

Fargo Public Library Board of Directors
Agenda for Tuesday November 18, 2025
4:00p.m.

Fargo City Commission Chambers
225 4th St North
Fargo, ND 58102

- | | |
|---------------------------------------|---------------|
| 1. Approve Order of the Agenda | Action |
| 2. Minutes of the October 21 Meeting | Action |
| 3. Public Comment | |
| 4. Staff Report- Megan Lass | |
| 5. Director's Report | |
| 6. Unfinished Business | |
| A. None | |
| 7. New Business | |
| A. Gifts to the Library Policy Review | Action |
| B. Naming Rights Policy Review | Action |
| 8. Statistical Reports | |
| A. October Usage | |
| B. October Financials | |
| 9. Friends of the Library Report | |
| 10. Next Regular Meeting: December 16 | |
| 11. Adjourn | |

**Fargo Public Library Board
Minutes for Tuesday, October 21, 2025
Fargo Public Library Community Room
101 4th Street North, Fargo, ND 58102**

Board Members Present: John Rodenbiker, Hanna James , Jenna Reno, Wanda Mengelkoch, Kristen Schipper (online) and Paul Jensen (Online)

Board Members Absent: Amy Ouren

Staff: Tim Dirks, Cindy Haff, Megan Lass

Board Vice President John Rodenbiker called the meeting to order at 4:00 p.m. A quorum was met.

Order of the Agenda

Hannah James moved to approve the order of the agenda; Jenna Reno seconded the motion. The motion carried.

Minutes of the Aug 19 Regular Meeting

Wanda Mengelkoch moved to approve the minutes of the Aug 19 Regular Meeting; Hanna James seconded the motion. The motion carried.

Public Comment

There was no one present for public comment

Staff Report

Megan Lass presented highlights of staff updates and events including:

- Staffing
 - A conditional offer has been made for the open branch Library I Associate position
- Programming
 - Teen Volunteering
 - Beginning Nov 1, 1-3pm at Main – ages 12-18 monthly
 - Adults
 - Explore your Norwegian Roots (1B1C)
 - Oct 23, 6pm at Main
 - Virtual Trivia Murder Party
 - Oct 31, 7pm online (Discord)
 - Creepy Cinema Classics
 - Saturdays in November,
 - Children
 - Libraries Dance! Great Pumpkin Shuffle
 - Nov 12, 6:30pm at Main
 - Library Card Design Contest
 - Winners will be announced October 30
 - Cards will be release in Jan 2026 to coincide with our 125th Anniversary

Director's Report

Director Tim Dirks highlighted progress on the Carlson Library Renovation plans. He is working with Facilities to get costs for future renovations per the Facilities Master Plan. Director Dirks will bring project details to the Board at a future meeting

Unfinished business

There was no unfinished business

New Business

- Rules of Conduct Policy
 - Updates were made to include new language that clarifies which wheeled devices are allowed and their proper usage
 - Hannah James moved to approve the policy as recommended
 - Jenna Reno seconded the motion
 - The policy was approved unanimously with no discussion
- Service Policy Registration
 - Updates were made to include language that reflects previous BOD action related to non-resident library card fees
 - Wanda Mengelkoch moved to approve the fees as recommended.
 - Hanna James seconded the motion.
 - The policy was approved unanimously with no discussion
- Main Coffee Space Repurposing Project Update
 - Director Tim Dirks informed the Board that the project is scheduled to begin in November per facilities.
 - John Rodenbiker asked what the timeline is for completion
 - Director Dirks was not sure as he has not had information from Facilities or the architect chosen yet with further details
 - Kristen Schipper asked if the project was being handled by Facilities Management or if it was offered out for bid
 - Director Dirks said the Facilities Management team is acting as the project managers and that an architect has been chosen which will chose an outside group to subcontract the work. He has not be given more specific information at this time
 - Kristin Schipper asked if costs will be increased due to the delay in actioning the project
 - Director Dirks responded that he has not seen any numbers as of yet
 - Kristin Schipper followed up by asking where the funds were coming from
 - Director Dirks explained that the project was approved as a capital expenditure by the city

Statistical Reports

September Usage

Director Tim Dirks noted an highlighted a large increase in renewals statistics due to the implementation of the new auto-renewal program

September Financials

Director Tim Dirks was excited to announce a very generous donation of \$10,000 from Ms. Sara Lindberg to the Fargo Public Library. He also noted with gratitude the gifts from the Friends of the Fargo Public Library and several local partnerships with area libraries for donations for One Book One Community. With 75% of the year complete, our budget is at 69.65% spent. He noted we have surpassed expected revenue for the year

Friends of the Library Report

- With no one present to give a report, Board Vice President Rodenbiker reminded everyone of this week's Semi-annual Booksale taking place on Oct 23, 24 & 25.

Next Regular Meeting Tuesday, November 18 at 4pm in the Fargo City Commission Chambers.

The meeting adjourned at 4:19 p.m.

Respectfully submitted,
Cindy Haff

Staff Report

November 2025 Library Board Meeting

Staffing:

- Sarah Vandeveld has started at the branches. We did have another LAI just put in their notice so we will be hiring one more.

Community Engagement:

- 2025 Holiday Business After Hours, Thursday, December 11, 4:00 to 6:30 p.m. – Delta by Marriott

Programming:

Upcoming Featured Events & Programs (for a full list of all upcoming activities, visit FargoLibrary.org):

Children

- **Libraries Dance: The Nutcracker**, Dec. 3, 6:30pm – Main Library. F-M Ballet and Gasper's School of Dance will be at the Main Library for movement and fun! We'll have a brief dance lesson followed by stories and snacks.

