

Fargo Public Library Board of Directors
Agenda for Tuesday January 20, 2026
4:00p.m.
Main Library Community Room
101 4th Street North
Fargo, ND 58102

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|---|---------------|
| 1. Approve Order of the Agenda | Action |
| 2. Minutes of the December 16 Meeting | Action |
| 3. Staff Report- Megan Lass | |
| 4. Director's Report | |
| 5. Unfinished Business | |
| A. None | |
| 6. New Business | |
| A. Rules of Conduct Policy Draft | Action |
| B. Library Card Registration Form Draft | Action |
| 7. Statistical Reports | |
| A. December Usage | |
| B. December Financials | |
| 8. Friends of the Library Report | |
| 9. Next Regular Meeting: February 17 | |
| 10. Public Comment | |
| 11. Adjourn | |

Fargo Public Library Board
Minutes for Tuesday, December 16, 2025
Fargo Public Library Community Room
101 4th Street North, Fargo, ND 58102

Board Members Present: John Rodenbiker, Paul Jensen, Wanda Mengelkoch, Kristen Schipper(online), & Jenna Reno (online)

Board Members Absent: Amy Ouren, Hanna James

Staff: Tim Dirks, Cindy Haff, Megan Lass, Jenilee Kanenwisher

Board Vice President John Rodenbiker called the meeting to order at 4:00 p.m. A quorum was met.

Order of the Agenda

Paul Jensen moved to approve the order of the agenda; Wanda Mengelkoch seconded the motion. The motion carried.

Minutes of the Nov. 18 Regular Meeting

Kristen Schipper moved to approve the minutes of the November 18 Regular Meeting; Paul Jensen seconded the motion. The motion carried.

Public Comment

Christopher Cohen presented concerns regarding the Library's "Top Leadership". He explained he had requested thru Open Records protocol the personnel records of said leadership and found troubling information. He believes the Board should be aware of this and advised the board review the personnel record on their own.

Staff Report

Megan Lass presented highlights of staff updates and events including:

- Staffing
 - We have a two open LAI position a Carlson. Interviewing is underway
 - The Outreach Librarian and Volunteer Coordinator position will be filled next year following Pam Strait's Dec 26 retirement after almost 25 years of service.
- Service Changes (effective Jan 1)
 - New fees for Non-Resident and Meeting Rooms
 - Losing Database access for several sites
 - Libby/Overdrive Access will be limited to City of Fargo residents
- Programming
 - Children
 - Happy Blue Year: A Bluey Noon Year
 - Dec 31, 10:30 AM at Main (with countdown to Noon)
 - Multigenerational
 - Gift Wrapping Session
 - Dec 23, 3-7pm at Carlson
 - 125TH Anniversary Celebration
 - Open House Jan 10, 11a-2p, Main

- Winter Reading Challenge (Happy Birthday, Fargo Public Library!)
 - Jan 5-Feb 28

Director's Report

Director Tim Dirks highlighted the Main Library Coffee Space Repurposing Project. He explained he is still working with Facilities to find ways to cut costs. He will be meeting with City Administration in the next few days concerning the project

Unfinished business

There was no unfinished business

New Business

- Jenilee Kanenwisher, Collections Development Manager gave a presentation on E-Content and how it will be effected by the upcoming budget cuts.

Statistical Reports

November Usage

Director Tim Dirks noted a general decrease in attendance for 2025 which directly corresponds to our closure on Sundays. In all, our circulation statistics were up by about 6% over last year.

November Financials

Director Tim Dirks noted with thanks to the Friends of the Fargo Public Library the programs which made use of their donations in the past month. He also noted with thanks the contributions of local patrons in the past month. With 92% of the year complete, our budget is 87% utilized. Our year-to-date revenue has exceeded 2025 expectations.

Friends of the Library Report

Friends President Marisa Nygord was present to give the following highlights of 2025

- March Read In event was a huge success with over 80 participants on an exceptionally cold day
- Best ever Booksale this fall, with special note to Carlson Library
- FM Area Foundation Grant this summer of \$2000

Ms Nygord noted that while final numbers where not yet official, the FFPL was able to fund over \$25,000 in funding requests this year. (with many thanks from Director Dirks)

Finally, the Friends President wanted to personally thank the FFPL Board members and BookStore Manager for their diligent work over the past year.

Next Regular Meeting Tuesday, January 20 at 4pm in the Fargo Public Main Library Community Room
(Please note location change)

The meeting adjourned at 4:25 p.m.

Respectfully submitted,
Cindy Haff

Staff Report
January 2026 Library Board Meeting

Services:

- The Dial-a-Story program that was started during the pandemic will be ending January 31.

Staffing:

- Still in the middle of the hiring for two LA1 positions at the branches.

Programming:

Upcoming Featured Events & Programs (for a full list of all upcoming activities, visit FargoLibrary.org):

Children

- **Let's Paint Birds: Watercolor Painting**, January 31, 10:00am – Main Library. Professional artist and instructor Barbara Benda will teach and guide students through the process of sketching and watercolor painting a Black-capped Chickadee. Registration is required – class size is limited to 12 students.
- **Little Squirt Astronaut Training Academy**, February 14, 10:00am – Dr. James Carlson Library. NASA's Artemis Mission will soon send astronauts back to the moon for the first time in more than 50 years. But what does it take to be a NASA astronaut? A lot of training. See if you have the right stuff at our Astronaut Training Academy! This open house event is most appropriate for children ages 3-5.
- **Spanish Language Storytime**, February 14, 10:00am – Main Library. Educator Monica Olivares will share stories, songs, and activities in Spanish that celebrate the rich cultures of Latin America. Children will build vocabulary, develop early literacy skills, and explore traditions from Spanish-speaking countries. Perfect for bilingual families and new learners!

Teens

- **Teen Make and Take**, February 2 – all library locations. Register for a teen take and make, then pick up instructions and all the supplies you need for that project, plus a link to a Discord server where you can ask questions, chat, and show off your project. Register for the location where you'd like to pick up your supplies.
- **Creative Writing Workshop**, February 7, 10:00am – Dr. James Carlson Library. We all have stories to tell, but we don't all know how to tell them. Learn ways to share your stories, real or fictional, in this workshop designed just for teens. Then use what you've learned to polish your writing and submit it to Northern Narratives. Registration is required.

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Adults

- **My Fair Audrey: An Hepburn Film Series**, Saturdays at 2:00pm – Main Library. Audrey Hepburn lit up the screen in the 50s and 60s like no other. See some of her best performances in this series presented by film critic Matt Olien. Movies start at 2 pm in the Community Room. A short discussion follows each film.
 - January 24: *Charade* (1963)
 - January 31: *Two for the Road* (1967)
 - February 7: *Wait Until Dark* (1967)
- **Cozy Craft Series: Paper Piecing**. Make a small paper piecing project by hand sewing fabric using a paper template to create a precise design. Registration opened January 12.

- January 26, 6:00pm – Northport Library
- January 31, 10:00am – Dr. James Carlson Library
- **Trivia Night: History Edition**, January 26, 6:00pm – Main Library. Do you love history and trivia? Join us for an evening of questions that will test your knowledge of United States history, from the signing of the Declaration of Independence to the founding of the Fargo Public Library. We'll also feature special questions about the opening of the time capsule last year, which offered a glimpse into life 50 years ago. Trivia is open to individuals or teams ages 15 and older. There will be prizes for our top winners and snacks for all. Registration opened January 10 and can be done by calling the Main Library Information Desk.
- **Galentine's Day Celebration**, February 12, 6:00pm – Main Library. Treat yourself this Galentine's Day! Join us as we celebrate friendship with a waffle bar, faux-mosas, bath bomb-making station, crafts, and more! Or just sit back and indulge while watching *Legally Blonde*. Open to all adults and teens. No registration required,
- **First Wives Club and Craft**, February 14, 10:00am – Main Library. Create a book page craft and share some snacks while watching *First Wives Club*. All materials will be provided. Registration is required.
- **Cozy Craft Series: Hardanger Embroidery**. Hardanger is a beautiful Norwegian embroidery that has counted thread and cutwork. Learn the basic techniques in a beginner project.
 - February 17, 6:00pm – Northport Library
 - February 21, 2:00pm – Dr. James Carlson Library
- **Book Clubs:**
 - **History Reading Club**, Jan. 27 – *The Birth of Plenty: How the Prosperity of the Modern World Was Created* by William Bernstein
 - **Sense of Place**, Feb. 5 – *Under Ground* by Megan Marsnik
 - **Tea Time Book Club**, Feb. 9 – *The Mighty Red* by Louise Erdrich
 - **Diverse Perspectives**, Feb. 12 – *Democracy Awakening: Notes on the State of America* by Heather Cox Richardson
 - **Senior Book Club**, Feb. 17 – *The Retirement Plan* by Sue Hicenberg

Multigenerational

- **Fargo Public Library's 10th Annual Northern Narratives**. The Fargo Public Library is seeking submissions for our tenth annual Northern Narratives, a writing project that aims to inspire regional writers and serve as a community heirloom. We are accepting submissions February 1 through March 31 in three categories: fiction, nonfiction, and poetry. This program is open to adults and teens 13 years or older.

FPL DIRECTOR'S REPORT

January 20, 2026

Director's Activities:

- 12.22.25 Attended City Cabinet Meeting
- 1.5.26 Attended City Cabinet Meeting
- 1.5.26 Met with City Admin
- 1.7.26 Attended Narcan Training
- 1.10.26 Attended Library 125 Anniversary Open House Event

Goal 1 Professional & Organizational:

- 12.17.25 Moderated Branch Open Door Discussion Meeting
- 12.19.25 Attended Staff Holiday Event
- 12.23.25 Moderated Library Dept. Heads Meeting
- 12.30.25 Moderated Library Dept. Heads Meeting
- 1.6.26 Moderated Library Dept. Heads Meeting
- 1.7.26 Provided Open Door Office Hours
- 1.9.26 Attended All Staff Meeting
- 1.13.26 Moderated Library Dept. Heads Meeting
- 1.20.26 Moderated Library Dept. Heads Meeting

Goal 4 Partnering:

- 12.17.25 Moderated Red River Zoo Executive Committee Meeting
- 1.6.26 Moderated Red River Zoo Board Meeting
- 1.6.26 Attended Friends Board Meeting

Goal 5 Infrastructure:

- 12.29.25 Met with City Admin regarding coffee space repurposing project

**Fargo Public Library Board
Action Item Summary Sheet**

What:

Explanation:

Director recommendation:

Board Discussion:

Approve as recommended

First motion made by: _____

Second motion made by: _____

Approve with changes

First motion made by: _____

Second motion made by: _____

Vote

In Favor: _____

Opposed: _____

Approved/Denied/Tabled/Postponed

Service Policy **Rules of Conduct**

1.20.26 Draft

The Board of Directors believes that patrons of the Fargo Public Library have the right to use library materials and services without being disturbed or impeded by other library users; that patrons and staff have the right to a secure and comfortable environment; and that patrons and staff have the right to materials and facilities that are in good condition.

Rules

- Any behavior which is disruptive or which hinders use of the library is prohibited on library property. This includes, but is not limited to, loud or boisterous behavior, verbal or physical harassment, drunkenness, running, fighting, sleeping, exhibiting offensive personal hygiene and congregating in large groups. Appropriate attire must be worn (i.e. shoes and shirts)
- Use of all tobacco products is strictly prohibited in the library. **Use of electronic cigarettes, flavored air devices and all vaping devices is also prohibited.**
- The consumption of food within reasonable limits at the discretion of library staff is allowed. Authorized groups, with permission from library administration, may serve refreshments in the meeting room.
- Users of portable electronic devices may be asked to disable sounds so as not to create a disturbance for other customers.
- Telephones located at the public service desks are for business use only. Customers asking to use these phones are to be referred to the nearest courtesy phone. Exceptions to this policy will be made for children needing a ride home and for emergency situations.
- Animals, except those used to aid persons with disabilities or used in conjunction with library programs, are not permitted in the library.
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- Individuals who return items that are infested and/or damaged by pests will be ineligible to check out items and won't be allowed to visit any library location until the active infestation has been eliminated. The individual will also be responsible for the replacement costs of the infested and/or damaged items.
- Selling products or services and soliciting donations are not permitted on library property.
- Taking surveys, asking people to sign petitions and distributing leaflets, is not permitted on library property except in areas outside of library buildings.

- Parents are responsible for the behavior of their children while they are on library property. Children under the age of 10 must be attended by a parent or other responsible caregiver age 14 or older in the same service area at all times while on library property.
- The violation of federal or state laws or local ordinances will not be permitted on library property. Theft, vandalism, and mutilation of library property are criminal offenses which will be prosecuted. The library reserves the right to inspect all bags, purses, briefcases, backpacks, and other such items when staff members have reason to believe that this rule has been violated. The library is not responsible for personal belongings which are left unattended.
- Photography and video recording within library property is allowed as long as it does not unreasonably interfere with the rights of other patrons or prevent staff from serving patrons and/or performing their job responsibilities. Photography and video recording are prohibited in all restrooms.
- With the exception of law enforcement, the possession of firearms and/or dangerous weapons is prohibited on library property.
- Leaving packages, backpacks, luggage, or any other personal items unattended is not permitted. These unattended items may be disposed of.
- Bicycles, motorized recreational scooters, and shopping carts are not allowed within library buildings. Wheeled vehicles required for mobility are allowed.
- Use of rollerblades, roller skates, skateboards, non-motorized scooters, or other similar items within library buildings is prohibited.

For purposes of these rules of conduct, as to the Main Library, the term "library property" shall mean the public patron areas inside the building (as opposed to library-staff areas, administrative office areas, restricted areas, and the) and "outside the building" shall mean the area between the building and the property boundary on the east, south and west side of the building and the southerly edge of the Sodbuster walkway on the north side of the building. As to the Dr. James Carlson Library in south Fargo, the term "library property" shall mean the public patron areas inside the building (as opposed to staff areas, administrative office restricted areas) and outside the building shall mean the area between the building and the property boundary on all sides surrounding the building. As to the Northport Library in north Fargo, the term "library property" shall mean the public patron areas inside the library building space (as opposed to staff areas and administrative office restricted areas).

People whose actions violate these rules will be asked to stop such actions. The library has the legal right and authority to require anyone violating these Rules of Conduct to leave the library. Violation of these rules may result in temporary or indefinite trespass from the library pursuant to the Board of Directors' authority under Section 40-38-07 of

the North Dakota Century Code. Individuals who have been trespassed may contact the Library Director to appeal their trespassed status.

#007-2001

Approved 11-27-2001

Revised 02-22-2005

Revised 05-20-2008

Revised 02-16-2010

Revised 08-21-2012

Revised 09-18-2012

Revised 09-17-2013

Revised 08-19-2014

Reviewed 07-17-2018

Revised 11-19-2019

Revised 06-16-2020

Revised 06-15-2021

Revised 02-15-2022

Revised 06-21-2022

Revised 09-19-2023

Revised 05-21-2024

Revised 10-21-2025

Fargo Public Library Board Action Item Summary Sheet

What:

The removal of the "My child(ren) may not checkout DVDs check box on the library card application form.

Explanation:

With the advent of e-content videos and the student ID library card option, the option requesting that children be prevented from checking out DVDs can no longer be enforced. This creates a false expectations and should be removed.

Director recommendation:

Approve the removal of the no DVD checkout option per the library card application form.

Board Discussion:

Approve as recommended ☐

First motion made by: _____

Second motion made by: _____

Approve with changes ☐

First motion made by: _____

Second motion made by: _____

Vote

In Favor: _____

Opposed: _____

Approved/Denied/Tabled/Postponed

LIBRARY CARD APPLICATION



Adult (Ages 16 and up)

(Preferred) First Name	Middle Initial	Last Name		Date of Birth (MM-DD-YYYY) Month Day Year [] - [] - []		
Street Address		Apt/Unit #	City	State	Zip Code	
Secondary Address		Apt/Unit #	City	State	Zip Code	
Cell Phone	Alternate Phone		Driver's License or State ID Number			
Email Address			Optional Authorized Access: This adult (16+) can use my account			

Youth (Ages 15 and under)

(Preferred) First Name	Middle Initial	Last Name	Date of Birth (MM-DD-YYYY) Month Day Year [] - [] - []
(Preferred) First Name	Middle Initial	Last Name	Date of Birth (MM-DD-YYYY) Month Day Year [] - [] - []
(Preferred) First Name	Middle Initial	Last Name	Date of Birth (MM-DD-YYYY) Month Day Year [] - [] - []
(Preferred) First Name	Middle Initial	Last Name	Date of Birth (MM-DD-YYYY) Month Day Year [] - [] - []

Optional:

- ☐ This parent/guardian shares my responsibility for my child(ren)'s accounts: Name _____
- ☐ This adult (16+) can use my child(ren)'s accounts: Name _____
- ☐ ~~My child(ren) may NOT check out DVDs.~~

Borrower and Parent/Guardian Agreement:

In return for the privilege of borrowing materials from the Fargo Public Library, I agree:

- To present their card or accepted picture identification when borrowing material(s).
- To be responsible for all materials borrowed on their card and to reimburse the library for lost or damaged materials.
- To return library materials on time.
- To recognize that the library retains the right to suspend borrowing privileges.
- To notify the library promptly of a change in name, mailing address, email address, telephone number, or the loss of their library card.
- To recognize that the library will refer accounts of fees and charges due over \$500.00 to a collection agency.

As a parent or legal guardian of this youth borrower (age 15 or under), I agree: to take responsibility for children's/youths' reading, listening, and viewing. This responsibility rests with their parents/guardians.

Signature: _____ Date: _____

Staff Use Only

Adult Barcode: 2311100 _____

Initials _____ Proof of Reciprocity Shown (WF/LARL) _____

Mail card _____ Non-Resident (\$20 fee) _____

Youth #1 Barcode: 2311100 _____

Youth #2 Barcode: 2311100 _____

Youth #3 Barcode: 2311100 _____

Youth #4 Barcode: 2311100 _____

Library Use 2025

New Registrations: 360
 Approx. Registered Patrons: 52,040

ATTENDANCE	Dec-25	Dec-24	% CHANGE	2025 YTD	2024 YTD	Diff.	% CHANGE
Door Count Main	14,485	15,897	-9%	196,212	220,920	(24,708)	-11%
Door Count Carlson	9,637	10,754	-10%	160,086	168,594	(8,508)	-5%
Door Count Northport	3,728	3,859	-3%	53,779	51,104	2,675	5%
Outreach	394	372	6%	4,818	4,646	172	4%
Total	28,244	30,882	-9%	414,895	445,264	(30,369)	-7%

PROGRAM ATTENDANCE	# of Programs	Attendance	Attendance					
Adult Programs Main	15	158	166	-5%	3,751	3,742	9	0%
Adult Programs Carlson	16	117	145	-19%	2,151	1,967	184	9%
Adult Programs Northport	2	25	35	-29%	370	284	86	30%
Teen Programs Main	-	-	15	-100%	178	272	(94)	-35%
Teen Programs Carlson	5	21	5	320%	324	127	197	155%
Teen Programs Northport	-	-	-		69	35	34	97%
Childrens Programs Main	19	773	471	64%	6,165	6,799	(634)	-9%
Childrens Programs Carlson	7	170	275	-38%	4,070	4,516	(446)	-10%
Childrens Programs Northport	3	49	209	-77%	1,342	2,036	(694)	-34%
Community Engagement	4	188	18	944%	13,799	11,133	2,666	24%
Outreach Department	3	48	22	118%	872	1,001	(129)	-13%
Virtual/Passive Adult	1	138	14	886%	2,546	1,545	1,001	65%
Virtual/Passive Teen	2	28	27	4%	698	287	411	143%
Virtual/Passive Childrens	4	886	1,781	-50%	12,315	9,674	2,641	27%
Total	81	2,601	3,183	-18%	48,650	43,418	5,232	12%

VOLUNTEER HOURS

Main	83	111	-25%	1,595	1,543	52	3%
Carlson	28	16	75%	647	505	142	28%
Outreach	40	39	3%	604	723	(119)	-16%
Northport	-	-		-	-		
Total	151	166	-9%	2,846	2,771	75	3%

INTERNET SIGNUP

Main	2,207	2,433	-9%	28,365	35,230	(6,865)	-19%
Carlson	1,204	1,744	-31%	21,756	25,033	(3,277)	-13%
Northport	430	343	25%	5,940	5,547	393	7%
Total	3,841	4,520	-15%	56,061	65,810	(9,749)	-15%

ELECTRONIC ACTIVITY

Web page hits	14,268	14,688	-3%	195,127	232,811	(37,684)	-16%
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2025 Circulation

	Dec-25	Dec-24	Increase/ Decrease	% CHANGE	2025 YTD	2024 YTD	Increase/ Decrease	% Change YTD
PRINT								
MAIN								
Adult Nonfiction	2,040	2,183	(143)	-6.55%	29,638	32,216	(2,578)	-8.00%
Youth Nonfiction	1,430	1,480	(50)	-3.38%	24,145	24,109	36	0.15%
Adult Fiction	5,426	4,932	494	10.02%	68,974	71,391	(2,417)	-3.39%
Youth Fiction	2,842	2,704	138	5.10%	44,360	45,153	(793)	-1.76%
Youth Reader	946	794	152	19.14%	14,017	15,305	(1,288)	-8.42%
Youth Picture Books	2,900	2,927	(27)	-0.92%	42,195	47,739	(5,544)	-11.61%
Adult Magazines	89	94	(5)	-5.32%	1,019	1,313	(294)	-22.39%
Youth Magazines	12	16	(4)	-25.00%	398	313	85	27.16%
Subtotal	15,685	15,130	555	3.67%	224,746	237,539	(12,793)	-5.39%
OUTREACH								
Deposit	1,092	991	101	10.19%	12,026	11,640	386	3.32%
CARLSON								
Adult Nonfiction	717	733	(16)	-2.18%	10,580	11,026	(446)	-4.04%
Youth Nonfiction	971	861	110	12.78%	15,181	15,633	(452)	-2.89%
Adult Fiction	2,268	2,692	(424)	-15.75%	37,755	39,523	(1,768)	-4.47%
Youth Fiction	2,203	2,277	(74)	-3.25%	36,687	36,177	510	1.41%
Youth Readers	1120	1219	(99)	-8.12%	20,792	19,892	900	4.52%
Youth Picture Books	2,297	2,728	(431)	-15.80%	39,797	41,455	(1,658)	-4.00%
Adult Magazines	51	33	18	54.55%	689	804	(115)	-14.30%
Youth Magazines	26	9	17	188.89%	260	341	(81)	-23.75%
Subtotal	9,653	10,552	(899)	-8.52%	161,741	164,851	(3,110)	-1.89%
NORTHPORT								
Adult Nonfiction	298	242	56	23.14%	3,267	3,273	(6)	-0.18%
Youth Nonfiction	306	226	80	35.40%	3,473	4,141	(668)	-16.13%
Adult Fiction	868	821	47	5.72%	11,059	11,442	(383)	-3.35%
Youth Fiction	298	296	2	0.68%	4,751	4,911	(160)	-3.26%
Youth Readers	192	261	(69)	-26.44%	3,480	3,777	(297)	-7.86%
Youth Picture Books	451	575	(124)	-21.57%	6,733	7,906	(1,173)	-14.84%
Adult Magazines	3	9	(6)	-66.67%	162	278	(116)	-41.73%
Youth Magazines	1	12	(11)		25	62	(37)	-59.68%
Subtotal	2,417	2,442	(25)	-1.02%	32,950	35,790	(2,840)	-7.94%
TOTAL PRINT	28,847	29,115	(268)	-0.92%	431,463	449,820	(18,357)	-4.08%

2025 Circulation

NONPRINT

OverDrive	30,389	27,476	2,913	10.60%	360,257	304,738	55,519	18.22%
Hoopla	-	1,782	(1,782)	-100.00%	-	30,774	(30,774)	-100.00%
Childrens Devices	16	7	9	128.57%	216	226	(10)	-4.42%
Kanopy	913	531	382	71.94%	9,589	8,864	725	8.18%
Subtotal	31,318	29,796	1,522	5.11%	370,062	344,602	25,460	7.39%

MAIN

Adult DVD's	2360	2331	29	1.24%	30,112	33,425	(3,313)	-9.91%
Youth DVD's	300	318	(18)	-5.66%	4,523	4,898	(375)	-7.66%
Video Games	252	224	28	12.50%	2,856	2,993	(137)	-4.58%
Adult CD's	551	589	(38)	-6.45%	6,003	6,637	(634)	-9.55%
Youth CD's	70	26	44	169.23%	646	747	(101)	-13.52%
Adult Books on CD	114	156	(42)	-26.92%	1,563	1,968	(405)	-20.58%
Youth Books on CD	319	164	155	94.51%	4,431	3,225	1,206	37.40%
Kits	258	223	35	15.70%	3,425	3,606	(181)	-5.02%
Subtotal	4,224	4,031	193	4.79%	53,559	57,499	(3,940)	-6.85%

CARLSON

Adult DVD's	1232	1375	(143)	-10.40%	16,532	17,176	(644)	-3.75%
Youth DVD's	474	375	99	26.40%	6,602	6,174	428	6.93%
Video Games	248	262	(14)	-5.34%	3,392	3,117	275	8.82%
Adult CD's	316	181	135	74.59%	2,774	2,731	43	1.57%
Youth CD's	43	53	(10)	-18.87%	818	887	(69)	-7.78%
Adult Books on CD	49	54	(5)	-9.26%	779	1,161	(382)	-32.90%
Youth Books on CD	223	180	43	23.89%	3,840	2,973	867	29.16%
Kits	181	185	(4)	-2.16%	2,448	2,333	115	4.93%
Subtotal	2,766	2,665	101	3.79%	37,185	36,552	633	1.73%

NORTHPORT

Adult DVD's	591	569	22	3.87%	6,975	6,749	226	3.35%
Youth DVD's	71	57	14	24.56%	943	948	(5)	-0.53%
Video Games	86	87	(1)	-1.15%	1,011	949	62	6.53%
Adult CD's	-	113	(113)	-100.00%	659	1,221	(562)	-46.03%
Youth CD's	-	-	-	#DIV/0!	-	158	(158)	-100.00%
Adult Books on CD	-	29	(29)	-100.00%	164	497	(333)	-67.00%
Youth Books on CD	127	115	12	10.43%	1,719	1,657	62	3.74%
Kits	27	32	(5)	-15.63%	405	403	2	0.50%
Subtotal	902	1,002	(100)	-9.98%	11,876	12,582	(706)	-5.61%

TOTAL NONPRINT

	39,210	37,494	1,716	4.58%	472,682	451,235	21,447	4.75%
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INTERLIBRARY LOAN

Borrowed	200	226	(26)	-11.50%	2,816	2,898	(82)	-2.83%
Loaned	284	298	(14)	-4.70%	4,109	4,510	(401)	-8.89%
Subtotal	484	524	(40)	-7.63%	6,925	7,408	(483)	-6.52%

RENEWALS

	31,915	11,682	20,233	173.20%	228,849	151,186	77,663	51.37%
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TOTAL CIRCULATION

	100,456	78,815	21,641	27.46%	1,139,919	1,059,649	80,270	7.58%
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2025 Donation Summary

101-0000-365.60-00	REVENUE	Carried Forward	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	13th P	TOTAL
LPLEDG	Endowment	0					26,260		125							26,385
LDONUN	Unrestricted Donations	38,909	205	370		70	1,848	10	205	5	10,255	5	155	1,955		53,992
LDONSP	Restricted Donations	34,751	1,000	295	106	4,575	5,918	2,100	3,030	7,500	1,300		500	6,956		68,030
	Grants	0														0
	Total	73,660	1,205	665	106	4,645	34,026	2,110	3,360	7,505	11,555	5	655	8,911	0	148,407

	EXPENSE		JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	13th P	TOTAL	BALANCE
101-7019-463.38-99	FM Area Foundation						897	13,098								13,995	
101-7019-463.38-99	Other Services										6,900					6,900	
101-7019-463.43-21	Computer Equip															0	
101-7019-463.54-11	Marketing					300	200			775	300	395	505			2,475	
101-7019-463.61-40	General Supplies			4,001							4,500					8,501	
101-7019-463.61-43	Programming		268	309	924	997	393	1,094	3,325	1,138	3214	3,835	962			16,458	
101-7019-463.61-70	Books & Materials		2,475	324				75	616	1,028			211	568		5,297	
101-7019-463.68-10	Miscellaneous															0	
101-7019-463.68-10	Staff Development		30	217	30	236	30	354	30	310	30	94	30			1,391	
	Grant Expenses													438		438	
	Total		2,773	4,850	954	1,533	1,520	14,620	3,971	3,251	14,944	4,324	1,708	1,006	0	55,454	92,953

Fargo Public Library 2025 Total Expenses
92% OF YEAR LAPSED
SUMMARY OF EXPENSE VS. AGGREGATE BUDGET
2025

2025 Account	Budget Line	Total YTD	Total YTD Expenses + Encumbrances	Total Budget	%
Full time staff	11-00	\$ 2,477,937	\$ 2,477,937	\$ 2,555,135	96.98%
Full time overtime	11-01	\$ 233	\$ 233	\$ -	
Full time banked sick	11-02	\$ 27,630	\$ 27,630	\$ 25,114	110.02%
Part time w/benefits	13-00	\$ 590,273	\$ 590,273	\$ 560,166	105.37%
Part time w/benefits overtime		\$ 50	\$ 50	\$ -	
Part time banked sick		\$ -	\$ -	\$ 228	0.00%
Part time seasonal no benefits	14-00	\$ 35,407	\$ 35,407	\$ 55,202	64.14%
Health insurance	20-01	\$ 327,151	\$ 327,151	\$ 348,468	93.88%
Dental insurance	20-03	\$ 24,540	\$ 24,540	\$ 23,343	105.13%
Long Term Disability	20-04	\$ 7,074	\$ 7,074	\$ 6,907	102.41%
Auto Allowance	20-05	\$ 878	\$ 878	\$ 900	97.53%
FICA 6.2%	21-01	\$ 186,742	\$ 186,742	\$ 190,492	98.03%
Medicare 1.45%	21-02	\$ 43,674	\$ 43,674	\$ 44,551	98.03%
City Pension	22-01	\$ 32,588	\$ 32,588	\$ 33,416	97.52%
NDPERS Pension	22-04	\$ 239,365	\$ 239,365	\$ 249,408	95.97%
NDPERS & City Pension	22-05	\$ 6,574	\$ 6,574	\$ 6,742	97.51%
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	
NDPERS DC Required Cont.	22-10	\$ 2,215	\$ 2,215	\$ -	
NDPERS DC Addtl Contrib	22-11	\$ 431	\$ 431	\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	
Life insurance	26-00	\$ -	\$ -	\$ 800	0.00%
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ 1,000	0.00%
Security Services	38-61	\$ 149,342	\$ 149,342	\$ 134,329	111.18%
Other Services	38-99	\$ 29,646	\$ 31,726	\$ 15,750	201.44%
Water Sewer	41-05	\$ 6,441	\$ 6,441	\$ 6,500	99.09%
General equip repair	43-20	\$ -	\$ -	\$ 3,000	0.00%
General equip repair (computer)	43-21	\$ 15,677	\$ 15,677	\$ 29,266	53.57%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	
Maintenance service	43-50	\$ 71,540	\$ 71,540	\$ 51,360	139.29%
Land and building rent	44-10	\$ 75,530	\$ 82,622	\$ 82,662	99.95%
Property insurance	52-10	\$ 25,883	\$ 25,883	\$ 28,753	90.02%
Automobile liability	52-20	\$ 373	\$ 373	\$ 359	103.90%
General liability	52-30	\$ 11,874	\$ 11,874	\$ 11,547	102.84%
Cellular phone service	53-20	\$ 5,431	\$ 5,431	\$ 5,400	100.58%
Other communications	53-60	\$ 440	\$ 440	\$ 2,600	16.93%
ILS Development	53-61	\$ 18,025	\$ 18,025	\$ 46,150	39.06%
Minitex/OCLC	53-62	\$ 22,254	\$ 22,254	\$ 21,600	103.03%
Marketing	54-11	\$ 41,212	\$ 41,212	\$ 41,500	99.31%
In state travel	56-60	\$ 3,883	\$ 3,981	\$ 3,500	113.75%
Out of state travel	57-60	\$ 9,075	\$ 9,075	\$ 7,500	121.00%
Due & membership in state	59-10	\$ 2,295	\$ 2,295	\$ 2,100	109.29%
Dues/membership out state	59-11	\$ 2,544	\$ 2,544	\$ 2,000	127.20%
Seminar & conf in state	59-20	\$ 1,948	\$ 1,948	\$ 2,500	77.90%
Seminar & conf out state	59-21	\$ 1,265	\$ 1,265	\$ 2,750	46.00%
Office supplies	61-10	\$ 30,559	\$ 30,559	\$ 31,500	97.01%
Medical supplies	61-20	\$ 529	\$ 529	\$ 600	88.22%
General supplies	61-40	\$ 41,806	\$ 41,806	\$ 35,000	119.44%
Program materials	61-43	\$ 39,470	\$ 39,470	\$ 41,000	96.27%
Materials Processing	61-44	\$ 60,547	\$ 60,547	\$ 64,569	93.77%
Postage	61-50	\$ 12,283	\$ 12,283	\$ 15,300	80.28%
Books & periodicals	61-70	\$ 702,561	\$ 702,655	\$ 788,200	89.15%
Gasoline		\$ 370	\$ 370	\$ 550	67.20%
Natural gas	62-50	\$ 37,169	\$ 37,169	\$ 81,153	45.80%
Electricity	62-51	\$ 96,741	\$ 96,741	\$ 124,265	77.85%
Miscellaneous	68-10	\$ 2,214	\$ 2,214	\$ 2,000	110.68%
Safety compliance	68-50	\$ -	\$ -	\$ 100	0.00%
Bad Debt		\$ -	\$ -	\$ -	
Capital Outlay - Equipment		\$ -	\$ -	\$ -	
Capital Outlay - Computer Software	74-10	\$ -	\$ -	\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	
		\$ 5,521,689	\$ 5,531,053	\$ 5,787,235	95.57%

<div>Fargo Public Library 2025 Total Expenses</div> <div>92% OF YEAR LAPSED</div>								
EXPENSE VS. BUDGET								
2025								
MAIN								
Account	Budget Line	October	November	December	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 224,712	\$ 150,103	\$ 151,331	\$ 1,902,061		\$ 2,026,971	94%
Full time overtime	11-01	\$ 10	\$ 19	\$ -	\$ 233		\$ -	
Full Time banked sick	11-02	\$ -	\$ -	\$ 24,050	\$ 24,050		\$ 22,161	109%
Part time w/benefits	13-00	\$ 46,662	\$ 30,440	\$ 30,311	\$ 401,624		\$ 384,136	105%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ 50		\$ -	
Part Time Banked Sick	13-02	\$ -	\$ -	\$ -	\$ -		\$ 228	0%
Part time seasonal no benefits	14-00	\$ 3,133	\$ 2,156	\$ 1,974	\$ 23,851		\$ 40,056	60%
Health insurance	20-01	\$ 19,476	\$ 19,309	\$ 19,559	\$ 227,321		\$ 261,945	87%
Dental insurance	20-03	\$ 1,550	\$ 1,546	\$ 1,553	\$ 17,918		\$ 17,064	105%
Long Term Disability	20-04	\$ 628	\$ 419	\$ 421	\$ 5,334		\$ 5,364	99%
Auto Allowance	20-05	\$ 104	\$ 69	\$ 69	\$ 878		\$ 900	98%
FICA 6.2%	21-01	\$ 16,549	\$ 10,860	\$ 12,413	\$ 140,428		\$ 148,193	95%
Medicare 1.45%	21-02	\$ 3,870	\$ 2,540	\$ 2,903	\$ 32,842		\$ 34,658	95%
City Pension	22-01	\$ 2,706	\$ 1,816	\$ 1,816	\$ 22,986		\$ 23,570	98%
NDPERS Pension	22-04	\$ 20,958	\$ 13,914	\$ 14,042	\$ 179,697		\$ 195,595	92%
NDPERS & City Pension	22-05	\$ 774	\$ 519	\$ 519	\$ 6,574		\$ 6,742	98%
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ 428	\$ 283	\$ 274	\$ 2,211		\$ -	
NDPERS DC Addit Contrib	22-11	\$ 62	\$ 62	\$ 77	\$ 429		\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -		\$ 800	0%
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -		\$ 500	0%
Security Services	38-61	\$ 9,377	\$ 10,044	\$ 8,955	\$ 101,092		\$ 97,429	104%
Other Services	38-99	\$ 2,433	\$ 1,187	\$ 4,836	\$ 26,454	\$ 1,328	\$ 15,000	185%
Water Sewer	41-05	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -		\$ 3,000	0%
General equip repair (computer)	43-21	\$ 103	\$ 5,854	\$ 437	\$ 11,319		\$ 28,266	40%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ 1,446	\$ 2,332	\$ 1,111	\$ 71,363		\$ 49,560	144%
Land and building rent	44-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Property insurance	52-10	\$ -	\$ -	\$ 10,639	\$ 19,470		\$ 22,191	88%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ 373		\$ 359	104%
General liability	52-30	\$ -	\$ -	\$ -	\$ 11,874		\$ 11,547	103%
Cellular phone service	53-20	\$ -	\$ 472	\$ 472	\$ 5,431		\$ 5,400	101%
Other communications	53-60	\$ -	\$ 40	\$ 40	\$ 440		\$ 2,600	17%
ILS Development	53-61	\$ -	\$ -	\$ 18,025	\$ 18,025		\$ 46,150	39%
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ 22,254		\$ 21,600	103%
Marketing	54-11	\$ 2,824	\$ 2,875	\$ 4,195	\$ 41,212		\$ 41,500	99%
In state travel	56-60	\$ 1,276	\$ 223	\$ 167	\$ 3,883	\$ 98	\$ 3,500	114%
Out of state travel	57-60	\$ 234	\$ 536	\$ -	\$ 9,075		\$ 7,500	121%
Due & membership in state	59-10	\$ -	\$ -	\$ -	\$ 2,295		\$ 2,100	109%
Dues/membership out state	59-11	\$ -	\$ -	\$ -	\$ 2,544		\$ 2,000	127%
Seminar & conf in state	59-20	\$ -	\$ 74	\$ 89	\$ 1,948		\$ 2,500	78%
Seminar & conf out state	59-21	\$ 90	\$ -	\$ -	\$ 1,265		\$ 2,750	46%
Office supplies	61-10	\$ 1,454	\$ 543	\$ 370	\$ 15,738		\$ 20,000	79%
Medical supplies	61-20	\$ 107	\$ -	\$ -	\$ 529		\$ 600	88%
General supplies	61-40	\$ 1,583	\$ 2,231	\$ 13,052	\$ 32,510		\$ 25,000	130%
Program materials	61-43	\$ 3,573	\$ 2,796	\$ 3,340	\$ 39,470	\$ -	\$ 41,000	96%
Materials Processing	61-44	\$ 3,052	\$ 13,279	\$ 7,225	\$ 60,547		\$ 64,569	94%
Postage	61-50	\$ 52	\$ 52	\$ -	\$ 10,283		\$ 11,000	93%
Books & periodicals	61-70	\$ 52,108	\$ 45,070	\$ 55,780	\$ 539,595	\$ 94	\$ 596,975	90%
Gasoline	62-10	\$ 63	\$ 28	\$ -	\$ 370		\$ 550	67%
Natural gas	62-50	\$ 8,413	\$ -	\$ 73	\$ 28,010		\$ 42,500	66%
Electricity	62-51	\$ 8,901	\$ -	\$ 11,020	\$ 70,233		\$ 78,000	90%
Miscellaneous	68-10	\$ 228	\$ -	\$ 1,008	\$ 2,214		\$ 2,000	111%
Safety compliance	68-50	\$ -	\$ -		\$ -		\$ 100	0%
Bad Debt		\$ -	\$ -		\$ -		\$ -	
Capital Outlay - Machinery & Equipment		\$ -	\$ -		\$ -		\$ -	
Capital Outlay - Computer Software	74-10	\$ -	\$ -		\$ -		\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -		\$ -		\$ -	
		\$ 438,940	\$ 321,691	\$ 402,143	\$ 4,138,305	\$ 1,519	\$ 4,416,129	94%

<div>Fargo Public Library 2025 Total Expenses</div> <div>92% OF YEAR LAPSED</div>								
EXPENSE VS. BUDGET								
2025								
CARLSON								
Account	Budget Line	October	November	December	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 45,690	\$ 30,828	\$ 30,828	\$ 385,134		\$ 408,775	94%
Full time overtime	11-01	\$ -	\$ -		\$ -		\$ -	
full Time Banked Sick	11-02	\$ -	\$ -	\$ 3,581	\$ 3,581		\$ 2,953	121%
Part time w/benefits	13-00	\$ 12,866	\$ 9,103	\$ 9,294	\$ 120,380		\$ 114,982	105%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ -		\$ -	
Part Time Banked Sick	13-02	\$ -	\$ -	\$ -	\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ 1,418	\$ 882	\$ 718	\$ 11,556		\$ 15,146	76%
Health insurance	20-01	\$ 6,320	\$ 6,314	\$ 6,354	\$ 73,061		\$ 69,883	105%
Dental insurance	20-03	\$ 360	\$ 369	\$ 367	\$ 4,438		\$ 4,368	102%
Long Term Disability	20-04	\$ 132	\$ 91	\$ 92	\$ 1,152		\$ 1,150	100%
Auto Allowance	20-05	\$ -	\$ -	\$ -	\$ -		\$ -	
FICA 6.2%	21-01	\$ 3,591	\$ 2,405	\$ 2,626	\$ 30,798		\$ 31,971	96%
Medicare 1.45%	21-02	\$ 840	\$ 562	\$ 614	\$ 7,203		\$ 7,478	96%
City Pension	22-01	\$ 1,131	\$ 758	\$ 758	\$ 9,602		\$ 9,846	98%
NDPERS Pension	22-04	\$ 4,109	\$ 2,820	\$ 2,830	\$ 35,683		\$ 37,104	96%
NDPERS & City Pension	22-05	\$ -	\$ -	\$ -	\$ -		\$ -	
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ -	\$ -	\$ 4	\$ 4		\$ -	
NDPERS DC Addlt Contrib	22-11	\$ -	\$ -	\$ 2	\$ 2		\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -		\$ 500	0%
Security Services	38-61	\$ 4,491	\$ 4,841	\$ 4,069	\$ 48,250		\$ 36,900	131%
Other Services	38-99	\$ 34	\$ -	\$ 34	\$ 306		\$ 250	122%
Water Sewer	41-05	\$ 341	\$ 341	\$ 283	\$ 3,393		\$ 3,500	97%
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair (computer)	43-21	\$ -	\$ 4,359	\$ -	\$ 4,359		\$ 1,000	436%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ -	\$ -	\$ -	\$ 177		\$ 1,800	10%
Land and building rent	44-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Property insurance	52-10	\$ -	\$ -	\$ 4,446	\$ 5,666		\$ 5,712	99%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General liability	52-30	\$ -	\$ -	\$ -	\$ -		\$ -	
Cellular phone service	53-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Other communications	53-60	\$ -	\$ -	\$ -	\$ -		\$ -	
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -		\$ -	
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ -		\$ -	
Marketing	54-11	\$ -	\$ -	\$ -	\$ -		\$ -	
In state travel	56-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Out of state travel	57-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Due & membership in state	59-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Dues/membership out state	59-11	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf in state	59-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ -		\$ -	
Office supplies	61-10	\$ 1,329	\$ 394	\$ 637	\$ 11,536		\$ 8,500	136%
Medical supplies	61-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General supplies	61-40	\$ 418	\$ 299	\$ -	\$ 7,753		\$ 7,500	103%
Program materials	61-43	\$ -	\$ -	\$ -	\$ -		\$ -	
Materials Processing	61-44	\$ -	\$ -	\$ -	\$ -		\$ -	
Postage	61-50	\$ -	\$ -	\$ -	\$ 2,000		\$ 4,300	47%
Books & periodicals	61-70	\$ 9,245	\$ 11,196	\$ 9,171	\$ 109,257		\$ 125,900	87%
Gasoline	62-10	\$ -	\$ -		\$ -		\$ -	
Natural gas	62-50	\$ 916	\$ 1,238	\$ (6,611)	\$ 8,055		\$ 34,853	23%
Electricity	62-51	\$ 3,891	\$ 2,451	\$ (11,468)	\$ 20,366		\$ 39,265	52%
Miscellaneous	68-10	\$ -	\$ -		\$ -		\$ -	
Safety compliance	68-50	\$ -	\$ -		\$ -		\$ -	
Bad Debt		\$ -	\$ -		\$ -		\$ -	
Capital Outlay - Equipment		\$ -	\$ -		\$ -		\$ -	
Capital Outlay - Computer Software	74-10	\$ -	\$ -		\$ -		\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -		\$ -		\$ -	
		\$ 97,122	\$ 79,251	\$ 58,629	\$ 903,713	\$ -	\$ 973,636	93%

<div>Fargo Public Library 2025 Total Expenses</div> <div>92% OF YEAR LAPSED</div>								
EXPENSE VS. BUDGET								
2025								
NORTHPORT								
Account	Budget Line	October	November	December	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 22,995	\$ 15,613	14,543	\$ 190,742		\$ 119,389	160%
Full time overtime	11-01	\$ -	\$ -	0	\$ -		\$ -	
Full time banked sick	11-02	\$ -	\$ -	0	\$ -		\$ -	
Part time w/benefits	13-00	\$ 8,653	\$ 5,429	5,244	\$ 68,270		\$ 61,048	112%
Part time w/benefits overtime		\$ -	\$ -	0	\$ -		\$ -	
Part time banked sick		\$ -	\$ -	0	\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ -	\$ -	0	\$ -		\$ -	
Health insurance	20-01	\$ 2,217	\$ 2,389	2,100	\$ 26,769		\$ 16,640	161%
Dental insurance	20-03	\$ 190	\$ 184	181	\$ 2,183		\$ 1,911	114%
Long Term Disability	20-04	\$ 71	\$ 48	44	\$ 587		\$ 393	149%
Auto Allowance	20-05	\$ -	\$ -	0	\$ -		\$ -	
FICA 6.2%	21-01	\$ 1,917	\$ 1,254	1,184	\$ 15,516		\$ 10,328	150%
Medicare 1.45%	21-02	\$ 448	\$ 293	277	\$ 3,629		\$ 2,415	150%
City Pension	22-01	\$ -	\$ -	0	\$ -		\$ -	
NDPERS Pension	22-04	\$ 2,931	\$ 1,949	1,832	\$ 23,985		\$ 16,709	144%
NDPERS & City Pension	22-05	\$ -	\$ -	0	\$ -		\$ -	
Actuarial Contributions	22-06	\$ -	\$ -	0	\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ -	\$ -	0	\$ -		\$ -	
NDPERS DC Addlt Contrib	22-11	\$ -	\$ -	0	\$ -		\$ -	
Workers Comp	25-00	\$ -	\$ -	0	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	0	\$ -		\$ -	
Interpreters/ADA Compliance	33-29	\$ -	\$ -	0	\$ -		\$ -	
Security Services	38-61	\$ -	\$ -	0	\$ -		\$ -	
Other Services	38-99	\$ 34	\$ 1,850	0	\$ 2,886	\$ 753	\$ 500	728%
Water Sewer	41-05	\$ 278	\$ 278	278	\$ 3,048		\$ 3,000	102%
General equip repair	43-20	\$ -	\$ -	0	\$ -		\$ -	
General equip repair (computer)	43-21	\$ -	\$ -	0	\$ -		\$ -	
General equip repair (vehicle)	43-22	\$ -	\$ -	0	\$ -		\$ -	
Maintenance service	43-50	\$ -	\$ -	0	\$ -		\$ -	
Land and building rent	44-10	\$ 6,405	\$ 6,405	0	\$ 75,530	\$ 7,092	\$ 82,662	100%
Property insurance	52-10	\$ -	\$ -	586	\$ 747		\$ 850	88%
Automobile liability	52-20	\$ -	\$ -	0	\$ -		\$ -	
General liability	52-30	\$ -	\$ -	0	\$ -		\$ -	
Cellular phone service	53-20	\$ -	\$ -	0	\$ -		\$ -	
Other communications	53-60	\$ -	\$ -	0	\$ -		\$ -	
ILS Development	53-61	\$ -	\$ -	0	\$ -		\$ -	
Minitex/OCLC	53-62	\$ -	\$ -	0	\$ -		\$ -	
Marketing	54-11	\$ -	\$ -	0	\$ -		\$ -	
In state travel	56-60	\$ -	\$ -	0	\$ -		\$ -	
Out of state travel	57-60	\$ -	\$ -	0	\$ -		\$ -	
Due & membership in state	59-10	\$ -	\$ -	0	\$ -		\$ -	
Dues/membership out state	59-11	\$ -	\$ -	0	\$ -		\$ -	
Seminar & conf in state	59-20	\$ -	\$ -	0	\$ -		\$ -	
Seminar & conf out state	59-21	\$ -	\$ -	0	\$ -		\$ -	
Office supplies	61-10	\$ 216	\$ -	0	\$ 3,284		\$ 3,000	109%
Medical supplies	61-20	\$ -	\$ -	0	\$ -		\$ -	
General supplies	61-40	\$ -	\$ -	0	\$ 1,542		\$ 2,500	62%
Program materials	61-43	\$ -	\$ -	0	\$ -		\$ -	
Materials Processing	61-44	\$ -	\$ -	0	\$ -		\$ -	
Postage	61-50	\$ -	\$ -	0	\$ -		\$ -	
Books & periodicals	61-70	\$ 4,718	\$ 5,296	4,426	\$ 53,709		\$ 65,325	82%
Gasoline	62-10	\$ -	\$ -	0	\$ -		\$ -	
Natural gas	62-50	\$ 36	\$ 66	0	\$ 1,104		\$ 3,800	29%
Electricity	62-51	\$ 655	\$ 502	0	\$ 6,142		\$ 7,000	88%
Miscellaneous	68-10	\$ -	\$ -	0	\$ -		\$ -	
Safety compliance	68-50	\$ -	\$ -	0	\$ -		\$ -	
Bad Debt		\$ -	\$ -	0	\$ -		\$ -	
Capital Outlay - Equipment		\$ -	\$ -	0	\$ -		\$ -	
Capital Outlay - Computer Software		\$ -	\$ -	0	\$ -		\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -		\$ -		\$ -	
		\$ 51,765	\$ 41,557	\$ 30,695	\$ 479,671	\$ 7,845	\$ 397,470	123%

Revenue 2025		
	Fees & Copies 101-0000-351.25-01	Misc. Revenue 101-0000-361.61-08
January	\$ 2,405.35	\$ 746.74
February	\$ 1,360.18	\$ 1,464.11
March	\$ 2,975.40	\$ 36.02
April	\$ 2,733.25	\$ 396.60
May	\$ 1,924.48	\$ 489.57
June	\$ 2,431.84	\$ 213.63
July	\$ 2,213.57	\$ 333.77
August	\$ 3,121.13	\$ 493.77
September	\$ 2,745.44	\$ 521.84
October	\$ 1,571.16	\$ 478.53
November	\$ 2,112.93	\$ 18.95
December	\$ 3,521.61	\$ 2,303.57
	\$ 29,116.34	\$ 7,497.10

Total \$ 36,613.44