

FARGO CONVENTION CENTER COMMITTEE MEETING

LOCATION: City Commission Chambers, Fargo City Hall

DATE & TIME: February 14, 2025 | 9-10:30AM

ATTENDEES: **Committee:** Charley Johnson, Mallari Ackerman, Clare Hughes, Joe Raso, Shannon Full, Kent Kolstad, Kaylyn Balstad, Taylor Snelling, Emma McIntyre, Tim Mahoney, Denise Kolpack, John Strand, Dave Piepkorn, Michelle Turnberg
Others: Michael Redlinger, Erik Johnson, Jim Gilmour, Kember Anderson, Susan Thompson

AGENDA	TIME
I. Introductions	15
II. Discuss Process	10
III. Items to Request in RFP	30
a. Minimum Meeting Space Requirements	
b. Site Considerations, Including Access & Parking	
c. Recommended Hotel Size & Amenities	
d. Background on Partners	
e. Financing & Ownership Approach	
IV. Selection Criteria Discussion	20
V. Next Meeting	10
VI. Other Business	5

ACTION ITEMS	OWNER	DEADLINE	STATUS
Contact Rachel and Joe	Charley	2/28	In progress

ADDITIONAL NOTES: