884
(704,000)	55,685	723,000	(777,080)	1,605
(30,000)	28,110	23,000	(30,000)	21,110
(600,000)	78,691	600,000	(600,000)	78,691
(512,000)	40,605	483,000	(515,316)	8,289
(993,000)	518,039	1,404,300	(1,245,370)	676,969
(75,000)	361,646	36,000	(75,000)	322,646
-	935,592		-	935,592
(100,000)	(1,222,823)	-	-	(1,222,823)
$ (8,654,000)	$ 2,468,013	$ 6,956,694	$ (6,786,409)	$ 2,638,298

2015 - 2016 FM CVB OPERATING BUDGET

	2015 - 2016 Budgets	2014 - 2015 Projected Actuals	2014 - 2015 Budgets
REVENUES			
Fargo Lodging Tax	$ 1,680,000	$ 1,624,833	$ 1,679,699
Moorhead Lodging Tax	260,961	256,848	254,241
West Fargo Lodging Tax	144,000	115,191	60,000
Grant Income	-	6,030	8,000
Gift Shop Sales	29,850	21,816	16,800
Housing Bureau Income	2,700	-	-
FMVG Advertising Income	15,000	-	-
Interest Income	10,107	7,191	8,589
Industry Partner Participation	-	-	-
Miscellaneous	2,500	3,293	4,000
TOTAL REVENUES	**2,031,329**	**1,874,287**	**1,781,864**
EXPENDITURES			
Salaries Expenditures			
Salaries	634,500	518,863	546,700
Temporary Salaries	82,019	99,682	88,030
FICA Expense	54,814	46,679	48,557
Retirement	18,742	13,646	16,401
Unemployment	8,285	7,589	9,532
Workers Compensation	1,650	1,409	1,650
Health Insurance	72,931	118,612	66,365
Total Salaries	**777,235**	**699,561**	**696,427**
Administration Expenditures			
Professional Fees	8,420	7,633	8,500
Accounting Service/Payroll	19,200	14,183	16,490
Insurance	8,700	8,548	8,350
Utilities	32,714	27,014	28,366
Repairs and Maintenance	2,000	1,036	1,200
Office & Clerical Supplies	9,125	8,423	9,000
Other Supplies	4,260	6,295	3,600
Maintenance Supplies	2,241	2,093	1,200
VIC Supplies	7,185	9,125	6,000
Airport VIC Expenses	1,177	1,646	900
Scholarship	1,000	1,000	1,000
Software Leases	4,164	23,671	-
Bank/Credit Card Fees	1,800	1,686	1,200
Total Administration	**85,806**	**84,460**	**84,767**

2015 - 2016 FM CVB OPERATING BUDGET

	2015 - 2016 Budgets	2014 - 2015 Projected Actuals	2014 - 2015 Budgets
Sales/Mktg. Expenditures			
Postage & Shipping	23,850	18,603	26,250
Telecommunications	23,976	22,696	18,600
Marketing Research	1,725	1,149	1,450
Agency Fee	33,000	48,685	42,800
Advertising	281,041	274,078	308,588
Indoor (Display Booth)	2,150	1,953	1,500
Promotional Products	18,950	22,323	20,950
Brochures & Guides	-	7,644	13,000
Photography	5,770	2,044	3,530
Staff Clothing	600	1,285	3,000
Printing	27,500	15,028	23,500
Web Site	2,350	9,516	11,100
Visitor Guide	70,000	86,123	60,000
Visitor Guide Distribution	13,950	13,303	17,550
Travel: Air Fare	33,355	29,643	36,340
Travel: Lodging/Meals/Misc.	69,201	51,018	66,485
Trade Shows	30,525	40,680	36,270
Travel: Vehicle	11,095	14,319	18,480
Entertaining	8,590	17,829	8,820
Donations & Contributions	9,600	7,505	5,000
City Maps	7,000	5,792	22,400
Events & Receptions	14,300	16,190	102,000
Event Assistance	119,800	101,002	36,730
Event Hospitality	26,965	30,626	38,690
Registrations	47,827	27,796	18,000
Special Promotions	20,450	3,664	18,000
Festival Marketing Assistance	-	9,000	-
Banners	12,600	11,043	7,200
Name Badges	30,000	28,552	24,000
Marketing Software	48,588	15,878	19,580
Dues & Subscriptions	40,999	41,706	44,888
Annual Meeting	5,000	6,543	10,200
Fam Tours/Site Inspections	9,050	7,206	2,000
Contract Services	15,800	3,873	800
Housing Bureau	3,500	1,000	1,000
Housing Bureau Activity	1,550	147	-
Continuing Education	5,885	3,446	3,800
Miscellaneous	5,535	5,700	5,135
Promotional Sponsorships	68,770	72,486	74,800
Bid Fees	5,000	-	-
Total Sales & Marketing	**1,152,436**	**930,449**	**986,854**

2015 - 2016 FM CVB OPERATING BUDGET

	2015 - 2016 Budgets	2014 - 2015 Projected Actuals	2014 - 2015 Budgets
Other Expenditures			
Walk of Fame	2,100	450	2,700
Gift Shop Costs	16,000	26,070	13,500
Maintenance Contracts	1,000	590	940
Total Other	**17,140**	**8,812**	**12,550**

TOTAL EXPENSES	$ 2,149,873	$ 2,023,017	$ 2,032,617
TOTAL REVENUES	$ 2,145,118	$ 2,035,202	$ 2,031,329

VARIANCE	**$ (4,755)**	**$ 12,185**	**$ (1,288)**

2015 - 2016 FMCVB CAPITAL BUDGET

ACCOUNT #	REVENUES	2014 - 2015 BUDGET	2015 - 2016 BUDGET
400-1000-85	Fargo Lodging Tax	$ 840,000	$ 839,850
415-1000-85	West Fargo Lodging Tax	72,000	30,000
440-1000-85	Interest Income	7,277	12,948
	TOTAL REVENUES	**$882,798**	**$774,466**
	EXPENDITURES		
170-0000-85	Furnishings - Asset (Unk)	3,000	3,000
175-0000-85	Technology Purchases - Asset	6,000	7,600
180-0000-85	Bldg/Grounds Improv. - Asset	2,000	2,000
190-0000-85	Vehicle - Asset (trade-in)	-	25,000
505-1075-85	Telecommunications Expense	2,800	1,500
505-1085-85	Technology Maintenance/Upgrades	182,045	118,979
506-1000-85	Building Maintenance/Upgrades	22,450	22,300
506-1001-85	Office Maintenance/Upgrades	9,200	6,200
506-1010-85	Grounds Maintenance	33,350	31,400
511-1000-85	Equipment Leases	-	-
512-1000-85	Maintenance Contracts	31,900	31,850
502-1000-85	Insurance (City Policies)	7,000	6,800
518-1000-85	Depreciation	73,200	66,000
500-0050-85	Capital Grant Program	537,500	460,000
558-1000-85	Real Estate Specials and Drains	5,000	5,000
632-1000-85	Unknown Bid Fees	20,000	35,000
	Future Capital Allocation Fund	60,000	60,000
	TOTAL EXPENSES	**$882,629**	**$753,395**
	Total Revenues	$ 919,277	$ 882,798
	Total Expenses	$ 995,445	$ 882,629
	Variance	$ (76,168)	$ 169

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Fund Description	Fiscal Trends and Comments
Debt Service Funds are used to accumulate resources for the payment of long term debt. Financial resources are provided from various sources depending upon what type of debt is issued and what revenue streams are pledged for debt repayment. The City of Fargo has several different debt types currently outstanding and routinely issues additional bonds for infrastructure capital financing. Fargo is highly rated by Moody's and Standard & Poor's Corporation. Moody's assigns an Aa1 rating for Fargo's refunding improvement bonds while Standard & Poor's assigns an AA- rating. Their credit rating reports cite strong economic data and consistently managed financial results.	• Adequate financial resources are available to pay all scheduled debt service payments and maintain the City's bond covenant requirements. • The City anticipates the issuance of Sales Tax Revenue Bonds of $40 million to fund flood control projects and Refunding Improvement Bonds of $25-30 million in 2016 to fund ongoing infrastructure expansion • Long term bonding for the City Hall construction project will be recommended as soon as final plans are approved. • All State Revolving Loan Fund debt service reserves are fully funded with the exception of Series 2013B. The funding of this reserve will start in 2016 as work begins on a Water Treatment Plant expansion. • The City anticipates the maintenance of our existing bond ratings with Moody's and Standard & Poor's Corporation.

City of Fargo
Governmental Debt Service Funds
Summary Budget Data for 2015 & 2016

Sources & Uses of Funds	Approved Budget 2015	Proposed Budget 2016
Revenues:		
Tax Increment District Property Taxes	$ 3,003,000	$ 3,318,000
Special Assessments Certified	21,814,000	22,723,000
Special Assessment Prepayments	2,603,000	3,376,650
Sales Taxes	25,200,000	26,082,000
Interest on Debt Service Reserves	150,000	150,000
Transfer In From General Fund for GO Debt	761,600	992,426
Transfer In From Special Revenue	171,000	337,800
Transfer in From Debt Service	225,000	225,000
Transfer For Sales Tax Bond Payments and Reserves	8,524,856	8,127,125
Total Revenues	**$ 62,452,456**	**$ 65,332,001**
Expenditures & Transfers:		
General Obligation Bond Principal	641,000	755,000
General Obligation Bond Interest & Fees	127,800	407,826
Refunding Improvement Bond Principal	28,100,000	14,515,000
Refunding Improvement Bond Interest & Fees	11,585,050	12,933,383
Sales Tax Revenue Bond Principal	7,929,000	8,154,000
Sales Tax Revenue Bonds Interest & Fees	7,680,200	7,079,025
Tax Increment District Development Obligations	3,003,000	3,318,000
Transfer Debt Residuals	1,450,000	1,450,000
Transfer To Debt Service Funds	8,524,856	8,127,125
Transfer Sidewalk Assessments to Capital Project Fund	736,800	698,300
Transfer Sales Tax Surplus to Capital Project Fund	9,572,744	10,848,975
Total Expenditures & Transfers	**$ 79,350,450**	**$ 68,286,634**

CITY OF FARGO, NORTH DAKOTA
2016 DEBT SERVICE BUDGET
REFUNDING IMPROVEMENT (SPECIAL ASSESSMENT) BONDS

BOND ISSUES	FUND	CERTIFIED SPECIAL ASSMT.	UNCERTIFIED SPECIAL ASSMT.	INTEREST	TRANSFER OTHER FUNDS	OTHER SOURCES	TOTALS
Revenues:							
2000 SRF	342	$ 108,000	$ 16,200	$ -	$ -	$ -	$ 124,200
2005 A RIB	355	1,238,000	185,700	-	-	-	1,423,700
2005 B RIB	356	304,000	45,600	-	-	-	349,600
2006 B RIB	357	1,079,000	161,850	-	-	-	1,240,850
2006 C RIB	359	628,000	94,200	-	-	-	722,200
2007 B RIB	360	822,000	123,300	-	-	-	945,300
2008 A RIB	361	1,909,000	286,350	-	-	-	2,195,350
2009 C RIB	362	1,976,000	296,400	-	-	-	2,272,400
2009 A RIB	318	907,000	136,050	-	-	-	1,043,050
2010 B RIB (2014E RIB)	363	1,341,000	201,150	-	-	-	1,542,150
2010 C RIB	364	440,000	66,000	-	-	-	506,000
2011 A & B RIB	365	1,456,000	218,400	-	-	-	1,674,400
2011 C & D RIB	366	1,600,000	240,000	-	-	-	1,840,000
2011 E RIB	367	814,000	122,100	-	-	-	936,100
2012 SERIES A Refunding RIB	368	2,895,000	434,250	-	-	-	3,329,250
2013 C RIB	369	1,060,000	159,000	-	-	-	1,219,000
2014 D RIB	370	1,584,000	237,600	-	-	-	1,821,600
2014 F RIB	371	63,000	9,450	-	-		72,450
2014 G RIB Taxable	372	511,000	76,650	-	-		587,650
2015 B RIB	330	1,350,000	202,500				1,552,500
TOTAL RIB FUND REVENUES		**$ 22,085,000**	**$ 3,312,750**	**$ -**	**$ -**	**$ -**	**$ 25,397,750**

BOND ISSUES	FUND	ORIGINAL ISSUE	PRINCIPAL	INTEREST	PAYING AGENT	TRANSFERS OUT	TOTALS
Expenditures & Transfers :							
General Debt Service	310	$ -	$ -	$ -	$ -	$ 1,450,000	$ 1,450,000
2000 Storm Sewer SRF	342	1,816,295	105,000	13,500	4,600	-	123,100
2005 B RIB (Defeased 5/1/2016)	356	10,675,000	1,345,000	42,862	1,800	-	1,389,662
2006 C RIB (Defeased 5/1/2016)	359	6,465,000	1,435,000	45,562	1,800	-	1,482,362
2008 E RIB	361	26,285,000	780,000	1,151,762	1,800	-	1,933,562
2009 A RIB	318	13,190,000	1,270,000	174,638	1,800	-	1,446,438
2009 C RIB	362	37,680,000	825,000	1,327,844	1,800	-	2,154,644
2010 B RIB (2014 E RIB)	363	22,820,000	685,000	623,132	1,800	-	1,309,932
2010 C RIB	364	8,250,000	455,000	279,650	1,800	-	736,450
2011 A & B RIB	365	24,610,000	705,000	914,480	1,800	-	1,621,280
2011 C & D RIB	366	31,050,000	840,000	1,003,481	1,800	-	1,845,281
2011 E RIB	367	9,515,000	590,000	224,562	1,800	-	816,362
2012 SERIES A Refunding RIB	368	34,180,000	2,310,000	1,037,424	1,800	-	3,349,224
2013 C RIB	369	16,705,000	490,000	623,448	1,800	-	1,115,248
2014 D RIB	370	52,400,000	1,070,000	1,656,550	1,800	-	2,728,350
2014 F RIB	371	40,445,000	1,020,000	1,801,800	1,800	-	2,823,600
2014 G RIB Taxable	372	8,355,000	240,000	302,725	1,800	-	544,525
2015 A RIB (2006B & 2007B) Refunding	373	18,250,000	-	749,763	1,800	-	751,563
2015 B RIB	330	25,000,000	350,000	925,000	1,800	-	1,276,800
							-
TOTAL EXPENDITURES & TRANSFERS		**$ 387,691,295**	**$ 14,515,000**	**$ 12,898,183**	**$ 35,200**	**$ 1,450,000**	**$ 28,898,383**

CITY OF FARGO, NORTH DAKOTA
2016 DEBT SERVICE BUDGET
SALES TAX REVENUE BONDS (SALES TAX BACKED)

BOND FUNDS:	FUND	SALES TAX COLLECTIONS	TOTALS
REVENUES			
CFP FLOOD SALES TAX REVENUE BONDS	603	$ 13,041,000	$ 13,041,000
SRF UTILITY WATER PROJECTS BONDS	607	6,520,500	6,520,500
SRF UTILITY WASTEWATER PROJECTS BONDS	608	6,520,500	6,520,500
TOTAL SALES TAX COLLECTIONS		**$ 26,082,000**	**$ 26,082,000**

BOND ISSUES OUTSTANDING:	FUND	ORIGINAL ISSUANCE	FY PRINCIPAL	FY INTEREST	STATE ADMIN. FEE	PAYING AGENT	TRANSFER OUT	TOTALS
EXPENDITURES & TRANSFERS								
CFP FLOOD SALES TAX REVENUE BOND	603		-	-	-	-	$ 5,935,100	$ 5,935,100
SRF UTILITY PROJECTS WATER BONDS	607						3,532,574	3,532,574
SRF UTILITY PROJECTS WASTEWATER BONDS	608		-	-	-	-	1,381,301	1,381,301
CFP SALES TAX REVENUE BONDS:								
SERIES 2013A	603	51,375,000	1,880,000	1,832,350	-	1,800	-	3,714,150
SERIES 2014B	603	32,512,000	1,294,000	1,286,150	-	1,800	-	2,581,950
SERIES 2016A	603	32,465,000	-	808,000	-	1,800	-	809,800
TOTAL FLOOD CONTROL SALES TAX BONDS		**116,352,000**	**3,174,000**	**3,926,500**	**-**	**5,400**	**-**	**7,105,900**
SRF NOTES: (UTILITY INFRASTRUCTURE)								
SALES TAX REVENUE BONDS, SERIES 2008A	630	63,725,000	3,140,000	1,297,375	251,625	1,800	-	4,690,800
SALES TAX REVENUE BONDS, SERIES 2008B	610	29,240,000	1,420,000	674,826	116,100	1,800	-	2,212,726
SALES TAX REVENUE BONDS, SERIES 2008C	632	1,630,000	80,000	31,500	6,300	1,800	-	119,600
SALES TAX REVENUE BONDS, SERIES 2008D	612	2,270,000	120,000	43,000	8,600	1,800	-	173,400
SALES TAX REVENUE BONDS, SERIES 2010A	634	699,374	40,000	2,874	2,875	1,800	-	47,549
SALES TAX REVENUE BONDS, SERIES 2010D	636	4,071,140	180,000	82,875	16,575	1,800	-	281,250
SALES TAX REVENUE BONDS, SERIES 2013B	614	66,352,000	-	600,000	-	1,800	-	601,800
TOTAL SRF SALES TAX BONDS		**167,987,514**	**4,980,000**	**2,732,450**	**402,075**	**12,600**	**-**	**8,127,125**
TOTAL SALES TAX OBLIGATIONS		**$ 284,339,514**	**$ 8,154,000**	**$ 6,658,950**	**$ 402,075**	**$ 18,000**	**$ 7,316,401**	**$ 26,082,000**

REVENUE BOND DEBT SERVICE COVERAGE RATIOS:		DEBT COVERAGE %
CFP SALES TAX REVENUE BONDS (3 issues)	Flood Control	**184%**
SRF SALES TAX REVENUE WATER (3 issues)	Water	**218%**
SRF SALES TAX REVENUE WASTEWATER (4 issues)	Wastewater	**127%**

REVENUE BOND RESERVE REQUIREMENTS:			FINANCING RESERVE REQUIRED	RESERVE BALANCE 1/1/2016	DEPOSITS	DEPOSIT NO.	RESERVE BALANCE 12/31/2016
SALES TAX REVENUE BONDS, SERIES 2008A	631	Wastewater	$ 4,442,000	$ 4,442,000	-	5 of 5	4,442,000
SALES TAX REVENUE BONDS, SERIES 2008B	611	Water	2,094,826	2,094,826	-	5 of 5	2,094,826
SALES TAX REVENUE BONDS, SERIES 2008C	633	Wastewater	118,375	118,375	-	5 of 5	118,375
SALES TAX REVENUE BONDS, SERIES 2008D	613	Water	173,250	173,250	-	5 of 5	173,250
SALES TAX REVENUE BONDS, SERIES 2010A	635	Wastewater	47,794	47,794	-	5 of 5	47,794
SALES TAX REVENUE BONDS, SERIES 2010D	637	Wastewater	281,875	281,875	-	5 of 5	281,875
SALES TAX REVENUE BONDS, SERIES 2013B	615	Water	4,248,300	-	-	N/R	-
STATUS OF BOND RESERVE FUNDING			**$ 11,406,420**	**$ 7,158,120**	**$ -**		**$ 7,158,120**

CITY OF FARGO, NORTH DAKOTA
OTHER GOVERNMENTAL DEBT

Other Obligations	FUND	CERTIFIED SPECIALS	UNCERTIFIED SPECIALS	OTHER SOURCES	TRANSFER IN	TOTALS
Revenues:						
2006-2015 Sidewalk	379	$ 212,000	$ 21,200	$ -	$ -	$ 233,200
General Sewer	388	426,000	42,700	-	-	468,700
2009 G.O. Development Revenue Bonds	384	-	-	-	190,626	190,626
2014 US Bank Direct Loan	390	-	-	-	601,800	601,800
2015 G.O. Development Revenue Bond (Fire Station Remodel)	391	-	-	-	200,000	200,000
2015 G.O. Development Revenue Bond (Parking)	392	-	-	-	166,800	166,800
TOTAL REVENUES		**$ 638,000**	**$ 63,900**	**$ -**	**$ 792,426**	**$ 1,861,126**

BOND ISSUES	FUND	PRINCIPAL	INTEREST	PAYING /FISCAL	TRANSFER OUT	TOTALS
Expenditures & Transfers:						
2006-2015 Sidewalk	379	$ -	$ -	$ 1,800	$ 231,400	$ 233,200
General Sewer	388	-	-	1,800	466,900	468,700
2009 G.O. Development Revenue Bonds	384	120,000	68,826	1,800	-	190,626
2014 US Bank Direct Loan	390	555,000	45,000	1,800	-	601,800
2015 G.O. Development Revenue Bond (Fire Station Remodel)	391	80,000	118,200	1,800	-	200,000
2015 G.O. Development Revenue Bond (Parking)	392	-	165,000	1,800	-	166,800
TOTAL EXPENDITURES & TRANSFERS		**$ 755,000**	**$ 397,026**	**$ 10,800**	**$ 698,300**	**$ 1,861,126**

CITY OF FARGO, NORTH DAKOTA
TAX INCREMENT FINANCING DISTRICT OBLIGATIONS

TAX INCREMENT DISTRICTS	YEAR STARTED	MATURITY DATE	PROPERTY TAXES
Revenues:			
C-1 TAX INCREMENT			$ 238,000
GREAT NORTHERN DEPOT			13,000
TAX INCREMENT 2001-01 (MATRIX)	2001	2017	1,908,000
TAX INCREMENT 2002-01 (ND HORSEPARK)	2002	NA	52,000
TAX INCREMENT 2003-01 (SCATTERED HSG.)	2003	2018	15,000
TAX INCREMENT 2005-01 (FAYLAND)	2005	2020	637,000
TAX INCREMENT 2006-01 (BRISTOL ON BDWY)	2006	2021	70,000
TAX INCREMENT 2004-01 (SCATTERED HSG.)	2004	2019	17,000
TAX INCREMENT 2006-02 (JPR 19TH AVE NO.)	2006	2021	176,000
TAX INCREMENT 2007-01 (FM DEVELOPMENT PHASE I)	2007	2022	32,000
TAX INCREMENT 2007-02 (FEDER 12TH AVE N)	2007	2022	27,000
TAX INCREMENT 2008-01 (FM DEVELOPMENT II)	2008	2023	46,000
TAX INCREMENT 2011-01 (SHOTWELL)	2011	2026	56,000
TAX INCREMENT 2012-01 (914 LLC)	2012		31,000
TOTAL TAX INCREMENT REVENUES			**$ 3,318,000**

TAX INCREMENT DISTRICTS	DEVELOPER ASSISTANCE
Expenditures & Transfers :	
C-1 TAX INCREMENT	$ 238,000
GREAT NORTHERN DEPOT	13,000
TAX INCREMENT 2001-01 (MATRIX)	1,908,000
TAX INCREMENT 2002-01 (ND HORSEPARK)	52,000
TAX INCREMENT 2003-01 (SCATTERED HSG.)	15,000
TAX INCREMENT 2005-01 (FAYLAND)	637,000
TAX INCREMENT 2006-01 (BRISTOL ON BDWY)	70,000
TAX INCREMENT 2004-01 (SCATTERED HSG.)	17,000
TAX INCREMENT 2006-02 (JPR 19TH AVE NO.)	176,000
TAX INCREMENT 2007-01 (FM DEVELOPMENT PHASE I)	32,000
TAX INCREMENT 2007-02 (FEDER 12TH AVE N)	27,000
TAX INCREMENT 2008-01 (FM DEVELOPMENT II)	46,000
TAX INCREMENT 2011-01 (SHOTWELL)	56,000
TAX INCREMENT 2012-01 (914 LLC)	31,000
TOTAL EXPENDITURES & TRANSFERS	**$ 3,318,000**

Fund Description and Purpose	Fiscal Trends and Comments
Capital Project funds are used to account for ongoing investment in municipal capital assets. Currently, the State of North Dakota's budget law does not require a budget for capital project funds, and therefore none is presented. Fargo is a large regional economic center that requires quality infrastructure. Continued and systematic expansion of the City creates the need for extended collector roadways, local neighborhood streets, bridges, flood control assets, sanitary sewer, storm sewer, and water and wastewater infrastructure. As a result of continued need for infrastructure, voters have approved a local sales tax to help fund these expensive projects. Sales taxes are our largest single revenue source. A formalized and long term capital improvement plan that spans a twenty-year planning horizon is updated annually for all municipal utility assets to include water and wastewater systems. A master planning effort links the needs of critical infrastructure projects to funding sources. Projects related to the utility master plan are incorporated into the budget approval process. General infrastructure planning for streets & roadways, subdivision underground utilities, pavement management, sidewalk construction, flood control projects, and other non utility projects are administered by the City Engineering Department. A capital improvement plan is prepared annually at year-end which provides authorization to proceed with the subsequent year's construction season. All assets in excess of $5,000 with an expected life of at least two years are capitalized and reported in the annual financial statements.	• Demand for expansion of new housing subdivisions is strong. The amount of building permit values issued in 2014 was at an all-time record. • A single largest capital project in 2016 is the expansion of our water treatment plant. The expansion will increase our capacity to 45 mgd and will be capable of removing sulphate from Devils Lake discharges into the Sheyenne River. This includes actual plant expansion and work on the Sheyenne River pumping station. • Work continues on a multi-year flood control capital improvement plan to raise our flood levees to a higher level and seek a permanent long term solution to protecting ourselves from flooding. Funds will be allocated for home removals and raising protection levels along the Red River Corridor when the Engineering Department's capital improvement plan is approved in December. • Work has begun on flood mitigation projects. Construction began on the Oxbow, Hickson and Bakke flood control project in June 2014. Work on eligible elements of the FM Diversion project will continue in 2015 & 2016, however, large scale construction is not anticipated in 2015 pending the appropriation of Federal funds and resolution of an existing law suit which halted the construction of the levee portion of this project.

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Fund Description	Fiscal Trends and Comments
The City of Fargo operates ten Enterprise Funds to provide traditional municipal utility services to our citizens. There are approximately 30,000 customers serviced in our municipal utility services. They include Water, Wastewater, Solid Waste, Forestry, Street Lighting, Storm Sewer, Vector Control, Southeast Cass Sewer, Municipal Airport and the FargoDome. The Water fund is the largest municipal utility and is shown as a major fund in this budget document. Enterprise funds are operated on a business-like basis and each fund carries all assets within the fund with final measurement of net assets. Utility rates are monitored annually and set by resolution of the Board of City Commissioners.	• There are no rate increases proposed in the 2016 budget for utilities. • A recent comparison of Fargo's utility bill for an average household for water, wastewater and storm sewer fees was $53 per month. Other communities in North Dakota range from a low of $34 to $79. Minnesota communities ranged from $27 to $104. • Local sales tax revenues are used to pay for capital projects associated with utility infrastructure and, as a result, Fargo has been able to keep utility rates constant for the past several years. • A twenty-year capital improvement plan and related revenue adequacy model is updated annually to assure that there will be adequate resources to provide high quality utility services. This includes rate revenue as well as sales tax revenue for capital programming. • A water treatment plant expansion is currently underway that will increase Fargo's treatment and distribution capacity to 45 mgd. • Wastewater reuse is currently utilized and this byproduct is sold for the production of ethanol in a nearby community. • Fargo will become a water service provider in 2016 for the City of West Fargo. • The Fargodome long-term capital escrow fund balance was $40.6 million for 2014.

City of Fargo
Proprietary Funds Revenue Analysis By Fund 2015 vs. 2016

Utility Funds	2015 Approved Budget	2016 Revenue Projections	$ Change	% Change
Major Funds:				
Water	$ 20,126,700	$ 22,430,000	$ 2,303,300	11.4%
Water Bond	3,962,050	3,962,050	-	0.0%
Total Major Utility Funds	**24,088,750**	**26,392,050**	**2,303,300**	**9.6%**
Non Major Utility Funds:				
Airport	30,905,760	19,197,237	(11,708,523)	-37.9%
Solid Waste	12,988,000	13,687,000	699,000	5.4%
Wastewater	11,741,300	11,428,000	(313,300)	-2.7%
Fargodome	10,054,264	10,053,734	(530)	0.0%
Street Lighting	1,887,000	1,918,000	31,000	1.6%
Forestry	1,802,000	1,810,000	8,000	0.4%
Storm Sewer	1,590,000	1,632,000	42,000	2.6%
Vector Control	669,000	685,000	16,000	2.4%
Southeast Cass	24,000	24,000	-	0.0%
Total Other Utility Funds	**71,661,324**	**60,434,971**	**(11,226,353)**	**-15.7%**
Total All Utility Funds	**$ 95,750,074**	**$ 86,827,021**	**$ (8,923,053)**	**-9.3%**

Budget Notes:

There are no utility rate changes recommended in 2016

City of Fargo
Proprietary Funds Expenditure Analysis By Fund 2015 vs. 2016

Utility Funds	2015 Approved Budget	2016 Proposed Budget	$ Change	% Change
Major Fund:				
Water	$ 20,588,224	$ 22,224,053	$ 1,635,829	7.9%
Water Bond	3,962,050	3,949,212	(12,838)	-0.3%
Total Major Utility Fund	**24,550,274**	**26,173,265**	**1,622,991**	**6.6%**
Other Utility Funds:				
Airport	33,835,293	19,835,594	(13,999,699)	-41.4%
Solid Waste	12,434,868	14,156,000	1,721,132	13.8%
Wastewater	11,004,366	9,647,771	(1,356,595)	-12.3%
Fargodome	9,749,702	9,872,014	122,312	1.3%
Street Lighting	1,846,577	1,889,000	42,423	2.3%
Forestry	2,006,103	1,978,000	(28,103)	-1.4%
Storm Sewer	1,997,539	1,511,000	(486,539)	-24.4%
Vector Control	746,081	748,000	1,919	0.3%
Southeast Cass	49,163	49,000	(163)	-0.3%
Total Other Utility Funds	**73,669,692**	**59,686,379**	**(13,983,313)**	**-19.0%**
Total All Utility Funds	**$ 98,219,966**	**$ 85,859,644**	**$ (12,360,322)**	**-12.6%**

City of Fargo
Proprietary Funds Expense Analysis by Cost Category (All Funds)
2015 vs. 2016

Expense Category	2015 Approved Budget	2016 Proposed Budget	Change	% Change
Salaries	$ 12,246,697	$ 12,712,971	466,274	3.8%
Benefits	3,169,733	3,495,540	325,807	10.3%
Other Services	8,342,128	7,038,515	(1,303,613)	-15.6%
Repairs and Maintenance	2,507,800	2,688,100	180,300	7.2%
Rentals/ Leases	1,086,508	1,139,408	52,900	4.9%
Insurance	607,478	614,453	6,975	1.1%
Communications	86,295	86,675	380	0.4%
Advertising / Printing	585,779	567,729	(18,050)	-3.1%
Travel / Education / Dues	338,405	350,905	12,500	3.7%
Energy	4,880,987	4,985,825	104,838	2.1%
General Supplies	1,347,814	1,389,951	42,137	3.1%
Miscellaneous	4,557,607	5,646,501	1,088,894	23.9%
Capital Outlay	29,211,450	19,380,587	(9,830,863)	-33.7%
Debt Service	8,014,304	6,228,434	(1,785,870)	-22.3%
Transfers To Other Funds	21,236,981	19,534,050	(1,702,931)	-8.0%
Totals	**$ 98,219,966**	**$ 85,859,644**	**$ (12,360,322)**	**-12.6%**

City of Fargo, North Dakota
Municipal Airport Authority
2015 vs. 2016 Summary Budget

Fund	2015 Approved Budget	2016 Proposed Budget	$ Change	% Change
Operation & Maintenance	$ 4,350,145	$ 4,809,144	$ 458,999	10.6%
Construction	26,635,522	15,026,450	(11,609,072)	-43.6%
Passenger Facility Surcharge	1,422,813	-	(1,422,813)	-100.0%
PFC Bond Fund	1,426,813	-	(1,426,813)	-100.0%
Totals	**$ 33,835,293**	**$ 19,835,594**	**$ (13,999,699)**	**-41.4%**

FARGODOME

2016 APPROVED BUDGET

Operating Revenues	**$**	**5,067,259**
Operating Expenditures		
Labor		2,544,191
Event Related		684,434
Operations		1,149,950
Management Fee		171,564
General and Administrative		424,795
Total Expenditures		**4,974,934**
Advertising Revenues		631,000
Less: NDSU Advertising Allocation		(110,000)
Less: Advertising Commission & Costs		(52,600)
Less: Transfer to Dome Capital		(468,400)
		-
Net Income	**$**	**92,325**

FARGODOME

2016 CAPITAL BUDGET

Description	Project #		Amount
Capital Lease Payment #4 on Turf and Parking Projects	FD1600	$	1,207,975
Handicap Access Corners	FD1601		200,000
Chiller Overhaul	FD1602		35,000
Colling Tower Fan Motors	FD1603		90,000
Damper Replacement on AHU	FD1604		170,000
Core Switch Fiber Runs	FD1605		70,000
Time Clocks	FD1606		7,000
Custodial Equipment	FD1607		24,000
Equipment - Food Service	FD1608		25,000
Security Bike Rack Barricade	FD1609		15,000
Spotlights	FD1610		60,000
Camera System Upgrade	FD1611		65,000
Meeting Rooms HD Projector/Screen Upgrade	FD1612		70,000
Moveable Seating air bearing boots	FD1613		12,500
Budget / Unallocated			35,000
		$	2,086,475

Description of Service Provided	Current or Emerging Issues
The Water Treatment Plant is responsible for operating and maintaining a state-of-the-art 30 million gallon per day (MGD) surface water treatment plant and all reserve storage facilities that supplement the City's water distribution system. The reserve storage facilities include 11 elevated storage tanks and 2 ground storage reservoirs and pumping stations with a total capacity of 20 million gallons. The water treatment plant supplies safe drinking water to the City of Fargo and portions of the Cass Rural Water Users District (consecutive user). The City's surface water treatment plant utilizes water from the Red and Sheyenne Rivers. River water is delivered to the WTP through pumping stations located on both the Red and Sheyenne Rivers. At the WTP, the water goes through a series of treatment processes including pretreatment, lime and soda ash softening, ozone disinfection and filtration. Following treatment, the finished water is pumped through the City's water distribution system to meet the daily and peak demand of consumers.	In 2015, the City began construction on a WTP expansion project. The project will involve installation of a parallel membrane treatment system which will expand the overall treatment capacity to 45 MGD. The new treatment system will include pretreatment, MF/UF (micro/ultra filtration) membranes, RO (reverse osmosis) membranes and disinfection. The capital expense associated with the WTP expansion will be financed with infrastructure sales tax and ND State Water Commission grant funds. The West Fargo City Commission approved a Water Service Agreement with Fargo in July, 2015. The 2016 budget has been increased to account the additional requirements for water production and pumping. The total increase in the proposed Division 3051 Water Treatment budget is consistent with predicted O&M cost increase to serve West Fargo during planning. To prepare for increased regional water service due to West Fargo, there will be regionalization-related capital projects constructed, including two West Fargo booster pump stations and Sheyenne pump station improvements. The Water Utility is anticipating the use of infrastructure sales tax funds to cover these costs and is seeking potential grant funds.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Average Day Demand	11,200,000 gallons	11,450,000 gallons	14,300,000 gallons
Peak Day Demand	18,400,000 gallons	18,400,000 gallons	24,000,000 gallons
Total Water Produced	4,100,000,000 gallons	4,150,000,000 gallons	5,220,000,000 gallons
Consecutive User Demand	117,700,000 gallons	119,500,000 gallons	1,079,400,000 gallons
Water Meter Count	28,505	28,746	28,987
WTP Expansion	NA	10% Complete	35% Complete
Sheyenne Pump Station	NA	5% Complete	50% Complete

Water Treatment

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 1,625,763	$ 1,714,456	$ 1,725,477	$ 1,765,023
Benefits	523,449	603,485	628,243	662,041
Other Services	1,756,002	1,612,647	1,612,647	1,774,223
Repairs and Maintenance	120,539	193,000	193,000	139,000
Rentals	5,979	17,000	17,000	7,000
Insurance	81,922	93,023	93,023	92,998
Communications	18,194	12,200	12,200	15,300
Advertising and Printing	20,205	20,500	20,500	16,500
Travel & Education	32,049	124,100	124,100	134,500
Energy	1,021,692	839,568	827,115	1,030,500
General Supplies	229,930	228,100	228,100	258,500
Major Supplies	1,676,247	2,000,000	2,000,000	2,500,000
Miscellaneous	22,275	24,500	24,500	30,500
Capital Outlay	119,492	230,200	279,708	235,300
Debt Service	25,475	48,500	48,500	48,500
Transfers	8,690,180	10,168,050	10,168,050	10,950,050
TOTAL	$ 15,969,393	$ 17,929,329	$ 18,002,163	$ 19,659,935

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	26	27	27	27
Part Time Benefited	-	-	-	-
Contracted Employees	1	1	1	1
TOTAL	27	28	28	28

Description of Service Provided	Current or Emerging Issues
The Mains and Hydrants Department provides a wide range of services essential to the public which can vary from fire hydrant repair to repair of broken water mains and even assisting with flood/snow events. The major services delivered include: • Repair of Water Main Failures • Fire Hydrant Maintenance Program • Water Main Valve Exercising Program • Water Main Valve Maintenance • Street Patch Repair • Water Service Inspection • New Construction/Rehab Inspection • Boulevard Restoration and Repair • Water Service Repairs • Water Main & Service Locations • Water Main Tapping Service • Assisting other Departments	• The winter of 2014/2015 was relatively mild. However there were still issues with frozen water services. This required a combination of mechanical thawing and physically digging the service to repair. • The water main gate turning program is growing in importance requiring more attention. The program is a proactive approach to maintaining water distribution condition. • The department continues to work on utilizing technology to better manage our assets. Currently, digital mapping through ArcGIS is utilized in the field. This year the asset management software CityWorks will be implemented. In addition, the department is working on purchasing new leak detection equipment to more efficiently locate leaks within the distribution system. • Midcontinent Communications started infrastructure expansion in 2014 and continues expanding services to Fargo. They have a three year plan to cover the entire city. The expansion has greatly increased water main locates within the department.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Watermain Breaks	47	61	54
Service Leaks	186	160	165
Watermain Valves Repaired	29	45	50
Watermain Taps	115	115	116
Hydrant Repair/Replaced	89	87	87
Water Service Inspections	549	700	639
Watermain Gates Exercised	N/A	450	700

Water Mains & Hydrants

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 587,808	$ 725,080	$ 725,080	$ 781,900
Benefits	221,195	250,443	250,443	285,156
Other Services	348,037	131,000	131,000	146,500
Repairs and Maintenance	26,287	43,300	43,300	47,800
Rentals	21,114	26,500	26,500	26,500
Insurance	-	-	-	-
Communications	1,985	3,700	3,700	4,200
Advertising and Printing	841	1,575	1,575	1,175
Travel & Education	11,672	13,300	13,300	13,800
Energy	55,834	82,076	59,381	70,069
General Supplies	159,768	105,900	105,900	110,900
Major Supplies	107,535	159,500	159,500	149,500
Miscellaneous	9,233	8,000	8,000	8,000
Capital Outlay	281,963	299,000	299,000	179,500
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 1,833,272	$ 1,849,374	$ 1,826,679	$ 1,825,000

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	11	11	11	12
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	11	11	11	12

Water Meters

Description of Service Provided	Current or Emerging Issues
The Water Meters division is responsible for procuring and installing all public water meters in the City of Fargo ranging in size from 5/8-inches to 10-inches. The division is also responsible for the replacement, calibration and maintenance of all public water meters in the City. At the request of the Auditor's office, the division conducts all water service shut-off or turn-on activities. At the request of the Auditor's office, the division assists with gathering monthly meter reading data for billing purposes. The meter count at the end of 2014 was as follows: **Meter Size** — **Count** 5/8 — 13,585 3/4 — 11,554 1 — 793 1-1/2 — 1,175 2 — 1,062 3 — 233 4 — 75 6 — 18 8 — 3 10 — 7 **TOTAL** — **28,506**	The Water Meters division currently obtains (reads) individual monthly meter data via manual reads, handheld touch pad devices or mobile radio devices. At this time, the meter reading technology distribution is as follows: Manual Read Meters — 3 Touch Pad Read Meters — 19,576 Mobile Read Meters — 8,927 The meters division has been researching/evaluating newer technology for obtaining monthly meter data. The newer technology is referred to as fixed network where all meter data can be obtained from a central location. The division is researching a migrate-able system to allow continued use of the City's existing radio read meters.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
New Meters	315	400	400
Meters Replaced	19	25	30
Registers Replaced	184	190	195
R900's Replaced	34	35	35
Frozen Meters	74	80	85
Total Meter Count	28,506	28,750	29,000

Water Meters

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 362,953	$ 350,796	$ 350,796	$ 352,644
Benefits	117,750	125,491	125,491	119,519
Other Services	12,721	10,000	10,000	10,000
Repairs and Maintenance	30,909	24,000	24,000	25,700
Rentals	27,600	27,600	27,600	27,600
Insurance	-	-	-	-
Communications	1,687	1,775	1,775	1,755
Advertising and Printing	312	400	400	400
Travel & Education	-	-	-	-
Energy	19,663	24,209	18,764	18,700
General Supplies	7,865	6,750	6,750	6,250
Major Supplies	-	-	-	-
Miscellaneous	1,204	1,500	1,500	1,550
Capital Outlay	191,222	237,000	237,000	175,000
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 773,886	$ 809,521	$ 804,076	$ 739,118

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	4	4	4	4
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	4	4	4	4

Water Revenue Bond

Description of Service Provided	Current or Emerging Issues
Water revenue bonds have been issued to pay for the water treatment plant built in 1992. Pursuant to the bond resolution, a bond fund has been established to pay for the long-term debt outstanding. Bonds were issued in 1992 and were refinanced in 2007. They have a final maturity date of 1/1/2017. All bonds from this series are non-callable bonds and will be paid in accordance with the existing debt service schedule.	Construction of an expanded water treatment facility began in 2015. This project will be funded by North Dakota State Water Commission appropriations and the local share will be financed with the issuance of State Revolving Fund loans repaid with infrastructure sales tax. The expanded plant will increase Fargo's water treatment capacity to 45 mgd and sulphate removal equipment will be installed.

Water Revenue Bond

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ -	$ -	$ -	$ -
Benefits	-	-	-	-
Other Services	-	-	-	-
Repairs and Maintenance				
Rentals	-	-	-	-
Insurance	-	-	-	-
Communications	-	-	-	-
Advertising and Printing	-	-	-	-
Travel & Education	-	-	-	-
Energy	-	-	-	-
General Supplies	-	-	-	-
Major Supplies	-	-	-	-
Miscellaneous	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	595,784	3,962,050	3,962,050	3,949,212
Transfers	-	-	-	-
TOTAL	$ 595,784	$ 3,962,050	$ 3,962,050	$ 3,949,212

Description of Service Provided	Current or Emerging Issues
The Wastewater Treatment Plant (WWTP) is responsible for the treatment of wastewater before it can be discharged into the Red River. The WWTP has the capacity to treat an average daily flow (ADF) of 17.5 million gallons per day (MGD). In 2014, the ADF was 12.839 MGD resulting in a total of 4.686 billion gallons of treated. The WWTP recorded a one day peak flow of 22.587 MG. The WWTP employs a mechanical and biological process creating a high quality effluent that is discharged to the Red River after meeting strict regulatory standards. Biosolids (solids) accumulated and generated in the wastewater process are treated (stabilized) using a biological process known as anaerobic digestion. One of the beneficial byproducts of the digestion process is methane biogas. This biogas is used to heat WWTP buildings in the winter months. Stabilized biosolids are then dewatered using drying beds and belt filter presses. Dewatered biosolids are disposed of in the city's landfill. The total amount of biosolids delivered to the landfill in 2014 was 3,588 dry metric tons. The WWTP also operates and maintains 63 sanitary lift stations throughout the City as well as the surrounding area. The SE Cass sewer system, which includes many rural subdivisions and small cities, utilize over 75 grinder pumps that are maintained by WWTP staff. The Sump Pump Compliance program has been reclassified to a Wastewater Compliance group. This change will allow staff to regulate the sump pump and foundation drain program, but will expand duties to include investigation of fats, oils and grease (FOG) issues, odor complaints, sample collection and provide assistance with the EPA regulated Industrial Pretreatment Program. The WWTP staff also operates and maintains an Effluent Reuse Facility (ERF). Treated effluent is diverted to the ERF and is further treated to high quality water that is pumped to an ethanol plant in Casselton. The technology used to achieve this high quality includes microfiltration and reverse osmosis. In 2014 the WWTP ERF produced over 324 million gallons of reclaimed water. In June 2015, the ERF had surpassed 2 billion gallons produced and sold since 2009.	The WWTP has recently updated the 2010 Facility Plan to reflect significant changes that have occurred since the original document was submitted in October 2010. The Facility Plan recommendations were prioritized in a phased approach based on the most immediate needs. Phase I recommendations include equipment upgrades to existing components due to age, condition, capacity and safety. These improvements are the most critical from a vulnerability standpoint to adequately and safely treat wastewater. The Phase I improvements were recently bid and awarded in 2015, with expected completion in 2017. Nutrient reduction recommendations for both the existing WWTP and proposed future plant expansion are addressed in the new document. Potential impacts of becoming a larger regional facility (potential service to West Fargo, Horace & Mapleton) were also included. The updated facility plan included applicable technologies and costs to address nutrients in the WWTP effluent, and will provide staff a single document for Commissioners and Funding Agencies to illustrated that the Fargo Wastewater Utility is well prepared if additional effluent limits are implemented in the future. The plan also included analysis for plant expansion, an opinion of cost with an implementation schedule. The improvements will be ranked in order of importance to ensure efficient, reliable and trouble free operation of the WWTP well into the future. Some of the new technologies being considered include (but not limited to): • Integrated Fixed Film Activated Sludge (IFAS) • Moving Bed Biofilm Reactor (MBBR) • Membrane Bioreactor (MBR) The WWTP historically has operated 24/7 with a minimum of one operator on duty at all times. In January 2015, the WWTP began to automate the processes so as not to have staff 24/7. Currently a call-out alarm system has successfully been implemented along with the installation of a security gate. These changes have allowed the plant to reduce staffing to 20 hours per day. The goal is to reduce staffing even further in the near future.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Sewer Operating	$573,657	$5,412,377	$432,158
Wastewater Treatment	$4,307,466	$5,052,332	$5,150,291
Wastewater Transfers	$4,230,371	$3,630,000	$3,030,000
Sewer Collection	$187,700	$420,000	$520,000
Sump Pump	$141,270	$174,874	$168,139
Wastewater	$352,677	$347,183	$347,183
Total	$9,793,141	$15,036,766	$9,647,771

Wastewater Treatment

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 1,190,519	$ 1,233,339	$ 1,233,339	$ 1,257,672
Benefits	389,478	434,376	434,376	464,562
Other Services	950,246	850,181	850,181	849,815
Repairs and Maintenance	675,012	996,500	996,500	1,096,500
Rentals	2,866	60,000	60,000	70,000
Insurance	44,815	50,200	50,200	50,200
Communications	6,770	8,000	8,000	8,000
Advertising and Printing	3,231	3,750	3,750	3,750
Travel & Education	5,021	14,100	14,100	14,100
Energy	910,039	877,597	862,997	945,568
General Supplies	67,739	71,200	71,200	71,200
Major Supplies	477,577	462,500	462,500	487,500
Miscellaneous	31,434	16,700	16,700	16,700
Capital Outlay	584,595	1,362,700	1,362,700	1,282,200
Debt Service	223,657	933,233	4,980,223	4
Transfers	4,230,371	3,630,000	3,630,000	3,030,000
TOTAL	$ 9,793,370	$ 11,004,376	$ 15,036,766	$ 9,647,771

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	20	20	20	20
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	20	20	20	20

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Description of Service Provided	Current or Emerging Issues
Southeast Cass Sewer provides wastewater collection services to rural Cass County. Pursuant to an agreement, maintenance and monitoring of their infrastructure is provided by the City of Fargo.	The number of service connections decreases as additional land is annexed by the City of Fargo and services are converted to urban standards. Southeast Cass Sewer provides budgetary resources needed to pay for their share of maintenance costs provided by the City.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Units Served	205	195	180

Southeast Cass Sewer

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 5,773	$ -	$ -	$ -
Benefits	1,013	-	-	-
Other Services	-	300	300	300
Repairs and Maintenance	18,740	1,500	1,500	1,500
Rentals	-	-	-	-
Insurance	-	-	-	-
Communications	-	-	-	-
Advertising and Printing	-	-	-	-
Travel & Education	-	-	-	-
Energy	22,332	12,863	12,863	12,863
General Supplies	26,033	21,500	21,500	21,337
Major Supplies	-	-	-	-
Miscellaneous	34	13,000	13,000	13,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	-	-	-	-
TOTAL	$ 73,925	$ 49,163	$ 49,163	$ 49,000

