

Fargo Public Library Board of Directors
Agenda for Tuesday October 21, 2025
4:00p.m.
Fargo City Commission Chambers
225 4th St North
Fargo, ND 58102

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|---|---------------|
| 1. Approve Order of the Agenda | Action |
| 2. Minutes of the August 19 Meeting | Action |
| 3. Public Comment | |
| 4. Staff Report- Megan Lass | |
| 5. Director's Report | |
| 6. Unfinished Business | |
| A. None | |
| 7. New Business | |
| A. Rules of Conduct Policy Draft | Action |
| B. Registration Policy Draft | Action |
| C. Main Coffee Space Repurposing Project Update | |
| 8. Statistical Reports | |
| A. September Usage | |
| B. September Financials | |
| 9. Friends of the Library Report | |
| 10. Next Regular Meeting: November 18 | |
| 11. Adjourn | |

**Fargo Public Library Board
Minutes for Tuesday, August 19, 2025
Fargo Public Library Community Room
101 4th Street North, Fargo, ND 58102**

Board Members Present: Amy Ouren, Hanna James , Jenna Reno John Rodenbiker, Kristen Schipper, and Wanda Mengelkoch

Board Members Absent: Paul Jensen

Staff: Tim Dirks, Cindy Haff, Megan Lass

Board President Amy Ouren called the meeting to order at 4:00 p.m. A quorum was met.

Order of the Agenda

John Rodenbiker moved to approve the order of the agenda; Hannah James seconded the motion. The motion carried.

Minutes of the July 15 Regular Meeting

Kristen Schipper moved to approve the minutes of the Jul 15 Regular Meeting; John Rodenbiker seconded the motion. The motion carried.

Public Comment

There was no one present for public comment

Staff Report

Megan Lass presented highlights of staff updates and events including:

- Programming
 - Summer Reading Program Highlights
 - 62,414 Days Read
 - 598 Adult Registrations with 257 Completed Challenges
 - 202 Teen Registrations with 89 Completed Challenges
 - 1403 Child Registrations with 671 Completed Challenges
 - One Book One Community Upcoming Events
 - Thirteen Strings from Scandinavia (Sept 6, 2 pm @ Main)
 - Tea Time Book Club (Sept 8)
 - Children's
 - Troll Story time (Sept 13, 10am @ Carlson)
 - AARP Events
 - Six Pillars of Brain Health (Aug 20, 1:30 pm @ Carlson)
 - A Home Fit for Aging (Sep 10, 3:30 pm @ Carlson)
 - Multigenerational
 - Mario Kart 8 Deluxe Tournament (Aug 30 @ Main)
 - Jr Bracket (13 and under) – Noon
 - Sr Bracket (14 and up) – 2pm

Director's Report

Director Tim Dirks highlighted collaborative meetings with the West Fargo Library Director as well as representatives of the Red Cross

Unfinished business

There was no unfinished business

New Business

- 2026 Budget Update
 - Director Dirks gave the final budget cut total for the Library as \$241,858. While there will be no branch closures or staff reduction, the cuts will still be felt deeply. The cuts will be in:
 - Electronic Databases
 - Maintenance Service Contracts
 - ILS Development
 - Processing/Technical Services
 - Collections from all branches
 - Contract Security for Carlson
- Meeting Room Policy and Application
 - The Meeting Room policy and application form were updated in accordance with the fee structure changes approved at last month's Board meeting.
 - Wanda Mengelkoch moved to approve the fees as recommended. John Rodenbiker seconded the motion. The motion was approved unanimously

Statistical Reports

July Usage

Director Tim Dirks noted an increase in program attendance and volunteer hours for the year

July Financials

Director Tim Dirks with 58% of the year complete, our budget is at 55.33% spent. He noted continued gifts from the Friends of the Fargo Public Library with our sincere thanks.

Friends of the Library Report

- Friends President Marisa Nygord highlighted some accomplishments over the past month
 - Program Sponsorship
 - One Book One Community
 - Summer Reading Program Wrap up
 - Tuesdays for Toddlers
 - Jazz into Fall
- \$2000 Grant received from the FM Development Foundation
- The Fall Book Sale will be held Oct 23-25, with the Bag Sale being on Oct 25
 - Donations are needed specifically in Novels and Children's Book
- There is still 1 Board position open.

Next Regular Meeting Tuesday, September 16 at 4pm in the Fargo City Commission Chambers.

The meeting adjourned at 4:15 p.m.

Respectfully submitted,
Cindy Haff

Staff Report
October 2025 Library Board Meeting

Staffing:

- Interviewing for an open branch Library Associate I position

Community Engagement:

- **Trick or Treat Wish Walk**, October 25, 10am-2pm – Downtown library is a stop on this annual fundraiser for Make a Wish
- **Trunk or Treat**, October 26, 2-5pm - Bonanzaville
- **City Benefits Fair**, November 6 – sharing resources with other departments of the City
- **Pangea**, November 15, 10am-4pm – Hjemkomst Center

Programming:

Upcoming Featured Events & Programs (for a full list of all upcoming activities, visit FargoLibrary.org):

Children

- **Meet Comet the Miniature Horse**, November 1, 10:30am – Carlson branch. Come to the library to meet Comet the miniature horse at our open house event! Comet is a therapy horse who will be visiting the Dr. James Carlson Library with his owner, Terry Carbone. Stop by to say hello, have your photo taken with Comet, and making a horse craft to remind you of your visit!
- **Libraries Dance! Great Pumpkin Shuffle**, November 12, 6:30pm – Main Library. F-M Ballet and Gasper's School of Dance will be at the Main Library for movement and fun! These events are interactive with a brief dance lesson, followed by stories and snacks, so wear clothes/costumes you can move in! Dance storytimes are geared toward children ages 3 and up.

Teens

- **Teen Volunteering**, November 1, 1-3pm – Main Library. Teens, ages 12-18, are invited to volunteer once a month at the Fargo Public Library. Help the library, see behind the scenes, meet new people, and have fun while doing it!

Adults

- **Explore Your Norwegian Roots**, October 23, 6pm – Main Library. This introductory genealogy class will explore key topics like traditional Norwegian naming practices, the importance of place in family history research, and how to uncover your immigrant ancestors' origins in Norway. *This event is part of the One Book, One Community reading program.*
- **Virtual Trivia Murder Party on Discord**, October 31, 7pm – online. Are you smarter than a serial killer? Answer trivia questions correctly to escape a serial killer who has you trapped in a hotel. Have some Halloween fun from the comfort of your own home and join us on Discord.
<https://discord.gg/2fVa7wMfdJ>
- **Escaping Misinformation**, November 6, 6pm – Carlson branch. Learn how to identify misinformation, uncover your own susceptibilities, and build resilience through this fun, interactive gamified event. During the session, work with others to solve puzzles, crack clues, and complete an investigation involving AI-generated photos, misleading headlines, and social media bots.

