

Fargo Public Library Board of Directors
Agenda for Tuesday February 18, 2025
4:00p.m.
Main Library Community Room
101 4th Street
Fargo, ND 58102

1. Approve Order of the Agenda **Action**
2. Minutes of the January 21 Meeting **Action**
3. Public Comment
4. Staff Report- Megan Lass
5. Director's Report
6. Unfinished Business
 - A. None
7. New Business
 - A. Zero Tolerance Policy Review **Action**
 - B. Legislative Update/SB 2307 **Action**
8. Statistical Reports
 - A. January Usage
 - B. January Financials
9. Friends of the Library Report
10. Next Regular Meeting: March 18
11. Adjourn

Fargo Public Library Board
Minutes for Tuesday, January 21, 2025
Fargo Public Library Community Room
101 4th Street North, Fargo, ND 58102

Board Members Present: Kristen Schipper, Wanda Mengelkoch, Hannah James, John Rodenbiker, Paul Jensen

Board Members Absent: Amy Ouren, Jenna Reno

Staff: Tim Dirks, Megan Lass, Cindy Haff

Senior Board Member Kristen Schipper called the meeting to order at 4:00 p.m. A quorum was met.

Order of the Agenda

John Rodenbiker moved to approve the order of the agenda; Hannah James seconded the motion. The motion carried.

Minutes of the Dec 17 Regular Meeting

Wanda Mengelkoch moved to approve the minutes of the Dec 17 Regular Meeting; John Rodenbiker seconded the motion. The motion carried.

Public Comment

There was no one present for public comment

Staff Report

Megan Lass presented highlights of staff updates and events including:

- **General News**
 - The PBS All-Stars Event has been cancelled by its organizers
 - The FPL now offers complimentary access to the New York Times Digital edition on a 24 hour basis with your FPL Library Card.
- **Children**
 - Family Reading Rumpus, Monthly beginning Jan 28
 - Main Library at 6pm
 - Designed for families with Story time and other activities
- **Adults**
 - Indoor Tomato Seed Starting with Jack Wood, Jan 28
 - Carlson Library at 6pm
 - Learn how to set up a seed starting station
 - Romance Round Table, Feb 11
 - Carlson Library at 6pm
 - Open discussion on all things romance books
- **Multigenerational**
 - Northern Narratives
 - Accepting Submissions Feb 1 through Mar 31
 - Open to anyone ages 13+

Director's Report

Director Tim Dirks highlighted meeting with Facilities Management to discuss the Repurposing of the Main Coffee area. This will eventually be converted to a Gender Neutral bathroom, a Nursing Room for nursing parents and a laundry area for the Wiggle Room. Discussions are ongoing.

Unfinished business

There was no unfinished business

New Business

- Computer Use Policy
 - Paul Jensen questioned if the age limit of over 18 was appropriate/necessary
 - Tim Dirks highlighted the policy verbage that parents of anyone under that age should be aware of and approve the usage with their child/children
 - Kristen Schipper asked if the library is being used as a babysitter
 - Tim Dirks referenced the Un-accompanied children policy for children under 12 and the Behavior Policy for those 12 and over. He also assured the Board that the Carlson staff regularly coordinates with school staff and parents if there are individual issues
 - A motion to approve was made by John Rodenbiker. It was seconded by Wanda Mengelkoch.
 - The motion carried unanimously
- Access to Materials Policy
 - Director Tim Dirks highlighted the importance of this policy in lieu of SB2307 which was presented to the ND Legislators this week.
 - Paul Jensen asked what the essence of this bill is.
 - Director Dirks answered that libraries will not provide physical access to any items deemed obscene by the legislature.
 - This would mean no access to 2nd floor by children at Main and no access to Carlson and Northport libraries at all as all materials are on 1 floor or the locking up of items deemed "obscene"
 - Paul Jensen then asked what chance is there of this law passing
 - It is not known at this time since there has been no discussion as of yet
 - A motion to approve was made by John Rodenbiker. It was seconded by Paul Jensen.
 - The motion carried unanimously.

Statistical Reports

December Usage

Director Tim Dirks noted that the door count numbers at Northport are low due to technical issues for over 1 week of the door counter. He noted that 2024 has been a record year for program attendance with 43,421 participants. He then highlighted a month to month comparison chart of circulation from 2008 through 2024. Last year was a record breaking year. Paul Jensen noted he would like to see population growth percentages for Fargo for the same time periods for comparison. Kristen Schipper asked if there had been any negative feedback on the hours reduction. There has been none received.

December Financials

Director Tim Dirks noted it is estimated we will closed the 2024 budget with 98.71% spent. He noted continued gifts from the Friends of the Fargo Public Library with our sincere thanks. 2024 Revenue was just over \$36,000.

Friends of the Library Report

Marisa Nygord, the newly appointed Friends president was in attendance. Marisa noted the following

- The Spring Book Sale is scheduled for Apr 10-12
- There are currently 2 open board positions. Recommendations or referrals would be appreciated.
- The Friends are aiming to increase bookstore foot traffic and FFPL awareness in 2025

Next Regular Meeting Tuesday, February 18 at 4pm in the Main Library Community Room (Please note the change).

The meeting adjourned at 4:39 p.m.

Respectfully submitted,
Cindy Haff

Staff Report

February 2025 Library Board Meeting

Feb 19 – March 18

Staffing:

- Conditional offers out for two Library Pages at the Main Library
- Reviewing Library Associate I applications for two openings at the Main Library

Community Engagement:

- **Cultural Night**, Discovery Middle School, Feb 20, 5:30-8:00pm

Programming:

Upcoming Featured Events & Programs (for a full list of all upcoming activities, visit FargoLibrary.org):

Children

- **Homeschool Huddle: Board Games and Jigsaw Puzzles, Feb. 21, 1:00pm – Main Library.** Kids of all ages are invited to the Main Library for a Homeschool Huddle! Join us as we spend the afternoon hobnobbing with homeschool buddies while playing board games and putting together puzzles. This is an open house event that runs from 1-3p.m.
- **Battle of the Books, begins Feb. 22.** Join us for the Fargo Public Library's eighth annual Battle of the Books. Sixteen books will battle. Stop by the Main Library every 2 weeks and vote to make sure that your favorite advances to the next round. Votes can also be cast through the library's website. Correctly predict the winner and you could win a prize!
- **Northern Narratives Jr, March 1 – April 30.** The Fargo Public Library is accepting writing and art entries for its kids-only edition of the library's literature publication. Kids in Kindergarten through 6th grader are welcome to submit entries in any of the categories including short stories, poetry, comics, nonfiction essays, drawing, or photography.
- **PBS Kids Writers Contest Workshop Mar. 6 at 2 p.m. and Mar. 8 at 10 a.m. – Main Library.** Get out your pencils: it's time for Prairie Public's PBS Kids Writers Contest! **Kids in Kindergarten through 5th grade** are invited to join Prairie Public for a fun workshop to learn all about writing, illustrating, and crafting your own story for the contest.

Teens

- **Cooperative Game Night for Teens, Feb. 24, 5:00pm – Main Library.** Board games can be lots of fun, but sometimes you don't feel like competing with your friends and just want to have fun. That's what makes cooperative games different! Work with other teens to save the world, fly to the moon, escape a sinking island, and more. This program is for teens ages 12-18.
- **Teen Volunteering, March 1, 1:00pm – Northport Library.** You can make the library a great place to visit, earn volunteer hours for clubs or scholarships, and have fun at the same time. Participants must be 12-18 and need a signed permission slip from a parent or guardian. Registration is required.
- **Traditional Japanese Games, March 18, 2:00pm – Main Library.** There are lots of games and toys that are similar around the world, but every place has their own unique games. Learn about traditional Japanese games and toys from Mika of the Japanese Outreach Initiative and give one a try. This program is for teens ages 11-18 and adults, registration is required.

Adults

- **Father of the Bride, Feb. 22, 10:00am – Main Library.** Create a crafty floral bouquet and share some snacks while watching Father of the Bride. All materials will be provided. Registration is required.
- **Introduction to Food Preservation, Feb. 25, 6:00pm – Carlson Library.** Learn about different methods of preserving the harvest for long winters with leaders from Growing Together, a local community garden group.

- **Chicken Scratch Embroidery.** Learn this simple, geometric stitching technique using the grid of gingham fabric to create a design.
 - **March 1 – Carlson Library, 2:00pm**
 - **March 4 – Northport Library, 6:00pm**
- **Winds of Change: Local Agriculture through Aerial Farm Photos, March 11, 6:00pm – Main Library.** Join us to view local aerial farm photos from WWII to the present and learn about changes in regional agriculture over the last 60 years. Jacob Clauson, Assistant Professor at VCSU will present his research findings about local changes including farm layouts, buildings, machinery, and crop coverage.
- **Book Clubs:**
 - History Reading Club, Feb. 25 – *Black Spartacus* by Sudhir Hazareesingh
 - Sense of Place, Mar. 6 – *Greek Lessons* by Han Kang
 - Tea Time, Mar. 10 – *West with Giraffes* by Lydia Rutledge
 - Diverse Perspectives, Mar. 13 – *While You Were Out* by Meg Kissinger

Multigenerational

- **Know My Culture: China, March 15, 3:00pm – Main Library.** In partnership with the North Dakota Asian-American Arts and Cultural Initiative, the "Know My Culture" event series continues this spring. Bring your friends, family, and children to this immersive event offering a unique journey through Chinese history, cuisine, arts, and music.

FPL DIRECTOR'S REPORT

February 18, 2025

Director's Activities:

- 1.24.2025 Attended City Cabinet Legislative Update
- 1.30.2025 Met with Signal of North Dakota Leadership Team
- 1.31.2025 Attended City Cabinet Legislative Update
- 2.3.2025 Attended City Cabinet Meeting
- 2.3.2025 Met with Commissioner Liaison
- 2.5.2025 Met with IS Regarding Door Override Project
- 2.6.2025 Met with City of Fargo Emergency Manager
- 2.7.2025 Attended City Cabinet Legislative Update
- 2.10.2025 Attended City Finance Meeting
- 2.10.2025 Virtually Attended Hearing for SB 2307
- 2.12.2025 Attended City Cabinet Retreat

Goal 1 Professional & Organizational:

- 1.22.2025 Provided Open Door Office Hours
- 1.28.2025 Moderated Library Dept. Heads Meeting
- 1.29.2025 Provided Open Door Office Hours
- 2.4.2025 Moderated Library Dept. Heads Meeting
- 2.5.2025 Provided Open Door Office Hours
- 2.11.2025 Moderated Library Dept. Heads Meeting
- 2.13.2025 Moderated Quarterly Meeting with Electronic Resources Librarian
- 2.13.2025 Provided Branch Open Door Office Hours
- 2.18.2025 Moderated Library Dept. Heads Meeting

Goal 4 Partnering:

- 2.4.2025 Attended Friends Board Meeting

Goal 5 Infrastructure:

- 2.13.2025 Reviewed Potential Renovations of the Northport Branch w/JLG Architects

**Fargo Public Library Board
Action Item Summary Sheet**

What:

Explanation:

Director recommendation:

Board Discussion:

Approve as recommended

First motion made by: _____

Second motion made by: _____

Approve with changes

First motion made by: _____

Second motion made by: _____

Vote

In Favor: _____

Opposed: _____

Approved/Denied/Tabled/Postponed

Zero Tolerance Policy Regarding Use of Library Facilities

While Under the Influence of Alcohol or Illegal Substances

Fargo Public Library endeavors to provide a safe and welcoming environment for all patrons. The presence of individuals who possess, consume and/or are under the influence of alcohol and/or other unlawful or illegal mood-altering substances on library property is not compatible with the library's goal of providing a safe and welcoming environment. Individuals who are observed consuming and/or possessing and/or under the influence of such substances will be subject to an order either temporarily or indefinitely trespassing the individual from entry into all library locations per the discretion of Library Administration. The indefinite trespass from library location will be enforced by a no-trespass order. Individuals who have been trespassed may contact the Library Director to appeal their trespassed status.

Approved 02-21-2012

Revised 04-19-2016

Reviewed 08-21-2018

Reviewed 01-18-2022

Revised 02-15-2022

**Fargo Public Library Board
Action Item Summary Sheet**

What:

Library Board to go on record in opposition to Senate Bill 2307.

Explanation:

SB 2307 is punitive towards libraries and in direct conflict with the first amendment.

Director recommendation:

The Library Board take action to go on record in opposition to SB 2307 per the testimony provided.

Board Discussion:

Approve as recommended

First motion made by: _____

Second motion made by: _____

Approve with changes

First motion made by: _____

Second motion made by: _____

Vote

In Favor: _____

Opposed: _____

Approved/Denied/Tabled/Postponed



Senator Diane Larson, Chair
Senate Judiciary Committee

Dear Senator Larson:

The Fargo Public Library Board and Administration oppose Senate Bill 2307 for numerous reasons. The broad language of the legislation is in direct conflict with the first amendment and is punitive towards libraries.

The legislation removes the control of library policy from local libraries and local library boards and puts it into the hands of the Attorney General's Office. This is an egregious overreach. Local control is essential for libraries to successfully serve their communities.

The Fargo Public Library Board opposes censorship in any form regardless of the motivations of the censor. The Fargo Public Library Board affirms the Library Bill of Rights and Freedom to Read Declaration.

It is essential that Senate Bill 2307 be prevented from being made law in order for libraries in North Dakota to continue to do their first amendment duties for the communities they serve. We urge Senate members to do their constitutional duties and prevent North Dakota from becoming a state that censors and unduly controls its public libraries.

Sincerely,

Timothy S. Dirks, MLIS, MPA Director, Fargo Public Library

Library Use 2024

New Registrations: 579
 Approx. Registered Patrons: 45,500

*Closed Sundays

ATTENDANCE	Jan-25	Jan-24	% CHANGE	2025 YTD	2024 YTD	Diff.	% CHANGE
Door Count Main	14,879	17,020	-13%	14,879	17,020	(2,141)	-13%
Door Count Carlson	12,222	11,583	6%	12,222	11,583	639	6%
Door Count Northport	3,539	4,028	-12%	3,539	4,028	(489)	-12%
Outreach	398	364	9%	398	364	34	9%
Total	31,038	32,995	-6%	31,038	32,995	(1,957)	-6%

PROGRAM ATTENDANCE	# of Programs	Attendance	Attendance					
Adult Programs Main	15	243	244	0%	243	244	(1)	0%
Adult Programs Carlson	19	231	105	120%	231	105	126	120%
Adult Programs Northport	3	36	17	112%	36	17	19	112%
Teen Programs Main	4	12	-		12	-	12	
Teen Programs Carlson	6	51	7	629%	51	7	44	629%
Teen Programs Northport	-	-	-		-	-	-	
Childrens Programs Main	12	240	234	3%	240	234	6	3%
Childrens Programs Carlson	7	214	224	-4%	214	224	(10)	-4%
Childrens Programs Northport	2	66	112	-41%	66	112	(46)	-41%
Community Engagement	1	34	80	-58%	34	80	(46)	-58%
Outreach Department	3	151	37	308%	151	37	114	308%
Virtual/Passive Adult	1	163	148	10%	163	148	15	10%
Virtual/Passive Teen	3	46	20		46	20	26	
Virtual/Passive Childrens	1	11	1,050	-99%	11	1,050	(1,039)	-99%
Total	77	1,498	2,278	-34%	1,498	2,278	(780)	-34%

VOLUNTEER HOURS							
Main	162	68	138%	162	68	94	138%
Carlson	25	14	79%	25	14	11	79%
Outreach	42	49	-14%	42	49	(7)	-14%
Northport	-	-		-	-		
Total	229	131	75%	229	131	98	75%

INTERNET SIGNUP							
Main	2,130	2,747	-22%	2,130	2,747	(617)	-22%
Carlson	1,723	1,639	5%	1,723	1,639	84	5%
Northport	474	435	9%	474	435	39	9%
Total	4,327	4,821	-10%	4,327	4,821	(494)	-10%

ELECTRONIC ACTIVITY							
Web page hits	17,522	23,222	-25%	17,522	23,222	(5,700)	-25%

2024 Circulation

	Jan-25	Jan-24	Increase/ Decrease	% CHANGE	2025 YTD	2024 YTD	Increase/ Decrease	% Change YTD
PRINT								
MAIN								
Adult Nonfiction	2,881	3,121	(240)	-7.69%	2,881	3,121	(240)	-7.69%
Youth Nonfiction	1,944	1,877	67	3.57%	1,944	1,877	67	3.57%
Adult Fiction	5,250	5,808	(558)	-9.61%	5,250	5,808	(558)	-9.61%
Youth Fiction	2,895	2,976	(81)	-2.72%	2,895	2,976	(81)	-2.72%
Youth Reader	957	1,168	(211)	-18.07%	957	1,168	(211)	-18.07%
Youth Picture Books	3,285	3,932	(647)	-16.45%	3,285	3,932	(647)	-16.45%
Adult Magazines	114	95	19	20.00%	114	95	19	20.00%
Youth Magazines	12	24	(12)	-50.00%	12	24	(12)	-50.00%
Subtotal	17,338	19,001	(1,663)	-8.75%	17,338	19,001	(1,663)	-8.75%
OUTREACH								
Deposit	1,015	896	119	13.28%	1,015	896	119	13.28%
CARLSON								
Adult Nonfiction	949	1,020	(71)	-6.96%	949	1,020	(71)	-6.96%
Youth Nonfiction	1,167	1,105	62	5.61%	1,167	1,105	62	5.61%
Adult Fiction	2,932	3,047	(115)	-3.77%	2,932	3,047	(115)	-3.77%
Youth Fiction	2,717	2,210	507	22.94%	2,717	2,210	507	22.94%
Youth Readers	1,394	1,540	(146)	-9.48%	1,394	1,540	(146)	-9.48%
Youth Picture Books	2,997	3,004	(7)	-0.23%	2,997	3,004	(7)	-0.23%
Adult Magazines	46	59	(13)	-22.03%	46	59	(13)	-22.03%
Youth Magazines	12	29	(17)	-58.62%	12	29	(17)	-58.62%
Subtotal	12,214	12,014	200	1.66%	12,214	12,014	200	1.66%
NORTHPORT								
Adult Nonfiction	279	299	(20)	-6.69%	279	299	(20)	-6.69%
Youth Nonfiction	246	402	(156)	-38.81%	246	402	(156)	-38.81%
Adult Fiction	868	894	(26)	-2.91%	868	894	(26)	-2.91%
Youth Fiction	317	405	(88)	-21.73%	317	405	(88)	-21.73%
Youth Readers	251	231	20	8.66%	251	231	20	8.66%
Youth Picture Books	481	642	(161)	-25.08%	481	642	(161)	-25.08%
Adult Magazines	15	25	(10)	-40.00%	15	25	(10)	-40.00%
Youth Magazines	8	3	5	166.67%	8	3	5	166.67%
Subtotal	2,465	2,901	(436)	-15.03%	2,465	2,901	(436)	-15.03%
TOTAL PRINT	33,032	34,812	(1,780)	-5.11%	33,032	34,812	(1,780)	-5.11%

2024 Circulation

NONPRINT

Overdrive	30,252	26,985	3,267	12.11%	30,252	26,985	3,267	12.11%
Childrens Devices	14	14	-	0.00%	14	14	-	0.00%
Kanopy	867	1,133	(266)	-23.48%	867	1,133	(266)	-23.48%
Subtotal	31,133	28,132	3,001	10.67%	31,133	28,132	3,001	10.67%

MAIN

Adult DVD's	2,728	2,990	(262)	-8.76%	2,728	2,990	(262)	-8.76%
Youth DVD's	368	432	(64)	-14.81%	368	432	(64)	-14.81%
Video Games	224	277	(53)	-19.13%	224	277	(53)	-19.13%
Adult CD's	391	616	(225)	-36.53%	391	616	(225)	-36.53%
Youth CD's	40	105	(65)	-61.90%	40	105	(65)	-61.90%
Adult Books on CD	158	167	(9)	-5.39%	158	167	(9)	-5.39%
Youth Books on CD	269	224	45	20.09%	269	224	45	20.09%
Kits	289	333	(44)	-13.21%	289	333	(44)	-13.21%
Subtotal	4,467	5,144	(677)	-13.16%	4,467	5,144	(677)	-13.16%

CARLSON

Adult DVD's	1,369	1,567	(198)	-12.64%	1,369	1,567	(198)	-12.64%
Youth DVD's	406	374	32	8.56%	406	374	32	8.56%
Video Games	289	251	38	15.14%	289	251	38	15.14%
Adult CD's	224	361	(137)	-37.95%	224	361	(137)	-37.95%
Youth CD's	44	75	(31)	-41.33%	44	75	(31)	-41.33%
Adult Books on CD	84	72	12	16.67%	84	72	12	16.67%
Youth Books on CD	256	251	5	1.99%	256	251	5	1.99%
Kits	185	157	28	17.83%	185	157	28	17.83%
Subtotal	2,857	3,108	(251)	-8.08%	2,857	3,108	(251)	-8.08%

NORTHPORT

Adult DVD's	598	635	(37)	-5.83%	598	635	(37)	-5.83%
Youth DVD's	50	56	(6)	-10.71%	50	56	(6)	-10.71%
Video Games	113	97	16	16.49%	113	97	16	16.49%
Adult CD's	80	96	(16)	-16.67%	80	96	(16)	-16.67%
Youth CD's	-	15	(15)	-100.00%	-	15	(15)	-100.00%
Adult Books on CD	12	36	(24)	-66.67%	12	36	(24)	-66.67%
Youth Books on CD	106	117	(11)	-9.40%	106	117	(11)	-9.40%
Kits	41	31	10	32.26%	41	31	10	32.26%
Subtotal	1,000	1,083	(83)	-7.66%	1,000	1,083	(83)	-7.66%

TOTAL NONPRINT

39,457	37,467	1,990	5.31%	39,457	37,467	1,990	5.31%
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INTERLIBRARY LOAN

Borrowed	220	285	(65)	-22.81%	220	285	(65)	-22.81%
Loaned	435	412	23	5.58%	435	412	23	5.58%
Subtotal	655	697	(42)	-6.03%	655	697	(42)	-6.03%

RENEWALS

10,805	12,306	(1,501)	-12.20%	10,805	12,306	(1,501)	-12.20%
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TOTAL CIRCULATION

83,949	85,282	(1,333)	-1.56%	83,949	85,282	(1,333)	-1.56%
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Fargo Public Library 2024 Total Expenses
100% OF YEAR LAPSED
SUMMARY OF EXPENSE VS. AGGREGATE BUDGET
2024

Account	Budget Line	Total YTD	Total Encumbrances	Total YTD Expenses + Encumbrances	Total Budget	%	Over/(Under)
Full time staff	11-00	\$ 2,396,646	\$ -	\$ 2,396,646	\$ 2,407,122	99.56%	\$ (10,475.81)
Full time overtime	11-01	\$ 371	\$ -	\$ 371	\$ -		\$ 371.49
Full time banked sick	11-02	\$ 35,119	\$ -	\$ 35,119	\$ 17,284	203.19%	\$ 17,834.98
Part time w/benefits	13-00	\$ 573,042	\$ -	\$ 573,042	\$ 531,967	107.72%	\$ 41,075.38
Part time w/benefits overtime		\$ 13	\$ -	\$ 13	\$ -		\$ 12.87
Part time banked sick		\$ 0	\$ -	\$ 0	\$ 250	0.04%	\$ (249.90)
Part time seasonal no benefits	14-00	\$ 35,900	\$ -	\$ 35,900	\$ 40,789	88.01%	\$ (4,889.50)
Health insurance	20-01	\$ 306,015	\$ -	\$ 306,015	\$ 335,068	91.33%	\$ (29,052.58)
Dental insurance	20-03	\$ 22,874	\$ -	\$ 22,874	\$ 21,595	105.92%	\$ 1,279.37
Long Term Disability	20-04	\$ 6,859	\$ -	\$ 6,859	\$ 6,597	103.97%	\$ 261.80
Auto Allowance	20-05	\$ 905	\$ -	\$ 905	\$ 900	100.55%	\$ 4.95
FICA 6.2%	21-01	\$ 181,005	\$ -	\$ 181,005	\$ 183,195	98.80%	\$ (2,189.80)
Medicare 1.45%	21-02	\$ 42,332	\$ -	\$ 42,332	\$ 42,924	98.62%	\$ (592.47)
City Pension	22-01	\$ 32,120	\$ -	\$ 32,120	\$ 31,811	100.97%	\$ 309.07
NDPERS Pension	22-04	\$ 236,073	\$ -	\$ 236,073	\$ 233,366	101.16%	\$ 2,706.50
NDPERS & City Pension	22-05	\$ 6,471	\$ -	\$ 6,471	\$ 6,406	101.02%	\$ 65.30
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -		\$ -
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -
Life insurance	26-00	\$ -	\$ -	\$ -	\$ 800	0.00%	\$ (800.00)
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ 1,000	0.00%	\$ (1,000.00)
Security Services	38-61	\$ 125,603	\$ -	\$ 125,603	\$ 134,329	93.50%	\$ (8,725.91)
Other Services	38-99	\$ 21,862	\$ -	\$ 21,862	\$ 16,500	132.50%	\$ 5,361.71
Water Sewer	41-05	\$ 6,267	\$ -	\$ 6,267	\$ 6,500	96.41%	\$ (233.12)
General equip repair	43-20	\$ 1,268	\$ -	\$ 1,268	\$ 3,000	42.26%	\$ (1,732.07)
General equip repair (computer)	43-21	\$ 27,735	\$ -	\$ 27,735	\$ 39,266	70.63%	\$ (11,530.89)
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ 1,000	0.00%	\$ (1,000.00)
Maintenance service	43-50	\$ 73,040	\$ -	\$ 73,040	\$ 55,960	130.52%	\$ 17,079.99
Land and building rent	44-10	\$ 74,487	\$ 4,607	\$ 79,093	\$ 79,000	100.12%	\$ 93.06
Property insurance	52-10	\$ 24,351	\$ -	\$ 24,351	\$ 20,065	121.36%	\$ 4,286.00
Automobile liability	52-20	\$ 325	\$ -	\$ 325	\$ 265	122.64%	\$ 60.00
General liability	52-30	\$ 10,500	\$ -	\$ 10,500	\$ 12,225	85.89%	\$ (1,725.15)
Cellular phone service	53-20	\$ 6,035	\$ -	\$ 6,035	\$ 5,400	111.75%	\$ 634.55
Other communications	53-60	\$ 1,356	\$ -	\$ 1,356	\$ 2,600	52.16%	\$ (1,243.80)
ILS Development	53-61	\$ 18,025	\$ -	\$ 18,025	\$ 46,150	39.06%	\$ (28,125.00)
Minutex/OCLC	53-62	\$ 21,452	\$ -	\$ 21,452	\$ 20,600	104.13%	\$ 851.72
Marketing	54-11	\$ 35,572	\$ -	\$ 35,572	\$ 37,000	96.14%	\$ (1,428.16)
In state travel	56-60	\$ 4,975	\$ -	\$ 4,975	\$ 3,500	142.13%	\$ 1,474.54
Out of state travel	57-60	\$ 4,131	\$ -	\$ 4,131	\$ 7,500	55.08%	\$ (3,369.04)
Due & membership in state	59-10	\$ 2,533	\$ -	\$ 2,533	\$ 2,100	120.62%	\$ 433.00
Dues/membership out state	59-11	\$ 2,144	\$ -	\$ 2,144	\$ 2,000	107.20%	\$ 144.00
Seminar & conf in state	59-20	\$ 3,374	\$ -	\$ 3,374	\$ 2,500	134.97%	\$ 874.18
Seminar & conf out state	59-21	\$ 1,395	\$ -	\$ 1,395	\$ 2,750	50.73%	\$ (1,355.00)
Office supplies	61-10	\$ 36,460	\$ -	\$ 36,460	\$ 31,000	117.61%	\$ 5,460.37
Medical supplies	61-20	\$ 503	\$ -	\$ 503	\$ 600	83.88%	\$ (96.75)
General supplies	61-40	\$ 41,357	\$ -	\$ 41,357	\$ 36,000	114.88%	\$ 5,356.77
Program materials	61-43	\$ 37,516	\$ -	\$ 37,516	\$ 41,000	91.50%	\$ (3,483.91)
Materials Processing	61-44	\$ 54,956	\$ -	\$ 54,956	\$ 64,569	85.11%	\$ (9,612.78)
Postage	61-50	\$ 11,257	\$ -	\$ 11,257	\$ 15,300	73.57%	\$ (4,043.39)
Books & periodicals	61-70	\$ 792,687	\$ -	\$ 792,687	\$ 774,454	102.35%	\$ 18,233.45
Gasoline		\$ 491	\$ -	\$ 491	\$ 550	89.32%	\$ (58.74)
Natural gas	62-50	\$ 31,536	\$ -	\$ 31,536	\$ 76,300	41.33%	\$ (44,763.93)
Electricity	62-51	\$ 101,979	\$ -	\$ 101,979	\$ 89,500	113.94%	\$ 12,478.82
Miscellaneous	68-10	\$ 2,275	\$ -	\$ 2,275	\$ 2,000	113.77%	\$ 275.40
Safety compliance	68-50	\$ -	\$ -	\$ -	\$ 100	0.00%	\$ (100.00)
Bad Debt		\$ -	\$ -	\$ -	\$ -		\$ -
Capital Outlay - Equipment		\$ 45,060	\$ -	\$ 45,060	\$ 14,082	319.98%	\$ 30,978.00
Capital Outlay - Computer Software	74-10	\$ -	\$ -	\$ -	\$ -		\$ -
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	\$ -		\$ -
		\$ 5,498,252	\$ 4,607	\$ 5,502,859	\$ 5,506,739	99.93%	\$ (3,880)

Fargo Public Library 2024 Total Expenses								
100% OF YEAR LAPSED								
EXPENSE VS. BUDGET								
2024								
MAIN								
Account	Budget Line	December	13th Month	14th Month	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 141,578	\$ 48,498		\$ 1,844,974		\$ 1,917,891	96%
Full time overtime	11-01	\$ 56	\$ 12		\$ 312		\$ -	
Full Time banked sick	11-02	\$ 21,496	\$ 10,203		\$ 31,698		\$ 13,790	230%
Part time w/benefits	13-00	\$ 29,709	\$ 22		\$ 373,533		\$ 365,534	102%
Part time w/benefits overtime		\$ -	\$ -		\$ 13		\$ -	
Part Time Banked Sick	13-02	\$ 0	\$ -		\$ 0		\$ 250	0%
Part time seasonal no benefits	14-00	\$ 1,656	\$ 495		\$ 24,764		\$ 31,408	79%
Health insurance	20-01	\$ 17,088	\$ 6,436		\$ 210,880		\$ 238,921	88%
Dental insurance	20-03	\$ 1,359	\$ 503		\$ 16,528		\$ 16,422	101%
Long Term Disability	20-04	\$ 402	\$ 137		\$ 5,208		\$ 5,234	100%
Auto Allowance	20-05	\$ 69	\$ 22		\$ 905		\$ 900	101%
FICA 6.2%	21-01	\$ 11,622	\$ 3,517		\$ 135,747		\$ 142,472	95%
Medicare 1.45%	21-02	\$ 2,718	\$ 822		\$ 31,747		\$ 33,400	95%
City Pension	22-01	\$ 1,733	\$ 584		\$ 22,652		\$ 22,429	101%
NDPERS Pension	22-04	\$ 13,696	\$ 4,709		\$ 178,374		\$ 183,512	97%
NDPERS & City Pension	22-05	\$ 495	\$ 167		\$ 6,471		\$ 6,406	101%
Actuarial Contributions	22-06	\$ -	\$ -		\$ -			
Workers Comp	25-00	\$ -	\$ -		\$ -			
Life insurance	26-00	\$ -	\$ -		\$ -		\$ 800	0%
Interpreters/ADA Compliance	33-29	\$ -	\$ -		\$ -		\$ 500	0%
Security Services	38-61	\$ 12,265	\$ -		\$ 87,168		\$ 97,429	89%
Other Services	38-99	\$ 875	\$ 880	\$ 861	\$ 15,532		\$ 15,000	104%
Water Sewer	41-05	\$ -	\$ -		\$ -			
General equip repair	43-20	\$ 324	\$ -		\$ 1,268		\$ 3,000	42%
General equip repair (computer)	43-21	\$ 2,924	\$ 1,630		\$ 22,686		\$ 33,266	68%
General equip repair (vehicle)	43-22	\$ -	\$ -		\$ -		\$ 1,000	0%
Maintenance service	43-50	\$ -	\$ 468		\$ 72,509		\$ 49,560	146%
Land and building rent	44-10	\$ -	\$ -		\$ -			
Property insurance	52-10	\$ -	\$ -		\$ 18,429		\$ 15,010	123%
Automobile liability	52-20	\$ -	\$ -		\$ 325		\$ 265	123%
General liability	52-30	\$ -	\$ -		\$ 10,500		\$ 12,225	86%
Cellular phone service	53-20	\$ -	\$ 518		\$ 6,035		\$ 5,400	112%
Other communications	53-60	\$ -	\$ 39		\$ 1,356		\$ 2,600	52%
ILS Development	53-61	\$ -	\$ -		\$ 18,025		\$ 46,150	39%
Minitex/OCLC	53-62	\$ -	\$ -		\$ 21,452		\$ 20,600	104%
Marketing	54-11	\$ 2,892	\$ 50	\$ 1,741	\$ 35,572		\$ 37,000	96%
In state travel	56-60	\$ 347	\$ 141		\$ 4,975		\$ 3,500	142%
Out of state travel	57-60	\$ -	\$ -		\$ 4,131		\$ 7,500	55%
Due & membership in state	59-10	\$ -	\$ -		\$ 2,533		\$ 2,100	121%
Dues/membership out state	59-11	\$ -	\$ -		\$ 2,144		\$ 2,000	107%
Seminar & conf in state	59-20	\$ 49	\$ -		\$ 3,374		\$ 2,500	135%
Seminar & conf out state	59-21	\$ -	\$ -		\$ 1,395		\$ 2,750	51%
Office supplies	61-10	\$ -	\$ -		\$ 20,702		\$ 20,000	104%
Medical supplies	61-20	\$ 16	\$ -		\$ 487		\$ 600	81%
General supplies	61-40	\$ 51	\$ 1	\$ 3,255	\$ 20,279		\$ 25,000	81%
Program materials	61-43	\$ 2,898	\$ 965	\$ 1,023	\$ 37,516		\$ 41,000	92%
Materials Processing	61-44	\$ 2,756	\$ -	\$ 2,860	\$ 54,956		\$ 64,569	85%
Postage	61-50	\$ -	\$ -		\$ 9,257		\$ 11,000	84%
Books & periodicals	61-70	\$ 57,477	\$ 9,547	\$ 55,906	\$ 613,145		\$ 580,054	106%
Gasoline	62-10	\$ 39	\$ 73		\$ 491		\$ 550	89%
Natural gas	62-50	\$ 2,737	\$ 4,879		\$ 17,526		\$ 45,000	39%
Electricity	62-51	\$ 4,067	\$ 4,423		\$ 72,233		\$ 57,500	126%
Miscellaneous	68-10	\$ 285	\$ -		\$ 2,275		\$ 2,000	114%
Safety compliance	68-50	\$ -	\$ -		\$ -		\$ 100	0%
Bad Debt		\$ -	\$ -		\$ -			
Capital Outlay - Machinery & Equipment		\$ -	\$ -		\$ 8,338		\$ 8,338	100%
Capital Outlay - Computer Software	74-10	\$ -	\$ -		\$ -			
Capital Outlay - Vehicles	74-20	\$ -	\$ -		\$ -			
		\$ 333,678	\$ 99,741	\$ 65,645	\$ 4,070,418	\$ -	\$ 4,194,435	97.04%

Fargo Public Library 2024 Total Expenses

100% OF YEAR LAPSED

EXPENSE VS. BUDGET

2024

CARLSON

Account	Budget Line	December	13th Month	14th Month	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 28,956	\$ 9,714		\$ 366,499		\$ 379,225	97%
Full time overtime	11-01	\$ -			\$ 60		\$ -	
full Time Banked Sick	11-02	\$ 3,421			\$ 3,421		\$ 3,494	98%
Part time w/benefits	13-00	\$ 9,569	\$ 3,164		\$ 131,076		\$ 110,666	118%
Part time w/benefits overtime		0	\$ -		\$ -		\$ -	
Part Time Banked Sick	13-02	\$ -	\$ -		\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ 807	\$ 243		\$ 11,136		\$ 9,381	119%
Health insurance	20-01	\$ 5,733	\$ 2,058		\$ 67,203		\$ 83,980	80%
Dental insurance	20-03	\$ 347	\$ 126		\$ 4,200		\$ 3,621	116%
Long Term Disability	20-04	\$ 88	\$ 30		\$ 1,117		\$ 989	113%
Auto Allowance	20-05	\$ -	\$ -		\$ -		\$ -	
FICA 6.2%	21-01	\$ 2,532	\$ 772		\$ 30,330		\$ 30,787	99%
Medicare 1.45%	21-02	\$ 592	\$ 180		\$ 7,093		\$ 7,200	99%
City Pension	22-01	\$ 724	\$ 244		\$ 9,468		\$ 9,382	101%
NDPERS Pension	22-04	\$ 2,729	\$ 910		\$ 35,168		\$ 34,504	102%
NDPERS & City Pension	22-05	\$ -	\$ -		\$ -		\$ -	
Actuarial Contributions	22-06	\$ -	\$ -		\$ -		\$ -	
Workers Comp	25-00	\$ -	\$ -		\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -		\$ -		\$ -	
Interpreters/ADA Compliance	33-29	\$ -	\$ -		\$ -		\$ 500	0%
Security Services	38-61	\$ 5,911	\$ -		\$ 38,435	\$ -	\$ 36,900	104%
Other Services	38-99	\$ -	\$ -		\$ 266		\$ 1,000	27%
Water Sewer	41-05	\$ 273	\$ 245		\$ 3,446		\$ 3,500	98%
General equip repair	43-20	\$ -	\$ -		\$ -		\$ -	
General equip repair (computer)	43-21	\$ 300	\$ 799		\$ 5,049		\$ 6,000	84%
General equip repair (vehicle)	43-22	\$ -	\$ -		\$ -		\$ -	
Maintenance service	43-50	\$ -	\$ -		\$ 531		\$ 4,300	12%
Land and building rent	44-10	\$ -	\$ -		\$ -		\$ -	
Property insurance	52-10	\$ -	\$ -		\$ 5,233		\$ 4,705	111%
Automobile liability	52-20	\$ -	\$ -		\$ -		\$ -	
General liability	52-30	\$ -	\$ -		\$ -		\$ -	
Cellular phone service	53-20	\$ -	\$ -		\$ -		\$ -	
Other communications	53-60	\$ -	\$ -		\$ -		\$ -	
ILS Development	53-61	\$ -	\$ -		\$ -		\$ -	
Minitex/OCLC	53-62	\$ -	\$ -		\$ -		\$ -	
Marketing	54-11	\$ -	\$ -		\$ -		\$ -	
In state travel	56-60	\$ -	\$ -		\$ -		\$ -	
Out of state travel	57-60	\$ -	\$ -		\$ -		\$ -	
Due & membership in state	59-10	\$ -	\$ -		\$ -		\$ -	
Dues/membership out state	59-11	\$ -	\$ -		\$ -		\$ -	
Seminar & conf in state	59-20	\$ -	\$ -		\$ -		\$ -	
Seminar & conf out state	59-21	\$ -	\$ -		\$ -		\$ -	
Office supplies	61-10	\$ -	\$ -		\$ 12,972		\$ 8,000	162%
Medical supplies	61-20	\$ -	\$ -		\$ -		\$ -	
General supplies	61-40	\$ -	\$ -		\$ 6,364		\$ 7,500	85%
Program materials	61-43	\$ -	\$ -		\$ -		\$ -	
Materials Processing	61-44	\$ -	\$ -		\$ -		\$ -	
Postage	61-50	\$ -	\$ -		\$ 2,000		\$ 4,300	47%
Books & periodicals	61-70	\$ 9,169	\$ 45	\$ 6,582	\$ 119,321		\$ 136,200	88%
Gasoline	62-10	\$ -	\$ -		\$ -		\$ -	
Natural gas	62-50	\$ (2,296)	\$ 3,490		\$ 12,462		\$ 27,500	45%
Electricity	62-51	\$ (8,817)	\$ 2,076		\$ 22,810		\$ 25,000	91%
Miscellaneous	68-10				\$ -			
Safety compliance	68-50				\$ -			
Bad Debt					\$ -			
Capital Outlay - Equipment					\$ 5,744	\$ -	\$ 5,744	100%
Capital Outlay - Computer Software	74-10				\$ -			
Capital Outlay - Vehicles	74-20				\$ -			
		\$ 60,037	\$ 24,095	\$ 6,582	\$ 901,405	\$ -	\$ 944,378	95.4%

Fargo Public Library 2024 Total Expenses

100% OF YEAR LAPSED

EXPENSE VS. BUDGET

2024

NORTHPORT

Account	Budget Line	December	13th Month	14th Month	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 14,275	\$ 3,933		\$ 185,173		\$ 110,006	168%
Full time overtime	11-01	\$ -	\$ -		\$ -			
Full time banked sick	11-02	\$ -	\$ -		\$ -			
Part time w/benefits	13-00	\$ 5,051	\$ 1,465		\$ 68,433		\$ 55,767	123%
Part time w/benefits overtime		\$ -	\$ -		\$ -			
Part time banked sick		\$ -	\$ -		\$ -			
Part time seasonal no benefits	14-00	\$ -	\$ -		\$ -			
Health insurance	20-01	\$ 2,030	\$ 510		\$ 27,932		\$ 12,167	230%
Dental insurance	20-03	\$ 171	\$ 54		\$ 2,147		\$ 1,552	138%
Long Term Disability	20-04	\$ 44	\$ 12		\$ 534		\$ 374	143%
Auto Allowance	20-05	\$ -	\$ -		\$ -			
FICA 6.2%	21-01	\$ 1,153	\$ 324		\$ 14,928		\$ 9,936	150%
Medicare 1.45%	21-02	\$ 270	\$ 76		\$ 3,491		\$ 2,324	150%
City Pension	22-01	\$ -	\$ -		\$ -			
NDPERS Pension	22-04	\$ 1,790	\$ 500		\$ 22,531		\$ 15,350	147%
NDPERS & City Pension	22-05	\$ -	\$ -		\$ -			
Actuarial Contributions	22-06	\$ -	\$ -		\$ -			
Workers Comp	25-00	\$ -	\$ -		\$ -			
Life insurance	26-00	\$ -	\$ -		\$ -			
Interpreters/ADA Compliance	33-29	\$ -	\$ -		\$ -			
Security Services	38-61	\$ -	\$ -		\$ -			
Other Services	38-99	\$ -	\$ -		\$ 6,064		\$ 500	1213%
Water Sewer	41-05	\$ 238	\$ 238		\$ 2,821	\$ -	\$ 3,000	94%
General equip repair	43-20	\$ -	\$ -		\$ -			
General equip repair (computer)	43-21	\$ -	\$ -		\$ -			
General equip repair (vehicle)	43-22	\$ -	\$ -		\$ -			
Maintenance service	43-50	\$ -	\$ -		\$ -		\$ 2,100	0%
Land and building rent	44-10	\$ -	\$ 93		\$ 74,487	\$ 4,607	\$ 79,000	100%
Property insurance	52-10	\$ -	\$ -		\$ 690		\$ 350	197%
Automobile liability	52-20	\$ -	\$ -		\$ -			
General liability	52-30	\$ -	\$ -		\$ -			
Cellular phone service	53-20	\$ -	\$ -		\$ -			
Other communications	53-60	\$ -	\$ -		\$ -			
ILS Development	53-61	\$ -	\$ -		\$ -			
Minitex/OCLC	53-62	\$ -	\$ -		\$ -			
Marketing	54-11	\$ -	\$ -		\$ -			
In state travel	56-60	\$ -	\$ -		\$ -			
Out of state travel	57-60	\$ -	\$ -		\$ -			
Due & membership in state	59-10	\$ -	\$ -		\$ -			
Dues/membership out state	59-11	\$ -	\$ -		\$ -			
Seminar & conf in state	59-20	\$ -	\$ -		\$ -			
Seminar & conf out state	59-21	\$ -	\$ -		\$ -			
Office supplies	61-10	\$ 162	\$ -		\$ 2,787		\$ 3,000	93%
Medical supplies	61-20	\$ -	\$ -		\$ 16			
General supplies	61-40	\$ -	\$ -		\$ 14,714		\$ 3,500	420%
Program materials	61-43	\$ -	\$ -		\$ -			
Materials Processing	61-44	\$ -	\$ -		\$ -			
Postage	61-50	\$ -	\$ -		\$ -			
Books & periodicals	61-70	\$ 2,457	\$ 35	\$ 3,597	\$ 60,221		\$ 58,200	103%
Gasoline	62-10	\$ -	\$ -		\$ -			
Natural gas	62-50	\$ 223	\$ 388		\$ 1,548		\$ 3,800	41%
Electricity	62-51	\$ 502	\$ 582		\$ 6,936		\$ 7,000	99%
Miscellaneous	68-10	\$ -	\$ -		\$ -			
Safety compliance	68-50	\$ -	\$ -		\$ -			
Bad Debt		\$ -	\$ -		\$ -			
Capital Outlay - Equipment		\$ 11,500	\$ -		\$ 30,978			
Capital Outlay - Computer Software			\$ -		\$ -			
Capital Outlay - Vehicles	74-20		\$ -		\$ -			
		\$ 39,865	\$ 8,210	\$ 3,597	\$ 526,429	\$ 4,607	\$ 367,926	144.33%

Fargo Public Library 2025 Total Expenses
8% OF YEAR LAPSED
SUMMARY OF EXPENSE VS. AGGREGATE BUDGET
2024

2025 Account	Budget Line	Total YTD	Total Encumbrances	Total YTD Expenses + Encumbrances	Total Budget	%	Over/(Under)
Full time staff	11-00	\$ 131,714	\$ -	\$ 131,714	\$ 2,555,135	5.15%	\$ (2,423,420.62)
Full time overtime	11-01	\$ 38	\$ -	\$ 38	\$ -		\$ 37.65
Full time banked sick	11-02	\$ -	\$ -	\$ -	\$ 25,114	0.00%	\$ (25,114.00)
Part time w/benefits	13-00	\$ 30,540	\$ -	\$ 30,540	\$ 560,166	5.45%	\$ (529,626.29)
Part time w/benefits overtime		\$ 12	\$ -	\$ 12	\$ -		\$ 12.29
Part time banked sick		\$ -	\$ -	\$ -	\$ 228	0.00%	\$ (228.00)
Part time seasonal no benefits	14-00	\$ 1,726	\$ -	\$ 1,726	\$ 55,202	3.13%	\$ (53,476.00)
Health insurance	20-01	\$ 19,009	\$ -	\$ 19,009	\$ 348,468	5.45%	\$ (329,459.32)
Dental insurance	20-03	\$ 1,442	\$ -	\$ 1,442	\$ 23,343	6.18%	\$ (21,900.78)
Long Term Disability	20-04	\$ 378	\$ -	\$ 378	\$ 6,907	5.48%	\$ (6,528.65)
Auto Allowance	20-05	\$ 47	\$ -	\$ 47	\$ 900	5.22%	\$ (853.02)
FICA 6.2%	21-01	\$ 9,731	\$ -	\$ 9,731	\$ 190,492	5.11%	\$ (180,760.63)
Medicare 1.45%	21-02	\$ 2,276	\$ -	\$ 2,276	\$ 44,551	5.11%	\$ (42,275.13)
City Pension	22-01	\$ 1,747	\$ -	\$ 1,747	\$ 33,416	5.23%	\$ (31,669.17)
NDPERS Pension	22-04	\$ 12,895	\$ -	\$ 12,895	\$ 249,408	5.17%	\$ (236,513.48)
NDPERS & City Pension	22-05	\$ 352	\$ -	\$ 352	\$ 6,742	5.22%	\$ (6,389.92)
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -		\$ -
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -
Life insurance	26-00	\$ -	\$ -	\$ -	\$ 800	0.00%	\$ (800.00)
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ 1,000	0.00%	\$ (1,000.00)
Security Services	38-61	\$ -	\$ -	\$ -	\$ 134,329	0.00%	\$ (134,329.00)
Other Services	38-99	\$ 5,835	\$ 11,012	\$ 16,847	\$ 15,750	106.97%	\$ 1,097.34
Water Sewer	41-05	\$ -	\$ -	\$ -	\$ 6,500	0.00%	\$ (6,500.00)
General equip repair	43-20	\$ -	\$ -	\$ -	\$ 3,000	0.00%	\$ (3,000.00)
General equip repair (computer)	43-21	\$ 1,254	\$ -	\$ 1,254	\$ 29,266	4.28%	\$ (28,012.46)
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -
Maintenance service	43-50	\$ 51,637	\$ 15,868	\$ 67,505	\$ 51,360	131.44%	\$ 16,145.14
Land and building rent	44-10	\$ 12,544	\$ 74,592	\$ 87,136	\$ 82,662	105.41%	\$ 4,473.50
Property insurance	52-10	\$ -	\$ -	\$ -	\$ 28,753	0.00%	\$ (28,753.00)
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ 359	0.00%	\$ (359.00)
General liability	52-30	\$ -	\$ -	\$ -	\$ 11,547	0.00%	\$ (11,547.00)
Cellular phone service	53-20	\$ 519	\$ -	\$ 519	\$ 5,400	9.61%	\$ (4,881.26)
Other communications	53-60	\$ 40	\$ -	\$ 40	\$ 2,600	1.54%	\$ (2,559.99)
ILS Development	53-61	\$ -	\$ -	\$ -	\$ 46,150	0.00%	\$ (46,150.00)
Minutex/OCLC	53-62	\$ 21,387	\$ -	\$ 21,387	\$ 21,600	99.02%	\$ (212.68)
Marketing	54-11	\$ 3,794	\$ -	\$ 3,794	\$ 41,500	9.14%	\$ (37,706.00)
In state travel	56-60	\$ -	\$ 80	\$ 80	\$ 3,500	2.28%	\$ (3,420.20)
Out of state travel	57-60	\$ -	\$ -	\$ -	\$ 7,500	0.00%	\$ (7,500.00)
Due & membership in state	59-10	\$ 1,835	\$ -	\$ 1,835	\$ 2,100	87.38%	\$ (265.00)
Dues/membership out state	59-11	\$ 1,069	\$ -	\$ 1,069	\$ 2,000	53.45%	\$ (931.00)
Seminar & conf in state	59-20	\$ 100	\$ -	\$ 100	\$ 2,500	4.00%	\$ (2,400.00)
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ 2,750	0.00%	\$ (2,750.00)
Office supplies	61-10	\$ 4,767	\$ -	\$ 4,767	\$ 31,500	15.13%	\$ (26,733.28)
Medical supplies	61-20	\$ 136	\$ -	\$ 136	\$ 600	22.71%	\$ (463.77)
General supplies	61-40	\$ 2,353	\$ 3,082	\$ 5,436	\$ 35,000	15.53%	\$ (29,564.37)
Program materials	61-43	\$ 2,574	\$ 200	\$ 2,774	\$ 41,000	6.77%	\$ (38,225.60)
Materials Processing	61-44	\$ 4,839	\$ -	\$ 4,839	\$ 64,569	7.49%	\$ (59,730.36)
Postage	61-50	\$ 26	\$ -	\$ 26	\$ 15,300	0.17%	\$ (15,274.00)
Books & periodicals	61-70	\$ 72,570	\$ -	\$ 72,570	\$ 788,200	9.21%	\$ (715,630.39)
Gasoline		\$ -	\$ -	\$ -	\$ 550	0.00%	\$ (550.00)
Natural gas	62-50	\$ -	\$ -	\$ -	\$ 81,153	0.00%	\$ (81,153.00)
Electricity	62-51	\$ -	\$ -	\$ -	\$ 124,265	0.00%	\$ (124,265.00)
Miscellaneous	68-10	\$ -	\$ -	\$ -	\$ 2,000	0.00%	\$ (2,000.00)
Safety compliance	68-50	\$ -	\$ -	\$ -	\$ 100	0.00%	\$ (100.00)
Bad Debt		\$ -	\$ -	\$ -	\$ -		\$ -
Capital Outlay - Equipment		\$ -	\$ -	\$ -	\$ -		\$ -
Capital Outlay - Computer Software	74-10	\$ -	\$ -	\$ -	\$ -		\$ -
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	\$ -		\$ -
		\$ 399,186	\$ 104,834	\$ 504,020	\$ 5,787,235	8.71%	\$ (5,283,215)

Fargo Public Library 2025 Total Expenses								
8% OF YEAR LAPSED								
EXPENSE VS. BUDGET								
2025								
MAIN								
Account	Budget Line	January	February	March	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 101,450			\$ 101,450		\$ 2,026,971	5%
Full time overtime	11-01	\$ 38			\$ 38		\$ -	
Full Time banked sick	11-02	\$ -			\$ -		\$ 22,161	0%
Part time w/benefits	13-00	\$ 20,756			\$ 20,756		\$ 384,136	5%
Part time w/benefits overtime		\$ 12			\$ 12		\$ -	
Part Time Banked Sick	13-02	\$ -			\$ -		\$ 228	0%
Part time seasonal no benefits	14-00	\$ 1,129			\$ 1,129		\$ 40,056	3%
Health insurance	20-01	\$ 13,255			\$ 13,255		\$ 261,945	5%
Dental insurance	20-03	\$ 1,053			\$ 1,053		\$ 17,064	6%
Long Term Disability	20-04	\$ 287			\$ 287		\$ 5,364	5%
Auto Allowance	20-05	\$ 47			\$ 47		\$ 900	5%
FICA 6.2%	21-01	\$ 7,328			\$ 7,328		\$ 148,193	5%
Medicare 1.45%	21-02	\$ 1,714			\$ 1,714		\$ 34,658	5%
City Pension	22-01	\$ 1,232			\$ 1,232		\$ 23,570	5%
NDPERS Pension	22-04	\$ 9,783			\$ 9,783		\$ 195,595	5%
NDPERS & City Pension	22-05	\$ 352			\$ 352		\$ 6,742	5%
Actuarial Contributions	22-06	\$ -			\$ -		\$ -	#DIV/0!
Workers Comp	25-00	\$ -			\$ -		\$ -	#DIV/0!
Life insurance	26-00	\$ -			\$ -		\$ 800	0%
Interpreters/ADA Compliance	33-29	\$ -			\$ -		\$ 500	0%
Security Services	38-61	\$ -			\$ -		\$ 97,429	0%
Other Services	38-99	\$ 6,662	\$ (861)		\$ 5,801	\$ 10,112	\$ 15,000	106%
Water Sewer	41-05	\$ -			\$ -		\$ -	#DIV/0!
General equip repair	43-20	\$ -			\$ -		\$ 3,000	0%
General equip repair (computer)	43-21	\$ 1,254			\$ 1,254		\$ 28,266	4%
General equip repair (vehicle)	43-22	\$ -			\$ -		\$ -	#DIV/0!
Maintenance service	43-50	\$ 51,637			\$ 51,637	\$ 15,868	\$ 49,560	136%
Land and building rent	44-10	\$ -			\$ -		\$ -	#DIV/0!
Property insurance	52-10	\$ -			\$ -		\$ 22,191	0%
Automobile liability	52-20	\$ -			\$ -		\$ 359	0%
General liability	52-30	\$ -			\$ -		\$ 11,547	0%
Cellular phone service	53-20	\$ 519			\$ 519		\$ 5,400	10%
Other communications	53-60	\$ 40			\$ 40		\$ 2,600	2%
ILS Development	53-61	\$ -			\$ -		\$ 46,150	0%
Minitex/OCLC	53-62	\$ 21,387			\$ 21,387		\$ 21,600	99%
Marketing	54-11	\$ 5,535	\$ (1,741)		\$ 3,794		\$ 41,500	9%
In state travel	56-60	\$ -			\$ -	\$ 80	\$ 3,500	2%
Out of state travel	57-60	\$ -			\$ -		\$ 7,500	0%
Due & membership in state	59-10	\$ 1,835			\$ 1,835		\$ 2,100	87%
Dues/membership out state	59-11	\$ 1,069			\$ 1,069		\$ 2,000	53%
Seminar & conf in state	59-20	\$ 100			\$ 100		\$ 2,500	4%
Seminar & conf out state	59-21	\$ -			\$ -		\$ 2,750	0%
Office supplies	61-10	\$ 2,958			\$ 2,958		\$ 20,000	15%
Medical supplies	61-20	\$ 136			\$ 136		\$ 600	23%
General supplies	61-40	\$ 4,917	\$ (3,255)		\$ 1,662		\$ 25,000	7%
Program materials	61-43	\$ 3,597	\$ (1,023)		\$ 2,574	\$ 200	\$ 41,000	7%
Materials Processing	61-44	\$ 7,703	\$ (2,865)		\$ 4,839		\$ 64,569	7%
Postage	61-50	\$ 26			\$ 26		\$ 11,000	0%
Books & periodicals	61-70	\$ 123,082	\$ (55,370)		\$ 67,712		\$ 596,975	11%
Gasoline	62-10	\$ -			\$ -		\$ 550	0%
Natural gas	62-50	\$ -			\$ -		\$ 42,500	0%
Electricity	62-51	\$ -			\$ -		\$ 78,000	0%
Miscellaneous	68-10	\$ -			\$ -		\$ 2,000	0%
Safety compliance	68-50	\$ -			\$ -		\$ 100	0%
Bad Debt					\$ -		\$ -	#DIV/0!
Capital Outlay - Machinery & Equipment					\$ -		\$ -	#DIV/0!
Capital Outlay - Computer Software	74-10				\$ -		\$ -	#DIV/0!
Capital Outlay - Vehicles	74-20				\$ -		\$ -	#DIV/0!
		\$ 390,892	\$ (65,114)	\$ -	\$ 325,777	\$ 26,260	\$ 4,416,129	7.97%

Fargo Public Library 2025 Total Expenses

8% OF YEAR LAPSED

EXPENSE VS. BUDGET

2025

CARLSON

Account	Budget Line	January	February	March	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 20,565			\$ 20,565		\$ 408,775	5%
Full time overtime	11-01	\$ -			\$ -		\$ -	
full Time Banked Sick	11-02	\$ -			\$ -		\$ 2,953	0%
Part time w/benefits	13-00	\$ 5,997			\$ 5,997		\$ 114,982	5%
Part time w/benefits overtime		\$ -			\$ -		\$ -	
Part Time Banked Sick	13-02	\$ -			\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ 597			\$ 597		\$ 15,146	4%
Health insurance	20-01	\$ 4,296			\$ 4,296		\$ 69,883	6%
Dental insurance	20-03	\$ 263			\$ 263		\$ 4,368	6%
Long Term Disability	20-04	\$ 61			\$ 61		\$ 1,150	5%
Auto Allowance	20-05	\$ -			\$ -		\$ -	#DIV/0!
FICA 6.2%	21-01	\$ 1,597			\$ 1,597		\$ 31,971	5%
Medicare 1.45%	21-02	\$ 373			\$ 373		\$ 7,478	5%
City Pension	22-01	\$ 515			\$ 515		\$ 9,846	5%
NDPERS Pension	22-04	\$ 1,863			\$ 1,863		\$ 37,104	5%
NDPERS & City Pension	22-05	\$ -			\$ -		\$ -	#DIV/0!
Actuarial Contributions	22-06	\$ -			\$ -		\$ -	#DIV/0!
Workers Comp	25-00	\$ -			\$ -		\$ -	#DIV/0!
Life insurance	26-00	\$ -			\$ -		\$ -	#DIV/0!
Interpreters/ADA Compliance	33-29	\$ -			\$ -		\$ 500	0%
Security Services	38-61	\$ -			\$ -		\$ 36,900	0%
Other Services	38-99	\$ 34			\$ 34		\$ 250	14%
Water Sewer	41-05	\$ -			\$ -		\$ 3,500	0%
General equip repair	43-20	\$ -			\$ -		\$ -	#DIV/0!
General equip repair (computer)	43-21	\$ -			\$ -		\$ 1,000	0%
General equip repair (vehicle)	43-22	\$ -			\$ -		\$ -	#DIV/0!
Maintenance service	43-50	\$ -			\$ -		\$ 1,800	0%
Land and building rent	44-10	\$ -			\$ -		\$ -	#DIV/0!
Property insurance	52-10	\$ -			\$ -		\$ 5,712	0%
Automobile liability	52-20	\$ -			\$ -		\$ -	#DIV/0!
General liability	52-30	\$ -			\$ -		\$ -	#DIV/0!
Cellular phone service	53-20	\$ -			\$ -		\$ -	#DIV/0!
Other communications	53-60	\$ -			\$ -		\$ -	#DIV/0!
ILS Development	53-61	\$ -			\$ -		\$ -	#DIV/0!
Minitex/OCLC	53-62	\$ -			\$ -		\$ -	#DIV/0!
Marketing	54-11	\$ -			\$ -		\$ -	#DIV/0!
In state travel	56-60	\$ -			\$ -		\$ -	#DIV/0!
Out of state travel	57-60	\$ -			\$ -		\$ -	#DIV/0!
Due & membership in state	59-10	\$ -			\$ -		\$ -	#DIV/0!
Dues/membership out state	59-11	\$ -			\$ -		\$ -	#DIV/0!
Seminar & conf in state	59-20	\$ -			\$ -		\$ -	#DIV/0!
Seminar & conf out state	59-21	\$ -			\$ -		\$ -	#DIV/0!
Office supplies	61-10	\$ 1,336			\$ 1,336		\$ 8,500	16%
Medical supplies	61-20	\$ -			\$ -		\$ -	#DIV/0!
General supplies	61-40	\$ 522			\$ 522	\$ 3,082	\$ 7,500	48%
Program materials	61-43	\$ -			\$ -		\$ -	#DIV/0!
Materials Processing	61-44	\$ -			\$ -		\$ -	#DIV/0!
Postage	61-50	\$ -			\$ -		\$ 4,300	0%
Books & periodicals	61-70	\$ 9,390	\$ (6,582)		\$ 2,808		\$ 125,900	2%
Gasoline	62-10	\$ -			\$ -		\$ -	#DIV/0!
Natural gas	62-50	\$ -			\$ -		\$ 34,853	0%
Electricity	62-51	\$ -			\$ -		\$ 39,265	0%
Miscellaneous	68-10	\$ -			\$ -		\$ -	#DIV/0!
Safety compliance	68-50	\$ -			\$ -		\$ -	#DIV/0!
Bad Debt		\$ -			\$ -		\$ -	#DIV/0!
Capital Outlay - Equipment		\$ -			\$ -		\$ -	#DIV/0!
Capital Outlay - Computer Software	74-10	\$ -			\$ -		\$ -	#DIV/0!
Capital Outlay - Vehicles	74-20	\$ -			\$ -		\$ -	#DIV/0!
		\$ 47,410	\$ (6,582)	\$ -	\$ 40,828	\$ 3,082	\$ 973,636	4.5%