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	-	-	-	-
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	-	-	-	-

Description of Service Provided	Current or Emerging Issues
The Storm Sewer Utility collects, routes and discharges precipitation back into the river throughout the City. To achieve this, a complex series of conveyances including natural features, legal drains, inlets, underground pipes, lift stations and retention ponds are used. The major services delivered include: • Site plan reviews • Pre and post construction determinations & verifications of building elevations • Issuance of Elevation Certificates • Establishment of required minimum build elevations for developers • Oversee status of map changes through Flood Insurance Studies and Letters of Map Revisions & Amendments • Regulate and enforce restrictions on use of floodway and river setback ordinance • Review plans for non-structural development in the floodplain and issue Development Permits for construction activities in the floodplain and river set-back areas. • Respond to citizen complaints regarding use of floodway, development of floodplain and/or disturbance within the river setbacks. • Administer the Community Rating System (CRS) program by documenting actions being done to manage floodplain, developing new ways to educate public, and new ways to pro-actively manage the floodplain. The City receives a discount for its citizens required to carry flood insurance by participating in this program. The responsibility for this program is a function of floodplain management. • Develop concepts for long term handling of storm water in areas of growth. • Size trunk line infrastructure appropriately to handle future contributing drainage areas. • Keep record of existing lift stations and the equipment, design capacities and operational features that are unique to each station. (Storm Sewer Lift Station Operations and Maintenance Manual) • Develop concepts to relieve stress from existing, aging drain systems that are at or approaching capacity on a regular basis with current development.	• The site plan submittals are at a very high level and are requiring significant staff time to review. • The current floodproofing construction policy requires any residential structure within the 41' inundation area to be constructed with a floodproof basement. This requires more staff time to establish minimum build elevations, survey time to set those elevations, collect post elevations and issue Elevation Certificates. • This past January, the City adopted the Flood Insurance Study created by FEMA. This is requiring additional staff time to answer many questions from our residents. • New Letter of Map Changes are at all time high levels with the new residential developments being constructed and after the adoption of the new 1% annual chance floodplain. • The expansion of the floodplain results in an increase of development permits to be issued for activities in the floodplain as well as addressing any disturbances within the setback areas. • In 2015, we are scheduled to go through a CRS audit. At this audit we will need to provide documentation to maintain our Class 7 rating. The goal of the audit is to gain more points to get closer to a Class 6 rating and also determine areas where additional points could be gained to try and achieve the Class 6 rating. • Due to the rapid growth south of current edges of the City we are currently in the final process of completing a master planning study for future storm trunk lines, storm sewer lift stations and flood protection options. This master planning will be very beneficial in the future planning of new developments in the southwest quadrant of the City. • With the recent new development, we have constructed and are in the process of constructing additional lift stations to handle the new infrastructure within these new additions. The additional lift stations will require additional work for scheduled maintenance and up keep, while there is an increasing need for repairs/replacement to existing lift stations that are reaching the end of their useful life. • Current rate structure of the Storm Sewer Utility is out of date and needs updating. Funds generated from the current rate are insufficient for being able to complete required maintenance to the storm sewer system.

• Provide for scheduled maintenance and upkeep of lift stations. • Review and track private connections to the storm sewer system. • Maintain Storm Sewer Design Manual and Standards. • Address ongoing concerns of the public related to individual local drainage systems and how they function. • Creating projects for maintenance to City's storm sewer system. • Mange a list of properties affected by flooding. List information on elevation and river gage levels that affect the homes. • Proactively seek to increase the level of protection and affected residents through the Flood Protection and Incentive Program (FPIP) in areas that are not identified as areas of need for projects under the City-wide comprehensive plan. City provides a cost share for properties increasing their level of protection through elevation of rear yards or floodwalls. • Indentify areas of greatest risk and work to develop concepts and ultimately construction projects to reduce and/or eliminate risks associated with riverine flooding or flooding from intense storms. This typically requires the City to leverage partnerships with FEMA, USACE, NDSWC, SE Cass WRD, Cass County and other agencies. • National Pollutant Discharge Elimination System (NPDES) • Administer and update City of Fargo Storm Water Pollution Prevention Program addressing six minimum control measures mandated by NDDOH and Federal EPA under our MS4 permit with the State.	• With the success of the voluntary buyout program this list is every changing. This list will continue to be updated as needed so that the City's emergency efforts during a possible flood fight are readily available. • The implementation of the City-wide comprehensive plan is continuing. This year we have numerous projects under construction as well as continuing to design numerous projects with a goal of completing enough projects to start some property removals from the Special Flood Hazard Area by 2018. • Future considerations with the implementation of the flood protection measures will be the long term annual inspections and operations and maintenance of the levees. Both items will require additional staff time and cost. • In 2015 NDDOH issued a new NPDES permit that change the construction BMP requirements, which our staff is making sure the contractors stay into compliance with. NDDOH will be issuing a new MS4 permit soon too, which will require City policies to be updated.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Construction Stormwater Violations	429	450	450
Setback/Floodplain Violations	2	5	5
Stormwater Permits Issued	428	360	350
Floodplain Development Permits	54	34	40
Resident Calls (Drainage, Floodplain, Flood Insurance, etc.)	900	1,200	1,000
Building Elevation Requests & Issuance of Elevation Certificates	190	400	300
Number of Lift Stations	75	75	75

Storm Sewer

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 383,345	$ 412,405	$ 412,405	$ 427,880
Benefits	90,855	97,402	97,402	102,806
Other Services	60,826	118,863	118,863	118,722
Repairs and Maintenance	48,805	60,000	60,000	62,500
Rentals	-	-	-	-
Insurance	10,634	12,890	12,890	12,890
Communications	2,715	3,250	3,250	3,250
Advertising and Printing	2,009	3,700	3,700	3,400
Travel & Education	13,004	15,475	15,475	15,525
Energy	120,333	153,459	152,538	152,752
General Supplies	7,626	6,600	6,600	6,600
Major Supplies	-	-	-	-
Miscellaneous	4,900	5,220	5,220	5,220
Capital Outlay	23,152	498,275	498,275	78,455
Debt Service	135,970	-	-	-
Transfers	368,524	610,000	610,000	521,000
TOTAL	$ 1,272,698	$ 1,997,539	$ 1,996,618	$ 1,511,000

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	5	5	5	5
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	5	5	5	5

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Description of Service Provided	Current or Emerging Issues
The City of Fargo Vector Control program focuses on the widespread prevention of mosquitoes. Through aggressive adulticide management along with the use of both truck and aerial ULV applications the Vector Control program has been successful in providing the residents of Fargo relief from the pesky bite of our northern mosquito. Integrated mosquito management methods employed by the city's Vector Control program have been specifically tailored to safely counteract each stage of the mosquito life cycle. Larval control through water management and source reduction is a prudent pest management alternative as is the use of the environmentally friendly EPA-registered larvicides. Without the Vector Control program within the City of Fargo we would see: • Parents having to console their child as they attempt to fall asleep with 30 fresh mosquito bites from playing in the backyard for 15 minutes earlier in the evening. • Residents having to stay indoors on glorious, warm, balmy evenings; constantly lathering up with sticky repellents; or wearing long-sleeves and long pants during hot weather.	• Through the expansion of neighborhood developments along with the growth of the city's extraterritorial limits the Vector Control program will need increase efforts on standing water pretreatments. • The infectious West Nile Virus is a growing concern as nationwide human infections are on the rise. • With more conscious mosquito efforts taking place by other communities, resources needed for aerial applications have become more difficult to schedule on a moment's notice.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Application of Pesticide Cost	$96,532	$93,311	$95,211
Total Vector Control Expenditures	$245,848	$287,691	$293,321
ULV Truck Cost Per Application	$3,000	$3,000	$3,000
ULV Aerial Cost Per Application	$49,272	$49,700	$50,197
ULV Truck Applications Per Year	8	8	8
ULV Aerial Applications Per Year	3	4	4

Vector Control

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ -	$ -	$ -	$ -
Benefits	-	-	-	-
Other Services	283,005	450,304	450,304	450,378
Repairs and Maintenance	1,642	6,200	6,200	6,200
Rentals	-	-	-	-
Insurance	2,991	3,020	3,020	3,020
Communications	-	-	-	-
Advertising and Printing	-	2,536	2,536	2,536
Travel & Education	-	-	-	-
Energy	1,156	8,871	6,349	7,716
General Supplies	510	6,000	6,000	6,000
Major Supplies	-	-	-	-
Miscellaneous	96,644	65,150	65,150	65,150
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Transfers	123,000	204,000	204,000	207,000
TOTAL	$ 508,948	$ 746,081	$ 743,559	$ 748,000

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	-	-	-	-
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	-	-	-	-

Street Lighting

Description of Service Provided	Current or Emerging Issues
The Street Lighting Department includes two Street Lighting Maintenance Electricians. The Department is jointly operated and managed as part of the City's Engineering Department. The Street Lighting Department is responsible for the following activities: • Operation and maintenance of the City's street lighting system • Scheduling and coordinating repairs utilizing contractors • Meeting with suppliers on the latest trends in street lighting • 2 full time staff, both located at Public Safety Building • Maintain approximately 9,000 City owned street lights • Coordinate, along with Xcel Energy and Cass County Electric Cooperative, the maintenance of over 1600 utility company owned street lights • Maintain over 425 street light feed points • Maintain over 400 miles of underground wire	• Construction inflation costs continue to escalate in this economic climate in ND where work is plenty and contractors scarce. • As the City continues to grow, there will be a need in the future for a new FTE for another Maintenance Electrician to assist with maintaining the Citywide system. • LED technology continues to be the new street light fixture of choice as we continue to design and construct new roadways in town.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Salaries	$136,192	$145,648	$147,270
Street Light Maintenance	$197,104	$147,400	$147,400
Electricity	$990,516	$1,155,000	$1,155,000

Street Lighting

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 136,192	$ 145,648	$ 145,648	$ 147,570
Benefits	38,094	39,799	39,799	41,913
Other Services	6,859	18,900	18,900	18,922
Repairs and Maintenance	197,104	147,400	147,400	182,000
Rentals	-	-	-	-
Insurance	6,905	6,085	6,085	6,085
Communications	2,535	1,200	1,200	1,200
Advertising and Printing	16	50	50	50
Travel & Education	695	2,525	2,525	2,525
Energy	998,856	1,166,806	1,163,396	1,165,571
General Supplies	69,219	65,364	65,364	65,364
Major Supplies	-	-	-	-
Miscellaneous	42,332	800	800	800
Capital Outlay	43,445	-	-	-
Debt Service	-	-	-	-
Transfers	200,000	252,000	252,000	257,000
TOTAL	$ 1,742,252	$ 1,846,577	$ 1,843,167	$ 1,889,000

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	2	2	2	2
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	2	2	2	2

Description of Service Provided	Current or Emerging Issues
The Division of Solid Waste is responsible for managing and directing all aspects of waste collection, disposal, and materials recycling which occurs in the City of Fargo (public and private). Specifically, the Division provides solid waste services in the following areas: • Administration • Residential Collection • Commercial Collection • Roll-off Collection • Municipal Solid Waste (MSW) Landfill – to include Renewable Energies • Recycling • Household Hazardous Waste	• Re-route Residential Collection - accommodate significant residential growth south of 52nd avenue area. • Facility plan development – A review of all current Solid Waste operations and a thorough evaluation of options available to the City to address both short and long-term disposal needs. • Reclamation and reuse of the former landfill – located on 150-acres directly east of the current landfill, utilized from 1950-1980. Reclamation would involve removal of the existing waste and placement in a newly constructed cell at the site. The intent would be for additional future landfill capacity and elimination of potential environmental liability due to off-site migration of contaminants. • Renewable Energy Expansion – Expand the landfill gas collection system in filled areas of the current landfill. Convert the landfill gas to natural gas quality for a product that will require less maintenance on the LFG electric generator.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Residential Accounts	23,690	24,400	25,132
Commercial Accounts	928	951	1,017
Roll Off Activity (Pulls)	3,109	3,246	3,571
Landfill Tonnage	225,533	227,667	234,497
Facility Plan Development	75% Complete	95% Complete	100% Complete
Old Landfill Reclamation	5% Complete	10% Complete	15% Complete
Renewable Energy Expansion	N/A	20% Complete	60% Complete

Solid Waste

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 2,728,891	$ 2,820,966	$ 2,820,966	$ 2,905,956
Benefits	891,995	965,340	965,340	1,010,151
Other Services	986,772	931,102	931,102	930,083
Repairs and Maintenance	909,314	575,400	575,400	626,400
Rentals	22,729	950,408	950,408	1,003,308
Insurance	100,513	94,020	94,020	94,020
Communications	10,280	11,270	11,270	11,270
Advertising and Printing	10,020	24,450	24,450	19,450
Travel & Education	6,548	51,770	51,770	37,770
Energy	992,868	984,710	769,276	924,660
General Supplies	701,621	539,600	539,600	539,600
Major Supplies	-	-	-	-
Miscellaneous	60,536	41,482	41,482	41,482
Capital Outlay	2,104,128	1,675,000	1,675,000	2,794,500
Debt Service	177,866	379,350	379,350	927,350
Transfers	2,592,984	2,390,000	2,390,000	2,290,000
TOTAL	$ 12,297,065	$ 12,434,868	$ 12,219,434	$ 14,156,000

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	50	50	50	50
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	50	50	50	50

Description of Service Provided	Current or Emerging Issues
The Forestry Division works aggressively to promote and maintain a safe, healthy, and continuously progressive urban forest for the benefit of all residents. • Street tree pruning and maintenance • Insect and disease management • Planting: in-house and contracted • Residential Planting Assistance Program • Removals and diversification • Public education, workshops, & presentations • Volunteer coordination for forestry projects • Annual risk assessment • Respond to residential tree health requests • Planting beds and small tree maintenance • Residential Brush Chipping Program • Annual Arbor Day celebration	• Preparation efforts for the arrival of Emerald Ash Borer continues. This includes aggressive diversification, in-fill of vacant street tree locations, contractor agreements, public education opportunities, and partnerships with the ND Dept. of Agriculture and the ND Forest Service. Currently there are approximately 16,000 ash street trees that make up about 30% of the entire population. • In 2014, Dutch Elm Disease caused the removal of 587 elm trees. It is anticipated that 2015 will be approximately the same. • Land Development Code requires that street trees be planted. Enforcement efforts are on-going in new residential areas. • Median and enhanced landscaping requests are becoming increasingly common from developers and planning. Additional funds for either in-house or contracted staff will be necessary to keep up with required maintenance of these areas. Examples include 45th St S, 52nd Ave S, South University Dr, and Veterans Boulevard.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Trees Pruned	8,361	8,500	8,700
Trees Planted	1,694	1,800	2,500
Trees Removed	1,427	1,200	1,400
Service Volunteers	400	450	475

Forestry

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 736,646	$ 790,208	$ 790,208	$ 805,294
Benefits	216,203	238,254	238,254	255,489
Other Services	373,271	414,873	414,873	414,501
Repairs and Maintenance	41,176	45,000	45,000	45,000
Rentals	2,450	4,000	4,000	4,000
Insurance	11,516	11,940	11,940	11,940
Communications	2,145	2,500	2,500	2,500
Advertising and Printing	398	650	650	650
Travel & Education	15,675	18,450	18,450	18,450
Energy	52,758	71,828	514,888	62,276
General Supplies	51,440	54,300	54,300	53,800
Major Supplies	-	-	-	-
Miscellaneous	7,616	9,100	9,100	9,100
Capital Outlay	129,940	255,000	382,824	203,000
Debt Service	-	-	-	-
Transfers	87,000	90,000	87,000	92,000
TOTAL	$ 1,728,234	$ 2,006,103	$ 2,573,987	$ 1,978,000

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	11	11	11	11
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	11	11	11	11