Adults

- **Lit Lounge: Fantasy Fiction**, Dec. 3, 6:00pm – Carlson Library. An open discussion on all things fantasy literature! We'll talk subgenres, favorite authors, movies, and upcoming releases. For those new to the genre, we'll have recommendations and refreshments. If you're a longtime fan, we have trivia with the top 3 teams bringing home prizes!
- **New in Town Movie and Watercolor**, Dec. 6, 2:00pm – Main Library. We'll be painting watercolor while we enjoy tapioca pudding and snacks while watching *New in Town*. All materials will be provided. Pre-registration is required and opens Nov. 22.
- **Jane Austen's 250th Birthday Party**, Dec. 13, 2:00pm – Carlson Library. 2025 marks the 250th anniversary of Jane Austen's birth and her novels continue to captivate readers and inspire countless adaptations in many formats. Join us for tea tasting, trivia, and Regency-era activities.
- **Book Clubs:**
 - History Reading Club, Nov. 25 – *Tyranny of the Minority* by Daniel Ziblatt and Steven Levitsky
 - Sense of Place, Dec. 4 – *Hard by a Great Forest* by Leo Vardiashvili
 - Tea Time Book Club, Dec. 8 – *The Many Lives of Mama Love* by Lara Love Hardin
 - Diverse Perspectives, Dec. 11 – *What My Bones Know* by Stephanie Foo
 - Senior Book Club, Dec. 16 – *The Women* by Kristin Hannah

Multigenerational

- **Train Day**, Nov. 22 – Main Library. The Red River Modules Model Railroad Club will return to display and demonstrate model trains. This year will feature a unique LEGO train set on display. All ages are welcome.
- **Family Puzzle Competition**, Nov. 28 – Main Library. Do you think your family of puzzlers is the speediest in all the land? Test your skills at our puzzle competition! Teams will have two hours to complete a 400-piece puzzle. This event is recommended for families with school-age children. Teams can consist of no more than 4 members.
- **Free Friday Movie**, Dec. 12 – Join us for free movies and popcorn on the 2nd Friday of the month. In December, we'll be screening the new *Superman*, rated PG-13.

FPL DIRECTOR'S REPORT

November 18, 2025

Director's Activities:

10.23.2025 Met with Commissioner Turnberg & Kilbourn Group CEO Regarding the proposed convention center plan
10.27.2025 Attended City Cabinet Meeting
10.27.2025 Attended Employee Engagement Survey Meeting
11.3.2025 Gave Interview to Forum
11.3.2025 Gave Interview to KVRR
11.4.2025 Attended Meeting of Local Library Directors
11.10.2025 Attended City Cabinet Meeting

Goal 1 Professional & Organizational:

10.22.2025 Provided Open Door Office Hours
10.24.2025 Attended All Staff Meeting
10.28.2025 Moderated Library Dept. Heads Meeting
10.29.2025 Provided Open Door Office Hours
10.30.2025 Provide Post Incident Follow up for Northport Branch Staff
11.4.2025 Moderated Library Dept. Heads Meeting
11.5.2025 Provided Open Door Office Hours
11.14.2025 Attended Main Circulation Staff Meeting
11.18.2025 Moderated Library Dept. Heads Meeting

Goal 4 Partnering:

10.28.2025 Moderated Red River Zoo Board Meeting
11.4.2025 Attended Friends Board Meeting
11.13.2025 Attended Friends Social Event

**Fargo Public Library Board
Action Item Summary Sheet**

What:

Explanation:

Director recommendation:

Board Discussion:

Approve as recommended

First motion made by: _____

Second motion made by: _____

Approve with changes

First motion made by: _____

Second motion made by: _____

Vote

In Favor: _____

Opposed: _____

Approved/Denied/Tabled/Postponed

Service Policy **Gifts to the Library**

The Fargo Public Library welcomes and gratefully accepts monetary donations to purchase library materials, furniture and fixtures, and for program support. The library accepts equipment and artifacts at its discretion. Gifts of materials or money to support the library's collection development efforts are discussed in the Collection Development Policy. Donations become library property.

- Donations of equipment, furniture, and other artifacts will be accepted provided they meet the needs of the institution and are in accordance with the library's strategic plan. Donations that do not meet the library's selection criteria will be disposed of as the library deems appropriate.
- The Library Director will acknowledge monetary gifts. Donated equipment or artifacts will be acknowledged if the donor provides a name and address. Notice of memorial contributions will be made to the family or designated representative and a description of the benefit received by the library will be included in the acknowledgement letter.
- The library, as an interested party, cannot appraise equipment, furniture, or any other donated items. Reasonably detailed receipts will be issued stating the number and type of items contributed. In accordance with federal law the library will file IRS form 8282 for items valued at more than \$250 which are disposed of within two years of the donation. Form 8282 need not be filed if the item is valued at less than \$500 and is distributed to another charitable organization. Appraisal is the donor's responsibility.
- The Library recognizes that in-kind or non-cash contributions may be received in the form of services, real estate, or marketable securities. Non-cash contributions over a fair market value of \$250.00 will be documented by donor name, address, date of contribution, market value, and description. Fair market value shall be determined by the donor by such means as receipt, manufacturer's list price, or appraisal. Gifts that are difficult to value, illiquid, or cannot be used by the Library will not be accepted unless an exception is granted. Marketable securities and real estate will be sold at the earliest opportunity with proceeds to be received to the appropriate Library donations fund. Exceptions to the gift policy may be allowed with approval of the Library Board of Directors.
- Any assets donated to the Fargo Public Library become property of the Library and may be disposed of as deemed necessary or useful, pursuant to the restrictions listed below.

- Property valued at less than \$500.00 may be disposed of by the director of the Fargo Public Library, as he or she determines. The director is responsible for keeping yearly records of property disposal including the estimated value, how such value is determined, if relevant, the recipient of the property, and the value of any assets received in exchange.
 - Property valued at over \$500.00 shall be disposed of through public auction or through appropriate third parties such as brokers, real estate agents, etc., if the property warrants such disposal. The disposal of such property and the means of disposal, including the selection of sales agents, shall be made only with the knowledge and approval of the Fargo Public Library Board.
 - No disposal of donated property shall be made to related parties of the director, library staff, or the Fargo Public Library Board regardless of the value of the property. All members of the library staff and board are responsible for proactively notifying the director or the other members of the board of any known conflicts of interest whether actual or in appearance that might affect the disposal of donated property.
- Contributions in the form of real estate or marketable securities may be held by the library for future liquidation at more favorable prices or as part of the library's endowment portfolio if they produce income. Any such decisions must include an explicit rationale for holding the assets including projected future revenues and the market conditions under which a sale is anticipated. The decision to hold such assets rather than liquidate them shall be made only with the approval of the Library Board. The Board shall also periodically review whether such assets should still be retained.

