

FARGO CONVENTION CENTER COMMITTEE MEETING

LOCATION: City Commission Chambers, Fargo City Hall
DATE & TIME: February 21, 2025 | 1-2PM
ATTENDEES: **Committee:** Charley Johnson, Mallari Ackerman, Clare Hughes, Joe Raso, Shannon Full, Kent Kolstad, Kaylyn Balstad, Taylor Snelling, Emma McIntyre, Tim Mahoney, Denise Kolpack, John Strand, Dave Piepkorn, Michelle Turnberg
Others: Michael Redlinger, Erik Johnson, Jim Gilmour, Kember Anderson, Susan Thompson, Dan Hurder, Jake Hughes

AGENDA	TIME
I. Introductions	5
II. Review Comp Set Renderings	10
III. Required Square Footage Discussion	25
a. Ballroom/Exhibit Space/ Multipurpose Room	
b. Meeting Rooms	
c. Administrative	
d. Pre-function/Hallway Spaces	
e. Catering Kitchen	
f. Support/Bathrooms/BOH	
IV. Convention Center Landing Page	15
V. Tentative Travel Dates - Week of March 24-28	10
VI. Other Business	5

ACTION ITEMS	OWNER	DEADLINE	STATUS
Contact Rachel and Joe	Charley	2/28	In progress
Landing Page	Mallari	2/28	Not started

ADDITIONAL NOTES: