

Fargo Public Library Board of Directors
Agenda for Tuesday February 17, 2026
4:00p.m.

Main Library Community Room
101 4th Street North
Fargo, ND 58102

1. Approve Order of the Agenda	Action
2. Minutes of the December 16 Meeting	Action
3. Staff Report- Megan Lass	
4. Director's Report	
5. Unfinished Business	
A. None	
6. New Business	
A. Rules of Conduct Policy Draft	Action
B. Library Card Registration Form Draft	Action
C. 2025 Security Report	
7. Statistical Reports	
A. January Usage	
B. January Financials	
8. Friends of the Library Report	
9. Next Regular Meeting: March 17	
10. Public Comment	
11. Adjourn	

Fargo Public Library Board
Minutes for Tuesday, December 16, 2025
Fargo City Commission Chambers
101 4th Street North, Fargo, ND 58102

Board Members Present: John Rodenbiker, Paul Jensen, Wanda Mengelkoch, Kristen Schipper(online), & Jenna Reno (online)

Board Members Absent: Amy Ouren, Hanna James

Staff: Tim Dirks, Cindy Haff, Megan Lass, Jenilee Kanenwisher

Board Vice President John Rodenbiker called the meeting to order at 4:00 p.m. A quorum was met.

Order of the Agenda

Paul Jensen moved to approve the order of the agenda; Wanda Mengelkoch seconded the motion. The motion carried.

Minutes of the Nov. 18 Regular Meeting

Kristen Schipper moved to approve the minutes of the November 18 Regular Meeting; Paul Jensen seconded the motion. The motion carried.

Public Comment

Christopher Cohen presented concerns regarding the Library's "Top Leadership". He explained he had requested thru Open Records protocol the personnel records of said leadership and found troubling information. He believes the Board should be aware of this and advised the board review the personnel record on their own.

Staff Report

Megan Lass presented highlights of staff updates and events including:

- Staffing
 - We have a two open LAI position a Carlson. Interviewing is underway
 - The Outreach Librarian and Volunteer Coordinator position will be filled next year following Pam Strait's Dec 26 retirement after almost 25 years of service.
- Service Changes (effective Jan 1)
 - New fees for Non-Resident and Meeting Rooms
 - Losing Database access for several sites
 - Libby/Overdrive Access will be limited to City of Fargo residents
- Programming
 - Children
 - Happy Blue Year: A Bluey Noon Year
 - Dec 31, 10:30 AM at Main (with countdown to Noon)
 - Multigenerational
 - Gift Wrapping Session
 - Dec 23, 3-7pm at Carlson
 - 125TH Anniversary Celebration
 - Open House Jan 10, 11a-2p, Main

- Winter Reading Challenge (Happy Birthday, Fargo Public Library!)
 - Jan 5-Feb 28

Director's Report

Director Tim Dirks highlighted the Main Library Coffee Space Repurposing Project. He explained he is still working with Facilities to find ways to cut costs. He will be meeting with City Administration in the next few days concerning the project

Unfinished business

There was no unfinished business

New Business

- Jenilee Kanenwisher, Collections Development Manager gave a presentation on E-Content and how it will be effected by the upcoming budget cuts.

Statistical Reports

November Usage

Director Tim Dirks noted a general decrease in attendance for 2025 which directly corresponds to our closure on Sundays. In all, our circulation statistics were up by about 6% over last year.

November Financials

Director Tim Dirks noted with thanks to the Friends of the Fargo Public Library the programs which made use of their donations in the past month. He also noted with thanks the contributions of local patrons in the past month. With 92% of the year complete, our budget is 87% utilized. Our year-to-date revenue has exceeded 2025 expectations.

Friends of the Library Report

Friends President Marisa Nygord was present to give the following highlights of 2025

- March Read In event was a huge success with over 80 participants on an exceptionally cold day
- Best ever Booksale this fall, with special note to Carlson Library
- FM Area Foundation Grant this summer of \$2000

Ms Nygord noted that while final numbers were not yet official, the FFPL was able to fund over \$25,000 in funding requests this year. (with many thanks from Director Dirks)

Finally, the Friends President wanted to personally thank the FFPL Board members and BookStore Manager for their diligent work over the past year.

Next Regular Meeting Tuesday, January 20 at 4pm in the Fargo Public Main Library Community Room
(Please note location change)

The meeting adjourned at 4:25 p.m.

Respectfully submitted,
Cindy Haff

Staff Report

February 2026 Library Board Meeting

Staffing:

- Emma Schlapkohl and Joe Rath have started as Library Associate IIs at the branches.
- Kirstie Carlson has been promoted to the position of Outreach and Volunteer Services.

Community Engagement:

- **Unglued Craft Fest**, March 7, 10am-6pm at West Acres Mall
- **Community Options and Job Service**, third Tuesdays, 2-4pm at the Main Library

Programming:

Upcoming Featured Events & Programs (for a full list of all upcoming activities, visit FargoLibrary.org):

Children

- **Bookworm Birthday Bash**, February 28, 10:00am – Main Library. Join us for a morning packed with party games, crafts, and sweet surprises. Explore new books, meet fellow bookworms, and help make this birthday one for the storybooks!
- **Read to Comet the Mini Horse**, March 7, 10:30am – Carlson Library. Kids in Kindergarten through 6th grade are invited to read to Comet and sharpen reading skills during a 15-minute session with the certified therapy pet. Bring your own books to read or choose from a selection of library books. Call the Children's Services desk to register.

Teens

- **Take and Make: Beaded Lizard**, first week of March – all locations! Register for a Teen Take and Make, then pick up instructions and all the supplies you need for that project, plus a link to Discord where you can ask questions, chat, and show off your project. Register for the location where you want to pick up your kit.
- **Teen Volunteers**, March 7, 1:00pm – Main Library. Teens, ages 12-18, are invited to volunteer once a month at the Fargo Public Library. Help the library, see behind the scenes, meet new people, and have fun while doing it!

Adults

- **Understanding Social Security with AARP**, February 18, 1:30pm – Carlson Library. This AARP workshop focuses on building a basic understanding of Social Security, exploring how claiming decisions affect payments, and identifying resources that can help you along the way.
- **Author Visit: Barb Solberg**, February 23, 6:00pm – Main Library. Join us as we welcome North Dakota author Barb Solberg for a reading and book signing for *What We Leave Behind*. Her 2022 historical novel focuses on Norwegian immigrants who came to America in pursuit of a better life, and is based on Solberg's own ancestors. She'll be discussing the origins of her book, as well as the writing and publishing process. Copies of the book will be available for purchase at the event.
- **Monday Night Magic**, March 2, 5:30pm – Main Library. Shuffle up and join us for a relaxed evening of Magic the Gathering! This new weekly event is open to all skill levels (no tournaments, no pressure) all are welcome! Bring your own deck or come to learn with decks provided by FPL. Meet fellow players and enjoy a welcoming space to play and connect.

- **Latch Hook Coaster.** Make a cute, 3-D yarn moss coaster for your coffee cup. All materials will be provided. Registration is required and opens February 24.
 - March 10, 6:00pm – Northport Library
 - March 14, 10:00am – Carlson Library
- **Journal Writing Workshop with Kevin Zepper,** March 12, 6:00pm – Main Library. Do you journal or are you interested in journaling? Gain some guidance on effective personal journaling from MSUM professor and author Kevin Zepper. Zepper has taught workshops to a wide range of ages on everything from poetry to memoir writing. Feel free to bring your own journal, if you have one.
- **Author Visit: J Ryan Stradal,** March 16, 6:30pm – Main Library. Join us for an author talk from J. Ryan Stradal, best-selling author of *Saturday Night at the Lakeside Supper Club*, *The Lager Queen of Minnesota*, and *Kitchens of the Great Midwest*. His novels celebrate food, family, and the unique culture of the upper Midwest. A book signing will follow his talk with books available for purchase. *This event is part of the Fargo Public Library's 125th anniversary event series and is generously sponsored by the Friends of the Fargo Public Library.*
- **Book Clubs:**
 - History Reading Club, February 24 – *Rising Tide: The Great Mississippi Flood of 1927 and How it Changed America* by John M. Barry
 - Sense of Place, March 5 – *Daughters of Shandong* by Eve J. Chung
 - Tea Time Book Club, March 9 – *The Briar Club* by Kate Quinn
 - Diverse Perspectives, March 12 – *Nice Racism: How Progressive White People Perpetuate Racial Harm* by Robin DiAngelo

Multigenerational

- **Legend of Zelda Party,** February 21, 1:00pm – Main Library. Join us to celebrate the Legend of Zelda's 40th anniversary! Zelda fans of all ages are invited to join the library for a celebration including treats and trivia, exploring the library with a Korok scavenger hunt, and making your own Zelda-style treasure chest.
- **125th Anniversary Music Celebration with the JT Kennelly Band,** February 28, 2:00pm – Main Library. The JT Kennelly Band is a country/folk/bluegrass band based in Fargo whose musicians play from the heart! They blend folksy bluegrass with a modern twist. They'll have all ages singing and dancing along. *This event is part of the Fargo Public Library's 125th anniversary event series and is generously sponsored by the Friends of the Fargo Public Library.*

FPL DIRECTOR'S REPORT

February 17, 2026

Director's Activities:

- 1.22.2026 Met with Signal of North Dakota Admin
- 1.28.2026 Conducted Outreach Librarian & Volunteer Coordinator Second Round Interview
- 2.2.2026 Attended City Cabinet Meeting
- 2.4.2026 Met with Kilbourn Group & Commissioner Turnberg
- 2.6.2026 Conducted Outreach Librarian & Volunteer Coordinator Second Round Interview
- 2.12 – 2.13 Vacation

Goal 1 Professional & Organizational:

- 1.21.2026 Provided Open Door Office Hours
- 1.22.2026 Provided Branch Open Discussion at Northport
- 1.27.2026 Moderated Library Dept. Heads Meeting
- 1.28.2026 Provided Open Door Office Hours
- 1.28.2026 Met with Main Circulation Staff
- 2.3.2026 Moderated Library Dept. Heads Meeting
- 2.4.2026 Provided Open Door Office Hours
- 2.10.2026 Moderated Library Dept. Heads Meeting
- 2.11.2026 Provided Open Door Office Hours

Goal 4 Partnering:

- 1.21.2026 Moderated Red River Zoo Executive Committee Meeting
- 2.3.2026 Attended Friends Board Meeting

Fargo Public Library Board Action Item Summary Sheet

What:

Explanation:

Director recommendation:

Board Discussion:

Approve as recommended

First motion made by: _____

Second motion made by: _____

Approve with changes

First motion made by: _____

Second motion made by: _____

Vote

In Favor: _____

Opposed: _____

Approved/Denied/Tabled/Postponed

Service Policy
Rules of Conduct

1.20.26 Draft

The Board of Directors believes that patrons of the Fargo Public Library have the right to use library materials and services without being disturbed or impeded by other library users; that patrons and staff have the right to a secure and comfortable environment; and that patrons and staff have the right to materials and facilities that are in good condition.

Rules

- Any behavior which is disruptive or which hinders use of the library is prohibited on library property. This includes, but is not limited to, loud or boisterous behavior, verbal or physical harassment, drunkenness, running, fighting, sleeping, exhibiting offensive personal hygiene and congregating in large groups. Appropriate attire must be worn (i.e. shoes and shirts)
- Use of all tobacco products is strictly prohibited in the library. **Use of electronic cigarettes, flavored air devices and all vaping devices is also prohibited.**
- The consumption of food within reasonable limits at the discretion of library staff is allowed. Authorized groups, with permission from library administration, may serve refreshments in the meeting room.
- Users of portable electronic devices may be asked to disable sounds so as not to create a disturbance for other customers.
- Telephones located at the public service desks are for business use only. Customers asking to use these phones are to be referred to the nearest courtesy phone. Exceptions to this policy will be made for children needing a ride home and for emergency situations.
- Animals, except those used to aid persons with disabilities or used in conjunction with library programs, are not permitted in the library.
- Individuals who return items that are infested and/or damaged by pests will be ineligible to check out items and won't be allowed to visit any library location until the active infestation has been eliminated. The individual will also be responsible for the replacement costs of the infested and/or damaged items.
- Selling products or services and soliciting donations are not permitted on library property.
- Taking surveys, asking people to sign petitions and distributing leaflets, is not permitted on library property except in areas outside of library buildings.

- Parents are responsible for the behavior of their children while they are on library property. Children under the age of 10 must be attended by a parent or other responsible caregiver age 14 or older in the same service area at all times while on library property.
- The violation of federal or state laws or local ordinances will not be permitted on library property. Theft, vandalism, and mutilation of library property are criminal offenses which will be prosecuted. The library reserves the right to inspect all bags, purses, briefcases, backpacks, and other such items when staff members have reason to believe that this rule has been violated. The library is not responsible for personal belongings which are left unattended.
- Photography and video recording within library property is allowed as long as it does not unreasonably interfere with the rights of other patrons or prevent staff from serving patrons and/or performing their job responsibilities. Photography and video recording are prohibited in all restrooms.
- With the exception of law enforcement, the possession of firearms and/or dangerous weapons is prohibited on library property.
- Leaving packages, backpacks, luggage, or any other personal items unattended is not permitted. These unattended items may be disposed of.
- Bicycles, motorized recreational scooters, and shopping carts are not allowed within library buildings. Wheeled vehicles required for mobility are allowed.
- Use of rollerblades, roller skates, skateboards, non-motorized scooters, or other similar items within library buildings is prohibited.

For purposes of these rules of conduct, as to the Main Library, the term "library property" shall mean the public patron areas inside the building (as opposed to library-staff areas, administrative office areas, restricted areas, and the) and "outside the building" shall mean the area between the building and the property boundary on the east, south and west side of the building and the southerly edge of the Sodbuster walkway on the north side of the building. As to the Dr. James Carlson Library in south Fargo, the term "library property" shall mean the public patron areas inside the building (as opposed to staff areas, administrative office restricted areas) and outside the building shall mean the area between the building and the property boundary on all sides surrounding the building. As to the Northport Library in north Fargo, the term "library property" shall mean the public patron areas inside the library building space (as opposed to staff areas and administrative office restricted areas).

People whose actions violate these rules will be asked to stop such actions. The library has the legal right and authority to require anyone violating these Rules of Conduct to leave the library. Violation of these rules may result in temporary or indefinite trespass from the library pursuant to the Board of Directors' authority under Section 40-38-07 of

the North Dakota Century Code. Individuals who have been trespassed may contact the Library Director to appeal their trespassed status.

#007-2001

Approved 11-27-2001

Revised 02-22-2005

Revised 05-20-2008

Revised 02-16-2010

Revised 08-21-2012

Revised 09-18-2012

Revised 09-17-2013

Revised 08-19-2014

Reviewed 07-17-2018

Revised 11-19-2019

Revised 06-16-2020

Revised 06-15-2021

Revised 02-15-2022

Revised 06-21-2022

Revised 09-19-2023

Revised 05-21-2024

Revised 10-21-2025

Fargo Public Library Board Action Item Summary Sheet

What:

The removal of the "My child(ren) may not checkout DVDs check box on the library card application form.

Explanation:

With the advent of e-content videos and the student ID library card option, the option requesting that children be prevented from checking out DVDs can no longer be enforced. This creates a false expectations and should be removed.

Director recommendation:

Approve the removal of the no DVD checkout option per the library card application form.

Board Discussion:

Approve as recommended

First motion made by: _____

Second motion made by: _____

Approve with changes

First motion made by: _____

Second motion made by: _____

Vote

In Favor: _____

Opposed: _____

Approved/Denied/Tabled/Postponed

LIBRARY CARD APPLICATION



Adult (Ages 16 and up)

(Preferred) First Name	Middle Initial	Last Name		Date of Birth (MM-DD-YYYY)		
		Month	Day	Year	-	-
Street Address		Apt/Unit #	City	State		Zip Code
Secondary Address		Apt/Unit #	City	State		Zip Code
Cell Phone		Alternate Phone		Driver's License or State ID Number		
Email Address			Optional Authorized Access: This adult (16+) can use my account			

Youth (Ages 15 and under)

(Preferred) First Name	Middle Initial	Last Name	Date of Birth (MM-DD-YYYY)		
			Month	Day	Year
(Preferred) First Name	Middle Initial	Last Name	Date of Birth (MM-DD-YYYY)		
			Month	Day	Year
(Preferred) First Name	Middle Initial	Last Name	Date of Birth (MM-DD-YYYY)		
			Month	Day	Year
(Preferred) First Name	Middle Initial	Last Name	Date of Birth (MM-DD-YYYY)		
			Month	Day	Year

Optional:

This parent/guardian shares my responsibility for my child(ren)'s accounts: Name _____
 This adult (16+) can use my child(ren)'s accounts: Name _____
 My child(ren) may NOT check out DVDs.

Borrower and Parent/Guardian Agreement:

In return for the privilege of borrowing materials from the Fargo Public Library, I agree:

- To present their card or accepted picture identification when borrowing material(s).
- To be responsible for all materials borrowed on their card and to reimburse the library for lost or damaged materials.
- To return library materials on time.
- To recognize that the library retains the right to suspend borrowing privileges.
- To notify the library promptly of a change in name, mailing address, email address, telephone number, or the loss of their library card.
- To recognize that the library will refer accounts of fees and charges due over \$500.00 to a collection agency.

As a parent or legal guardian of this youth borrower (age 15 or under), I agree: to take responsibility for children's/youths' reading, listening, and viewing. This responsibility rests with their parents/guardians.

Signature: _____

Date: _____

Staff Use Only

Adult Barcode: 2311100 _____

Youth #1 Barcode: 2311100 _____

Initials _____ Proof of Reciprocity Shown (WF/LARL) _____

Youth #2 Barcode: 2311100 _____

Mail card _____ Non-Resident (\$20 fee) _____

Youth #3 Barcode: 2311100 _____

Youth #4 Barcode: 2311100 _____

ANNUAL SECURITY REPORT

2025



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EXECUTIVE SUMMARY

Timothy S. Dirks, MLIS, MPA
Director
Fargo Public Library

In 2025 the Fargo Public Library continued to identify strategies to improve the security environment at all library locations. The library worked with the City of Fargo Facilities Safety Consultant and City Administration to identify and implement several enhancements at the Main Library.

The library also worked with Transit on an RFP for a new contract security firm. Signal of North Dakota was awarded the contract and began service as of February 1 of 2025. Signal of North Dakota has proved to be a significant improvement over the previous security firm.

While the enhancements and switch to Signal of North Dakota has provided a level of improvement for the security environment at the Main Library significant challenges remain. In a citywide employee survey library staff identified their safety at work as a concern. As this report details, the number of calls for service in 2025 saw a twenty-two percent increase over 2024. The vast majority of those calls were for disturbances at the Main Library. The incidents often involved individuals under the influence of drugs and/or alcohol. There were instances of physical altercations, threats to other patrons and staff, and domestic violence. In 2025 the library in conjunction with the Fargo Police Department trespassed 47 individuals.

Looking forward in 2026, we will be monitoring the potential impacts to the Main Library of the Downtown Engagement Center moving to its new location. In addition, we will be monitoring the service environment at the Dr. James Carlson Library and the potential impacts of ending its contract security coverage due to budget cuts.

The Fargo Public Library will continue to strive to provide a safe and welcoming environment for all citizens and a safe workplace for library employees with the limited resources available to us. It is sincere hope that citizens and City leaders continue to seek innovative strategies to assist the most vulnerable in our community.

STAFF TRAINING

The Fargo Public Library provided staff a number of training opportunities in 2025:

- Drug and Drug Paraphernalia Identification
- Signal of North Dakota Service Overview and Q&A
- De-escalation Strategies
- Mental Health Overview
- Ryan Dowd Webinars (Topics Focusing on Homelessness)

SECURITY ENHANCEMENTS 2025

The library worked with the City's Facilities Safety Consultant and City Administration to identify potential security enhancements for the Main Library. The enhancements identified focused on security staffing options, site changes, and procedural changes.

The library also completed the installation of door override functionality for the Main Library and the Dr. James Carlson Library, which allows for facility lockdown capabilities.

Staffing Recommendation:

- Addition of a second Signal of North Dakota guard (Not Added Due to Costs)

Site Recommendations Completed:

- Removal of the tables and chairs in the Breezeway
- Addition of a Signal Security work station/Podium in Breezeway

Procedural Recommendations Completed:

- Continue to utilize Harm Reduction Mobile Outreach (20 Calls for Service in 2025)
- Propped doors open for multi-stall restrooms
- Installation of blue lighting in multi-stall restrooms

Door Override/Lockdown Functionality:

- Installed at the Main Library
- Installed at the Dr. James Carlson Library

2025 INCIDENT OVERVIEW

The vast majority of the over five hundred staff-initiated incident reports involved a wide variety of lower impact situations such as behavior issues with children and juveniles, facility issues, vandalism, drug paraphernalia, Rules of Conduct violations etc. The staff continues to do a great job documenting the wide variety of issues and situations the library experiences on a daily basis.

