

Planning & Development

225 4th Street North Fargo, ND 58102 Office: 701.241.1474 | Fax: 701.241.1526 Email: planning@FargoND.gov www.FargoND.gov

HISTORIC PRESERVATION COMMISSION Tuesday, September 16, 2025 | 8:00AM City Commission Chambers AGENDA

- 1. Approval of Minutes July 15, 2025
- 2. Historic Overlay District Review
 - a. 610 10 Street South Chas A. Roberts Historic Overlay (Hawthorne Neighborhood)
 - b. 1123 6 Street South Erskine's Historic Overlay (Hawthorne Neighborhood)
- 3. Adjourn Next Meeting: October 21, 2025

Historic Preservation Commission meetings are broadcast live on cable channel TV Fargo 56 and can be seen live by video stream on www.FargoND.gov/streaming. They are rebroadcast each Thursday at 8:00 a.m., Friday at 3:00 p.m. and Saturday at 3:00 p.m. Minutes are available on the City of Fargo Web site at www.FargoND.gov/historicpreservationcommission.

BOARD OF HISTORIC PRESERVATION COMMISSIONERS MINUTES

Regular Meeting:

Tuesday, July 15, 2025

The Regular Meeting of the Board of Historic Preservation Commissioners of the City of Fargo, North Dakota, was held in the Commission Chambers at City Hall at 8:00 a.m., Tuesday, July 15, 2025.

The Historic Preservation Commissioners present or absent were as follows:

Present: Christine Kloubec, Heather Fischer, Matthew Boreen, Mike Dawson, Nicole

Holden, Nathan Larson

Absent: None

Chair Fischer called the meeting to order and welcomed Members to the meeting.

Item 1: Minutes: Regular Meeting of May 20, 2025

Member Boreen moved the minutes of the May 20, 2025 Historic Preservation Commission meeting be approved. Second by Member Dawson. All Members present voted aye and the motion was declared carried.

Item 2: Historic Overlay District Review a. 1115 6th Street South – Erskine's Historic Overlay (Hawthorne Neighborhood)

Planner Luke Morman presented the application to demolish an existing porch and to construct a new porch at 1115 6th Street South.

Member Larson present.

Applicant representative Kevin Johnk spoke on behalf of the application.

Discussion was held on the columns, historical details of the property, slant of the porch, elevation, and design.

Member Larson moved to approve the application as presented. Second by Member Kloubec. All Members present voted aye and the motion was declared carried.

Planning Coordinator Maegin Elshaug noted there will be a Code Connect for the Land Development Code on Thursday, July 24 at 12:00 p.m. and more information can be found at www.FargoLDC.org.

Item 3: Adjourn: Next Meeting – August 19, 2025

The time at adjournment was 8:13a.m.

M E M O R A N D U M

TO: Historic Preservation Commission

FROM: Chelsea Levorsen, Planner

DATE: September 10, 2025

RE: 610 10 Street South – Replacement of front steps

The Planning Department has received an application from Clint Minion of Minion Construction to remove and replace the front steps at 610 10th Street South. The subject property is located within the Chas A. Robert's Historic Overlay (Ordinance 4910). Applicable Special Development Standards include subsection H.1.d – Special Development Standards-Additions, Entrances, Porches, and Decks. This Sears Roebuck house was built in 1932. Records list the architectural style as both Tudor and English Cottage.

The existing steps, shown in the attached pictures, are constructed of concrete with stucco siding and metal railings that are mounted to the top of wide, side walls. The applicant would like to replace the steps with composite decking. Product specifications are shown in the attached documents.

According to the applicant, the proposed composite decking will provide better traction and stop water from collecting and potentially freezing on the surface, which will assist with mobility challenges of the owner. The existing railings are mounted along the outside of the sidewalls and are difficult for the homeowner to reach. The applicant is proposing removing the sidewalls, to maximize the top landing space and allow the railing to be within reach, making the front steps more accessible for the homeowner.

The applicant has submitted examples of similar projects located near the subject property, which are included in this packet. Staff have added notes to each photo for context.

The Core Neighborhoods Plan identifies the subject property, located within the Hawthorne Neighborhood, as suitable for single-family residential use.



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APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

No building permits for new construction or for alterations to the exterior of existing structures shall be issued for property within a Historic Overlay district until a Certificate of Appropriateness has been reviewed and approved in accordance with the procedures with Section 20-0912. A Certificate of Appropriateness may be reviewed and issued by The Historic Preservation Commission and or City Staff, depending on the type of project and the Historic Overlay district.

The Historic Preservation Commission meets monthly at 8:00 am on the third Tuesday of the month, in the City Commission Room, City Hall, 225 4th Street North. Applicants must be present at the meeting. More information on design standards is available at: www.FargoND.gov/historicpreservation.

The following must accompany this application:

- Va. Photos of the existing site
 - b. Plans of the proposed project
 - c. Building materials
- d. Site plan if applicable

Property Owner Information	Contact Person Information (if different than owner)
Name (printed): //sra	Name (printed): Clint Minion
Name (printed): Amund son	Address: 850 (80th Av S
Address: 6 10 10th 575	Sabin MN 56580
Fargo ND 58103	
Parcel Information	
Historic overlay district of subject property:	A. Roberts
Address: 610 10th 5+ 5	
Legal Description (attach separate sheet if more space is no	eeded): Lot 17, Block E
	-
Check each of the following which applies to your proje	ect .
□ Exterior remodel □ Window replacement □ New dormer □ New/replacement chimney □ Skylight □ Overhead garage door replacement □ Other: ireplace front step	New garage New accessory structure (not garage) New porch Front yard paving Demolition New addition

CONFIDENTIAL INFORMATION

This application is an open record under NDCC 44-04 and will be available to the public for review. Telephone numbers and e-mail that are provided to the Planning and Development Department for the purpose of communicating with an applicant are exempt from this requirement and are considered to be confidential/non-public information.

This portion of the application must be completed, but it will be kept separate from the rest of the application and the contact information contained herein will not be available to the public for review.

Applicant			
Name: Minion	Construction	LLC	
Daytime Phone Number:	701-729-57	[2Email:	minion construction @ gandil -com
			•
Contact Person/Represe			

Briefly Describe The Proposed Scope of Work	
remove sunken, his Ken concrete steps build new steps with treated lumber Frame, a	composite decking, and aluminum vailing
Acknowledgement – We hereby acknowledge that we have familia preparation of this submittal and that the forgoing information is true	rized ourselves with the rules and regulations to the and complete to the best of our knowledge.
Owner (Signature): Nonthurd Son Representative (Signature): Chit Minish	Date: 8/25/25 Date: 8/18/25

We propose the use of composite decking material, rather than replicating the concrete and stucco elements, for the following reasons.

Costliness

The excavation, removal, and replacement of concrete footings and stoop would be very expensive. This foundational work would be required to support the weight of a concrete/stucco staircase. Additionally, extensive and detailed concrete formwork, placement, and finishing would be required to reproduce the same design.

Functionality

The existing railings are mounted to the outside of the wide sidewalls where they are difficult to reach. Bringing them closer to the steps would only lessen the space needed to step aside when opening the door. The proposed design would alleviate both issues as the steps would be full-width and the entire structure would be approximately six inches wider. The homeowner is an amputee, so close proximity to the handrails is especially important. The proposed composite decking provides excellent traction and allows water to pass through rather than potentially collecting on an impervious surface.

Appearance

The proposed decking color coordinates very well with the tones of the brick doorway surround and wall accents. The mitered corners on the landing and treads would add class and the enclosed sides would provide a clean, fully finished look. Utilizing black metal railings would retain that feature of the existing staircase.

ORDINANCE NO. 4910

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- 1. Roof functional and decorative features, such as roofing materials, cresting, dormers, chimneys, cupolas, vents, and gutters shall match the original in design, dimension, detail, texture, and pattern. The use of substitute materials is permissible if matching the existing material is not technically or economically feasible.
- 2. Skylights are prohibited on all roof planes parallel to and facing the street.

2. Accessory Buildings or Structures

a. Alterations to accessory buildings and structures shall be compatible with the style of the principal building, and shall be subordinate to the principal building.

H. Special Development Standards - Additions

In conjunction with Section 20-0912.C(2) of the Fargo Land Development Code, the Historic Preservation Commission shall consider the following criteria in review of a request for a Certificate of Appropriateness regarding an addition to a principal building, accessory building or structure. A request that satisfies all of the following criteria shall be approved.

1. Principal Building

a. Exterior Cladding

- 1. Exterior cladding of the addition shall match the original principal building in design, dimension, detail, texture, and pattern. The use of substitute materials is permissible if matching the existing material is not technically or economically feasible.
- 2. If the principal building is void of its original exterior cladding, the cladding of the addition shall match the existing cladding of the principal structure. The use of substitute materials is permissible if matching the existing material is not technically or economically feasible.

ORDINANCE NO. 4910

b. Windows and Doors

1.	Windows and doors of the addition shall match the original principal building in style, design and operation. The use of substitute materials is permissible if the original material is not
2.	technically or economically feasible. If the principal building is void of its original windows or doors, the window and doors of the addition shall match the existing

- principal building. The use of substitute materials is permissible if the existing material is not technically or economically feasible
- 3. A garage door of an attached, front-yard entered garage addition shall not exceed 10 feet in width or 8 feet in height. A double-stall garage will require 2 doors.

c. Roofs and Dormers

- 1. The roof form of an addition to the principal building shall be consistent with the roof style and pitch of the principal building.
- 2. Flat roofs and shed roofs are prohibited, except on porches and where consistent with the roof form of the original principal building.
- 3. All gable roofs shall have a minimum pitch of 6:12. All hip roofs must have a minimum pitch of 3:12.
- 4. The reconstruction or addition of dormers to an existing principal building, or the addition of dormers to an addition to a principal building shall be consistent with the style of a HNS.
- 5. Roof functional and decorative features, such as roofing materials, cresting, dormers, chimneys, cupolas, vents, and gutters shall match the original principal building in design, dimension, detail, texture, and pattern. The use of substitute materials is permissible

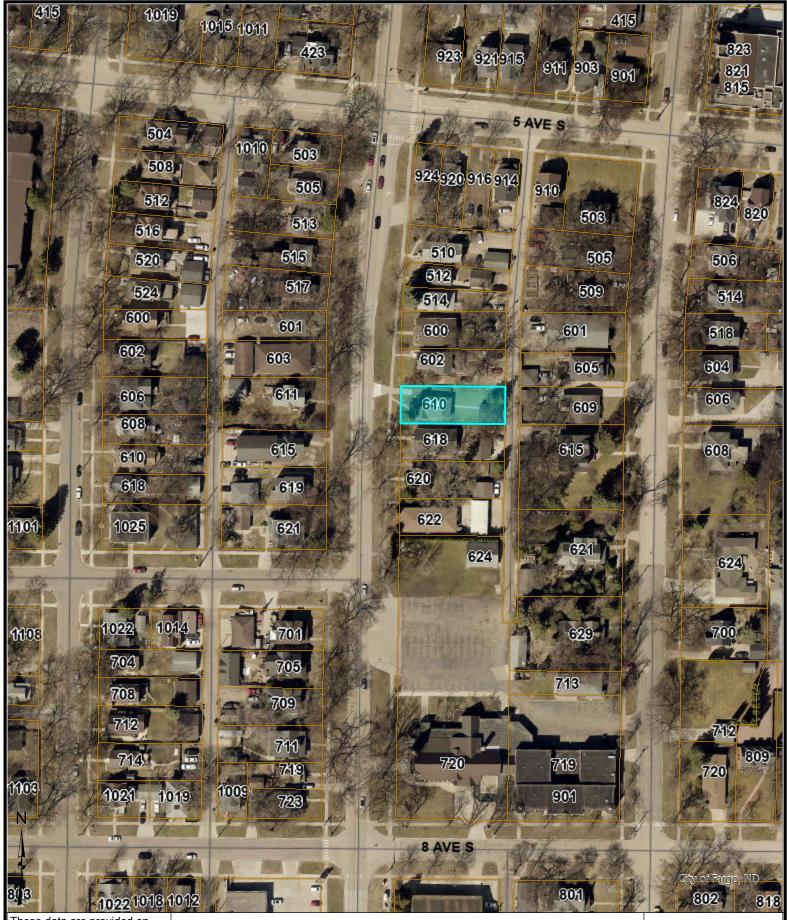
ORDINANCE NO. 4910

if matching the existing material is not technically or economically feasible.

- 6. If the roof of the principal building is void of its original functional and decorative features, the roof of the addition shall match the existing roof of the principal structure. The use of substitute materials is permissible if matching the existing material is not technically or economically feasible.
- 7. Skylights are prohibited on all roofs parallel to and facing the street.

d. Entrances, Porches, and Decks

- 1. A new front entrance addition to the principal building shall face the street.
- 2. A new front entrance addition to the principal building shall have no fewer than four steps, or an equivalent ramp distance, from the ground level to the bottom of the front entrance door, or shall have the first floor plane in a style compatible with HNS.
- 3. Reconstruction of an open or screened porch (not an enclosed porch which provides year-round living space) which was historically a part of the original principal building shall be allowed to be rebuilt, and as may be necessary to accurately reconstruct, shall be allowed to vary by right from any existing zone district setback standards of the Fargo Land Development Code. The burden of establishing that a porch was part of the original structure is the owner's burden, not the City's.
- 4. Decks are prohibited in front yards.
- 5. On corner lots, decks are allowed on street side yards with screening, either by fence or landscaping.
- e. Height and Elevation



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

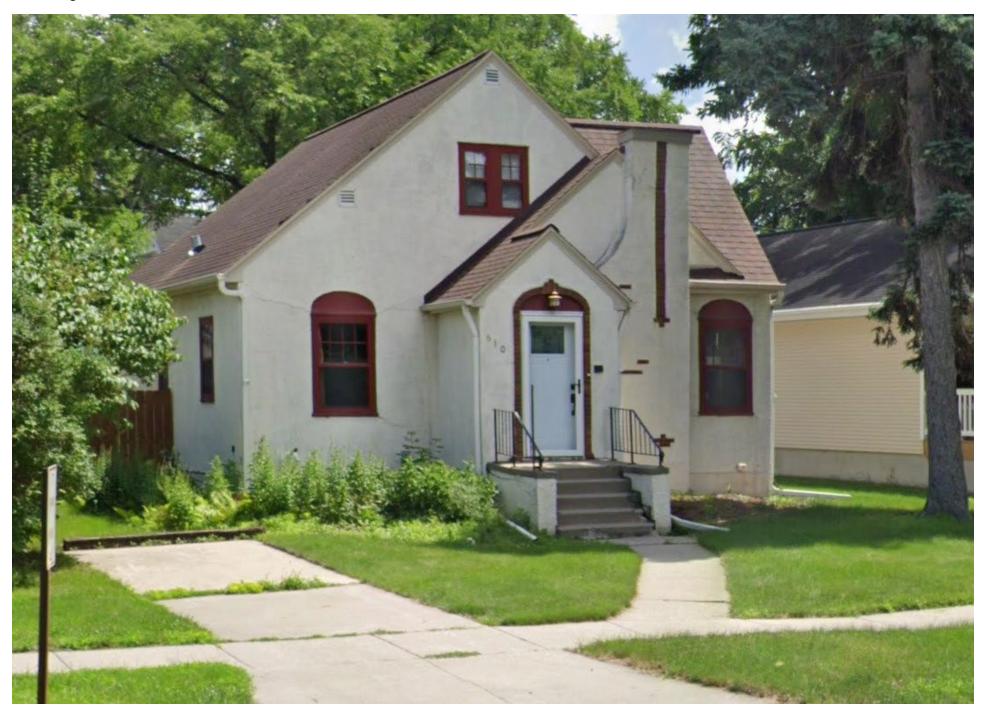
610 10 St S

1:2,257 9/5/2025 3:51 PM

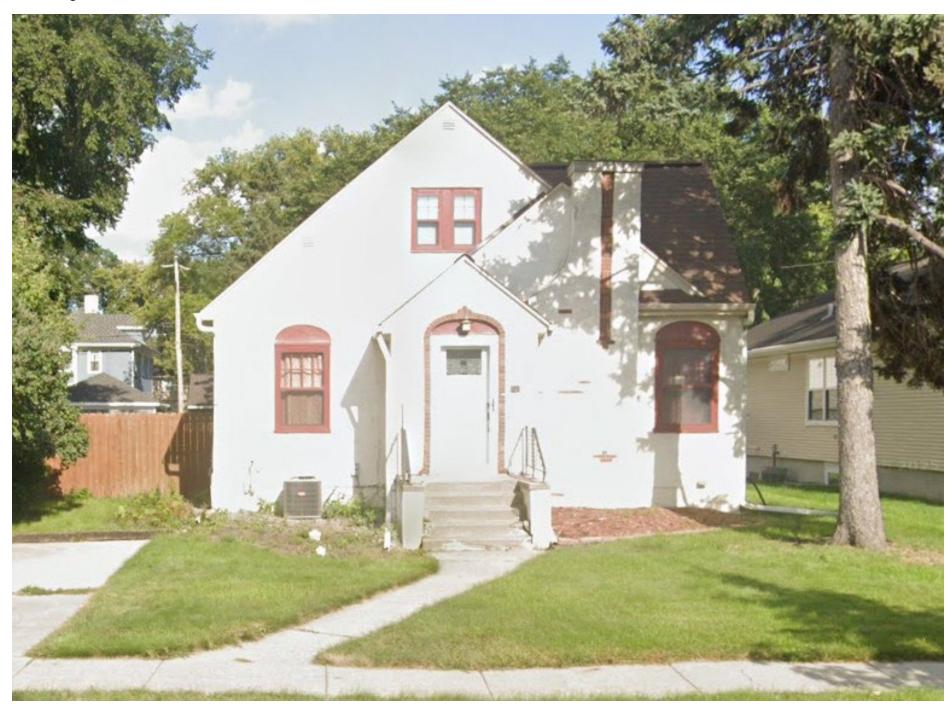
This map is not a substitute for accurate field surveys or for locating actual property lines and any adjacent features

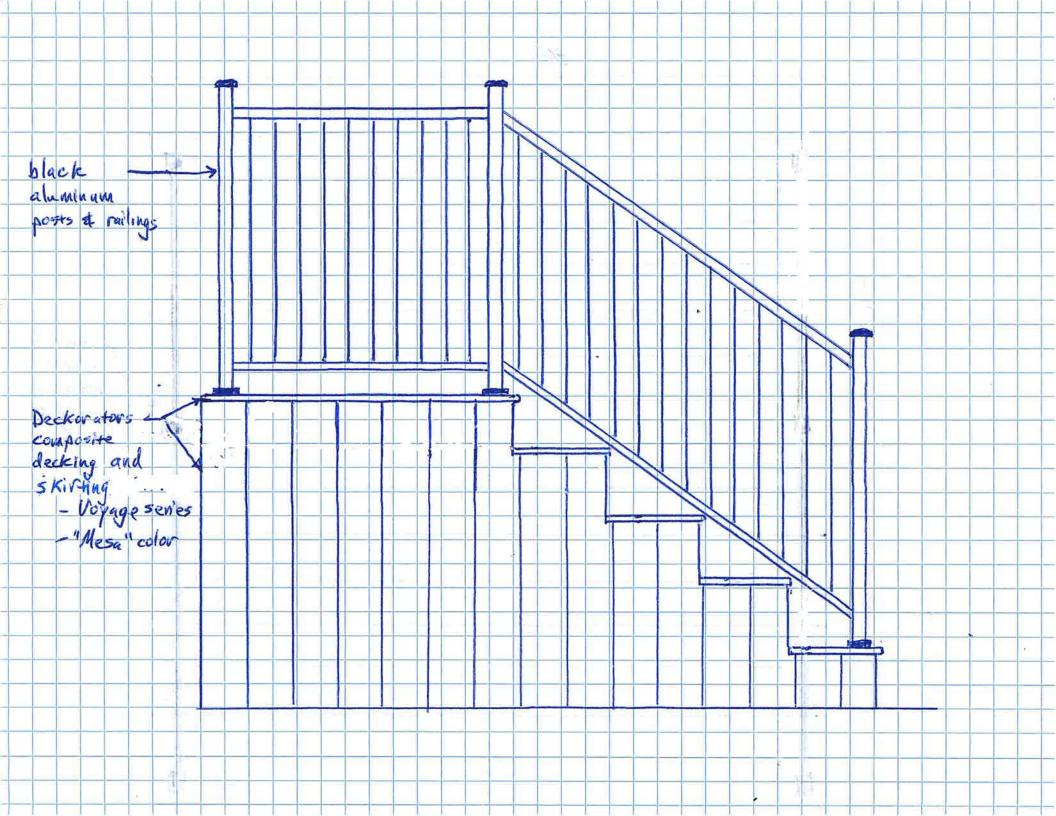


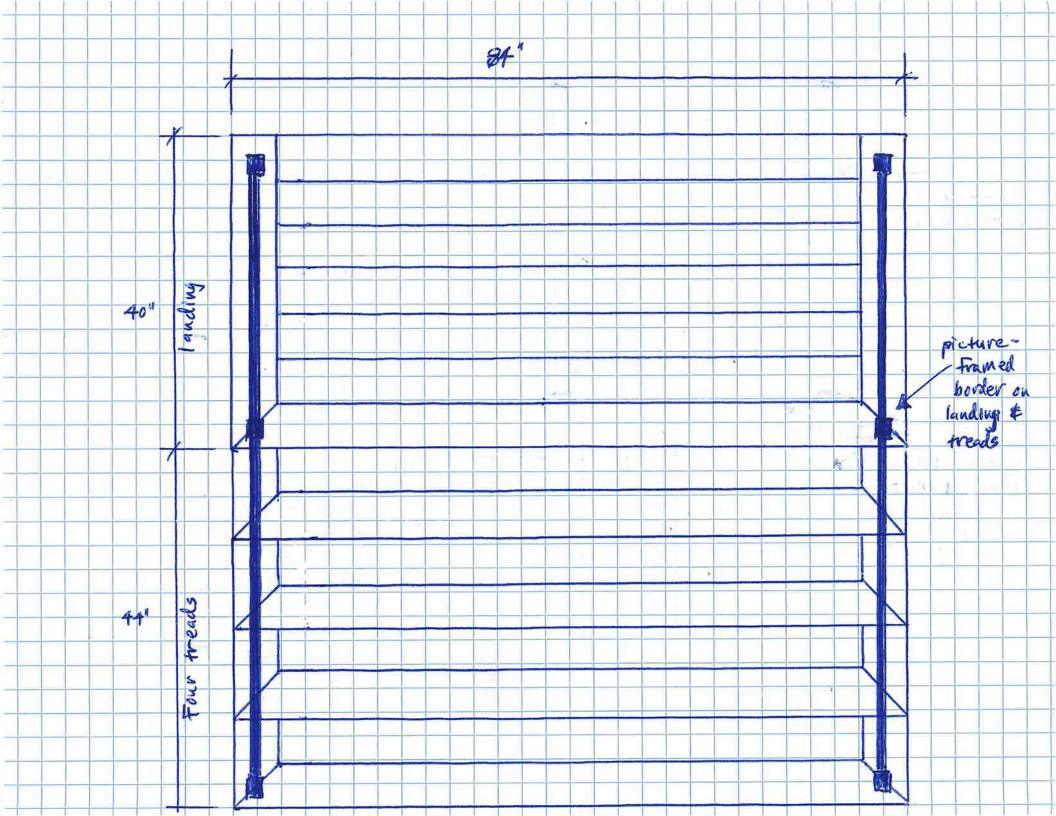
2025 Google Street View:

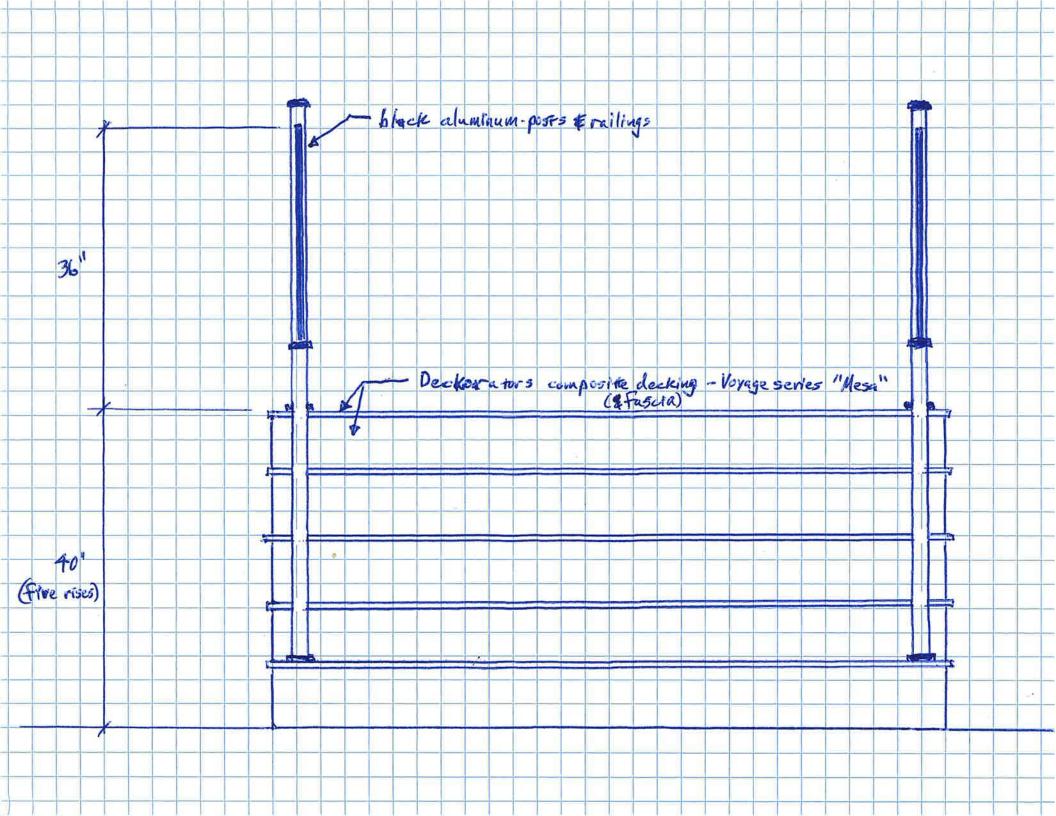


2024 Google Street View:









Building Materials

Framing

• Ground contact pressure treated southern yellow pine

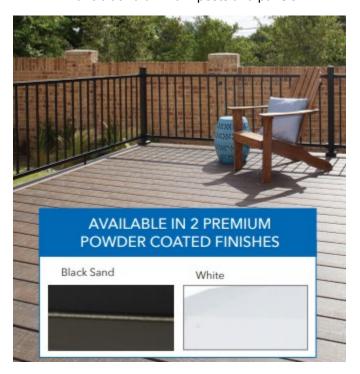
Decking, treats/risers, and skirting

Deckorators Voyage series composite ("Mesa" color)



Railings

Avant black aluminum posts and panels



Voyage Decking

WITH SURESTONE® TECHNOLOGY

Color: Mesa











Product Details

Description

Sizes & Profiles

Installation Instruc

- Made with our patented <u>Surestone®</u> mineral-based composite technology, which offers the industry's best strength-to-weight ratio
- 35% lighter than other traditional composite deck boards
- Slip-resistant design with 34% more traction in adverse weather conditions*
- Won't splinter, sag, chalk, or crack
- Stain- and fade-resistant cap stock with microembossing reduces overall heat retention
- Varied-width decking is available in four different widths to create that custom, wood floor look
- Can be used as residential cladding
- 8" and 11¼" <u>fascia</u> available in 12' length only

Near-by Property Photos, submitted by Applicant:



600 10 St S

Chas A Roberts Historic Overlay District

GIS imagery shows a wooden front deck and steps were constructed prior to 2008. The wood deck was replaced with composite decking between 2019/2021. (no permit records found)



811 9 St S

Chas A Roberts Historic Overlay District

HO Certificate of Appropriateness for siding and step replacement issued 05-17-2022



910 8 St S

Chas A Roberts Historic Overlay District

Demolition (January) & New Construction (March) permits issued in 2014

Prior to Creation of Historic Overlay



1022 11 Ave S

Not located within a Historic Overlay

<u>MEMORANDUM</u>

TO: Historic Preservation Commission

FROM: Luke Morman, Planner

DATE: September 10, 2025

RE: 1123 6th Street South – House Addition within Erskine's Historic Overlay District

The Planning Department has received an application from Christine Johnson to build an addition to the house 1123 6th Street South. The property is located within the Erskine's Historic Overlay District (Ordinance 4821). Applicable Special Development Standards include subsection F – Additions for principal building. The original house built in 1915 is a National style.

Attached to this packet are images of the existing house and proposed drawings for the project. The applicant proposes to add on an addition to the house in the rear of the property. The new addition will match the existing roof pitch but will have board and batten siding and shakes near the peak of the eave rather than matching the existing stucco. Subsection F.1.a states, "The use of substitute materials is permissible if matching the existing material is not technically or economically feasible." The applicant proposes to paint the new siding to match the color of the current house colors. City staff does not have any records of the original siding material.

The Core Neighborhoods Plan identifies the subject property, located within the Hawthorne Neighborhood, as suitable for single-family residential use.



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The Historic Preservation Commission meets monthly at 8:00 am on the third Tuesday of the month, in the City Commission Room, City Hall, 225 4th Street North. Applicants must be present at the meeting. More information on design standards is available at: www.FargoND.gov/historicpreservation.

The following must accompany this application:

- a. Photos of the existing site
- b. Plans of the proposed project
- c. Building materials
- d. Site plan if applicable

	Contact Person Information (if different than owner)
Property Owner Information	Contact Person information (if different than owner)
Name (printed): Unristine Johnson	Name (printed):
Name (printed): Andrew Johnson	Address:
Address: 1123 6th Street S.	
Fargo, ND 58103	
y .	
Parcel Information	
Historic overlay district of subject property: Erskine	S
Address: 1123 6th Street S.	
Legal Description (attach separate sheet if more space is ne	eded): Lot 2 and S1/2 of 3 Block K.
Check each of the following which applies to your proje	ct
Exterior remodel Window replacement New dormer New/replacement chimney Skylight Overhead garage door replacement Other:	New garage New accessory structure (not garage) New porch Front yard paving Demolition New addition
U Outor.	

