

COMMUNITY DEVELOPMENT COMMITTEE
Tuesday, November 16, 2021 | 2:30PM
City Commission Chambers
AGENDA

1. Approve Agenda & August 17, 2021 Minutes
2. Public Comment
3. Renters & Evictions – Current State of Affairs, Resources, & Deficiencies
 - a. City Introduction
 - b. High Plains Fair Housing
 - c. Legal Services of North Dakota
 - d. Legal Services of Northwest Minnesota
4. Staff Updates
 - a. HUD Programs – Fair Housing and Equal Opportunity Introduction
 - b. HUD Programs – Program and Schedule Updates
 - c. Quarterly meeting calendar
5. Adjourn – Next Meeting: February 15, 2021

Community Development Committee meetings are broadcast live on cable channel TV Fargo 56 and can be seen live at www.FargoND.gov/streaming. They are rebroadcast each Monday at 12:00 p.m. and Thursday at 3:30 p.m.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Planning Office at 701.241.1474. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo Website at www.FargoND.gov/communitydevelopmentcommittee.

**COMMUNITY DEVELOPMENT COMMITTEE
MINUTES**

Regular Meeting:

Tuesday, August 17, 2021

The Regular Meeting of the Community Development Committee of the City of Fargo, North Dakota, was held in the Commission Chambers at City Hall at 2:30 p.m., Tuesday, August 17, 2021.

The Community Development Committee Members present or absent were as follows:

Present: Commissioner John Strand, Mayor Tim Mahoney (via conference call), Jennifer Benson, Linda Klebe, Michael Redlinger, Rocky Schneider (via conference call), Chris Brungardt, Samantha McDonald, Thomas Hill (United Way), Mark Puppe (HBA FM), Cindy Graffeo (DCP)

Absent: Ken Enockson

Chair Strand welcomed Members to the meeting and introductions were made.

Item 1. Approval of Minutes: Regular Meeting of April 20, 2021

Member Brundgardt moved the minutes of the April 20, 2021 Community Development Committee meeting be approved. Second by Member McDonald. All Members present voted aye and the motion was declared carried.

Item 2. Approve Meeting Schedule

Chair Strand presented the proposed 2021-2022 Community Development Committee meeting schedule.

Member Hill moved the 2021-2022 meeting schedule be approved as presented. Second by Member Brundgardt. All Members present voted aye and the motion was declared carried.

Item 3. Public Comment

No public comment was presented.

Item 4. Housing Strategies Presentations and Discussion

a. City Introduction

Planning and Development Director Nicole Crutchfield introduced the presentations on housing strategies.

b. Fargo Housing Authority

Jill Elliot and Chris Brundgardt presented.

c. North Dakota Continuum of Care

Shawnel Willer presented.

d. Cass Clay Community Land Trust

Trenton Gerards presented.

Ms. Crutchfield shared the purpose of these presentations is to be updated on the action our housing partners are doing, identify common barriers and needs, and develop a path to move forward.

Item 5. HUD Program Updates

Planning Coordinator Tia Braseth presented the Board with a laydown item of the August Staff Report.

Discussion was held on preparations and capacity of the local homeless shelters.

Item 6. Adjourn

The time at adjournment was 3:45 p.m.

MEMORANDUM

TO: Community Development Committee
FROM: Tia Braseth
DATE: November 9, 2021
RE: Staff Report

This agenda item is an effort to summarize and memorialize issues, concerns, or staff action related to the work of the Planning Department since the last meeting. During the meeting, the Chair may open for discussion or questions concerning these items.

1. COVID-19 Vaccinations

On September 24, the City of Fargo hosted a virtual COVID-19 public briefing with health care system leaders and elected officials, discussing critical hospital capacities, staffing shortages, monoclonal antibody rationing and an urgent appeal for area residents to utilize mitigation strategies (including vaccinations and masking while in indoor spaces). As both hospitalizations and positive cases of COVID-19 continue to increase steeply locally and statewide, residents are reminded to practice prevention measures to limit the spread of the virus in the community.

FCPH continues to conduct walk-in COVID-19 vaccine clinics on Tuesdays from noon – 6 pm and Fridays from 10 am – 2 pm at its main location of 1240 25th Street South, Fargo. While these are walk-in clinics, appointments are encouraged to streamline the registration process. Specific clinic information, including links to make an appointment, are available at: www.FargoCassPublicHealth.com/covidvaccine

Beginning Saturday, October 2, Fargo Cass Public Health (FCPH) will hold ‘Booster Blitz’ COVID-19 vaccine clinics. These clinics are intended solely for individuals recently announced by the Food and Drug Administration (FDA) as eligible to receive a booster dose. ‘Booster Blitz’ clinics will take place at the main FCPH location of 1240 25th Street South, Fargo, from 8 a.m. – 3 p.m. each Saturday in October. To streamline traffic flow, pre-registration is required and walk-ins will not be accepted. Additional information about ‘Booster Blitz’ clinics is available on the FCPH website: www.FargoCassPublicHealth.com/covidbooster.

2. Rental Assistance & Eviction Prevention

Anyone struggling to pay rent is encouraged to call 2-1-1 (FirstLink) to be connected to rental assistance and other eviction prevention programs currently available. They will direct individuals to the best-fit assistance, such as the North Dakota Rent Help program, <https://www.nd.gov/dhs/info/covid-19/rent-help.html>, or other assistance available through SENDCAA and Presentation Partners in Housing.

The High Plains Fair Housing Center also continues to offer an eviction prevention program to income-qualified residents living in Fargo (as well as Grand Forks and Bismarck). If eligible, potential eviction prevention services offered include referral to and help applying for rental assistance programs and/or



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connection to a lawyer at no cost for assistance in eviction court. Call the intake line at 701-203-1077 or toll free at 1-866-380-2738.

3. HUD Programs

The City has accepted \$1,697,107 in homeless assistance funds through HUD HOME-ARP and the State will be receiving \$7,768,864. These awards are in addition to the regular annual HOME allocations. A virtual town hall was held October 28 and staff is currently in the process of analyzing needs and preparing plans for both the HOME-ARP and 2022 HUD funds. The 2021 HUD award for CDBG and HOME is now available for activities approved in the 2021 Action Plan. Finally, the 2020 Consolidated Annual Performance & Evaluation Report was submitted to HUD on September 30, 2021. This report covers accomplishments throughout the 2020 program year (May 1, 2020 through April 30, 2021).

MEMORANDUM

TO: ALL DEPARTMENTS

FROM: ALBERT GIBSON, PLANNING AND DEVELOPMENT DEPARTMENT

DATE: NOVEMBER 1, 2021

SUBJECT: 2022 COMMUNITY DEVELOPMENT COMMITTEE MEETING SCHEDULE

Listed below are the Community Development Committee meeting dates for the calendar year 2022.

2022 Meeting Schedule

Community Development Committee Meetings
February 15, 2022
May 17, 2022
August 16, 2022
November 15, 2022
Community Development Committee meetings will be held the 3rd Tuesday of each month, on a quarterly basis, at 2:30 p.m., in the Commission Chambers at City Hall.