Fargo Public Library 2025 Total Expenses

8% OF YEAR LAPSED

EXPENSE VS. BUDGET

2025

NORTHPORT

Account	Budget Line	January	February	March	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 9,699			\$ 9,699		\$ 119,389	8%
Full time overtime	11-01	\$ -			\$ -		\$ -	
Full time banked sick	11-02	\$ -			\$ -		\$ -	
Part time w/benefits	13-00	\$ 3,787			\$ 3,787		\$ 61,048	6%
Part time w/benefits overtime		\$ -			\$ -		\$ -	
Part time banked sick		\$ -			\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ -			\$ -		\$ -	
Health insurance	20-01	\$ 1,458			\$ 1,458		\$ 16,640	9%
Dental insurance	20-03	\$ 126			\$ 126		\$ 1,911	7%
Long Term Disability	20-04	\$ 31			\$ 31		\$ 393	8%
Auto Allowance	20-05	\$ -			\$ -		\$ -	
FICA 6.2%	21-01	\$ 807			\$ 807		\$ 10,328	8%
Medicare 1.45%	21-02	\$ 189			\$ 189		\$ 2,415	8%
City Pension	22-01	\$ -			\$ -		\$ -	#DIV/0!
NDPERS Pension	22-04	\$ 1,249			\$ 1,249		\$ 16,709	7%
NDPERS & City Pension	22-05	\$ -			\$ -		\$ -	#DIV/0!
Actuarial Contributions	22-06	\$ -			\$ -		\$ -	#DIV/0!
Workers Comp	25-00	\$ -			\$ -		\$ -	#DIV/0!
Life insurance	26-00	\$ -			\$ -		\$ -	#DIV/0!
Interpreters/ADA Compliance	33-29	\$ -			\$ -		\$ -	#DIV/0!
Security Services	38-61	\$ -			\$ -		\$ -	#DIV/0!
Other Services	38-99	\$ -			\$ -	\$ 900	\$ 500	180%
Water Sewer	41-05	\$ -			\$ -		\$ 3,000	0%
General equip repair	43-20	\$ -			\$ -		\$ -	#DIV/0!
General equip repair (computer)	43-21	\$ -			\$ -		\$ -	#DIV/0!
General equip repair (vehicle)	43-22	\$ -			\$ -		\$ -	#DIV/0!
Maintenance service	43-50	\$ -			\$ -		\$ -	#DIV/0!
Land and building rent	44-10	\$ 12,544			\$ 12,544	\$ 74,592	\$ 82,662	105%
Property insurance	52-10	\$ -			\$ -		\$ 850	0%
Automobile liability	52-20	\$ -			\$ -		\$ -	#DIV/0!
General liability	52-30	\$ -			\$ -		\$ -	#DIV/0!
Cellular phone service	53-20	\$ -			\$ -		\$ -	#DIV/0!
Other communications	53-60	\$ -			\$ -		\$ -	#DIV/0!
ILS Development	53-61	\$ -			\$ -		\$ -	#DIV/0!
Minitex/OCLC	53-62	\$ -			\$ -		\$ -	#DIV/0!
Marketing	54-11	\$ -			\$ -		\$ -	#DIV/0!
In state travel	56-60	\$ -			\$ -		\$ -	#DIV/0!
Out of state travel	57-60	\$ -			\$ -		\$ -	#DIV/0!
Due & membership in state	59-10	\$ -			\$ -		\$ -	#DIV/0!
Dues/membership out state	59-11	\$ -			\$ -		\$ -	#DIV/0!
Seminar & conf in state	59-20	\$ -			\$ -		\$ -	#DIV/0!
Seminar & conf out state	59-21	\$ -			\$ -		\$ -	#DIV/0!
Office supplies	61-10	\$ 473			\$ 473		\$ 3,000	16%
Medical supplies	61-20	\$ -			\$ -		\$ -	#DIV/0!
General supplies	61-40	\$ 169			\$ 169		\$ 2,500	7%
Program materials	61-43	\$ -			\$ -		\$ -	#DIV/0!
Materials Processing	61-44	\$ -	\$ -		\$ -		\$ -	#DIV/0!
Postage	61-50	\$ -			\$ -		\$ -	#DIV/0!
Books & periodicals	61-70	\$ 5,647	\$ (3,597)		\$ 2,050		\$ 65,325	3%
Gasoline	62-10	\$ -			\$ -		\$ -	#DIV/0!
Natural gas	62-50	\$ -			\$ -		\$ 3,800	0%
Electricity	62-51	\$ -			\$ -		\$ 7,000	0%
Miscellaneous	68-10	\$ -			\$ -		\$ -	#DIV/0!
Safety compliance	68-50	\$ -			\$ -		\$ -	#DIV/0!
Bad Debt		\$ -			\$ -		\$ -	#DIV/0!
Capital Outlay - Equipment					\$ -		\$ -	#DIV/0!
Capital Outlay - Computer Software					\$ -		\$ -	#DIV/0!
Capital Outlay - Vehicles	74-20				\$ -		\$ -	#DIV/0!
		\$ 36,177	\$ (3,597)	\$ -	\$ 32,580	\$ 75,492	\$ 397,470	27.19%

2025 Donation Summary

101-0000-365.60-00	REVENUE	Carried Forward	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	13th P	TOTAL
LPLEDG	Endowment	0														0
LDONUN	Unrestricted Donations	38,909	205													39,114
LDONSP	Restricted Donations	34,751	1,000													35,751
	Grants	0														0
	Total	73,660	1,205	0	0	0	0	0	0	0	0	0	0	0	0	74,865

	EXPENSE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	13th P	TOTAL	BALANCE
101-7019-463.38-99	FM Area Foundation														0	
101-7019-463.38-99	Other Services														0	
101-7019-463.43-21	Computer Equip														0	
101-7019-463.54-11	Marketing														0	
101-7019-463.61-40	General Supplies														0	
101-7019-463.61-43	Programming		268												268	
101-7019-463.61-70	Books & Materials		2,475												2,475	
101-7019-463.68-10	Miscellaneous														0	
101-7019-463.68-10	Staff Development		30												30	
	Grant Expenses														0	
	Total		2,773	0	0	0	0	0	0	0	0	0	0	0	2,773	72,092

Revenue 2025

	Fees & Copies 101-0000-351.25-01	Misc. Revenue 101-0000-361.61-08
January	\$ 2,405.35	\$ 746.74
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		
	\$ 2,405.35	\$ 746.74

Total \$

3,152.09