Briefly Describe The Proposed Scope of Work
Addition onto near side of house that creates an office,
Small rangeter-size bathroom, and back entry on the
main level. Kitchen remodel on main flook. Similarly,
the 12 421 foot addition adds a gupper level master
Bedroom and bathroom. The basement will also be
bumped out to create more usable storage and laundy
worm with drain tile system.
Acknowledgement – We hereby acknowledge that we have familiarized ourselves with the rules and regulations to the preparation of this submittal and that the forgoing information is true and complete to the best of our knowledge.
Owner (Signature): Owler Date: 9/8/25
Representative (Signature): Date:

ORDINANCE NO. 4821

partial replacement of non-original exterior cladding shall be exempt from this regulation.

b. Windows and Doors

- 1. Windows and doors shall match the original principal building in design and operation. The use of substitute materials is permissible if matching the existing material is not technically or economically feasible.
- 2. If the principal building is void of its original windows or doors, replacement windows and doors shall be of a design compatible with the historic style of structures located within the district. The use of substitute materials is permissible if matching the existing material is not technically or economically feasible.
- 3. Window or door openings shall not be increased or decreased by more than 10% in dimension or total area. Any changes in dimension or area will require review by the Fargo Historic Preservation Commission.

c. Roofs

- 1. Roof functional and decorative features, such as roofing materials, cresting, dormers, chimneys, cupolas, vents, and gutters shall match the original in design, dimension, detail, texture, and pattern. The use of substitute materials is permissible if matching the existing material is not technically or economically feasible.
- 2. Skylights are prohibited on all roof planes parallel to and facing the street.

2. Accessory Buildings or Structures

a. Alterations to accessory buildings and structures shall be compatible with the style of the principal building, and shall be subordinate to the principal building.

F. Special Development Standards - Additions

In conjunction with Section 20-0912.C(2) of the Fargo Land Development Code, the Historic Preservation Commission shall consider the following criteria in review of a request for a Certificate of Appropriateness regarding an addition to a principal building,

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OFFICE OF THE CITY ATTORNEY FARGO, NORTH DAKOTA

ORDINANCE NO. 4821

accessory building or structure. A request that satisfies all of the following criteria shall be approved.

1. Principal Building

- a. Exterior Cladding
 - 1. Exterior cladding of the addition shall match the original principal building in design, dimension, detail, texture, and pattern. The use of substitute materials permissible if matching the existing material is not technically or economically feasible.
 - 2. If the principal building is void of its original exterior cladding, the cladding of the addition shall match the existing cladding of the principal structure. The use of substitute materials is permissible if matching the existing material is not technically or economically feasible.

b. Windows and Doors

- 1. Windows and doors of the addition shall match the original principal building in style, design and operation. The use of substitute materials is permissible if the original material is not technically or economically feasible.
- 2. If the principal building is void of its original windows or doors, the window and doors of the addition shall match the existing principal building. The use of substitute materials is permissible if the existing material is not technically or economically feasible
- 3. A garage door of an attached, front-yard entered garage addition shall not exceed 10 feet in width or 8 feet in height. A double-stall garage will require 2 doors.

c. Roofs and Dormers

- 1. The roof form of an addition to the principal building shall be consistent with the roof style and pitch of the principal building.
- 2. Flat roofs and shed roofs are prohibited, except on porches and where consistent with the roof form of the original principal building.

ORDINANCE NO. 4821

- 3. All gable roofs shall have a minimum pitch of 6:12. All hip roofs must have a minimum pitch of 3:12.
- 4. The reconstruction or addition of dormers to an existing principal building, or the addition of dormers to an addition to a principal building shall be consistent with the style of an HNS.
- 5. Roof functional and decorative features, such as roofing materials, cresting, dormers, chimneys, cupolas, vents, and gutters shall match the original principal building in design, dimension, detail, texture, and pattern. The use of substitute materials is permissible if matching the existing material is not technically or economically feasible.
- 6. If the roof of the principal building is void of its original functional and decorative features, the roof of the addition shall match the existing roof of the principal structure. The use of substitute materials is permissible if matching the existing material is not technically or economically feasible.
- 7. Skylights are prohibited on all roofs parallel to and facing the street.

d. Entrances, Porches, and Decks

- 1. A new front entrance addition to the principal building shall face the street.
- 2. A new front entrance addition to the principal building shall have no fewer than four steps, or an equivalent ramp distance, from the ground level to the bottom of the front entrance door, or shall have the first floor plane in a style compatible with an HNS.
- 3. Reconstruction of an open or screened porch (not an enclosed porch which provides year-round living space) which was historically a part of the original principal building shall be allowed to be rebuilt, and as may be necessary to accurately reconstruct, shall be allowed to vary by right from any existing zone district setback standards of the Fargo Land Development Code. The burden of establishing that a porch was part of the original structure is the owner's burden, not the City's.

ORDINANCE NO. 4821

- 4. Decks are prohibited in front yards.
- 5. On corner lots, decks are allowed on street side yards with screening, either by fence or landscaping.

e. Height and Elevation

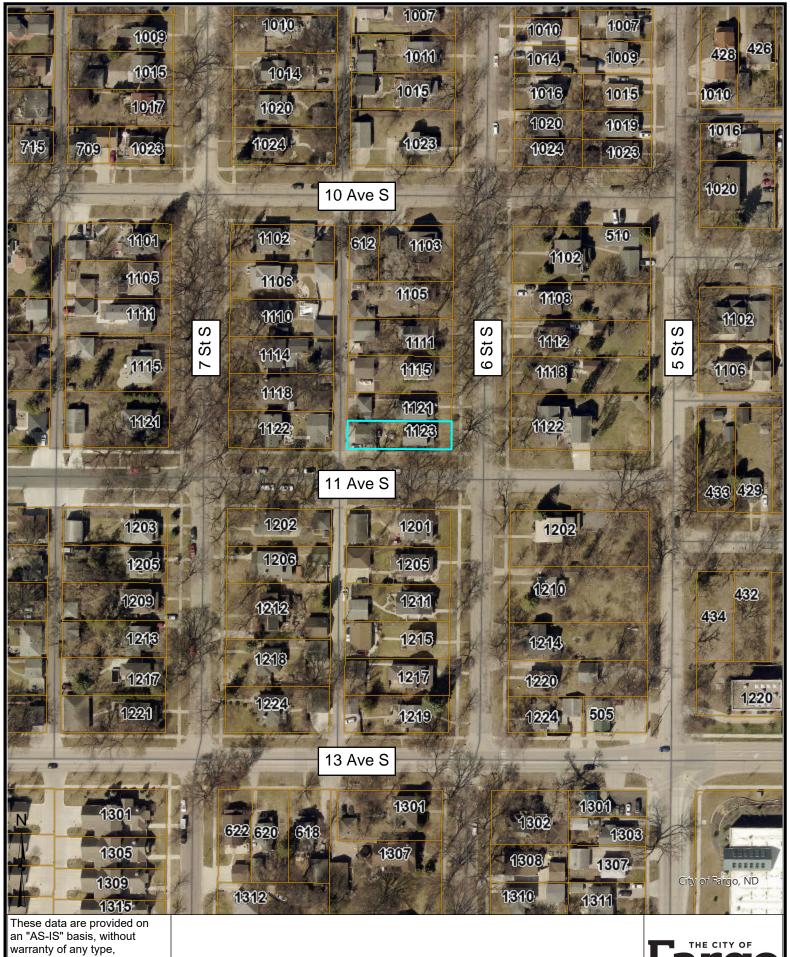
- 1. The height of a new addition to a principal building shall not exceed the overall scale of an HNS with a maximum eave height of 25 feet.
- 2. The height of a new addition to the principal building shall not be greater than the height of the principal building, except in the case of a second story addition to a single story principal building, the result of which is the creation of a two-story principal building consistent with an HNS.

2. Accessory Buildings or Structures

- a. Additions to existing accessory buildings or structures shall be subordinate in scale and compatible with the design and style of the principal structure.
- b. An addition to an existing accessory building that does not meet the dimensional setback standards of the LDC and does not increase in total floor area of the existing accessory building by more than 40%, is permissible by right, provided that: 1) the existing non-conforming setback is not increased; 2) the property line from which the non-conforming setback is determined is verified by a registered land surveyor; and 3) the new accessory building addition is limited in height to no more than one-story with 10-foot maximum sidewalls.

G. Special Development Standards - New Construction

In conjunction with Section 20-0912.C(2) of the Fargo Land Development Code, the Historic Preservation Commission shall consider the following criteria in review of a request for a Certificate of Appropriateness regarding the new construction of a principal building, accessory building or structure. A request that satisfies all of the following criteria shall be approved.



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

1123 6 St S

1:2,257 9/10/2025 1:16 PM

FAR MORE



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

1123 6 St S

1:564 9/10/2025 1:17 PM
This map is not a substitute for accurate field surveys or for locating actual property lines and any adjacent features.



Google Street View (2025):

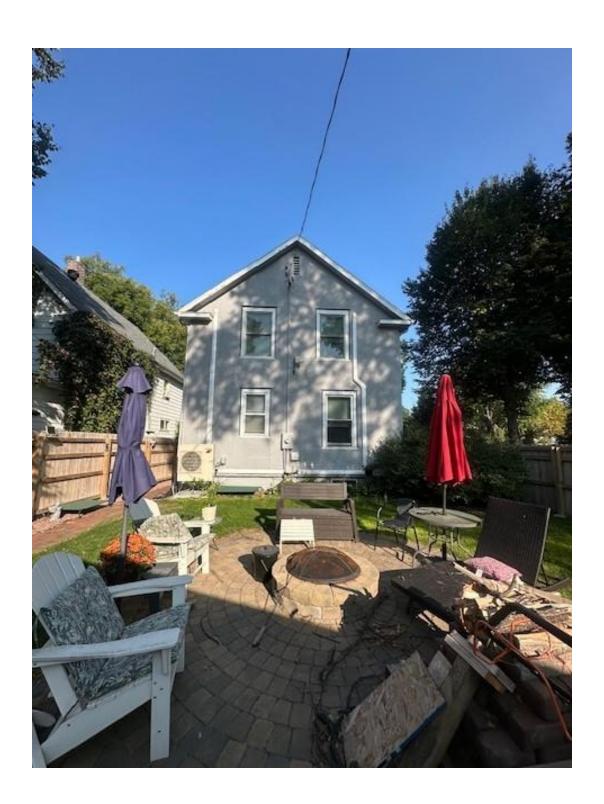




Site Photos from applicant:





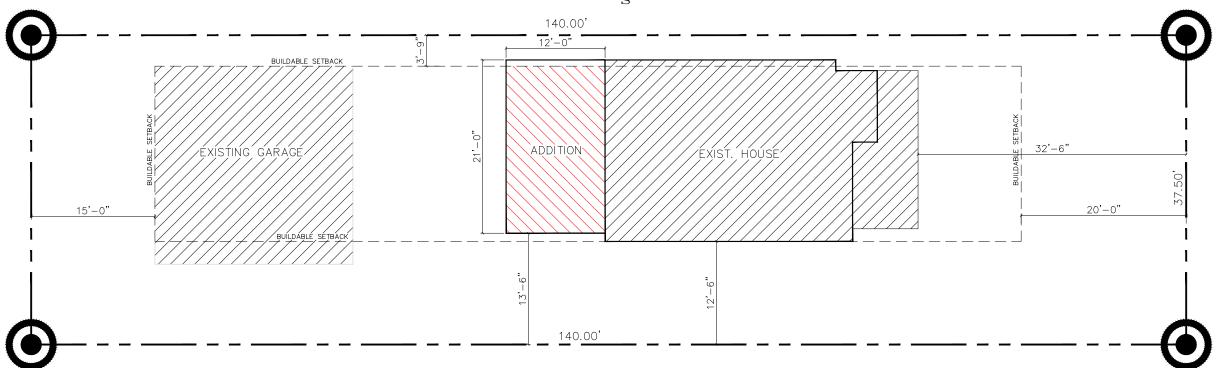




Siding Example from applicant:







EXIST COVERAGE - 1344 SQ FT MAX ALLOWED - 1828 SQ FT ADDITIONS + 252 SQ FT REMAINING BUILDABLE - 232 SQ FT

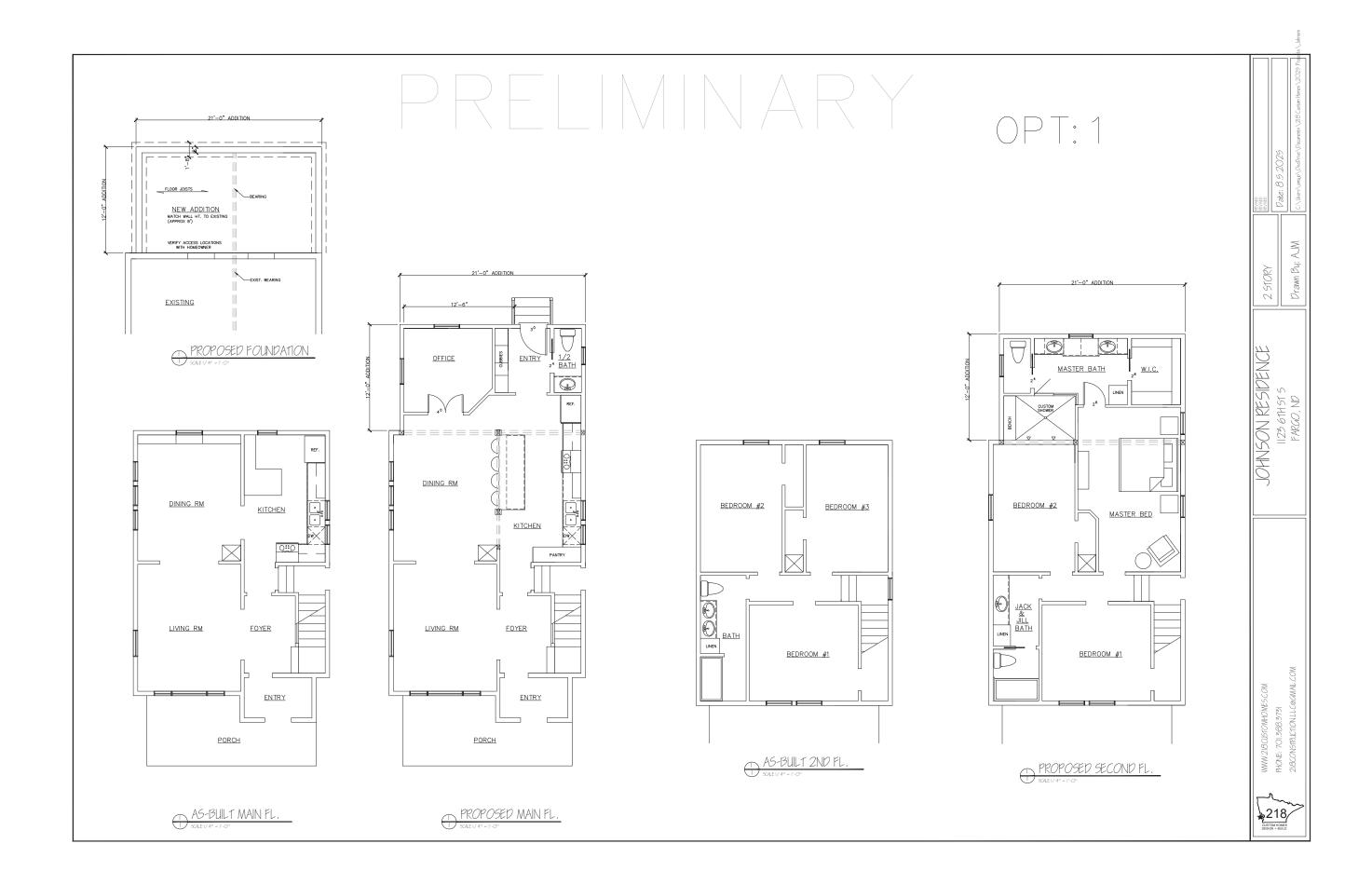
12TH AVE S.



JOHNSON RESIDENCE 1123 61H ST S FARGO, ND









Board & Batten Single 7" and Single 8" Vertical Siding

The traditional board & batten look offering a great selection of colors and premium panel thicknesses for durability.







Board & Batten Single 7" and Single 8" panels have a rough cedar finish. CertainTeed was the first to utilize a direct transfer system from real cedar boards creating a natural woodgrain texture.

Flat Face, 5-1/2" Board

Single 7" Rough Cedar

Super-Premium .052" Thickness

Board & Batten panels have a thickness of .052" for the ultimate in strength and durability.

Extra Wide Flat Face, 6-1/2" Board

CertainTeed's 6-1/2" board span is the industry's widest, and is designed to have a straight, even face with a flat surface for a true cedar board appearance.

The straight-edged design of the batten creates a finely crafted, real-wood look.

Premium .048" Thickness

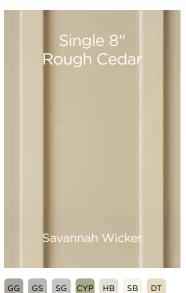
Board & Batten panels have a thickness of .048" for strength and durability.

Single 8" Rough Cedar

Board & Batten Single 7" is available in 27 colors.



Board & Batten Single 7" is available in 11 colors.



SN CW

Protection

Fade





Siding: Board & Batten Single 7" in Light Maple.

Proposed Materials:



NovikShake 16.6 in. x 4/ in. NP Northern Perfection Polymer Siding in White (11 Panels Per Box, 48.8 sq. ft.)

by Novik

Product Images





About This Product

NovikShake's Northern Perfection Shake is the ultimate blend of traditional and modern - with clean lines and straight edges. Popular with architects, as well as homeowners, Northern Perfection offers an elegant appearance along with being a perfect low-maintenance complement for all types of siding. NovikShake Northern Perfection comes in a triple course (three rows of shakes) to make installation fast and easy. There are 11 panels per box and each box covers 48.8 sq. ft. Suggested NovikTrim color to match this product: White.

Highlights

- Fast, easy installation Lightweight and can be easily installed by one person using only traditional tools
- Impervious to moisture can be installed at ground level or at the roofline
- Durable resistant to rotting, warping, cracking, expansion, and contraction
- · Requires little to no maintenance no painting, staining, or caulking required
- Each NovikShake Northern Perfection Shake has an exposed dimension of 15 in x 42.6 in.
- Starter strip is required for installation, this item is sold separately
- Return Policy

Product Information

Internet # 320688749 Model # 100185004