- **Trends in Frauds in Scams with AARP**, November 12, 1:30pm. The AARP Fraud Watch Network is working to empower you in the fight against identity theft with proven resources and tools to help you spot and avoid identity theft and fraud. This session will arm you with the latest data on fraud trends and provide tips and resources to protect yourself and your family. Register at <https://events.aarp.org/Trends11-12-25>
- **Folded Fabric Tree Ornament**. Make a no-sew fabric ornament to decorate a tree or gift!
 - November 8, 10am – Carlson branch
 - November 10, 6pm – Northport branch
- **Oh, the Horror! Creepy Cinema Classics**. Come for the thrills and chills these iconic classic horror films are known for! Local film critic Matt Olien hosts the film series and leads a short discussion following each screening.
 - November 8 - *Curse of the Demon* (1957)
 - November 15 – *Rosemary's Baby* (1968)
 - November 22 – *The Omen* (1976)
 - November 29 – *The Shining* (1980)
- **Scissors and Stories Collage Workshop**, November 15, 10am – Main Library. Join us for a collage workshop led by local artist Sacred Chaos. Sacred Chaos creates intuitive, colorful collages from vintage magazines, comics, and books. All collage materials will be provided. Space is limited, registration opens November 1.
- **Book Clubs:**
 - History Reading Club, October 28 – *King Leopold's Ghost* by Adam Hochschild
 - Tea Time Book Club, November 3 – *Weyward* by Emilia Hart
 - Sense of Place, November 6 – *Whiskey Tender* by Deborah Jackson Taffa
 - Diverse Perspectives, November 13 – 6:30pm – *The Berry Pickers* by Amanda Peters

Multigenerational

- **Color Our World Library Card Design Contest update**. Public voting is complete and three limited edition library card designs have been chosen.
 - 945 individuals voted (online and in-person)
 - New designs will be announced October 30
 - The limited-edition cards will be available in January 2026 to coincide with the library's 125th anniversary celebration

FPL DIRECTOR'S REPORT

October 21, 2025

Director's Activities:

On Vacation 10.6.2025 – 10.12.2025

Goal 1 Professional & Organizational:

9.17.2025 Provided Branch Open Discussion Hours

9.19.2025 Moderated All Staff Meeting

9.22.2025 Provided Annual Discussion with Deputy Director

9.23.2025 Moderated Library Dept. Heads Meeting

9.23.2025 Provided Annual Discussion with Collection Development/Tech Services Manager

9.30.2025 Moderated Library Dept. Heads Meeting

10.1.2025 Provided Annual Discussion with Branch Services Manager

10.2.2025 Provided Quarterly Check-In Discussion with Outreach & Volunteer Coordinator

10.14.2025 Moderated Library Dept. Heads Meeting

10.21.2025 Moderated Library Dept. Heads Meeting

Goal 4 Partnering:

9.24.2025 Moderated Red River Zoo Executive Committee Meeting

10.15.2025 Moderated Red River Zoo Executive Committee Meeting

Goal 5 Technology & Infrastructure:

9.18.25 Carlson Library Renovation Discussion

Service Policy **Rules of Conduct**

10.21.25 Draft

The Board of Directors believes that patrons of the Fargo Public Library have the right to use library materials and services without being disturbed or impeded by other library users; that patrons and staff have the right to a secure and comfortable environment; and that patrons and staff have the right to materials and facilities that are in good condition.

Rules

- Any behavior which is disruptive or which hinders use of the library is prohibited on library property. This includes, but is not limited to, loud or boisterous behavior, verbal or physical harassment, drunkenness, running, fighting, sleeping, exhibiting offensive personal hygiene and congregating in large groups. Appropriate attire must be worn (i.e. shoes and shirts)
- Use of all tobacco products is strictly prohibited in the library. Use of electronic cigarettes is also prohibited.
- The consumption of food within reasonable limits at the discretion of library staff is allowed. Authorized groups, with permission from library administration, may serve refreshments in the meeting room.
- Users of portable electronic devices may be asked to disable sounds so as not to create a disturbance for other customers.
- Telephones located at the public service desks are for business use only. Customers asking to use these phones are to be referred to the nearest courtesy phone. Exceptions to this policy will be made for children needing a ride home and for emergency situations.
- Animals, except those used to aid persons with disabilities or used in conjunction with library programs, are not permitted in the library.
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- Individuals who return items that are infested and/or damaged by pests will be ineligible to check out items and won't be allowed to visit any library location until the active infestation has been eliminated. The individual will also be responsible for the replacement costs of the infested and/or damaged items.
- Selling products or services and soliciting donations are not permitted on library property.
- Taking surveys, asking people to sign petitions and distributing leaflets, is not permitted on library property except in areas outside of library buildings.

- Parents are responsible for the behavior of their children while they are on library property. Children under the age of 10 must be attended by a parent or other responsible caregiver age 14 or older in the same service area at all times while on library property.
- The violation of federal or state laws or local ordinances will not be permitted on library property. Theft, vandalism, and mutilation of library property are criminal offenses which will be prosecuted. The library reserves the right to inspect all bags, purses, briefcases, backpacks, and other such items when staff members have reason to believe that this rule has been violated. The library is not responsible for personal belongings which are left unattended.
- Photography and video recording within library property is allowed as long as it does not unreasonably interfere with the rights of other patrons or prevent staff from serving patrons and/or performing their job responsibilities. Photography and video recording are prohibited in all restrooms.
- With the exception of law enforcement, the possession of firearms and/or dangerous weapons is prohibited on library property.
- Leaving packages, backpacks, luggage, or any other personal items unattended is not permitted. These unattended items may be disposed of.
- Bicycles, motorized recreational scooters, and shopping carts are not allowed within library buildings. Wheeled vehicles required for mobility are allowed.
- Use of rollerblades, roller skates, skateboards, non-motorized scooters, or other similar items within library buildings is prohibited.

For purposes of these rules of conduct, as to the Main Library, the term "library property" shall mean the public patron areas inside the building (as opposed to library-staff areas, administrative office areas, restricted areas, and the) and "outside the building" shall mean the area between the building and the property boundary on the east, south and west side of the building and the southerly edge of the Sodbuster walkway on the north side of the building. As to the Dr. James Carlson Library in south Fargo, the term "library property" shall mean the public patron areas inside the building (as opposed to staff areas, administrative office restricted areas) and outside the building shall mean the area between the building and the property boundary on all sides surrounding the building. As to the Northport Library in north Fargo, the term "library property" shall mean the public patron areas inside the library building space (as opposed to staff areas and administrative office restricted areas).

People whose actions violate these rules will be asked to stop such actions. The library has the legal right and authority to require anyone violating these Rules of Conduct to leave the library. Violation of these rules may result in temporary or indefinite trespass from the library pursuant to the Board of Directors' authority under Section 40-38-07 of

the North Dakota Century Code. Individuals who have been trespassed may contact the Library Director to appeal their trespassed status.

#007-2001

Approved 11-27-2001

Revised 02-22-2005

Revised 05-20-2008

Revised 02-16-2010

Revised 08-21-2012

Revised 09-18-2012

Revised 09-17-2013

Revised 08-19-2014

Reviewed 07-17-2018

Revised 11-19-2019

Revised 06-16-2020

Revised 06-15-2021

Revised 02-15-2022

Revised 06-21-2022

Revised 09-19-2023

Revised 05-21-2024

**Fargo Public Library Board
Action Item Summary Sheet**

What:

Explanation:

Director recommendation:

Board Discussion:

Approve as recommended

First motion made by: _____

Second motion made by: _____

Approve with changes

First motion made by: _____

Second motion made by: _____

Vote

In Favor: _____

Opposed: _____

Approved/Denied/Tabled/Postponed

Service Policy **Registration**

10/14/25 Draft

Types of Library Cards

Resident Library Card:

Fargo Public Library Resident cards are available for free to the following patrons:

- Residents of the City of Fargo
- Persons owning property in Fargo on which taxes are paid
- K—12 students in Fargo public and private schools whose residences are outside Fargo city limits

These cards are valid for five (5) years.

Reciprocal Library Card:

Reciprocal Library cards are available for free to the following patrons:

- Residents of the City of West Fargo, or persons owning property in West Fargo on which taxes are paid
- Residents of the 7-county area served by the Lake Agassiz Regional Library (LARL)

Users from these reciprocal libraries must present a valid library card from their home library. These library systems also extend the same benefit to cardholders from the Fargo Public Library. If residents of the LARL system and West Fargo choose not to have cards from their local library system, they will be charged the non-resident fee.

These cards are valid for five (5) years.

Non-Resident Library Card:

Individuals who do not qualify for a free Fargo Public Library card and who live outside the above-mentioned boundaries are eligible for a Non-Resident library card.

Non-Resident library cards are valid for one (1) year for a fee of \$60.00 per year.

Computer Access Cards:

Computer Access cards are issued to individuals age sixteen and older to use the library's public computer services. A Computer Access card provides up to four hours of computer access per day. This card has no borrowing privileges.

Most forms of ID are accepted, including temporary State ID, organizational and corporate ID, shelter ID, bus passes, photocopied ID and pictures of ID, as well as the acceptable picture IDs noted below.

These cards are valid for one (1) year.

Organizational Library Cards:

Organizational library cards are available to any business or institution operating within Fargo city limits. An organization must submit a brief letter of request on organizational letterhead. The authorized person who signs the application form is responsible for the

account. The organization is financially responsible for all materials checked out on that account.

Organizational cards are valid for three (3) years.

Student Digital Resources Card (K—12):

This card is available for free to K—12 students in Fargo public and private schools, including those whose residences may be outside the city limits, to access select online library resources. A teacher, librarian, or other school official may complete the Student Digital Resources card application form in lieu of parent or guardian, either at a library location or school. This card does not allow borrowing of physical items.

Contact the Children's Department directly for more information.

Outreach Library Card Services:

Applicants who reside within Fargo city limits and are unable to come to the Fargo Public Library due to a temporary or permanent disability may qualify for at-home registration. A member of the Outreach Department will visit eligible individuals to complete their library card registration.

Contact the Outreach Department directly for more information.

How to Get a Library Card

Applicants who are age sixteen and older must present an acceptable picture ID and proof of current residence. To finalize an online application, the applicant must present a current picture ID and proof of current residence at any Fargo Public Library location.

For applicants who are fifteen and younger, the parent or legal guardian of the child must present their own acceptable picture ID and proof of current residence.

Acceptable picture ID (must present one):

- Driver's license or non-driver's state ID
- Passport
- School photo ID
- College or university photo ID
- Tribal ID (with or without photo)
- Armed services photo ID
- Permanent resident photo ID
- State or Federal government-issued photo ID

Photocopied IDs or pictures of IDs are not accepted.

If the address on the photo ID is not current, additional address verification is required. Acceptable proof of address/residence includes, but is not limited to:

- Mail postmarked and addressed to the applicant
- Utility bill
- Rent receipt

- Bank statement

If proof of residence is not available, the library card will be mailed to the residence address to verify current address. Library services will remain limited until the address is verified.

A post office box is not acceptable proof of residency. General delivery is not accepted as an address.

To Renew Your Library Card:

Library services may be limited until renewal is completed.

- Patrons age sixteen and older must come into the library and show acceptable picture ID to renew the account. For patrons fifteen and younger, the child's parent or legal guardian must complete the process.
- To renew an Organizational library card, the authorized person must come into the library and show acceptable picture ID to update the account. If the authorized person has changed, an updated letter of the change must be submitted.
- Renewal of Student Digital Resources library cards is coordinated through the Children's Department.
- Renewal of Outreach library cards is coordinated through the Outreach Department.

If You Lose Your Card:

Please contact the Library immediately if your library card is lost or stolen, as you are responsible for any borrowed items. There is a \$1.00 fee for replacement library cards.

#003-2002

Approved 07-16-2002, Revised 01-28-2003, Revised 12-13-2005, Revised 04-16-2013, Revised 07-15-2014, Reviewed 06-19-2018, Revised 07-17-2018, Revised 02-19-2019, Revised 12-21-2021, Reviewed 03-19-2024, Revised 05-20-2025

**Fargo Public Library Board
Action Item Summary Sheet**

What:

Approve changes to the Registration policy

Explanation:

The new language reflects previous Library Board action related to nonresident library card fees.

Director recommendation:

Approve the changes to the Registration Policy as presented.

Board Discussion:

Approve as recommended ☐

First motion made by: _____

Second motion made by: _____

Approve with changes ☐

First motion made by: _____

Second motion made by: _____

Vote

In Favor: _____

Opposed: _____

Approved/Denied/Tabled/Postponed

Library Use 2025

New Registrations: 2,331
 Approx. Registered Patrons: 53,191

ATTENDANCE	Sep-25	Sep-24	% CHANGE	2025 YTD	2024 YTD	Diff.	% CHANGE
Door Count Main	15,652	17,251	-9%	149,690	165,903	(16,213)	-10%
Door Count Carlson	12,876	13,144	-2%	125,679	127,040	(1,361)	-1%
Door Count Northport	4,438	4,211	5%	42,334	40,743	1,591	4%
Outreach	417	411	1%	3,655	3,461	194	6%
Total	33,383	35,017	-5%	321,358	337,147	(15,789)	-5%

PROGRAM ATTENDANCE	# of Programs	Attendance	Attendance					
Adult Programs Main	19	666	200	233%	2,955	2,170	785	36%
Adult Programs Carlson	20	141	130	8%	1,790	1,547	243	16%
Adult Programs Northport	1	7	6	17%	279	200	79	40%
Teen Programs Main	2	-	8		172	225	(53)	-24%
Teen Programs Carlson	4	8	8	0%	248	118	130	110%
Teen Programs Northport	-	-	-	#DIV/0!	69	13	56	431%
Childrens Programs Main	15	256	386	-34%	3,932	4,583	(651)	-14%
Childrens Programs Carlson	10	338	170	99%	3,051	2,936	115	4%
Childrens Programs Northport	6	197	107	84%	1,036	1,285	(249)	-19%
Community Engagement	10	529	628	-16%	8,537	8,866	(329)	-4%
Outreach Department	1	39	68	-43%	694	823	(129)	-16%
Virtual/Passive Adult	2	188	175	7%	2,204	1,223	981	80%
Virtual/Passive Teen	3	49	34	44%	290	202	88	44%
Virtual/Passive Childrens	2	183	234	-22%	9,930	6,547	3,383	52%
Total	95	2,601	2,154	21%	35,187	30,738	4,449	14%

VOLUNTEER HOURS

Main	81	101	-20%	1,329	1,199	130	11%
Carlson	57	53	8%	556	443	113	26%
Outreach	44	70	-37%	490	585	(95)	-16%
Northport	-	-		-	-		
Total	182	224	-19%	2,375	2,227	148	7%

INTERNET SIGNUP

Main	2,285	2,997	-24%	21,186	26,400	(5,214)	-20%
Carlson	1,881	2,110	-11%	17,124	18,999	(1,875)	-10%
Northport	408	477	-14%	4,574	4,469	105	2%
Total	4,574	5,584	-18%	42,884	49,868	(6,984)	-14%

ELECTRONIC ACTIVITY

Web page hits	15,588	15,631	0%	151,548	186,694	(35,146)	-19%
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2025 Circulation

	Sep-25	Sep-24	Increase/ Decrease	% CHANGE	2025 YTD	2024 YTD	Increase/ Decrease	% Change YTD
PRINT								
MAIN								
Adult Nonfiction	2,357	2,410	(53)	-2.20%	23,092	25,030	(1,938)	-7.74%
Youth Nonfiction	1,948	1,880	68	3.62%	19,212	18,593	619	3.33%
Adult Fiction	6,011	5,882	129	2.19%	52,862	55,122	(2,260)	-4.10%
Youth Fiction	3,537	3,371	166	4.92%	35,283	35,943	(660)	-1.84%
Youth Reader	1,174	1,113	61	5.48%	10,933	12,038	(1,105)	-9.18%
Youth Picture Books	3,537	3,747	(210)	-5.60%	32,765	36,969	(4,204)	-11.37%
Adult Magazines	52	98	(46)	-46.94%	750	1,072	(322)	-30.04%
Youth Magazines	56	33	23	69.70%	337	250	87	34.80%
Subtotal	18,672	18,534	138	0.74%	175,234	185,017	(9,783)	-5.29%
OUTREACH								
Deposit	1,053	1,081	(28)	-2.59%	9,041	8,460	581	6.87%
CARLSON								
Adult Nonfiction	852	849	3	0.35%	8,331	8,531	(200)	-2.34%
Youth Nonfiction	1,162	1,264	(102)	-8.07%	12,077	12,182	(105)	-0.86%
Adult Fiction	3,177	3,193	(16)	-0.50%	29,796	30,586	(790)	-2.58%
Youth Fiction	2,773	2,728	45	1.65%	29,379	28,215	1,164	4.13%
Youth Readers	1,803	1,460	343	23.49%	16,425	15,446	979	6.34%
Youth Picture Books	3,381	3,581	(200)	-5.59%	31,061	31,594	(533)	-1.69%
Adult Magazines	68	94	(26)	-27.66%	522	583	(61)	-10.46%
Youth Magazines	12	26	(14)	-53.85%	184	267	(83)	-31.09%
Subtotal	13,228	13,195	33	0.25%	127,775	127,404	371	0.29%
NORTHPORT								
Adult Nonfiction	249	244	5	2.05%	2,467	2,569	(102)	-3.97%
Youth Nonfiction	275	293	(18)	-6.14%	2,640	3,472	(832)	-23.96%
Adult Fiction	885	938	(53)	-5.65%	8,618	9,109	(491)	-5.39%
Youth Fiction	408	359	49	13.65%	3,792	4,102	(310)	-7.56%
Youth Readers	359	323	36	11.15%	2,577	3,021	(444)	-14.70%
Youth Picture Books	681	643	38	5.91%	4,998	6,165	(1,167)	-18.93%
Adult Magazines	12	33	(21)	-63.64%	128	225	(97)	-43.11%
Youth Magazines	-	3	(3)	-100.00%	23	40	(17)	-42.50%
Subtotal	2,869	2,836	33	1.16%	25,243	28,703	(3,460)	-12.05%
TOTAL PRINT	35,822	35,646	176	0.49%	337,293	349,584	(12,291)	-3.52%

2025 Circulation

NONPRINT

OverDrive	30,375	24,267	6,108	25.17%	269,539	225,706	43,833	19.42%
Hoopla	-	2,159	(2,159)	-100.00%	-	24,818	(24,818)	-100.00%
Childrens Devices	15	12	3	25.00%	166	177	(11)	-6.21%
Kanopy	922	660	262	39.70%	6,923	7,257	(334)	-4.60%
Subtotal	31,312	27,098	4,214	15.55%	276,628	257,958	18,670	7.24%

MAIN

Adult DVD's	2376	2398	(22)	-0.92%	23,144	25,610	(2,466)	-9.63%
Youth DVD's	332	339	(7)	-2.06%	3,658	3,688	(30)	-0.81%
Video Games	217	220	(3)	-1.36%	2,161	2,245	(84)	-3.74%
Adult CD's	580	573	7	1.22%	4,459	4,708	(249)	-5.29%
Youth CD's	54	54	-	0.00%	502	614	(112)	-18.24%
Adult Books on CD	125	148	(23)	-15.54%	1,234	1,542	(308)	-19.97%
Youth Books on CD	338	251	87	34.66%	3,405	2,571	834	32.44%
Kits	257	256	1	0.39%	2,658	2,797	(139)	-4.97%
Subtotal	4,279	4,239	40	0.94%	41,221	43,775	(2,554)	-5.83%

CARLSON

Adult DVD's	1313	1250	63	5.04%	12,749	13,410	(661)	-4.93%
Youth DVD's	464	498	(34)	-6.83%	5,092	4,704	388	8.25%
Video Games	265	261	4	1.53%	2,641	2,319	322	13.89%
Adult CD's	232	225	7	3.11%	2,127	2,183	(56)	-2.57%
Youth CD's	89	71	18	25.35%	649	683	(34)	-4.98%
Adult Books on CD	47	94	(47)	-50.00%	620	927	(307)	-33.12%
Youth Books on CD	352	247	105	42.51%	2,900	2,375	525	22.11%
Kits	204	175	29	16.57%	1,892	1,753	139	7.93%
Subtotal	2,966	2,821	145	5.14%	28,670	28,354	316	1.11%

NORTHPORT

Adult DVD's	495	482	13	2.70%	5,397	5,374	23	0.43%
Youth DVD's	76	77	(1)	-1.30%	738	764	(26)	-3.40%
Video Games	57	101	(44)	-43.56%	786	708	78	11.02%
Adult CD's	2	68	(66)	-97.06%	658	937	(279)	-29.78%
Youth CD's	0	20	(20)	-100.00%	-	137	(137)	-100.00%
Adult Books on CD	0	21	(21)	-100.00%	163	325	(162)	-49.85%
Youth Books on CD	136	143	(7)	-4.90%	1,319	1,333	(14)	-1.05%
Kits	24	22	2	9.09%	315	312	3	0.96%
Subtotal	790	934	(144)	-15.42%	9,376	9,890	(514)	-5.20%

TOTAL NONPRINT

	39,347	35,092	4,255	12.13%	355,895	339,977	15,918	4.68%
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INTERLIBRARY LOAN

Borrowed	251	223	28	12.56%	2,189	2,206	(17)	-0.77%
Loaned	312	375	(63)	-16.80%	3,143	3,414	(271)	-7.94%
Subtotal	563	598	(35)	-5.85%	5,332	5,620	(288)	-5.12%

RENEWALS

	36,591	12,429	24,162	194.40%	130,044	115,612	14,432	12.48%
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TOTAL CIRCULATION

	112,323	83,765	28,558	34.09%	828,564	810,793	17,771	2.19%
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2025 Donation Summary

101-0000-365.60-00	REVENUE	Carried Forward	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	13th P	TOTAL
LPLEDG	Endowment	0					26,260		125							26,385
LDONUN	Unrestricted Donations	38,909	205	370		70	1,848	10	205	5	10,255					51,877
LDONSP	Restricted Donations	34,751	1,000	295	106	4,575	5,918	2,100	3,030	7,500	1,300					60,575
	Grants	0														0
	Total	73,660	1,205	665	106	4,645	34,026	2,110	3,360	7,505	11,555	0	0	0	0	138,836

	EXPENSE		JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	13th P	TOTAL	BALANCE
101-7019-463.38-99	FM Area Foundation						897	13,098								13,995	
101-7019-463.38-99	Other Services										6,900					6,900	
101-7019-463.43-21	Computer Equip															0	
101-7019-463.54-11	Marketing					300	200			775	300					1,575	
101-7019-463.61-40	General Supplies			4,001							4,500					8,501	
101-7019-463.61-43	Programming		268	309	924	997	393	1,094	3,325	1,138	3214					11,661	
101-7019-463.61-70	Books & Materials		2,475	324				75	616	1,028						4,518	
101-7019-463.68-10	Miscellaneous															0	
101-7019-463.68-10	Staff Development		30	217	30	236	30	354	30	310	30					1,267	
	Grant Expenses															0	
	Total		2,773	4,850	954	1,533	1,520	14,620	3,971	3,251	14,944	0	0	0	0	48,416	90,420

Fargo Public Library 2025 Total Expenses					
75% OF YEAR LAPSED					
SUMMARY OF EXPENSE VS. AGGREGATE BUDGET					
2025					
2025					
Account	Budget Line	Total YTD	Total YTD Expenses + Encumbrances	Total Budget	%
Full time staff	11-00	\$ 1,791,295	\$ 1,791,295	\$ 2,555,135	70.11%
Full time overtime	11-01	\$ 204	\$ 204	\$ -	
Full time banked sick	11-02	\$ -	\$ -	\$ 25,114	0.00%
Part time w/benefits	13-00	\$ 432,271	\$ 432,271	\$ 560,166	77.17%
Part time w/benefits overtime		\$ 50	\$ 50	\$ -	
Part time banked sick		\$ -	\$ -	\$ 228	0.00%
Part time seasonal no benefits	14-00	\$ 25,127	\$ 25,127	\$ 55,202	45.52%
Health insurance	20-01	\$ 243,112	\$ 243,112	\$ 348,468	69.77%
Dental insurance	20-03	\$ 18,240	\$ 18,240	\$ 23,343	78.14%
Long Term Disability	20-04	\$ 5,127	\$ 5,127	\$ 6,907	74.22%
Auto Allowance	20-05	\$ 636	\$ 636	\$ 900	70.61%
FICA 6.2%	21-01	\$ 133,944	\$ 133,944	\$ 190,492	70.31%
Medicare 1.45%	21-02	\$ 31,326	\$ 31,326	\$ 44,551	70.31%
City Pension	22-01	\$ 23,603	\$ 23,603	\$ 33,416	70.63%
NDPERS Pension	22-04	\$ 173,981	\$ 173,981	\$ 249,408	69.76%
NDPERS & City Pension	22-05	\$ 4,761	\$ 4,761	\$ 6,742	70.62%
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	
NDPERS DC Required Cont.	22-10	\$ 1,226	\$ 1,226	\$ -	
NDPERS DC Addlt Contrib	22-11	\$ 228	\$ 228	\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	
Life insurance	26-00	\$ -	\$ -	\$ 800	0.00%
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ 1,000	0.00%
Security Services	38-61	\$ 107,565	\$ 107,565	\$ 134,329	80.08%
Other Services	38-99	\$ 19,238	\$ 23,163	\$ 15,750	147.07%
Water Sewer	41-05	\$ 4,643	\$ 4,643	\$ 6,500	71.43%
General equip repair	43-20	\$ -	\$ -	\$ 3,000	0.00%
General equip repair (computer)	43-21	\$ 4,925	\$ 6,381	\$ 29,266	21.81%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	
Maintenance service	43-50	\$ 66,651	\$ 72,244	\$ 51,360	140.66%
Land and building rent	44-10	\$ 62,720	\$ 82,622	\$ 82,662	99.95%
Property insurance	52-10	\$ 10,212	\$ 10,212	\$ 28,753	35.52%
Automobile liability	52-20	\$ 373	\$ 373	\$ 359	103.90%
General liability	52-30	\$ 11,874	\$ 11,874	\$ 11,547	102.84%
Cellular phone service	53-20	\$ 4,488	\$ 4,488	\$ 5,400	83.11%
Other communications	53-60	\$ 360	\$ 360	\$ 2,600	13.85%
ILS Development	53-61	\$ -	\$ -	\$ 46,150	0.00%
Minitex/OCLC	53-62	\$ 22,254	\$ 22,254	\$ 21,600	103.03%
Marketing	54-11	\$ 31,318	\$ 31,318	\$ 41,500	75.47%
In state travel	56-60	\$ 2,217	\$ 2,217	\$ 3,500	63.34%
Out of state travel	57-60	\$ 8,305	\$ 8,305	\$ 7,500	110.74%
Due & membership in state	59-10	\$ 2,295	\$ 2,295	\$ 2,100	109.29%
Dues/membership out state	59-11	\$ 2,544	\$ 2,544	\$ 2,000	127.20%
Seminar & conf in state	59-20	\$ 1,785	\$ 1,785	\$ 2,500	71.38%
Seminar & conf out state	59-21	\$ 1,175	\$ 1,175	\$ 2,750	42.73%
Office supplies	61-10	\$ 25,616	\$ 25,616	\$ 31,500	81.32%
Medical supplies	61-20	\$ 422	\$ 422	\$ 600	70.39%
General supplies	61-40	\$ 24,223	\$ 24,223	\$ 35,000	69.21%
Program materials	61-43	\$ 29,761	\$ 29,961	\$ 41,000	73.08%
Materials Processing	61-44	\$ 36,991	\$ 36,991	\$ 64,569	57.29%
Postage	61-50	\$ 12,179	\$ 12,179	\$ 15,300	79.60%
Books & periodicals	61-70	\$ 505,551	\$ 505,607	\$ 788,200	64.15%
Gasoline		\$ 279	\$ 279	\$ 550	50.67%
Natural gas	62-50	\$ 33,039	\$ 33,039	\$ 81,153	40.71%
Electricity	62-51	\$ 80,787	\$ 80,787	\$ 124,265	65.01%
Miscellaneous	68-10	\$ 977	\$ 977	\$ 2,000	48.84%
Safety compliance	68-50	\$ -	\$ -	\$ 100	0.00%
Bad Debt		\$ -	\$ -	\$ -	
Capital Outlay - Equipment		\$ -	\$ -	\$ -	
Capital Outlay - Computer Software	74-10	\$ -	\$ -	\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	
		\$ 3,999,897	\$ 4,031,029	\$ 5,787,235	69.65%

Fargo Public Library 2025 Total Expenses									
75% OF YEAR LAPSED									
EXPENSE VS. BUDGET									
2025									
MAIN									
Account	Budget Line	June	July	August	September	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 149,641	\$ 150,510	\$ 150,275	\$ 151,557	\$ 1,375,916		\$ 2,026,971	68%
Full time overtime	11-01	\$ 41	\$ -	\$ -	\$ 36	\$ 204		\$ -	
Full Time banked sick	11-02	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 22,161	0%
Part time w/benefits	13-00	\$ 31,300	\$ 32,032	\$ 32,273	\$ 31,950	\$ 294,211		\$ 384,136	77%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ 19	\$ 50		\$ -	
Part Time Banked Sick	13-02	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 228	0%
Part time seasonal no benefits	14-00	\$ 1,540	\$ 2,167	\$ 2,100	\$ 2,146	\$ 16,589		\$ 40,056	41%
Health insurance	20-01	\$ 19,344	\$ 19,524	\$ 19,394	\$ 19,723	\$ 168,978		\$ 261,945	65%
Dental insurance	20-03	\$ 1,525	\$ 1,529	\$ 1,548	\$ 1,559	\$ 13,269		\$ 17,064	78%
Long Term Disability	20-04	\$ 417	\$ 418	\$ 418	\$ 422	\$ 3,866		\$ 5,364	72%
Auto Allowance	20-05	\$ 69	\$ 69	\$ 69	\$ 69	\$ 636		\$ 900	71%
FICA 6.2%	21-01	\$ 10,849	\$ 10,980	\$ 10,978	\$ 11,133	\$ 100,606		\$ 148,193	68%
Medicare 1.45%	21-02	\$ 2,537	\$ 2,568	\$ 2,567	\$ 2,604	\$ 23,529		\$ 34,658	68%
City Pension	22-01	\$ 1,816	\$ 1,816	\$ 1,816	\$ 1,816	\$ 16,649		\$ 23,570	71%
NDPERS Pension	22-04	\$ 14,078	\$ 14,166	\$ 14,120	\$ 14,172	\$ 130,783		\$ 195,595	67%
NDPERS & City Pension	22-05	\$ 519	\$ 519	\$ 519	\$ 519	\$ 4,761		\$ 6,742	71%
Actuarial Contributions	22-06				\$ -	\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ 212	\$ 245	\$ 282	\$ 293	\$ 1,226		\$ -	
NDPERS DC Addlt Contrib	22-11	\$ 40	\$ 45	\$ 42	\$ 41	\$ 228		\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 800	0%
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 500	0%
Security Services	38-61	\$ 9,475	\$ 9,960	\$ 9,621	\$ 9,701	\$ 72,716		\$ 97,429	75%
Other Services	38-99	\$ 998	\$ 3,596	\$ 2,139	\$ 975	\$ 17,998	\$ 3,925	\$ 15,000	146%
Water Sewer	41-05	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 3,000	0%
General equip repair (computer)	43-21	\$ 82	\$ 1,508	\$ 95	\$ 1,032	\$ 4,925		\$ 28,266	17%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ 1,874	\$ 1,665	\$ 1,433	\$ 2,091	\$ 66,474	\$ 5,593	\$ 49,560	145%
Land and building rent	44-10	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Property insurance	52-10	\$ 138	\$ -	\$ -	\$ -	\$ 8,831		\$ 22,191	40%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -	\$ 373		\$ 359	104%
General liability	52-30	\$ -	\$ -	\$ -	\$ -	\$ 11,874		\$ 11,547	103%
Cellular phone service	53-20	\$ 998	\$ -	\$ 943	\$ 472	\$ 4,488		\$ 5,400	83%
Other communications	53-60	\$ 80	\$ -	\$ 80	\$ 40	\$ 360		\$ 2,600	14%
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 46,150	0%
Minitex/OCLC	53-62	\$ -	\$ -	\$ 867	\$ -	\$ 22,254		\$ 21,600	103%
Marketing	54-11	\$ 4,042	\$ 5,737	\$ 3,600	\$ 1,471	\$ 31,318		\$ 41,500	75%
In state travel	56-60	\$ 193	\$ 246	\$ 144	\$ 566	\$ 2,217		\$ 3,500	63%
Out of state travel	57-60	\$ 88	\$ 6,261	\$ -	\$ -	\$ 8,305		\$ 7,500	111%
Due & membership in state	59-10	\$ 25	\$ 35	\$ -	\$ 300	\$ 2,295		\$ 2,100	109%
Dues/membership out state	59-11	\$ 210	\$ -	\$ -	\$ 215	\$ 2,544		\$ 2,000	127%
Seminar & conf in state	59-20	\$ 555	\$ 845	\$ -	\$ -	\$ 1,785		\$ 2,500	71%
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ -	\$ 1,175		\$ 2,750	43%
Office supplies	61-10	\$ 2,046	\$ 1,008	\$ 1,762	\$ 2,209	\$ 13,371		\$ 20,000	67%
Medical supplies	61-20	\$ -	\$ -	\$ -	\$ -	\$ 422		\$ 600	70%
General supplies	61-40	\$ 2,701	\$ 5,736	\$ 930	\$ 334	\$ 15,645		\$ 25,000	63%
Program materials	61-43	\$ 4,973	\$ 3,454	\$ 2,245	\$ 2,300	\$ 29,761	\$ 200	\$ 41,000	73%
Materials Processing	61-44	\$ 3,491	\$ 3,591	\$ 2,621	\$ 4,038	\$ 36,991		\$ 64,569	57%
Postage	61-50	\$ -	\$ 5,000	\$ -	\$ 30	\$ 10,179		\$ 11,000	93%
Books & periodicals	61-70	\$ 36,151	\$ 55,340	\$ 20,669	\$ 55,547	\$ 386,637	\$ 56	\$ 596,975	65%
Gasoline	62-10	\$ 48	\$ 45	\$ 31	\$ 30	\$ 279		\$ 550	51%
Natural gas	62-50	\$ 1,293	\$ 1,155	\$ 1,112	\$ 1,230	\$ 19,524		\$ 42,500	46%
Electricity	62-51	\$ 5,499	\$ 8,786	\$ 9,988	\$ 8,738	\$ 50,312		\$ 78,000	65%
Miscellaneous	68-10	\$ 437	\$ -		\$ (62)	\$ 977		\$ 2,000	49%
Safety compliance	68-50	\$ -	\$ -			\$ -		\$ 100	0%
Bad Debt		\$ -	\$ -			\$ -		\$ -	
Capital Outlay - Machinery & Equipment		\$ -	\$ -			\$ -		\$ -	
Capital Outlay - Computer Software	74-10	\$ -	\$ -			\$ -		\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -			\$ -		\$ -	
		\$ 309,327	\$ 350,554	\$ 294,679	\$ 329,316	\$ 2,975,530	\$ 9,774	\$ 4,416,129	68%

Fargo Public Library 2025 Total Expenses 75% OF YEAR LAPSED EXPENSE VS. BUDGET 2025 CARLSON									
Account	Budget Line	June	July	August	September	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 29,790	\$ 30,803	\$ 30,366	\$ 30,386	\$ 277,788		\$ 408,775	68%
Full time overtime	11-01	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
full Time Banked Sick	11-02	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 2,953	0%
Part time w/benefits	13-00	\$ 11,009	\$ 9,653	\$ 9,535	\$ 10,184	\$ 89,116		\$ 114,982	78%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Part Time Banked Sick	13-02	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ 980	\$ 812	\$ 1,068	\$ 938	\$ 8,539		\$ 15,146	56%
Health insurance	20-01	\$ 6,012	\$ 6,354	\$ 6,273	\$ 6,186	\$ 54,072		\$ 69,883	77%
Dental insurance	20-03	\$ 385	\$ 395	\$ 390	\$ 392	\$ 3,343		\$ 4,368	77%
Long Term Disability	20-04	\$ 91	\$ 92	\$ 92	\$ 93	\$ 837		\$ 1,150	73%
Auto Allowance	20-05	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
FICA 6.2%	21-01	\$ 2,468	\$ 2,429	\$ 2,412	\$ 2,447	\$ 22,177		\$ 31,971	69%
Medicare 1.45%	21-02	\$ 577	\$ 568	\$ 564	\$ 572	\$ 5,187		\$ 7,478	69%
City Pension	22-01	\$ 758	\$ 758	\$ 758	\$ 758	\$ 6,954		\$ 9,846	71%
NDPERS Pension	22-04	\$ 2,900	\$ 2,868	\$ 2,817	\$ 2,879	\$ 25,925		\$ 37,104	70%
NDPERS & City Pension	22-05	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Addlt Contrib	22-11	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 500	0%
Security Services	38-61	\$ 4,593	\$ 4,657	\$ 4,707	\$ 4,583	\$ 34,849		\$ 36,900	94%
Other Services	38-99	\$ 34	\$ -	\$ 34	\$ 34	\$ 238		\$ 250	95%
Water Sewer	41-05	\$ 341	\$ 316	\$ 341	\$ 349	\$ 2,428		\$ 3,500	69%
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair (computer)	43-21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,456	\$ 1,000	146%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ -	\$ -	\$ -	\$ -	\$ 177		\$ 1,800	10%
Land and building rent	44-10	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Property insurance	52-10	\$ -	\$ -	\$ -	\$ -	\$ 1,220		\$ 5,712	21%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
General liability	52-30	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Cellular phone service	53-20	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Other communications	53-60	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Marketing	54-11	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
In state travel	56-60	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Out of state travel	57-60	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Due & membership in state	59-10	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Dues/membership out state	59-11	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf in state	59-20	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Office supplies	61-10	\$ 483	\$ 1,590	\$ 316	\$ 1,748	\$ 9,176		\$ 8,500	108%
Medical supplies	61-20	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
General supplies	61-40	\$ 339	\$ 150	\$ -	\$ 1,005	\$ 7,037		\$ 7,500	94%
Program materials	61-43	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Materials Processing	61-44	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Postage	61-50	\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000		\$ 4,300	47%
Books & periodicals	61-70	\$ 10,149	\$ 10,061	\$ 7,306	\$ 9,968	\$ 79,645		\$ 125,900	63%
Gasoline	62-10	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Natural gas	62-50	\$ 1,070	\$ 781	\$ 934	\$ 927	\$ 12,512		\$ 34,853	36%
Electricity	62-51	\$ 3,366	\$ 4,498	\$ 4,163	\$ 3,898	\$ 25,491		\$ 39,265	65%
Miscellaneous	68-10		\$ -		\$ -	\$ -		\$ -	
Safety compliance	68-50		\$ -		\$ -	\$ -		\$ -	
Bad Debt			\$ -		\$ -	\$ -		\$ -	
Capital Outlay - Equipment			\$ -		\$ -	\$ -		\$ -	
Capital Outlay - Computer Software	74-10		\$ -		\$ -	\$ -		\$ -	
Capital Outlay - Vehicles	74-20		\$ -		\$ -	\$ -		\$ -	
		\$ 75,344	\$ 78,787	\$ 72,076	\$ 77,347	\$ 668,711	\$ 1,456	\$ 973,636	69%

Fargo Public Library 2025 Total Expenses 75% OF YEAR LAPSED EXPENSE VS. BUDGET 2025 NORTHPORT									
Account	Budget Line	June	July	August	September	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 16,142	\$ 14,484	\$ 15,483	\$ 14,219	\$ 137,591		\$ 119,389	115%
Full time overtime	11-01	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Full time banked sick	11-02	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Part time w/benefits	13-00	\$ 5,000	\$ 5,584	\$ 5,332	\$ 4,861	\$ 48,944		\$ 61,048	80%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Part time banked sick		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Health insurance	20-01	\$ 2,657	\$ 2,134	\$ 2,346	\$ 2,105	\$ 20,063		\$ 16,640	121%
Dental insurance	20-03	\$ 191	\$ 177	\$ 188	\$ 175	\$ 1,629		\$ 1,911	85%
Long Term Disability	20-04	\$ 48	\$ 45	\$ 48	\$ 44	\$ 423		\$ 393	108%
Auto Allowance	20-05	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
FICA 6.2%	21-01	\$ 1,257	\$ 1,202	\$ 1,244	\$ 1,141	\$ 11,161		\$ 10,328	108%
Medicare 1.45%	21-02	\$ 294	\$ 281	\$ 291	\$ 267	\$ 2,610		\$ 2,415	108%
City Pension	22-01	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS Pension	22-04	\$ 1,958	\$ 1,858	\$ 1,927	\$ 1,767	\$ 17,273		\$ 16,709	103%
NDPERS & City Pension	22-05	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Addlt Contrib	22-11	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Security Services	38-61	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Other Services	38-99	\$ -	\$ 34	\$ -	\$ -	\$ 1,002	\$ -	\$ 500	200%
Water Sewer	41-05	\$ 278	\$ 278	\$ 278	\$ 278	\$ 2,215		\$ 3,000	74%
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair (computer)	43-21	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Land and building rent	44-10	\$ 6,272	\$ 6,272	\$ 6,272	\$ 6,272	\$ 62,720	\$ 19,902	\$ 82,662	100%
Property insurance	52-10	\$ -	\$ -	\$ -	\$ -	\$ 161		\$ 850	19%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
General liability	52-30	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Cellular phone service	53-20	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Other communications	53-60	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Marketing	54-11	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
In state travel	56-60	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Out of state travel	57-60	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Due & membership in state	59-10	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Dues/membership out state	59-11	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf in state	59-20	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Office supplies	61-10	\$ 465	\$ 237	\$ 54	\$ 139	\$ 3,068		\$ 3,000	102%
Medical supplies	61-20	\$ -	\$ -		\$ -	\$ -		\$ -	
General supplies	61-40	\$ 113	\$ -	\$ 19	\$ -	\$ 1,542		\$ 2,500	62%
Program materials	61-43	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Materials Processing	61-44	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Postage	61-50	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Books & periodicals	61-70	\$ 4,552	\$ 4,585	\$ 2,194	\$ 5,516	\$ 39,268		\$ 65,325	60%
Gasoline	62-10	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Natural gas	62-50	\$ 47	\$ 38	\$ 36	\$ 36	\$ 1,002		\$ 3,800	26%
Electricity	62-51	\$ 623	\$ 687	\$ 680	\$ 669	\$ 4,984		\$ 7,000	71%
Miscellaneous	68-10	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Safety compliance	68-50	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Bad Debt		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Equipment		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Computer Software		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
		\$ 39,897	\$ 37,896	\$ 36,393	\$ 37,487	\$ 355,655	\$ 19,902	\$ 397,470	94%

Revenue 2025		
	Fees & Copies 101-0000-351.25-01	Misc. Revenue 101-0000-361.61-08
January	\$ 2,405.35	\$ 746.74
February	\$ 1,360.18	\$ 1,464.11
March	\$ 2,975.40	\$ 36.02
April	\$ 2,733.25	\$ 396.60
May	\$ 1,924.48	\$ 489.57
June	\$ 2,431.84	\$ 213.63
July	\$ 2,213.57	\$ 333.77
August	\$ 3,121.13	\$ 493.77
September	\$ 2,745.44	\$ 521.84
October		
November		
December		
	\$ 21,910.64	\$ 4,696.05

Total \$ 26,606.69