Fargo Airport Authority

Description of Service Provided	Current or Emerging Issues
The Municipal Airport Authority is a five-member board that was established to oversee airport activities and implementation of the airport master plan, and has since invested time and money into improvements to provide a safe and efficient airport. The Municipal Airport Authority normally meets the 2nd and 4th Tuesday of each month in the boardroom at the terminal building. Fargo's Hector International Airport provides the following services: • Commercial air service to 11 markets, corporate, general and military aviation • 24/7 FAA Air Traffic Control Tower; US Customs & Border Protection clearance; Foreign Trade Zone #267 • Fixed Base Operator Services for charter, aircraft fuel and maintenance • Long term auto parking and car rental services	• There are ongoing issues regarding the timely availability of Federal funding via the Airport Improvement Program. These funds are used to pay for eligible airport improvement projects. • Mergers in the airline industry have resulted in fewer airline options to provide service. • The industry is experiencing a pilot shortage that will have a significant impact on service to small communities unless the federal government reverses recent changes to pilot qualification requirements. • There is a need to increase State funding for North Dakota airports during the next biennium. Progress was made during the last session. • The Airport Authority is in the process of updating the Airport Master Plan and Airport Layout Plan.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Enplaned Passengers	448,848	438,000	440,000
Aircraft operations	76,209	78,000	78,700

Fargo Airport Authority

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 1,084,840	$ 1,632,152	$ 1,632,152	$ 1,724,841
Benefits	303,627	415,143	415,143	553,903
Other Services	2,062,556	3,597,397	3,597,397	2,116,000
Repairs and Maintenance	357,239	411,000	411,000	451,000
Rentals	268	1,000	1,000	1,000
Insurance	73,868	104,300	104,300	105,300
Communications	1,201	13,600	13,600	4,700
Advertising and Printing	239,604	239,450	239,450	249,100
Travel & Education	47,818	59,700	59,700	72,700
Energy	502,306	659,000	659,000	595,150
General Supplies	192,569	222,600	222,600	230,900
Major Supplies	-	-	-	-
Miscellaneous	11,436	31,800	31,800	32,000
Capital Outlay	5,785,057	23,492,525	23,492,525	13,554,000
Debt Service	325,279	1,482,813	1,482,813	95,000
Transfers	8,760,874	1,472,813	1,472,813	50,000
TOTAL	$ 19,748,542	$ 33,835,293	$ 33,835,293	$ 19,835,594

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	26	26	26	26
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	26	26	26	26

Description of Service Provided	Current or Emerging Issues
The FARGODOME is a City-owned 19,000 seat indoor entertainment arena. The venue is governed by the seven member Fargo Dome Authority (FDA) who are appointed by the Fargo City Commission from nominations from the City of Fargo (2), NDSU (2), the Fargo Park Board (1), the Fargo School Board (1), and the Cass County Commission (1). The FDA contracts with Spectra by Comcast Spectator to manage the FARGODOME. The FARGODOME is a multi-purpose facility. Events generally fall into one of the following categories: • Concerts • NDSU Football • Family Shows • Theatre Shows • Trade Shows • Festivals • Amateur Sports • Convention/Miscellaneous • Professional Sports • Motorsports • Meeting Rooms	• Management and the FDA strive to keep the FARGODOME efficient, modern and relevant through annual capital upgrades funded by the FARGODOME's escrow account. • Throughout its 20+ year history, the FARGODOME facility, our staff, and the community have developed a strong reputation within the concert industry. Promoters know that the building will accommodate their exact specifications, staff will be attentive to their show and patron needs, and the region will purchase tickets. That said, entertainment venues are at the mercy of the often cyclical concert touring business: which artists are touring, what genres are being represented, how does the geographical routing line-up, etc. • The FARGODOME maintains a solid line-up of recurring events, including primary tenant national champion NDSU football, trade shows, our Gate City Bank Broadway series, Happy Harry's Ribfest, motorsports, and amateur sporting events. • Since we rely on 400+ part-time employees, we are challenged to attract and retain part-time staff in Fargo's low unemployment environment.

Operational Measures

Description	2014 Actual	2015 Expected	2016 Projected
Net Operating Income	$510,570	$95,463	$92,318
Event Attendance	550,330	494,916	489,450
Event Days	89	104	95
Gross Ticket Revenues	$11,004,117	$3,882,727	$4,952,488
Gross Concessions Rev	$2,576,309	$1,737,012	$1,766,267

FARGODOME

Expenditures	2014 Actual	2015 Approved Budget	2015 Revised Budget	2016 Proposed Budget
Salaries	$ 2,697,661	$ 2,421,647	$ 2,421,647	$ 2,544,191
Benefits	-	-	-	
Other Services	502,247	206,561	206,561	209,071
Repairs and Maintenance	32,560	4,500	4,500	4,500
Rentals	-	-	-	
Insurance	223,015	232,000	232,000	238,000
Communications	26,798	28,800	28,800	34,500
Advertising and Printing	238,985	288,718	288,718	270,718
Travel & Education	28,514	38,985	38,985	41,535
Energy	-	-	-	
General Supplies	155,946	19,900	19,900	19,500
Major Supplies	-	-	-	
Miscellaneous	1,694,015	1,718,355	1,718,355	2,285,999
Capital Outlay	-	1,161,750	1,161,750	878,632
Debt Service	132,921	1,208,368	1,208,368	1,208,368
Transfers	1,550,000	2,420,118	2,420,118	2,137,000
TOTAL	$ 7,282,662	$ 9,749,702	$ 9,749,702	$ 9,872,014

Authorized Positions	2014 Actual	2015 Approved	2015 Revised	2016 Proposed
Full Time Employees	20	21	21	22
Part Time Benefited	-	-	-	-
Contracted Employees	-	-	-	-
TOTAL	20	21	21	22

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Fund Description	Fiscal Trends and Comments
A defined benefit pension option is offered to all full-time employees of the City. Currently, the City administers two plans and has employee membership in two other plans that are maintained by other agencies. The pension plans includes: City Employee Police Fire Relief Association North Dakota Public Employee Retirement System The Board of City Commissioners have administrative control over the City Employee and Police pension systems, while the Fire Relief and the NDPERS is maintained by other governmental bodies. Operational oversight for City-administered plans is done by a Pension Board. In addition to defined benefit pension plans, voluntary employee elective contributions can be made to Section 457 deferred compensation plans. These plans allow employees to save for retirement on a pre-tax basis.	• A defined benefit pension funding policy was adopted in 2012 that increased employee and employer contributions to sustainable levels with the goal of fully funding the actuarial determined contribution (ADC) by FY 2018. • Investment returns on plan assets have improved significantly since 2008. • Funding levels are rising as a result of an improved funding policy and positive investment results. • The City Employee and Police Pension plans are pursing the goal of fully funding the actuarially determined contribution (ADC). Collectively, the plans are currently funding 98.5% of the ADC. • A multi-year amortization period will be needed to maintain a 100% funded status with current contribution levels for all plans that are offered to employees. • Governmental Accounting Standards Board Statements No. 67 and 68 will be implemented in 2016 as required. This will increase the financial transparency for pension fund assets and liabilities.

City of Fargo
Pension Trust Funds Revenue Analysis 2015 vs. 2016

Plans Administered	2015 Approved Budget	2016 Proposed Budget
City Employees Pension: (Closed Membership)		
Investment Income	$ 2,951,000	$ 3,150,000
City - Employer Normal Contribution	889,000	617,000
Park - Employer Normal Contribution	96,000	96,000
City Supplemental ARC Contribution	889,000	1,042,000
Park Supplemental ARC Contribution	120,000	71,000
City Employee Contribution	533,000	456,000
Park Employee Contribution	113,000	96,000
Total City Employee Pension	**5,591,000**	**5,528,000**
Police Pension: (Open Membership)		
Investment Income	3,496,000	3,750,000
Employer Normal Contribution	1,519,000	1,651,000
Employer Supplemental ARC Contribution	1,103,000	874,000
Employee Contribution	1,066,000	1,180,000
Total Police Pension	**7,184,000**	**7,455,000**
Total City Administrated Plans	**$ 12,775,000**	**$ 12,983,000**

City of Fargo
Pension Trust Funds Expenditure Analysis 2015 vs. 2016

Plans Administered	2015 Approved Budget	2016 Proposed Budget
City Employees Pension:		
Plan Administration	$ 220,000	$ 66,000
Plan Benefits	2,525,000	2,449,000
Total City Employee Pension	**2,745,000**	**2,515,000**
Police Pension:		
Plan Administration	385,000	249,000
Plan Benefits	3,136,000	3,360,000
Total Police Pension	**3,521,000**	**3,609,000**
Total Pension Funds	**$ 6,266,000**	**$ 6,124,000**

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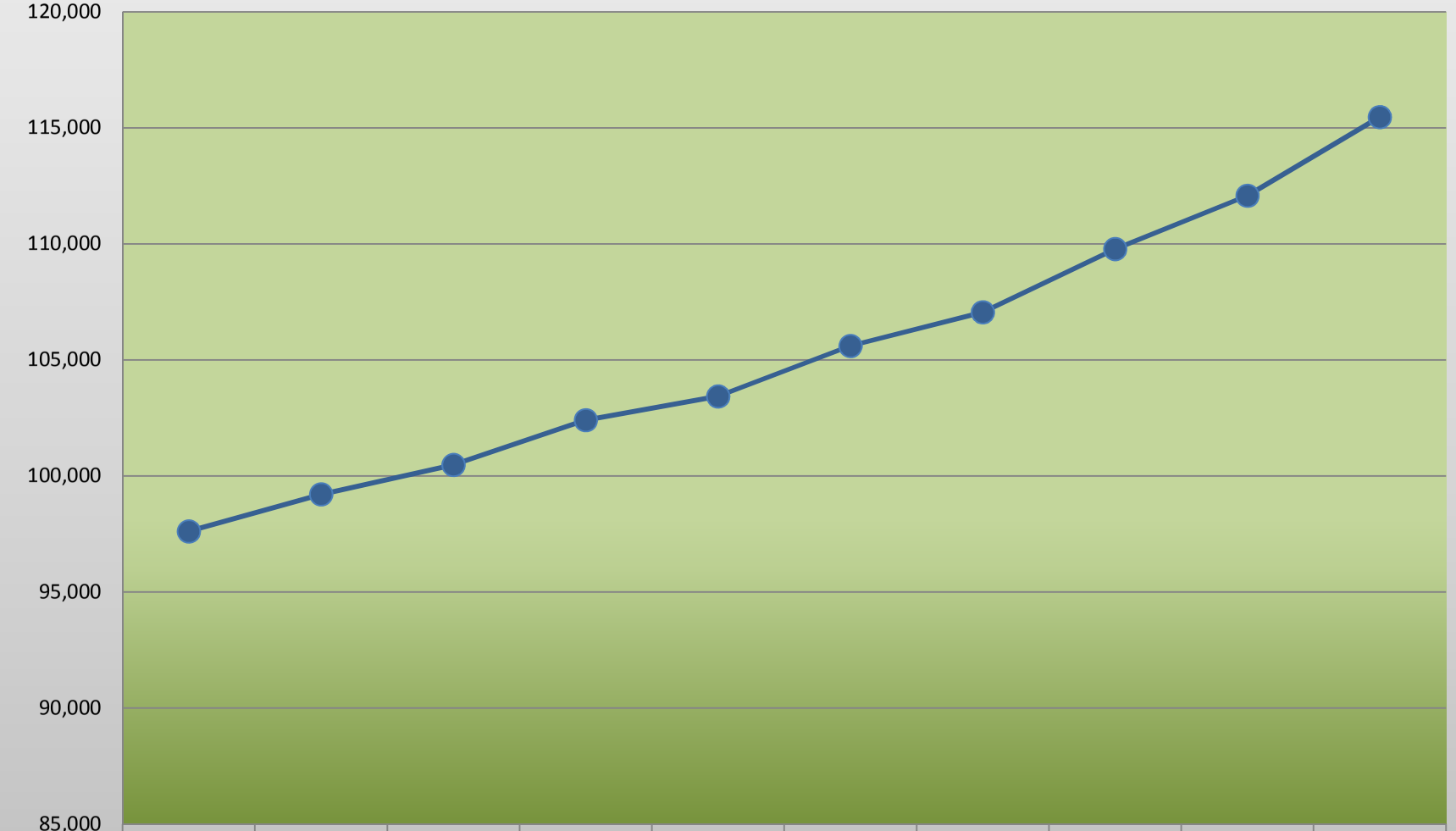
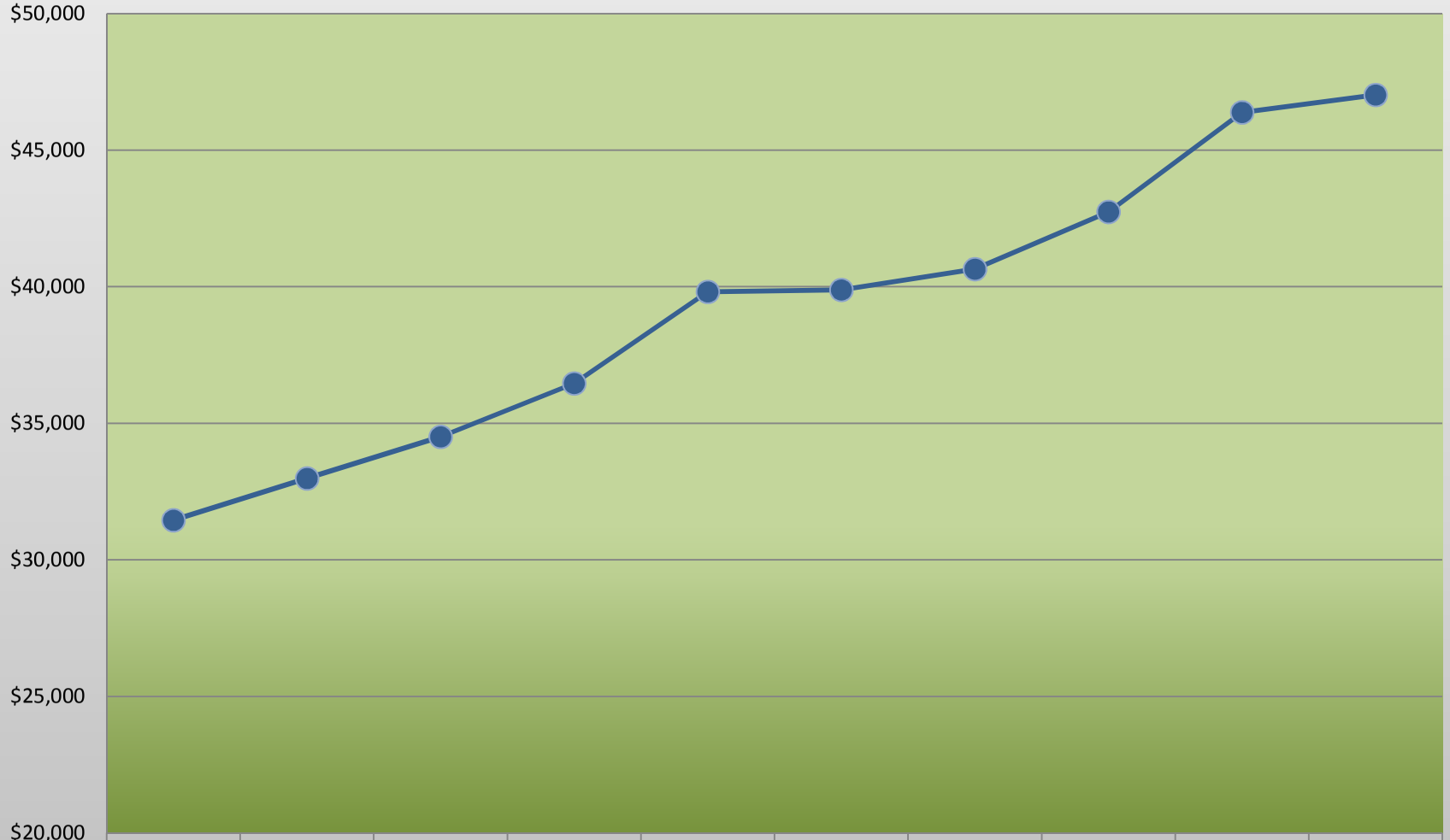
Description	Fiscal Trends and Comments
The statistical section of the budget is designed to give budget readers a longer term view of significant financial and economic trends of the City over time. Several long term charts are included for review that helps readers to understand the consistent strength in our economy and the City's financial performance. Fargo has a long standing track record of a consistently growing regional economy with a sound and stable employment base. The growth trend is evident and ongoing with population, income and property values. We did not experience the significant financial decline that many other Cities did during the 2008 financial crisis. A more robust statistical section compiled in conformance with GFOA standards of reporting is included in the City's Comprehensive Annual Financial Report (CAFR) that can be accessed on our City web site at www.cityoffargo.com. Readers are encouraged to visit this section of the report as a compliment to the statistics compiled in this section of the budget.	The statistical section provides long term trend data for the following items: • Population • Per Capita Income • Labor Force • Building Permit Values • Property Value Trends • Major Employers • General Fund Balance Levels • Sales Tax Revenue • State Intergovernmental Revenues