#001-2002

Approved by the Library Board of Directors 08-20-2002

Revised 07-26-2005

Revised 11-19-2013

Revised 01-21-2014

Revised 02-18-2014

Reviewed 02-20-2018

Reviewed 01-17-2023

Service Policy **Naming Rights**

In order to effectively leverage private resources, to provide the citizens of Fargo with the highest quality library services, and to provide citizens and organizations the opportunity to participate actively in the growth of the Fargo Public Library, the FPL Board of Directors has adopted the following policy concerning the naming of library facilities and other physical property:

- I. Donors may choose to sponsor a space from the Fargo Library Board of Directors' approved list of naming opportunities. The giving levels are negotiable and are reviewed periodically.
- II. Donors may also contribute to the purchase of groups or individual items of furniture, sections of shelving or service desks, items for the library collection, works of art, or any other fixtures within a Fargo Public Library building.
- III. The Fargo Library Board of Directors reserves the right to consider donations and the naming of whole buildings per the donor on a case-by-case basis.
- IV. Subsequent to acceptance by the Fargo Library Board of Directors, the naming of an entire library building will require the concurrence and approval of the Fargo City Commission.
- V. Corporations will not be allowed to purchase naming rights to a Fargo Public Library building but will be allowed to obtain them for rooms and service areas within a building or for any furnishing or fit up items in the library.
- VI. Naming rights will only be granted for monetary and investible asset donations.
- VII. All donors who contribute five hundred dollars or more will be recognized with a name plate or wall plaque in the library building.
- VIII. The Fargo Public Library Board of Directors reserves the right to reject donations by individuals, groups, or organizations whose views or public statements are felt to be contrary to the mission and/or best interests of the library. The Board also reserves the right to terminate or alter naming designation under unusual or extraordinary circumstances.

- IX. Naming rights will remain in place for the normal life of the named space and/or facility.

Naming Opportunities with Donation Levels

Dr. James Carlson Library:

Children's Library \$600,000
Community Room \$350,000
Young Adult Center \$120,000
Central Lobby \$120,000
Computer Lab Area \$120,000
Specific Genre Collection Area \$ 60,000

Main Library:

Children's Library \$700,000
Community Conference & Meeting Center \$600,000
Outer Concourse \$250,000
Young Adult Center \$300,000
Technology Lab \$250,000
Periodicals Room \$120,000
Specific Genre Collection Area \$ 60,000

Northport Branch Library:

Community Room \$250,000

Approved 09-20-2005

Revised 08-19-2014

Revised 04-17-2018

Reviewed 09-21-2021

Reviewed 01-17-2023

Naming Opportunities with Donation Levels

Dr. James Carlson Library:

Children's Library	\$600,000
Community Room	\$350,000
Young Adult Center	\$120,000
Central Lobby	\$120,000
Computer Lab Area	\$120,000
Specific Genre Collection Area	\$ 60,000

Main Library:

Children's Library	\$700,000
Community Conference & Meeting Center	\$600,000
Outer Concourse	\$250,000
Young Adult Center	\$300,000
Technology Lab	\$250,000
Periodicals Room	\$120,000
Specific Genre Collection Area	\$ 60,000

Northport Branch Library:

Community Room	\$250,000
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Library Use 2025

New Registrations: 553
 Approx. Registered Patrons: 53,744

ATTENDANCE	Oct-25	Oct-24	% CHANGE	2025 YTD	2024 YTD	Diff.	% CHANGE
Door Count Main	17,179	20,222	-15%	166,869	186,125	(19,256)	-10%
Door Count Carlson	14,039	15,400	-9%	139,718	142,440	(2,722)	-2%
Door Count Northport	4,118	4,422	-7%	46,452	45,165	1,287	3%
Outreach	390	397	-2%	4,045	3,858	187	5%
Total	35,726	40,441	-12%	357,084	377,588	(20,504)	-5%

PROGRAM ATTENDANCE	# of Programs	Attendance	Attendance					
Adult Programs Main	24	501	1,217	-59%	3,456	3,387	69	2%
Adult Programs Carlson	20	163	133	23%	1,953	1,680	273	16%
Adult Programs Northport	3	33	33	0%	312	233	79	34%
Teen Programs Main	-	-	24	-100%	172	249	(77)	-31%
Teen Programs Carlson	7	45	3	1400%	293	121	172	142%
Teen Programs Northport	-	-	22	-100%	69	35	34	97%
Childrens Programs Main	22	723	715	1%	4,655	5,298	(643)	-12%
Childrens Programs Carlson	15	419	696	-40%	3,470	3,632	(162)	-4%
Childrens Programs Northport	6	192	395	-51%	1,228	1,680	(452)	-27%
Community Engagement	9	4,662	1,743	167%	13,199	10,609	2,590	24%
Outreach Department	1	44	57	-23%	738	880	(142)	-16%
Virtual/Passive Adult	3	99	185	-46%	2,303	1,408	895	64%
Virtual/Passive Teen	-	-	29	-100%	290	231	59	26%
Virtual/Passive Childrens	4	407	1,340	-70%	10,337	7,887	2,450	31%
Total	114	7,288	6,592	11%	42,475	37,330	5,145	14%

VOLUNTEER HOURS

Main	102	127	-20%	1,431	1,326	105	8%
Carlson	32	20	60%	588	463	125	27%
Outreach	36	54	-33%	526	639	(113)	-18%
Northport	-	-	-	-	-	-	-
Total	170	201	-15%	2,545	2,428	117	5%

INTERNET SIGNUP

Main	2,617	3,582	-27%	23,803	29,982	(6,179)	-21%
Carlson	1,993	2,379	-16%	19,117	21,378	(2,261)	-11%
Northport	525	533	-2%	5,099	5,002	97	2%
Total	5,135	6,494	-21%	48,019	56,362	(8,343)	-15%

ELECTRONIC ACTIVITY

Web page hits	15,112	15,689	-4%	166,660	202,383	(35,723)	-18%
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2025 Circulation

	Oct-25	Oct-24	Increase/ Decrease	% CHANGE	2025 YTD	2024 YTD	Increase/ Decrease	% Change YTD
PRINT								
MAIN								
Adult Nonfiction	2,218	2,546	(328)	-12.88%	25,310	27,576	(2,266)	-8.22%
Youth Nonfiction	1,956	2,089	(133)	-6.37%	21,168	20,682	486	2.35%
Adult Fiction	5,647	5,833	(186)	-3.19%	58,509	60,955	(2,446)	-4.01%
Youth Fiction	3,188	3,306	(118)	-3.57%	38,471	39,249	(778)	-1.98%
Youth Reader	1,176	1,316	(140)	-10.64%	12,109	13,354	(1,245)	-9.32%
Youth Picture Books	3,395	3,776	(381)	-10.09%	36,160	40,745	(4,585)	-11.25%
Adult Magazines	79	85	(6)	-7.06%	829	1,157	(328)	-28.35%
Youth Magazines	25	29	(4)	-13.79%	362	279	83	29.75%
Subtotal	17,684	18,980	(1,296)	-6.83%	192,918	203,997	(11,079)	-5.43%
OUTREACH								
Deposit	928	1,056	(128)	-12.12%	9,969	9,516	453	4.76%
CARLSON								
Adult Nonfiction	769	870	(101)	-11.61%	9,100	9,401	(301)	-3.20%
Youth Nonfiction	1,188	1,407	(219)	-15.57%	13,265	13,589	(324)	-2.38%
Adult Fiction	3,072	3,308	(236)	-7.13%	32,868	33,894	(1,026)	-3.03%
Youth Fiction	2,620	2,845	(225)	-7.91%	31,999	31,060	939	3.02%
Youth Readers	1,862	1,568	294	18.75%	18,287	17,014	1,273	7.48%
Youth Picture Books	3,490	3,706	(216)	-5.83%	34,551	35,300	(749)	-2.12%
Adult Magazines	42	117	(75)	-64.10%	564	700	(136)	-19.43%
Youth Magazines	18	29	(11)	-37.93%	202	296	(94)	-31.76%
Subtotal	13,061	13,850	(789)	-5.70%	140,836	141,254	(418)	-0.30%
NORTHPORT								
Adult Nonfiction	275	303	(28)	-9.24%	2,742	2,872	(130)	-4.53%
Youth Nonfiction	339	299	40	13.38%	2,979	3,771	(792)	-21.00%
Adult Fiction	858	948	(90)	-9.49%	9,476	10,057	(581)	-5.78%
Youth Fiction	390	339	51	15.04%	4,182	4,441	(259)	-5.83%
Youth Readers	579	349	230	65.90%	3,156	3,370	(214)	-6.35%
Youth Picture Books	710	728	(18)	-2.47%	5,708	6,893	(1,185)	-17.19%
Adult Magazines	21	37	(16)	-43.24%	149	262	(113)	-43.13%
Youth Magazines	1	10	(9)	-90.00%	24	50	(26)	-52.00%
Subtotal	3,173	3,013	160	5.31%	28,416	31,716	(3,300)	-10.40%
TOTAL PRINT	34,846	36,899	(2,053)	-5.56%	372,139	386,483	(14,344)	-3.71%

2025 Circulation

NONPRINT

OverDrive	30,997	25,840	5,157	19.96%	300,536	251,546	48,990	19.48%
Hoopla	-	2,184	(2,184)	-100.00%	-	27,002	(27,002)	-100.00%
Childrens Devices	17	30	(13)	-43.33%	183	207	(24)	-11.59%
Kanopy	901	521	380	72.94%	7,824	7,778	46	0.59%
Subtotal	31,915	28,575	3,340	11.69%	308,543	286,533	22,010	7.68%

MAIN

Adult DVD's	2,461	2711	(250)	-9.22%	25,605	28,321	(2,716)	-9.59%
Youth DVD's	285	429	(144)	-33.57%	3,943	4,117	(174)	-4.23%
Video Games	230	259	(29)	-11.20%	2,391	2,504	(113)	-4.51%
Adult CD's	490	723	(233)	-32.23%	4,949	5,431	(482)	-8.87%
Youth CD's	38	48	(10)	-20.83%	540	662	(122)	-18.43%
Adult Books on CD	123	148	(25)	-16.89%	1,357	1,690	(333)	-19.70%
Youth Books on CD	392	227	165	72.69%	3,797	2,798	999	35.70%
Kits	262	291	(29)	-9.97%	2,920	3,088	(168)	-5.44%
Subtotal	4,281	4,836	(555)	-11.48%	45,502	48,611	(3,109)	-6.40%

CARLSON

Adult DVD's	1,362	1145	217	18.95%	14,111	14,555	(444)	-3.05%
Youth DVD's	608	533	75	14.07%	5,700	5,237	463	8.84%
Video Games	255	267	(12)	-4.49%	2,896	2,586	310	11.99%
Adult CD's	155	139	16	11.51%	2,282	2,322	(40)	-1.72%
Youth CD's	64	76	(12)	-15.79%	713	759	(46)	-6.06%
Adult Books on CD	47	86	(39)	-45.35%	667	1,013	(346)	-34.16%
Youth Books on CD	400	258	142	55.04%	3,300	2,633	667	25.33%
Kits	191	207	(16)	-7.73%	2,083	1,960	123	6.28%
Subtotal	3,082	2,711	371	13.68%	31,752	31,065	687	2.21%

NORTHPORT

Adult DVD's	572	466	106	22.75%	5,969	5,840	129	2.21%
Youth DVD's	72	84	(12)	-14.29%	810	848	(38)	-4.48%
Video Games	77	80	(3)	-3.75%	863	788	75	9.52%
Adult CD's	1	115	(114)	-99.13%	659	1,052	(393)	-37.36%
Youth CD's	-	21	(21)	-100.00%	-	158	(158)	-100.00%
Adult Books on CD	1	130	(129)	-99.23%	164	455	(291)	-63.96%
Youth Books on CD	159	152	7	4.61%	1,478	1,485	(7)	-0.47%
Kits	29	34	(5)	-14.71%	344	346	(2)	-0.58%
Subtotal	911	1,082	(171)	-15.80%	10,287	10,972	(685)	-6.24%

TOTAL NONPRINT

40,189	37,204	2,985	8.02%	396,084	377,181	18,903	5.01%
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INTERLIBRARY LOAN

Borrowed	252	271	(19)	-7.01%	2,441	2,477	(36)	-1.45%
Loaned	389	453	(64)	-14.13%	3,532	3,867	(335)	-8.66%
Subtotal	641	724	(83)	-11.46%	5,973	6,344	(371)	-5.85%

RENEWALS

34,298	12,691	21,607	170.25%	164,342	128,303	36,039	28.09%
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TOTAL CIRCULATION

109,974	87,518	22,456	25.66%	938,538	898,311	40,227	4.48%
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2025 Donation Summary

101-0000-365.60-00	REVENUE	Carried Forward	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	13th P	TOTAL
LPLEDG	Endowment	0					26,260		125							26,385
LDONUN	Unrestricted Donations	38,909	205	370		70	1,848	10	205	5	10,255	5				51,882
LDONSP	Restricted Donations	34,751	1,000	295	106	4,575	5,918	2,100	3,030	7,500	1,300					60,575
	Grants	0														0
	Total	73,660	1,205	665	106	4,645	34,026	2,110	3,360	7,505	11,555	5	0	0	0	138,841

	EXPENSE		JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	13th P	TOTAL	BALANCE
101-7019-463.38-99	FM Area Foundation						897	13,098								13,995	
101-7019-463.38-99	Other Services										6,900					6,900	
101-7019-463.43-21	Computer Equip															0	
101-7019-463.54-11	Marketing					300	200			775	300	395				1,970	
101-7019-463.61-40	General Supplies			4,001							4,500					8,501	
101-7019-463.61-43	Programming		268	309	924	997	393	1,094	3,325	1,138	3214	3,835				15,496	
101-7019-463.61-70	Books & Materials		2,475	324				75	616	1,028						4,518	
101-7019-463.68-10	Miscellaneous															0	
101-7019-463.68-10	Staff Development		30	217	30	236	30	354	30	310	30	94				1,361	
	Grant Expenses															0	
	Total		2,773	4,850	954	1,533	1,520	14,620	3,971	3,251	14,944	4,324	0	0	0	52,740	86,101

Fargo Public Library 2025 Total Expenses
83% OF YEAR LAPSED
SUMMARY OF EXPENSE VS. AGGREGATE BUDGET
2025

2025 Account	Budget Line	Total YTD	Total YTD Expenses + Encumbrances	Total Budget	%
Full time staff	11-00	\$ 2,084,693	\$ 2,084,693	\$ 2,555,135	81.59%
Full time overtime	11-01	\$ 213	\$ 213	\$ -	
Full time banked sick	11-02	\$ -	\$ -	\$ 25,114	0.00%
Part time w/benefits	13-00	\$ 500,452	\$ 500,452	\$ 560,166	89.34%
Part time w/benefits overtime		\$ 50	\$ 50	\$ -	
Part time banked sick		\$ -	\$ -	\$ 228	0.00%
Part time seasonal no benefits	14-00	\$ 29,677	\$ 29,677	\$ 55,202	53.76%
Health insurance	20-01	\$ 271,125	\$ 271,125	\$ 348,468	77.80%
Dental insurance	20-03	\$ 20,340	\$ 20,340	\$ 23,343	87.14%
Long Term Disability	20-04	\$ 5,958	\$ 5,958	\$ 6,907	86.26%
Auto Allowance	20-05	\$ 739	\$ 739	\$ 900	82.15%
FICA 6.2%	21-01	\$ 156,001	\$ 156,001	\$ 190,492	81.89%
Medicare 1.45%	21-02	\$ 36,484	\$ 36,484	\$ 44,551	81.89%
City Pension	22-01	\$ 27,440	\$ 27,440	\$ 33,416	82.12%
NDPERS Pension	22-04	\$ 201,979	\$ 201,979	\$ 249,408	80.98%
NDPERS & City Pension	22-05	\$ 5,536	\$ 5,536	\$ 6,742	82.11%
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	
NDPERS DC Required Cont.	22-10	\$ 1,654	\$ 1,654	\$ -	
NDPERS DC Addtl Contrib	22-11	\$ 289	\$ 289	\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	
Life insurance	26-00	\$ -	\$ -	\$ 800	0.00%
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ 1,000	0.00%
Security Services	38-61	\$ 121,433	\$ 121,433	\$ 134,329	90.40%
Other Services	38-99	\$ 21,739	\$ 24,776	\$ 15,750	157.31%
Water Sewer	41-05	\$ 5,262	\$ 5,262	\$ 6,500	80.95%
General equip repair	43-20	\$ -	\$ -	\$ 3,000	0.00%
General equip repair (computer)	43-21	\$ 5,028	\$ 6,473	\$ 29,266	22.12%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	
Maintenance service	43-50	\$ 68,098	\$ 72,244	\$ 51,360	140.66%
Land and building rent	44-10	\$ 69,125	\$ 82,622	\$ 82,662	99.95%
Property insurance	52-10	\$ 10,212	\$ 10,212	\$ 28,753	35.52%
Automobile liability	52-20	\$ 373	\$ 373	\$ 359	103.90%
General liability	52-30	\$ 11,874	\$ 11,874	\$ 11,547	102.84%
Cellular phone service	53-20	\$ 4,488	\$ 4,488	\$ 5,400	83.11%
Other communications	53-60	\$ 360	\$ 360	\$ 2,600	13.85%
ILS Development	53-61	\$ -	\$ -	\$ 46,150	0.00%
Minitex/OCLC	53-62	\$ 22,254	\$ 22,254	\$ 21,600	103.03%
Marketing	54-11	\$ 34,142	\$ 34,142	\$ 41,500	82.27%
In state travel	56-60	\$ 3,493	\$ 3,493	\$ 3,500	99.81%
Out of state travel	57-60	\$ 8,539	\$ 8,539	\$ 7,500	113.85%
Due & membership in state	59-10	\$ 2,295	\$ 2,295	\$ 2,100	109.29%
Dues/membership out state	59-11	\$ 2,544	\$ 2,544	\$ 2,000	127.20%
Seminar & conf in state	59-20	\$ 1,785	\$ 1,785	\$ 2,500	71.38%
Seminar & conf out state	59-21	\$ 1,265	\$ 1,265	\$ 2,750	46.00%
Office supplies	61-10	\$ 28,615	\$ 28,615	\$ 31,500	90.84%
Medical supplies	61-20	\$ 529	\$ 529	\$ 600	88.22%
General supplies	61-40	\$ 26,225	\$ 26,225	\$ 35,000	74.93%
Program materials	61-43	\$ 33,334	\$ 33,334	\$ 41,000	81.30%
Materials Processing	61-44	\$ 40,043	\$ 40,043	\$ 64,569	62.02%
Postage	61-50	\$ 12,231	\$ 12,231	\$ 15,300	79.94%
Books & periodicals	61-70	\$ 571,622	\$ 572,393	\$ 788,200	72.62%
Gasoline		\$ 342	\$ 342	\$ 550	62.13%
Natural gas	62-50	\$ 42,405	\$ 42,405	\$ 81,153	52.25%
Electricity	62-51	\$ 94,235	\$ 94,235	\$ 124,265	75.83%
Miscellaneous	68-10	\$ 1,205	\$ 1,205	\$ 2,000	60.26%
Safety compliance	68-50	\$ -	\$ -	\$ 100	0.00%
Bad Debt		\$ -	\$ -	\$ -	
Capital Outlay - Equipment		\$ -	\$ -	\$ -	
Capital Outlay - Computer Software	74-10	\$ -	\$ -	\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	
		\$ 4,587,724	\$ 4,610,622	\$ 5,787,235	79.67%

Fargo Public Library 2025 Total Expenses 83% OF YEAR LAPSED								
EXPENSE VS. BUDGET								
2025								
MAIN								
Account	Budget Line	August	September	October	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 150,275	\$ 151,557	\$ 224,712	\$ 1,600,628		\$ 2,026,971	79%
Full time overtime	11-01	\$ -	\$ 36	\$ 10	\$ 213		\$ -	
Full Time banked sick	11-02	\$ -	\$ -	\$ -	\$ -		\$ 22,161	0%
Part time w/benefits	13-00	\$ 32,273	\$ 31,950	\$ 46,662	\$ 340,873		\$ 384,136	89%
Part time w/benefits overtime		\$ -	\$ 19	\$ -	\$ 50		\$ -	
Part Time Banked Sick	13-02	\$ -	\$ -	\$ -	\$ -		\$ 228	0%
Part time seasonal no benefits	14-00	\$ 2,100	\$ 2,146	\$ 3,133	\$ 19,721		\$ 40,056	49%
Health insurance	20-01	\$ 19,394	\$ 19,723	\$ 19,476	\$ 188,453		\$ 261,945	72%
Dental insurance	20-03	\$ 1,548	\$ 1,559	\$ 1,550	\$ 14,819		\$ 17,064	87%
Long Term Disability	20-04	\$ 418	\$ 422	\$ 628	\$ 4,494		\$ 5,364	84%
Auto Allowance	20-05	\$ 69	\$ 69	\$ 104	\$ 739		\$ 900	82%
FICA 6.2%	21-01	\$ 10,978	\$ 11,133	\$ 16,549	\$ 117,155		\$ 148,193	79%
Medicare 1.45%	21-02	\$ 2,567	\$ 2,604	\$ 3,870	\$ 27,399		\$ 34,658	79%
City Pension	22-01	\$ 1,816	\$ 1,816	\$ 2,706	\$ 19,355		\$ 23,570	82%
NDPERS Pension	22-04	\$ 14,120	\$ 14,172	\$ 20,958	\$ 151,741		\$ 195,595	78%
NDPERS & City Pension	22-05	\$ 519	\$ 519	\$ 774	\$ 5,536		\$ 6,742	82%
Actuarial Contributions	22-06		\$ -	\$ -	\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ 282	\$ 293	\$ 428	\$ 1,654		\$ -	
NDPERS DC Addtl Contrib	22-11	\$ 42	\$ 41	\$ 62	\$ 289		\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -		\$ 800	0%
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -		\$ 500	0%
Security Services	38-61	\$ 9,621	\$ 9,701	\$ 9,377	\$ 82,093		\$ 97,429	84%
Other Services	38-99	\$ 2,139	\$ 975	\$ 2,433	\$ 20,431	\$ 3,037	\$ 15,000	156%
Water Sewer	41-05	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -		\$ 3,000	0%
General equip repair (computer)	43-21	\$ 95	\$ 1,032	\$ 103	\$ 5,028	\$ 1,445	\$ 28,266	23%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ 1,433	\$ 2,091	\$ 1,446	\$ 67,921	\$ 4,146	\$ 49,560	145%
Land and building rent	44-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Property insurance	52-10	\$ -	\$ -	\$ -	\$ 8,831		\$ 22,191	40%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ 373		\$ 359	104%
General liability	52-30	\$ -	\$ -	\$ -	\$ 11,874		\$ 11,547	103%
Cellular phone service	53-20	\$ 943	\$ 472	\$ -	\$ 4,488		\$ 5,400	83%
Other communications	53-60	\$ 80	\$ 40	\$ -	\$ 360		\$ 2,600	14%
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -		\$ 46,150	0%
Minitex/OCLC	53-62	\$ 867	\$ -	\$ -	\$ 22,254		\$ 21,600	103%
Marketing	54-11	\$ 3,600	\$ 1,471	\$ 2,824	\$ 34,142		\$ 41,500	82%
In state travel	56-60	\$ 144	\$ 566	\$ 1,276	\$ 3,493		\$ 3,500	100%
Out of state travel	57-60	\$ -	\$ -	\$ 234	\$ 8,539		\$ 7,500	114%
Due & membership in state	59-10	\$ -	\$ 300	\$ -	\$ 2,295		\$ 2,100	109%
Dues/membership out state	59-11	\$ -	\$ 215	\$ -	\$ 2,544		\$ 2,000	127%
Seminar & conf in state	59-20	\$ -	\$ -	\$ -	\$ 1,785		\$ 2,500	71%
Seminar & conf out state	59-21	\$ -	\$ -	\$ 90	\$ 1,265		\$ 2,750	46%
Office supplies	61-10	\$ 1,762	\$ 2,209	\$ 1,454	\$ 14,825		\$ 20,000	74%
Medical supplies	61-20	\$ -	\$ -	\$ 107	\$ 529		\$ 600	88%
General supplies	61-40	\$ 930	\$ 334	\$ 1,583	\$ 17,228		\$ 25,000	69%
Program materials	61-43	\$ 2,245	\$ 2,300	\$ 3,573	\$ 33,334	\$ -	\$ 41,000	81%
Materials Processing	61-44	\$ 2,621	\$ 4,038	\$ 3,052	\$ 40,043		\$ 64,569	62%
Postage	61-50	\$ -	\$ 30	\$ 52	\$ 10,231		\$ 11,000	93%
Books & periodicals	61-70	\$ 20,669	\$ 55,547	\$ 52,108	\$ 438,745	\$ 772	\$ 596,975	74%
Gasoline	62-10	\$ 31	\$ 30	\$ 63	\$ 342		\$ 550	62%
Natural gas	62-50	\$ 1,112	\$ 1,230	\$ 8,413	\$ 27,938		\$ 42,500	66%
Electricity	62-51	\$ 9,988	\$ 8,738	\$ 8,901	\$ 59,213		\$ 78,000	76%
Miscellaneous	68-10		\$ (62)	\$ 228	\$ 1,205		\$ 2,000	60%
Safety compliance	68-50			\$ -	\$ -		\$ 100	0%
Bad Debt				\$ -	\$ -		\$ -	
Capital Outlay - Machinery & Equipment				\$ -	\$ -		\$ -	
Capital Outlay - Computer Software	74-10			\$ -	\$ -		\$ -	
Capital Outlay - Vehicles	74-20			\$ -	\$ -		\$ -	
		\$ 294,679	\$ 329,316	\$ 438,940	\$ 3,414,470	\$ 9,400	\$ 4,416,129	78%