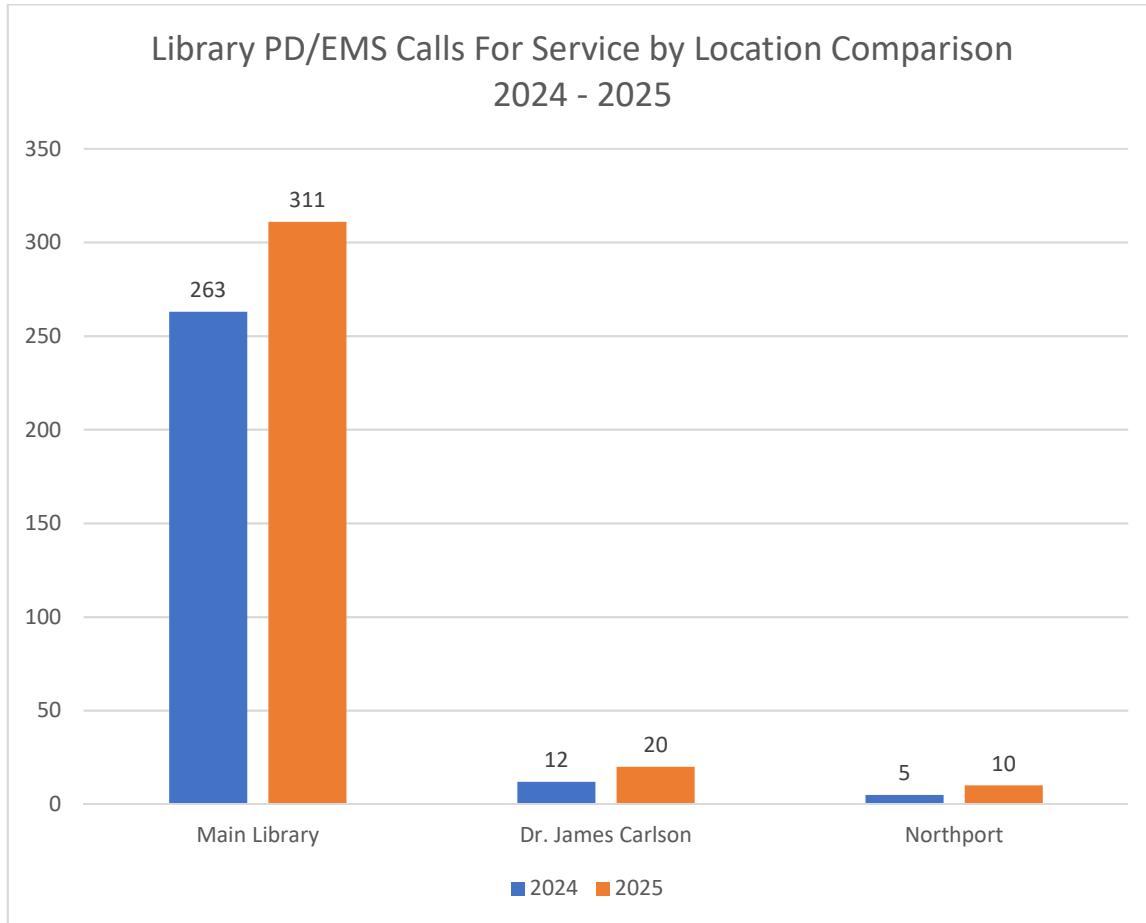
The significant incidents are reflected in the calls for service to the Fargo Police/EMS on the following pages. The majority of the significant incidents involved individuals under the influence of drugs and/or alcohol. The incidents often involved verbal threats towards staff and other patrons. We had incidents of physical altercations and incidents of domestic abuse. Another recurring situation was individuals who became unconscious and ended up needing EMS assistance. In one situation staff had to administer Narcan to an individual in order to prevent an overdose.

Another aspect of our significant incidents were those involving individuals experiencing mental illness. These incidents often involved aggressive/inappropriate interactions with staff and other patrons. Staff time continues to be significantly impacted with the amount of behavioral management that these situations require.

Library patrons were impacted by these challenges. I was contacted by several patrons complaining about the escalating level of behavior they witnessed. We had a situation where a father had to break up a fight between two other males. The situation affected his small child and the other patrons observing the situation. A patron sent a letter to the editor of Forum in March complaining about the environment at the Main Library.

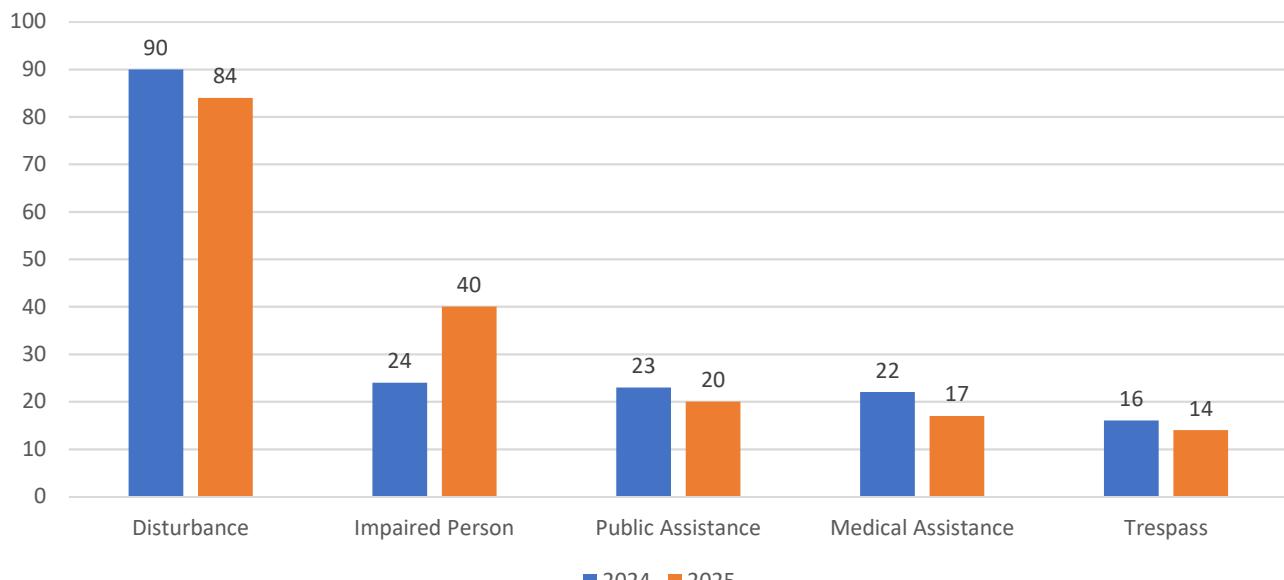
Beyond these incidents themselves, it is important to note the amount of follow-up required by staff and library administration per significant event. The follow-up usually entails contacting Fargo PD to identify individual(s), obtain photos and to coordinate the needed trespass of those involved. Significant incidents also require substantial internal documentation and communication to staff and security. Depending upon the severity, the follow up may require library administration to initiate post incident protocols. Post incident protocols involve interviewing the staff members involved and identifying any additional actions needed. A good example of this was the response to the incident involving staff having to administer Narcan. In the post incident interviews, we identified the importance of additional Narcan training for all staff.

FARGO PD/EMS CALLS FOR SERVICE STATISTICS



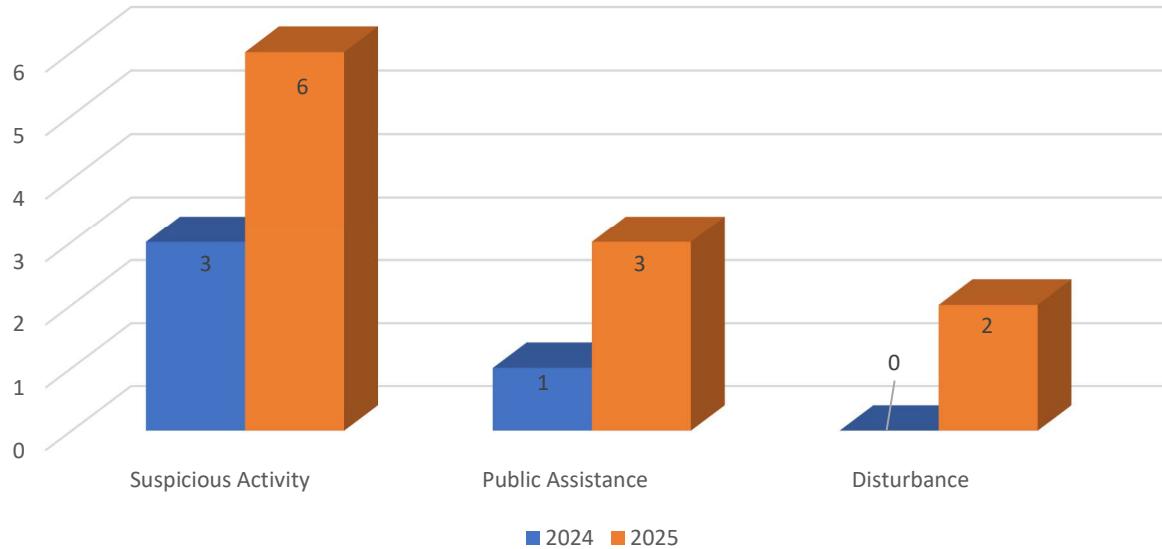
The Main Library had an increase of forty-eight additional calls for service in 2025 in comparison to 2024. The branches experienced small increases as well. The library was open a total of three hundred three days in 2025. In that time the library had three hundred forty one calls for assistance from Fargo PD or EMS.

Main Library Primary PD/EMS Calls for Service Comparison 2024-2025



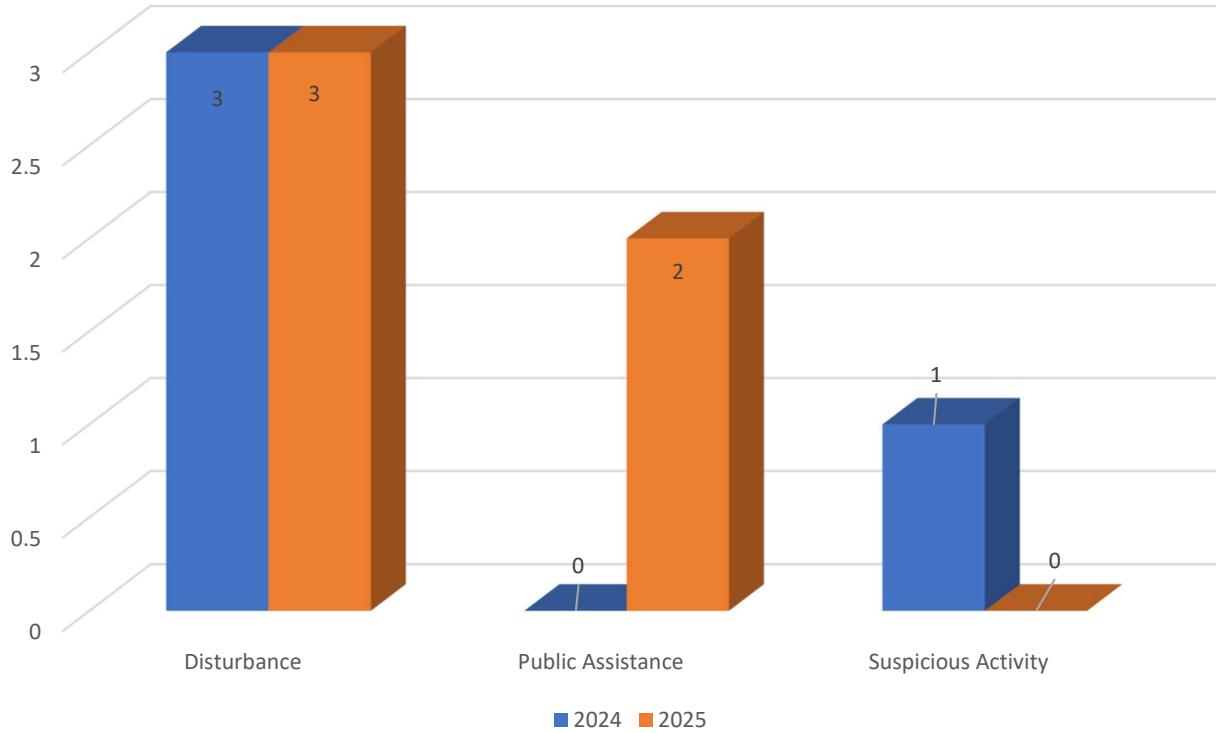
The majority of calls for service for the Main Library were for disturbances. There was an increase in the number of calls for impaired persons onsite in 2025.

Dr. James Carlson Significant PD/EMS Calls for Service Comparison 2024-2025



The Dr. James Carlson Library experienced a slight increase in the significant incidents in 2025.

Northport Significant PD/EMS Calls For Service Comparison 2024-2025



The number of significant incidents at the Northport Library are far fewer than Main and Carlson. The incidents have a greater impact at Northport due to very limited staffing. Northport is staffed at times with only two employees.

Relevant Library Policies

Rules of Conduct:

The Board of Directors believes that patrons of the Fargo Public Library have the right to use library materials and services without being disturbed or impeded by other library users; that patrons and staff have the right to a secure and comfortable environment; and that patrons and staff have the right to materials and facilities that are in good condition.

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will be prosecuted. The library reserves the right to inspect all bags, purses, briefcases, backpacks, and other such items when staff members have reason to believe that this rule has been violated. The library is not responsible for personal belongings which are left unattended.

- Photography and video recording within library property is allowed as long as it does not unreasonably interfere with the rights of other patrons or prevent staff from serving patrons and/or performing their job responsibilities. Photography and video recording are prohibited in all restrooms.
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- Leaving packages, backpacks, luggage, or any other personal items unattended is not permitted. These unattended items may be disposed of.
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- Use of rollerblades, roller skates, skateboards, non-motorized scooters, or other similar items within library buildings is prohibited.

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People whose actions violate these rules will be asked to stop such actions. The library has the legal right and authority to require anyone violating these Rules of Conduct to leave the library. Violation of these rules may result in temporary or indefinite trespass from the library pursuant to the Board of Directors' authority under Section 40-38-07 of the North Dakota Century Code. Individuals who have been trespassed may contact the Library Director to appeal their trespassed status.

Zero Tolerance Policy Regarding Use of Library Facilities While Under the Influence of Alcohol or Illegal Substances

Fargo Public Library endeavors to provide a safe and welcoming environment for all patrons.

The presence of individuals who possess, consume and/or are under the influence of alcohol and/or other unlawful or illegal mood-altering substances on library property is not compatible with the library's goal of providing a safe and welcoming environment. Individuals who are observed consuming and/or possessing and/or under the influence of such substances will be

subject to an order either temporarily or indefinitely trespassing the individual from entry into all library locations per the discretion of Library Administration. The indefinite trespass from library location will be enforced by a no-trespass order. Individuals who have been trespassed may contact the Library Director to appeal their trespassed status.

Library Use 2026

New Registrations:	580
Approx. Registered Patrons:	52,489

ATTENDANCE	Jan-26	Jan-25	% CHANGE	2026 YTD	2025 YTD	Diff.	% CHANGE	
Door Count Main	14,562	14,879	-2%	14,562	14,879	(317)	-2%	
Door Count Carlson	10,971	12,222	-10%	10,971	12,222	(1,251)	-10%	
Door Count Northport	4,082	4,496	-9%	4,082	4,496	(414)	-9%	
Outreach	370	398	-7%	370	398	(28)	-7%	
Total	29,985	31,995	-6%	29,985	31,995	(2,010)	-6%	
PROGRAM ATTENDANCE	# of Programs	Attendance	Attendance					
Adult Programs Main	20	429	243	77%	429	243	186	77%
Adult Programs Carlson	14	126	231	-45%	126	231	(105)	-45%
Adult Programs Northport	4	35	36	-3%	35	36	(1)	-3%
Teen Programs Main	2	21	12		21	12	9	
Teen Programs Carlson	5	49	51	-4%	49	51	(2)	-4%
Teen Programs Northport	1	7	-		7	-	7	
Childrens Programs Main	15	262	240	9%	262	240	22	9%
Childrens Programs Carlson	7	192	214	-10%	192	214	(22)	-10%
Childrens Programs Northport	3	99	66	50%	99	66	33	50%
Community Engagement	7	247	34	626%	247	34	213	626%
Outreach Department	1	30	151	-80%	30	151	(121)	-80%
Virtual/Passive Adult	1	127	163	-22%	127	163	(36)	-22%
Virtual/Passive Teen	2	25	46	-46%	25	46	(21)	
Virtual/Passive Childrens	4	1,061	11	9545%	1,061	11	1,050	9545%
Total	86	2,710	1,498	81%	2,710	1,498	1,212	81%
VOLUNTEER HOURS								
Main		33	162	-80%	33	162	(129)	-80%
Carlson		27	25	8%	27	25	2	8%
Outreach		25	42	-40%	25	42	(17)	-40%
Northport		-	-		-	-		
Total		85	229	-63%	85	229	(144)	-63%
INTERNET SIGNUP								
Main		2,173	2,130	2%	2,173	2,130	43	2%
Carlson		1,384	1,723	-20%	1,384	1,723	(339)	-20%
Northport		405	474	-15%	405	474	(69)	-15%
Total		3,962	4,327	-8%	3,962	4,327	(365)	-8%
ELECTRONIC ACTIVITY								
Web page hits		23,221	17,522	33%	23,221	17,522	5,699	33%

2026 Circulation

	Jan-26	Jan-25	Increase/ Decrease	% CHANGE	2026 YTD	2025 YTD	Increase/ Decrease	% Change YTD
PRINT								
MAIN								
Adult Nonfiction	2,262	2,881	(619)	-21.49%	2,262	2,881	(619)	-21.49%
Youth Nonfiction	1,945	1,944	1	0.05%	1,945	1,944	1	0.05%
Adult Fiction	5,487	5,250	237	4.51%	5,487	5,250	237	4.51%
Youth Fiction	3,251	2,895	356	12.30%	3,251	2,895	356	12.30%
Youth Reader	1282	957	325	33.96%	1,282	957	325	33.96%
Youth Picture Books	3,328	3,285	43	1.31%	3,328	3,285	43	1.31%
Adult Magazines	88	114	(26)	-22.81%	88	114	(26)	-22.81%
Youth Magazines	36	12	24	200.00%	36	12	24	200.00%
Subtotal	17,679	17,338	341	1.97%	17,679	17,338	341	1.97%
OUTREACH								
Deposit	854	1,015	(161)	-15.86%	854	1,015	(161)	-15.86%
CARLSON								
Adult Nonfiction	732	949	(217)	-22.87%	732	949	(217)	-22.87%
Youth Nonfiction	1,116	1,167	(51)	-4.37%	1,116	1,167	(51)	-4.37%
Adult Fiction	3,006	2,932	74	2.52%	3,006	2,932	74	2.52%
Youth Fiction	2,120	2,717	(597)	-21.97%	2,120	2,717	(597)	-21.97%
Youth Readers	1449	1,394	55	3.95%	1,449	1,394	55	3.95%
Youth Picture Books	2,947	2,997	(50)	-1.67%	2,947	2,997	(50)	-1.67%
Adult Magazines	51	46	5	10.87%	51	46	5	10.87%
Youth Magazines	27	12	15	125.00%	27	12	15	125.00%
Subtotal	11,448	12,214	(766)	-6.27%	11,448	12,214	(766)	-6.27%
NORTHPORT								
Adult Nonfiction	254	279	(25)	-8.96%	254	279	(25)	-8.96%
Youth Nonfiction	259	246	13	5.28%	259	246	13	5.28%
Adult Fiction	926	868	58	6.68%	926	868	58	6.68%
Youth Fiction	342	317	25	7.89%	342	317	25	7.89%
Youth Readers	292	251	41	16.33%	292	251	41	16.33%
Youth Picture Books	562	481	81	16.84%	562	481	81	16.84%
Adult Magazines	7	15	(8)	-53.33%	7	15	(8)	-53.33%
Youth Magazines	-	8	(8)	-100.00%	-	8	(8)	-100.00%
Subtotal	2,642	2,465	177	7.18%	2,642	2,465	177	7.18%
TOTAL PRINT	32,623	33,032	(409)	-1.24%	32,623	33,032	(409)	-1.24%

2026 Circulation

NONPRINT

Overdrive *	25,857	30,252	(4,395)	-14.53%	25,857	30,252	(4,395)	-14.53%
Childrens Devices	8	14	(6)	-42.86%	8	14	(6)	-42.86%
Kanopy	1,171	867	304	35.06%	1,171	867	304	35.06%
Subtotal	27,036	31,133	(4,097)	-13.16%	27,036	31,133	(4,097)	-13.16%

MAIN

Adult DVD's	2392	2,728	(336)	-12.32%	2,392	2,728	(336)	-12.32%
Youth DVD's	227	368	(141)	-38.32%	227	368	(141)	-38.32%
Video Games	256	224	32	14.29%	256	224	32	14.29%
Adult CD's	418	391	27	6.91%	418	391	27	6.91%
Youth CD's	73	40	33	82.50%	73	40	33	82.50%
Adult Books on CD	108	158	(50)	-31.65%	108	158	(50)	-31.65%
Youth Books on CD	341	269	72	26.77%	341	269	72	26.77%
Kits	257	289	(32)	-11.07%	257	289	(32)	-11.07%
Subtotal	4,072	4,467	(395)	-8.84%	4,072	4,467	(395)	-8.84%

CARLSON

Adult DVD's	1258	1,369	(111)	-8.11%	1,258	1,369	(111)	-8.11%
Youth DVD's	439	406	33	8.13%	439	406	33	8.13%
Video Games	269	289	(20)	-6.92%	269	289	(20)	-6.92%
Adult CD's	230	224	6	2.68%	230	224	6	2.68%
Youth CD's	66	44	22	50.00%	66	44	22	50.00%
Adult Books on CD	50	84	(34)	-40.48%	50	84	(34)	-40.48%
Youth Books on CD	283	256	27	10.55%	283	256	27	10.55%
Kits	161	185	(24)	-12.97%	161	185	(24)	-12.97%
Subtotal	2,756	2,857	(101)	-3.54%	2,756	2,857	(101)	-3.54%

NORTHPORT

Adult DVD's	487	598	(111)	-18.56%	487	598	(111)	-18.56%
Youth DVD's	51	50	1	2.00%	51	50	1	2.00%
Video Games	82	113	(31)	-27.43%	82	113	(31)	-27.43%
Adult CD's	-	80	(80)	-100.00%	-	80	(80)	-100.00%
Youth CD's	-	-	-	#DIV/0!	-	-	-	#DIV/0!
Adult Books on CD	-	12	(12)	-100.00%	-	12	(12)	-100.00%
Youth Books on CD	163	106	57	53.77%	163	106	57	53.77%
Kits	28	41	(13)	-31.71%	28	41	(13)	-31.71%
Subtotal	811	1,000	(189)	-18.90%	811	1,000	(189)	-18.90%

TOTAL NONPRINT

34,675 39,457 (4,782) -12.12%

INTERLIBRARY LOAN

Borrowed	172	220	(48)	-21.82%	172	220	(48)	-21.82%
Loaned	308	435	(127)	-29.20%	308	435	(127)	-29.20%
Subtotal	480	655	(175)	-26.72%	480	655	(175)	-26.72%