City of Fargo - Population



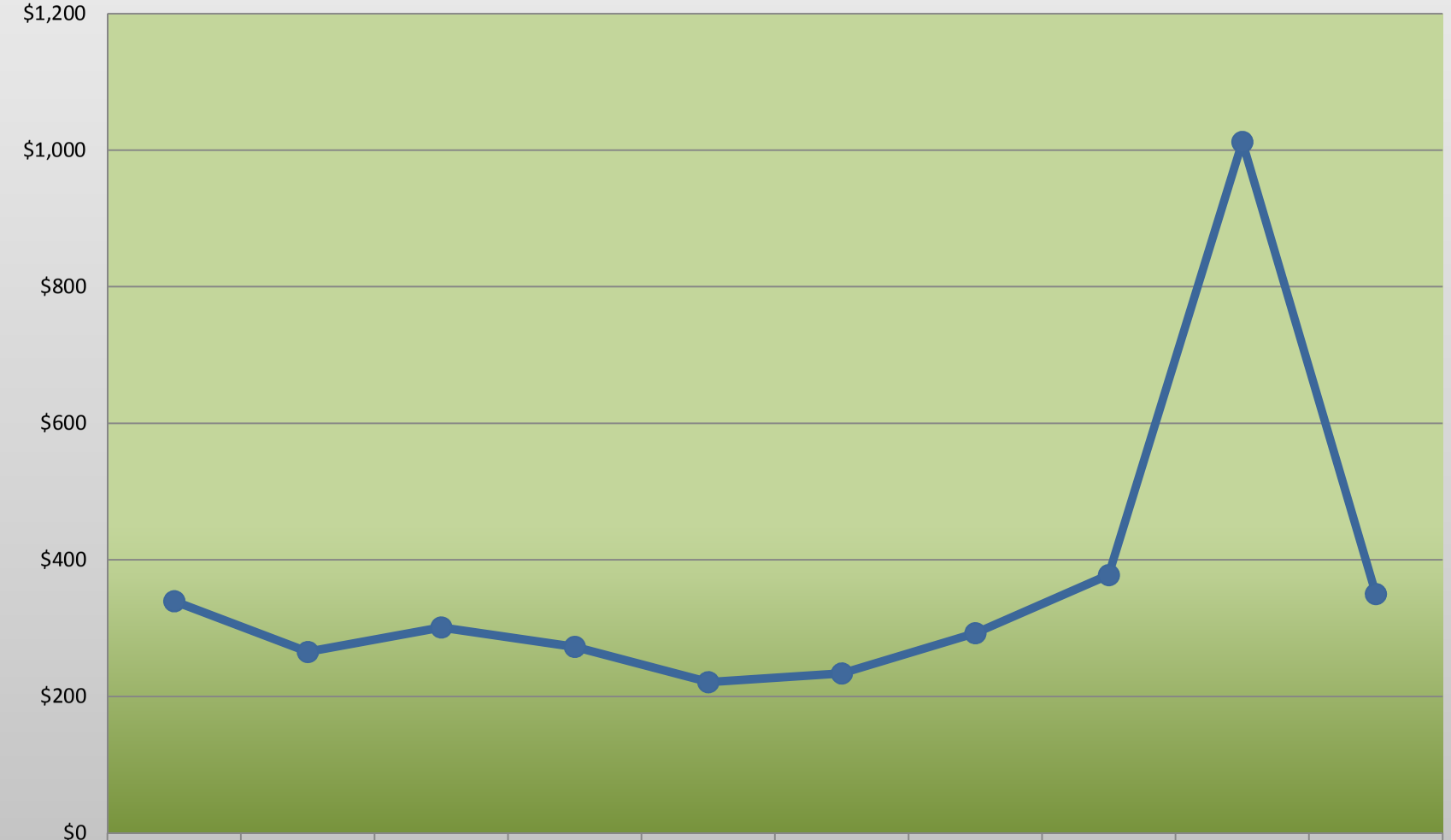
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Population	97,610	99,208	100,477	102,404	103,428	105,600	107,054	109,779	112,075	115,464
% Increase	1.0%	1.6%	1.3%	1.9%	1.0%	2.1%	1.4%	2.5%	2.1%	3.0%

City of Fargo - Per Capita Personal Income



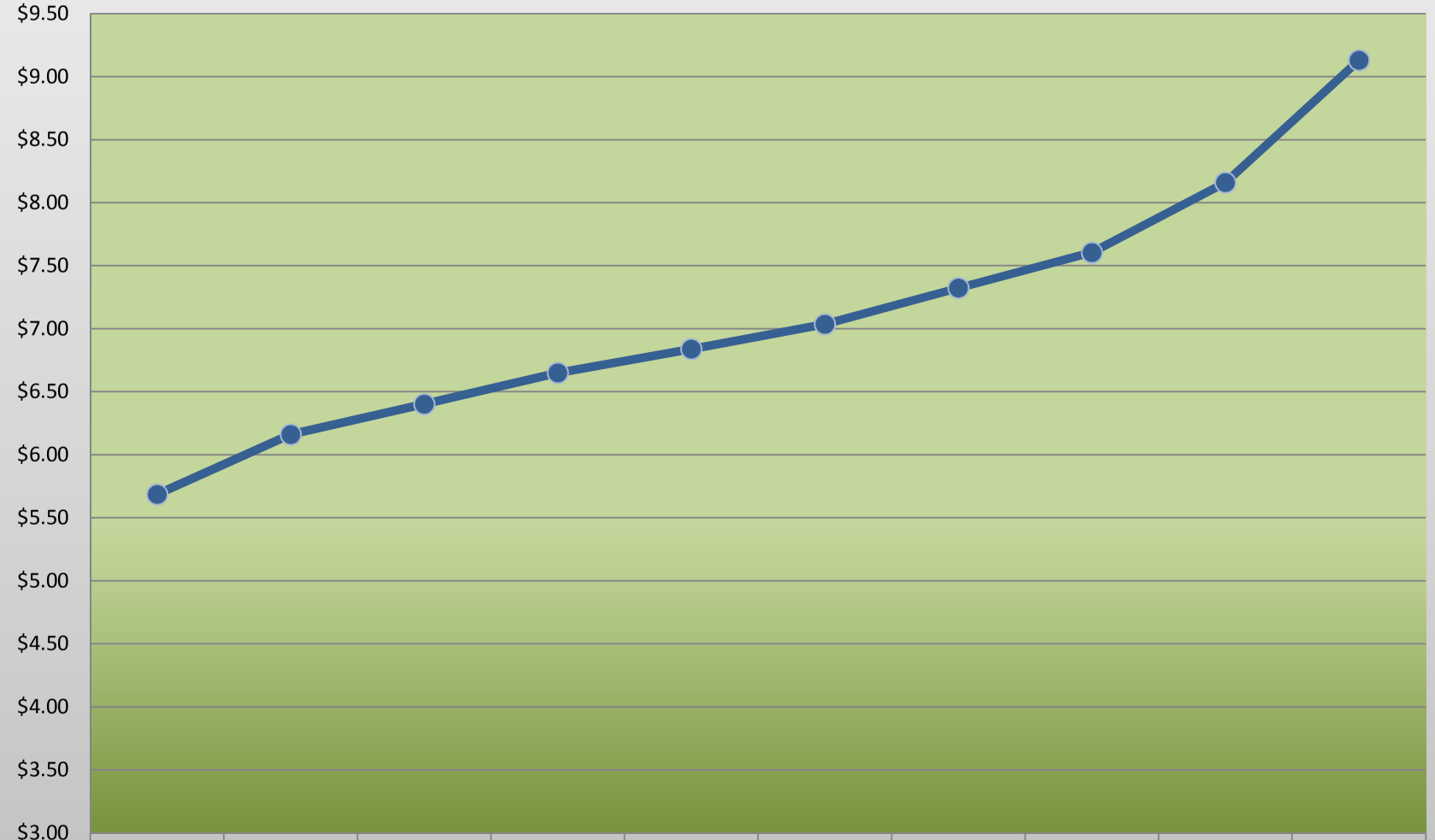
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Personal Income	31,450	32,981	34,505	36,459	39,812	39,883	40,644	42,740	46,384	47,023
% Increase	3.7%	4.9%	4.6%	5.7%	9.2%	0.2%	1.9%	5.2%	8.5%	1.4%

City of Fargo - Building Permit Value (Millions)

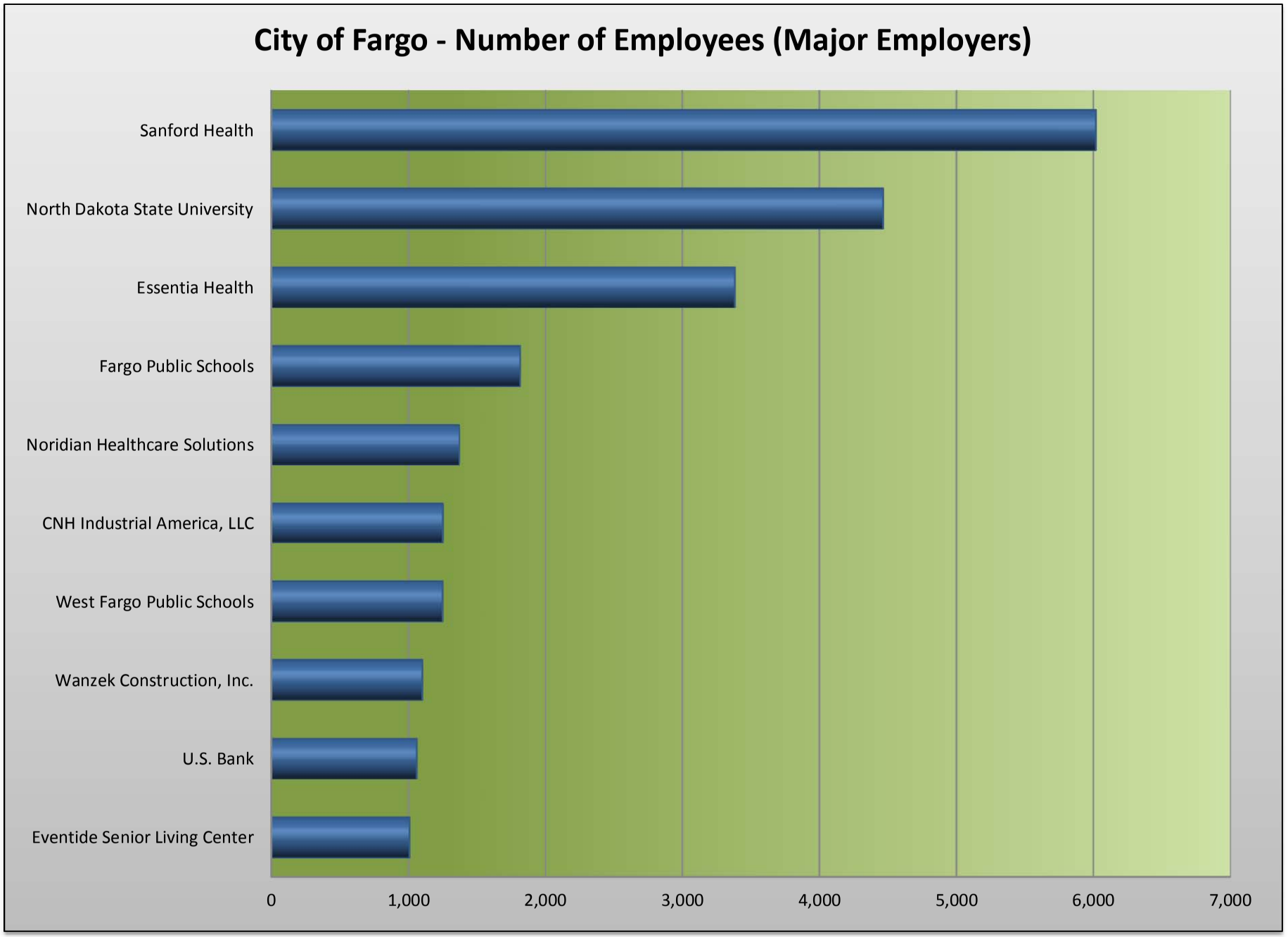


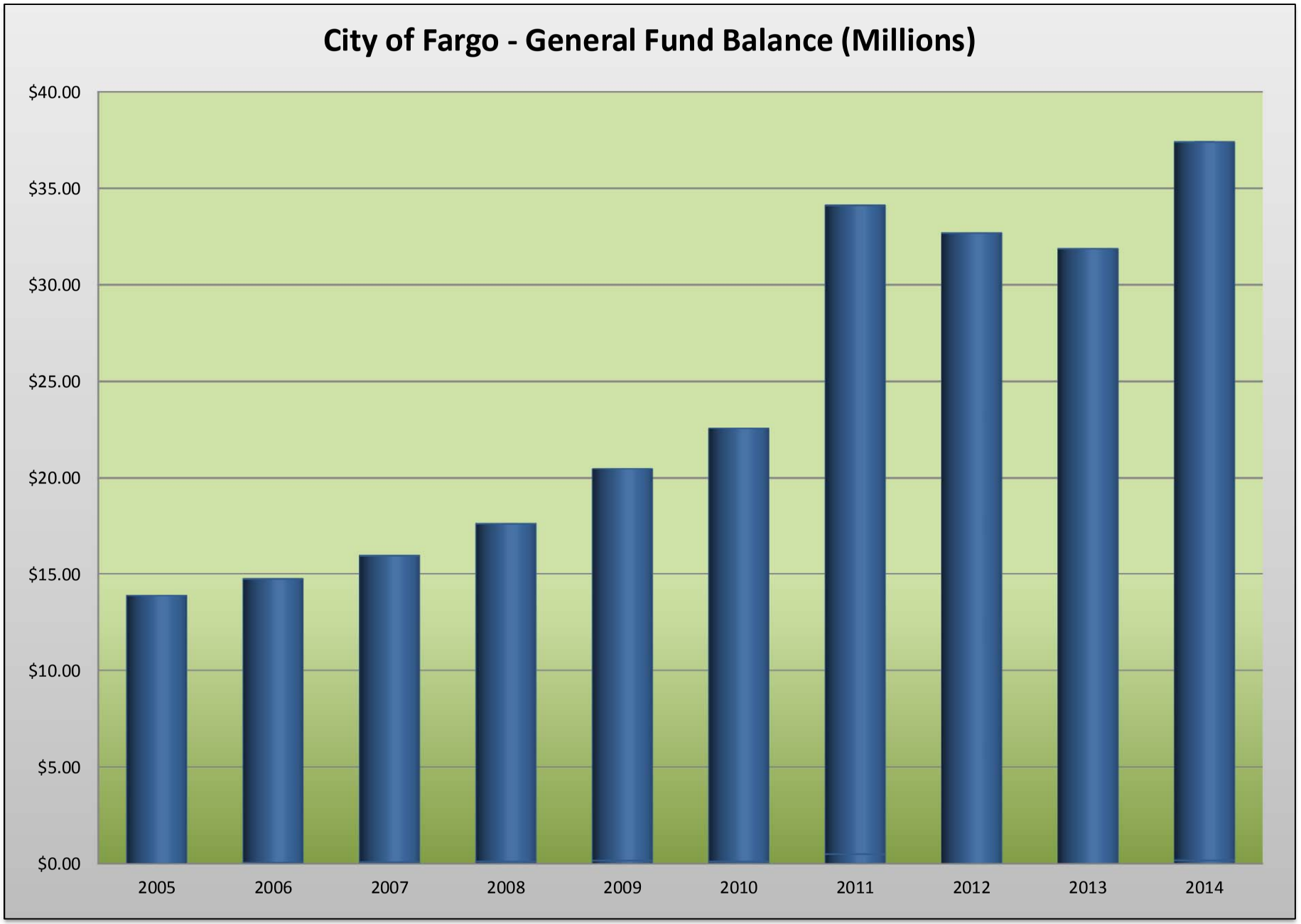
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Bldg Permits	339.46	265.20	301.04	272.61	220.88	233.68	292.64	377.77	1,012.14	350.00
% Increase	14.4%	-21.9%	13.5%	-9.4%	-19.0%	5.8%	25.2%	29.1%	167.9%	-65.4%

City of Fargo - Property Market Value (Billions)

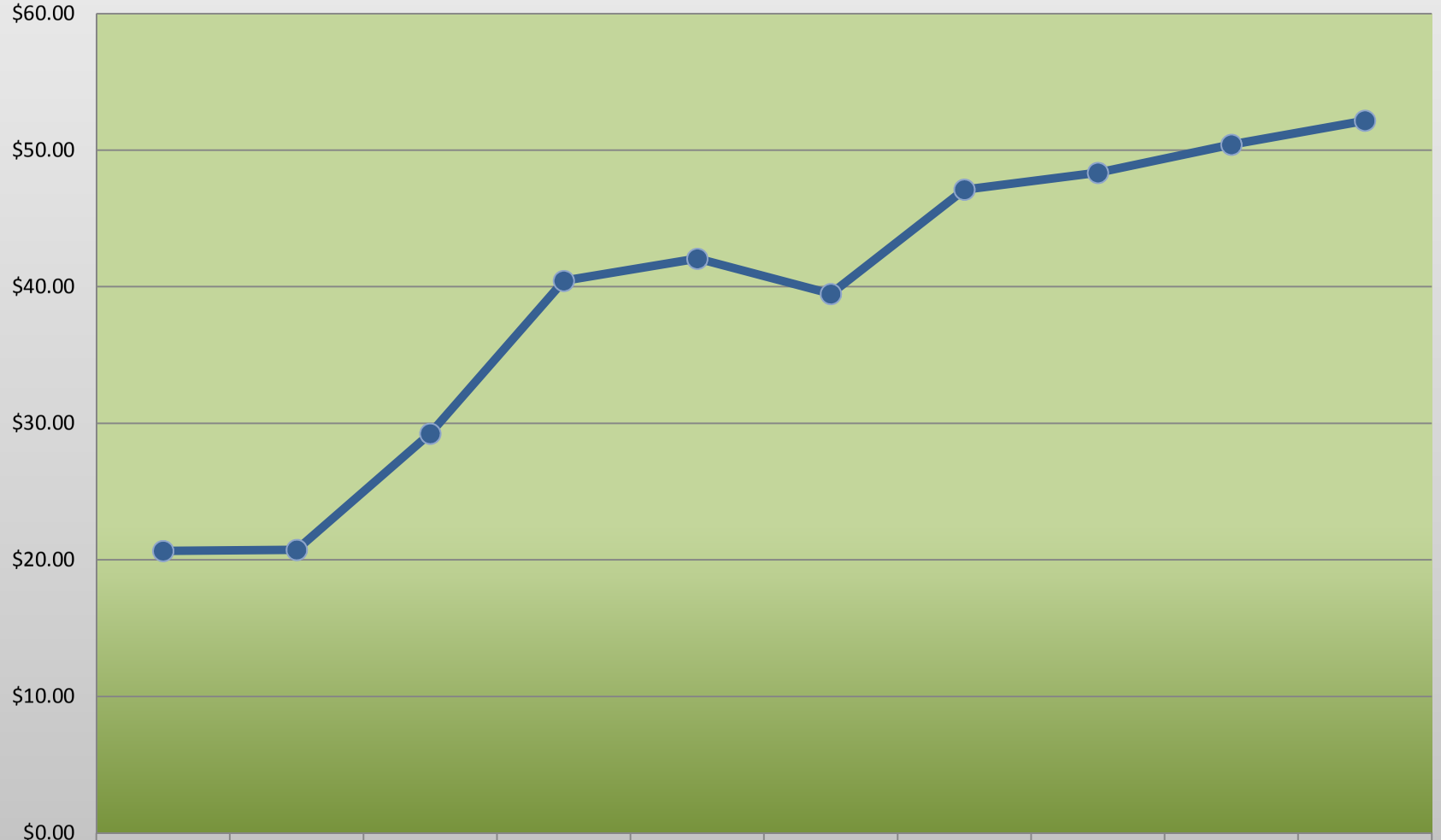


	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Market Value	5.69	6.16	6.40	6.65	6.84	7.04	7.32	7.60	8.16	9.13
% Increase	10.0%	8.4%	3.9%	3.9%	2.8%	2.9%	4.1%	3.8%	7.3%	11.9%


City of Fargo - Number of Employees (Major Employers)
Sanford Health
North Dakota State University
Essentia Health
Fargo Public Schools
Noridian Healthcare Solutions
CNH Industrial America, LLC
West Fargo Public Schools
Wanzek Construction, Inc.
U.S. Bank
Eventide Senior Living Center
0
1,000
2,000
3,000
4,000
5,000
6,000
7,000

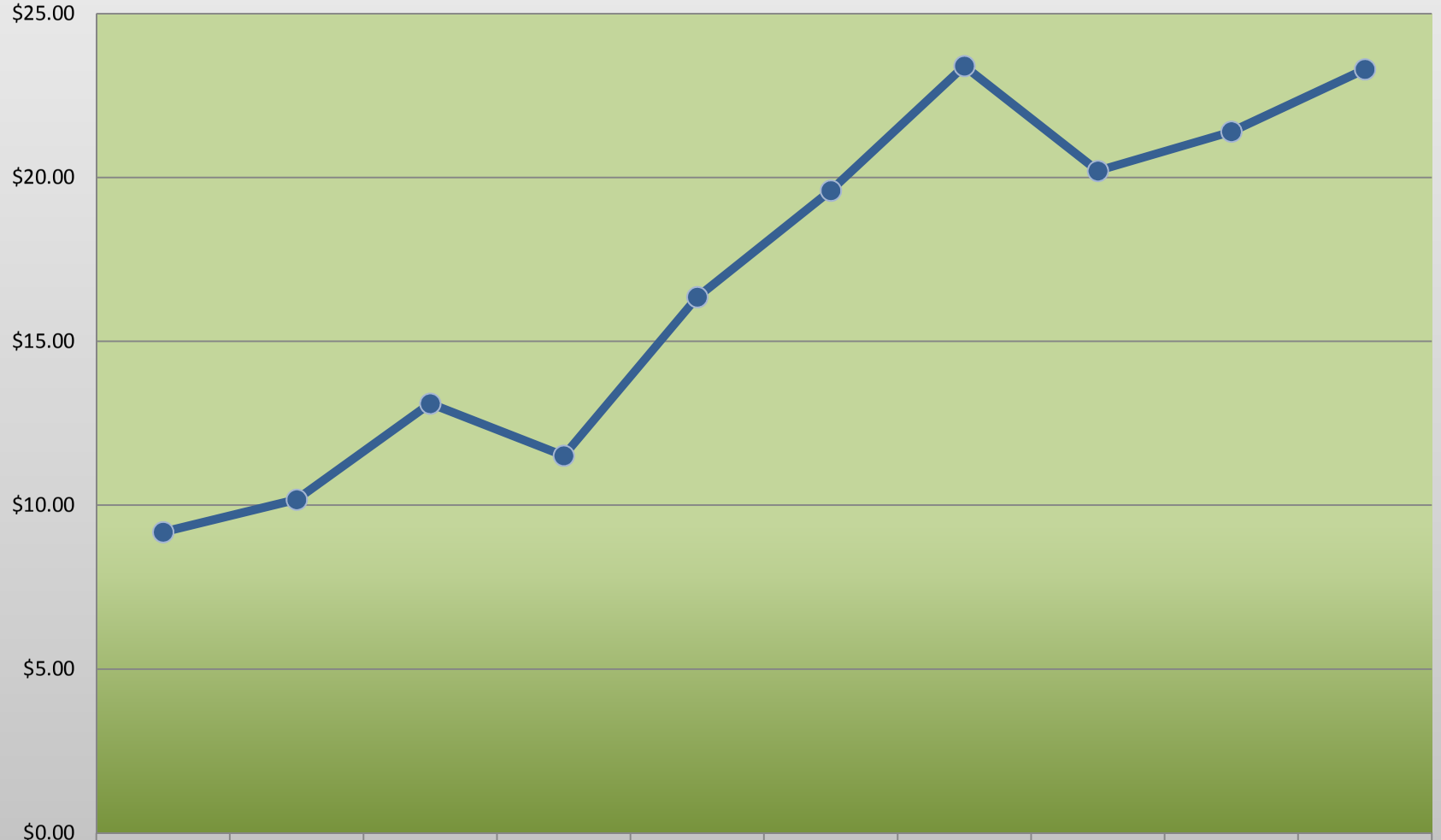

City of Fargo - General Fund Balance (Millions)
$40.00
$35.00
$30.00
$25.00
$20.00
$15.00
$10.00
$5.00
$0.00
2005
2006
2007
2008
2009
2010
2011
2012
2013
2014

City of Fargo - Sales Tax Revenue (Millions)



	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Sales Tax	20.65	20.73	29.24	40.43	42.05	39.47	47.11	48.34	50.40	52.16
% Increase	-14%	0.4%	41.1%	38.3%	4.0%	-6.1%	19.4%	2.6%	4.3%	3.5%

General Fund - State Intergovernmental Revenue (Millions)



	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
State Revenue	9.18	10.17	13.10	11.51	16.35	19.60	23.40	20.20	21.40	23.30
% Increase	5.4%	10.8%	28.8%	-12.1%	42.1%	19.9%	19.4%	-13.7%	5.9%	8.9%

CITY OF FARGO, NORTH DAKOTA
GENERAL FUND DEPARMENTAL OPERATING AND TRANSFER REQUESTS FOR 2016

Only requests over $25,000 are noted below

DEPARTMENT	ACCOUNT NUMBER	DESCRIPTION OF REQUEST	INCREASE (DECREASE) REQUESTED	DIVISIONAL TOTALS	PROPOSED FUNDING
GENERAL FUND					
City Prosecutor	101-0531-403.33-10	Legal services	-	(75,000)	(75,000)
Baseball Stadium	101-1003-400-43-50	Baseball Stadium Repairs (Merged)	80,000	80,000	80,000
Transit	101-2069-491.43-30	Outside mechanics	80,000		80,000
	101-2061-491.33-36	Driver services salary increases	86,356		86,356
	101-2061-491.33-36	Driver services added manager	60,000		60,000
	101-2061-491.33-36	Driver services - NDSU added hours	34,000		34,000
	101-2061-491.33-36	Driver services - LINK FM January - February	14,517		14,517
	101-2061-491.33-36	Driver services - LINK FM March - Dcember	72,584		-
	101-2061-491.33-36	Driver services - Route 13U year round	27,000		-
	101-2061-491.33-36	Driver services - Route 15 Saturday	31,200		-
	101-2061-491.34-20	Marketing due to lose of radio trade time	45,000		22,500
	101-2063-491.33-88	Dispatch services due to added dispatcher	91,000	541,657	91,000
Traffic Engineering	101-3020-415.33-44	Metro COG project local match	57,500		
	101-3020-415.38-96	Other Services - stripping	25,000		
	101-3020-415.33-10	Architectural services	25,000	107,500	107,500
Street Department	101-3025-423.38-10	Aid in preparation of Public Works master plan	25,000		
	101-3025-423.38-95	Mowing expense related to flood buy out properties	25,000		
	101-3025-423.42-21	Snow hauling	184,000		
	101-3025-423.44-20	Equipment & vehicle rent (snow melter pilot project)	(50,000)		
	101-3025-423.65-50	Ice control	120,000	304,000	304,000
Fire	101-4010-412.43-50	Maintenance service contract New World Software	25,500	25,500	25,500
Inspections	101-2040-414.38-99	Contract costs for the Sanford Hospital project	150,000	150,000	150,000
Police	101-5010-411.43-50	Maintenance service contract New World Software	101,636	101,636	101,636
Health Department	101-6010-451.33-50	Doctors	47,620		
	101-60XX-XXX.38-11	Contract services (Grant Related Reductions)	(259,500)		
	101-6090-451.44-10	Building rent	(25,650)	(237,530)	(237,530)
IS	101-0520-409.43-50	Aurigo Masterworks contract	46,213		
	101-0520-409.43-50	Annual maintenance contracts	100,000	146,213	146,213
Planning	101-2010-409.33-15	Planning for downtown master plan	400,000	400,000	-
Buildings and Ground	101-1050-409.42-06	New building related costs	211,814	211,814	211,814
Incarceration	101-1026-413.38-53	Cass County prisoner care	50,000	50,000	-
Transfer to Other Funds	101-9001-555-90-30	Debt service transfer for city hall	664,000		-
	101-9001-555-90-30	Debt Service transfer for fire remodeling	200,000	864,000	864,000
All Other		All other	432,787	432,787	432,787
TOTAL GENERAL FUND OPERATING REQUESTS			**$ 3,177,577**	**$ 3,102,577**	**$ 2,499,293**
Preliminary Budget Team Adjustments					**(678,284)**
General Fund Operating Expenditures & Transfers Increase			**3.5%**		**2.8%**

CITY OF FARGO, NORTH DAKOTA
DEPARTMENTAL PERSONNEL REQUESTS FOR 2016

Department	Div. No.	ADDITIONAL PERSONNEL REQUESTS / DESCRIPTION	FTE's	GRADE	Amount	APPROVED FUNDING	
GENERAL FUND							
City Administrator	101-0510	Assistant City Administrator	1.00	25-1	160,136		-
HR	101-0515	Training and Development Coordinator	1.00	14-1	80,606	1.00	80,606
	101-0515	Benefit and Leave Coordinator	1.00	14-1	80,606		-
	101-0515	Human Resources Assistant	0.50	7-1	26,771		-
IS	101-0520	Network Technician II	1.00	13-1	75,583	1.00	75,583
	101-0520	GIS Analyst	1.00	12-1	70,995		-
Auditors	101-1010	Grant Accountant	1.00	15-1	86,017		-
Planning	101-2010	Urban Planner	1.00	14-1	80,606	1.00	80,606
Inspectors	101-2040	Building Inspector II (Commercial)	1.00	13-3	79,351	1.00	79,351
	101-2040	Building Inspector I (Zoning)	1.00	12-1	70,995		-
Transit	101-2061	Transit Planner	1.00	14-1	80,606	1.00	80,606
	101-2061	Public Information Specialist	1.00	12-1	64,907		-
	101-2069	Equipment Technician I	1.00	8-1	44,919	1.00	44,919
	101-2069	Maintenance Attendent II - Bus Cleaner	1.00	8-1	44,919		-
Engineering	101-3015	FT Overtime			(10,765)		(10,765)
	101-3015	Contract Overtime			36,063		36,063
Streets & Sewer	101-3025	Public Works Operator I	2.00	7-1	104,846	1.00	52,423
	101-3025	Seasonal No Benefit			12,918		-
Fire	101-4010	Inspector	1.00	14-1	80,455	1.00	80,455
	101-4010	Fire Captain	1.00	X14-1	80,484		-
	101-4010	Firefighter	1.00	X11-1	51,250		-
Police	101-5010	Police Sergeant	1.00	15-1	85,853	1.00	85,853
	101-5010	Police officer	5.00	12-1	354,323	4.00	283,479
	101-5010	Community Service Officer	1.00	8-1	55,491		-
	101-5010	Training Overtime			7,536		7,536
Public Health	101-6010	Environmental Health Practitioner I	1.00	12-1	70,995		-
	101-6020	Public Health Nurse	0.50	13-1	38,350		-
	101-6020	Home Health Aide	0.70	6-1	35,848		-
	101-6011	Program Coordinator Shelter/Detox	1.00	10-1	62,663	1.00	62,663
	101-6011	Advocate Shelter/Detox	0.60	5-1	27,330		-
	101-6040	Certified Medical Assistant Correctional Health	1.00	7-1	52,423	1.00	52,423
Library	101-7010	Reference Associate	1.00	9-1	59,016		-
	101-7010	Children's Programming Assistant	1.00	9-1	59,016	1.00	59,016
TOTAL GENERAL FUND			**32.30**		**2,311,112**	**16.00**	**1,150,817**
ENTERPRISE FUNDS							
Water Mains & Hydrants	501-3052	Equipment Operator I	1.00	7-1	52,423	1.00	52,423
Solid Waste	531-3074	FT Overtime			37,678		37,678
TOTAL ENTERPRISE FUNDS			**1.00**		**90,101**	**1.00**	**90,101**
Total Staffing Budget Requets			**33.30**		**2,401,213**	**17.00**	**1,240,918**