Fargo Public Library 2025 Total Expenses 83% OF YEAR LAPSED								
EXPENSE VS. BUDGET								
2025								
CARLSON								
Account	Budget Line	August	September	October	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 30,366	\$ 30,386	\$ 45,690	\$ 323,479		\$ 408,775	79%
Full time overtime	11-01	\$ -	\$ -	\$ -	\$ -		\$ -	
full Time Banked Sick	11-02	\$ -	\$ -	\$ -	\$ -		\$ 2,953	0%
Part time w/benefits	13-00	\$ 9,535	\$ 10,184	\$ 12,866	\$ 101,982		\$ 114,982	89%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ -		\$ -	
Part Time Banked Sick	13-02	\$ -	\$ -	\$ -	\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ 1,068	\$ 938	\$ 1,418	\$ 9,956		\$ 15,146	66%
Health insurance	20-01	\$ 6,273	\$ 6,186	\$ 6,320	\$ 60,392		\$ 69,883	86%
Dental insurance	20-03	\$ 390	\$ 392	\$ 360	\$ 3,703		\$ 4,368	85%
Long Term Disability	20-04	\$ 92	\$ 93	\$ 132	\$ 969		\$ 1,150	84%
Auto Allowance	20-05	\$ -	\$ -	\$ -	\$ -		\$ -	
FICA 6.2%	21-01	\$ 2,412	\$ 2,447	\$ 3,591	\$ 25,768		\$ 31,971	81%
Medicare 1.45%	21-02	\$ 564	\$ 572	\$ 840	\$ 6,026		\$ 7,478	81%
City Pension	22-01	\$ 758	\$ 758	\$ 1,131	\$ 8,085		\$ 9,846	82%
NDPERS Pension	22-04	\$ 2,817	\$ 2,879	\$ 4,109	\$ 30,034		\$ 37,104	81%
NDPERS & City Pension	22-05	\$ -	\$ -	\$ -	\$ -		\$ -	
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Addlt Contrib	22-11	\$ -	\$ -	\$ -	\$ -		\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -		\$ 500	0%
Security Services	38-61	\$ 4,707	\$ 4,583	\$ 4,491	\$ 39,341		\$ 36,900	107%
Other Services	38-99	\$ 34	\$ 34	\$ 34	\$ 272		\$ 250	109%
Water Sewer	41-05	\$ 341	\$ 349	\$ 341	\$ 2,769		\$ 3,500	79%
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair (computer)	43-21	\$ -	\$ -	\$ -	\$ -		\$ 1,000	0%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ -	\$ -	\$ -	\$ 177		\$ 1,800	10%
Land and building rent	44-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Property insurance	52-10	\$ -	\$ -	\$ -	\$ 1,220		\$ 5,712	21%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General liability	52-30	\$ -	\$ -	\$ -	\$ -		\$ -	
Cellular phone service	53-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Other communications	53-60	\$ -	\$ -	\$ -	\$ -		\$ -	
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -		\$ -	
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ -		\$ -	
Marketing	54-11	\$ -	\$ -	\$ -	\$ -		\$ -	
In state travel	56-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Out of state travel	57-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Due & membership in state	59-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Dues/membership out state	59-11	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf in state	59-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ -		\$ -	
Office supplies	61-10	\$ 316	\$ 1,748	\$ 1,329	\$ 10,506		\$ 8,500	124%
Medical supplies	61-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General supplies	61-40	\$ -	\$ 1,005	\$ 418	\$ 7,455		\$ 7,500	99%
Program materials	61-43	\$ -	\$ -	\$ -	\$ -		\$ -	
Materials Processing	61-44	\$ -	\$ -	\$ -	\$ -		\$ -	
Postage	61-50	\$ -	\$ -	\$ -	\$ 2,000		\$ 4,300	47%
Books & periodicals	61-70	\$ 7,306	\$ 9,968	\$ 9,245	\$ 88,890		\$ 125,900	71%
Gasoline	62-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Natural gas	62-50	\$ 934	\$ 927	\$ 916	\$ 13,429		\$ 34,853	39%
Electricity	62-51	\$ 4,163	\$ 3,898	\$ 3,891	\$ 29,382		\$ 39,265	75%
Miscellaneous	68-10		\$ -	\$ -	\$ -		\$ -	
Safety compliance	68-50		\$ -	\$ -	\$ -		\$ -	
Bad Debt			\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Equipment			\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Computer Software	74-10		\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Vehicles	74-20		\$ -	\$ -	\$ -		\$ -	
		\$ 72,076	\$ 77,347	\$ 97,122	\$ 765,834	\$ -	\$ 973,636	79%

Fargo Public Library 2025 Total Expenses 83% OF YEAR LAPSED								
EXPENSE VS. BUDGET								
2025								
NORTHPORT								
Account	Budget Line	August	September	October	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 15,483	\$ 14,219	\$ 22,995	\$ 160,586		\$ 119,389	135%
Full time overtime	11-01	\$ -	\$ -	\$ -	\$ -		\$ -	
Full time banked sick	11-02	\$ -	\$ -	\$ -	\$ -		\$ -	
Part time w/benefits	13-00	\$ 5,332	\$ 4,861	\$ 8,653	\$ 57,597		\$ 61,048	94%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ -		\$ -	
Part time banked sick		\$ -	\$ -	\$ -	\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Health insurance	20-01	\$ 2,346	\$ 2,105	\$ 2,217	\$ 22,280		\$ 16,640	134%
Dental insurance	20-03	\$ 188	\$ 175	\$ 190	\$ 1,818		\$ 1,911	95%
Long Term Disability	20-04	\$ 48	\$ 44	\$ 71	\$ 495		\$ 393	126%
Auto Allowance	20-05	\$ -	\$ -	\$ -	\$ -		\$ -	
FICA 6.2%	21-01	\$ 1,244	\$ 1,141	\$ 1,917	\$ 13,078		\$ 10,328	127%
Medicare 1.45%	21-02	\$ 291	\$ 267	\$ 448	\$ 3,059		\$ 2,415	127%
City Pension	22-01	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS Pension	22-04	\$ 1,927	\$ 1,767	\$ 2,931	\$ 20,204		\$ 16,709	121%
NDPERS & City Pension	22-05	\$ -	\$ -	\$ -	\$ -		\$ -	
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Addlt Contrib	22-11	\$ -	\$ -	\$ -	\$ -		\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -		\$ -	
Security Services	38-61	\$ -	\$ -	\$ -	\$ -		\$ -	
Other Services	38-99	\$ -	\$ -	\$ 34	\$ 1,036	\$ -	\$ 500	207%
Water Sewer	41-05	\$ 278	\$ 278	\$ 278	\$ 2,493		\$ 3,000	83%
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair (computer)	43-21	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ -	\$ -	\$ -	\$ -		\$ -	
Land and building rent	44-10	\$ 6,272	\$ 6,272	\$ 6,405	\$ 69,125	\$ 13,497	\$ 82,662	100%
Property insurance	52-10	\$ -	\$ -	\$ -	\$ 161		\$ 850	19%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General liability	52-30	\$ -	\$ -	\$ -	\$ -		\$ -	
Cellular phone service	53-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Other communications	53-60	\$ -	\$ -	\$ -	\$ -		\$ -	
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -		\$ -	
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ -		\$ -	
Marketing	54-11	\$ -	\$ -	\$ -	\$ -		\$ -	
In state travel	56-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Out of state travel	57-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Due & membership in state	59-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Dues/membership out state	59-11	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf in state	59-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ -		\$ -	
Office supplies	61-10	\$ 54	\$ 139	\$ 216	\$ 3,284		\$ 3,000	109%
Medical supplies	61-20		\$ -	\$ -	\$ -		\$ -	
General supplies	61-40	\$ 19	\$ -	\$ -	\$ 1,542		\$ 2,500	62%
Program materials	61-43	\$ -	\$ -	\$ -	\$ -		\$ -	
Materials Processing	61-44	\$ -	\$ -	\$ -	\$ -		\$ -	
Postage	61-50	\$ -	\$ -	\$ -	\$ -		\$ -	
Books & periodicals	61-70	\$ 2,194	\$ 5,516	\$ 4,718	\$ 43,986		\$ 65,325	67%
Gasoline	62-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Natural gas	62-50	\$ 36	\$ 36	\$ 36	\$ 1,038		\$ 3,800	27%
Electricity	62-51	\$ 680	\$ 669	\$ 655	\$ 5,639		\$ 7,000	81%
Miscellaneous	68-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Safety compliance	68-50	\$ -	\$ -	\$ -	\$ -		\$ -	
Bad Debt		\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Equipment		\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Computer Software		\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	\$ -		\$ -	
		\$ 36,393	\$ 37,487	\$ 51,765	\$ 407,420	\$ 13,497	\$ 397,470	106%

Revenue 2025		
	Fees & Copies 101-0000-351.25-01	Misc. Revenue 101-0000-361.61-08
January	\$ 2,405.35	\$ 746.74
February	\$ 1,360.18	\$ 1,464.11
March	\$ 2,975.40	\$ 36.02
April	\$ 2,733.25	\$ 396.60
May	\$ 1,924.48	\$ 489.57
June	\$ 2,431.84	\$ 213.63
July	\$ 2,213.57	\$ 333.77
August	\$ 3,121.13	\$ 493.77
September	\$ 2,745.44	\$ 521.84
October	\$ 1,571.16	\$ 478.53
November		
December		
	\$ 23,481.80	\$ 5,174.58

Total \$ 28,656.38