

FARGO CONVENTION CENTER COMMITTEE MEETING

LOCATION: City Commission Chambers, Fargo City Hall

DATE & TIME: February 28, 2025 | 1-2PM

ATTENDEES: **Committee:** Charley Johnson, Mallari Ackerman, Clare Hughes, Joe Raso, Shannon Full, Kent Kolstad, Kaylyn Balstad, Taylor Snelling, Emma McIntyre, Tim Mahoney, Denise Kolpack, John Strand, Dave Piepkorn, Michelle Turnberg
Others: Michael Redlinger, Erik Johnson, Jim Gilmour, Kember Anderson, Susan Thompson

AGENDA	TIME
I. Committee Timeline	5
II. Profile of an Ideal Convention	20
a. Access of Lost Leads Document	
b. Average Minimum Space Requirements	
c. Invite to Local & State Planners	
III. Upcoming Travel Details	10
IV. RFP Outline	15
V. Other Business	10

ACTION ITEMS	OWNER	DEADLINE	STATUS
Landing Page	Mallari	2/28	Completed
List of Developers	Mike	3/7	In progress
River's Edge Layouts	Kent	2/28	In progress

ADDITIONAL NOTES: