

Fargo Public Library Board of Directors
Agenda for Tuesday December 17, 2024
4:00p.m.
Fargo City Commission Chambers
225 4th St North
Fargo, ND 58102

1. Approve Order of the Agenda **Action**
2. Minutes of the November 19 Meeting **Action**
3. Public Comment
4. Staff Report- Megan Lass
5. Director's Report
6. Unfinished Business
 - A. None
7. New Business
 - A. Library Bill of Rights and Intellectual Freedom Statement Review **Action**
8. Statistical Reports
 - A. November Usage
 - B. November Financials
9. Friends of the Library Report
10. Next Regular Meeting: January 21
11. Adjourn

Fargo Public Library Board
Minutes for Tuesday, Nov 19, 2024
Fargo City Commission Chambers and Virtual
225 4th Street North, Fargo, ND 58102

Board Members Present: Amy Ouren, John Rodenbiker, Kristen Schipper, Paul Jensen, Hannah James, Jenna Reno

Board Members Absent: Wanda Mengelkoch

Staff: Tim Dirks, Megan Lass, Cindy Haff

Board President Amy Ouren called the meeting to order at 4:00 p.m. A quorum was met.

Order of the Agenda

John Rodenbiker moved to approve the order of the agenda; Kristen Schipper seconded the motion. The motion carried.

Minutes of the Aug 20 Regular Meeting

Kristen Schipper moved to approve the minutes of the Oct 15 Regular Meeting; John Rodenbiker seconded the motion. The motion carried.

Public Comment

There was no one present for public comment

Staff Report

Megan Lass presented highlights of staff updates and events including:

- **General News**
 - Northport will reopen on Wednesday, Nov 20
- **Children**
 - Family Thanksgiving STEAM, Nov 23, 10am, Main Library. (Registration Required)
 - Stories after Dark Story Time, Nov 27, 6:30pm, Carlson Library
- **Teen**
 - Cookie Decorating (Registration Required, opens Monday)
 - Dec 9, 5pm, Main Library
 - Dec 10, 5pm, Carlson Library
- **Multigenerational**
 - Family Puzzle Competition, Nov 30 10am, Main Library. (Call to register)
 - Denby M. Deegan Exhibit – Main Library Breezeway, all of November
 - *Architecture of Surrounded by Enemy*

Director's Report

Director Tim Dirks highlighted his meeting with the Mayor, City Administration and Liaison Commissioner Michelle Turnberg on Oct 16 regarding the Library environment and recent volume and severity of incidents. The Mayor and City Admin were in agreement to begin looking at having 2 part time Facility Protection Officers dedicated to covering Library, along with contract security. Hannah James asked about a possible timeline for this. Director Dirks indicated there is not currently a timeline

established. Director Dirks also informed the Board that he is working with Transit to identify a new contracted security service. 7 proposals were received for this joint contract.

Kristen Schipper asked if, with winter weather approaching, will the number of incidents lower. Director Dirks answered no, as we typically service as a haven for the unhoused during inclement weather. Often we see an uptick in higher consumption incidents during bad weather.

Unfinished business

There was no unfinished business

New Business

- Meeting Room Policy
 - In lieu of the 2025 hours of service update, a new draft of the Meeting Room Policy was issued in order to ensure adequate access for library programming. It was proposed that the Main Library Community Room will need to be reserved on Saturdays for FPL events only. All Branch meeting rooms and the Main Library conference rooms will remain open and available to the public.
 - Board Questions
 - Jenna Reno asked about typical usage of the Main Community Room. Director Dirks was not sure of exact numbers, but with losing Sundays for programming, the room will be needed for events.
 - Hannah James moved to accept the item as presented. Paul Jensen seconded the motion. It passed unanimously.
- Northport Projects update
 - Northport Branch will reopen with normal hours Wed, Nov 20.
 - Kudos to the Facilities Management team and FPL Staff for excellent work and cooperation
 - No issues and we came in under budget
 - Paul Jensen asked if we would be having a grand re-opening or if media would be present
 - Director Dirks indicated this would be a quiet opening.

Statistical Reports

October Usage

Director Tim Dirks noted continued increases in Attendance, Volunteer Hours, Electronic activity and Circulation in October. Total circulation has increased year-to-date by 7.85%. He stated we are still on track to exceed 2019 numbers.

October Financials

Director Tim Dirks noted with 83% of the year lapsed, we are at 78.39% of the Budget spent. We are identifying needs left for purchasing, especially in the area of electronic resources and technology. He noted continued gifts from the Friends of the Fargo Public Library with our sincere thanks. 2024 Revenue has now exceeded 2024 budget expectations by almost \$5000.

Friends of the Library Report

No representative was in attendance

Next Regular Meeting Tuesday, Dec 17 at 4pm in the Fargo City Commission Chambers.

The meeting adjourned at 4:17 p.m.

Respectfully submitted,
Cindy Haff

Staff Report

December 2024 Library Board Meeting

Community Engagement:

- International Student Orientation Resource Fair, January 9 – NDSU Memorial Union

Programming:

Upcoming Featured Events & Programs (for a full list of all upcoming activities, visit FargoLibrary.org):

Children

- **Legomania Contest, December 30, 11:00am – Main Library.** Show off your creativity at the library's annual Lego design contest! Kids 12 and under are invited to participate. Building your creation at home, then bring it to the Main Library on Monday, Dec. 30 between 11 and 12. Judging will begin at noon and winners will be announced at 12:45. Games and other activities will take place in the Children's Room to pass the time while we await the judges' decisions.
- **Youth Wildlife Art Contest: National Junior Duck Stamp, January 11, 10:00am – Main Library.** Learn about the National Junior Duck Stamp Contest for all school-aged youth: history how to enter, age groupings, scholarship awards, and related waterfowl and habitat educational programming resources available for free from the US Fish and Wildlife Service. Following the brief presentation by staff from Audubon Great Plains, there will be a colorful make-and-take waterfowl art activity.
- **Wondery Art and Adventure, January 16, 11:00am – Main Library.** This program is for children ages 3-5 with an accompanying adult that introduces fine art concepts like color, shapes and composition. Kids will use various materials to help develop fine motor skills and patients. Registration is required.
- **Dog Man Movie Pre-Party, January 17, 11:00am – Carlson branch.** Celebrate Dog Man and get ready for the movie release with activities, crafts, and snacks! This event is geared toward kids in Kindergarten- grade 5.

Teens

- **Break from the Holidays, December 27, 2:00pm – Main Library.** Take a break from holiday activities and stress with a relaxed afternoon of fun. We'll have board games and jigsaw puzzles, some snacks, and nothing holiday themed in sight. So take a break, get away from the adults, and relax at the library. This event is for ages 11-19, no registration is needed and you can stop by any time between 2 and 4pm.
- **Teen Volunteering, January 6, 5:00pm – Main Library.** Come volunteer at the library! You can make the library a great place to visit, earn volunteer hours for clubs or scholarships, and have fun at the same time. Participants must be 12-18 and need a signed permission slip from a parent or guardian. Sessions are once a month from January through May and registration is required for each session.
- **Library Lair, January 7, 4:30pm – Carlson branch.** Teens and tweens ages 10-18 are invited to the Library Lair for snacks, activities and hangout time. The Library Lair will happen every Tuesday from January through May. Activities will include robots, candy games, electronics, paper airplanes, and more.
- **Reverse Glass Painting, January 17, 2:00pm – Main Library.** Reverse glass painting is a different style of painting where you build your design backwards – starting with the finishing touches

and ending with the background. Come learn this fun technique! This program is for teens aged 12-18 and registration is required.

Adults

- **Mini Book Ornament Craft, December 29 – Carlson branch.** Create a personalized “Best Books of 2024” ornament with us! These mini book ornaments are the perfect gift for yourself or a fellow book lover, and a great way to display your year of reading.
- **Tea Tasting, January 11, 10:00am – Carlson branch.** Explore some of the many unique teas available. Samples of 4 different teas from around the world will be provided, along with brewing tips and relevant information on the background of the selections. Registration is required.
- **Book Clubs**
 - **Science Fiction and Fantasy**, December 18 – *Annihilation* by Jeff VanderMeer
 - **Sense of Place**, January 2 – *We Measure the Earth with Our Bodies* by Tsering Yangzom Lama
 - **Diverse Perspectives**, January 9 – *An American Sunrise* by Joy Harjo
 - **Tea Time**, January 13 – *Small Things Like These* by Claire Keegan
- **2025 Fargo Public Library Reading Challenge.** The Fargo Public Library is excited to continue our year-round Reading Challenge. Registration starts January 1 through Beanstack. Throughout the year, complete any of the 12 reading prompts by telling us the title of what you read. Participants who complete 10 of the 12 prompts will be entered to win a grand prize at the end of the year. This challenge is designed for adult readers who are looking to add fun, discover a new favorite, or have a little extra motivation for reading during the year.

Multigenerational

- **Winter Reading Challenge 2025: Reading Is Snow Much Fun!** All ages are invited to take part in the 2025 Winter Reading Challenge from January 6 to March 1. Log on to the library’s Beanstack App to chart your progress beginning Monday, January 6. We encourage our community members to build good reading habits and discover new stories by reading every day.
- **Mario Kart 8 Deluxe Winter Tournament, December 28 – Main Library.** Engaged in friendly multiplayer competition in Mario Kart 8 for the Nintendo Switch at the library! Prizes will be awarded for 1st-4th place finishers. Junior bracket (open to players 13 years and younger) will begin at noon. Senior bracket (open to players older than 14) will begin at 2:00pm. A limited number of controllers are available and players are highly encouraged to bring their own. Registration is required.
- **National Puzzle Day, January 18 – Main Library.** Celebrate National Puzzle Day at the Fargo Public Library on Sunday, January 18, at the downtown Fargo Library.
 - **Puzzle Chess – 9 a.m.** In puzzle chess, players take turns connecting one piece to a time in a 100 piece puzzle. Whoever as the most time remaining on their timer once the puzzle is complete, wins.
 - **Puzzle Social – 9 a.m.** Let’s work on a puzzle tighter while chatting and making friends! We’ll have puzzles available or you can bring some to swap.
 - **Puzzle Competition – 10 a.m.** Teams will have two hours to complete a 500-piece puzzle that they can then keep. The top three teams will win a prize. Teams can consist of no more than 4 members. Registration is required.

FPL DIRECTOR'S REPORT

December 17, 2024

Director's Activities:

11.22.2024 Attended City Commission/Legislative Meeting
11.27.2024 Met with City Administration
11.29.2024 Off
12.2.2024 Met with Commission Liaison Michelle Turnberg
12.9.2024 Attended City Cabinet Meeting
12.10.2024 Met with Facilities Management Staff

Goal 1 Professional & Organizational:

11.20.2024 Provided Open Door Office Hours
11.21.2024 Quarterly Check-In Meeting with Electronic Resources Librarian
11.26.2024 Moderated Library Dept. Heads Meeting
12.3.2024 Moderated Library Dept. Heads Meeting
12.3.2024 Quarterly Check-In Meeting with Branch Services Manager
12.4.2024 Provided Open Door Office Hours
12.10.2024 Moderated Library Dept. Heads Meeting
12.11.2024 Provided Branch Open Door Office Hours
12.17.2024 Moderated Library Dept. Heads Meeting

Goal 4 Partnering:

12.3.2024 Attended Friends Board Meeting
12.5.2024 Lunch Meeting with Director of Rape and Abuse Crisis Center

**Fargo Public Library Board
Action Item Summary Sheet**

What:

Review and reaffirm the Library Bill of Rights and Intellectual Freedom Statement

Explanation:

It has been five years since the document has been reaffirmed by the library board.

Director recommendation:

Please reaffirm the Library Bill of Rights and Intellectual Freedom Statement

Board Discussion:

Approve as recommended

First motion made by: _____

Second motion made by: _____

Approve with changes

First motion made by: _____

Second motion made by: _____

Vote

In Favor: _____

Opposed: _____

Approved/Denied/Tabled/Postponed

Library Bill of Rights and Intellectual Freedom Statement

Appendix: Library Bill of Rights

The library recognizes the diversity of the community it serves; the breadth of interests, expertise, and opinions of the citizens; and the limitations of budget, staff, and facilities. Given these the library attempts to make available the widest possible variety of information resources to everyone in the community. Responsibility for the reading, listening, and viewing of children and young adults rests with their parents or guardians. Parents or legal guardians who would rather their children not have access to certain materials should so advise their children. Library transactions, circulation, and reference are regarded as confidential. The library staff will not release information about specific materials or questions asked by library users. (The exception: when materials are overdue on a child borrowers card the library may provide the parent or legal guardian a list of titles for the purpose of locating and retrieving the items.)

The Library Bill of Rights

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

- Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.
- Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.
- Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.
- Libraries should cooperate with all persons and groups concerned with resisting abridgement of free expression and free access to ideas.
- A persons right to use a library should not be denied or abridged because of origin, age, background, or views.
- Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.
- All people, regardless of origin, age, background, or views, possess a right to privacy and confidentiality in their library use. Libraries should advocate for, educate about, and protect people's privacy, safeguarding all library use data, including personally identifiable information.

The Freedom to Read

The freedom to read is essential to our democracy. It is continuously under attack. Private groups and public authorities in various parts of the country are working to remove books from sale, to censor textbooks, to label controversial books, to distribute lists of objectionable books or authors, and to

purge libraries. These actions apparently rise from a view that our national tradition of free expression is no longer valid; that censorship and suppression are needed to avoid the subversion of politics and the corruption of morals. We, as citizens devoted to the use of books and as librarians and publishers responsible for disseminating them, wish to assert the public interest in the preservation of the freedom to read.

We are deeply concerned about these attempts at suppression. Most such attempts rest on a denial of the fundamental premise of democracy: that the ordinary citizen, by exercising critical judgment, will accept the good and reject the bad. The censors, public and private, assume that they should determine what is good and what is bad for their fellow-citizens.

We trust Americans to recognize propaganda, and to reject it. We do not believe they need the help of censors to assist them in this task. We do not believe they are prepared to sacrifice their heritage of a free press in order to be protected against what others think may be bad for them. We believe they still favor free enterprise in ideas and expression.

We are aware, of course, that books are not alone in being subjected to efforts at suppression. We are aware that these efforts are related to a larger pattern of pressures being brought against education, the press, films, radio and television. The problem is not only one of actual censorship. The shadow of fear cast by these pressures leads, we suspect, to an even larger voluntary curtailment of expression by those who seek to avoid controversy.

Such pressure toward conformity is perhaps natural in a time of uneasy change and pervading fear. Especially when so many of our apprehensions are directed against an ideology, the expression of a dissident idea becomes a thing feared in itself, and we tend to move against it as against a hostile deed, with suppression.

And yet suppression is never more dangerous than in a time of social tension. Freedom has given the United States the elasticity to endure strain. Freedom keeps open the path of novel and creative solutions, and enables change to come by choice. Every silencing of a heresy, every enforcement of an orthodoxy, diminishes the toughness and resilience of our society and leaves it less able to deal with stress.

The freedom to read is guaranteed by the Constitution. Those with faith in free people will stand firm on these constitutional guarantees of essential rights and will exercise the responsibilities that accompany these rights.

We therefore affirm these propositions:

- **It is in the public interest for publishers and librarians to make available the widest diversity of views and expressions, including those which are unorthodox or unpopular with the majority.**

Creative thought is by definition new, and what is new is different. The bearer of every new thought is a rebel until that idea is refined and tested. Totalitarian systems attempt to maintain themselves in power by the ruthless suppression of any concept which challenges the established orthodoxy. The power of a democratic system to adapt to change is vastly strengthened by the freedom of its citizens to choose widely from among conflicting opinions offered freely to them. To stifle every nonconformist idea at birth would stifle the democratic

process. Furthermore, only through the constant activity of weighing and selecting can the democratic mind attain the strength demanded by times like these. We need to know not only what we believe but why we believe it.

- **Publishers, librarians, and booksellers do not need to endorse every idea or presentation contained in the books they make available. It would conflict with the public interest for them to establish their own political, moral, or aesthetic views as a standard for determining what books should be published or circulated.**

Publishers and librarians serve the educational process by helping to make available knowledge and ideas required for the growth of the mind and the increase of learning. They do not foster education by imposing as mentors the patterns of their own thought. The people should have the freedom to read and consider a broader range of ideas than those that may be held by any single librarian or publisher or government or church. It is wrong that what one can read should be confined to what another things proper.

- **It is contrary to the public interest for publishers or librarians to determine the acceptability of a book on the basis of the personal history or political affiliations of the author.**

A book should be judged as a book. No art or literature can flourish if it is to be measured by the political views or private lives of its creators. No society of free people can flourish which draws up lists of writers to whom it will not listen, whatever they may have to say.

- **There is no place in our society for efforts to coerce the taste of others, to confine adults to the reading matter deemed suitable for adolescents, or to inhibit the efforts of writers to achieve artistic expression.**

To some, much of modern literature is shocking. But is not much of life itself shocking? We cut off literature at the source if we prevent writers from dealing with the stuff of life. Parents and teachers have a responsibility to prepare the young to meet the diversity of experiences in life to which they will be exposed, as they have a responsibility to help them learn to think critically for themselves. These are affirmative responsibilities, not to be discharged simply by preventing them from reading works for which they are not yet prepared. In these matters taste differs, and taste cannot be legislated; nor can machinery be devised which will suit the demands of one group without limiting the freedom of others.

- **It is not in the public interest to force a reader to accept with any book the prejudgment of a label characterizing the book or author as subversive or dangerous.**

The idea of labeling presupposes the existence of individuals or groups with wisdom to determine by what authority what is good or bad for the citizen. It presupposes that individuals must be directed in making up their minds about the ideas they examine. But Americans do not need others to do their thinking for them.

- **It is the responsibility of publishers and librarians as guardians of the peoples freedom to read, to contest encroachments upon that freedom by individuals or groups seeking to impose their own standards or tastes upon the community at large.**

It is inevitable in the give and take of the democratic process that the political, the moral, or the aesthetic concepts of an individual or group will occasionally, collide with those of another individual or group. In a free society individuals are free to determine for themselves what they wish to read, and each group is free to determine what it will recommend to its freely

associated members. But no group has the right to take the law into its own hands, and to impose its own concept of politics or morality upon other members of a democratic society. Freedom is no freedom if it is accorded only to the accepted and inoffensive.

- **It is the responsibility of publishers and librarians to give full meaning to the freedom to read by providing books that enrich the quality and diversity of thought and expression. By the exercise of this affirmative responsibility, they can demonstrate that the answer to a bad book is a good one, the answer to a bad idea is a good one.**

The freedom to read is of little consequence when expended on the trivial; it is frustrated when the reader cannot obtain matter fit for that readers purpose. What is needed is not only the absence of restraint, but the positive provision of opportunity for the people to read the best that has been thought and said. Books are the major channel by which the intellectual inheritance is handed down, and the principal means of its testing and growth. The defense of their freedom and integrity, and the enlargement of their service to society, requires of all publishers and librarians the utmost of their faculties, and deserves of all citizens the fullest of their support. We state these propositions neither lightly nor as easy generalizations. We here stake out a lofty claim for the value of books. We do so because we believe that they are good, possessed of enormous variety and usefulness, worthy of cherishing and keeping free. We realize that the application of these propositions may mean the dissemination of ideas and manners of expression that are repugnant to many persons. We do not state these propositions in the comfortable belief that what people read is unimportant. We believe rather that what people read is deeply important; that ideas can be dangerous; but that suppression of ideas is fatal to a democratic society. Freedom itself is a dangerous way of life, but it is ours.

This statement was originally issued in May, 1953 by the Westchester Conference of the American Library Association and the American Book Publishers Council, which in 1970 consolidated with the American Educational Publishers Institute to become the Association of American Publishers. Adopted 6/25/53; revised 1/28/72, 1/16/91, by the ALA council and the AAP Freedom to Read Committee. Subsequently endorsed by: American Booksellers Assn., American Booksellers Foundation for Free Expression, American Civil Liberties Union, American Federation of Teachers AFL-CIO, Anti-Defamation League of Bnai Brith, Assn. Of American University Presses, Childrens Book Council, Freedom to Read Foundation, International Reading Assn., Thomas Jefferson Center for the Protection of Free Expression, National Assn. Of College Stores, National Council of Teachers of English, P.E.N.-American Center, People for the American Way, Periodical & Book Assn. Of America, Sex Information & Educational Council of the U.S., Society of Professional Journalists, Womens National Book Assn., YWCA of the U.S.A.

Adopted by the Fargo Public Library Board of Directors, 5-17-1994.

Reaffirmed 01-20-1998

Reaffirmed 09-18-2018

Library Bill of Rights amended by ALA 01-29-2019, Fargo Public Library Board adopted amended version 02-19-2019

Library Use 2024

New Registrations: 2,382
 Approx. Registered Patrons: 44,797

ATTENDANCE	Nov-24	Nov-23	% CHANGE	2024 YTD	2023 YTD	Diff.	% CHANGE
Door Count Main	18,898	16,275	16%	205,023	187,459	17,564	9%
Door Count Carlson	15,400	11,521	34%	157,840	130,660	27,180	21%
Door Count Northport	2,080	4,148	-50%	47,245	46,324	921	2%
Outreach	416	340	22%	4,274	4,035	239	6%
Total	36,794	32,284	14%	414,382	368,478	45,904	12%

PROGRAM ATTENDANCE	# of Programs	Attendance	Attendance					
Adult Programs Main	18	189	167	13%	3,576	2,611	965	37%
Adult Programs Carlson	14	142	90	58%	1,822	1,316	506	38%
Adult Programs Northport	1	16	9	78%	249	193	56	29%
Teen Programs Main	2	8	3	167%	257	149	108	72%
Teen Programs Carlson	1	1	15	-93%	122	152	(30)	-20%
Teen Programs Northport	-	-	-	#DIV/0!	35	20	15	75%
Childrens Programs Main	21	1,030	1,060	-3%	6,328	5,802	526	9%
Childrens Programs Carlson	15	609	675	-10%	4,241	4,017	224	6%
Childrens Programs Northport	4	147	331	-56%	1,827	1,781	46	3%
Community Engagement	4	506	259	95%	11,115	7,807	3,308	42%
Outreach Department	11	99	51	94%	979	512	467	91%
Virtual/Passive Adult	1	123	118	4%	1,531	1,300	231	18%
Virtual/Passive Teen	2	29	73	-60%	263	86	177	206%
Virtual/Passive Childrens	1	6	771	-99%	7,893	4,058	3,835	95%
Total	95	2,905	3,622	-20%	40,238	29,804	10,434	35%

VOLUNTEER HOURS								
Main		106	79	34%	1,432	811	621	77%
Carlson		26	28	-7%	489	398	91	23%
Outreach		45	54	-17%	684	580	104	18%
Northport		-	-	#DIV/0!	-	-		
Total		177	161	10%	2,605	1,789	816	46%

INTERNET SIGNUP								
Main		2,815	2,442	15%	32,797	27,046	5,751	21%
Carlson		1,911	1,797	6%	23,289	18,576	4,713	25%
Northport		202	424	-52%	5,204	4,971	233	5%
Total		4,928	4,663	6%	61,290	50,593	10,697	21%

ELECTRONIC ACTIVITY								
Web page hits		15,740	18,627	-15%	218,123	203,370	14,753	7%

2024 Circulation

	Nov-24	Nov-23	Increase/ Decrease	% CHANGE	2024 YTD	2023 YTD	Increase/ Decrease	% Change YTD
PRINT								
MAIN								
Adult Nonfiction	2,457	2,471	(14)	-0.57%	30,033	30,034	(1)	0.00%
Youth Nonfiction	1,947	1,823	124	6.80%	22,629	21,228	1,401	6.60%
Adult Fiction	5,504	5,374	130	2.42%	66,459	64,443	2,016	3.13%
Youth Fiction	3,200	3,095	105	3.39%	42,449	43,042	(593)	-1.38%
Youth Reader	1157	1,145	12	1.05%	14,511	14,159	352	2.49%
Youth Picture Books	4,067	4,033	34	0.84%	44,812	43,915	897	2.04%
Adult Magazines	62	162	(100)	-61.73%	1,219	1,249	(30)	-2.40%
Youth Magazines	18	19	(1)		297	249	48	19.28%
Subtotal	18,412	18,122	290	1.60%	222,409	218,319	4,090	1.87%
OUTREACH								
Deposit	1,133	922	211	22.89%	10,649	9,909	740	7.47%
CARLSON								
Adult Nonfiction	892	822	70	8.52%	10,293	10,429	(136)	-1.30%
Youth Nonfiction	1183	1,097	86	7.84%	14,772	13,009	1,763	13.55%
Adult Fiction	2,937	2,795	142	5.08%	36,831	35,711	1,120	3.14%
Youth Fiction	2,840	2,516	324	12.88%	33,900	30,514	3,386	11.10%
Youth Readers	1659	1,393	266	19.10%	18,673	16,554	2,119	12.80%
Youth Picture Books	3,427	3,269	158	4.83%	38,727	35,286	3,441	9.75%
Adult Magazines	71	65	6	9.23%	771	814	(43)	-5.28%
Youth Magazines	36	40	(4)	-10.00%	332	412	(80)	-19.42%
Subtotal	13,045	11,997	1,048	8.74%	154,299	142,729	11,570	8.11%
NORTHPORT								
Adult Nonfiction	159	287	(128)	-44.60%	3,031	3,051	(20)	-0.66%
Youth Nonfiction	144	358	(214)	-59.78%	3,915	3,439	476	13.84%
Adult Fiction	564	863	(299)	-34.65%	10,621	10,388	233	2.24%
Youth Fiction	174	316	(142)	-44.94%	4,615	4,470	145	3.24%
Youth Readers	146	299	(153)	-51.17%	3,516	3,111	405	13.02%
Youth Picture Books	438	712	(274)	-38.48%	7,331	7,838	(507)	-6.47%
Adult Magazines	7	12	(5)	-41.67%	269	337	(68)	-20.18%
Youth Magazines	-	8	(8)	-100.00%	50	32	18	56.25%
Subtotal	1,632	2,855	(1,223)	-42.84%	33,348	32,666	682	2.09%
TOTAL PRINT	34,222	33,896	326	0.96%	420,705	403,623	17,082	4.23%

2024 Circulation

NONPRINT

OverDrive	25,716	22,903	2,813	12.28%	277,262	227,116	50,146	22.08%
Childrens Devices	12	9	3	33.33%	219	178	41	23.03%
Hoopla	1,990	3,214	(1,224)	-38.08%	28,992	32,033	(3,041)	-9.49%
Kanopy	555	638	(83)	-13.01%	8,333	2,759	5,574	202.03%
Subtotal	28,273	26,764	1,509	5.64%	314,806	262,086	52,720	20.12%

MAIN

Adult DVD's	2773	2,678	95	3.55%	31,094	32,206	(1,112)	-3.45%
Youth DVD's	463	421	42	9.98%	4,580	4,888	(308)	-6.30%
Video Games	265	206	59	28.64%	2,769	3,004	(235)	-7.82%
Adult CD's	617	380	237	62.37%	6,048	5,306	742	13.98%
Youth CD's	59	63	(4)	-6.35%	721	820	(99)	-12.07%
Adult Books on CD	122	168	(46)	-27.38%	1,812	2,019	(207)	-10.25%
Youth Books on CD	263	250	13	5.20%	3,061	2,544	517	20.32%
Kits	295	293	2	0.68%	3,383	3,194	189	5.92%
Subtotal	4,857	4,459	398	8.93%	53,468	53,981	(513)	-0.95%

CARLSON

Adult DVD's	1246	1,417	(171)	-12.07%	15,801	16,394	(593)	-3.62%
Youth DVD's	562	484	78	16.12%	5,799	5,114	685	13.39%
Video Games	269	208	61	29.33%	2,855	2,660	195	7.33%
Adult CD's	228	261	(33)	-12.64%	2,550	3,132	(582)	-18.58%
Youth CD's	75	64	11	17.19%	834	715	119	16.64%
Adult Books on CD	94	118	(24)	-20.34%	1,107	1,241	(134)	-10.80%
Youth Books on CD	160	237	(77)	-32.49%	2,793	2,174	619	28.47%
Kits	188	168	20	11.90%	2,148	1,787	361	20.20%
Subtotal	2,822	2,957	(135)	-4.57%	33,887	33,217	670	2.02%

NORTHPORT

Adult DVD's	340	462	(122)	-26.41%	6,180	7,857	(1,677)	-21.34%
Youth DVD's	43	77	(34)	-44.16%	891	1,219	(328)	-26.91%
Video Games	74	70	4	5.71%	862	850	12	1.41%
Adult CD's	56	86	(30)	-34.88%	1,108	1,243	(135)	-10.86%
Youth CD's	-	30	(30)	-100.00%	158	225	(67)	-29.78%
Adult Books on CD	13	22	(9)	-40.91%	468	324	144	44.44%
Youth Books on CD	57	104	(47)	-45.19%	1,542	618	924	149.51%
Kits	25	30	(5)	-16.67%	371	326	45	13.80%
Subtotal	608	881	(273)	-30.99%	11,580	12,662	(1,082)	-8.55%

TOTAL NONPRINT

36,560	35,061	1,499	4.28%	413,741	361,946	51,795	14.31%
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INTERLIBRARY LOAN

Borrowed	195	184	11	5.98%	2,672	2,531	141	5.57%
Loaned	345	380	(35)	-9.21%	4,212	4,129	83	2.01%
Subtotal	540	564	(24)	-4.26%	6,884	6,660	224	3.36%

RENEWALS

11,201	12,793	(1,592)	-12.44%	139,504	143,008	(3,504)	-2.45%
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TOTAL CIRCULATION

82,523	82,314	209	0.25%	980,834	915,237	65,597	7.17%
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2024 Donation Summary

101-0000-365.60-00	REVENUE	Carried Forward	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	13th P	TOTAL
LPLEDG	Endowment															0
LDONUN	Unrestricted Donations	35,007	34	23,02	486	2,052	100		100		25	25				37,851
LDONSP	Restricted Donations	27,445	2,842	25	3,488	7,600	6,982	25	3,000	3,100	1,800	737	5,574			62,617
	Grants															0
	Total	62,452	2,876	48	3,973	9,652	7,082	25	3,100	3,100	1,825	762	5,574	0	0	100,468

	EXPENSE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	13th P	TOTAL	BALANCE
101-7019-463.38-99	FM Area Foundation														0	
101-7019-463.38-99	Other Services														0	
101-7019-463.43-21	Computer Equip														0	
101-7019-463.54-11	Marketing				538	515	300	727		525	949	715			4,269	
101-7019-463.61-40	General Supplies								173						173	
101-7019-463.61-43	Programming		132	495	2,593	321	783	1,505	2,427	849	4,339	957			14,402	
101-7019-463.61-70	Books & Materials	1,842	197	210				22	2,140						4,412	
101-7019-463.68-10	Miscellaneous														0	
101-7019-463.68-10	Staff Development	47	30	30	559	30	628	80	30	30	30	156			1,650	
	Grant Expenses														0	
	Total	1,889	359	735	3,689	866	1,711	2,334	4,770	1,404	5,318	1,828	0	0	24,904	75,564

Fargo Public Library 2024 Total Expenses
92% OF YEAR LAPSED
SUMMARY OF EXPENSE VS. AGGREGATE BUDGET
2024

Account	Budget Line	Total YTD	Total Encumbrances	Total YTD Expenses + Encumbrances	Total Budget	%	Over/(Under)
Full time staff	11-00	\$ 2,149,692	\$ -	\$ 2,149,692	\$ 2,407,122	89.31%	\$ (257,430.05)
Full time overtime	11-01	\$ 304	\$ -	\$ 304	\$ -		\$ 303.63
Full time banked sick	11-02	\$ -	\$ -	\$ -	\$ 17,284	0.00%	\$ (17,284.00)
Part time w/benefits	13-00	\$ 524,062	\$ -	\$ 524,062	\$ 531,967	98.51%	\$ (7,904.60)
Part time w/benefits overtime		\$ 13	\$ -	\$ 13	\$ -		\$ 12.87
Part time banked sick		\$ -	\$ -	\$ -	\$ 250	0.00%	\$ (250.00)
Part time seasonal no benefits	14-00	\$ 32,699	\$ -	\$ 32,699	\$ 40,789	80.16%	\$ (8,090.50)
Health insurance	20-01	\$ 272,160	\$ -	\$ 272,160	\$ 335,068	81.23%	\$ (62,908.10)
Dental insurance	20-03	\$ 20,314	\$ -	\$ 20,314	\$ 21,595	94.07%	\$ (1,280.67)
Long Term Disability	20-04	\$ 6,146	\$ -	\$ 6,146	\$ 6,597	93.17%	\$ (450.67)
Auto Allowance	20-05	\$ 814	\$ -	\$ 814	\$ 900	90.40%	\$ (86.43)
FICA 6.2%	21-01	\$ 161,086	\$ -	\$ 161,086	\$ 183,195	87.93%	\$ (22,109.04)
Medicare 1.45%	21-02	\$ 37,673	\$ -	\$ 37,673	\$ 42,924	87.77%	\$ (5,251.05)
City Pension	22-01	\$ 28,835	\$ -	\$ 28,835	\$ 31,811	90.64%	\$ (2,976.00)
NDPERS Pension	22-04	\$ 211,739	\$ -	\$ 211,739	\$ 233,366	90.73%	\$ (21,627.04)
NDPERS & City Pension	22-05	\$ 5,809	\$ -	\$ 5,809	\$ 6,406	90.69%	\$ (596.58)
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -		\$ -
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -
Life insurance	26-00	\$ -	\$ -	\$ -	\$ 800	0.00%	\$ (800.00)
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ 1,000	0.00%	\$ (1,000.00)
Security Services	38-61	\$ 107,428	\$ 26,901	\$ 134,329	\$ 134,329	100.00%	\$ -
Other Services	38-99	\$ 19,246	\$ 2,744	\$ 21,990	\$ 16,500	133.28%	\$ 5,490.49
Water Sewer	41-05	\$ 5,274	\$ -	\$ 5,274	\$ 6,500	81.14%	\$ (1,226.10)
General equip repair	43-20	\$ 944	\$ -	\$ 944	\$ 3,000	31.47%	\$ (2,056.00)
General equip repair (computer)	43-21	\$ 22,082	\$ 782	\$ 22,864	\$ 39,266	58.23%	\$ (16,401.93)
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ 1,000	0.00%	\$ (1,000.00)
Maintenance service	43-50	\$ 72,572	\$ -	\$ 72,572	\$ 55,960	129.69%	\$ 16,611.99
Land and building rent	44-10	\$ 74,393	\$ 4,607	\$ 79,000	\$ 79,000	100.00%	\$ -
Property insurance	52-10	\$ 24,351	\$ -	\$ 24,351	\$ 20,065	121.36%	\$ 4,286.00
Automobile liability	52-20	\$ 325	\$ -	\$ 325	\$ 265	122.64%	\$ 60.00
General liability	52-30	\$ 10,500	\$ -	\$ 10,500	\$ 12,225	85.89%	\$ (1,725.15)
Cellular phone service	53-20	\$ 5,517	\$ -	\$ 5,517	\$ 5,400	102.16%	\$ 116.58
Other communications	53-60	\$ 1,318	\$ -	\$ 1,318	\$ 2,600	50.67%	\$ (1,282.48)
ILS Development	53-61	\$ 18,025	\$ -	\$ 18,025	\$ 46,150	39.06%	\$ (28,125.00)
Minitex/OCLC	53-62	\$ 21,452	\$ -	\$ 21,452	\$ 20,600	104.13%	\$ 851.72
Marketing	54-11	\$ 30,890	\$ -	\$ 30,890	\$ 37,000	83.49%	\$ (6,110.46)
In state travel	56-60	\$ 4,487	\$ -	\$ 4,487	\$ 3,500	128.19%	\$ 986.78
Out of state travel	57-60	\$ 4,131	\$ -	\$ 4,131	\$ 7,500	55.08%	\$ (3,369.04)
Due & membership in state	59-10	\$ 2,533	\$ -	\$ 2,533	\$ 2,100	120.62%	\$ 433.00
Dues/membership out state	59-11	\$ 2,144	\$ -	\$ 2,144	\$ 2,000	107.20%	\$ 144.00
Seminar & conf in state	59-20	\$ 3,325	\$ -	\$ 3,325	\$ 2,500	133.01%	\$ 825.18
Seminar & conf out state	59-21	\$ 1,395	\$ -	\$ 1,395	\$ 2,750	50.73%	\$ (1,355.00)
Office supplies	61-10	\$ 36,299	\$ -	\$ 36,299	\$ 31,000	117.09%	\$ 5,298.78
Medical supplies	61-20	\$ 487	\$ -	\$ 487	\$ 600	81.15%	\$ (113.12)
General supplies	61-40	\$ 38,050	\$ -	\$ 38,050	\$ 36,000	105.69%	\$ 2,049.71
Program materials	61-43	\$ 32,630	\$ 200	\$ 32,830	\$ 41,000	80.07%	\$ (8,169.77)
Materials Processing	61-44	\$ 49,340	\$ -	\$ 49,340	\$ 64,569	76.41%	\$ (15,228.98)
Postage	61-50	\$ 11,257	\$ -	\$ 11,257	\$ 15,300	73.57%	\$ (4,043.39)
Books & periodicals	61-70	\$ 647,871	\$ -	\$ 647,871	\$ 774,454	83.66%	\$ (126,582.66)
Gasoline		\$ 379	\$ -	\$ 379	\$ 550	68.86%	\$ (171.29)
Natural gas	62-50	\$ 22,116	\$ -	\$ 22,116	\$ 76,300	28.99%	\$ (54,184.00)
Electricity	62-51	\$ 99,146	\$ -	\$ 99,146	\$ 89,500	110.78%	\$ 9,646.47
Miscellaneous	68-10	\$ 1,991	\$ -	\$ 1,991	\$ 2,000	99.54%	\$ (9.14)
Safety compliance	68-50	\$ -	\$ -	\$ -	\$ 100	0.00%	\$ (100.00)
Bad Debt		\$ -	\$ -	\$ -	\$ -		\$ -
Capital Outlay - Equipment		\$ 33,560	\$ 11,500	\$ 45,060	\$ 14,082	319.98%	\$ 30,978.00
Capital Outlay - Computer Software	74-10	\$ -	\$ -	\$ -	\$ -		\$ -
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	\$ -		\$ -
		\$ 4,856,801	\$ 46,735	\$ 4,903,536	\$ 5,506,739	89.05%	\$ (603,203)

Fargo Public Library 2024 Total Expenses

92% OF YEAR LAPSED

EXPENSE VS. BUDGET

2024

MAIN

Account	Budget Line	September	October	November	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 142,897	\$ 141,071	\$ 211,650	\$ 1,654,899		\$ 1,917,891	86%
Full time overtime	11-01	\$ 60	\$ 9	\$ -	\$ 244		\$ -	
Full Time banked sick	11-02	\$ -	\$ -	\$ -	\$ -		\$ 13,790	0%
Part time w/benefits	13-00	\$ 29,397	\$ 28,994	\$ 45,274	\$ 343,802		\$ 365,534	94%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ 13		\$ -	
Part Time Banked Sick	13-02	\$ -	\$ -	\$ -	\$ -		\$ 250	0%
Part time seasonal no benefits	14-00	\$ 2,256	\$ 1,965	\$ 3,066	\$ 22,613		\$ 31,408	72%
Health insurance	20-01	\$ 17,373	\$ 17,016	\$ 17,088	\$ 187,356		\$ 238,921	78%
Dental insurance	20-03	\$ 1,367	\$ 1,356	\$ 1,358	\$ 14,666		\$ 16,422	89%
Long Term Disability	20-04	\$ 403	\$ 397	\$ 602	\$ 4,669		\$ 5,234	89%
Auto Allowance	20-05	\$ 69	\$ 69	\$ 104	\$ 814		\$ 900	90%
FICA 6.2%	21-01	\$ 10,437	\$ 10,228	\$ 15,710	\$ 120,608		\$ 142,472	85%
Medicare 1.45%	21-02	\$ 2,441	\$ 2,392	\$ 3,674	\$ 28,207		\$ 33,400	84%
City Pension	22-01	\$ 1,733	\$ 1,733	\$ 2,585	\$ 20,335		\$ 22,429	91%
NDPERS Pension	22-04	\$ 13,797	\$ 13,583	\$ 20,573	\$ 159,969		\$ 183,512	87%
NDPERS & City Pension	22-05	\$ 495	\$ 495	\$ 739	\$ 5,809		\$ 6,406	91%
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -			
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -			
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -		\$ 800	0%
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -		\$ 500	0%
Security Services	38-61	\$ 6,113	\$ -	\$ 14,676	\$ 74,903	\$ 22,526	\$ 97,429	100%
Other Services	38-99	\$ 1,032	\$ 1,026	\$ 1,109	\$ 12,916	\$ 1,844	\$ 15,000	98%
Water Sewer	41-05	\$ -	\$ -	\$ -	\$ -			
General equip repair	43-20	\$ -	\$ -	\$ 944	\$ 944		\$ 3,000	31%
General equip repair (computer)	43-21	\$ 259	\$ 1,197	\$ 5,769	\$ 18,132	\$ 482	\$ 33,266	56%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ 1,000	0%
Maintenance service	43-50	\$ 1,783	\$ 2,124	\$ 1,460	\$ 72,041		\$ 49,560	145%
Land and building rent	44-10	\$ -	\$ -	\$ -	\$ -			
Property insurance	52-10	\$ -	\$ -	\$ -	\$ 18,429		\$ 15,010	123%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ 325		\$ 265	123%
General liability	52-30	\$ 10,500	\$ -	\$ -	\$ 10,500		\$ 12,225	86%
Cellular phone service	53-20	\$ 544	\$ -	\$ 1,088	\$ 5,517		\$ 5,400	102%
Other communications	53-60	\$ 81	\$ -	\$ 160	\$ 1,318		\$ 2,600	51%
ILS Development	53-61	\$ 18,025	\$ -	\$ -	\$ 18,025		\$ 46,150	39%
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ 21,452		\$ 20,600	104%
Marketing	54-11	\$ 863	\$ 2,478	\$ 2,051	\$ 30,890		\$ 37,000	83%
In state travel	56-60	\$ 72	\$ 2,745	\$ 94	\$ 4,487		\$ 3,500	128%
Out of state travel	57-60	\$ -	\$ -	\$ -	\$ 4,131		\$ 7,500	55%
Due & membership in state	59-10	\$ 36	\$ 300	\$ -	\$ 2,533		\$ 2,100	121%
Dues/membership out state	59-11	\$ -	\$ -	\$ -	\$ 2,144		\$ 2,000	107%
Seminar & conf in state	59-20	\$ -	\$ 71	\$ -	\$ 3,325		\$ 2,500	133%
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ 1,395		\$ 2,750	51%
Office supplies	61-10	\$ 1,288	\$ 446	\$ 1,202	\$ 20,702		\$ 20,000	104%
Medical supplies	61-20	\$ 33	\$ 80	\$ -	\$ 471		\$ 600	78%
General supplies	61-40	\$ 2,342	\$ 202	\$ 557	\$ 16,972		\$ 25,000	68%
Program materials	61-43	\$ 2,631	\$ 5,051	\$ 2,471	\$ 32,630	\$ 200	\$ 41,000	80%
Materials Processing	61-44	\$ 4,211	\$ 4,486	\$ 5,102	\$ 49,340		\$ 64,569	76%
Postage	61-50	\$ 58	\$ -	\$ 810	\$ 9,257		\$ 11,000	84%
Books & periodicals	61-70	\$ 38,286	\$ 28,983	\$ 68,558	\$ 490,215		\$ 580,054	85%
Gasoline	62-10	\$ 38	\$ 45	\$ 26	\$ 379		\$ 550	69%
Natural gas	62-50	\$ 189	\$ 1,286	\$ 1,717	\$ 9,910		\$ 45,000	22%
Electricity	62-51	\$ 8,788	\$ 8,834	\$ 5,669	\$ 63,743		\$ 57,500	111%
Miscellaneous	68-10	\$ 467		\$ 27	\$ 1,991		\$ 2,000	100%
Safety compliance	68-50	\$ -			\$ -		\$ 100	0%
Bad Debt					\$ -			
Capital Outlay - Machinery & Equipment					\$ 8,338		\$ 8,338	100%
Capital Outlay - Computer Software	74-10				\$ -			
Capital Outlay - Vehicles	74-20				\$ -			
		\$ 320,363	\$ 278,664	\$ 435,912	\$ 3,571,354	\$ 25,053	\$ 4,194,435	85.74%

Fargo Public Library 2024 Total Expenses

92% OF YEAR LAPSED

EXPENSE VS. BUDGET

2024

CARLSON

Account	Budget Line	September	October	November	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 29,055	\$ 28,818	\$ 42,268	\$ 327,829		\$ 379,225	86%
Full time overtime	11-01	\$ -	\$ -	\$ -	\$ 60		\$ -	
full Time Banked Sick	11-02	\$ -	\$ -	\$ -	\$ -		\$ 3,494	0%
Part time w/benefits	13-00	\$ 10,034	\$ 9,822	\$ 15,528	\$ 118,343		\$ 110,666	107%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ -		\$ -	
Part Time Banked Sick	13-02	\$ -	\$ -	\$ -	\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ 912	\$ 816	\$ 1,275	\$ 10,086		\$ 9,381	108%
Health insurance	20-01	\$ 5,832	\$ 5,670	\$ 5,477	\$ 59,412		\$ 83,980	71%
Dental insurance	20-03	\$ 361	\$ 352	\$ 334	\$ 3,727		\$ 3,621	103%
Long Term Disability	20-04	\$ 88	\$ 87	\$ 131	\$ 999		\$ 989	101%
Auto Allowance	20-05	\$ -	\$ -	\$ -	\$ -		\$ -	
FICA 6.2%	21-01	\$ 2,377	\$ 2,328	\$ 3,547	\$ 27,027		\$ 30,787	88%
Medicare 1.45%	21-02	\$ 556	\$ 544	\$ 830	\$ 6,321		\$ 7,200	88%
City Pension	22-01	\$ 724	\$ 724	\$ 1,081	\$ 8,500		\$ 9,382	91%
NDPERS Pension	22-04	\$ 2,781	\$ 2,739	\$ 4,101	\$ 31,529		\$ 34,504	91%
NDPERS & City Pension	22-05	\$ -	\$ -	\$ -	\$ -		\$ -	
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -		\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -		\$ 500	0%
Security Services	38-61	\$ 2,634	\$ -	\$ 7,032	\$ 32,524	\$ 4,376	\$ 36,900	100%
Other Services	38-99	\$ -	\$ 34	\$ 34	\$ 266		\$ 1,000	27%
Water Sewer	41-05	\$ 331	\$ 316	\$ 301	\$ 2,929		\$ 3,500	84%
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair (computer)	43-21	\$ -	\$ -	\$ 435	\$ 3,950	\$ 300	\$ 6,000	71%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ 177	\$ -	\$ -	\$ 531		\$ 4,300	12%
Land and building rent	44-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Property insurance	52-10	\$ -	\$ -	\$ -	\$ 5,233		\$ 4,705	111%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General liability	52-30	\$ -	\$ -	\$ -	\$ -		\$ -	
Cellular phone service	53-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Other communications	53-60	\$ -	\$ -	\$ -	\$ -		\$ -	
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -		\$ -	
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ -		\$ -	
Marketing	54-11	\$ -	\$ -	\$ -	\$ -		\$ -	
In state travel	56-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Out of state travel	57-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Due & membership in state	59-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Dues/membership out state	59-11	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf in state	59-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ -		\$ -	
Office supplies	61-10	\$ 721	\$ 719	\$ 953	\$ 12,972		\$ 8,000	162%
Medical supplies	61-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General supplies	61-40	\$ 14	\$ 267	\$ 116	\$ 6,364		\$ 7,500	85%
Program materials	61-43	\$ -	\$ -	\$ -	\$ -		\$ -	
Materials Processing	61-44	\$ -	\$ -	\$ -	\$ -		\$ -	
Postage	61-50	\$ -	\$ -	\$ -	\$ 2,000		\$ 4,300	47%
Books & periodicals	61-70	\$ 10,734	\$ 11,238	\$ 13,634	\$ 103,525		\$ 136,200	76%
Gasoline	62-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Natural gas	62-50	\$ 778	\$ 1,016	\$ 1,410	\$ 11,269		\$ 27,500	41%
Electricity	62-51	\$ 3,880	\$ 3,615	\$ 2,263	\$ 29,551		\$ 25,000	118%
Miscellaneous	68-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Safety compliance	68-50	\$ -	\$ -	\$ -	\$ -		\$ -	
Bad Debt		\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Equipment		\$ -	\$ -	\$ -	\$ 5,744	\$ -	\$ 5,744	100%
Capital Outlay - Computer Software	74-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	\$ -		\$ -	
		\$ 71,989	\$ 69,107	\$ 100,750	\$ 810,691	\$ 4,676	\$ 944,378	86.3%

Fargo Public Library 2024 Total Expenses

92% OF YEAR LAPSED

EXPENSE VS. BUDGET

2024

NORTHPORT

Account	Budget Line	September	October	November	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 12,833	\$ 14,745	\$ 22,458	\$ 166,964		\$ 110,006	152%
Full time overtime	11-01	\$ -	\$ -	\$ -	\$ -			
Full time banked sick	11-02	\$ -	\$ -	\$ -	\$ -			
Part time w/benefits	13-00	\$ 3,710	\$ 4,152	\$ 6,181	\$ 61,917		\$ 55,767	111%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ -			
Part time banked sick		\$ -	\$ -	\$ -	\$ -			
Part time seasonal no benefits	14-00	\$ -	\$ -	\$ -	\$ -			
Health insurance	20-01	\$ 1,915	\$ 2,165	\$ 2,287	\$ 25,392		\$ 12,167	209%
Dental insurance	20-03	\$ 171	\$ 169	\$ 185	\$ 1,922		\$ 1,552	124%
Long Term Disability	20-04	\$ 37	\$ 42	\$ 66	\$ 478		\$ 374	128%
Auto Allowance	20-05	\$ -	\$ -	\$ -	\$ -			
FICA 6.2%	21-01	\$ 989	\$ 1,124	\$ 1,727	\$ 13,451		\$ 9,936	135%
Medicare 1.45%	21-02	\$ 231	\$ 263	\$ 404	\$ 3,146		\$ 2,324	135%
City Pension	22-01	\$ -	\$ -	\$ -	\$ -			
NDPERS Pension	22-04	\$ 1,532	\$ 1,750	\$ 2,652	\$ 20,241		\$ 15,350	132%
NDPERS & City Pension	22-05	\$ -	\$ -	\$ -	\$ -			
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -			
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -			
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -			
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -			
Security Services	38-61	\$ -	\$ -	\$ -	\$ -			
Other Services	38-99	\$ -	\$ 2,217	\$ 3,746	\$ 6,064	\$ 900	\$ 500	1393%
Water Sewer	41-05	\$ 238	\$ 238	\$ 238	\$ 2,345	\$ -	\$ 3,000	78%
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -			
General equip repair (computer)	43-21	\$ -	\$ -	\$ -	\$ -			
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -			
Maintenance service	43-50	\$ -	\$ -	\$ -	\$ -		\$ 2,100	0%
Land and building rent	44-10	\$ 6,185	\$ 6,272	\$ 6,272	\$ 74,393	\$ 4,607	\$ 79,000	100%
Property insurance	52-10	\$ -	\$ -	\$ -	\$ 690		\$ 350	197%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -			
General liability	52-30	\$ -	\$ -	\$ -	\$ -			
Cellular phone service	53-20	\$ -	\$ -	\$ -	\$ -			
Other communications	53-60	\$ -	\$ -	\$ -	\$ -			
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -			
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ -			
Marketing	54-11	\$ -	\$ -	\$ -	\$ -			
In state travel	56-60	\$ -	\$ -	\$ -	\$ -			
Out of state travel	57-60	\$ -	\$ -	\$ -	\$ -			
Due & membership in state	59-10	\$ -	\$ -	\$ -	\$ -			
Dues/membership out state	59-11	\$ -	\$ -	\$ -	\$ -			
Seminar & conf in state	59-20	\$ -	\$ -	\$ -	\$ -			
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ -			
Office supplies	61-10	\$ -	\$ 737	\$ 141	\$ 2,626		\$ 3,000	88%
Medical supplies	61-20	\$ -	\$ -	\$ -	\$ 16			
General supplies	61-40	\$ -	\$ 7,228	\$ -	\$ 14,714		\$ 3,500	420%
Program materials	61-43	\$ -	\$ -	\$ -	\$ -			
Materials Processing	61-44	\$ -	\$ -	\$ -	\$ -			
Postage	61-50	\$ -	\$ -	\$ -	\$ -			
Books & periodicals	61-70	\$ 4,658	\$ 5,264	\$ 7,038	\$ 54,131		\$ 58,200	93%
Gasoline	62-10	\$ -	\$ -	\$ -	\$ -			
Natural gas	62-50	\$ 46	\$ 48	\$ 88	\$ 937		\$ 3,800	25%
Electricity	62-51	\$ 587	\$ 592	\$ 473	\$ 5,852		\$ 7,000	84%
Miscellaneous	68-10	\$ -			\$ -			
Safety compliance	68-50	\$ -			\$ -			
Bad Debt		\$ -			\$ -			
Capital Outlay - Equipment		\$ -		\$ 19,478	\$ 19,478	\$ 11,500		
Capital Outlay - Computer Software		\$ -			\$ -			
Capital Outlay - Vehicles	74-20	\$ -			\$ -			
		\$ 33,131	\$ 47,007	\$ 73,432	\$ 474,757	\$ 17,007	\$ 367,926	133.66%

Revenue 2024		
	Fees & Copies 101-0000- 351.25-01	Misc. Revenue 101-0000- 361.61-08
January	\$ 2,242.62	\$ 772.75
February	\$ 2,763.68	\$ 469.87
March	\$ 2,543.64	\$ 300.00
April	\$ 2,985.69	\$ 397.13
May	\$ 2,508.06	\$ 384.86
June	\$ 1,401.79	\$ 57.03
July	\$ 2,781.74	\$ 364.57
August	\$ 1,896.38	\$ 350.30
September	\$ 3,167.35	\$ 419.68
October	\$ 3,097.38	\$ 925.81
November	\$ 1,424.71	\$ 195.85
December		
	\$ 26,813.04	\$ 4,637.85

Total \$

31,450.89