RENEWALS

31,220 10,805 20,415 188.94%

TOTAL CIRCULATION

98,998 83,949 15,049 17.93%

2026 Donation Summary

101-0000-365.60-00	REVENUE	Carried Forward	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	13th P	TOTAL
LPLEDG	Endowment	26,205														26,205
LDONUN	Unrestricted Donations	33,969	55													34,024
LDONSP	Restricted Donations	29,789	4,092													33,881
	Grants	0														0
	Total	89,962	4,147	0	94,109											

101-7019-463.38-99	EXPENSE		JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	13th P	TOTAL	BALANCE
101-7019-463.38-99	FM Area Foundation															0	
101-7019-463.38-99	Other Services															0	
101-7019-463.43-21	Computer Equip															0	
101-7019-463.54-11	Marketing															0	
101-7019-463.61-40	General Supplies															0	
101-7019-463.61-43	Programming	2,728														2,728	
101-7019-463.61-70	Books & Materials	2,190														2,190	
101-7019-463.68-10	Miscellaneous															0	
101-7019-463.68-10	Staff Development															0	
	Grant Expenses	30														30	
	Total		4,948	0	4,948	89,161											

Fargo Public Library 2026 Total Expenses
8% OF YEAR LAPSED
SUMMARY OF EXPENSE VS. AGGREGATE BUDGET

2026

2025 Account	Budget Line	Total YTD	Total YTD Expenses + Encumbrances	Total Budget	%
Full time staff	11-00	\$ 128,972	\$ 128,972	\$ 2,655,784	4.86%
Full time overtime	11-01	\$ 25	\$ 25	\$ -	
Full time banked sick	11-02	\$ -	\$ -	\$ 24,915	0.00%
Part time w/benefits	13-00	\$ 28,643	\$ 28,643	\$ 569,159	5.03%
Part time w/benefits overtime		\$ -	\$ -	\$ -	
Part time banked sick		\$ -	\$ -	\$ -	
Part time seasonal no benefits	14-00	\$ 1,848	\$ 1,848	\$ 55,202	3.35%
Health insurance	20-01	\$ 20,779	\$ 20,779	\$ 379,363	5.48%
Dental insurance	20-03	\$ 1,293	\$ 1,293	\$ 24,892	5.20%
Long Term Disability	20-04	\$ 356	\$ 356	\$ 7,277	4.90%
Auto Allowance	20-05	\$ 45	\$ 45	\$ 900	4.95%
HSA City Contribution	20-08	\$ 13	\$ 13	\$ -	
FICA 6.2%	21-01	\$ 9,380	\$ 9,380	\$ 196,717	4.77%
Medicare 1.45%	21-02	\$ 2,194	\$ 2,194	\$ 46,006	4.77%
City Pension	22-01	\$ 1,401	\$ 1,401	\$ 34,423	4.07%
NDPERS Pension	22-04	\$ 12,290	\$ 12,290	\$ 253,326	4.85%
NDPERS & City Pension	22-05	\$ 344	\$ 344	\$ 6,941	4.95%
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	
NDPERS DC Required Cont.	22-10	\$ 189	\$ 189	\$ 1,895	
NDPERS DC Addtl Contrib	22-11	\$ 54	\$ 54	\$ 541	
Workers Comp	25-00	\$ -	\$ -	\$ -	
Life insurance	26-00	\$ -	\$ -	\$ 800	0.00%
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ 1,000	0.00%
Security Services	38-61	\$ -	\$ -	\$ 106,479	0.00%
Other Services	38-99	\$ 3,211	\$ 15,486	\$ 15,750	98.32%
Water Sewer	41-05	\$ -	\$ -	\$ 6,500	0.00%
General equip repair	43-20	\$ -	\$ -	\$ 3,000	0.00%
General equip repair (computer)	43-21	\$ -	\$ -	\$ 29,266	0.00%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	
Maintenance service	43-50	\$ 34,857	\$ 50,915	\$ 74,124	68.69%
Land and building rent	44-10	\$ 12,810	\$ 91,362	\$ 84,270	108.42%
Property insurance	52-10	\$ -	\$ -	\$ 28,009	0.00%
Automobile liability	52-20	\$ -	\$ -	\$ 392	0.00%
General liability	52-30	\$ -	\$ -	\$ 12,468	0.00%
Cellular phone service	53-20	\$ -	\$ -	\$ 6,400	0.00%
Other communications	53-60	\$ -	\$ -	\$ 2,600	0.00%
ILS Development	53-61	\$ -	\$ -	\$ 28,150	0.00%
Minitex/OCLC	53-62	\$ 22,991	\$ 22,991	\$ 21,600	106.44%
Marketing	54-11	\$ 3,100	\$ 3,500	\$ 41,500	8.43%
In state travel	56-60	\$ -	\$ 56	\$ 3,500	1.60%
Out of state travel	57-60	\$ -	\$ -	\$ 7,500	0.00%
Due & membership in state	59-10	\$ 1,860	\$ 1,860	\$ 2,600	71.54%
Dues/membership out state	59-11	\$ 1,749	\$ 1,749	\$ 2,500	69.96%
Seminar & conf in state	59-20	\$ 129	\$ 129	\$ 2,500	5.16%
Seminar & conf out state	59-21	\$ 2,653	\$ 2,653	\$ 2,750	96.47%
Office supplies	61-10	\$ 5,810	\$ 5,810	\$ 32,500	17.88%
Medical supplies	61-20	\$ -	\$ -	\$ 600	0.00%
General supplies	61-40	\$ 492	\$ 492	\$ 35,000	1.41%
Program materials	61-43	\$ 4,117	\$ 5,417	\$ 41,000	13.21%
Materials Processing	61-44	\$ 3,273	\$ 3,273	\$ 59,569	5.49%
Postage	61-50	\$ 20	\$ 20	\$ 15,300	0.13%
Books & periodicals	61-70	\$ 50,662	\$ 51,952	\$ 668,013	7.78%
Gasoline		\$ -	\$ -	\$ 550	0.00%
Natural gas	62-50	\$ -	\$ -	\$ 50,153	0.00%
Electricity	62-51	\$ -	\$ -	\$ 118,265	0.00%
Miscellaneous	68-10	\$ 498	\$ 498	\$ 2,000	24.90%
Safety compliance	68-50	\$ -	\$ -	\$ 100	0.00%
Bad Debt		\$ -	\$ -	\$ -	
Capital Outlay - Equipment		\$ -	\$ -	\$ -	
Capital Outlay - Computer Software	74-10	\$ -	\$ -	\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	
		\$ 356,058	\$ 465,989	\$ 5,764,049	8.08%

Fargo Public Library 2026 Total Expenses								
8% OF YEAR LAPSED								
EXPENSE VS. BUDGET								
2026								
MAIN								
Account	Budget Line	January	February	March	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 98,536			\$ 98,536		\$ 2,113,354	5%
Full time overtime	11-01	\$ 25			\$ 25		\$ -	
Full Time banked sick	11-02	\$ -			\$ -		\$ 21,495	0%
Part time w/benefits	13-00	\$ 19,580			\$ 19,580		\$ 393,059	5%
Part time w/benefits overtime					\$ -		\$ -	
Part Time Banked Sick	13-02	\$ -			\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ 1,344			\$ 1,344		\$ 40,056	3%
Health insurance	20-01	\$ 13,242			\$ 13,242		\$ 282,412	5%
Dental insurance	20-03	\$ 958			\$ 958		\$ 18,478	5%
Long Term Disability	20-04	\$ 269			\$ 269		\$ 5,666	5%
Auto Allowance	20-05	\$ 45			\$ 45		\$ 900	5%
HSA City Contribution	20-08	\$ 13			\$ 13		\$ -	
FICA 6.2%	21-01	\$ 7,067			\$ 7,067		\$ 152,906	5%
Medicare 1.45%	21-02	\$ 1,653			\$ 1,653		\$ 35,760	5%
City Pension	22-01	\$ 899			\$ 899		\$ 24,288	4%
NDPERS Pension	22-04	\$ 9,235			\$ 9,235		\$ 198,522	5%
NDPERS & City Pension	22-05	\$ 344			\$ 344		\$ 6,941	5%
Actuarial Contributions	22-06				\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ 185			\$ 185		\$ 1,895	10%
NDPERS DC Addlt Contrib	22-11	\$ 52			\$ 52		\$ 541	10%
Workers Comp	25-00	\$ -			\$ -		\$ -	
Life insurance	26-00	\$ -			\$ -		\$ 800	0%
Interpreters/ADA Compliance	33-29	\$ -			\$ -		\$ 500	0%
Security Services	38-61	\$ -			\$ -		\$ 106,479	0%
Other Services	38-99	\$ 3,177			\$ 3,177	\$ 11,522	\$ 15,000	98%
Water Sewer	41-05	\$ -			\$ -		\$ -	
General equip repair	43-20	\$ -			\$ -		\$ 3,000	0%
General equip repair (computer)	43-21	\$ -			\$ -		\$ 28,266	0%
General equip repair (vehicle)	43-22	\$ -			\$ -		\$ -	
Maintenance service	43-50	\$ 34,857			\$ 34,857	\$ 16,059	\$ 72,324	70%
Land and building rent	44-10	\$ -			\$ -		\$ -	
Property insurance	52-10	\$ -			\$ -		\$ 21,007	0%
Automobile liability	52-20	\$ -			\$ -		\$ 392	0%
General liability	52-30	\$ -			\$ -		\$ 12,468	0%
Cellular phone service	53-20	\$ -			\$ -		\$ 6,400	0%
Other communications	53-60	\$ -			\$ -		\$ 2,600	0%
ILS Development	53-61	\$ -			\$ -		\$ 28,150	0%
Minitex/OCLC	53-62	\$ 22,991			\$ 22,991		\$ 21,600	106%
Marketing	54-11	\$ 3,100			\$ 3,100	\$ 400	\$ 41,500	8%
In state travel	56-60	\$ -			\$ -	\$ 56	\$ 3,500	2%
Out of state travel	57-60	\$ -			\$ -		\$ 7,500	0%
Due & membership in state	59-10	\$ 1,860			\$ 1,860		\$ 2,600	72%
Dues/membership out state	59-11	\$ 1,749			\$ 1,749		\$ 2,500	70%
Seminar & conf in state	59-20	\$ 129			\$ 129		\$ 2,500	5%
Seminar & conf out state	59-21	\$ 2,653			\$ 2,653		\$ 2,750	96%
Office supplies	61-10	\$ 4,378			\$ 4,378		\$ 21,000	21%
Medical supplies	61-20	\$ -			\$ -		\$ 600	0%
General supplies	61-40	\$ 263			\$ 263		\$ 25,000	1%
Program materials	61-43	\$ 4,117			\$ 4,117	\$ 1,300	\$ 41,000	13%
Materials Processing	61-44	\$ 3,273			\$ 3,273		\$ 59,569	5%
Postage	61-50	\$ 20			\$ 20		\$ 11,000	0%
Books & periodicals	61-70	\$ 33,747			\$ 33,747	\$ 1,290	\$ 508,838	7%
Gasoline	62-10	\$ -			\$ -		\$ 550	0%
Natural gas	62-50	\$ -			\$ -		\$ 27,500	0%
Electricity	62-51	\$ -			\$ -		\$ 83,000	0%
Miscellaneous	68-10	\$ 498			\$ 498		\$ 2,000	25%
Safety compliance	68-50	\$ -			\$ -		\$ 100	0%
Bad Debt		\$ -			\$ -		\$ -	
Capital Outlay - Machinery & Equipment		\$ -			\$ -		\$ -	
Capital Outlay - Computer Software	74-10	\$ -			\$ -		\$ -	
Capital Outlay - Vehicles	74-20	\$ -			\$ -		\$ -	
		\$ 270,258	\$ -	\$ -	\$ 270,258	\$ 30,627	\$ 4,458,266	7%