CITY OF FARGO, NORTH DAKOTA
CAPITAL OUTLAY REQUESTS FOR 2016

DEPARTMENT	ACCOUNT NUMBER	DESCRIPTION OF REQUEST	AMOUNT REQUESTED	DIVISIONAL TOTALS	2016 APPROVED FUNDING
GENERAL FUND					
CAPITAL REQUESTS					
Human Resources	101-8550-510.77-18	Job application system	$ 30,000		
	101-8550-510.77-18	Computer equipment	3,000	$ 33,000	**$ 3,000**
City Auditor	101-8550-510-77-01	Disaster recovery hardware for ERP systems	100,000	100,000	**75,000**
Buildings and Grounds	101-8550-510.77-04	A&E services for health building	40,000	40,000	-
Transit	101-8550-510-77-05	Two-way radios for transit vehicles	36,000		
	101-8550-510-77-05	Digital passenger info kiosk for NDSU transit hub @ stem building	30,000		
	101-8550-510-77-05	Printing & encoding machine (PEM) for downtown GTC	20,000		
	101-8550-510-77-05	Mini-vans for senior ride program	46,000		
	101-8550-510-77-05	Cameras for Ground Transportation Terminal	71,500		
	101-8550-510-77-05	Laptop computers	3,000		
	101-8550-510-77-05	Extra window at GTC	6,500		
	101-8550-510-77-05	Carpet replacement GTC	3,931		
	101-8550-510-77-05	Wireless download feature for buses	60,000	276,931	**141,000**
Engineering	101-8550-510-77-09	Storage racking for record room 4 @ 700	2,800		
	101-8550-510-77-09	Laptop for special assessments	2,300		
	101-8550-510-77-09	Replacement chairs 6 @ 500	3,000		
	101-8550-510-77-09	Metal locators 3 @ 900 (2 Eng, 1 Survey)	2,700		
	101-8550-510-77-09	GPS receiver	23,000		
	101-8550-510-77-09	Telescopic rod	360		
	101-8550-510-77-09	Levels (survey) 2 @ 1500	3,000		
	101-8550-510-77-09	New survey office	20,000		
	101-8550-510-77-09	Polypro 30 trailer system	45,000		
	101-8550-510-77-09	Software	36,250		
	101-8550-510-77-09	Temporary cubicles	17,000	155,410	**100,000**
Traffic Engineering	101-8550-510.77-25	Replacement of 10 traffic control signs	40,000		
	101-8550-510.77-25	Replacement of traffic signal conflict monitor tester	13,000	53,000	**53,000**
Street Department	101-8550-510-77-10	Combination sewer cleaning truck	260,000		
	101-8550-510-77-10	Concrete leveling polyurethane trailer system	45,000		
	101-8550-510-77-10	Toro grounds master 16' mower	98,880		
	101-8550-510-77-10	Replacement of armor mesh snow fence fabric	15,000		
	101-8550-510-77-10	Working supervisors tablets	2,000	420,880	**159,000**
Central Garage	101-8550-510-77-11	Repair and seal coat parking lot	57,500		
	101-8550-510-77-11	Building camera system	71,500		
	101-8550-510-77-11	Replace the floor drains and plumbing	22,000		
	101-8550-510-77-11	Paint mixing area	16,000		
	101-8550-510-77-11	Pressure washer	7,000	174,000	**95,000**
Fire	101-8550-510-77-13	Roof replacement and addition for station 2	150,000		
	101-8550-510-77-13	Commercial gear washer	22,000		
	101-8550-510-77-13	Used sedan for new inspector	12,000		
	101-8550-510-77-13	In-vehicle video systems (3) batt. vehs and backup	17,500		
	101-8550-510-77-13	CO/CO2 monitors	1,700		
	101-8550-510-77-13	Hazardous material monitor replacement	3,100		
	101-8550-510-77-13	Concrete replacement at stations	25,000		
	101-8550-510-77-13	Airfill station	50,000		
	101-8550-510-77-13	Body armor	12,500	293,800	**118,000**
Police	101-8550-510-77-14	2 Patrol Vehicles	60,000		
	101-8550-510-77-14	Associated equipment for patrol vehicles	60,000		
	101-8550-510-77-14	2 Plain cars for investigations	50,000		
	101-8550-510-77-14	Community service officer van	50,000		
	101-8550-510-77-14	General maintenance for Police headquarters facility	25,000		
	101-8550-510-77-14	Dragon dictations software	98,775		
	101-8550-510-77-14	Patrol rifle replacement	25,000		
	101-8550-510-77-14	Downtown camera expansion	29,400		
	101-8550-510-77-14	Live scan fingerprint machine	30,675		
	101-8550-510-77-14	Evidence dryer	10,000	438,850	**300,000**
Health Department	101-8550-510-77-15	LaserJet printers	3,000		
	101-8550-510-77-15	Microscope	5,000	8,000	**8,000**
Library	101-8550-510-77-16	Community Research project	60,000		
	101-8550-510-77-16	Replacement of 3 self-check stations	35,000	95,000	**35,000**
Street Rehabilitation	101-8550-510-77-22	Street maintenance project funding	4,000,000	4,000,000	**4,000,000**
Outdoor Warning Sirens	101-8550-510-77-27	Outdoor warning sirens testing software	80,000	80,000	**80,000**
IS	101-8552-510-76-22	Lifecycle - (Computers/Infrastructure/Software)	496,000		
	101-8552-510-76-22	Enhancements (Laserfiche/Sharepoint/GIS/3D/WiFi)	220,000		
	101-8552-510-76-22	Infrastructure - (Ducts/Fiber/Backup Data Center, ect.)	340,000		
	101-8552-510-76-22	Security - (Analysis & Training)	39,000		
	101-8552-510-76-22	Survey Equipment	4,515	1,099,515	**600,000**
Planning	101-8550-510-77-06	Software	100,000	100,000	**25,000**
Public Information	101-8550-510-77-31	NASA/Arts satellites	10,000	10,000	**10,000**
Municipal Court	101-8550-510-77-19	Monitors	225		
	101-8550-510-77-19	Courtroom and lobby security	50,000	50,225	**50,000**
City Commission	101-8550-510.77-17	Capital outlay contingency	25,000	25,000	**25,000**
TOTAL CAPITAL REQUESTS			**7,453,611**	**7,428,611**	**5,877,000**

DEPARTMENT	ACCOUNT NUMBER	DESCRIPTION OF REQUEST	AMOUNT REQUESTED	DIVISIONAL TOTALS	2016 APPROVED FUNDING
VEHICLE REPLACEMENTS					
Street Department	101-8551-510-78-06	Track loader (2)	10,000		
	101-8551-510-78-06	Truck - Tandem	161,500		
	101-8551-510-78-06	Truck - Hook	140,000		
	101-8551-510-78-06	Tractor 130HP	100,000		
	101-8551-510-78-06	1 ton dump truck	69,000		
	101-8551-510-78-06	Tar Kettle	50,000		
	101-8551-510-78-06	Mower - Rider	18,000		
	101-8551-510-78-06	Steamer	60,000	608,500	**425,000**
Central Garage	101-8551-510-78-07	Sedans (5)	75,000		
	101-8551-510-78-07	Engineering - SUV/Truck (5)	125,000		
	101-8551-510-78-07	Motor Pool - SUV/Truck (4)	100,000		
	101-8551-510-78-07	Surveyor Truck - SUV/Truck	35,000	335,000	**175,000**
Fire	101-8551-510-78-08	Quint (2nd of 3yr lease)	295,000		
	101-8551-510-78-08	3/4 Pickup	28,500	323,500	**295,000**
Police	101-8551-510-78-09	10 Patrol vehicles	296,000		
	101-8551-510-78-09	Van (1)	28,000		
	101-8551-510-78-09	Parking Patrol - Go-4 (2)	70,000	394,000	**394,000**
TOTAL VEHICLE REPLACEMENTS			**1,661,000**	**1,661,000**	**1,289,000**
TOTAL GENERAL FUND			**$ 9,114,611**	**$ 9,089,611**	**$ 7,166,000**
CAPITAL PROJECT FUNDS					
Water - SRF & Sales Tax	SRF Funded	Water Plant Expansion	27,685,243		
	SRF Funded	Existing WTP Upgrades	1,500,000		
	SRF Funded	Sheyenne Pump Station	2,898,400	32,083,643	32,083,643
	Sales Tax funded	Water Tower Rehabilitation	528,000		
	Sales Tax funded	West Fargo Booster Stations	3,220,000		
	Sales Tax funded	Lime Shaker Replacement	600,000		
	Sales Tax funded	Water System GIS	93,000		
	Sales Tax funded	Planning/Master Plan Update	120,000	4,561,000	4,561,000
Water Sales Tax Fund			**36,644,643**	**36,644,643**	**36,644,643**
WW - SRF & Sales Tax					
	SRF Funded	WWTP Expansion - Phase I	6,739,000	6,739,000	6,739,000
	Sales Tax Funded	Annual Facilities Planning	120,000		
	Sales Tax Funded	Lift Station #1 I/I Improvements	189,826		
	Sales Tax Funded	Lift Station #2 I/I Improvements	195,295		
	Sales Tax Funded	Broadway Interceptor I/I Improvements	569,954		
	Sales Tax Funded	South Gravity Sewer (60th Ave S to 64th Ave S)	1,196,500		
	Sales Tax Funded	South Gravity Sewer (45th St to I-29)	936,500		
	Sales Tax Funded	Effluent Pump Station	500,000		
	Sales Tax Funded	WWTP Expansion - Phase II Facility Plan	270,000		
	Sales Tax Funded	LS #26 Generator Rehab	37,000		
	Sales Tax Funded	LS #48 Rehab & Interconnect	220,000		
	Sales Tax Funded	LS #1 & #2 Portable Pumps	120,000		
	Sales Tax Funded	WIMS Software	28,000		
	Sales Tax Funded	Odor Control (WWTP/Collection Syst)	75,000		
	Sales Tax Funded	WWTP Improvements (General - nothing earmarked)	209,000		
	Sales Tax Funded	Sewer Cleaning and Televising	135,000		
	Sales Tax Funded	Wastewater System GIS	89,000	4,891,075	4,891,075
Wastewater Sales Tax Fund			**11,630,075**	**11,630,075**	**11,630,075**
CAPITAL PROJECT FUNDS			**$ 48,274,718**	**$ 48,274,718**	**$ 48,274,718**

DEPARTMENT	ACCOUNT NUMBER	DESCRIPTION OF REQUEST	AMOUNT REQUESTED	DIVISIONAL TOTALS	2016 APPROVED FUNDING
PROPRIETARY FUNDS					
WATER					
Water Treatment Plant	501-3051-441-74.10	THM Analyzer	$ 55,000		
	501-3051-441-74.11	pH Analyzer (4)	6,500		
	501-3051-441-74.12	Destruct Ozen Monitors	20,000		
	501-3051-441-74.13	SCADA Laptop & VPN	5,500		
	501-3051-441-74.14	Raw Water Turbidimeter	3,000		
	501-3051-441-74.15	Ammonia Tank Scale	8,000		
	501-3051-441-74.16	Mechanic's Pickup	24,000		
	501-3051-441-74.17	Solderless Tools	5,600		
	501-3051-441-74.18	Floor Cleaner	10,000		
	501-3051-441-74.19	Loader Lease	20,000		
	501-3051-441-74.20	Lawn Tractor	11,500		
	501-3051-441-74.21	Water Info Mgmt Solutions (WIMS) Software	25,000		
	501-3051-441-74.22	Belt Press Machine Rehabilitation	20,000		
	501-3051-441-74.23	Sludge Belts (4)	12,000		
	501-3051-441-74.24	Belt Press Rollers	9,200	$ 235,300	$ 235,300
Water Mains/Hydrants	501-3052-441-74-10	Rubber tire backhoe	100,000		
	501-3052-441-74-10	Expandable shoring	28,000		
	501-3052-441-74-10	Trailer for shoring	4,000		
	501-3052-441-74-10	Auger drill for back how	10,000		
	501-3052-441.74-11	Laptop PC's for vehicles	4,000		
	501-3052-441.74-20	1/2 Ton pickup	28,000		
	501-3052-441.74-30	Furniture replacement for M&H's office personnel	5,500		
	501-3054-441.90-40	Water Main Replacement	2,800,000		
	501-3054-441.90-40	Distribution System Extension	151,000	3,130,500	3,130,500
Water Meters	501-3053-441.74-10	Meters Replacement	155,000		
	501-3053-441.74-20	3" and 4" Meters	15,000		
	501-3053-441.74-20	No-Lead Materials	5,000	175,000	175,000
				-	
Total Water			**3,540,800**	**3,540,800**	**3,540,800**
WASTEWATER	521-3061-442-73-10	Wastewater Plant 10yr CIP	127,500		
	521-3061-442-73-10	Combination sewer cleaning truck	-		
	521-3061-442-73-63	Sewer Rehab and Replacement	600,000		
	521-3061-442-73-63	Future Lift Stations & FM	281,000	1,008,500	1,268,500
Total Wastewater			**1,008,500**	**1,008,500**	**1,268,500**
STORM SEWER	524-3064-443.74-50	SCADA System on Storm Lift Stations	30,000		
	524-3064-443.75-50	Generator Installation	31,000	61,000	61,000
Total Storm Sewer			**61,000**	**61,000**	**61,000**
SOLID WASTE					
Solid Waste- Admin	531-3071-431-74-30	Office Equipment	4,000		
	531-3071-431-74-30	Office Chairs	2,000		
	531-3071-431-73-20	Parking lot improvements	50,000		
	531-3071-431-72-20	Building Improvements	50,000	106,000	106,000
Solid Waste-Residential	531-3072-432-74-10	Residential Refuse Trucks	345,000		
	531-3072-432-74-10	Residential Carts	75,000	420,000	420,000
Solid Waste-Commercial	531-3073-432-74-10	Commercial Refuse Trucks	170,000		
	531-3073-432-74-10	Commercial Containers	40,000	210,000	210,000
Solid Waste-Landfill	531-3074-433-73-10	Cell Construction - East Landfill	1,260,000		
	531-3074-433-74-10	Dozer (2)	155,000		
	531-3074-433-74-10	Compactor	100,000		
	531-3074-433-74-10	Service Truck/LF Vehicles	50,000		
	531-3074-433-74-10	Compost Turner	43,000		
	531-3074-433-73-10	Bale Building Improvements	10,000		
	531-3074-433-74-10	Tub Grinder	100,000	1,718,000	1,718,000
Solid Waste - Roll Off	531-3075-432-74-10	Roll off trucks	30,000		
	531-3075-432-74-10	Roll off containers	30,000	60,000	60,000
Solid Waste - Recycling	531-3076-432-74-10	Recycling Trucks	35,000		
	531-3076-432-74-10	Recycling Containers	20,000		
	531-3076-432-73-10	Drop- Site Improvements	50,000		
	531-3076-432-73-10	Drop- Site Construction	170,000	275,000	275,000
Solid Waste - Hazardous Waste	531-3079-433-72-20	Building improvements	5,000	5,000	5,000
Total Solid Waste			**2,794,000**	**2,794,000**	**2,794,000**
FORESTRY	541-3081-440-74-20	3/4 Ton pickup	30,000		
	541-3081-440-74-20	Replace 2002, 2 ton chip truck	110,000		
	541-3081-440-74-20	Resistrograph	8,000	148,000	148,000
Total Forestry			**148,000**	**148,000**	**148,000**

DEPARTMENT	ACCOUNT NUMBER	DESCRIPTION OF REQUEST	AMOUNT REQUESTED	DIVISIONAL TOTALS	2016 APPROVED FUNDING
FARGODOME Building	570-7003-461.74-10	Handicapped access corners	200,000		
	570-7003-461.74-10	Chiller overhaul	35,000		
	570-7003-461.74-10	Cooling tower fan motors	90,000		
	570-7003-461.74-10	Damper replacement	170,000		
	570-7003-461.74-10	Core switch fiber cable runs	70,000		
	570-7003-461.74-10	Time clocks	7,000		
	570-7003-461.74-10	Custodial Equipment	24,000		
	570-7003-461.74-10	Food service equipment	25,000		
	570-7003-461.74-10	Security bike rack barricade	15,000		
	570-7003-461.74-10	Spotlights	60,000		
	570-7003-461.74-10	Camera system upgrade	65,000		
	570-7003-461.74-10	Projector for meetings rooms	70,000		
	570-7003-461.74-10	Moveable seating air bearing boots	12,500		
	570-7003-461.74-10	Unallocated capital	35,000		
	570-7003-391.50-00	Capital payment #4 on turf/parking projects	1,207,975	2,086,475	2,086,475
Total Fargodome			**2,086,475**	**2,086,475**	**2,086,475**
Total Proprietary Fund Capital Requests			**$ 9,638,775**	**$ 9,638,775**	**$ 9,898,775**
TOTAL CAPITAL OUTLAY REQUESTS			**$ 67,028,104**	**$ 67,003,104**	**$ 65,339,493**