Fargo Public Library 2026 Total Expenses								
8% OF YEAR LAPSED								
EXPENSE VS. BUDGET								
2026								
CARLSON								
Account	Budget Line	January	February	March	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 20,313			\$ 20,313		\$ 424,626	5%
Full time overtime	11-01	\$ -			\$ -		\$ -	
full Time Banked Sick	11-02	\$ -			\$ -		\$ 3,420	0%
Part time w/benefits	13-00	\$ 5,725			\$ 5,725		\$ 120,194	5%
Part time w/benefits overtime		\$ -			\$ -		\$ -	
Part Time Banked Sick	13-02	\$ -			\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ 504			\$ 504		\$ 15,146	3%
Health insurance	20-01	\$ 5,504			\$ 5,504		\$ 87,645	6%
Dental insurance	20-03	\$ 222			\$ 222		\$ 4,887	5%
Long Term Disability	20-04	\$ 57			\$ 57		\$ 1,227	5%
Auto Allowance	20-05	\$ -			\$ -		\$ -	
HSA City Contribution	20-08	\$ -			\$ -		\$ -	
FICA 6.2%	21-01	\$ 1,525			\$ 1,525		\$ 33,216	5%
Medicare 1.45%	21-02	\$ 357			\$ 357		\$ 7,768	5%
City Pension	22-01	\$ 502			\$ 502		\$ 10,135	5%
NDPERS Pension	22-04	\$ 1,808			\$ 1,808		\$ 38,719	5%
NDPERS & City Pension	22-05	\$ -			\$ -		\$ -	
Actuarial Contributions	22-06	\$ -			\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ 4			\$ 4		\$ -	
NDPERS DC Addlt Contrib	22-11	\$ 2			\$ 2		\$ -	
Workers Comp	25-00	\$ -			\$ -		\$ -	
Life insurance	26-00	\$ -			\$ -		\$ -	
Interpreters/ADA Compliance	33-29	\$ -			\$ -		\$ 500	0%
Security Services	38-61	\$ -			\$ -		\$ -	
Other Services	38-99	\$ 34			\$ 34		\$ 250	14%
Water Sewer	41-05	\$ -			\$ -		\$ 3,500	0%
General equip repair	43-20	\$ -			\$ -		\$ -	
General equip repair (computer)	43-21	\$ -			\$ -		\$ 1,000	0%
General equip repair (vehicle)	43-22	\$ -			\$ -		\$ -	
Maintenance service	43-50	\$ -			\$ -		\$ 1,800	0%
Land and building rent	44-10	\$ -			\$ -		\$ -	
Property insurance	52-10	\$ -			\$ -		\$ 6,185	0%
Automobile liability	52-20	\$ -			\$ -		\$ -	
General liability	52-30	\$ -			\$ -		\$ -	
Cellular phone service	53-20	\$ -			\$ -		\$ -	
Other communications	53-60	\$ -			\$ -		\$ -	
ILS Development	53-61	\$ -			\$ -		\$ -	
Minitex/CLC	53-62	\$ -			\$ -		\$ -	
Marketing	54-11	\$ -			\$ -		\$ -	
In state travel	56-60	\$ -			\$ -		\$ -	
Out of state travel	57-60	\$ -			\$ -		\$ -	
Due & membership in state	59-10	\$ -			\$ -		\$ -	
Dues/membership out state	59-11	\$ -			\$ -		\$ -	
Seminar & conf in state	59-20	\$ -			\$ -		\$ -	
Seminar & conf out state	59-21	\$ -			\$ -		\$ -	
Office supplies	61-10	\$ 1,186			\$ 1,186		\$ 8,500	14%
Medical supplies	61-20	\$ -			\$ -		\$ -	
General supplies	61-40	\$ 146			\$ 146		\$ 7,500	2%
Program materials	61-43	\$ -			\$ -		\$ -	
Materials Processing	61-44	\$ -			\$ -		\$ -	
Postage	61-50	\$ -			\$ -		\$ 4,300	0%
Books & periodicals	61-70	\$ 11,691			\$ 11,691		\$ 104,100	11%
Gasoline	62-10	\$ -			\$ -		\$ -	
Natural gas	62-50	\$ -			\$ -		\$ 19,853	0%
Electricity	62-51	\$ -			\$ -		\$ 27,265	0%
Miscellaneous	68-10	\$ -			\$ -		\$ -	
Safety compliance	68-50	\$ -			\$ -		\$ -	
Bad Debt		\$ -			\$ -		\$ -	
Capital Outlay - Equipment		\$ -			\$ -		\$ -	
Capital Outlay - Computer Software	74-10	\$ -			\$ -		\$ -	
Capital Outlay - Vehicles	74-20	\$ -			\$ -		\$ -	
		\$ 49,578	\$ -	\$ -	\$ 49,578	\$ -	\$ 931,736	5%

Fargo Public Library 2026 Total Expenses								
8% OF YEAR LAPSED								
EXPENSE VS. BUDGET								
2026								
NORTHPORT								
Account	Budget Line	January	February	March	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 10,123			\$ 10,123		\$ 117,804	9%
Full time overtime	11-01	\$ -			\$ -		\$ -	
Full time banked sick	11-02	\$ -			\$ -		\$ -	
Part time w/benefits	13-00	\$ 3,339			\$ 3,339		\$ 55,906	6%
Part time w/benefits overtime		\$ -			\$ -		\$ -	
Part time banked sick		\$ -			\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ -			\$ -		\$ -	
Health insurance	20-01	\$ 2,033			\$ 2,033		\$ 9,306	22%
Dental insurance	20-03	\$ 113			\$ 113		\$ 1,527	7%
Long Term Disability	20-04	\$ 30			\$ 30		\$ 384	8%
Auto Allowance	20-05	\$ -			\$ -		\$ -	
HSA City Contribution	20-08	\$ -			\$ -		\$ -	
FICA 6.2%	21-01	\$ 789			\$ 789		\$ 10,595	7%
Medicare 1.45%	21-02	\$ 185			\$ 185		\$ 2,478	7%
City Pension	22-01	\$ -			\$ -		\$ -	
NDPERS Pension	22-04	\$ 1,247			\$ 1,247		\$ 16,085	8%
NDPERS & City Pension	22-05	\$ -			\$ -		\$ -	
Actuarial Contributions	22-06	\$ -			\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ -			\$ -		\$ -	
NDPERS DC Addlt Contrib	22-11	\$ -			\$ -		\$ -	
Workers Comp	25-00	\$ -			\$ -		\$ -	
Life insurance	26-00	\$ -			\$ -		\$ -	
Interpreters/ADA Compliance	33-29	\$ -			\$ -		\$ -	
Security Services	38-61	\$ -			\$ -		\$ -	
Other Services	38-99	\$ -			\$ -	\$ 753	\$ 500	151%
Water Sewer	41-05	\$ -			\$ -		\$ 3,000	0%
General equip repair	43-20	\$ -			\$ -		\$ -	
General equip repair (computer)	43-21	\$ -			\$ -		\$ -	
General equip repair (vehicle)	43-22	\$ -			\$ -		\$ -	
Maintenance service	43-50	\$ -			\$ -		\$ -	
Land and building rent	44-10	\$ 12,810			\$ 12,810	\$ 78,552	\$ 84,270	108%
Property insurance	52-10	\$ -			\$ -		\$ 817	0%
Automobile liability	52-20	\$ -			\$ -		\$ -	
General liability	52-30	\$ -			\$ -		\$ -	
Cellular phone service	53-20	\$ -			\$ -		\$ -	
Other communications	53-60	\$ -			\$ -		\$ -	
ILS Development	53-61	\$ -			\$ -		\$ -	
Minitex/CLC	53-62	\$ -			\$ -		\$ -	
Marketing	54-11	\$ -			\$ -		\$ -	
In state travel	56-60	\$ -			\$ -		\$ -	
Out of state travel	57-60	\$ -			\$ -		\$ -	
Due & membership in state	59-10	\$ -			\$ -		\$ -	
Dues/membership out state	59-11	\$ -			\$ -		\$ -	
Seminar & conf in state	59-20	\$ -			\$ -		\$ -	
Seminar & conf out state	59-21	\$ -			\$ -		\$ -	
Office supplies	61-10	\$ 247			\$ 247		\$ 3,000	8%
Medical supplies	61-20	\$ -			\$ -		\$ -	
General supplies	61-40	\$ 83			\$ 83		\$ 2,500	3%
Program materials	61-43	\$ -			\$ -		\$ -	
Materials Processing	61-44	\$ -			\$ -		\$ -	
Postage	61-50	\$ -			\$ -		\$ -	
Books & periodicals	61-70	\$ 5,223			\$ 5,223		\$ 55,075	9%
Gasoline	62-10	\$ -			\$ -			
Natural gas	62-50	\$ -			\$ -		\$ 2,800	0%
Electricity	62-51	\$ -			\$ -		\$ 8,000	0%
Miscellaneous	68-10	\$ -			\$ -		\$ -	
Safety compliance	68-50	\$ -			\$ -		\$ -	
Bad Debt		\$ -			\$ -		\$ -	
Capital Outlay - Equipment		\$ -			\$ -		\$ -	
Capital Outlay - Computer Software		\$ -			\$ -		\$ -	
Capital Outlay - Vehicles	74-20	\$ -			\$ -		\$ -	
		\$ 36,222	\$ -	\$ -	\$ 36,222	\$ 79,304	\$ 374,047	31%

Fargo Public Library 2025 Total Expenses 92% OF YEAR LAPSED SUMMARY OF EXPENSE VS. AGGREGATE BUDGET					
2025		Budget Line	Total YTD Expenses + Encumbrances	Total Budget	%
Full time staff	11-00	\$ 2,554,888	\$ 2,554,888	\$ 2,555,135	99.99%
Full time overtime	11-01	\$ 270	\$ 270	\$ -	
Full time banked sick	11-02	\$ 27,630	\$ 27,630	\$ 25,114	110.02%
Part time w/benefits	13-00	\$ 606,122	\$ 606,122	\$ 560,166	108.20%
Part time w/benefits overtime		\$ 50	\$ 50	\$ -	
Part time banked sick		\$ -	\$ -	\$ 228	0.00%
Part time seasonal no benefits	14-00	\$ 36,237	\$ 36,237	\$ 55,202	65.64%
Health insurance	20-01	\$ 338,695	\$ 338,695	\$ 348,468	97.20%
Dental insurance	20-03	\$ 25,258	\$ 25,258	\$ 23,343	108.20%
Long Term Disability	20-04	\$ 7,272	\$ 7,272	\$ 6,907	105.29%
Auto Allowance	20-05	\$ 902	\$ 902	\$ 900	100.27%
FICA 6.2%	21-01	\$ 192,294	\$ 192,294	\$ 190,492	100.95%
Medicare 1.45%	21-02	\$ 44,972	\$ 44,972	\$ 44,551	100.95%
City Pension	22-01	\$ 33,441	\$ 33,441	\$ 33,416	100.08%
NDPERS Pension	22-04	\$ 246,168	\$ 246,168	\$ 249,408	98.70%
NDPERS & City Pension	22-05	\$ 6,765	\$ 6,765	\$ 6,742	100.34%
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	
NDPERS DC Required Cont.	22-10	\$ 2,320	\$ 2,320	\$ -	
NDPERS DC Addlt Contrib	22-11	\$ 460	\$ 460	\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	
Life insurance	26-00	\$ -	\$ -	\$ 800	0.00%
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ 1,000	0.00%
Security Services	38-61	\$ 163,935	\$ 163,935	\$ 134,329	122.04%
Other Services	38-99	\$ 30,551	\$ 30,551	\$ 15,750	193.98%
Water Sewer	41-05	\$ 6,993	\$ 6,993	\$ 6,500	107.58%
General equip repair	43-20	\$ -	\$ -	\$ 3,000	0.00%
General equip repair (computer)	43-21	\$ 21,347	\$ 21,347	\$ 29,266	72.94%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	
Maintenance service	43-50	\$ 72,008	\$ 72,008	\$ 51,360	140.20%
Land and building rent	44-10	\$ 75,530	\$ 75,530	\$ 82,662	91.37%
Property insurance	52-10	\$ 25,883	\$ 25,883	\$ 28,753	90.02%
Automobile liability	52-20	\$ 373	\$ 373	\$ 359	103.90%
General liability	52-30	\$ 11,874	\$ 11,874	\$ 11,547	102.84%
Cellular phone service	53-20	\$ 5,903	\$ 5,903	\$ 5,400	109.32%
Other communications	53-60	\$ 480	\$ 480	\$ 2,600	18.47%
ILS Development	53-61	\$ 18,025	\$ 18,025	\$ 46,150	39.06%
Minitex/OCLC	53-62	\$ 22,254	\$ 22,254	\$ 21,600	103.03%
Marketing	54-11	\$ 41,726	\$ 41,726	\$ 41,500	100.54%
In state travel	56-60	\$ 4,160	\$ 4,160	\$ 3,500	118.87%
Out of state travel	57-60	\$ 9,075	\$ 9,075	\$ 7,500	121.00%
Due & membership in state	59-10	\$ 2,295	\$ 2,295	\$ 2,100	109.29%
Dues/membership out state	59-11	\$ 2,544	\$ 2,544	\$ 2,000	127.20%
Seminar & conf in state	59-20	\$ 2,048	\$ 2,048	\$ 2,500	81.90%
Seminar & conf out state	59-21	\$ 1,265	\$ 1,265	\$ 2,750	46.00%
Office supplies	61-10	\$ 30,716	\$ 30,716	\$ 31,500	97.51%
Medical supplies	61-20	\$ 529	\$ 529	\$ 600	88.22%
General supplies	61-40	\$ 44,063	\$ 44,063	\$ 35,000	125.90%
Program materials	61-43	\$ 40,765	\$ 40,765	\$ 41,000	99.43%
Materials Processing	61-44	\$ 60,547	\$ 60,547	\$ 64,569	93.77%
Postage	61-50	\$ 12,283	\$ 12,283	\$ 15,300	80.28%
Books & periodicals	61-70	\$ 754,231	\$ 754,231	\$ 788,200	95.69%
Gasoline		\$ 438	\$ 438	\$ 550	79.71%
Natural gas	62-50	\$ 42,661	\$ 42,661	\$ 81,153	52.57%
Electricity	62-51	\$ 98,457	\$ 98,457	\$ 124,265	79.23%
Miscellaneous	68-10	\$ 492	\$ 492	\$ 2,000	24.60%
Safety compliance	68-50	\$ -	\$ -	\$ 100	0.00%
Bad Debt		\$ -	\$ -	\$ -	
Capital Outlay - Equipment		\$ -	\$ -	\$ -	
Capital Outlay - Computer Software	74-10	\$ -	\$ -	\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	
		\$ 5,727,197	\$ 5,727,197	\$ 5,787,235	98.96%

Fargo Public Library 2025 Total Expenses									
92% OF YEAR LAPSED									
EXPENSE VS. BUDGET									
2025									
MAIN									
Account	Budget Line	October	November	December	13th Month	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 224,712	\$ 150,103	\$ 151,331	\$ 60,977	\$ 1,963,039		\$ 2,026,971	97%
Full time overtime	11-01	\$ 10	\$ 19	\$ -	\$ 37	\$ 270		\$ -	
Full Time banked sick	11-02	\$ -	\$ -	\$ 24,050	\$ -	\$ 24,050		\$ 22,161	109%
Part time w/benefits	13-00	\$ 46,662	\$ 30,440	\$ 30,311	\$ 10,989	\$ 412,613		\$ 384,136	107%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ -	\$ 50		\$ -	
Part Time Banked Sick	13-02	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 228	0%
Part time seasonal no benefits	14-00	\$ 3,133	\$ 2,156	\$ 1,974	\$ 620	\$ 24,471		\$ 40,056	61%
Health insurance	20-01	\$ 19,476	\$ 19,309	\$ 19,559	\$ 7,575	\$ 234,896		\$ 261,945	90%
Dental insurance	20-03	\$ 1,550	\$ 1,546	\$ 1,553	\$ 538	\$ 18,456		\$ 17,064	108%
Long Term Disability	20-04	\$ 628	\$ 419	\$ 421	\$ 152	\$ 5,487		\$ 5,364	102%
Auto Allowance	20-05	\$ 104	\$ 69	\$ 69	\$ 25	\$ 902		\$ 900	100%
FICA 6.2%	21-01	\$ 16,549	\$ 10,860	\$ 12,413	\$ 4,301	\$ 144,730		\$ 148,193	98%
Medicare 1.45%	21-02	\$ 3,870	\$ 2,540	\$ 2,903	\$ 1,006	\$ 33,848		\$ 34,658	98%
City Pension	22-01	\$ 2,706	\$ 1,816	\$ 1,816	\$ 574	\$ 23,561		\$ 23,570	100%
NDPERS Pension	22-04	\$ 20,958	\$ 13,914	\$ 14,042	\$ 5,235	\$ 184,933		\$ 195,595	95%
NDPERS & City Pension	22-05	\$ 774	\$ 519	\$ 519	\$ 191	\$ 6,765		\$ 6,742	100%
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ 428	\$ 283	\$ 274	\$ 105	\$ 2,316		\$ -	
NDPERS DC Addlt Contrib	22-11	\$ 62	\$ 62	\$ 77	\$ 28	\$ 457		\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 800	0%
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 500	0%
Security Services	38-61	\$ 9,377	\$ 10,044	\$ 8,955	\$ 10,044	\$ 111,135		\$ 97,429	114%
Other Services	38-99	\$ 2,433	\$ 1,187	\$ 4,836	\$ 905	\$ 27,359		\$ 15,000	182%
Water Sewer	41-05	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 3,000	0%
General equip repair (computer)	43-21	\$ 103	\$ 5,854	\$ 437	\$ 5,669	\$ 16,988		\$ 28,266	60%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ 1,446	\$ 2,332	\$ 1,111	\$ 468	\$ 71,831		\$ 49,560	145%
Land and building rent	44-10	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Property insurance	52-10	\$ -	\$ -	\$ 10,639	\$ -	\$ 19,470		\$ 22,191	88%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -	\$ 373		\$ 359	104%
General liability	52-30	\$ -	\$ -	\$ -	\$ -	\$ 11,874		\$ 11,547	103%
Cellular phone service	53-20	\$ -	\$ 472	\$ 472	\$ 472	\$ 5,903		\$ 5,400	109%
Other communications	53-60	\$ -	\$ 40	\$ 40	\$ 40	\$ 480		\$ 2,600	18%
ILS Development	53-61	\$ -	\$ -	\$ 18,025	\$ -	\$ 18,025		\$ 46,150	39%
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ -	\$ 22,254		\$ 21,600	103%
Marketing	54-11	\$ 2,824	\$ 2,875	\$ 4,195	\$ 514	\$ 41,726		\$ 41,500	101%
In state travel	56-60	\$ 1,276	\$ 223	\$ 167	\$ 277	\$ 4,160		\$ 3,500	119%
Out of state travel	57-60	\$ 234	\$ 536	\$ -	\$ -	\$ 9,075		\$ 7,500	121%
Due & membership in state	59-10	\$ -	\$ -	\$ -	\$ -	\$ 2,295		\$ 2,100	109%
Dues/membership out state	59-11	\$ -	\$ -	\$ -	\$ -	\$ 2,544		\$ 2,000	127%
Seminar & conf in state	59-20	\$ -	\$ 74	\$ 89	\$ 100	\$ 2,048		\$ 2,500	82%
Seminar & conf out state	59-21	\$ 90	\$ -	\$ -	\$ -	\$ 1,265		\$ 2,750	46%
Office supplies	61-10	\$ 1,454	\$ 543	\$ 370	\$ 134	\$ 15,872		\$ 20,000	79%
Medical supplies	61-20	\$ 107	\$ -	\$ -	\$ -	\$ 529		\$ 600	88%
General supplies	61-40	\$ 1,583	\$ 2,231	\$ 13,052	\$ 2,258	\$ 34,768		\$ 25,000	139%
Program materials	61-43	\$ 3,573	\$ 2,796	\$ 3,340	\$ 1,295	\$ 40,765		\$ 41,000	99%
Materials Processing	61-44	\$ 3,052	\$ 13,279	\$ 7,225	\$ -	\$ 60,547		\$ 64,569	94%
Postage	61-50	\$ 52	\$ 52	\$ -	\$ -	\$ 10,283		\$ 11,000	93%
Books & periodicals	61-70	\$ 52,108	\$ 45,070	\$ 55,780	\$ 50,427	\$ 590,022		\$ 596,975	99%
Gasoline	62-10	\$ 63	\$ 28	\$ -	\$ 69	\$ 438		\$ 550	80%
Natural gas	62-50	\$ 8,413	\$ -	\$ 73	\$ 36	\$ 28,047		\$ 42,500	66%
Electricity	62-51	\$ 8,901	\$ -	\$ 11,020	\$ (3,605)	\$ 66,628		\$ 78,000	85%
Miscellaneous	68-10	\$ 228	\$ -	\$ 1,008	\$ (1,722)	\$ 492		\$ 2,000	25%
Safety compliance	68-50	\$ -	\$ -			\$ -		\$ 100	0%
Bad Debt		\$ -	\$ -			\$ -		\$ -	
Capital Outlay - Machinery & Equipment		\$ -	\$ -			\$ -		\$ -	
Capital Outlay - Computer Software	74-10	\$ -	\$ -			\$ -		\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -			\$ -		\$ -	
		\$ 438,940	\$ 321,691	\$ 402,143	\$ 159,737	\$ 4,298,042	\$ -	\$ 4,416,129	97%

Fargo Public Library 2025 Total Expenses

92% OF YEAR LAPSED

EXPENSE VS. BUDGET

2025

CARLSON

Account	Budget Line	October	November	December	13th Month	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 45,690	\$ 30,828	\$ 30,828	\$ 11,486	\$ 396,621		\$ 408,775	97%
Full time overtime	11-01	\$ -	\$ -		\$ -	\$ -		\$ -	
full Time Banked Sick	11-02	\$ -	\$ -	\$ 3,581	\$ -	\$ 3,581		\$ 2,953	121%
Part time w/benefits	13-00	\$ 12,866	\$ 9,103	\$ 9,294	\$ 3,103	\$ 123,483		\$ 114,982	107%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Part Time Banked Sick	13-02	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ 1,418	\$ 882	\$ 718	\$ 210	\$ 11,766		\$ 15,146	78%
Health insurance	20-01	\$ 6,320	\$ 6,314	\$ 6,354	\$ 3,137	\$ 76,198		\$ 69,883	109%
Dental insurance	20-03	\$ 360	\$ 369	\$ 367	\$ 125	\$ 4,563		\$ 4,368	104%
Long Term Disability	20-04	\$ 132	\$ 91	\$ 92	\$ 32	\$ 1,184		\$ 1,150	103%
Auto Allowance	20-05	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
FICA 6.2%	21-01	\$ 3,591	\$ 2,405	\$ 2,626	\$ 884	\$ 31,682		\$ 31,971	99%
Medicare 1.45%	21-02	\$ 840	\$ 562	\$ 614	\$ 207	\$ 7,410		\$ 7,478	99%
City Pension	22-01	\$ 1,131	\$ 758	\$ 758	\$ 279	\$ 9,881		\$ 9,846	100%
NDPERS Pension	22-04	\$ 4,109	\$ 2,820	\$ 2,830	\$ 989	\$ 36,673		\$ 37,104	99%
NDPERS & City Pension	22-05	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ -	\$ -	\$ 4	\$ -	\$ 4		\$ -	
NDPERS DC Addlt Contrib	22-11	\$ -	\$ -	\$ 2	\$ -	\$ 2		\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 500	0%
Security Services	38-61	\$ 4,491	\$ 4,841	\$ 4,069	\$ 4,550	\$ 52,800		\$ 36,900	143%
Other Services	38-99	\$ 34	\$ -	\$ 34	\$ -	\$ 306		\$ 250	122%
Water Sewer	41-05	\$ 341	\$ 341	\$ 283	\$ 275	\$ 3,667		\$ 3,500	105%
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair (computer)	43-21	\$ -	\$ 4,359	\$ -	\$ -	\$ 4,359		\$ 1,000	436%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ -	\$ -	\$ -	\$ -	\$ 177		\$ 1,800	10%
Land and building rent	44-10	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Property insurance	52-10	\$ -	\$ -	\$ 4,446	\$ -	\$ 5,666		\$ 5,712	99%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
General liability	52-30	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Cellular phone service	53-20	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Other communications	53-60	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Marketing	54-11	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
In state travel	56-60	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Out of state travel	57-60	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Due & membership in state	59-10	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Dues/membership out state	59-11	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf in state	59-20	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Office supplies	61-10	\$ 1,329	\$ 394	\$ 637	\$ 23	\$ 11,559		\$ 8,500	136%
Medical supplies	61-20	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
General supplies	61-40	\$ 418	\$ 299	\$ -	\$ -	\$ 7,753		\$ 7,500	103%
Program materials	61-43	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Materials Processing	61-44	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Postage	61-50	\$ -	\$ -	\$ -	\$ -	\$ 2,000		\$ 4,300	47%
Books & periodicals	61-70	\$ 9,245	\$ 11,196	\$ 9,171	\$ 1,180	\$ 110,437		\$ 125,900	88%
Gasoline	62-10	\$ -	\$ -		\$ -	\$ -		\$ -	
Natural gas	62-50	\$ 916	\$ 1,238	\$ (6,611)	\$ 4,965	\$ 13,020		\$ 34,853	37%
Electricity	62-51	\$ 3,891	\$ 2,451	\$ (11,468)	\$ 4,363	\$ 24,729		\$ 39,265	63%
Miscellaneous	68-10	\$ -	\$ -		\$ -	\$ -		\$ -	
Safety compliance	68-50	\$ -	\$ -		\$ -	\$ -		\$ -	
Bad Debt		\$ -	\$ -		\$ -	\$ -		\$ -	
Capital Outlay - Equipment		\$ -	\$ -		\$ -	\$ -		\$ -	
Capital Outlay - Computer Software	74-10	\$ -	\$ -		\$ -	\$ -		\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -		\$ -	\$ -		\$ -	
		\$ 97,122	\$ 79,251	\$ 58,629	\$ 35,808	\$ 939,521	\$ -	\$ 973,636	96%

Fargo Public Library 2025 Total Expenses										
92% OF YEAR LAPSED										
EXPENSE VS. BUDGET										
2025										
NORTHPORT										
Account	Budget Line	October	November	December	13th Month	YTD	Encumbrances	Budget	% Budget Used	
Full time staff	11-00	\$ 22,995	\$ 15,613	14,543	\$ 4,487	\$ 195,229		\$ 119,389	164%	
Full time overtime	11-01	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
Full time banked sick	11-02	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
Part time w/benefits	13-00	\$ 8,653	\$ 5,429	5,244	\$ 1,757	\$ 70,026		\$ 61,048	115%	
Part time w/benefits overtime		\$ -	\$ -	0	\$ -	\$ -		\$ -		
Part time banked sick		\$ -	\$ -	0	\$ -	\$ -		\$ -		
Part time seasonal no benefits	14-00	\$ -	\$ -	0	\$ -	\$ -		\$ -		
Health insurance	20-01	\$ 2,217	\$ 2,389	2,100	\$ 832	\$ 27,601		\$ 16,640	166%	
Dental insurance	20-03	\$ 190	\$ 184	181	\$ 56	\$ 2,239		\$ 1,911	117%	
Long Term Disability	20-04	\$ 71	\$ 48	44	\$ 14	\$ 601		\$ 393	153%	
Auto Allowance	20-05	\$ -	\$ -	0	\$ -	\$ -		\$ -		
FICA 6.2%	21-01	\$ 1,917	\$ 1,254	1,184	\$ 365	\$ 15,882		\$ 10,328	154%	
Medicare 1.45%	21-02	\$ 448	\$ 293	277	\$ 85	\$ 3,714		\$ 2,415	154%	
City Pension	22-01	\$ -	\$ -	0	\$ -	\$ -		\$ -		
NDPERS Pension	22-04	\$ 2,931	\$ 1,949	1,832	\$ 578	\$ 24,563		\$ 16,709	147%	
NDPERS & City Pension	22-05	\$ -	\$ -	0	\$ -	\$ -		\$ -		
Actuarial Contributions	22-06	\$ -	\$ -	0	\$ -	\$ -		\$ -		
NDPERS DC Required Cont.	22-10	\$ -	\$ -	0	\$ -	\$ -		\$ -		
NDPERS DC Addlt Contrib	22-11	\$ -	\$ -	0	\$ -	\$ -		\$ -		
Workers Comp	25-00	\$ -	\$ -	0	\$ -	\$ -		\$ -		
Life insurance	26-00	\$ -	\$ -	0	\$ -	\$ -		\$ -		
Interpreters/ADA Compliance	33-29	\$ -	\$ -	0	\$ -	\$ -		\$ -		
Security Services	38-61	\$ -	\$ -	0	\$ -	\$ -		\$ -		
Other Services	38-99	\$ 34	\$ 1,850	0	\$ -	\$ 2,886		\$ 500	577%	
Water Sewer	41-05	\$ 278	\$ 278	278	\$ 278	\$ 3,326		\$ 3,000	111%	
General equip repair	43-20	\$ -	\$ -	0	\$ -	\$ -		\$ -		
General equip repair (computer)	43-21	\$ -	\$ -	0	\$ -	\$ -		\$ -		
General equip repair (vehicle)	43-22	\$ -	\$ -	0	\$ -	\$ -		\$ -		
Maintenance service	43-50	\$ -	\$ -	0	\$ -	\$ -		\$ -		
Land and building rent	44-10	\$ 6,405	\$ 6,405	0	\$ -	\$ 75,530		\$ 82,662	91%	
Property insurance	52-10	\$ -	\$ -	586	\$ -	\$ 747		\$ 850	88%	
Automobile liability	52-20	\$ -	\$ -	0	\$ -	\$ -		\$ -		
General liability	52-30	\$ -	\$ -	0	\$ -	\$ -		\$ -		
Cellular phone service	53-20	\$ -	\$ -	0	\$ -	\$ -		\$ -		
Other communications	53-60	\$ -	\$ -	0	\$ -	\$ -		\$ -		
ILS Development	53-61	\$ -	\$ -	0	\$ -	\$ -		\$ -		
Minitex/OCLC	53-62	\$ -	\$ -	0	\$ -	\$ -		\$ -		
Marketing	54-11	\$ -	\$ -	0	\$ -	\$ -		\$ -		
In state travel	56-60	\$ -	\$ -	0	\$ -	\$ -		\$ -		
Out of state travel	57-60	\$ -	\$ -	0	\$ -	\$ -		\$ -		
Due & membership in state	59-10	\$ -	\$ -	0	\$ -	\$ -		\$ -		
Dues/membership out state	59-11	\$ -	\$ -	0	\$ -	\$ -		\$ -		
Seminar & conf in state	59-20	\$ -	\$ -	0	\$ -	\$ -		\$ -		
Seminar & conf out state	59-21	\$ -	\$ -	0	\$ -	\$ -		\$ -		
Office supplies	61-10	\$ 216	\$ -	0	\$ -	\$ 3,284		\$ 3,000	109%	
Medical supplies	61-20	\$ -	\$ -	0	\$ -	\$ -		\$ -		
General supplies	61-40	\$ -	\$ -	0	\$ -	\$ 1,542		\$ 2,500	62%	
Program materials	61-43	\$ -	\$ -	0	\$ -	\$ -		\$ -		
Materials Processing	61-44	\$ -	\$ -	0	\$ -	\$ -		\$ -		
Postage	61-50	\$ -	\$ -	0	\$ -	\$ -		\$ -		
Books & periodicals	61-70	\$ 4,718	\$ 5,296	4,426	\$ 63	\$ 53,772		\$ 65,325	82%	
Gasoline	62-10	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
Natural gas	62-50	\$ 36	\$ 66	\$ -	\$ 490	\$ 1,594		\$ 3,800	42%	
Electricity	62-51	\$ 655	\$ 502	\$ -	\$ 957	\$ 7,099		\$ 7,000	101%	
Miscellaneous	68-10	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
Safety compliance	68-50	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
Bad Debt		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
Capital Outlay - Equipment		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
Capital Outlay - Computer Software		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
		\$ 51,765	\$ 41,557	\$ 30,695	\$ 9,964	\$ 489,635	\$ -	\$ 397,470	123%	

Revenue 2026			
	Fees & Copies 101-0000-351.25-01	Misc. Revenue 101-0000-361.61-08	
January	\$ 1,836.32	\$ 810.89	
February			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			
	\$ 1,836.32	\$ 810.89	

Total \$ 2,647.21